

# Community & Environment Committee Minutes

Monday 12 May 2008

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# Community & Environment Committee Minutes

**Minutes of the Meeting held on  
Monday 12 May 2008 at 6.40pm**

Present: Councillors Tanya Excell (Chair)  
Anthony Boskovitz  
Andrew Petrie  
Isabelle Shapiro  
Fiona Sinclair King

Staff: G Clarke (Director – Corporate Services)  
W Hatton (Director – Technical Services)  
G James (General Manager)  
J Jansyn (Cultural Development Coordinator)  
V Munro (Manager – Library & Information Services)  
K Walshe (Director – Community Services)  
S Turner (Manager – Community Development)  
T Tuxford (Manager – Compliance)

Also in Attendance: Nil

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## **Leave of Absence**

Leave of Absence previously granted by Council: Nil

Apologies:

Apologies were received and accepted from Councillor Marcus Ehrlich and Councillor John Walker and Leave of Absence granted.

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## **Late Correspondence**

Late correspondence was submitted to the committee in relation to Items: Nil

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## **Declarations of Interest**

Nil

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**Items Decided by this Committee using its Delegated Authority (Items D1 to D5)**

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**Item No:** D1 Delegated to Committee  
**Subject:** **Confirmation of Minutes of Meeting held on 28 April 2008**  
**Author:** Les Windle – Manager Governance  
**File No:** See Council Minutes  
**Reason for Report:** The Minutes of the Meeting of 28 April 2008 were previously circulated. In accordance with the guidelines for Committees' operations it is now necessary that those Minutes be formally taken as read and confirmed.

**(Petrie/Boskovitz)**

**Resolved:**

That the Minutes of the Community and Environment Committee Meeting of 28 April 2008 be taken as read and confirmed.

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**Item No:** D2 Delegated to Committee  
**Subject:** **Woollahra Traffic Committee Minutes 6 May 2008**  
**Author:** Zubin Marolia, Manager – Property & Projects  
**File No:** 595.G 2008  
**Reason for Report:** For the Committee to consider the recommendations of the Woollahra Local Traffic Committee.

**(Shapiro/Sinclair King)**

**Resolved:**

THAT the Recommendations Y1-Y7 contained in the minutes of the Woollahra Traffic Committee, and as signed by the members of the Committee, held on Tuesday 6 May 2008 be adopted.

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**Item No:** Y1 Traffic Matters on Local Roads – Recommendation to C&E for Consideration

**Subject:** **Parking Restrictions Changes**

**Author:** Frank Rotta – Traffic Engineer

**File No:** (Refer to Table 1)

**Reason for Report:** Various parking restriction changes throughout the Woollahra Council area.

**Item Y1-1: Victoria Road, Bellevue Hill – Parking Restrictions**

**(Shapiro/Sinclair King)**

**Resolved:**

1. That No Parking restrictions be installed on the eastern side of Victoria Road from the prolongation of the common boundary between Nos 157 & 159 Victoria Road, Bellevue Hill for a distance of 8 metres in a northerly direction.

**Item Y1-2: Bayview Hill Road & Tivoli Avenue Rose Bay – Alterations to parking restrictions**

**(Shapiro/Sinclair King)**

**Resolved:**

1. That “No Parking 8.15am-9.15am, 2.30pm-4.00pm School Days Only” be installed in Bayview Hill Road, fronting Kambala School, from the existing sign located 52.4 metres from the prolongation of the eastern kerbline in Tivoli Avenue for 42.4 metres in a westerly direction towards Tivoli Avenue.
2. That full time “No Stopping” be installed in Bayview Hill Road, fronting Kambala School, for 10 metres to the Tivoli Avenue intersection, and continuing into Tivoli Avenue for another 10 metres in a southerly direction.
3. That “No Parking 8.15am-9.15am, 2.30pm-4.00pm School Days Only” be installed in Tivoli Avenue, fronting Kambala School, from immediately south of Recommendation 2, for 30.3 metres in a southerly direction.
4. That 7.9 metres of full time “No Stopping” be installed in Tivoli Avenue centrally in front of the ‘exit’ driveway for service vehicles to Kambala School. This is the southernmost of the 2 service driveways, and immediately south of Recommendation 3.
5. That “No Parking 8.15am-9.15am, 2.30pm-4.00pm School Days Only” be installed in Tivoli Avenue, fronting Kambala School, from immediately south of Recommendation 4, for 40.1 metres in a southerly direction, finishing at the next driveway to the school gates.

