

# Corporate & Works Committee Minutes

Monday 3 August 2009

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# Corporate & Works Committee Minutes

**Minutes of the Meeting held on  
Monday 3 August 2009 at 6.00pm**

Present: His Worship The Mayor, Councillor Andrew Petrie ex-officio  
Councillors Greg Medcraft (Chair)  
Anthony Boskovitz  
Peter Cavanagh  
Nicola Grieve  
Ian Plater  
Isabelle Shapiro

Staff: S Dunshea (Director – Corporate Services)  
W Hatton (Director – Technical Services)  
G James (General Manager)  
D Johnston (Manager Finance)

Also in Attendance: Nil

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## **Leave of Absence**

Leave of Absence previously granted by Council: Nil

Apologies: Nil

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## **Late Correspondence**

Late correspondence was submitted to the committee in relation to Items: Nil

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## **Declarations of Interest**

Nil

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**Items Decided by this Committee using its Delegated Authority (Items D1 to D5)**

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**Item No:** D1 Delegated to Committee  
**Subject:** **Confirmation of Minutes of Meeting held on 20 July 2009**  
**Author:** Les Windle, Manager – Governance  
**File No:** See Council Minutes  
**Reason for Report:** The Minutes of the Meeting of Monday 20 July 2009 were previously circulated. In accordance with the guidelines for Committees' operations it is now necessary that those Minutes be formally taken as read and confirmed.

(Cavanagh/Petrie)

**Resolved:**

That the Minutes of the Corporate and Works Committee Meeting of 20 July 2009 be taken as read and confirmed.

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**Item No:** D2 Delegated to Committee  
**Subject:** **Hopetoun Avenue/ Petrarch Steps, Vacluse – Pedestrian Hazard**  
**Author:** Alan Opera Manager – Engineering Services  
**File No:** T240 / 240.  
**Reason for Report:** To report on the results of geotechnical investigation into the stability of the embankment on the northern side of Hopetoun Avenue outside Nos. 22 & 24 and to examine options to resolve pedestrian safety issues.

(Cavanagh/Boskovitz)

**Resolved:**

- A. That the proposal incorporating a concrete footpath on the northern side of Hopetoun Avenue outside Nos. 18-24 Hopetoun Avenue, the widening, regrading and returfing of the nature strip outside Nos. 6-18 Hopetoun Avenue, the removal of existing medians and the construction of speed humps outside Nos. 10 and 18 Hopetoun Avenue, and associated adjustments to traffic lanes and bike lanes as detailed in Plan No. 15044 be approved in principle.
- B. That Council canvass the local residents affected by the proposal.
- C. That following the above consultation the matter be referred to the Woollahra Traffic Committee for its concurrence.
- D. That the \$19,000 budget allocation for this project in 2008/09 and the required additional funding of \$55,000 be considered when Council considers the revotes for 2009/10.
- E. That maintenance of the embankment be completed as part of the current roads maintenance program.

**Item No:** D3 Delegated to Committee  
**Subject:** **Customer Service and Communication Principal Activity - Fourth Quarter Management Plan Review**  
**Author:** Justine Henderson –Communications Manager  
Stephen Dunshea– Director Corporate Services  
**File No:** 827.G 08-11  
**Reason for Report:** To review the status of services for the Management Plan principal activity of Customer Service and Communication for the three months ending 30 June 2009 and to provide an overview of achievements during the 2008-09 financial year.

**(Cavanagh/Shapiro)**

**Resolved:**

- A. That the status of projects for the Customer Service and Communication principal activity be noted.
- B. That the variations to projects be agreed.

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**Item No:** D4 Delegated to Committee  
**Subject:** **Organisation Support Principal Activity - Fourth Quarter Management Plan Review**  
**Author:** Stephen Dunshea - Director Corporate Services  
Warwick Hatton - Director Technical Services  
**File No:** 827.G 08-11  
**Reason for Report:** To review the status of services for the Management Plan principal activity of Organisation Support for the three months ending 30 June 2009 and to provide an overview of achievements during the 2008-09 financial year.

