



# Community & Environment Committee

**Agenda:** *Community & Environment Committee*

**Date:** *Monday 14 August 2006*

**Time:** *6.00pm*

## **Outline Of Meeting Protocol & Procedure:**

- The Chairperson will call the Meeting to order and ask the Committee/Staff to present apologies or late correspondence.
- The Chairperson will commence the Order of Business as shown in the Index to the Agenda.
- At the beginning of each item the Chairperson will ask whether a member(s) of the public wish to address the Committee.
- If person(s) wish to address the Committee, they are allowed four (4) minutes in which to do so. Please direct comments to the issues at hand.
- If there are persons representing both sides of a matter (eg applicant/objector), the person(s) against the recommendation speak first.
- At the conclusion of the allotted four (4) minutes, the speaker resumes his/her seat and takes no further part in the debate unless specifically called to do so by the Chairperson.
- If there is more than one (1) person wishing to address the Committee from the same side of the debate, the Chairperson will request that where possible a spokesperson be nominated to represent the parties.
- The Chairperson has the discretion whether to continue to accept speakers from the floor.
- After considering any submissions the Committee will debate the matter (if necessary), and arrive at a recommendation (R items which proceed to Full Council) or a resolution (D items for which the Committee has delegated authority).

## **Delegated Authority (“D” Items):**

- Community Services and Programmes.
- Health.
- Liquor Licences.
- Fire Protection Orders.
- Residential Parking Schemes (surveillance and administration).
- Traffic Management (Traffic Committee Recommendations).
- Waverley/Woollahra Process Plant.
- To require such investigations, reports or actions as considered necessary in respect of matters contained within the Business Agendas (and as may be limited by specific Council resolution).
- Confirmation of the Minutes of its Meeting.
- Any other matter falling within the responsibility of the Community and Environment Committee and not restricted by the Local Government Act or required to be a Recommendation to Full Council as listed below.
- Library Services
- Licensing.
- Regulatory.
- Waste Minimisation

## **Recommendation only to the Full Council (“R” Items):**

- Such matters as are specified in Section 377 of the Local Government Act and within the ambit of the Committee considerations.
- Matters which involve broad strategic or policy initiatives within responsibilities of the Committee.
- Matters requiring the expenditure of moneys and in respect of which no Council vote has been made.
- Matters delegated to the Council by the Traffic Authority of NSW.
- Matters not within the specified functions of the Committee, or which are not the subject of a Business Agenda (current or past).
- Matters reserved by individual Councillors, in accordance with any Council policy on "safeguards".
- Parks and Reserve Plans of Management (Strategies, Policies and Objectives)
- Residential Parking Schemes - Provision and Policies

**Committee Membership:**

7 Councillors

**Quorum:**

The quorum for a Committee meeting is 4 Councillors.

# WOOLLAHRA MUNICIPAL COUNCIL

## Notice of Meeting

10 August 2006

To: The Mayor, Councillor Andrew Petrie, ex-officio  
Councillors     Anthony Boskovitz     (Chair)  
                         John Walker             (Deputy Chair)  
                         Claudia Cullen  
                         Marcus Ehrlich  
                         Tanya Excell  
                         Julian Martin  
                         Fiona Sinclair King

Dear Councillors

### **Community & Environment Committee Meeting – 14 August 2006**

In accordance with the provisions of the Local Government Act 1993, I request your attendance at a Meeting of the Council's **Community and Environment Committee** to be held in the **Council Chambers, 536 New South Head Road, Double Bay, on Monday 14 August 2006 at 6.00pm.**

Gary James  
General Manager

## Meeting Agenda

Item	Subject	Pages
1	Leave of Absence and Apologies	
2	Late Correspondence	
3	Declarations of Interest	

### **Items to be Decided by this Committee using its Delegated Authority**

D1	Confirmation of Minutes of Meeting held on 24 July 2006	1
D2	Woollahra Traffic Committee Minutes – 1 August 2006	2
D3	Environmental Levy Community Reference Group Constitution – 1142.G	11
D4	Minutes of the Environmental Levy Community Reference Group Meeting Tuesday 11 July 2006	18
D5	Environmental Works Program – 4 <sup>th</sup> Quarter Management Plan Review – 827.G 04-07	40
D6	Parks & Public Space Principal Activity – 4 <sup>th</sup> Quarter Management Plan Review – 827.G 04-07	50

### **Items to be Submitted to the Council for Decision with Recommendations from this Committee**

R1	Recreational Needs Assessment & Strategy – 731.G <b>Annexure 4 (Recreational Needs Assessment &amp; Strategy 2006) distributed separately</b>	58
R2	Draft Reconciliation Statement – 722.G RS	79

**Item No:** D1 Delegated to Committee  
**Subject:** **Confirmation of Minutes of Meeting held on 24 July 2006**  
**Author:** Les Windle, Manager - Governance  
**File No:** See Council Minutes  
**Reason for Report:** The Minutes of the Meeting of Monday 24 July 2006 were previously circulated. In accordance with the guidelines for Committees' operations it is now necessary that those Minutes be formally taken as read and confirmed.

**Recommendation:**

That the Minutes of the Community and Environment Committee Meeting of 24 July 2006 be taken as read and confirmed.

Les Windle  
Manager - Governance

**Item No:** D2 Delegated to Committee  
**Subject:** **Woollahra Traffic Committee Minutes - 1 August 2006**  
**Author:** Warwick Hatton, Director – Technical Services  
**File No:** See Traffic Committee Minutes  
**Reason for Report:** For the Committee to consider the recommendations of the Woollahra Traffic Committee.

**Recommendation:**

THAT the Recommendations contained in the minutes of the Woollahra Traffic Committee on Tuesday 1 August 2006 be adopted.

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**Warwick Hatton**  
**Director – Technical Services**

# Woollahra Local Traffic Committee Minutes

The meeting of the Woollahra Local Traffic Committee was held in the Council Committee Room, Double Bay, on Tuesday 1 August 2006 at 10.00am.

## 1. Attendances

### Committee Members:

Present: Mr Warwick Hatton (Chairman) (Woollahra Municipal Council)  
Mr Leigh Pickard (Roads and Traffic Authority)  
Ms Robyn Attuell (Clover Moore MP Representative)  
Mr Eric Graham (State Transit Authority)

Staff: Mr Alan Opera (Woollahra Municipal Council)  
Mr Frank Rotta (Woollahra Municipal Council)  
Mr Greg Stewart (Woollahra Municipal Council)  
Ms Armodee Reece (Woollahra Municipal Council)

### Apologies:

Mr Navin Prasad (Roads and Traffic Authority)  
Snr Const David Cattell (Rose Bay Police - Traffic)

### Absent:

Mr Scott Farlow (Peter Debnam MP Representative)

### Also in Attendance:

Mr John McDonagh (Harbour View Park Residents' Group)  
Mr Robert Baillie (Resident, Walker Avenue – Item Y3)  
Ms Jeanie Kitchener (Resident, Walker Avenue – Item Y3)

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## 2. Minutes of Previous Meeting

The minutes of Meeting No.6/06 held in Council Chambers, Double Bay, on Tuesday 4 July 2006 were confirmed by Mr Warwick Hatton.

