



# Community & Environment Committee

**Agenda:** *Community & Environment Committee*

**Date:** *Monday 11 February 2008*

**Time:** *6.00pm*

## **Outline of Meeting Protocol & Procedure:**

- The Chairperson will call the Meeting to order and ask the Committee/Staff to present apologies or late correspondence.
- The Chairperson will commence the Order of Business as shown in the Index to the Agenda.
- At the beginning of each item the Chairperson will ask whether a member(s) of the public wish to address the Committee.
- If person(s) wish to address the Committee, they are allowed four (4) minutes in which to do so. Please direct comments to the issues at hand.
- If there are persons representing both sides of a matter (eg applicant/objector), the person(s) against the recommendation speak first.
- At the conclusion of the allotted four (4) minutes, the speaker resumes his/her seat and takes no further part in the debate unless specifically called to do so by the Chairperson.
- If there is more than one (1) person wishing to address the Committee from the same side of the debate, the Chairperson will request that where possible a spokesperson be nominated to represent the parties.
- The Chairperson has the discretion whether to continue to accept speakers from the floor.
- After considering any submissions the Committee will debate the matter (if necessary), and arrive at a recommendation (R items which proceed to Full Council) or a resolution (D items for which the Committee has delegated authority).

## **Delegated Authority (“D” Items):**

- Community Services and Programmes.
- Health.
- Liquor Licences.
- Fire Protection Orders.
- Residential Parking Schemes (surveillance and administration).
- Traffic Management (Traffic Committee Recommendations).
- Waverley/Woollahra Process Plant.
- To require such investigations, reports or actions as considered necessary in respect of matters contained within the Business Agendas (and as may be limited by specific Council resolution).
- Confirmation of the Minutes of its Meeting.
- Any other matter falling within the responsibility of the Community and Environment Committee and not restricted by the Local Government Act or required to be a Recommendation to Full Council as listed below.
- Library Services
- Licensing.
- Regulatory.
- Waste Minimisation

## **Recommendation only to the Full Council (“R” Items):**

- Such matters as are specified in Section 377 of the Local Government Act and within the ambit of the Committee considerations.
- Matters which involve broad strategic or policy initiatives within responsibilities of the Committee.
- Matters requiring the expenditure of moneys and in respect of which no Council vote has been made.
- Matters delegated to the Council by the Traffic Authority of NSW.
- Matters not within the specified functions of the Committee, or which are not the subject of a Business Agenda (current or past).
- Matters reserved by individual Councillors, in accordance with any Council policy on "safeguards".
- Parks and Reserve Plans of Management (Strategies, Policies and Objectives)
- Residential Parking Schemes - Provision and Policies

## **Committee Membership:**

7 Councillors

## **Quorum:**

The quorum for a Committee meeting is 4 Councillors.

# WOOLLAHRA MUNICIPAL COUNCIL

## Notice of Meeting

7 February 2008

To: His Worship The Mayor, Councillor Geoff Rundle, ex-officio  
Councillors Tanya Excell (Chair)  
Anthony Boskovitz  
Marcus Ehrlich  
Andrew Petrie  
Isabelle Shapiro (Deputy Chair)  
Fiona Sinclair King  
John Walker

Dear Councillors

### **Community & Environment Committee Meeting – 11 February 2008**

In accordance with the provisions of the Local Government Act 1993, I request your attendance at a Meeting of the Council's **Community and Environment Committee** to be held in the **Council Chambers, 536 New South Head Road, Double Bay, on Monday 11 February 2008 at 6.00pm.**

Gary James  
General Manager

# **Additional Information Relating to Committee Matters**

**Site Inspection**

**Other Matters**

## Meeting Agenda

<b>Item</b>	<b>Subject</b>	<b>Pages</b>
1	Leave of Absence and Apologies	
2	Late Correspondence	
3	Declarations of Interest	

### **Items to be Decided by this Committee using its Delegated Authority**

D1	Confirmation of Minutes of Meeting held on 29 January 2008	1
D2	Woollahra Traffic Committee Minutes – 5 February 2008 – 595.G 2008	2
D3	Library Quarterly Report 1 October 2007 to 31 December 2007 – 48.G	21

### **Items to be Submitted to the Council for Decision with Recommendations from this Committee**

R1	Review of Trial Period for Dog Regulations at Royal Hospital for Women Park, Paddington – 1023.G	32
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**Item No:** D1 Delegated to Committee  
**Subject:** **Confirmation of Minutes of Meeting held on 29 January 2008**  
**Author:** Les Windle, Manager - Governance  
**File No:** See Council Minutes  
**Reason for Report:** The Minutes of the Meeting of Tuesday 29 January 2008 were previously circulated. In accordance with the guidelines for Committees' operations it is now necessary that those Minutes be formally taken as read and confirmed.

**Recommendation:**

That the Minutes of the Community and Environment Committee Meeting of 29 January 2008 be taken as read and confirmed.

Les Windle  
Manager - Governance

**Item No:** D2 Delegated to Committee  
**Subject:** **Woollahra Traffic Committee Minutes - 5 February 2008**  
**Author:** Warwick Hatton, Director – Technical Services  
**File No:** 595.G 2008  
**Reason for Report:** For the Committee to consider the recommendations of the Woollahra Local Traffic Committee.

**Recommendation:**

THAT the Recommendations Y1-Y17 contained in the minutes of the Woollahra Traffic Committee, and as signed by the members of the Committee, held on Tuesday 5 February 2008 be adopted.

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**Warwick Hatton**  
**Director – Technical Services**

# Woollahra Local Traffic Committee Minutes

The meeting of the Woollahra Local Traffic Committee was held in the Council Committee Room, Double Bay, on Tuesday 5 February 2008 at 10.00am.

## 1. Attendances

### Committee Members:

Present:	Mr Warwick Hatton (Chairman)	(Woollahra Municipal Council)
	Mr Navin Prasad	(Roads and Traffic Authority)
	Snr Const David Peters	(Rose Bay Police - Traffic)
	Ms Robyn Attuell	(Clover Moore MP Representative)
	Mr Don Dunn	(Peter Debnam MP Representative)

Staff:	Mr Alan Opera	(Woollahra Municipal Council)
	Mr Frank Rotta	(Woollahra Municipal Council)
	Ms Melissa Tranter	(Woollahra Municipal Council)

Observer:

Apologies: Mr Eric Graham (State Transit Authority)

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## 2. Minutes of Previous Meeting

The minutes of Meeting No.11/07 held in Council Chambers, Double Bay, on Tuesday 4 December 2007 and the Extraordinary Meeting No.11a/07 held by email on Monday 10 December, 2007 were confirmed by Mr Navin Prasad and Snr Const David Peters.

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## 3. Matters Arising from Minutes of Previous Meetings

Nil

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## 4. Local Traffic Committee recommendations not adopted or amended by Woollahra Council Community & Environment Committee

Item Y1-3: Attunga Street/Chester Street Intersection, Woollahra – Stop sign and line.

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## 5. Extraordinary Meetings

An Extraordinary Meeting 11a/07 was held by email on Monday 10 December, 2007.

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## 6. Late Correspondence

Item Y12 – Email received from the Saint George Christian Church of Rose Bay

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## 7. Traffic Matters on Local Roads – Recommendation to C&E for Consideration



**Item No:** Y1 Traffic Matters on Local Roads – Recommendation to C&E for Consideration  
**Subject:** **Parking Restrictions Changes**  
**Author:** Frank Rotta – Traffic Engineer  
**File No:** (Refer to Table 1)  
**Reason for Report:** Various parking restriction changes throughout the Woollahra Council area.

**Item Y1-1: Towns Road, Vacluse – Traffic Calming**

**Decision:** Unanimous Support

**Recommendation:**

1. That 60 metres of broken centreline and associated raised pavement markers be installed in Towns Road between the driveways to Nos. 25 and 33 Towns Road, Vacluse.

**Item Y1-2: Birriga Road, Belleview Hill – Signposting at entrance to ‘bus only’ slip road**

**Decision:** Unanimous Support

**Recommendation:**

1. That the ‘No Entry, Buses and Bicycles Excepted’ sign on the triangular splitter island on the southern side of Birriga Road at the entrance to the slip road be replaced with a “Give Way” sign and associated linemarking
2. That the “No Through Road” sign on the northern side of the slip road be turned to face motorists travelling eastwards in Birriga Road and wishing to turn right into the slip road and be altered to also state “No Through Road, Buses and Bicycles Excepted” as per the sign facing the other direction.

**Item Y1-3: Brodie Street, Paddington – Parking Restrictions across driveway**

**Decision:** Unanimous Support

**Recommendation:**

1. That a ‘No Parking’ zone extending from the northern side of the driveway to 2 metres south of the southern side of the driveway to No.1-3 Brodie Street, Paddington.

**Item Y1-4: Kidman Lane, Paddington – Parking Restrictions**

**Decision:** Unanimous Support

**Recommendation:**

1. That ‘No Parking’ restrictions be provided to cover all of the stub section of Kidman Lane, south-west of Hopewell Lane.