**(Cavanagh/Shapiro)**

**Resolved:**

- A. That the status of projects for the Organisational Support principal activity be noted.
  - B. That the variations to projects be agreed.
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**Item No:** D5 Delegated to Committee  
**Subject:** **Structured Finance Investor Claim against Lehman Brothers Australia Limited**  
**Author:** Stephen Dunshea  
**File No:** 349G CDOs  
**Reason for Report:** To report back to the Committee on further advice received in respect of Council's participation in a Structured Finance Investor Claim against Lehman Brothers Australia

(Petrie/Grieve)

**Resolved:**

- A. That Council note the confidential advice received from Council's investment adviser in response to the Corporate & Works Committee's request from 6 July 2009.
- B. That Council agree to participate in the Structured Finance Investor Claim against Lehman Brothers Australia as detailed in the invitation from IMF (Australia) Ltd.
- C. That Council authorise the General Manager to execute the IMF Lehman Brothers Australia Ltd Investigation, Management and Funding Agreement and return the signed agreement to IMF (Australia) Ltd on 4 August 2009, noting that there is a 21 day cooling off period.
- D. The Confidential Annexure to this report remain confidential.

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**Items with Recommendations from this Committee  
Submitted to the Council for Decision (Items R1 to R2)**

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**Item No:** R1 Recommendation to Council  
**Subject:** **Statutory Review of Delegations, Organisational Structure and Contractual Conditions of Senior Staff**  
**Author:** Les Windle – Manager Governance  
**File No:** 473.G  
**Reason for Report:** The Local Government Act requires that Council delegations and the organisational structure be reviewed after each Local Government election and that the contractual conditions of senior staff be reported annually.

**Motion moved by Councillor Grieve**

That the recommendation be adopted subject to part 5 being amended to read 'That a further report be presented on the organisational structure providing details of organisation structures at three comparable councils'.

**The Motion lapsed for the want of a Seconder.**

**(Petrie/Shapiro)**

**Recommendation:**

1. That the delegations to the Corporate & Works Committee, Urban Planning Committee, Community and Environment Committee and the Strategic and Corporate Committee contained in Annexure 2 to the report to the Corporate and Works Committee on 3 August 2009 be adopted.
2. That Council notes that delegations for development and related applications are still under review by the Development Control Committee.
3. That the current delegations to the Mayor and Deputy Mayor contained in Annexure 3 to the report to the Corporate and Works Committee on 3 August 2009 be reaffirmed subject to the Mayor's delegation including an additional part "g" to read as follows:
  - g. Unless appointed by resolution of Council, to appoint Councillor representatives to working parties, task forces, community committees and other organisations and where appropriate, appoint the Chairperson of those working parties, task forces or community committees.
4. That the delegations to the General Manager contained in Annexure 5 to the report to the Corporate and Works Committee on 3 August 2009 be adopted.
5. That the current organisational structure be confirmed.
6. That the contractual conditions of the senior staff be noted.

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**Item No:** R2 Recommendation to Council  
**Subject:** **Stage 1 - Old South Head Road, Vacluse, Traverse Sub Pavement Drainage Works.**  
**Author:** Sam Badalati – Project Manager  
**File No:** Tender No 09/11  
**Reason for Report:** To recommend to Council the acceptance of a Tender

**(Boskovitz/Plater)**

**Recommendation:**

- A. That Council enter into a Contract with Celtic Civil Pty Ltd for Old South Head Road, Vacluse - Civil Infrastructure Project for the lump sum of \$202,305 (excluding GST), and provisional rates used.
- B. That successful and unsuccessful tenderers be advised accordingly.

There being no further business the meeting concluded at 6.45pm.

*We certify that the pages numbered 2647 to 2654 inclusive are the Minutes of the Corporate & Works Committee Meeting held on 3 August 2009 and confirmed by the Corporate & Works Committee on 17 August 2009 as correct.*

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**Chairperson**

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**Secretary of Committee**