



Community & Environment Committee

Agenda: *Community & Environment Committee*

Date: *Monday 25 February 2008*

Time: *6.00pm*

Outline of Meeting Protocol & Procedure:

- The Chairperson will call the Meeting to order and ask the Committee/Staff to present apologies or late correspondence.
- The Chairperson will commence the Order of Business as shown in the Index to the Agenda.
- At the beginning of each item the Chairperson will ask whether a member(s) of the public wish to address the Committee.
- If person(s) wish to address the Committee, they are allowed four (4) minutes in which to do so. Please direct comments to the issues at hand.
- If there are persons representing both sides of a matter (eg applicant/objector), the person(s) against the recommendation speak first.
- At the conclusion of the allotted four (4) minutes, the speaker resumes his/her seat and takes no further part in the debate unless specifically called to do so by the Chairperson.
- If there is more than one (1) person wishing to address the Committee from the same side of the debate, the Chairperson will request that where possible a spokesperson be nominated to represent the parties.
- The Chairperson has the discretion whether to continue to accept speakers from the floor.
- After considering any submissions the Committee will debate the matter (if necessary), and arrive at a recommendation (R items which proceed to Full Council) or a resolution (D items for which the Committee has delegated authority).

Delegated Authority (“D” Items):

- Community Services and Programmes.
- Health.
- Liquor Licences.
- Fire Protection Orders.
- Residential Parking Schemes (surveillance and administration).
- Traffic Management (Traffic Committee Recommendations).
- Waverley/Woollahra Process Plant.
- To require such investigations, reports or actions as considered necessary in respect of matters contained within the Business Agendas (and as may be limited by specific Council resolution).
- Confirmation of the Minutes of its Meeting.
- Any other matter falling within the responsibility of the Community and Environment Committee and not restricted by the Local Government Act or required to be a Recommendation to Full Council as listed below.
- Library Services
- Licensing.
- Regulatory.
- Waste Minimisation

Recommendation only to the Full Council (“R” Items):

- Such matters as are specified in Section 377 of the Local Government Act and within the ambit of the Committee considerations.
- Matters which involve broad strategic or policy initiatives within responsibilities of the Committee.
- Matters requiring the expenditure of moneys and in respect of which no Council vote has been made.
- Matters delegated to the Council by the Traffic Authority of NSW.
- Matters not within the specified functions of the Committee, or which are not the subject of a Business Agenda (current or past).
- Matters reserved by individual Councillors, in accordance with any Council policy on "safeguards".
- Parks and Reserve Plans of Management (Strategies, Policies and Objectives)
- Residential Parking Schemes - Provision and Policies

Committee Membership:

7 Councillors

Quorum:

The quorum for a Committee meeting is 4 Councillors.

WOOLLAHRA MUNICIPAL COUNCIL

Notice of Meeting

21 February 2008

To: His Worship The Mayor, Councillor Geoff Rundle, ex-officio
Councillors Tanya Excell (Chair)
Anthony Boskovitz
Marcus Ehrlich
Andrew Petrie
Isabelle Shapiro (Deputy Chair)
Fiona Sinclair King
John Walker

Dear Councillors

Community & Environment Committee Meeting – 25 February 2008

In accordance with the provisions of the Local Government Act 1993, I request your attendance at a Meeting of the Council's **Community and Environment Committee** to be held in the **Council Chambers, 536 New South Head Road, Double Bay, on Monday 25 February 2008 at 6.00pm.**

Gary James
General Manager

Additional Information Relating to Committee Matters

Site Inspection

Other Matters

Meeting Agenda

Item	Subject	Pages
1	Leave of Absence and Apologies	
2	Late Correspondence	
3	Declarations of Interest	

Items to be Decided by this Committee using its Delegated Authority

D1	Confirmation of Minutes of Meeting held on 11 February 2008	1
D2	Woollahra Traffic Committee Minutes – 19 February 2008 – 595.G 2008	2
D3	Urban Sustainability Grant – 1142.G	5
D4	Customer Service and Communications Principal Activity – 2 nd Quarter Management Plan Review – 827.G 04-07	25
D5	Public Art Advisory Committee Minutes – 1160.G Public Art	35

Items to be Submitted to the Council for Decision with Recommendations from this Committee

R1	Earth Hour – 813.G	47
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Item No: D1 Delegated to Committee
Subject: **Confirmation of Minutes of Meeting held on 11 February 2008**
Author: Les Windle, Manager - Governance
File No: See Council Minutes
Reason for Report: The Minutes of the Meeting of Monday 11 February 2008 were previously circulated. In accordance with the guidelines for Committees' operations it is now necessary that those Minutes be formally taken as read and confirmed.

