



# View Prune

Effective from July 2022 to June 2023

Use this form to apply for Council to assess pruning of a Council street or park tree.

**Note: Council will not prune to create a new view - see Complying Criteria.**

For further information, please contact Customer Service Centre on (02) 9391 7000.

## Applicant details

**Title:**  **Name:**

**Postal address:**

**Phone:**  **Email:**

## Site details *(Location and title description of the property whose views are affected by a Council tree)*

**Unit, Shop or Suite no:**  **Street no:**

**Street name:**  **Suburb:**

**Deposited Plan(s):**  **Strata Plan(s):**

**Inspection of Property:** Please provide contact details for a person available to meet for an inspection

**Contact:**  **Phone:**

## View prune complying criteria

The Woollahra Municipality is well recognised for its tree lined avenues and leafy foreshores. To ensure this leafy character is preserved and, where possible, enhanced, Council will only prune a tree(s) to maintain previously established views where:

1. The tree has been inspected and has received approval by Council for view pruning within the last two years.; **OR**
- 1a. In instances where a growing tree encroaches on a previously uninterrupted view, consideration may be given to pruning to restrict the impact on the view
2. The applicant has provided documentary evidence such as photographs to show the previous existence of a view\*
3. The tree is centrally located in the view corridor of the principal living area and within approximately 50 metres of the viewing point. (Note: long-standing view pruning relationships / services on trees not centrally located to the principal living area may be maintained if not detrimental to a tree's health)
4. Pruning may only be approved if it will not disfigure the tree. The term "disfigure" will generally mean pruning beyond the guidelines of the Australian Standard for the Pruning of Amenity Trees.
5. Trees located in parks may be pruned.

\* Evidence of the previous existence of a view will not be accepted from new owners of a property applying for a view prune if these residents bought the property with the tree of a similar size to the size at application time.

However as outlined in guideline 1a, property owners who have had, and recently lost, a pre-existing view will receive consideration in line with the guidelines.

New owners of a property which has an established view pruning relationship with Council may continue this relationship as long as the application is in line with the guidelines.

**Note: we advise that fast growing trees should be inspected regularly (e.g. approximately every two years) to avoid harsh pruning**

## Declaration and signature

I,  apply for a Council tree(s) to be pruned. I have read the complying criteria section and believe that my request meets all the listed criteria. I have reviewed the additional information relating to this application available at [www.woollahra.nsw.gov.au/tree-view-prune-information](http://www.woollahra.nsw.gov.au/tree-view-prune-information).

I declare that all the information given is true and correct. I also understand that:

- If incomplete, the application may be delayed or rejected.
- If final payment of monies is not made within 21 days of notification, the application may be cancelled; and.
- More information may be requested within 21 days of lodgement.

Signature:

Date

**NOTE: When Council staff or contractors are on site and undertaking tree pruning works, neither the applicant nor any other person is to interfere or attempt to instruct Council staff or contractors in any aspect of the pruning works being performed**

## Proposal

How many trees in total are you applying to have pruned?

**Tree species**

(if known)

**Location on footpath**

(e.g. directly across the road or left of the driveway etc)

1.

2.

3.

4.

5.

## Additional information

Full details and conditions associated with this application can be accessed at:

[www.woollahra.nsw.gov.au/tree-view-prune-information](http://www.woollahra.nsw.gov.au/tree-view-prune-information)

## Fees (Fees are valid until 30 June 2023)

**Application / Inspection Fee:** \$350.00

This fee is to be included with your application and is not refundable.

### Fee for pruning

Pruning works will be charged as per contractor's quote, which will be specific for each job. Each job will have different requirements e.g. equipment requirements, traffic control, location, and complexity, which will impact the final cost.

## Privacy and conditions of use

For more information about Privacy & Personal Information Policy: [www.woollahra.nsw.gov.au/privacy](http://www.woollahra.nsw.gov.au/privacy).

## Lodgement details

**Mail to:** Woollahra Municipal Council  
PO Box 61 Double Bay 1360

**In person:** Council Chambers  
536 New South Head Road  
Double Bay NSW 2028

**Email:** [records@woollahra.nsw.gov.au](mailto:records@woollahra.nsw.gov.au)

**Telephone:** (02) 9391 7000

**Website:** [www.woollahra.nsw.gov.au](http://www.woollahra.nsw.gov.au)

### Payment methods:

Payment can be made at our Customer Service Department by the following methods: cash, EFTPOS, Money Order cheque (make cheques payable to Woollahra Council), or credit card – American Express, MasterCard or Visa.

Credit card payments will incur a processing fee.

### OFFICE USE ONLY

CSO name:

[View Prune Application \(T55\) \\$:](#)

CRM request no:

### Assessment

To be completed  
by Assessment  
Officer