



# Corporate & Works Committee Minutes

**Minutes:** *Corporate & Works Committee*

**Date:** *Tuesday 6 October 2015*

**Time:** *6.00pm*



# Corporate & Works Committee Minutes

Tuesday 6 October 2015

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**Minutes of the Meeting held on  
6 October 2015 at 6.00pm.**

Present: Her Worship the Mayor, Councillor Toni Zeltzer ex-officio  
 Councillors Susan Wynne (Chair)  
 Greg Levenston  
 Deborah Thomas

Staff	Stephen Dunshea	(Director – Corporate Services)
	Paul Fraser	(Manager Open Space & Trees)
	Gary James	(General Manager)
	Don Johnston	(Chief Financial Officer)
	Peter Kauter	(Manager – Placemaking)
	Zubin Marolia	(Manager – Property & Projects)
	Jake Matuzic	(Manager – Capital Projects)
	Tom O’Hanlon	(Director – Technical Services)
	Kylie Walshe	(Director – Community Services)

Also in Attendance: Nil

## **Leave of Absence and Apologies**

Note: Leave of absence has previously been granted to

- Councillor Jeff Zulman for the period from 5 October 2015 to 7 October 2015

Note: Apologies from Councillors Andrew Petrie & Peter Cavanagh

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## **Late Correspondence**

Late correspondence was submitted to the committee in relation to items R1

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## **Declarations of Interest**

Nil

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**Items to be Decided by this Committee using its Delegated Authority**

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**Item No:** D1 Delegated to Committee  
**Subject:** **CONFIRMATION OF MINUTES OF MEETING HELD ON 21 SEPTEMBER 2015**  
**Author:** Sue O'Connor, Secretarial Support - Governance  
**File No:** 15/137316  
**Reason for Report:** The Minutes of the Corporate & Works Committee of 21 September 2015 were previously circulated. In accordance with the guidelines for Committees' operations it is now necessary that those Minutes be formally taken as read and confirmed.

(Wynne /Thomas)

**Resolved:**

THAT the Minutes of the Corporate & Works Committee Meeting of 21 September 2015 be taken as read and confirmed.

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**Item No:** D2 Delegated to Committee  
**Subject:** **26-28 CRANBROOK ROAD, BELLEVUE HILL - PROPOSED ROAD CLOSURE AND SALE (SC3141)**  
**Author:** Minnie Cai, Property Officer  
**Approvers:** Zubin Marolia, Manager - Property & Projects  
Tom O'Hanlon, Director - Technical Services  
**File No:** 15/129576  
**Reason for Report:** To give consideration to the closure and subsequent sale of road reserve portion adjoining the property.

**Note:** Local resident Jeanette Wilson & Ari Droga owner, addressed the Committee.

(Levenston/Zeltzer)

**Resolved:**

- A. THAT the proposal to sell a section of road reserve adjoining 26-28 Cranbrook Road, Bellevue Hill, be advertised and notified to adjoining properties.
- B. THAT a further report be submitted, following part A above.

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**Items to be Submitted to the Council for Decision with Recommendations from this Committee**

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**Item No:** R1 Recommendation to Council  
**Subject:** **RUSHCUTTERS BAY PARK CAFE TENDER SC2730**  
**Author:** Minnie Cai, Property Officer  
**Approvers:** Zubin Marolia, Manager - Property & Projects  
Tom O'Hanlon, Director - Technical Services  
**File No:** 15/124393  
**Reason for Report:** To recommend to Council the acceptance of a Tender

**Note:** Late correspondence was tabled by Councillor Susan Wynne & Anthony Boskovitz.

**Note:** The following people addressed the Committee:  
Anthony Boskovitz and Ashi Sharar representing Grumpy Baker Pty Ltd  
Swavek Danysz representing Sydney Wide Hospitality Group Pty Ltd  
Ivan Jelic representing Tarcorp Pty Ltd

**(Thomas/Zeltzer)**

**Recommendation:**

- A. THAT Council enter into a lease agreement with Tarcorp Pty Ltd for a five (5) year initial term plus a five (5) years option term, at a commencement rent of \$85,000 per annum plus GST, with CPI annual increases and a review to market upon exercise of the option.
  - B. THAT the lease agreement includes a refurbishment commitment of no less than \$34,000 by Tarcorp Pty Ltd , subject to any necessary development approval.
  - C. THAT the successful tenderer and the unsuccessful tenderers be advised
  - D. THAT Council authorise the General Manager to execute all legal agreements required to enter into a lease agreement with Tarcorp Pty Ltd.
  - E. THAT the business plans of all tenderers and the tender assessment scoring sheets be made available for any Councillors wishing to review.
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**Item No:** R2 Recommendation to Council  
**Subject:** **CHRISTISON PARK IRRIGATION AND STORMWATER HARVESTING TENDER (SC2982)**  
**Author:** Rod Ward, Project Manager Open Space  
**Approvers:** Paul Fraser, Manager - Open Space & Trees  
Tom O'Hanlon, Director - Technical Services  
**File No:** 15/124775  
**Reason for Report:** To recommend to Council the acceptance of a Tender

(Zeltzer/Thomas)

**Recommendation:**

- A. THAT Council enters into a Contract with Neverstop Water Harvesting Pty Ltd for an irrigation and stormwater harvesting system at Christison Park for the sum of \$175,476.90 (excluding GST).
- B. THAT successful and unsuccessful tenderers be advised accordingly.