Recommendation:

That the Minutes of the Community and Environment Committee Meeting of 11 February 2008 be taken as read and confirmed.

Les Windle
Manager - Governance

Item No: D2 Delegated to Committee
Subject: **Woollahra Traffic Committee Minutes
19 February 2008**
Author: Warwick Hatton, Director – Technical Services
File No: 595.G 2008
Reason for Report: For the Committee to consider the recommendations of the Woollahra Local Traffic Committee.

Recommendation:

THAT the Recommendation Y18 contained in the minutes of the Extraordinary Meeting of the Woollahra Traffic Committee held by email on Tuesday 19 February 2008 be adopted.

Warwick Hatton
Director – Technical Services

Woollahra Local Traffic Committee Minutes

An Extraordinary Meeting (No. 1a / 08) of the Woollahra Local Traffic Committee was held by email on Tuesday 19 February, 2008. The single item was referred to the Roads and Traffic Authority and the Paddington Police for their consideration and there were no objections.

1. Attendances

Committee Members:

Present:	Mr Frank Rotta	(Woollahra Municipal Council)
	Mr Navin Prasad	(Roads and Traffic Authority)
	A/Inspector R Toovey	(Rose Bay Police)

2. Traffic Matters on Local Roads – Recommendation to C&E for Consideration

EXTRAORDINARY MEETING No.1a/08

Item No: Y18 Traffic Matters on Local Roads – Recommendation to C&E for Consideration

Subject: PROPOSED BARRIERS FOR SYNAGOGUES IN THE WOOLLAHRA MUNICIPALITY DUE TO TERRORIST ALERT

Author: Frank Rotta – Traffic Engineer

File No: T338. / T337. / 267. / 264. / T169. / 168.

Reason for Report: Request for approval of water filled barriers on footpath and roadways

Decision: Unanimous Support

Recommendation:

- A. That approval be granted for the placement of 38 metres of water filled barriers and fencing on the footpath in front of the Old South Head Synagogue at 666 Old South Head Road, Rose Bay from the date of approval to 18 May, 2008.
- B. That approval be granted for the placement of water filled barriers on the verge at the kerb line and adjacent to the footpath in Ocean Street, Woollahra, in front of the Temple Emanuel Synagogue from the date of approval to 18 May, 2008.
- C. That approval be granted for the closure of Kilminster Lane at the rear of No.11 Ocean Street, Woollahra, with water filled barriers from the date of approval to 18 May, 2008.
- D. That approval be granted for a temporary ‘No Stopping’ zone being provided across the Ocean Street frontage of the Temple Emanuel Synagogue to cover the barricaded area from the date of approval to 18 May, 2008.
- E. That approval be granted for the placement of water filled barriers on the footpath at the kerb line in Kiaora Road in front of the Chabad Double Bay Synagogue from the date of approval to 18 May, 2008.

- F. That approval be granted for a temporary 'No Stopping' zone being provided across the existing 'No Parking' zone across the driveway to the Post Office in Kiaora Road and the Kiaora Road frontage of the Chabad Double Bay Synagogue to cover the driveway to the Post Office and the barricaded area from the date of approval to 18 May, 2008.
- G. That approval be granted for the closure of the kerb side lane across the property frontages of the Sephardi Synagogue in Fletcher Street and Fletcher Lane, Woollahra, with water filled barriers from the date of approval to 18 May, 2008.
- H. That approval be granted for temporary 'No Stopping' zones being provided across the property frontages of the Sephardi Synagogue in Fletcher Street and both sections of Fletcher Lane, Woollahra from the date of approval to 18 May, 2008.
- I. That all approved water barriers be located so as to provide a minimum clear passageway of 1.8 metres for pedestrians on the public footpaths at all times.
- J. That the applicant provides Council with an RTA approved Traffic Management Plan for each location that indicates the steps that will be taken to cater for the alterations to both vehicular and pedestrian traffic.
- K. That all persons charged with controlling traffic be RTA Accredited Traffic Controllers.
- L. That the applicant provides a written notification by letter-box drop of the approval and relevant timings to all residents/businesses whose property frontage is within 100 metres of each affected synagogue prior to the installation of the barricades.
- M. That the applicant indemnify Woollahra Council, and provide evidence of indemnity, to a value of no less than \$10,000,000 for each location, against any Public Liability claims from accidents associated with these works.