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## 3. Matters Arising from Minutes of Previous Meetings

July WTC – Item Y1-2: Glenview Street, Paddington – Review of Parking Restrictions

Item deferred from July WTC for clarification from RTA.

### **Recommendation:**

#### **Item Y1-2: Glenview Street, Paddington – Review of Parking Restrictions**

1. That the 'No Stopping' (Arrow Right) & '2 Hour Parking 8.00am-11.00pm ARVE Area Pgtn 1' (Arrow Left) sign and stem located on the southern side of Glenview Street 14.7 metres east of the eastern kerb line in Liverpool Street be moved 4.7 metres in a westerly direction.

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**4. Local Traffic Committee recommendations not adopted or amended by Woollahra Council Community & Environment Committee**

Nil

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**5. Extraordinary Meetings**

Nil

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**6. Traffic Matters on Local Roads – Recommendation to C&E for Consideration**

**Item No:** Y1 Traffic Matters on Local Roads – Recommendation to C&E for Consideration  
**Subject:** **Parking Restrictions Changes**  
**Author:** Frank Rotta – Traffic Engineer  
**File No:** (Refer to Table 1)  
**Reason for Report:** Various parking restriction changes throughout the Woollahra Council area.

**Recommendation:**

**Item Y1-1: Rowe Street, Woollahra – Request for Disabled Person Parking Zone**

1. That an 11 metre long “Disabled Persons Zone 10am-3pm Mon-Fri” and ‘2 Hour Parking 8am-10am, 3pm-6pm Mon-Fri, 8am-12.30pm Sat’ be installed on the eastern side of Rowe Street, from the southern boundary line of No.23-25 Rowe Street in a northerly direction.
2. That the 2 Hour parking on the western side of Rowe Street opposite the Jewish Centre on Aging be converted to “2 Hour Parking 8am-6pm Mon-Fri, 8am-12noon Sat, Wool1 Permit Holder Excepted”

**Item Y1-2: Moncur Street, Woollahra – Request for Parking Restrictions**

1. That 11.7 metres of No Stopping be installed on the eastern side of Moncur Street north of the northern kerb line of Peaker Lane, and the driveway to No.63 Moncur Street, Woollahra.
2. That 17 metres of No Parking be installed on the eastern side of Moncur Street north of the No Stopping referred to above.
3. That the existing “1 Hour Parking 8am-11pm Mon-Sun ARVE” parking be maintained north of this No Stopping zone.

**Item Y1-3: Suffolk Lane, Paddington – Request for Parking Restrictions**

1. That 9 metres of No Stopping be signposted on the south-western side of Suffolk Lane north-west of the north-western kerb line of Suffolk Lane across the road from the car spaces belonging to No.21 Duxford Street, Paddington.



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**Item Y1-4: Cliff Street, Watsons Bay – Relocation of Stop Signs**

1. That the existing Stop sign (Facing North) in the centre of Cliff Street 7 metres south of the gates to HMAS Watson be removed.
2. That the existing Stop sign (Facing North) on the eastern side of Cliff Street 10 metres south of the gates to HMAS Watson be raised approximately 0.5-1.0m to improve its visibility to motorists as they exit the Naval Base.
3. That Council request the Naval Base to install warning signs in relation to the coming Stop sign inside the gates, north of the existing Stop sign.

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**Item No:** Y2 Traffic Matters on Local Roads – Recommendation to C&E for Consideration.

**Subject:** Walker Avenue, Edgecliff – Parking Arrangements

**Author:** Frank Rotta – Traffic Engineer, Traffic & Transport

**File No:** T477

**Reason for Report:** Follow-up report from April 2006 Item Y1-6

**Recommendation:**

- A. That all regulatory ‘No Parking’ signposting be removed from the centre of Walker Avenue, Edgecliff.
- B. That one (1) non regulatory sign stating “Parking in the centre of the roadway between the trees is illegal” be installed at the entrance to Walker Avenue, Edgecliff.
- C. That the residents of Walker Avenue be advised of the proposed changes to signposting.

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**Item No:** Y3 Traffic Matters on State Roads – Recommendation to C&E for Consideration

**Subject:** 2006 Australian Golf Open

**Author:** Greg Stewart – Manager, Public Infrastructure

**File No:** 1188.G, 219.G, 195.G

**Reason for Report:** To submit the proposed Traffic Management Plan for the event to the Committee for approval

**Recommendation:**

That the Traffic Management Plan, version 6 dated 29 June, 2006, that has been prepared by Assure Event Safety Services for the 2006 Australian Golf Open to be held at the Royal Sydney Golf Course on 16-19 November, 2006 be noted and that a final version be reported to the Woollahra Traffic Committee at a later date.

**Item No:** Y4 Traffic Matters on Local Roads – Recommendation to C&E for Consideration.

**Subject:** **No. 56 New Beach Road, Darling Point- Works Zone**

**Author:** Frank Rotta – Traffic Engineer, Traffic & Transport

**File No:** 407.G Pt7

**Reason for Report:** Request for a Works Zone

**Recommendation:**

- A. That approval be granted for a Works Zone to be temporarily installed for No.56 New Beach Road, Darling Point. The length of the proposed Works Zone is 13 metres, and it is to be located on the eastern side of New Beach Road partially across the driveway frontage of this property and is subject to the following conditions:
- i. Any directive provided by the NSW Police Department is to be complied with.
  - ii. The Works Zone is to operate between the hours of 7.00am-4.00pm Mon-Fri, 7.00am-1.00pm Sat for a period of 52 weeks commencing 21 August, 2006.
  - iii. Suitable traffic control measures are to be put in place to manage truck movements to and from the construction site.
  - iv. The applicant must ensure that the traffic lanes, footpaths and driveways, adjacent to the Works Zone, remain free of obstruction at all times during the construction.
  - v. The applicant must inform Council's Traffic Engineer when the project is completed and the Works Zone can be removed.
  - vi. This Works Zone is in a residential area. The fee payable shall be in accordance with Council's adopted fees and charges applying to the period for which the approval is given, and must be paid prior to the Works Zone being installed. Should the Works Zone be required for a shorter period, application may be made for a pro-rata refund.
  - vii. Failure to comply with any of these conditions may result in the cancellation of the Works Zone at Council's discretion.
  - viii. Should the Works Zone be required for a period longer than the approved period, permission from the Director of Technical Services is required to extend the Works Zone.
  - ix. Should the Works Zone be required for additional hours of operation on any particular day, any amendment will require the approval of the Woollahra Traffic Committee.
- B. That the applicant notifies all adjacent residents and business owners by a letterbox drop of the conditions of the Works Zone.