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**Item Y1-5: Point Piper Lane, Paddington – Parking Restrictions, rear Nos.114-122 Jersey Rd**

**Decision:** Unanimous Support

**Recommendation:**

1. That “No Stopping “ be installed on the northern side of Point Piper Lane from the western boundary of Paddington Street for 9.3 metres in a westerly direction.
2. That 5 metres of ‘2 Hour Parking 8.00am-11.00pm, ARVE Area Pgtn 2’ be installed immediately west of the No Stopping Zone referred to in Part 1 of the recommendation.
3. That 5.5 metres of No Parking be installed immediately west of the ‘2 Hour Parking 8.00am-11.00pm, ARVE Area Pgtn 2’ Zone referred to in Part 2 of the recommendation.
4. That 5.2 metres of ‘2 Hour Parking 8.00am-11.00pm, ARVE Area Pgtn 2’ be installed immediately west of the No Parking Zone referred to in Part 3 of the recommendation.
5. That 2.6 metres of No Parking be installed immediately west of the ‘2 Hour Parking 8.00am-11.00pm, ARVE Area Pgtn 2’ Zone referred to in Part 4 of the recommendation

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**Item No:** Y2 Traffic Matters on Local Roads – Recommendation to C&E for Consideration

**Subject:** **Barcom Avenue / Boundary Street Intersection – Channelisation for Traffic Flows & Safety**

**Author:** Frank Rotta – Traffic Engineer

**File No:** 21. / T51.

**Reason for Report:** Request by St Vincent’s Hospital for channelisation to improve safety at Carpark entrance.

**Decision:** Unanimous Support

**Recommendation:**

- i. That the matter be deferred for a meeting to be held between Council, the Local Member and the City of Sydney.

**Item No:** Y3 Traffic Matters on Local Roads – Recommendation to C&E for Consideration.

**Subject:** **Dover Road & Wilberforce Avenue & Council Car Park, Rose Bay – Review of Parking Restrictions**

**Author:** Melissa Tranter – Traffic Engineer

**File No:** T132. / 495.

**Reason for Report:** Request to reinstate parking conditions following removal of Works Zone servicing No.7-11 Dover Road, Rose Bay.

**Decision:** Unanimous Support

**Recommendation:**

- A. That “1P 8.30am-6.00pm Monday-Friday, 8.30am-12.30pm Saturday” be installed on the northern side of Wilberforce Avenue from 7 metres east of the prolongation of the common boundary between No.18 Newcastle Street and Council’s carpark, for 53 metres in an easterly direction.
- B. That a “Loading Zone 8.30am-6.00pm Monday-Friday, 8.30am-12.30pm Saturday” be installed on the western side of Dover Road from 1 metre west of the driveway to No. 7-11 Dover Road for 7 metres in a westerly direction.
- C. That “half hour Parking 8.30am-6.00pm Monday-Friday, 8.30am-12.30pm Saturday” be installed on the western side of Dover Road from 8 metres west of the driveway to No. 7-11 Dover Road for 12 metres in westerly direction.
- D. That the current location of the Bus Zone be permanent. The Bus Zone is located on the western side of Dover Road from 2 metres within the western boundary of No.1-5 Dover Road for 14.8 metres in a westerly direction.
- E. The parking spaces in the carpark shall be reinstated to their pre-development configuration, in particular, parking space number 30 is to be reinstated as a disabled parking space, and painted with the appropriate markings, including lines spaced 3.2 metres wide, the disabled parking sign painted on the ground, and the number 30.

**Item No:** Y4 Traffic Matters on Local Roads – Recommendation to C&E for Consideration

**Subject:** **No. 32-34 New South Head Road (Petrarch Avenue), Vaucluse – Works Zone**

**Author:** Frank Rotta – Traffic Engineer

**File No:** 407.G Pt10

**Reason for Report:** Request for a Works Zone

**Decision:** Unanimous Support

**Recommendation:**

- A. That the matter be deferred for the applicant to provide further information in the form of a construction management plan, addressing the following issues;
- i. The possibility of closing the southern footpath in Petrarch Avenue and using this footpath as a Works Zone.
  - ii. The possibility of introducing a further Works Zone in New South Head Road.
  - iii. Means of maintaining access to adjacent properties and the private Right of Way in Petrarch Avenue opposite the site.
  - iv. Truck sizes, volumes and routes.
  - v. Timetable for demolition, excavation and construction.
- B. That a report to be referred to an extraordinary meeting of the Woollahra Traffic Committee and to the next available meeting of the Community and Environment Committee.
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**Item No:** Y5 Traffic Matters on Local Roads – Recommendation to C&E for Consideration.  
**Subject:** **No. 70-72 Wolseley Road, Point Piper – Works Zone**  
**Author:** Frank Rotta – Traffic Engineer  
**File No:** 407.G Pt10  
**Reason for Report:** Request for a Works Zone

**Decision:** Unanimous Support

**Recommendation:**

- A. That approval be granted for a Works Zone to be temporarily installed for No.70-72 Wolseley Road, Point Piper. The proposed Works Zone is to be located on the western side of Wolseley Road extending from the southern side of the driveway to the property in a northerly direction for 9.8 metres and is subject to the following conditions:
- i. Any directive provided by the NSW Police Department is to be complied with.
  - ii. The Works Zone is to operate between the hours of 7.00am-4.00pm Mon-Fri and 7.00am-1.00pm Sat for a period of 26 weeks from 18 February, 2008 to 18 August, 2008.
  - iii. Suitable traffic control measures are to be put in place to manage truck movements to and from the construction site, and if necessary to and from the adjacent street system, in accordance with the RTA's Traffic Control at Works Sites manual.
  - iv. Unrestricted parking is to be maintained outside of the Works Zone hours of operation.
  - v. The applicant must ensure that the traffic lanes, footpaths and driveways, adjacent to the Works Zone, remain free of obstruction at all times during the construction.
  - vi. The applicant must inform Council's Traffic Engineer when the project is completed and the Works Zone can be removed.
  - vii. This Works Zone is in an area zoned as Residential 2(b). The fee payable shall be in accordance with Council's adopted fees and charges applying to the period for which the approval is given, and must be paid prior to the Works Zone being installed. Should the Works Zone be required for a shorter period, application may be made for a pro-rata refund.
  - viii. Failure to comply with any of these conditions may result in the cancellation of the Works Zone at Council's discretion.
  - ix. Should the Works Zone be required for a period longer than the approved period, permission from the Director of Technical Services is required to extend the Works Zone.
  - x. Should the Works Zone be required for additional hours of operation on any particular day, any amendment will require the approval of the Woollahra Traffic Committee.
- B. That the applicant notifies all residents and businesses whose property frontage is within 50 metres of the Works Zone.

**Item No:** Y6 Traffic Matters on Local Roads – Recommendation to C&E for Consideration.  
**Subject:** **No. 8 Beach Street (Stafford Street), Double Bay – Works Zone**  
**Author:** Frank Rotta – Traffic Engineer  
**File No:** 407.G Pt10  
**Reason for Report:** Request for a Works Zone

**Decision:** Unanimous Support

**Recommendation:**

- A. That approval be granted for a Works Zone to be temporarily installed for No.8 Beach Street, Double Bay in Stafford Street. The proposed Works Zone is to be located on the southern side of Stafford Street extending from the No Stopping sign on the corner of Beach Street, in an easterly direction for a distance of 15 metres and partially covering the driveway serving No. 8 Beach Street and is subject to the following conditions:
- i. Any directive provided by the NSW Police Department is to be complied with.
  - ii. The Works Zone is to operate between the hours of 7.00am-4.00pm Mon-Fri and 7.00am-1.00pm Sat for a period of 26 weeks from 18<sup>th</sup> February, 2008 to 18<sup>th</sup> August, 2008.
  - iii. Suitable traffic control measures are to be put in place to manage truck movements to and from the construction site, and if necessary to and from the adjacent street system, in accordance with the RTA's Traffic Control at Works Sites manual.
  - iv. 2 Hour Parking 8am-6pm ARVE is to be maintained outside of the Works Zone hours of operation.
  - v. The applicant must ensure that the traffic lanes, footpaths and driveways, adjacent to the Works Zone, remain free of obstruction at all times during the construction.
  - vi. The applicant must inform Council's Traffic Engineer when the project is completed and the Works Zone can be removed.
  - vii. This Works Zone is in an area zoned as Residential 2(b). The fee payable shall be in accordance with Council's adopted fees and charges applying to the period for which the approval is given, and must be paid prior to the Works Zone being installed. Should the Works Zone be required for a shorter period, application may be made for a pro-rata refund.
  - viii. Failure to comply with any of these conditions may result in the cancellation of the Works Zone at Council's discretion.
  - ix. Should the Works Zone be required for a period longer than the approved period, permission from the Director of Technical Services is required to extend the Works Zone.
  - x. Should the Works Zone be required for additional hours of operation on any particular day, any amendment will require the approval of the Woollahra Traffic Committee.
- B. That the applicant notifies all residents and businesses whose property frontage is within 50 metres of the Works Zone.

**Item No:** Y7 Traffic Matters on Local Roads – Recommendation to C&E for Consideration.  
**Subject:** **No. 26 Forest Road (Kiaora Road), Double Bay – Works Zone**  
**Author:** Melissa Tranter – Traffic Engineer  
**File No:** 407.G Pt10  
**Reason for Report:** Request for a Works Zone

**Decision:** Unanimous Support

**Recommendation:**

- A. That approval be granted for a Works Zone to be temporarily installed for No.26 Forest Road, Double Bay. The proposed Works Zone is to be located on the western side of Kiaora Road from the northern side of the vehicular access to No.26 Forest Road for 15 metres in a southerly direction in Kiaora Road. This Works Zone will incorporate the existing vehicular access for this property and is subject to the following conditions:
- i. Any directive provided by the NSW Police Department is to be complied with.
  - ii. The Works Zone is to operate between the hours of 7.00am-4.00pm Mon-Fri and 7.00am-1.00pm Sat for a period of 37 weeks from 18<sup>th</sup> February, 2008 to 3<sup>rd</sup> November, 2008.
  - iii. Suitable traffic control measures are to be put in place to manage truck movements to and from the construction site, and if necessary to and from the adjacent street system, in accordance with the RTA's Traffic Control at Works Sites manual.
  - iv. Unrestricted parking is to be maintained outside of the Works Zone hours of operation.
  - v. The applicant must ensure that the traffic lanes, footpaths and driveways, adjacent to the Works Zone, remain free of obstruction at all times during the construction.
  - vi. The applicant must inform Council's Traffic Engineer when the project is completed and the Works Zone can be removed.
  - vii. This Works Zone is in an area zoned as Residential 2(b). The fee payable shall be in accordance with Council's adopted fees and charges applying to the period for which the approval is given, and must be paid prior to the Works Zone being installed. Should the Works Zone be required for a shorter period, application may be made for a pro-rata refund.
  - viii. Failure to comply with any of these conditions may result in the cancellation of the Works Zone at Council's discretion.
  - ix. Should the Works Zone be required for a period longer than the approved period, permission from the Director of Technical Services is required to extend the Works Zone.
  - x. Should the Works Zone be required for additional hours of operation on any particular day, any amendment will require the approval of the Woollahra Traffic Committee.
- B. That the applicant notifies all residents and businesses whose property frontage is within 50 metres of the Works Zone.