Frank Rotta
Chair

Item No: D3 Delegated to Committee
Subject: Urban Sustainability Grant
Author: Melanie Tasker
File No: 1142.G
Reason for Report: To provide Council with an update, as requested, regarding the joint administration of the Urban Sustainability Grant Program and to advise Council of the appointment of a program specific Sustainability Project Officer.

Recommendation:

- A. That Council be advised of the success of the joint Urban Sustainability grant application.
- B. That Council note this report as the requested update regarding joint administration of the Urban Sustainability Grant Program and '3 Council Ecological Footprint Project'.
- C. That Council be advised of the appointment of a program specific Sustainability Project Officer to work with and between the three participating councils.

Background:

The following report has been prepared in response to Council's resolution from a previous report submitted to the Community & Environment (C&E) Committee in July 2006;

- A. *That, following a successful grant application, further details be reported back to the committee on setting up arrangements for joint administration of the program.*

NB: This report is not intended as a complete grant project progress report. Grant specific project progress reports (in addition to quarterly Capital Projects Update) will be provided to Council as required or on a quarterly basis, in accordance with reporting requirements (refer Annexure - Schedule 5 'Reporting Processes'). The first grant project progress report can be expected in May 2008.

The Department of Environment & Climate Change's (DECC) Urban Sustainability Program, which allocates funding from the NSW Government's Environmental Trust is a three year grant program which aims to '*facilitate projects of significant environmental benefit to NSW, delivered by local government organisations in partnership with other government agencies, local businesses, community organisations and householders*'.

After attending a program workshop on 21 June 2006, Council's Environmental Protection Co-ordinator, Rebecca Peacock, was contacted by Randwick Council regarding an opportunity for a regional alliance of councils and subsequent joint Urban Sustainability grant application.

In accordance with recommendations adopted by Council, a regional alliance between Randwick, Waverley and Woollahra Councils was formed and a \$1.88M joint application prepared and lodged with the grant theme of '*Reducing the ecological footprint of the Eastern Suburbs of Sydney*'. Advice of the successful grant application from DECC was received by Randwick Council, in their role as lead Council for the alliance, in April 2007.

Consultation:

After notification was received, an interim Project Steering Group was established, consisting of the following staff representatives;

Peter Maganov, Manager Sustainability, Randwick Council
Bronwyn Englaro, Senior Sustainability Planner, Randwick Council
Emily Scott, Manager, Sustainability, Waverley Council
Niki Carey, Sustainability Coordinator, Waverley Council
Melanie Tasker, Sustainability Projects Coordinator, Woollahra Council
Rebecca Peacock, Environmental Protection Co-ordinator, Woollahra Council

In 2008, Chris Munro joined Rebecca Peacock to represent Woollahra on the Steering Committee, replacing Melanie Tasker. In addition to core staff representatives from each participating Council, Kellie Walters represents DECC - NSW Environmental Trust.

On November 9, 2007 a meeting of the three participating Councils General Managers was scheduled to discuss grant administration and establish a formal working relationship between Woollahra Municipal Council, Randwick City Council and Waverley Council. At this meeting an MOU, scheduled to operate for the duration of the '3 Council Ecological Footprint Project', was negotiated and signed by all parties.

Consultation with Kellie Walters from DECC is ongoing and will continue throughout the duration of the three year grant program. Consultation with DECC relates primarily to development of the project Business Plan, progress and final reports.

Proposal:

It is proposed that joint administration of the '3 Council Ecological Footprint Project' be managed as per Annexure 1, Section 13 - Administration;

"Woollahra, Waverley & Randwick Council's have agreed that Randwick Council is the primary grant administrator, particularly with regard to the financial management of the grant funds and hosting of the Project Officer, although all key planning decisions and actions are to be carried through the agreed representatives on the Steering Committee.