**Item No:** Y5 Traffic Matters on Local Roads – Recommendation to C&E for Consideration

**Subject:** **Elanora Street, Iluka Street and Manion Avenue, Rose Bay - Resident Parking Restrictions**

**Author:** Greg Stewart – Manager, Public Infrastructure

**File No:** 150. / 249. / 299.

**Reason for Report:** Requests received for the introduction of resident parking restrictions

**Recommendation:**

- A. That a survey of the residents of Elanora Street, Iluka Street and Manion Avenue, Rose Bay be carried out to determine the resident demand and eligibility for the implementation of a weekday resident Parking Scheme in these streets to supplement the existing week-end Resident Parking Scheme.

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**Item No:** Y6 Traffic Matters on Local Roads – Recommendation to C&E for Consideration.

**Subject:** **Conversion of ‘No Standing’ Signposting – Point Piper**

**Author:** Frank Rotta – Traffic Engineer

**File No:** 255.G Pt6

**Reason for Report:** Upgrade of existing ‘No Standing’ signs in Point Piper in accordance with RTA Directive

**Recommendation:**

- A. That in accordance with Council’s adopted principles for the conversion of No Standing, that the existing 28 No Standing signs in Point Piper be upgraded to No Stopping or No Parking as detailed in Table 1: Point Piper.

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**Item No:** Y7 Traffic Matters on Local Roads – Recommendation to C&E for Consideration.

**Subject:** **Conversion of ‘No Standing’ Signposting – Bellevue Hill**

**Author:** Frank Rotta – Traffic Engineer

**File No:** 255.G Pt6

**Reason for Report:** Upgrade of existing ‘No Standing’ signs in Bellevue Hill in accordance with RTA Directive

**Recommendation:**

- A. That in accordance with Council’s adopted principles for the conversion of No Standing, that the existing 109 No Standing signs in Bellevue Hill be upgraded to No Stopping or No Parking as detailed in Table 1: Bellevue Hill.

**Item No:** Y8 Traffic Matters on Local Roads – Recommendation to C&E for Consideration.

**Subject:** **Conversion of ‘No Standing’ Signposting – Double Bay**

**Author:** Frank Rotta – Traffic Engineer

**File No:** 255.G Pt6

**Reason for Report:** Upgrade of existing ‘No Standing’ signs in Double Bay in accordance with RTA Directive

**Recommendation:**

- A. That in accordance with Council’s adopted principles for the conversion of No Standing, that the existing 193 No Standing signs in Double Bay be upgraded to No Stopping or No Parking as detailed in Table 1: Double Bay.

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**Item No:** Y9 Traffic Matters on Local Roads – Recommendation to C&E for Consideration.

**Subject:** **Conversion of ‘No Standing’ Signposting – Woollahra**

**Author:** Frank Rotta – Traffic Engineer

**File No:** 255.G Pt6

**Reason for Report:** Upgrade of existing ‘No Standing’ signs in Woollahra in accordance with RTA Directive

**Recommendation:**

- A. That in accordance with Council’s adopted principles for the conversion of No Standing, that the existing 276 No Standing signs in Woollahra be upgraded to No Stopping or No Parking as detailed in Table 1: Woollahra.

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**Item No:** Y10 Traffic Matters on Local Roads – Recommendation to C&E for Consideration.

**Subject:** **Conversion of ‘No Standing’ Signposting – Rose Bay**

**Author:** Frank Rotta – Traffic Engineer

**File No:** 255.G Pt6

**Reason for Report:** Upgrade of existing ‘No Standing’ signs in Rose Bay in accordance with RTA Directive

**Recommendation:**

- A. That in accordance with Council’s adopted principles for the conversion of No Standing, that the existing 64 No Standing signs in Rose Bay be upgraded to No Stopping or No Parking as detailed in Table 1: Rose Bay.

**Item No:** Y11 Traffic Matters on Local Roads – Recommendation to C&E for Consideration.

**Subject:** **Conversion of ‘No Standing’ Signposting – Edgecliff**

**Author:** Frank Rotta – Traffic Engineer

**File No:** 255.G Pt6

**Reason for Report:** Upgrade of existing ‘No Standing’ signs in Edgecliff in accordance with RTA Directive

**Recommendation:**

- A. That in accordance with Council’s adopted principles for the conversion of No Standing, that the existing 106 No Standing signs in Edgecliff be upgraded to No Stopping or No Parking as detailed in Table 1: Edgecliff.

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**7. Late Items / Correspondence**

Change to Bus Stops – Oxford Street, Paddington / Woollahra

Eric Graham of STA referred to correspondence sent to Council in relation to the introduction of a new Route (333) along Oxford Street utilising an articulated bus. This Route / bus will have limited stops as part of its service and STA has requested some changes to bus stops within the Woollahra Municipal Council area to accommodate the extra length of this vehicle.

Three bus zones are to be changed:

- a. Outside Paddington/Woollahra RSL Club. This bus zone is to be extended to accommodate the new articulated bus. Two existing 2P metered parking spaces will be lost.
- b. Two existing bus zones (west of William Street, and west of Elizabeth Street) are to be removed and one new bus zone is to be introduced immediately east of the Australia Post zone east of William Street. This will result in a net increase of three parking spaces.
- c. The existing bus zone between Jersey Road and Queen Street is to be relocated westwards to improve accessibility for articulated buses with no net change in the number of parking spaces.

The amalgamated bus zone detailed in b. above will not be used by the new 333 bus service.

Oxford Street is under the control of the RTA. The RTA representative advised however that given the changes to meters required to effect these changes the RTA would permit Council to deal with any signposting changes required. Details of signposting changes would be referred to the September Traffic Committee meeting.

**Recommendation:**

- A. That the STA proposal to alter existing bus zones in Oxford Street, Paddington, as detailed in the STA letter to Council dated 24 May 2006, be adopted in principle and a report on the details of changes to signposting be reported to the September Woollahra Traffic Committee.

There being no further business, the meeting concluded at 11.25am.

**Warwick Hatton**  
**Chair**

**Item No:** D3 Delegated to Committee  
**Subject:** **Environmental Levy Community Reference Group Constitution**  
**Author:** Jamie Howieson – Project Manager Environmental Works  
**File No:** 1142.G  
**Reason for Report:** To report on the constitution of the Community Reference Group.

**Recommendation:**

- A. That the information on the Environmental Levy Community Reference Group constitution be received and noted.