**Item No:** Y8 Traffic Matters on Local Roads – Recommendation to C&E for Consideration.

**Subject:** **No. 168-174 Oxford Street (Shadforth Street), Paddington – Works Zone**

**Author:** Frank Rotta – Traffic Engineer

**File No:** 407.G Pt10

**Reason for Report:** Request for a Works Zone

**Decision:** Unanimous Support

**Recommendation:**

- A. That approval be granted for a Works Zone to be temporarily installed for No.168-174 Oxford Street, Paddington in Shadforth Street. The proposed Works Zone is to be located on the eastern side of Shadforth Street extending from 8 metres north of the northern kerbline in Oxford Street for a distance of 14 metres in a northerly direction and is subject to the following conditions:
- i. Any directive provided by the NSW Police Department is to be complied with.
  - ii. The Works Zone is to operate between the hours of 7.00am-4.00pm Mon-Fri and 7.00am-1.00pm Sat for a period of 26 weeks from 3<sup>rd</sup> March, 2008 to 3<sup>rd</sup> September, 2008.
  - iii. Suitable traffic control measures are to be put in place to manage truck movements to and from the construction site, and if necessary to and from the adjacent street system, in accordance with the RTA's Traffic Control at Works Sites manual.
  - iv. Unrestricted parking is to be maintained outside of the Works Zone hours of operation.
  - v. The applicant must ensure that the traffic lanes, footpaths and driveways, adjacent to the Works Zone, remain free of obstruction at all times during the construction.
  - vi. The applicant must inform Council's Traffic Engineer when the project is completed and the Works Zone can be removed.
  - vii. This Works Zone is in an area zoned as Business Neighbourhood 3(c). The fee payable shall be in accordance with Council's adopted fees and charges applying to the period for which the approval is given, and must be paid prior to the Works Zone being installed. Should the Works Zone be required for a shorter period, application may be made for a pro-rata refund.
  - viii. Failure to comply with any of these conditions may result in the cancellation of the Works Zone at Council's discretion.
  - ix. Should the Works Zone be required for a period longer than the approved period, permission from the Director of Technical Services is required to extend the Works Zone.
  - x. Should the Works Zone be required for additional hours of operation on any particular day, any amendment will require the approval of the Woollahra Traffic Committee.
- B. That the applicant notifies all residents and businesses whose property frontage is within 50 metres of the Works Zone.



**Item No:** Y9 Traffic Matters on Local Roads – Recommendation to C&E for Consideration.  
**Subject:** **No. 38 Goodhope Street, Paddington – Works Zone**  
**Author:** Frank Rotta – Traffic Engineer  
**File No:** 407.G Pt10  
**Reason for Report:** Request for a Works Zone

**Decision:** Unanimous Support

**Recommendation:**

- A. That approval be granted for a Works Zone to be temporarily installed for No.38 Goodhope Street, Paddington. The proposed Works Zone is to be located on the western side of Goodhope Street extending from the prolongation of the common boundary between Nos 38 and 40 Goodhope Street for as distance of 7 metres in a southerly direction and is subject to the following conditions:
- i. Any directive provided by the NSW Police Department is to be complied with.
  - ii. The Works Zone is to operate between the hours of 7.00am-4.00pm Mon-Fri and 7.00am-1.00pm Sat for a period of 17 weeks from 20 February, 2008 to 20 June, 2008.
  - iii. Suitable traffic control measures are to be put in place to manage truck movements to and from the construction site, and if necessary to and from the adjacent street system, in accordance with the RTA's Traffic Control at Works Sites manual.
  - iv. Residents Permit Parking (2 Hour Parking, Mon-Sat 4pm-11pm ARVE, Pgtn 3) is to be maintained outside of the Works Zone hours of operation.
  - v. The applicant must ensure that the traffic lanes, footpaths and driveways, adjacent to the Works Zone, remain free of obstruction at all times during the construction.
  - vi. The applicant must inform Council's Traffic Engineer when the project is completed and the Works Zone can be removed.
  - vii. This Works Zone is in an area zoned as Residential 2(a). The fee payable shall be in accordance with Council's adopted fees and charges applying to the period for which the approval is given, and must be paid prior to the Works Zone being installed. Should the Works Zone be required for a shorter period, application may be made for a pro-rata refund.
  - viii. Failure to comply with any of these conditions may result in the cancellation of the Works Zone at Council's discretion.
  - ix. Should the Works Zone be required for a period longer than the approved period, permission from the Director of Technical Services is required to extend the Works Zone.
  - x. Should the Works Zone be required for additional hours of operation on any particular day, any amendment will require the approval of the Woollahra Traffic Committee.
- B. That the applicant notifies all residents and businesses whose property frontage is within 50 metres of the Works Zone.

**Item No:** Y10 Traffic Matters on Local Roads – Recommendation to C&E for Consideration.  
**Subject:** **No. 53 New Beach Road, Darling Point – Works Zone**  
**Author:** Frank Rotta – Traffic Engineer  
**File No:** 407.G Pt10  
**Reason for Report:** Request for a Works Zone

**Decision:** Unanimous Support

**Recommendation:**

- A. That approval be granted for a Works Zone to be temporarily installed for No.53 New Beach Road, Darling Point. The proposed Works Zone is to be located on the eastern side of New Beach Road extending from 0.6 metres north of the prolongation of the common boundary between Nos 52 & 53 New Beach Road in a northerly direction for 15 metres and is subject to the following conditions:
- i. Any directive provided by the NSW Police Department is to be complied with.
  - ii. The Works Zone is to operate between the hours of 7.00am-4.00pm Mon-Fri and 7.00am-1.00pm Sat for a period of 20 weeks from 18 February, 2008 to 4 July, 2008.
  - iii. Suitable traffic control measures are to be put in place to manage truck movements to and from the construction site, and if necessary to and from the adjacent street system, in accordance with the RTA's Traffic Control at Works Sites manual.
  - iv. Unrestricted parking is to be maintained outside of the Works Zone hours of operation.
  - v. The applicant must ensure that the traffic lanes, footpaths and driveways, adjacent to the Works Zone, remain free of obstruction at all times during the construction.
  - vi. The applicant must inform Council's Traffic Engineer when the project is completed and the Works Zone can be removed.
  - vii. This Works Zone is in an area zoned as Residential 2(b). The fee payable shall be in accordance with Council's adopted fees and charges applying to the period for which the approval is given, and must be paid prior to the Works Zone being installed. Should the Works Zone be required for a shorter period, application may be made for a pro-rata refund.
  - viii. Failure to comply with any of these conditions may result in the cancellation of the Works Zone at Council's discretion.
  - ix. Should the Works Zone be required for a period longer than the approved period, permission from the Director of Technical Services is required to extend the Works Zone.
  - x. Should the Works Zone be required for additional hours of operation on any particular day, any amendment will require the approval of the Woollahra Traffic Committee.
- B. That the applicant notifies all residents and businesses whose property frontage is within 50 metres of the Works Zone.

**Item No:** Y11 Traffic Matters on Local Roads – Recommendation to C&E for Consideration.  
**Subject:** **No. 12 Pacific Street, Watsons Bay – Works Zone**  
**Author:** Melissa Tranter – Traffic Engineer  
**File No:** 407.G Pt10  
**Reason for Report:** Request for a Works Zone

**Decision:** Unanimous Support

**Recommendation:**

- A. That approval be granted for a Works Zone to be temporarily installed for No.12 Pacific Street, Watsons Bay. The proposed Works Zone is to be located on the northern side of Pacific Street from 4.2 metres west of the prolongation of the common boundary for No.14a and No.12 Pacific Street for a distance of 6 metres in an easterly direction and is subject to the following conditions:
- i. Any directive provided by the NSW Police Department is to be complied with.
  - ii. The Works Zone is to operate between the hours of 7.00am-4.00pm Mon-Fri and 7.00am-1.00pm Sat for a period of 8 weeks from 18 February, 2008 to 18 April, 2008.
  - iii. Suitable traffic control measures are to be put in place to manage truck movements to and from the construction site, and if necessary to and from the adjacent street system, in accordance with the RTA's Traffic Control at Works Sites manual.
  - iv. Existing 'No Parking Permit Holder Excepted' parking restrictions are to be maintained outside of the Works Zone hours of operation.
  - v. The applicant must ensure that the traffic lanes, footpaths and driveways, adjacent to the Works Zone, remain free of obstruction at all times during the construction.
  - vi. The applicant must inform Council's Traffic Engineer when the project is completed and the Works Zone can be removed.
  - vii. This Works Zone is in an area zoned as Residential 2(a). The fee payable shall be in accordance with Council's adopted fees and charges applying to the period for which the approval is given, and must be paid prior to the Works Zone being installed. Should the Works Zone be required for a shorter period, application may be made for a pro-rata refund.
  - viii. Failure to comply with any of these conditions may result in the cancellation of the Works Zone at Council's discretion.
  - ix. Should the Works Zone be required for a period longer than the approved period, permission from the Director of Technical Services is required to extend the Works Zone.
  - x. Should the Works Zone be required for additional hours of operation on any particular day, any amendment will require the approval of the Woollahra Traffic Committee.
- B. That the applicant notifies all residents and businesses whose property frontage is within 50 metres of the Works Zone.