Each Council will be responsible for budget and project management and accountability in relation to individual projects within their own area and carried out as part of the 3 Council Ecological Footprint Project.

Randwick Council will provide overall project and budget accountability to the funding organisation. Each council will contribute equally and within necessary timelines for reporting on, carrying out and acquitting of projects, tasks and activities related to the 3 Council Ecological Footprint Project.

Variations to this MOU can be made in writing and with the mutual agreement and consent of the 3 General Managers."

In addition, it is proposed that grant related reporting processes be in accordance with the following guidelines (as outlined in Annexure - Schedule 5);

“Internal Reporting;

- *Project Officer to be delegated for day-to-day project matters, other matters for referral to Steering Committee for resolution.*
- *Steering Group to be delegated for work program and project matters, other matters for referral to Directors and Executive as required.*
- *Councils to consider progress reports and other matters identified by Directors and Executive.*

Progress Reporting;

- *Project Officer reports to Steering Group (monthly meetings with updates on progress & issues for discussion or resolution).*
- *Steering Group reports to Directors and Executive (bi-monthly with updates on progress & issues).*
- *Reports to Councils as required or on a quarterly basis.*
- *Regular updates to the Community as news releases or in council newsletters.*
- *Progress Reports to Environmental Trust (DECC), six monthly in format or as required by the department.”*

NB: Refer Annexure - Schedule 4 ‘Steering Committee - Terms of Reference’ for more detail.

Supplementing the Steering Committee, a dedicated Sustainability Project Officer, Richard Wilson, has been recruited to provide high quality management, co-ordination and integration of projects, directions and outcomes across the three participating Councils. Following discussions with Human Resources departments within each Council, it was decided that for purposes of consistency over the period of the required three year contract, the Project Officer would be employed by, and primarily reside at, Randwick Council.

As well as the abovementioned administration and reporting processes, the services of external consultants, listed program partners and established working groups may be engaged on a project/program specific basis as deemed necessary.

Identification of Income & Expenditure:

The recommendation relating to grant income & expenditure included in the previous July 2006 report to C&E Committee read as follows;

- D. That Council resolve, in principle, to allocate \$225,000 from the EWP as Woollahra Municipal Council’s financial contribution towards the program, subject to the grant being successful.*

Council resolved to adopt the report recommendations subject to part D being amended to read;

- D. That Council resolve, in principle, to allocate \$75,000 from the EWP in the first year as Woollahra Municipal Council’s financial contribution towards the program, subject to the grant being successful, and that future funding be the subject of future budget considerations.*

NB: \$225K being \$50K financial and \$25K in-kind contributions per year per council for 3 years.

As the grant application was successful, an additional contribution now needed to be allocated.

Woollahra Council's major grant project is the Rose Bay Promenade Stormwater Treatment & Re-use project (refer Annexure 1 - Schedule 1). Due to the advanced stage of works (due for completion in March 2008), this project required immediate and substantial funding from the grant for project implementation.

Successful negotiations with Waverley and Randwick Councils resulted in a 100% major project grant funding allocation to Woollahra Council in Year 1, being \$217K. However, to guarantee this increased share of Year 1 funding required for our major project, it was necessary to commit 100% of Woollahra Council's financial contribution in Year 1 also, being \$150K (refer summary table below).

	BUDGET (Woollahra)	BUDGET (Waverley & Randwick)
Financial contribution by Council	\$150K (3 year contribution paid in full in Year 1)	\$150K each (over 3 year period) <i>[\$50K (Year 1), \$75K (Year 2), \$25K (Year 3)]</i>
In-kind contribution by Council	\$75K (over 3 year period)	\$75K each (over 3 year period)
Major project grant funding	\$217K (Total major project funding allocation received in full in Year 1)	\$217K each (over 3 year period) <i>[\$150K (Year 2), \$67K (Year 3)]</i>
Minor project grant funding	\$125K (50% claim in Year 2, 50% claim in Year 3)	\$125K each (50% Year 1, 50% Year 2)

As outlined earlier, Randwick Council is the primary financial administrator of the joint grant. As such, grant payments from DECC are transferred direct to Randwick Council for distribution. At writing of this report, Randwick had received a total of \$312K in grant payments from DECC, representing approximately 45% of the total grant funding allocation for Year 1 of the grant.