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**Introduction:**

The most recent ELCRG meeting minutes from the 11 August 2006 meeting were reported to the Community & Environment committee on 24 August 2006. The committee resolved;

*‘That the matter be deferred pending submission of a report by the General Manager on the constitution of the Community reference group’*

The following report outlines the constitution of the ELCRG as requested. The deferred report has been resubmitted separately for inclusion in the agenda for the Community & Environment committee meeting scheduled for Monday 14 August 2006.

The report titled ‘Formation of an Environmental Levy - Community Reference Group’, outlining the group’s role, scope, focus, meeting frequency, membership, agenda and reporting requirements, reported to the Community & Environment Committee on 14 August 2006, is attached as Annexure 1. The committee’s Terms of Reference are attached as Annexure 2.

**Purpose:**

To report back to the Community & Environment committee on the constitution of the ELCRG.

To resubmit separately the ELCRG meeting minutes deferred at the Community & Environment Committee meeting on 24 August 2006.

**Background:**

In June 2002, Woollahra Council was successful in obtaining an environmental levy to implement an Environmental Works Program (EWP) aimed to protect and improve the natural environment of the Municipality and the water quality of Sydney Harbour. One key requirement for implementing the EWP and subsequently adopted through each management plan since 2002/03 has been to keep the community fully informed on the implementation of the program. As documented and adopted in the management plan there is a commitment “*to keep the community informed on the progress of works, expenditure of funds and outcomes achieved*”.

To satisfy this requirement the Environmental Levy Community Reference Group (ELCRG) was set up to assist with the monitoring and the implementation of the EWP.

It was reported to the Community & Environment committee on 3 November 2003 and the following resolution was adopted.

**Resolved 3 November 2003:**

- A. *That an Environmental Levy - Community Reference Group (ELCRG) be formed to provide community input and assist Council in the review and monitoring of the Environmental Works Program (EWP) to ensure its successful implementation.*
- B. *That the following individuals be appointed as members of the new ELCRG:*
- *Prof Bruce Thoms - Sydney Coastal Councils*
  - *Michael Rolfe - The Vacluse Progress Association*
  - *Catriona Simpson - Vacluse Public School Environment Committee*
  - *Don White - Harbourview Residents' Group*
  - *Chris Howe - Double Bay Chamber of Commerce*
  - *Wilhelmina Gardner - Vacluse Chamber of Commerce*
- C. *That the Mayor nominate a Councillor as a Chairperson and one other Councillor to join the group.*
- D. *That the minutes of the ELCRG and any recommendations be reported to Council's Community and Environment Committee.*

A recommendation to review ELCRG membership, in response to the approved two year extension of the environmental levy and corresponding EWP, was raised and discussed at the ELCRG meeting in 8 June 2005. This recommendation was reported to the Community & Environment Committee 27 June 2005 and the following resolution was adopted;

- B. *That a review be conducted of the membership of the Environmental Levy Reference Group as a consequence of the renewal of the Environmental Levy.*

Subsequently, advertisements were placed in the Wentworth Courier in February 2006, prior to the groups first meeting of 2006, with the hope of finding new community representatives to join the existing ELCRG group. The reference group members present at the meeting on 23 March 2006 confirmed their membership. It was noted that there were no new requests as a result of advertising in the Wentworth Courier.

Results of the membership review were reported to and adopted by the Community and Environment Committee at their meeting 1 May 2006. Shortly after the first reference group meeting, a letter was received from Ms Catriona Simpson, dated 10 May 2006, resigning her position in the reference group.

Current membership is as follows;

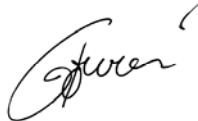
- *Prof Bruce Thoms - Wentworth Group of Concerned Scientists*
- *Michael Rolfe - The Vacluse Progress Association*
- *Don White - Harbour View Residents' Group*
- *Chris Howe - Double Bay Chamber of Commerce*
- *Councillor Wilhelmina Gardner*
- *Councillor Tanya Excell - chairperson*



**Conclusion:**

The focus of environmental and sustainability programs at local, state and federal levels is increasingly centred on community participation and involvement. In line with this focus, the ELCRG plays an important role in keeping the community informed about the EWP and keeps the Council informed about the progress and main developments of the various projects and initiatives associated with implementing the EWP.

Positive change in attitudes about the environment and an increased awareness of environmental issues in the wider community are a critical part of Council's commitment to the environment. The ELCRG actively supports Council's vision to; *'work together to enhance our harbourside location and achieve an outstanding environment'* and, *'support and promote active community participation to achieve a healthy social environment'*.



Jamie Howieson  
Project Manager - Environmental Works

Warwick Hatton  
Director Technical Services

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**ANNEXURES:**

1. Report to C & E committee, 3 November 2003, 'Formation of an Environmental Levy Community Reference Group'
2. Terms of Reference

**Item No:** D4 Delegated to Committee  
**Subject:** **Minutes of the Environmental Levy Community Reference Group Meeting Tuesday 11 July 2006**  
**Author:** Jamie Howieson – Project Manager Environmental Works  
**File No:** 1142.G  
**Reason for Report:** To report on the outcomes of the Environmental Levy Community Reference Group meeting held Tuesday 11 July 2006.

**Recommendation:**

- A. That the minutes of the Environmental Levy Community Reference Group meeting, held Tuesday 11 July 2006, be noted.

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**Background:**

In 2002, the Minister for Local Government gave approval for Council to implement an Environmental Levy for a three-year period. An approval to extend the levy for another two years was granted by the Minister in July 2005. This allows Council to implement a range of environmental improvements, which aim to preserve and protect the natural beauty of the Woollahra Municipality.

The role of the ELCRG is to:

- receive and review progress reports on the implementation of the EWP;
- annually review the EWP;
- promote the EWP and its environmental objectives for the community;
- liaise with the community and provide feedback on the implementation of the EWP; and
- assist Council in seeking supplementary funding opportunities.

**Purpose:**

The purpose of this report is to provide the Community and Environment Committee with a copy of the minutes of the Environmental Levy Community Reference Group meeting held Monday 11 July 2006. The minutes will provide the Committee with an update on a variety of issues related to the implementation of the Environmental Works Program (EWP).

**Conclusion:**

Reporting on the minutes of the ELCRG will keep Council informed about the progress and main developments of the various projects and initiatives associated with implementing the EWP. The minutes include the actions recommended by the Group for the Committee's consideration for adoption.



Jamie Howieson  
Project Manager - Environmental Works

Warwick Hatton  
Director Technical Services

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**ANNEXURES:**

Minutes of the ELCRG meeting of Tuesday 11 July 2006.