**Item No:** Y12 Traffic Matters on Local Roads – Recommendation to C&E for Consideration.

**Subject:** **Newcastle Street, Rose Bay – Temporary Road Closure**

**Author:** Frank Rotta – Traffic Engineer

**File No:** 328. Pt3

**Reason for Report:** Request by Rose Bay Greek Orthodox Church for temporary road closure during Greek Easter Midnight Service.

**Decision:** Unanimous Support

**Recommendation:**

- A. That subject to the following conditions being met, approval be granted to the temporary closure of Newcastle Street, Rose Bay, between Faraday Avenue and Old South Head Road, Rose Bay between 8.00pm and 10.00pm on Friday 25 April, 2008 and between 11.00pm on Saturday 26 April and 12.30am on Sunday 27 April, 2008.
- i. The applicant to submit a Traffic Management Plan to the Roads and Traffic Authority's Traffic Management Centre for advice and to Council for approval.
  - ii. The applicant shall obtain the written approval from the NSW Police Department (Rose Bay Police Station) for the temporary closure of Newcastle Street, Rose Bay. If security personnel are used, NSW Police should be advised.
  - iii. The applicant shall comply with all directives of the NSW Police Department, either provided on the day or beforehand.
  - iv. The applicant shall be responsible for informing all residents of Newcastle Street and adjoining streets of the temporary road closure at least seven (7) days before the event via a letterbox drop and an advertisement in the local paper.
  - v. The applicant shall supply and erect all barriers and traffic signs necessary for the road closure, and shall be responsible for the removal of any barriers and signs immediately after the completion of the event.
  - vi. The applicant to be responsible for the manning of the barriers and the directing of traffic around the temporary road closure.
  - vii. Vehicles having legitimate business within the closed section of roadway shall be allowed access. A warning sign should be displayed on Old South Head Road informing drivers of the road closure.
  - viii. The applicant shall be responsible for informing all Emergency Services of the proposed road closure.
  - ix. A clear passageway of 4 metres wide shall be maintained within the road closure for emergency access.
  - x. The applicant be responsible for the cost of repairing any damage caused to Council Infrastructure as a result of the temporary road closure.
- B. That the applicant provide Council with \$10,000,000 public liability insurance to cover any claims against Council which may occur as a result of this activity.

**Item No:** Y13 Traffic Matters on Local Roads – Recommendation to C&E for Consideration.  
**Subject:** **Rowe Street Drainage Project – TCP & Signage**  
**Author:** Frank Rotta – Traffic Engineer  
**File No:** 393.  
**Reason for Report:** Traffic Committee approval of TCP and signage for the Rowe Street Drainage Project.

**Decision:** Unanimous Support

**Recommendation:**

- A. That the TCP and Signage for the construction works for the Rowe Street Drainage Project as detailed on the Traffic Control Plan prepared by AAA Traffic Control as shown in Annexure 2 be approved subject to all traffic controllers used on this project being RTA accredited.
- 

**Item No:** Y14 Traffic Matters on Local Roads – Recommendation to C&E for Consideration.  
**Subject:** **No.15 New Beach Road, Darling Point – Works Zone**  
**Author:** Frank Rotta – Traffic Engineer  
**File No:** 407.G Pt8  
**Reason for Report:** Request for a Works Zone

**Decision:** Unanimous Support

**Recommendation:**

- A. That the application for a Works Zone to serve the development at No.15 New Beach Road, Darling Point not be approved.
-

**Item No:** Y15 Traffic Matters on Local Roads – Recommendation to C&E for Consideration.  
**Subject:** **No. 2a Pacific Street, Watsons Bay – Works Zone**  
**Author:** Melissa Tranter – Traffic Engineer  
**File No:** 407.G Pt10  
**Reason for Report:** Request for a Works Zone

**Decision:** Unanimous Support

**Recommendation:**

- A. That approval be granted for a Works Zone to be temporarily installed for No.2a Pacific Street, Watsons Bay. The proposed Works Zone is to be located on the northern side of Pacific Street from immediately east of the driveway crossing to No.3 Pacific Street for a distance of 6 metres in an easterly direction and is subject to the following conditions:
- i. Any directive provided by the NSW Police Department is to be complied with.
  - ii. The Works Zone is to operate between the hours of 7.00am-4.00pm Mon-Fri and 7.00am-1.00pm Sat for a period of 45 weeks from 18 February, 2008 to 28 December, 2008.
  - iii. Suitable traffic control measures are to be put in place to manage truck movements to and from the construction site, and if necessary to and from the adjacent street system, in accordance with the RTA's Traffic Control at Works Sites manual.
  - iv. Existing 'unrestricted' parking restrictions are to be maintained outside of the Works Zone hours of operation.
  - v. The applicant must ensure that the traffic lanes, footpaths and driveways, adjacent to the Works Zone, remain free of obstruction at all times during the construction.
  - vi. The applicant must inform Council's Traffic Engineer when the project is completed and the Works Zone can be removed.
  - vii. This Works Zone is in an area zoned as Residential 2(a). The fee payable shall be in accordance with Council's adopted fees and charges applying to the period for which the approval is given, and must be paid prior to the Works Zone being installed. Should the Works Zone be required for a shorter period, application may be made for a pro-rata refund.
  - viii. Failure to comply with any of these conditions may result in the cancellation of the Works Zone at Council's discretion.
  - ix. Should the Works Zone be required for a period longer than the approved period, permission from the Director of Technical Services is required to extend the Works Zone.
  - x. Should the Works Zone be required for additional hours of operation on any particular day, any amendment will require the approval of the Woollahra Traffic Committee.
- B. That the applicant notifies all residents and businesses whose property frontage is within 50 metres of the Works Zone.

**Item No:** Y16 Traffic Matters on Local Roads – Recommendation to C&E for Consideration.  
**Subject:** **No. 11A Salisbury Road, Rose Bay – Works Zone**  
**Author:** Frank Rotta – Traffic Engineer  
**File No:** 407.G Pt9  
**Reason for Report:** Request for a Works Zone

**Decision:** Unanimous Support

**Recommendation:**

- A. That approval be granted for a Works Zone to be temporarily installed for No.11A Salisbury Road. The proposed Works Zone is to be located on the western side of Salisbury Road, from the prolongation of the common boundary between Nos 11 and 11A Salisbury Road in a southerly direction for 15 metres and is subject to the following conditions:
- i. Any directive provided by the NSW Police Department is to be complied with.
  - ii. The Works Zone is to operate between the hours of 7.00am-4.00pm Mon-Fri and 7.00am-1.00pm Sat for a period of 45 weeks from 18 February, 2008 to 31 December, 2008.
  - iii. Suitable traffic control measures are to be put in place to manage truck movements to and from the construction site, and if necessary to and from the adjacent street system, in accordance with the RTA's Traffic Control at Works Sites manual.
  - iv. Unrestricted parking is to be maintained outside of the Works Zone hours of operation.
  - v. The applicant must ensure that the traffic lanes, footpaths and driveways, adjacent to the Works Zone, remain free of obstruction at all times during the construction.
  - vi. The applicant must inform Council's Traffic Engineer when the project is completed and the Works Zone can be removed.
  - vii. This Works Zone is in an area zoned as Residential 2(b). The fee payable shall be in accordance with Council's adopted fees and charges applying to the period for which the approval is given, and must be paid prior to the Works Zone being installed. Should the Works Zone be required for a shorter period, application may be made for a pro-rata refund.
  - viii. Failure to comply with any of these conditions may result in the cancellation of the Works Zone at Council's discretion.
  - ix. Should the Works Zone be required for a period longer than the approved period, permission from the Director of Technical Services is required to extend the Works Zone.
  - x. Should the Works Zone be required for additional hours of operation on any particular day, any amendment will require the approval of the Woollahra Traffic Committee.
- B. That the applicant notifies all residents and businesses whose property frontage is within 50 metres of the Works Zone.

**Item No:** Y17 Traffic Matters on Local Roads – Recommendation to C&E for Consideration.  
**Subject:** **No. 1 Norwich Lane, Rose Bay – Works Zone**  
**Author:** Frank Rotta – Traffic Engineer  
**File No:** 407.G Pt9  
**Reason for Report:** Request for a Works Zone

**Decision:** Unanimous Support

**Recommendation:**

- A. That approval be granted for a Works Zone to be temporarily installed for No.1 Norwich Lane. The proposed Works Zone is to be located on the northern side of Norwich Lane, from 8.3 metres east of the prolongation of the common boundary between No.8 Norwich Lane and No.43 Newcastle Street in an easterly direction for 6 metres and is subject to the following conditions:
- i. Any directive provided by the NSW Police Department is to be complied with.
  - ii. The Works Zone is to operate between the hours of 7.00am-4.00pm Mon-Fri and 7.00am-1.00pm Sat for a period of 12 weeks from 18 February, 2008 to 10 May, 2008.
  - iii. Suitable traffic control measures are to be put in place to manage truck movements to and from the construction site, and if necessary to and from the adjacent street system, in accordance with the RTA's Traffic Control at Works Sites manual.
  - iv. Unrestricted parking is to be maintained outside of the Works Zone hours of operation.
  - v. The applicant must ensure that the traffic lanes, footpaths and driveways, adjacent to the Works Zone, remain free of obstruction at all times during the construction.
  - vi. The applicant must inform Council's Traffic Engineer when the project is completed and the Works Zone can be removed.
  - vii. This Works Zone is in an area zoned as Residential 2(b). The fee payable shall be in accordance with Council's adopted fees and charges applying to the period for which the approval is given, and must be paid prior to the Works Zone being installed. Should the Works Zone be required for a shorter period, application may be made for a pro-rata refund.
  - viii. Failure to comply with any of these conditions may result in the cancellation of the Works Zone at Council's discretion.
  - ix. Should the Works Zone be required for a period longer than the approved period, permission from the Director of Technical Services is required to extend the Works Zone.
  - x. Should the Works Zone be required for additional hours of operation on any particular day, any amendment will require the approval of the Woollahra Traffic Committee.
- B. That the applicant notifies all residents and businesses whose property frontage is within 50 metres of the Works Zone.
- C. That the applicant ensure that the maximum height of vehicles using this Works Zone is 2.5 metres to minimise damage to the privately owned Palm trees located adjacent to the Works Zone.
- D. The applicant shall carry out a dilapidation report of the roadway and the boundary of the adjoining property adjacent to the Works Zone before and after the works and shall carry out necessary repairs to any damage caused as a result of the construction works on this site.