Of this \$312K, \$150K is earmarked as Woollahra Council's three year financial contribution to the grant, paid in full (avoiding the need for Randwick to invoice Woollahra and for both Councils to make redundant, equivalent \$150K transfers back and forth).

An invoice to Randwick Council requesting payment of Woollahra's remaining \$67K major project grant funding allocation due in Year 1, being \$217K total less \$150K financial contribution, has been prepared and sent.

As part of the December budget review, all funds allocated to the Rose Bay Promenade Stormwater Treatment & re-use project in the Environmental Works Program (EWP), project line 03082 were transferred to 03660, including \$150K grant allocation. This was done for ease of project invoicing during construction, by consolidating all funds related to both the Rose Bay Promenade Upgrade and Stormwater & Re-use projects into one location.

The remaining \$67K major project grant funding, due to be received from Randwick Council shortly, is earmarked for grant required monitoring, evaluation and reporting relating to our major project, Rose Bay Promenade Stormwater Treatment & Re-use. As such, it will be listed in the EWP, Urban Sustainability Grant project line 00159, increasing the line total to \$142K (the existing \$75K listed covers Councils \$75K in-kind contribution i.e. staff time).

Invoices for payments for Years 2 and 3 of the grant will be prepared as per the planned budget i.e. 50% of \$125K, being \$62.5K per year. Any major budget revisions will be reported to Council as part of ongoing program/project status reports.

In summary, of the total \$1.875M grant, equal funding to each participating council for major and minor projects of \$217K and \$125K respectively has been allocated. Ongoing administration of the grant including the Sustainability Project Officer's salary, on-costs and transport costs etc totals \$339K. Payments allocated to external consultants including specified project partners totals \$330K. Amounts have also been allocated for project publicity (\$39K), project general administration (\$30K), accounting (\$3K) and documentation (\$23K).

Contributions required from each council to secure the above \$18.75M grant funding from DECC total \$225,000 per council (being \$50K financial and \$25K in-kind contributions per year per council for 3 years)

Conclusion:

As requested, this report outlines the proposed administration and reporting processes for management of the successful joint Urban Sustainability Grant and resulting '3 Council Ecological Footprint Project', a collaboration between Randwick City Council, Woollahra Municipal Council and Waverley Council.

The report advises Council of the roles and responsibilities of the program specific Steering Committee and Sustainability Project Officer, recruited to provide high quality management, co-ordination and integration of projects, directions and outcomes across the three participating Councils.

In addition, the report outlines program related budget amendments and the reasoning behind these. It describes the role of Randwick Council as the primary grant administrator, particularly with regard to financial management and explains how funds will be received and payments invoiced for over the course of the grant.

This report is not intended as a grant program/projects status report. The first status report to Council can be expected in May 2008.

Melanie Tasker
Sustainability Projects Co-ordinator

Warwick Hatton
Director Technical Services

ANNEXURES:

3-Council Ecological Footprint Project MOU

Item No: D4 Delegated to Committee
Subject: **Customer Service and Communication Principal Activity – 2nd Quarter Management Plan Review**
Author: Justine Henderson –Communications Manager
Judy Port – Manager Customer Services
File No: 827.G 04-07
Reason for Report: To review the status of works and services for the Management Plan principal activity of Customer Service and Communication for the three months ending 31 December 2007

Recommendation:

- A. That the status of projects for the Customer Service and Communication principal activity be noted.
- B. That the variations to projects be agreed subject to adoption of the relevant budget variations included in the separately reported quarterly financial review.

Background:

Section 407(1) of the Local Government Act requires that Council review the progress of the adopted management plan on a quarterly basis. Included with this report is the second quarterly review of Principal Activity No 6 of the Management Plan, which is "Communication and Customer Service". This principal activity has the following sub- activity:

6.1 Customer Service & Communication

Included as an Annexure to this report is the Communication and Customer Service Principal Activity of the Management Plan with detailed comments on the status of items in the sub activity.

The Annexure includes all the details whereas set out in the following part of this report is a commentary on variations, changes, exceptions, completed work, achievements, etc, the purpose being to provide Councillors with a snapshot of the key influences or issues arising from this quarterly review.