**Item No:** D5 Delegated to Committee  
**Subject:** **Environmental Works Program - 4th Quarter Management Plan Review**  
**Author:** Warwick Hatton - Director Technical Services  
**File No:** 827.G 04-07  
**Reason for Report:** To review the status of works, services and projects for the Management Plan principal activity 8.0 Environmental Works Program for the year ending 30 June 2006.

**Recommendation:**

- A. That the status of projects for the principal activity 8.0 Environmental Works Program be noted.
- B. That the variations to projects be agreed, subject to adoption of the relevant budget variations included in the separately reported end of year financial review.

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**Background:**

Section 407(1) of the Local Government Act requires that Council review the progress of the adopted Management Plan on a quarterly basis. Included with this report is the fourth quarterly review of Principal Activity No 8 of the Management Plan, which is the "Environmental Works Program" (EWP). This principal activity has the following sub-activities:

- 8.1 Administration and auditing
- 8.2 Water Quality "at source" treatment program
- 8.3 Water quality "end of line" treatment program
- 8.4 Watercourse and bushland treatment program
- 8.5 Local flooding, critical pits and overland flow program

The Annexure includes all the details for this principal activity, whereas, set out in the following part of this report is a commentary on variations, changes, exception, completed works, achievements, etc. The purpose being to provide Councillors with a snapshot of the key influences or issues arising from this quarterly review.

Comments on budget variations, where they are material or have an impact on the program of works or projects, may be included in this report. However, the budget review and confirmation of any changed forecast will be considered in a separate budget report, which reviews the overall financial position of the Council at the end of the quarter. It should be noted that this program is funded from a special rate levy and needs to meet the special rate requirements when it comes to variations and changes

Following is the commentary on each sub activity:

**8.1 Administration and Auditing**

The delivery of the EWP required a level of support which is reflected in some key activities under Administration and Auditing. The following is a brief outline over the year of the activities, as performed by the Project Manger, to deliver the program:

- To keep the community informed on the progress of implementing the Environmental Works Program (EWP), a community group called the Environmental Levy Community Reference Group (ELCRG) meets regularly to review and monitor the progress of implementing the EWP. Minutes from the meetings are taken and reported to Council. The Group met four times over the past year.
- A brochure detailing the Environmental Levy was prepared and posted out with the rates notice in July 2005. This provides residents with an update on the Environmental Levy and the implementation of the EWP.
- Project information is also updated on the Council's web site.
- The first environmental newsletter was issued to ELCRG in June 2006 with a view to distributing to a wider audience. This newsletter is aimed at providing updates on current projects and information on up and coming environmental events as a strategy to keep information flowing to the public and ensuring it's current.
- Regular media releases through the Wentworth Courier were also used over the year to raise awareness of individual projects.
- Grant funding opportunities was continued to be pursued with some success. A grant for \$125,000 was approved by the Department of Infrastructure Planning & Natural Resources Estuary Management Programs for a stormwater treatment option, as part of the drainage upgrade works nominated for The Crescent, Vaucluse. The remaining Roads & Traffic Authority Stormwater Environmental Improvements Program money granted last year for the purchase of a Spill Response Trailer and support training for operation staff was used to develop a spill response procedure. One other grant application to the Stormwater Trust was unsuccessful for environmental education.
- A master database, which will consolidate all water quality data in one central location, was further developed to integrate with existing GIS mapping and AXIM database systems.
- As part of the water quality monitoring carried out by Biotrack, sampling results collected in spring were added to their database.
- Around eighteen projects were actively project managed over the year with actual and committed funds totalling \$1,075,190 at the end of the financial year.

The application made to the Department of Local Government to vary the final year's approved EWP program, to be replaced with a combined Environmental & Infrastructure program over a five year period, was not approved, making the EWP in 2006/07 the final year of the original approved program. The EWP will be reviewed in 2006/07 with a view to again apply for a combined Environmental & Infrastructure Levy in May 2007.

### **Water Quality "at source" Treatment Program**

The objectives of this program are to prevent pollutants, litter, vegetation matter and sediment entering the Harbour. Targeted education programs and installation of water quality devices, such as stormwater inlet pit baskets, are the types of projects that meet this objective.

Achievements over the year:

- Targeted education programs commenced, including 'Gutter Talk' - a community participation initiative aimed at raising awareness and increasing resident ownership about the concept of 'catchments' and a Local Business Survey - to establish environmental awareness levels of high-risk business types through interviews to gauge their response to a future environmental business awards scheme.

- Arrangements were made with Community Services for the EWP to contribute \$5,000 for Community Grants Program for school and community groups to design and complete local environmental improvement projects. The new category of the Community Environmental Grants will be open to all local schools and community groups for projects including: school murals, bush regeneration, community cleanups, environmental education and recycling projects.
- Council's Street Sweeping and Pit Cleaning activities were reviewed and provided recommendations to consider for making informed decisions about how to maximise the effectiveness of Council's Street Sweeping and Pit Cleaning operations.
- The educational material previously developed educating dog owners on the responsibility for appropriate disposal of dog faeces was used at People & Pets Day.
- Park signage regarding dog management was incorporated in the upgrade of park signage rolled out during the year.
- Water Sensitive Urban Design (WSUD) encompasses new technologies and methods for treating stormwater for filtering a large range of pollutants, including heavy metals, which, in some applications, could be extended to potential stormwater harvesting. Rose Bay Promenade upgrade project was investigated as a potential project where WSUD could be incorporated into the works to treat stormwater runoff from New South Head Road. Some concept options have been developed for consideration.

### **Water Quality "End of Line" Treatment Program**

The objectives of this program are to prevent pollutants, litter, vegetation matter and sediment entering the Harbour. This may be achieved by projects such as installation of larger water quality devices, such as GPT's and Stormwater Booms, constructed low in the catchment, at the end of the stormwater network, prior to discharging into the Harbour.

Achievements over the year:

- Field sampling was carried out in Spring by Biotrack Australia Pty Ltd in the main creek tributaries of Cooper Park and Parsley Bay Reserve.
- Successful consultation with Harbour View Residents' Group for a stormwater pollution device upstream of Harbour View Park.
- A review of Council's beach cleaning operations was carried out which identified a number of potential opportunities for improvement including; addressing peak seasonal (May to September) cleaning demand, vehicle access to beaches and tailoring data recording systems for targeted environmental reporting and accuracy of information that we can use to influence future decisions.
- Carrying over from the previous year (Seawall Restoration Program subsequently removed from EWP), the Double Bay Seawall located in Steyne Park extending up to Beach Street and Darling Point, was fully restored.

### **8.4 Watercourse and Bushland Treatment Program**

The objective of this program is to prevent uncontrolled run-off, erosion, nutrient transport and weed intrusion into remnant bushland.