## **8. Late Items**

Neild Avenue and Brown Street, Paddington – 40 kph zones

The representative for the Member for Sydney requested an update on the status of speeds and volumes throughout Neild Avenue and Brown Street, Paddington.

Council's Manager of Public Infrastructure responded that the RTA has reported that the speeds in Neild Avenue/ Brown Street exceeded 40 kph and that further traffic calming measures are required and will be reported to the Traffic Committee.

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There being no further business, the meeting concluded at 12.00 midday

**Warwick Hatton**  
**Chair**

**Item No:** D3 Delegated to Committee  
**Subject:** **Library Quarterly Report 1 October 2007 to 31 December 2007**  
**Author:** Vicki Munro, Manager, Library and Information Services  
**File No:** 48.G  
**Reason for Report:** To review the library operation for the quarter, 1 October to 31 December 2007

**Recommendation:**

1. That the report of the library service for the quarter 1 October to 31 December 2007 be received and noted.

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This report reviews activities and projects for the quarter October to December 2007 compared with the same quarter for the previous year, 2006.

**1.0 Lending Services**

**1.1 Circulation Statistics**

The following statistics show the circulation of the total library service for Quarter 2, 2007/08 as well as providing a comparison for the same period in 2006/07.

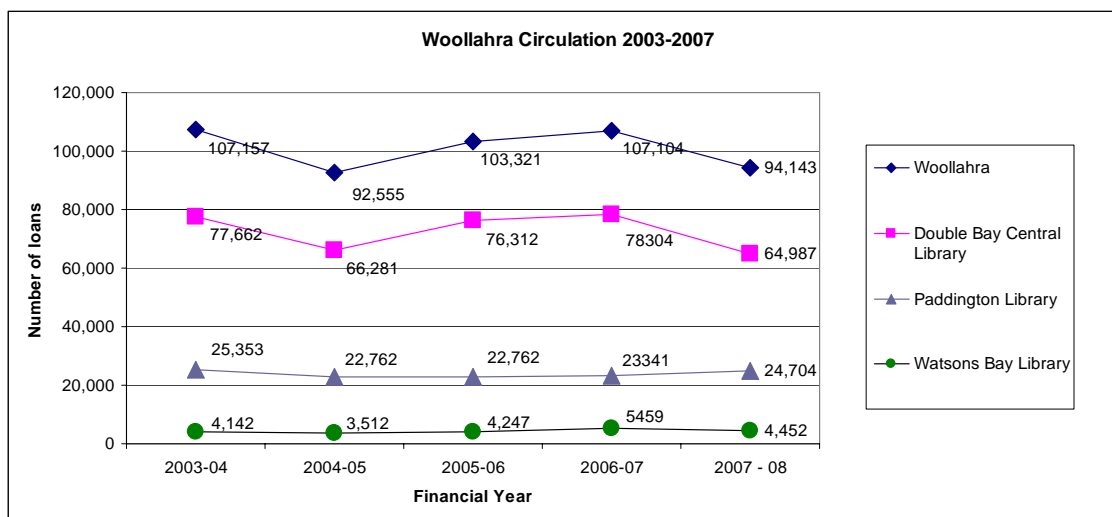
<b>Totals</b>	<b>Quarter 2 Oct-Dec 06/07</b>	<b>Quarter 2 Oct-Dec 07/08</b>	<b>% Change</b>
Adult Books	52,814	43,236	-18%
Children's Books	26,996	24,952	-8%
Periodicals	4,764	5,022	5%
Toys	724	426	-41%
Audio Visual	21,806	20,507	-6%
<b>Total</b>	<b>107,104</b>	<b>94,143</b>	<b>-12%</b>

<b>Double Bay Central</b>	<b>Quarter 2 Oct-Dec 06/07</b>	<b>Quarter 2 Oct-Dec 07/08</b>	<b>% Change</b>
Adult Books	37,746	29,027	-23%
Children's Books	19,960	17,917	-10%
Periodicals	3,126	3,303	6%
Toys	719	423	-41%
Audio Visual	16,753	14,317	-15%
<b>Total</b>	<b>78,304</b>	<b>64,987</b>	<b>-17%</b>

<b>Paddington</b>	<b>Quarter 2 Oct-Dec 06/07</b>	<b>Quarter 2 Oct-Dec 07/08</b>	<b>% Change</b>
Adult Books	12732	11,937	-6%
Children's Books	5042	5,761	14%
Periodicals	1502	1,565	4%
Toys	5	1	-80%
Audio Visual	4060	5,440	34%
<b>Total</b>	<b>23341</b>	<b>24,704</b>	<b>6%</b>

<b>Watsons Bay</b>	<b>Quarter 2 Oct-Dec 06/07</b>	<b>Quarter 2 Oct-Dec 07/08</b>	<b>% Change</b>
Adult Books	2336	2,272	-3%
Children's Books	1994	1,274	-36%
Periodicals	136	154	13%
Toys	0	2	n/a
Audio Visual	993	750	-24%
<b>Total</b>	<b>5459</b>	<b>4,452</b>	<b>-18%</b>

A five year trend line shows the circulation for the total Library Service and for each library service for this quarter:



Significant points to note from both the statistics and graph are:

- The statistics reveal a decline of 12% in total circulation across the Library Service for the quarter. This is linked mainly to an across the Library Service decline in the circulation of the adult book collection and a fall in circulation of the toy collection. The figures are disappointing as efforts have focused on improving the findability of items within the library and reducing the overcrowding on the shelves. Potentially, as these projects progress further and a whole of life asset management approach to collections is introduced, sustained increases in circulation will result.

- Paddington Branch continues to have increasing circulation statistics, overall a 6% increase for the 2<sup>nd</sup> quarter. Of note is the large increase in circulation of audiovisual material and children's books at Paddington, going against the trend observed at the other two branches. For the 2007-2008 financial year the budget for DVDs has been increased and accordingly the collection has been expanded to better met demand.
- It is satisfying to note that the overall usage of periodicals is still improving and this increase has been sustained over two successive quarters. This quarter has seen an increase across all service points. As noted last report, the collection has undergone streamlining and review.

## 1.2 Membership

As at 31<sup>st</sup> December 2007, the borrower profile for the Library and Information Service was as follows:

<b>Members who have borrowed over the past two years</b>	
	<b>This Year</b>
Double Bay Adult	7,675
Double Bay Junior	3,015
Paddington Adult	3,483
Paddington Junior	694
Watsons Bay Adult	113
Watsons Bay Junior	252
<b>TOTAL</b>	<b>15,232</b>

- As noted in the Library's annual report, as of 1 July 2007, Woollahra Library and Information Service will measure its active membership over a two year period. Previously, membership was reported for members who have borrowed over the past three years. This change in reporting is in keeping with the annual statistics provided to the State Library of NSW and provides a more realistic picture of borrowing activity.
- As a percentage of active borrowers to population of 50,161 residents in the Woollahra local government area (2006 ABS census), the figure is 30.37%. The general Library benchmark is for 49% of borrowers to be active members. Initiatives to boost membership are being developed in conjunction with the Woollahra Library and Information Service Strategic Plan.
- 920 new customers registered with the Library and Information Service during this quarter, 607 at Double Bay, 296 at Paddington and 17 at Watsons Bay.
- During this quarter there was an average of 41 loans per hour and 26 visitors per hour across the library service with 60,485 visits made by customers to all service points. No comparison can be made with the same quarter last year as this is only the second quarter that such counts have been kept.

## 1.3 Home Library Service

	<b>Quarter 2 Oct-Dec 06/07</b>	<b>Quarter 2 Oct-Dec 07/08</b>	<b>% Change</b>
<b>Items lent to HLS Members</b>	3,712	4,160	12%
<b>Items lent to HLS Institutions</b>	310	305	-2%
<b>Total</b>	<b>4,022</b>	<b>4,465</b>	<b>11%</b>

- As at 31<sup>st</sup> December 2007, there were 182 individual members and 8 institutional members. E.J Ward is no longer an institutional member as those groups are now being serviced by Woollahra Seniors. In comparison to the same period last year, there were 153 individual members and 5 institutional members. This realises a 19% increase in individual members as at December 31<sup>st</sup> 2007. Accordingly, there has also been a 12% rise in the number of loans to Home Library members.
- During the quarter, the Home Library Service made a total of 624 visits to members. The 6 volunteers made 127 visits to members while the Woollahra Library & Information Service courier undertook the other 498 visits.
- The additional 10 Audio-read navigators are now in circulation and meeting demand. There were 601 loans for the quarter. The Library and Information Service is still awaiting an upgrade to the Audio-read catalogue to improve choice and speed up download of audio books onto the Audio-read navigators. At present it takes approximately ½ hour to install audio books ready for loan to the customer.