Comments on budget variations where they are material or have an impact on the program of works or projects may be included in this report. However, the budget review and confirmation of any changed forecast will be considered in a separate budget report which reviews the overall financial position of the Council at the end of the quarter.

Following is the commentary on each sub activity:

Customer Service

Core activities of the customer services department including the call centre and customer services counter have continued as normal. Key activities during the quarter were:

The implementation of an improved parking permit program designed to automate the process and decrease the workload for customer service. Certificate IV Customer Service training was initiated to improve the level of service to the community.

The ongoing review and improvements of council's website including the successful release of the sculpture prize subsite to promote and increase awareness within the community. For the first time the community had the ability to participate on line and vote for the viewers choice. This exposure promotes council's commitment to contemporary art within the community.

Communication

Core activities and projects are proceeding in line with the management plan. During the quarter, Communications continued to provide media and event support to staff, Managers and Directors as well as Communications advice to the Mayor and General Manager to ensure consistent information is being disseminated to the community and that all events are of a high standard.

A summary list of communications strategy, event management and media liaison work over the last three months which supports the core activities of the Management Plan follows:

- Bushcare newsletter for volunteers
- Tea Topics
- Rose Bay and Point Piper Marinas
- Kids Day Out
- Library Heritage Grant
- Cooks Paddock Playground
- Community Garden
- Christmas decorations/banners in commercial centres
- Location banners
- Rose Bay Afloat
- Rose Bay Fair
- Bushtucker Walk
- Gap Park improvements
- National Water Week
- Dinghy Storage
- Transport Forum
- Seniors Christmas Concert
- Schools Environment Sculpture
- Garden Awards winners
- NYE vantage points
- Bus shelters
- Organics trial extension
- Rose Bay Promenade
- Investments with Grange Securities
- Writers & Readers
- Woollahra News (monthly)
- Website content updates
- Cycling and Walking maps
- Out and About event listing for community noticeboard posters
- Eastside radio interviews (monthly)
- Mayoral column and advertising placements for SMH/Wentworth Courier (weekly - copy, proof, production).
- Big Top Fun at the Library
- Gutter Talks
- HMAS Watson Christmas Carols
- Citizenship (monthly)
- Speech notes for events attended by the Mayor/representative

Summary:

Building and developing the strengths of the Customer Service team was the significant focus of the quarter. This resulted in a strong team keen to improve service delivery and to achieve positive outcomes for Council and the community.

Communications staff continued to work closely with staff in other departments to improve communication on projects and to assist with design, print production and publicity. Particular attention was placed on the need to organise a safe event and how to use our risk management and event management procedures and checklists as a project management tool.



Judy Port
Manager Customer Service

Communications Manager

Annexure:

1. December 2007 quarterly review of principal activity: Customer Service & Communication

Item No: D5 Delegated to Committee
Subject: **Public Art Advisory Committee Minutes**
Author: Jo Jansyn, Cultural Development Coordinator
File No: 1160.G Public Art
Reason for Report: To table the minutes of the Public Art Advisory Committee meeting held 8 November 2007 and 7 February 2008.

Recommendation:

1. That the minutes of the Public Art Advisory Committee meeting held on Thursday 8 November 2007 and Thursday 7 February 2008 be noted and endorsed.
2. That the Double Bay Public Art Project Brief be noted and endorsed.

Background:

This report outlines the meetings held by the Public Art Advisory Committee on 8 November 2007 and 7 February 2008. The main item for discussion was the Double Bay Public Art Project.

Double Bay Public Art Project

On Monday 23 July 2007, Council resolved to:

“support the recommendation that a national open competition is staged for the design of the eastern gateway which will link to the western gateway as part of the public domain improvements for Double Bay; and that a working party (of the Public Art Advisory Committee) be established to facilitate the competition, with invitations to key community members to become part of the working party”.

At its meetings on Thursday 8 November 2007 and Thursday 7 February 2008, the Public Art Advisory Committee further discussed the Double Bay Public Art Project while the Public Art Project Working Party contributed to the development of a project brief and project timeline. The minutes of the Public Art Advisory Committee meetings held on Thursday 8 November and Thursday 7 February are attached in Annexure 1 and Annexure 2 respectively.