Achievements over the quarter:

- Pollution control devices upstream of Queens Ave, Hermitage Reserve, and Rakes Gully Vaucluse, were investigated with a view to protect the creek rehabilitation works carried out in the previous years.
- Parsley Bay bush regeneration works were completed over the year.

## **Local Flooding, Critical Pits and Overland Flow Program**

The objective of this program is to prevent local flooding of flood-affected properties.

Achievements over the quarter:

- Drainage augmentation works in Hampden and Cecil Streets', Paddington, were completed.
- Construction works commenced in Cliff Street, Watsons Bay, to upgrade the drainage system to current design standards and road lowering in Cliff Street, between the end of the cul-de-sac and the start of Victoria Street, will improve overland flow to alleviate flooding impacts to the surrounding low spot.
- In the previous years, the EWP commissioned a consultant to do a detailed drainage investigation in response to local flooding in The Crescent, Vaucluse. This investigation recommended a number of drainage upgrade works to alleviate flooding problems in The Crescent. To address the change in stormwater flows, being discharged to Parsley Bay, the consultant extended the investigation works to include water quality options for the drainage works being recommended. A number of Water Sensitive Urban Design principles, such as bio-retention systems, were recommended in key locations in the catchment to treat overland flow being discharged to Parsley Bay. The full project proposal outlining drainage works and water quality treatment, will be reported to Council early next quarter.

Warwick Hatton  
Director Technical Services

Annexures:

June 2006 Quarterly Review of Principal Activity: Environmental Works Program

**Item No:** D6 Delegated to Committee  
**Subject:** **Parks & Public Space Principal Activity - 4th Quarter Management Plan Review**  
**Author:** Warwick Hatton - Director Technical Services  
**File No:** 827.G 04-07  
**Reason for Report:** To review the status of works, services and projects and Notices of Motion for the Management Plan principal activity of Parks and Public Space for the year ending 30 June 2006. .

**Recommendation:**

- A. That the status of projects for the Parks and Public Space principal activity be noted.
- B. That the variations to projects be agreed subject to adoption of the relevant budget variations included in the separately reported end of year financial review.

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**Background:**

Section 407(1) of the Local Government Act requires that Council review the progress of the adopted management plan on a quarterly basis. Included with this report is the fourth quarterly review of Principal Activity No 4 of the Management Plan, which is "Parks & Public Space". This principal activity has the following sub- activities:

- 4.1 Open Space Management
- 4.2 Open Space Asset Management
- 4.3 Open Space Maintenance & Construction
- 4.4 Park Facilities

Included as an Annexure to this report is:

- 1. The Parks & Public Space Principal activity of the Management Plan with detailed comments on the status of items in each sub activity.
- 2. Any uncompleted adopted "Notices of Motion" related to the Parks and Public Space principal activity.

The Annexure includes all the details, whereas, set out in the following part of this report is a commentary on variations, changes, exception, completed work, achievements, etc. The purpose being to provide Councillors with a snapshot on the key influences or issues arising from this quarterly review.

"Notices of Motion", which have a major impact on approved Management Plan core activities and projects, have been included in the management plan as variations so as to facilitate the changing of priorities in an orderly and transparent manner.

Comments on budget variations, where they are material or have an impact on the program of works or projects, may be included in this report. However, the budget review and confirmation of any changed forecast will be considered in a separate budget report, which reviews the overall financial position of the Council at the end of the quarter.

Following is the commentary on each sub activity:

#### **4.1 Open Space Management**

In this year we have processed 3,014 park hire approvals and 49 filming approvals. We prepared a draft Policy on the use of parks and recreation areas. This draft is being amended for further Council consideration.

Public consultation on a Recreational Needs Assessment and Strategy was completed and a draft plan placed on public exhibition. This document will be presented to Council for adoption in August 2006.

A review of security lighting in our parks and reserves and investigations into adaptive reuse of Lyne Park changerooms was commenced.

#### **4.2 Open Space Asset Management**

A Plan of Management for the Rushcutters Bay Park and Yarranabee Park was adopted by Council. Updating of Plans of Management for Foreshore Parks, Trumper Park and Cooper Park is under way.

New playgrounds were installed at Union Street, Soudon Street, Paddington and Lyne Park. Public consultation for a new playground at Yarranabee Park was completed for installation in August 2006. Grants of \$32,200 were obtained from the NSW Department of Sport and Recreation for playground upgrades and a \$19,000 contribution to the Lough Playing Fields irrigations system. Grants applications have also been prepared for playground renewals associated with 2006/07 capital works and for dinghy storage facilities at Rose Bay Park.

Other completed parks upgrading projects include new sportlighting at Lyne Park, installation of a bore and irrigation system at Lough Playing Fields, refurbishment of existing cricket nets and installation of a new net at Trumper Park Oval, refurbishment of Rushcutters Bay Oval No.1, construction of new pathways in Cooper Park and Trumper Park.

Asset inventory and condition surveys have commenced for Woollahra's trees, parks, and park furniture. The asset management system (AMIS) will link to our geographical information (GIS) database.

#### **4.3 Open Space Maintenance & Construction**

See notes on capital works projects above.

All cyclic open space maintenance schedules were completed to standard this year. Landscaping, garden bed renovations, and new plant-outs were carried out at Redleaf and Redleaf pool, Goomerah Crescent, Davies Reserve and Bradley Avenue. The courtyard area between McKell Cottage and McKell Park was re-landscaped and repaved.

Irrigation bore maintenance was undertaken at Rushcutters' Bay Park and Steyne Park.

Turf repair, fertilising, and over-sowing were undertaken for all sportsgrounds in preparation for the winter sports season. Improved sportsground maintenance procedures were also introduced with good results at high usage venues such as Woollahra Ovals 1, 2 and 3.



All horticulture, turf culture, tree, and bushland maintenance schedules were reviewed and implemented this year. The aim of the review was to provide improved productivity, consistent maintenance standards, and contribute to asset management.

#### **4.4 Park Facilities**

New park seats, bins and signage continue to be installed. Improved responsible dog ownership signage has been installed in all parks where dogs are permitted off leash. A new fitness station has been installed in Yarranabee Reserve.

Warwick Hatton  
Director Technical Services

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#### **ANNEXURES:**

1. June 2006 Quarterly Review of Principal Activity: Parks and Public Space
2. June 2006 Quarterly Review of Outstanding Notices of Motion – Parks and Public Space

**Item No:** R1 Recommendation to Council  
**Subject:** **Recreational Needs Assessment and Strategy**  
**Author:** Scot Hedge, Parks and Recreation Coordinator  
**File No:** 731.G  
**Reason for Report:** To recommend adoption of the Recreational Needs Assessment and Strategy (August 2006)

**Recommendation:**

That the Recreational Needs Assessment and Strategy (August 2006) be adopted.