#### **1.4 Collection Development**

Significant points to note are:

- Weeding of the collection continued to be given high priority this quarter and as a result, significant progress has been made to managing this ongoing task. The focus for this quarter was again on deselection of the collections housed offsite at Sherbrook Hall and on the Adult fiction and non-fiction book collections at both Paddington and Double Bay branches. Due to the decrease in OH&S risks associated with overcrowded shelves, both customers and staff have noticed significant improvements. Weeding will continue to be a focus in the next quarter as the Library Service introduces a whole of life asset management approach to collections.
- Items deselected from circulating stock were offered for sale at the November 24<sup>th</sup> 2007 Book Fair. The Book Fair raised \$2748.40 on the day. The day coincided with the Federal Government election. Staff were pleased with the turnout considering the other events on and the inclement weather. Items which were not sold at the Book Fair were sent to the University of Sydney for inclusion in their Book Fair. The next Woollahra Library & Information Service Book Fair has been scheduled for the 10-11<sup>th</sup> May 2008, a two day event.
- During the quarter a new purchasing programme was implemented for Audio books. This plan covered all three branches and the junior collection as well. The audio book collection has two main markets, the home library customers and customers who use the audio books in their car or portable CD player. The new collection focuses on CDs and newer formats such as CD/MP3 and Playaways rather than cassettes. Playaways are portable MP3 players the size of a pack of cards that have one audio book installed. CD/MP3 format are audio books in a compressed form thus allowing a whole audio book to be written onto one CD rather than many. These new collections should result in an increased circulation as there is latent demand for these formats.

#### **2.0 Reference and Information Services**

The Reference enquiries statistics cover three distinct areas, namely:

- General reference enquiries represent requests for Library based information, face to face enquiries and telephone and email at both Double Bay Central and Paddington Libraries;
- Local History enquiries which have been received either in person, telephone and email at the Local History Centre and at the Double Bay Central and Paddington Libraries;

- Community Information enquiries consisting of requests for information on community facilities, services and activities received either in person, by telephone or email at Double Bay Central and Paddington Libraries and the Local History Centre.

	Quarter 2 Oct-Dec 06/07	Quarter 2 Oct-Dec 07/08	% Change
<b>Reference Enquiries</b>	5,119	7290	42%
<b>Local History</b>	539	606	12%
<b>Community Information</b>	236	277	17%
<b>Total</b>	<b>5,894</b>	<b>8173</b>	<b>39%</b>

- The above figure shows that the total number of Reference enquiries have increased by 42% this quarter in comparison to the same time last year due to increased customer enquiries and the provision of a high level of reference service. There have also been increases of 12% in Local History enquiries and 17% in Community Information enquiries.
- The reference enquiries statistics are in keeping with the Public Libraries Evaluation Group measures (PLEG), established by the State Library of NSW. The information request completion rate of 67%, as determined by PLEG is higher than the same time last year, which was 65%. This means that 67% of all reference enquiries were completed on the day that they were received. The remainder of enquiries were satisfied by delivery of items from the Stack collection, other Library service points or by inter-library loan request.

## 2.1 Inter-Library Loans

	Quarter 2 Oct- Dec 06/07	Quarter 2 Oct- Dec 07/08	% Change
<b>Items lent to other Libraries</b>	818	592	-28%
<b>Items borrowed from other Libraries</b>	254	252	-1%

- This quarter there has been a decrease of 28% in the number of items lent to other libraries from the same quarter last year. The number of items borrowed from other libraries has remained relatively steady, showing that the Library collection is meeting the needs of our customers. This also demonstrates that the weeding programme currently being undertaken is targeting the right items in the collection.

## 2.2 Electronic Information Service

	Quarter 2 Oct-Dec 06/07	Quarter 2 Oct-Dec 07/08	% Change
<b>Library Access</b>			
Logins	556	408	-27%
Searches	1,169	3,247	178%
<b>Remote / Home Access</b>			
Logins	103	158	53%
Searches	645	205	-68%

- Whilst there have been decreases in the number of logins of online databases within the library as compared with the same quarter last year, the number of searches conducted has increased, with a 178% increase in logins as compared to the same quarter last year. With remote use of the databases, this trend is reversed. Therefore, more users have accessed the databases remotely and conducted fewer searches whereas within the library fewer users have accessed the databases but when doing so have conducted more searches. This may indicate that customers using the online databases in the library are able to ask staff for help. Staff are more likely to conduct more extensive searching on behalf of the client to ensure their information needs are met. Customers at home are more likely to stop searching if they cannot find what they are looking for.
- As mentioned previously, a program to promote the use of the online databases to the public and to local schools will be developed in keeping with the outcomes of the Library Strategic Plan.

### 2.3 Local History Centre

The following table summarizes enquiries at the Centre by broad category:

	<b>Quarter 2 Oct-Dec 06/07</b>	<b>Quarter 2 Oct-Dec 07/08</b>	<b>% Change</b>
Council	81	44	-46%
Property	163	227	39%
Local History	121	114	-6%
Family History	42	75	79%
Assistance with equipment	35	59	69%
Directional	36	29	-19%
Other	37	24	-35%
Commissioned property histories	7	11	57%
<b>Total</b>	<b>522</b>	<b>583</b>	<b>12%</b>

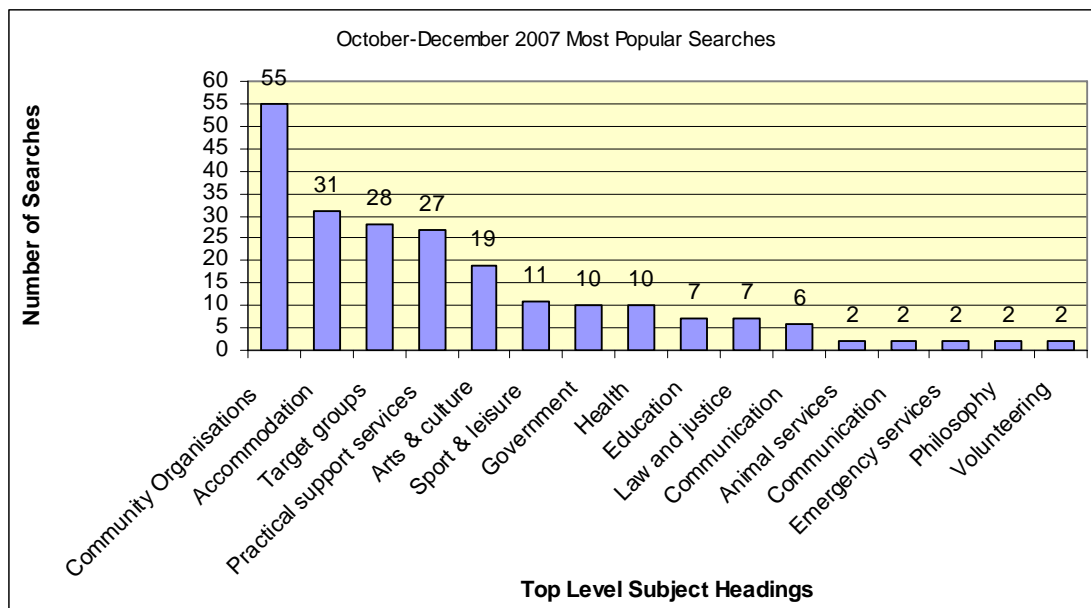
- There was an overall increase of 12% in Local History enquiries on the same quarter last year, with increases in the number of Property and Family History enquiries and decreases in the number of Council related enquiries.
- Women in Woollahra Stage 2 – Two subjects for the oral histories and biographies, being Alice Doyle and Rosemary Foot, were selected, researched and recommendations prepared. The subjects were submitted to and endorsed by Council and arrangements made for relevant interviews to be undertaken by the oral historian, Frank Heimans, who was formally briefed in December. Staff supplied Frank with research material and biographical summaries.
- Woollahra Senior Citizens Centre – the oral historian Frank Heimans was commissioned to prepare oral histories to mark the transfer of the Woollahra Senior Citizens Centre to Woollahra Council. Two long-term committee members will be the initial interviewees of a possible series, the recordings to be added to the Local History Collection. A written publication about the Centre will also be produced. Local History staff prepared a Brief and project plan for the project and also provided Frank Heimans with background historical material on the history of the Centre.
- Significant donations to the Centre this quarter included:

- Photographs of Floating Restaurant leaving Rose Bay (Bruce Crosson) and other material on the restaurant, WHHS.
- Research material on George Rose and family, WHHS.
- Photographs and ephemera, Waverley Local Studies Librarian, Kimberley O’Sullivan-Steward.
- Report and photographs of ‘Engehurst’, compiled as part of tertiary assignment.
- Biographical information and details of architectural work in Woollahra of the architect John Spencer-Stansfield, Kathy Reith.

## 2.4 Community Information - Lincs Database

Quarter 2 - Oct to Dec	2006/07	2007/08	% Change
October	233	334	43%
November	367	77	-79%
December	253	110	-57%
<b>Total</b>	<b>853</b>	<b>521</b>	<b>-39%</b>

- There has been a significant decrease in hits to the Lincs database as compared to the same quarter last year. As noted previously, Community Information will be reviewed in the upcoming year, this will include usage of the Lincs database, its location / access on the Council website and promotional strategies.
- The most popular searches were Community Organisations, Accommodation and Target Groups.



## 3.0 Cultural Events

- Writers and Readers Series
  - Thursday 11 October 2007- Alexis Wright – *Carpentaria*  
Alexis Wright, winner of the 2007 Miles Franklin Award, spoke to a full house about her award winning novel *Carpentaria*. Attendance: 100.



