

Corporate & Works Committee Minutes

Monday 17 November 2014

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Corporate & Works Committee Minutes

**Minutes of the Meeting held on
Monday 17 November 2014 at 6.00pm**

Present: Councillors Jeff Zulman (Chair)
 Anthony Boskovitz
 Peter Cavanagh
 Andrew Petrie
 Susan Wynne

Staff: Trang Banfield (Team Leader – Financial Operations)
 Craig Bennett (Manager – Governance & Council Support)
 Stephen Dunshea (Director – Corporate Services)
 Cathy Edwards-Davis (Manager – Engineering Services)
 Gary James (General Manager)
 Don Johnston (Chief Financial Officer)
 Jake Matuzic (Manager – Capital Projects)
 Vicki Munro (Acting Director – Community Services)
 Tom O’Hanlon (Director – Technical Services)

Also in Attendance: Nil

Leave of Absence

Leave of Absence previously granted by Council: Councillor Deborah Thomas

Apologies: Apologies were received and accepted from Councillor Matthew Robertson and Leave of Absence granted.

Late Correspondence

Late correspondence was submitted to the committee in relation to Items: Nil

Declarations of Interest

Nil

Items Decided by this Committee using its Delegated Authority (Items D1 to D4)

Item No: D1 Delegated to Committee
Subject: **Confirmation of Minutes of Meeting held on 3 November 2014**
Author: Craig Bennett, Manager – Governance & Council Support
File No: See Council Minutes
Reason for Report: The Minutes of the Meeting of Monday 3 November 2014 were previously circulated. In accordance with the guidelines for Committees' operations it is now necessary that those Minutes be formally taken as read and confirmed.

(Wynne/Petrie)

Resolved:

That the Minutes of the Corporate and Works Committee Meeting of 3 November 2014 be taken as read and confirmed.

Item No: D2 Delegated to Committee
Subject: **Monthly Financial Report - October 2014**
Author: Don Johnston, Chief Financial Officer
File No: 349.G
Reason for Report: To present the monthly financial report for October 2014

(Wynne/Cavanagh)

Resolved:

That the Committee:

- A. Receive and note the Monthly Financial Report – October 2014.
- B. Note that Council's 12 months weighted average return on its direct investment portfolio of 3.47% continues to exceed the October 2014 benchmark 90 day term deposit index of 3.10%.
- C. Note that the total interest earned year to date October 2014 of \$513k is above the original 2014/15 Budget of \$463k for the same period.

Item No: D3 Delegated to Committee

Subject: **Delivery Program 2013 to 2017 & Operational Plan 2014/15 (DPOP) Quarterly Progress Report September 2014 against Goal 9 - Community Focussed Economic Development, Goal 10 - Working Together & Goal 11 - A Well Managed Council**

Author: Stephen Dunshea - Director Corporate Services
Tom O'Hanlon –Director Technical Services

File No: 1229.G

Reason for Report: To review the status of the Priorities and Actions in Council's Delivery Program 2013 to 2017 and Operational Plan 2014/15 for the three months ending 30 September 2014.

(Petrie/Wynne)

Resolved:

THAT the September 2014 Quarterly Progress Report on Goal 9 (Community focussed economic development), Goal 10 (Working together) and Goal 11 (A well-managed Council) of Council's Delivery Program 2013 to 2017 and Operational Plan 2014/15 be received and noted.

Item No: D4 Delegated to Committee

Subject: **Capital Works Program - Quarterly Progress Report December 2013**

Author: Tom O'Hanlon - Director Technical Services
Don Johnston - Chief Financial Officer

File No: 1229.G

Reason for Report: To provide the Committee with an update on the status of projects in the 2014/15 Capital Works Program, for the quarter ended 30 September 2014

(Petrie/Wynne)

Resolved:

THAT the Capital Works Program – Quarterly Progress Report for the quarter ended 30 September 2014 be received and noted.

**Items with Recommendations from this Committee
Submitted to the Council for Decision (Item R1)**

Item No: R1 Recommendation to Council
Subject: **2014/2015 Budget Review for the Quarter Ended 30 September 2014**
Author: Trang Banfield – Team Leader Financial Operations
Don Johnston – Chief Financial Officer and Responsible Accounting Officer
File No: 331.G 2011/2012
Reason for Report: To report on the review of the 2014/2015 Budget for the quarter ended 30 September 2014

(Wynne/Cavanagh)

Recommendation:

- A. THAT the report be received and noted.
- B. THAT Council note the statement from Council's Responsible Accounting Officer that Council's projected financial position at 30 June 2015, based on the forecasts outlined in this report, will remain satisfactory.
- C. THAT the recommended variations to the 2014/15 budget outlined in the report be adopted.

There being no further business the meeting concluded at 6.25pm.

We certify that the pages numbered 4030 to 4035 inclusive are the Minutes of the Corporate & Works Committee Meeting held on 17 November 2014 and confirmed by the Corporate & Works Committee on 1 December 2014 as correct.

Chairperson

Secretary of Committee