**Item Y1-3: Bayview Hill Road, Rose Bay – No Entry signposting****(Shapiro/Sinclair King)****Resolved:**

1. That a “No Entry” sign be installed on the eastern side of Tivoli Avenue, 2.6 metres south of the prolongation of the southern kerbline of Bayview Hill Road, Rose Bay. The sign shall be angled to face west to advise motorists in Bayview Hill Road that they cannot proceed east beyond Tivoli Avenue.
2. That an “All Traffic (arrow left)” sign be installed on the northern side of Bayview Hill Road opposite Tivoli Avenue, Rose Bay.

**Item Y1-4: William Street, Double Bay – Request for Disabled Zone****(Shapiro/Sinclair King)****Resolved:**

1. That a ‘Disabled Zone’ be installed on the southern side of William Street from 4.8 metres east of the driveway serving No.63 William Street, Double Bay for a distance of 4.8 metres in an easterly direction.
2. That the applicant be advised of Council’s Procedure and conditions for Disabled Parking zones, including the requirement to renew these zones annually.

**Item Y1-5: Mona Lane, Darling Point – Parking Restrictions****(Shapiro/Sinclair King)****Resolved:**

1. That No Parking restrictions be installed on the southern and western sides of the bend in Mona Lane, Darling Point for a distance of 3.5 metres either side of the bend.

**Item Y1-6: Thornton Street, Darling Point – Review of Traffic Conditions****(Shapiro/Sinclair King)****Resolved:**

1. That the unbroken centreline in Thornton Street, Darling Point be relocated 0.8 metres in a southerly direction from the western kerbline in Darling Point Road for a distance of 28.4 metres in a westerly direction.
2. That the remaining 35 metres of unbroken centreline in this section of Thornton Street be changed to broken centreline and be transitioned to match the true centreline of the road, at a point 63.4 metres west of the western kerbline of Darling Point Road.
3. That 33.3 metres of No Stopping be installed on the southern side of Thornton Street opposite the unbroken centreline at this location.

**Item Y1-7: Paddington Lane, Paddington – Parking Restrictions****(Shapiro/Sinclair King)****Resolved:**

1. That No Parking restrictions be installed on the southern side of Paddington Lane, Paddington from the prolongation of the common boundary between Nos.108 and 108A Paddington Street in a westerly direction for 7 metres.

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**Item No:** Y2 Traffic Matters on Local Roads – Recommendation to C&E for Consideration

**Subject:** **Proposed Car Share Location**

**Author:** Lorna Oliver – Traffic & Transport Planner

**File No:** 255.G/Car Share

**Reason for Report:** Approval for signage for car share facilities

**(Shapiro/Sinclair King)****Resolved:**

- A. That subject to receipt of payment for the signage and permit:
  - i. 10m of the statutory No Stopping be introduced on the western side of Edgecliff Road north of Albert Street.
  - ii. 5.5m of kerbside parking north of the No Stopping sign to be installed in (i) above be approved as a car share location for the pilot programme of car sharing in Woollahra.
  - iii. That the location be signposted as ‘No Parking Woollahra Council Authorised Car Share Vehicles Excepted Area CSEGE 1’
  - iv. That residents with frontages within 50m of the signage changes be notified.

**Item No:** Y3 Traffic Matters on Local Roads – Recommendation to C&E for Consideration.  
**Subject:** **Victoria Road, Bellevue Hill - Scots College – Bus Zone Relocation**  
**Author:** Lorna Oliver – Traffic & Transport Planner  
**File No:** 255.G / T470  
**Reason for Report:** Request for staged signage changes

**(Shapiro/Sinclair King)**

**Resolved:**

- A. That the proposed staging of the bus zone relocation and the inclusion of the pick-up and drop off zones at Scots College in Victoria Road, as detailed in Drawing IN90158/SK-102 Amendment E, be approved.
- B. That the associated signposting and linemarking shown on the above plans be approved.
- C. That the cost of all works related to this facility be borne by the developer.

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**Item No:** Y4 Traffic Matters on Local Roads – Recommendation to C&E for Consideration  
**Subject:** **Turf to Surf – Proposed Bike Week Event**  
**Author:** Lorna Oliver – Traffic & Transport Planner  
**File No:** 256.G Bicycle Projects  
**Reason for Report:** Information about a proposed event involving Woollahra, Waverley and Randwick councils.