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**Background:**

At its meeting of 1 May 2006, the Community and Environment Committee (C&E) resolved:

*“That the draft Recreational Needs Assessment and Strategy be placed on public exhibition for 4 weeks, with submissions being accepted for 6 weeks.”*

A copy of the report to the C&E on 1 May 2006 is included in Annexure 1. The draft Strategy was on exhibition from Wednesday 10 May to Wednesday 7 June, with submissions accepted until Wednesday 21 June 2006.

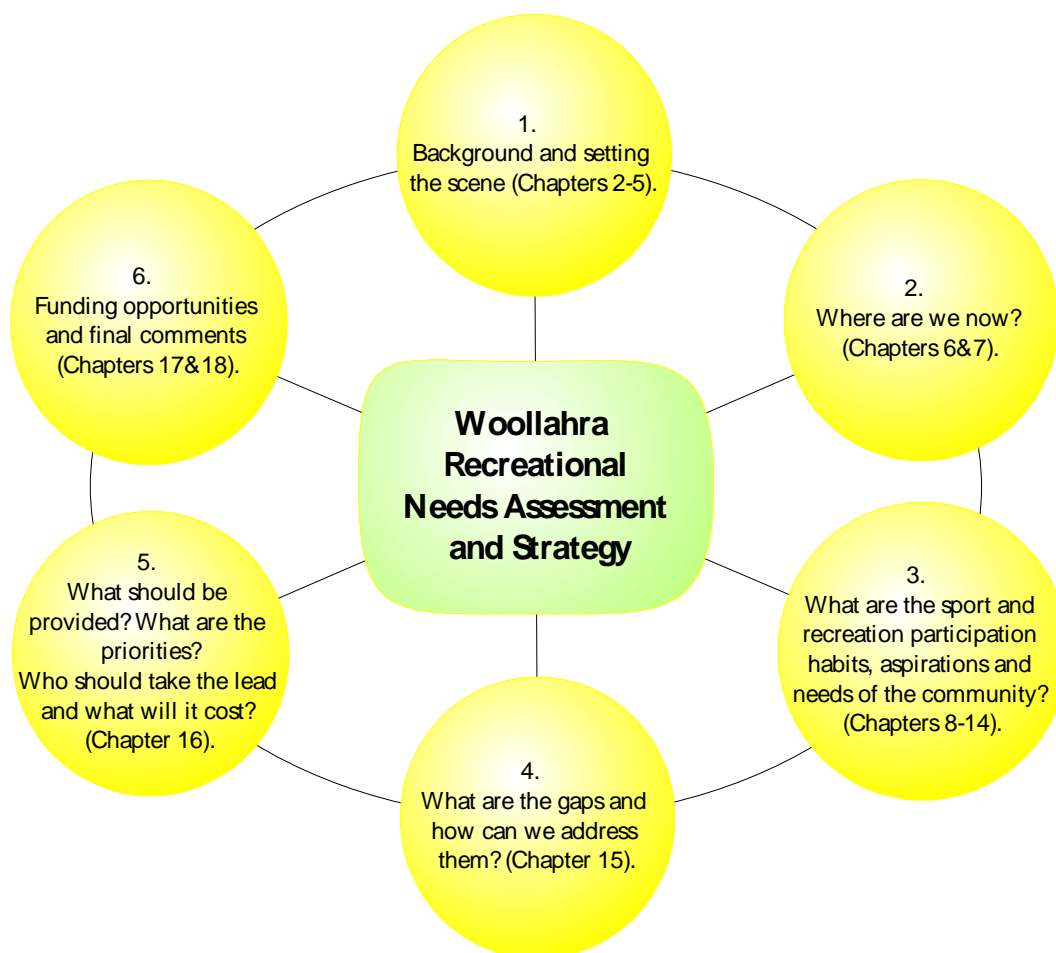
The public exhibition of the draft Strategy was advertised twice in the Wentworth Courier, with displays in the Woollahra libraries and the Redleaf Chambers Customer Service area. Direct notification was sent to over 160 community, school and sporting groups. A notice was also displayed on Council’s website for the duration of the exhibition and submission phase. A total of three submissions were received, which are included in Annexure 2.

The responses to issues identified in the submissions are included in the Submissions Summary Table in Annexure 3. A number of amendments to the document, as a result of the feedback from the community, are also identified in the table. The updated Recreational Needs Assessment and Strategy is provided as Annexure 4.

The current Strategy was prepared to replace the Woollahra Outdoor Recreation and Open Space Strategy adopted by Council in 1992. The 1992 Strategy utilised demographic data obtained from the 1991 Census. All of the management actions included in the 1992 Strategy have been implemented. These actions included the following:

- Feasibility study in relation to an indoor swimming pool
- Provision of open space and recreational facilities and extension of links between existing foreshore open space, including an exercise station in Rushcutters Bay Park, walkway in Yarranabbe Park and a foreshore open space planning strategy
- Construction of an outdoor recreational facility (regional playground) for children in Lyne Park
- Construction of accessways, recreational facilities and a bushland regeneration program
- Upgrading and creating a number of small parks.

The Recreational Needs Assessment and Strategy (2006) has identified a range of issues and opportunities; and proposes strategies for the future provision of sports and recreational facilities and services across the Municipality for the next ten years. The diagram over the page provides an overview of the structure of the report. The statements in the bubbles refer to the information covered in each respective chapter.



The Recreational Needs Assessment and Strategy (2006) recognises and supports the continuation of many of our current strategies and programs that are providing quality facilities and open space for the community, such as:

- ongoing park improvements and infrastructure developments, particularly paths, park furniture and informal recreational facilities;
- implementation of the *Playground Strategy* to ensure a range of playgrounds that cater for a variety of age groups;
- annual sports field upgrades and renovations;
- development of an integrated network of off-road and on-road bicycle and linear trails to facilitate cycling, walking and jogging; and
- development and implementation of park specific plans of management.

The Strategy recommends a number of actions to fill gaps in supply of recreational facilities, such as:

- providing night lighting of sport fields at Rushcutters Bay Park, and improving lighting at Christison Park and Woollahra Ovals 2 & 3 for sports training;
- providing basketball half-courts and tennis rebound walls at Lyne Park, Trumper Park and Lower Cooper Park;

- providing dinghy storage facilities at various locations, including Rose Bay Park, Tingira Memorial Park and Gibsons Beach Reserve;
- additional cricket nets at Lower Cooper Park and Woollahra Ovals 2 & 3;
- review sport field configurations for potential for greater use, specifically Lough Playing Fields and Christison Park;
- review and upgrade sports pavilions to ensure adequate facilities for female participation at Christison Park, Woollahra Ovals 2 & 3, Lyne Park, Rushcutters Bay Park and Trumper Park;
- widen linear trail between Christison Park and Gap Park;
- maintain and upgrade existing ocean pools at Redleaf, Watsons Bay Baths and Parsley Bay;
- explore opportunities to negotiate broad community access to sports grounds on school land; and
- review land holding of 9A Cooper Park Road and assess options for asset management, development or divestment.