- Tea Topics
  - Friday 23 November 2007 – *Mastering Your Computer* with Computer Pals, in the Paddington Library. Attendance: 24
  
- Woollahra Library Bookfair
  - Saturday 24 November 2007 – In conjunction with the Local writer's word festival, the Book Fair attracted a reasonable crowd for the inclement weather and the other competing events on that day (Federal election). As noted in 1.4, the Book Fair raised \$2748.40
  
- Local Writer's Word Festival
  - Saturday 24 November 2007 - The Word Festival featured a seminar with Irina Dunn, Executive Director of the NSW Writers' Centre as well as local writers discussing their work. The day featured 13 local writers who had been from selected from 20 submissions.  
Attendance: 33
  
- Woollahra Library Friends Christmas Party
  - Thursday 6 December 2007 – The annual Christmas party was well attended by Woollahra Library Friends and Councillors. Author and garden historian, Holly Kerr Forsyth was the special guest speaker.
  
- Home Library Service Volunteers Christmas Afternoon Tea
  - Monday 17 December 2007 - As a thankyou to the hardworking Home Library Service volunteers, an afternoon tea was held in The Annexe. Due to the success of the afternoon tea and as a way to share and gather information, it will become a regular quarterly event.

#### **4.0 Children's and Young Adult Services**

#### 4.1 Story time sessions

The story time programme is a core part of the Library and Information Service's activities.

	Quarter 2 Oct-Dec 06/07		Quarter 2 Oct-Dec 07/08		% Change
	Session	Attendance	Session	Attendance	
<b>Double Bay Central</b>					
Wednesday Story Time and Craft	10	111	12	94	-15%
Friday Play Group	7	147	5	99	-33%
Childcare / School visits			4	159	
<b>Total</b>	<b>17</b>	<b>258</b>	<b>21</b>	<b>352</b>	<b>36%</b>
<b>Paddington Branch</b>					
Story time (Thursday)	11	84	13	161	92%
Toddler Story time (Friday)	11	229	14	173	-24%
Childcare / School visits	10	130	5	68	-48%
<b>Total</b>	<b>32</b>	<b>443</b>	<b>32</b>	<b>402</b>	<b>-9%</b>
<b>Holdsworth Street Community Centre</b>					
Pre School Children (Tuesday)	10	129	9	200	55%
<b>Grand Total</b>	<b>59</b>	<b>830</b>	<b>62</b>	<b>954</b>	<b>15%</b>

- The numbers of children attending Holdsworth Playgroup Story time have continued to increase in comparison to the same period in 2006. This is due to a number of factors including a closer partnership with staff at Holdsworth Community Centre, improved communication and advertising to parents visiting the Centre, an increase in props e.g. use of puppets and more age appropriate stories.
- A special mention is given to the dramatic increase in attendance at the Paddington Thursday story time sessions as compared to the same period last year.
- The numbers of children attending all story times at both Double Bay and Paddington Libraries have decreased during this quarter as compared to the same period in 2006, with the possible cause being the wide age range of children attending the sessions. This makes it difficult to cater books and activities to a particular audience. A story time review is to be undertaken by the Children's and Young Adult Librarian, due April 2008. It is anticipated that once the recommendations of the review are implemented, story time sessions will be more age specific and attendance will increase.
- It is pleasing to note an increase in class and preschool visits at Double Bay library due to increased partnerships with the community. Specifically a special organised visit by Cranbrook Boys School has meant that overall figures for storytime programs have increased by 15% this quarter as compared to the same period last year.

### 4.3 Special Children's Events

- Kids Day Out  
Sunday 28 October, 2007. The event centred on a circus theme with many different activities for children to enjoy. The event was considered a great success and many positive comments were received from community members in appreciation of the day.  
Attendance: Approximately 3000
- October School Holiday Activities  
October school holiday activities were held at all Library service points. Activities included hula hooping. These were well received by community members with a total of 72 children attending.
- Christmas craft and Story time  
Special Christmas craft and story time was held at all Library service points. Activities included Christmas stories, songs and a special visit by Santa Claus. Overall, 78 children attended and enjoyed the Christmas activities.

	Quarter 2, October –December 2007		
	Event	Session	Attendance
<b>Double Bay</b>			
	Worm Storytelling	1	6
	Hula Hooping Holidays	1	20
	Kids Day Out (adults and children)	1	3000
	Christmas Craft	1	36
<b>Total</b>		<b>4</b>	<b>3062</b>
<b>Paddington</b>			
	Hula Hooping Holidays	1	30
	Christmas Craft	1	23
<b>Total</b>		<b>2</b>	<b>53</b>
<b>Watsons Bay</b>			
	Hula Hooping Holidays	1	22
	Christmas Craft	1	19
<b>Total</b>		<b>2</b>	<b>41</b>
<b>Grand Total</b>		<b>8</b>	<b>3156</b>

#### Conclusion:

The Woollahra Library and Information Service continues with its diverse range of programmes have been well received by the Woollahra community. The Kids Day Out was once again a highly successful and commended community event. Staff continue to work behind the scenes to put in place systems that will enable the successful implement of the Library Strategic Plan, endorsed by Council on the 26<sup>th</sup> November, 2007.

Vicki Munro  
Manager – Library and Information Services

Kylie Walshe  
Director Community Services

**Item No:** R1 Recommendation to Council  
**Subject:** **Review of Trial Period for Dog Regulations at Royal Hospital for Women Park, Paddington**  
**Author:** Paul Fraser, Parks & Recreation Coordinator  
David Sheils, Manager Public Open Space  
**File No:** 1023.G  
**Reason for Report:** To recommend the adoption of the existing dog regulations at the Royal Hospital for Women Park, Paddington.

**Recommendation:**

- A. That the current dog regulations at Royal Hospital for Women Park be adopted on a permanent basis, being:
- Type C area - dogs permitted on leash at all times, and unleashed between 4.30pm and 8.30am (Monday – Saturday);
- Type A area – dogs prohibited between the hours of 10am and 8pm (Sundays only); and
- Dogs to be leashed at all other times.
- B. That a municipal-wide education and awareness program on responsible dog ownership be implemented and incorporated within the public education component of the Environmental and Infrastructure Levy 2008-09.
- C. That new signage be provided in the Park outlining the requirements of responsible dog ownership and the need for park users to consider adjoining residents and reduce noise levels early morning and evenings.

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**Background:**

The Royal Hospital for Women (RHW) Park Plan of Management, adopted by Council 14 March 2005, recommended a six-month trial period whereby dogs would be permitted unleashed between 4.30pm and 8.30am and leashed at all other times in the Park. At the conclusion of the six-month trial period, 370 submissions had been received.

Council, subsequently, considered a report on dog management at the Park (Annexure 1) and at its meeting of 14 November 2005, resolved:

- “a) That Council, pursuant to Section 13(6) of the Companion Animals Act 1998, resolve to declare Royal Hospital for Women Park a Type C area - dogs permitted on leash at all times and unleashed between 4.30pm and 8.30am (Monday to Saturday) and Type A area- dogs prohibited between the hours of 10am and 8.00pm (Sundays only).*
- b) That the controls be reviewed in 6 months.”*

In November 2006, a report (Annexure 2), was presented to the Community and Environment Committee outlining the results of the review period. The Committee resolved to continue with a further 12-month trial dog off-leash period between the hours of 4.30pm to 8.30am (Monday – Saturday) and dogs prohibited period between 10am to 8pm (Sundays only). This trial finished in December 2007.

At the conclusion of the extended trial period, public submissions were sought regarding dog management with notices placed in the Wentworth Courier on 5 and 12 December 2007, a letter distributed to all adjoining residents, information provided on Council's website (Have Your Say section) and signage within the park.

We received 112 submissions with:

- 84 in support of the current regulations; and
- 28 opposing the current regulations and suggesting either alternative measures, or, the restrictions of dogs completely, or, on leash at all times.

### **Proposal:**

It is apparent from the submissions received, that the local community is divided over access to the Park for dog exercise and there are strong opposing views on how dogs should be managed in the Park. A summary of each submission and our response is provided in Annexure 3.

Arguments raised in submissions supporting the current dog regulations include:

- The Park site was used for dog exercise by residents and professional dog walkers successfully prior to the Park being constructed (and managed by Council).
- A place is needed in the high density residential area of Paddington to exercise dogs.
- Other dog off-leash areas such as Rushcutters Bay Park and Centennial Parklands are too far away and require private transport.
- The dog regulations promote a sense of community spirit within the area and among dog owners. Many residents have made new friends within the community and use the area for social interaction.
- The more people who use this park during these hours, the less likely the park will be frequented by drunks and skateboarders. It promotes a good sense of community security and safety.

Arguments raised in submissions against the current dog regulations include:

- Concerns about providing for dogs and not for children in the Park.
- Actual and potential conflict between dogs and small children, including reports of children being physically knocked down and attacked by dogs in the Park.
- People and families feel intimidated by the dogs in the Park.
- Faeces not being picked up and disposed of, including health issues for children.
- No monitoring of the dog regulations by Council rangers or monitoring at the wrong times.
- Damage to turf and surrounding elements of the Park by dogs.

Our response to each main issue raised.

#### *1. Faeces within the Park*

Dog owners have a social and legal responsibility to pick up after their pets. Random inspections of the Park and park user feedback indicate that not all dog owners pick up after their animals. This observation is not restricted to RHW Park and is one of the most common complaints received by Council concerning dog use of our parks and footpaths.

Uncollected faeces pose a potential health threat to park users and greatly diminishes the range of potential recreational uses in the Park, particularly by young children.