**(Shapiro/Sinclair King)**

**Resolved:**

- A. That the information about the proposed 2008 ‘Surf to Turf’ event be noted.
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**Item No:** Y5 Traffic Matters on Local Roads – Recommendation to C&E for Consideration

**Subject:** **No. 5 Little Comber Street, Paddington – Works Zone**

**Author:** Frank Rotta – Traffic Engineer

**File No:** 407.G Pt11

**Reason for Report:** Request for a Works Zone

**(Shapiro/Sinclair King)**

**Resolved:**

- A. That approval be granted for a Works Zone to be temporarily installed for No.5 Little Comber Street, Paddington. The proposed Works Zone is to be located on the southern side of Little Comber Street, from the No Parking sign in front of No.3 Little Comber Street, in an easterly direction for 6 metres and is subject to the following conditions:
- i. Any directive provided by the NSW Police Department is to be complied with.
  - ii. The Works Zone is to operate between the hours of 7.00am-4.00pm Mon-Fri and 7.00am-1.00pm Sat for a period of 5 weeks from 19 May, 2008 to 22 June, 2008.
  - iii. Suitable traffic control measures are to be put in place to manage truck movements to and from the construction site, and if necessary to and from the adjacent street system, in accordance with the RTA's Traffic Control at Works Sites manual.
  - iv. Residents Permit Parking (currently 1P 8.00am-11.00pm ARVE Pgt 1) is to be maintained outside of the Works Zone hours of operation.
  - v. The applicant must ensure that the traffic lanes, footpaths and driveways, adjacent to the Works Zone, remain free of obstruction at all times during the construction.
  - vi. The applicant must inform Council's Traffic Engineer when the project is completed and the Works Zone can be removed.
  - vii. This Works Zone is in an area zoned as Residential 2(a). The fee payable shall be in accordance with Council's adopted fees and charges applying to the period for which the approval is given, and must be paid prior to the Works Zone being installed. Should the Works Zone be required for a shorter period, application may be made for a pro-rata refund.
  - viii. Failure to comply with any of these conditions may result in the cancellation of the Works Zone at Council's discretion.
  - ix. Should the Works Zone be required for a period longer than the approved period, permission from the Director of Technical Services is required to extend the Works Zone.
  - x. Should the Works Zone be required for additional hours of operation on any particular day, any amendment will require the approval of the Woollahra Traffic Committee.
- B. That the applicant notifies all residents and businesses whose property frontage is within 50 metres of the Works Zone.

**Item No:** Y6 Traffic Matters on Local Roads – Recommendation to C&E for Consideration.  
**Subject:** **No. 2 Etham Avenue, Darling Point – Works Zone**  
**Author:** Frank Rotta – Traffic Engineer  
**File No:** 407.G Pt11  
**Reason for Report:** Request for a Works Zone

**(Shapiro/Sinclair King)**

**Resolved:**

- A. That the application for a Works Zone to serve the development at No.2 Etham Avenue, Darling Point not be approved.
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**Item No:** Y7 Traffic Matters on Local Roads – Recommendation to C&E for Consideration.  
**Subject:** **Nos. 11A & 13-17 Fullerton Street, Woollahra – Works Zone**  
**Author:** Frank Rotta – Traffic Engineer  
**File No:** 407.G Pt11  
**Reason for Report:** Request for a Works Zone

**(Shapiro/Sinclair King)**

**Resolved:**

- A. That approval be granted for a Works Zone to be temporarily installed for Nos.11A & 13-17 Fullerton Street, Woollahra. The proposed Works Zone shall extend from the southern side of the driveway to No.13-17 Fullerton Street, Woollahra in a southerly direction for 15 metres and is subject to the following conditions:
- i. Any directive provided by the NSW Police Department is to be complied with.
  - ii. The Works Zone is to operate between the hours of 7.00am-4.00pm Mon-Fri and 7.00am-1.00pm Sat for a period of 41 weeks from 19 May, 2008 to 16 March, 2009.
  - iii. Suitable traffic control measures are to be put in place to manage truck movements to and from the construction site, and if necessary to and from the adjacent street system, in accordance with the RTA's Traffic Control at Works Sites manual.
  - iv. Unrestricted parking is to be maintained outside of the Works Zone hours of operation.
  - v. The applicant must ensure that the traffic lanes, footpaths and driveways, adjacent to the Works Zone, remain free of obstruction at all times during the construction.
  - vi. The applicant must inform Council's Traffic Engineer when the project is completed and the Works Zone can be removed.
  - vii. This Works Zone is in an area zoned as Residential 2(b). The fee payable shall be in accordance with Council's adopted fees and charges applying to the period for which the approval is given, and must be paid prior to the Works Zone being installed. Should the Works Zone be required for a shorter period, application may be made for a pro-rata refund.