The Double Bay Public Art Project is a component of the Gateway treatment, currently part of the program of public domain improvements works for Double Bay. The budget for the Double Bay Gateway treatment was contained in the *Public Domain Improvements – Double Bay Commercial Centre* report presented to the Urban Planning Committee in June 2007 and adopted by Council 25 June 2007.

The \$100,000 budget allocated to the Double Bay Public Art Project from the Gateway treatment budget was minuted in the 2 August 2007 minutes of the Public Art Advisory Committee, presented in a report and noted by Council’s Community and Environment Committee on 27 August 2007. The Public Art Advisory Committee have indicated that the budget allocated to the Double Bay Public Art Project is a minimum amount required to commission, fabricate and install a quality public art work that will act as a profiled gateway for Double Bay. The Public Art Advisory Committee, through the Working Party, have developed a brief and timeline for the project (Annexure 3). The call for Expressions of Interest for the Double Bay Public Art Project is scheduled to proceed in the period 27 February to 8 April, 2008.

Conclusion:

The meetings of the Public Art Advisory Committee in November 2007 and February 2008 primarily concentrated on the Double Bay Public Art Project, following Council's resolution on 23 July 2007. A Working Party of the Public Art Advisory Committee has been established to facilitate the Double Bay public art project, and a project brief and timeline have been developed.

Jo Jansyn
Cultural Development Coordinator

Kylie Walshe
Director – Community Services

ANNEXURES:

1. Minutes of the Public Art Advisory Committee meeting, Thursday 8 November 2007.
2. Minutes of the Public Art Advisory Committee meeting Thursday, 7 February 2008.
3. Double Bay Public Art Project Brief.

Item No: R1 Recommendation to Council
Subject: **Earth Hour**
Author: Rebecca Peacock – Environmental Protection Coordinator
File No: 813.G
Reason for Report: To seek Council endorsement for participation in Earth Hour 2008.

Recommendation:

- A. That Woollahra Council signs up to participate in Earth Hour 2008, ensuring that interior lights at Council buildings are turned off on Saturday 29 March 2008 from 8.00pm to 9.00pm.
- B. That Council promotes Earth Hour to Council staff and the broader community through a variety of communication channels.

Background

Earth Hour was initiated in Sydney in March 2007 by the World Wide Fund for Nature (WWF) – Australia. The event used the simple action of turning off lights for one hour to deliver a powerful message about the need for action on climate change. On Saturday 31 March 2007, 2.2 million people and 2,100 Sydney businesses turned off their lights for one hour. This collective action reduced Sydney's energy consumption by 10.2% for one hour. This is the equivalent effect of taking 48,000 cars off the road for one hour. Earth Hour this year is on the 29 March and is going global with many major global cities participating in the climate change event.

Woollahra Council participated in the inaugural Earth Hour 2007 event. Council endorsed the recommendations of a Mayoral Minute presented to Council by the then Mayor, Councillor Huxley, on the 29 January 2007 recommending Council participation in the event. A copy of the Mayoral Minute is attached as Annexure 1.

Proposal

It is proposed that Council sign up to participate in Earth Hour 2008 by turning off lighting in our buildings on 29 March 2008 from 8.00pm to 9.00pm (some exterior security lights will be left on at the Council Chambers for safety reasons). As a part of Council involvement in Earth Hour, it is proposed that the event be endorsed and promoted to Council staff and the broader community through a variety of communication channels.

Consultation

The Manager Property and Projects and the Manager Communications were consulted for the preparation of this report. Both have advised that we are able to carry out the recommended actions included in this report.

Identification of Income & Expenditure

There are no additional expenditure requirements for participation in Earth Hour 2008.

Conclusion

Climate change is a major threat facing our planet. Council has acknowledges this and has been actively involved in programs to reduce our own greenhouse gas emissions and that of our community since 1997. Participation in Earth Hour 2008 will further demonstrate to the community Council's strong commitment to reducing greenhouse gas emissions and taking action on climate change.

Rebecca Peacock
Environmental Protection Coordinator

Chris Bluett
Manager Strategic Planning

ANNEXURE

1. Copy of the Mayoral Minute to Council on the 29 January 2007.