Some submissions suggest Council's rangers do not patrol the Park and if such patrol were undertaken, irresponsible dog owners would be encouraged to pick up after their animals.

Council's Regulatory Supervisor, Greg Radford, reports that between December 2006 and December 2007, 223 patrols of the Park were undertaken at different times. Throughout this period, 43 warnings were given for dogs being off leash at incorrect times and 14 warnings issued for dogs being in a prohibited place. Warnings are issued where a first offence is detected and penalty notices are generally issued when further offences are detected.

Dog owners will nearly always pick up after their dogs when rangers are in attendance. The park is also used later of an evening when there is no regulatory presence.

Some submissions suggest that Council provide plastic bags at the Park. Council has previously resolved not to install plastic bag dispensers. We need to encourage dog owners to be responsible for their own supply of materials for the management of dog waste. This will be more beneficial to encouraging a long-term shift in behaviour of removing dog waste. By providing dispensers, dog owners could become reliant on the bags being available at the park at all times. If the dispenser runs out the dog owner could attempt to apportion blame on the Council for them not being able to clean up after their dog. Many dog owners walk their animals to the Park and, therefore, should carry bags at all times, including the period of time prior to reaching the park. Research confirms that dogs will defecate shortly after becoming active.

There are other concerns relating to the installation of plastic bag dispensers within the Park. There are reports by other councils, where dispensers are installed, that they tend to be vandalised, either by damage to the installation itself or by the bags being spread around the parks contributing to litter. Also, retailers and the public are gaining greater access to plastic bag alternatives which provide more environmentally sustainable options for the removal and disposal of dog faeces than that of plastic bag usage. The installation of dispensers is, therefore, not supported. There are a number of existing bins in the Park available for the disposal of dog waste and general litter. The number and location of these bins is considered sufficient.

*Recommendation:*

We believe the issue of people not picking up after their animals needs to be addressed and we propose a combination of signage, targeted education and continued enforcement by regulatory staff in accordance with the *Companion Animals Act 1998*.

2. *Concerns about safety for park users*

A number of submissions claimed owners were not maintaining effective control of animals. A number of people feared for the safety of children and themselves, and their enjoyment of the Park was compromised. The issue of Council's liability was raised in relation to creating a situation that could lead to an incident where a child may be attacked by a dog. The Park was considered by some residents to be too small to allow dogs and children in the same area.

Conversely, many comments were made regarding the positive social environment for dogs, their owners and others that do not object to the presence of dogs. People were in favour of the community environment and atmosphere created at the park during dog walking activities. In terms of dog behaviour, it is understood that well exercised and socialised dogs are less prone to barking and nuisance behaviour.

RHW Park is smaller than other nearby parks offering unleashed dog access, thereby increasing the possibility of conflict between animals and people.

The *Companion Animals Act 1998* states that companion animal owners, themselves, have responsibilities towards other members of the community, including:

- preventing animals from causing a nuisance through unnecessary barking, roaming the neighbourhood or causing damage to others' property;
- ensuring pets do not harm or threaten any other person or animal;
- ensuring dogs are on a lead at all times when in public, except in a Council designated off-the-leash area; and
- always picking up dog waste when in a public area.

In other words, it is dog owners' responsibility to ensure their dog does not threaten or harm a person.

Where the rangers observe a dog that is over boisterous and/or causing a problem or if a park user expresses concern in relation to a particular dog, they will speak to the owner and advise them that they must control their dog at all times.

Dogs that threaten, attack people or other animals can be declared as dangerous. Council rangers and Police are authorised to impound dogs that are declared dangerous.

*Recommendation:*

That a municipal-wide education and awareness program on responsible dog ownership be implemented and incorporated within the public education component of the Environmental and Infrastructure Levy 2008-09.

*3. Alienation of other users*

The RHW Park is the largest park in the geographical centre of Paddington. Notwithstanding this, when compared with other, nearby open space areas, such as Trumper Park, Centennial Parklands and Rushcutters Bay Park, the park is relatively small in size. As a result of limited private open space associated with the surrounding terraces and apartments, the demand for use of the Park for a range of recreational opportunities is high.

The Park (5,300m<sup>2</sup>), is one of our smallest open space areas available for dog off-leash use. Its relatively small size means that it is difficult to keep any separation between park users with and without dogs, particularly when several dogs are present.

Many submissions argued that there are other nearby areas of open space that cater for dog access or are solely for children. Examples of exercise areas available for dogs in the Paddington area, the size of the park and the distance from RHW Park are identified in the following table.

Park Name	Dog Access	Area (ha)	Distance from RHW Park
Trumper Park	On leash at all times	6.8	900m
Rushcutters Bay Park	Off-leash 4.30pm-8.30am, leashed all other times	6.5	800m
Yarranabbe Park	24 hour off-leash	1.9	1,600m
Centennial Parklands	Various options	360	1,200m
Royal Hospital for Women Park	Off-leash 4.30pm-8.30am, leashed all other times	0.5	N/A

Playgrounds in the Paddington area are listed in the table below. These reserves primarily or only, provide playground equipment catering for younger children and do not have any significant area of usable grassed open space.

Playground Reserve	Dog Access	Area (ha)	Distance from RHW Park
Union Street	Prohibited	0.02	500m
Cambridge Street	Prohibited	0.02	650m
Dillon Street	Prohibited	0.01	300m
Cooks Paddock	Prohibited	0.05	700m
Spring Street	Prohibited	0.02	200m
Soudan Street	Prohibited	0.06	1000m

We welcome and encourage equal access and opportunities for all park users. Dog owners have a legal and social responsibility to ensure their dogs are under effective control at all times, including when off-leash.

The time slots allocated for dogs off / on-leash, and prohibited on Sundays provides the opportunity for park users, with a genuine or perceived fear of dogs, to avoid park use at those times when dogs are permitted. At the time when dogs use the park, nearby playgrounds provide opportunities for those people seeking separation from dogs.

*Recommendation:*

The existing dog regulations (permitted on leash at all times and unleashed between 4.30pm and 8.30am (Monday – Saturday); and prohibited between the hours of 10am and 8pm (Sundays only), be retained, as it balances the needs of different users.

*4. Dogs should not be permitted on the eastern side (site of former tennis court) of Park.*

Some submissions suggested that the existing pathway that bisects the Park be used to designate a permanent dog-free area in the eastern side of the Park (Annexure 4 contains a map of the Park). We believe the relatively small size of the Park makes this proposal unmanageable as dogs would, through natural play, seek to use the full length of the Park.

It would also be inappropriate to install a fence to physically exclude dogs from the eastern side as this would further reduce the effective size of the Park and diminish the usability of the Park by all users.



*Recommendation:*

That dog exclusion zones within the Park not be introduced.

*5. Noise pollution from dogs*

Some residents adjoining the Park raised concerns regarding noise such as dogs barking and voice commands in the early morning and late in the evening.

It is not suggested that the Park be fenced at night and we do not light the park at night to discourage night use.

Rather, we will look to promote the responsibilities of dog owners under the *Animal Companions Act 1998* through local media and Councils website. New signage may also be installed, which prompts park users to restrict noise levels early mornings and evenings in consideration of adjoining residents.

*Recommendation:*

That new signage be installed, which promotes responsible dog ownership and reducing noise levels early mornings and evenings.

*6. Damage to the turf surface and gardens*

There is no significant damage to the turf surface attributed to dog use. Prior to the recent rain events, the grassed area had suffered as a result of reduced water.

Since the Park's opening, most of the new trees have successfully established. However, a small number of trees have failed.

*Recommendation:*

We plan to explore opportunities to harvest stormwater, which could be used to irrigate the Park and improve turf coverage. We also plan to re-install and establish tree planting, which has not established since the Park's opening.

*7. Installation of Children's Play Equipment*

Some submissions have requested that a playground be installed in the Park. In 2002, Council resolved not to install a children's playground in the Park. At that time, the reasons for this were:

- there are seven playgrounds within 1km of the RHW Park; and
- the Park would provide other elements for children's play that do not require installation of structured play equipment. Such elements include two large open grass spaces, sloped grass embankments, plantings and soft landscaped surfaces.

Provision of children's play equipment in the Park would depend on factors such as an increase in the numbers of young children in Paddington, possible relocation of equipment from a nearby playground, appropriate playground design and general community acceptance.

A playground would also further reduce the open space area available for other forms of recreation, including dog use during off-leash times. The *Companion Animals Act 1998* requires that dogs be kept 10 metres away from playgrounds.

*Recommendation:*

That a playground not be established at this time.

### **Identification of Income & Expenditure:**

Council's Environmental and Infrastructure Levy provides funding for public education programs. In consideration of the need to reduce the presence of dog waste throughout the Municipality (and associated water quality and health risk), we propose to undertake a public education program promoting responsible dog ownership and use of our public places to reduce conflict with other users.

### **Conclusion:**

We recommend Council adopt the current park dog regulations as these times strike a balance between the competing community needs for limited parkland in the Paddington area. Adoption of the current controls is supported with 75% of the submissions being in favour of formalising the current regulations that were on trial.

The Park has been subject to three dog management trial periods. Each trial review period has been a divisive issue for the local community and, therefore, we recommend Council adopt the current controls on a permanent basis. Council could, of course, at any stage in the future, revisit dog management issues at this site and alter controls in response to community demand.

It is also recommended that an educational program on responsible dog ownership be implemented as part of the 2008-09 financial year.

Paul Fraser  
Parks & Recreation Coordinator

Warwick Hatton  
Director Technical Services

David Sheils  
Manager Public Open Space

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### **ANNEXURES:**

1. Report to Community and Environment Committee 31 October 2005
2. Report to Community and Environment Committee 13 November 2006
3. Submission table
4. Map of Royal Hospital for Women Park