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**Item No:** R3 Recommendation to Council  
**Subject:** **TENDER SC 2928 FOR WOOLLAHRA COUNCIL PARKS PUBLIC TOILET CLEANING SERVICES**  
**Author:** Nola Urquhart, Coordinator Assets & Parks Maintenance  
**Approvers:** Paul Fraser, Manager - Open Space & Trees  
Tom O'Hanlon, Director - Technical Services  
**File No:** 15/119937  
**Reason for Report:** To recommend to Council the acceptance of a tender

(Thomas/Levenston)

**Recommendation:**

- A. THAT Council enter in to a Contract with SKG Pty Ltd to carry out Council's Parks Public Toilet Cleaning Services for a period of three (3) year period for an annual sum of \$76,440 ex GST with two (12) twelve month options subject to satisfactory performance at Council's discretion.
- B. THAT successful and unsuccessful tenderers be advised of the outcome of the tender process.



**Item No:** R4 Recommendation to Council  
**Subject:** **PADDINGTON BUSINESS PARTNERSHIP BUSINESS PLAN/FUNDING REQUEST 2015/2016 OXFORD STREET - PLACE MANAGEMENT (SC2222)**  
**Author:** Peter Kauter, Manager Placemaking  
**File No:** 15/53688  
**Reason for Report:** To report on the Paddington Business Partnership's Business Plan 2015/2016 and Funding Request  
To report on the allocation in Council's 2015/2016 budget for the co-funding, with the City of Sydney, of a place manager for Oxford Street

**Note:** Robby Ingham from the Paddington Business Partnership addressed the Committee

**(Thomas/Levenston)**

**Recommendation:**

- A. THAT the Council provide funding to the Paddington Business Partnership for 2015/2016 so that it may carry out the activities contained in the 'our plan' part of *The Paddington Business Partnership business plan for 1<sup>st</sup> July 2015 – 30<sup>th</sup> June 2016*.
- i. The total funding provided to the Paddington Business Partnership for 2015/2016 be \$45,000
  - ii. 10% of the total funding be withheld pending the Paddington Business Partnership submitting a satisfactory mid-stream report on its activities.
- B. THAT, in light of the City of Sydney's decision not to co-fund a place manager for Oxford Street, the use of funds allocated in the Council's 2015/2016 budget for this purpose be the subject of a report from the Oxford Street Working Party to the Urban Planning Committee.

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**Item No:** R5 Recommendation to Council  
**Subject:** **FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 JUNE 2015 (FY255-02)**  
**Author:** Don Johnston, Chief Financial Officer  
**Approvers:** Stephen Dunshea, Director - Corporate Services  
Gary James, General Manager  
**File No:** 15/119581  
**Reason for Report:** To present the Financial Statements for the year ended 30 June 2015 to the Committee, provide commentary on the budget result for 2014/15 and recommend to Council the adoption of Council's Statement in relation to the Financial Statements

**Note:** Council's Chief Financial Officer, Don Johnston provided the Committee with a presentation in respect of the Financial Statements.

**(Thomas/Levenston)**

**Recommendation:**

- A. That Council note the budget result achieved for 2014/15 is a surplus of \$1,483k, representing an improvement of \$1,435k on the March 2015 budget review forecast and resulting in a working funds balance of \$4,210k at 30 June 2015.

- B. That Council make the following transfers to Reserves from the \$1,483k budget surplus for 2014/15, reducing the working funds balance at 30 June 2015 to \$2,810k:
- \$700k – Open Space Projects Reserve;
  - \$250k – Property Development Reserve;
  - \$200k – Insurance Reserve;
  - \$150k – Information Technology Reserve; and
  - \$100k – Fit for the Future Reserve
- C. That Council note the Financial Statements include a transfer of the \$897k proceeds from its successful mediation to the Employee Leave Entitlements Reserve, increasing the level of funding to 20% of Council's leave liability.
- D. That Council, having noted the statement of confirmation provided in the report by the General Manager, the Director Corporate Services and the Chief Financial Officer (Responsible Accounting Officer), adopt the following statement in relation to its Financial Statements for the year ended 30 June 2015:
- That, in relation to the General Purpose Financial Statements for the year ended 30 June 2015, Council is of the opinion that:*
- The General Purpose Financial Statements have been prepared in accordance with:*
- i. the Local Government Act 1993 (as amended) and Regulations made thereunder;*
  - ii. the Australian Accounting Standards and professional pronouncements; and*
  - iii. the Local Government Code of Accounting Practice and Financial Reporting*
- and to the best of our knowledge and belief these Statements:*
- present fairly Council's operating result and financial position for the year; and*
- accord with Council's accounting and other records;*
- and further, the signatories to the Report, to the best of our knowledge and belief, are not aware of any matter that would render the Statements false or misleading in any way;*
- E. That Council formally refer the General Purpose Financial Statements for the year ended 30 June 2015 for audit; and
- F. In anticipation of receiving the Auditor's Reports, set the Corporate & Works Committee meeting to be held on Monday 2 November 2015 as the meeting at which the Financial Statements will be presented to the public.

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There being no further business the meeting concluded at 7.33pm.

**We certify that the pages numbered 3191 to 3198 inclusive are the Minutes of the Corporate & Works Committee Meeting held on 6 October 2015 and confirmed by the Corporate & Works Committee on 26 October 2015 as correct.**

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**Chairperson**

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**Secretary of Committee**