- viii. Failure to comply with any of these conditions may result in the cancellation of the Works Zone at Council's discretion.
  - ix. Should the Works Zone be required for a period longer than the approved period, permission from the Director of Technical Services is required to extend the Works Zone.
  - x. Should the Works Zone be required for additional hours of operation on any particular day, any amendment will require the approval of the Woollahra Traffic Committee.
- B. That the applicant notifies all residents and businesses whose property frontage is within 50 metres of the Works Zone.

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**Item No:** D3 Delegated to Committee  
**Subject:** **Community Services Management Plan Quarterly Report**  
**Author:** Kylie Walshe - Director Community Services  
Tim Tuxford – Manager Compliance  
**File No:** 827.G 07-10  
**Reason for Report:** To review the status of works, services, and Notices of Motion for the Management Plan principal activity of Community Services for the three months ending 31 March 2008.

**(Shapiro/Sinclair King)**

**Resolved:**

- A. That the status of projects for the Community Services Principal Activity be noted.
- B. That variations to projects be agreed subject to adoption of the relevant budget variations included in the separately reported quarterly financial review.

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**Item No:** D4 Delegated to Committee  
**Subject:** **Library Report for the Quarter, January to March 2008**  
**Author:** Vicki Munro, Manager, Library and Information Services  
**File No:** 48.G  
**Reason for Report:** To review the library operation for the quarter, 1 January to 31 March 2008.

**(Petrie/Sinclair King)**

**Resolved:**

1. That the report of the library service for the quarter 1 January to 31 March 2008 be received and noted.

**Item No:** D5 Delegated to Committee  
**Subject:** **Exhibition of the draft Woollahra Social & Cultural Plan 2008 to 2013**  
**Author:** Kylie Walshe  
**File No:** 1059.G  
**Reason for Report:** To present the draft Woollahra Social & Cultural Plan for approval to commence a public exhibition and submission period.

**(Boskovitz/Shapiro)**

**Resolved:**

- A. That the draft Woollahra Social & Cultural Plan 2008 be placed on public exhibition for a 28 day period.
- B. That the submissions received be presented back to Committee for consideration following this period.

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**Items with Recommendations from this Committee  
Submitted to the Council for Decision (Items R1 to R2)**

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**Item No:** R1 Recommendation to Council  
**Subject:** **Draft Banner Policy**  
**Author:** Jo Jansyn, Cultural Development Coordinator  
**File No:** 900.G, 79.G Banners  
**Reason for Report:** To provide Council with a consistent approach to banners in the public domain.

**(Shapiro/Petrie)**

**Recommendation:**

- 1. That Council adopt the Draft Banner Policy as the policy for this activity with an additional principle on no commercial use.
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**Item No:** R2 Recommendation to Council  
**Subject:** **Application as an Enforcement Agencies under the *Food Act 2003***  
**Author:** Tim Tuxford Manager - Compliance  
**File No:** 10.G  
**Reason for Report:** To determine what category of enforcement agency the Council will nominate for pursuant to the *Food Act 2003*, following a review of Council's current Environmental and Public Health functions.

**Shapiro/Petrie)**

**Recommendation:**

- A. That Council formally nominates to the NSW Food Authority to be appointed as an enforcement agency pursuant to the provisions of the *Food Act 2003*, with a 'Category B' responsibility.
- B. That the matter be referred to the Council Meeting on 12 May 2008, as a matter of urgency.

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There being no further business the meeting concluded at 7.15pm.

*We certify that the pages numbered 1425 to 1437 inclusive are the Minutes of the Community & Environment Committee Meeting held on 12 May 2008 and confirmed by the Community & Environment Committee on 26 May 2008 as correct.*

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**Chairperson**

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**Secretary of Committee**