These projects will be considered for funding consideration in future budgets and, where appropriate, be subject to specific community consultation.

The Strategy will be used to guide the provision and management of recreational facilities across the Municipality and in the future development of park plans of management. The Strategy will contribute to the effective delivery of infrastructure, facilities and services to assist to increase participation by residents in recreational activities.

**Conclusion:**

The Recreational Needs Assessment and Strategy (August 2006) is recommended for adoption to guide the future planning for and provision of recreational and open space facilities for the Woollahra Municipality.

Scot Hedge  
Parks and Recreation Coordinator

Warwick Hatton  
Director Technical Services

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**ANNEXURES:**

1. Community & Environment Committee Report, 1 May 2006
2. Community Submissions on Exhibited Draft Strategy
3. Table Summarising Submissions and Amendments to Strategy
4. Recreational Needs Assessment and Strategy 2006 (distributed separately)

**Item No:** R2 Recommendation to Council  
**Subject:** **Draft Reconciliation Statement**  
**Author:** Jo Jansyn  
**File No:** 722.G RS  
**Reason for Report:** The attached draft Reconciliation Statement has been developed to acknowledge Aboriginal and Torres Strait Islander heritage and cultural contribution. Furthermore, it aims to provide Council with a framework for any future development of projects or activities in line with identified needs and issues.

**Recommendation:**

- A. That Council approve the release of the draft Reconciliation Statement for a public exhibition period of 28 days.
- B. That a further report be presented back to Council in consideration of submissions received during the public exhibition period. This further report is to incorporate a Reconciliation Action Plan.

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**Introduction:**

This report has the aims to address the following:

1. At it's meeting on the 3<sup>rd</sup> of May 2004, Council's Community and Environment Committee made the following resolution;

*'That a Woollahra Council Statement of Commitment to Reconciliation be drafted and presented to the Community and Environment Committee.'*

2. Council's adopted 2006- 2009 Management Plan lists the adoption of a Reconciliation Statement that acknowledges the Aboriginal and Torres Strait Islander heritage and cultural contribution as a core activity of the sub activity of Community Development.

**Background:**

The Reconciliation process was introduced in 1991 with the full support of the Federal Parliament to improve relationships between Aboriginal and Torres Strait Islander peoples and the wider community. The vision became "a united Australia that respects this land of ours, values the Aboriginal and Torres Strait Islander heritage and provides justice and equity for all".

In 1992, the Australian Local Government Association signed the National Commitment to Improve Outcomes for Aboriginal People and Torres Strait Islander People, along with the State and Federal Governments. Reconciliation was considered an issue for every municipal and shire Council to embrace and work towards.

All Councils in New South Wales are obligated to plan for and implement strategies for people from Aboriginal and Torres Strait Islander backgrounds in addition to Social Planning strategies for this target group. Woollahra Municipal Council is currently guided by the Social Plan 2002-2007 in relation to this target group, and has carried out activities relating to Aboriginal and Torres Strait Islander cultures over the years.

Council is also a member of the six Local Government Authority (LGA) member Eastern Region Local Government Aboriginal and Torres Strait Islander Forum (Forum) and is currently the only one of two member Councils without an adopted Reconciliation Statement and/or Principals of Cooperation agreement with an Aboriginal Lands Council. The other member Council (City of Botany Bay) without an adopted Statement currently has a version in draft format.

**Proposal:**

It is proposed that Council approves the attached draft Reconciliation Statement to be placed on public exhibition for 28 days for public comment prior to adoption as a Policy of Council, and that strategies within the Statement are implemented through the development of an action plan.

Although Council has already implemented activities in relation to the proposed strategies, Council has not had a policy position in regards to people from Aboriginal and Torres Strait Islander backgrounds. Some of the activities currently undertaken include Council's membership as part of the Eastern Region Local Aboriginal and Torres Strait Islander Forum (Forum), the hosting of Reconciliation Week and NAIDOC Week activities and the promotion of Eastern Suburbs Organisation for Reconciling Australia's bush tucker and cultural education walks.

It is further proposed that an action plan be developed in relation to the Reconciliation Statement. This action plan will then be incorporated into Council's Management Plan activities and reported in Council's Annual Reports, as required under section 428(2) (j) of the Local Government Act.

**Consultation:**

Consultations on the development of the draft Reconciliation Statement were conducted through informal discussions with ESORA and LGA Aboriginal Community Development Officers and through a review by Community Services Staff. Formal (written) feedback on the Statement was provided by:

- Dominic WYkanak, Waverley Councillor and Chair, Eastern Region Local Government Aboriginal and Torres Strait Islander Forum
- Wayne Cook, Aboriginal Community Development Officer, Randwick City Council
- Tim Ireland, Community Development Office, Aboriginal Services, Leichhardt Council
- Tracey Cooley, Forum Coordinator, Eastern Region Local Government Aboriginal and Torres Strait Islander Forum

Annexure 3 contains correspondence provide to ESORA in 2004, following the resolution passed by the Community and Environment Committee on 3 May, 2004 (Annexure 2).

Both the La Perouse Local Aboriginal Lands Council (which covers the area of Woollahra Municipality) and the Metropolitan Lands Council were approached for comment on the draft Reconciliation Statement but had not submitted any feedback by the due date required for this report. These organisations will be encouraged to submit comments during the public exhibition period.

During the recent public exhibition period of the draft Community Cultural Relations Statement, two of the five comments received from the community made specific reference to the need for Council to recognise the Aboriginal and Torres Strait Islander heritage and culture (Annexure 4).

**Options:**

Council could decide not to adopt the draft Reconciliation Statement, however Council may be seen as non proactive in the area of acknowledging, celebrating and promoting Aboriginal and Torres Strait Islander culture and heritage.

**Identification of Income & Expenditure:**

There are no funding implications for the recommendation of this report.

**Conclusion:**

The draft Reconciliation Statement has been developed to acknowledge Aboriginal and Torres Strait Islander heritage and cultural contribution. Furthermore, it aims to provide Council with a framework for any future development of projects or activities in line with identified needs and issues.

Jo Jansyn  
Cultural Development Coordinator

Kylie Walshe  
Director Community Services

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**ANNEXURES:**

Annexure 1: Draft Reconciliation Statement

Annexure 2: Report to Community and Environment Committee on 3<sup>rd</sup> May 2004

Annexure 3: Correspondence received from ESORA (28 May, 2004) and return correspondence from the Office of the Mayor (3 June 2004)

Annexure 4: Community Cultural Relations Statement – Summary of Submissions.