



Community & Environment Committee

Agenda: *Community & Environment Committee*

Date: *Monday 14 July 2014*

Time: *6.00pm*

Outline of Meeting Protocol & Procedure:

- The Chairperson will call the Meeting to order and ask the Committee/Staff to present apologies or late correspondence.
- The Chairperson will commence the Order of Business as shown in the Index to the Agenda.
- At the beginning of each item the Chairperson will ask whether a member(s) of the public wish to address the Committee.
- If person(s) wish to address the Committee, they are allowed four (4) minutes in which to do so. Please direct comments to the issues at hand.
- If there are persons representing both sides of a matter (eg applicant/objector), the person(s) against the recommendation speak first.
- At the conclusion of the allotted four (4) minutes, the speaker resumes his/her seat and takes no further part in the debate unless specifically called to do so by the Chairperson.
- If there is more than one (1) person wishing to address the Committee from the same side of the debate, the Chairperson will request that where possible a spokesperson be nominated to represent the parties.
- The Chairperson has the discretion whether to continue to accept speakers from the floor.
- After considering any submissions the Committee will debate the matter (if necessary), and arrive at a recommendation (R items which proceed to Full Council) or a resolution (D items for which the Committee has delegated authority).

Recommendation only to the Full Council:

- Such matters as are specified in Section 377 of the Local Government Act and within the ambit of the Committee considerations.
- Matters which involve broad strategic or policy initiatives within responsibilities of Committee.
- Matters requiring the expenditure of moneys and in respect of which no Council vote has been made.
- Matters delegated to the Council by the Roads and Maritime Services.
- Matters not within the specified functions of the Committee,
- Matters reserved by individual Councillors in accordance with any Council policy on "safeguards" and substantive changes.
- Parks and Reserves Plans of Management (Strategies, Policies and Objectives).
- Residential Parking Schemes - Provision and Policies.

Delegated Authority:

- Community Services and Programs.
- Library Services
- Health.
- Licensing.
- Liquor Licences.
- Regulatory.
- Fire Protection Orders.
- Residential Parking Schemes (surveillance and administration).
- Traffic Management (Traffic Committee Recommendations).
- Waste Minimisation.
- To require such investigations, reports or actions as considered necessary in respect of matters contained within the Business Agendas (and as may be limited by specific Council resolution).
- Confirmation of the Minutes of its Meetings.
- Any other matter falling within the responsibility of the Community and Environment Committee and not restricted by the Local Government Act or required to be a Recommendation to Full Council as listed above.
- Statutory reviews of Council's Delivery Program and Operational Plan.

Committee Membership:

7 Councillors

Quorum:

The quorum for a Committee meeting is 4 Councillors.

WOOLLAHRA MUNICIPAL COUNCIL

Notice of Meeting

10 July 2014

To: Her Worship the Mayor, Councillor Toni Zeltzer ex-officio
Councillors Deborah Thomas (Chair)
Peter Cavanagh
Anthony Marano
Andrew Petrie
Elena Wise
Susan Wynne (Deputy Chair)
Jeff Zulman

Dear Councillors

Community & Environment Committee Meeting – 14 July 2014

In accordance with the provisions of the Local Government Act 1993, I request your attendance at a Meeting of the Council's **Community and Environment Committee** to be held in the **Council Chambers, 536 New South Head Road, Double Bay, on Monday 14 July 2014 at 6.00pm.**

Gary James
General Manager

Additional Information Relating to Committee Matters

Site Inspection

Other Matters

Meeting Agenda

Item	Subject	Pages
1	Leave of Absence and Apologies	
2	Note Council resolution of 27 June 2011 to read late correspondence in conjunction with the relevant Agenda Item	
3	Declarations of Interest	

Items to be Decided by this Committee using its Delegated Authority

D1	Confirmation of Minutes of Meeting held on 23 June 2014	1
D2	Woollahra Local Traffic Committee Minutes – 1 July 2014 – 595.G 2014	2
D3	Sustainability Task Force 2014 – 1142.G Ecological Sustainability Task Force – 1142.G Ecological Sustainability Task Force	9

Items to be Submitted to the Council for Decision with Recommendations from this Committee – (Nil R Items)

Item No: D1 Delegated to Committee
Subject: **Confirmation of Minutes of Meeting held on 23 June 2014**
Author: Les Windle, Manager - Governance
File No: See Council Minutes
Reason for Report: The Minutes of the Meeting of Monday 23 June 2014 were previously circulated. In accordance with the guidelines for Committees' operations it is now necessary that those Minutes be formally taken as read and confirmed.

Recommendation:

That the Minutes of the Community and Environment Committee Meeting of 23 June 2014 be taken as read and confirmed.

Les Windle
Manager – Governance

Item No: D2 Delegated to Committee
Subject: **Woollahra Local Traffic Committee Minutes – 1 July 2014**
Author: Cathy Edwards-Davis, Manager Engineering Services
File No: 595.G 2014
Reason for Report: For the Committee to consider the recommendations of the Woollahra Local Traffic Committee

Recommendation:

- A. That the Recommendations Y1-Y4 contained in the minutes of the Woollahra Traffic Committee held on Tuesday 1 July 2014 be adopted.
 - B. That the Recommendation Z1 contained as an informal item in the minutes of the Woollahra Traffic Committee held on Tuesday 1 July 2014 be adopted.
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Cathy Edwards-Davis
Manager – Engineering Services

Tom O’Hanlon
Director Technical Services

Woollahra Local Traffic Committee Minutes

The meeting of the Woollahra Local Traffic Committee was held in the Thornton Room, Council Chambers, Double Bay, on Tuesday 1 July 2014 at 10.00am.

1. Attendance

Committee Members:

Present: Ms Cathy Edwards-Davis (Chairperson) (Woollahra Municipal Council)
Mr Stephen Brown (Roads and Maritime Services)
Snr Const Corinne Dawes (Rose Bay Police)
Mr John Giblin (Gabrielle Upton MP Representative)

Staff: Ms Shirlene Yee Yet (Woollahra Municipal Council)
Mr Frank Rotta (Woollahra Municipal Council)
Ms Carla Hetherington (Woollahra Municipal Council)
Ms Stacey Bulloch (Woollahra Municipal Council)

Observer: Mr Eric Graham (Transport NSW – State Transit)

Apologies: Mr Alex Greenwich MP (Member for Sydney)

Also in

Attendance: Mr Richard Seidman (Resident – Item Z1)
Mr Yehoshua Niasoff (Resident – Item Z1)
Mr Chris Ryan (Resident – Item Y3)
Mr Angus Ryan (Resident – Item Y3)
Ms Karen Adler (Resident – Item Y3)
Ms Dana Kedzir (Resident – Item Y3)

2. Minutes of Previous Meeting

The minutes of Meeting No.5/14 held in Council Chambers, Double Bay, on Tuesday 3 June 2014 were confirmed by Mr John Giblin.

3. Matters Arising from Minutes of Previous Meetings

Nil

4. Local Traffic Committee recommendations not adopted or amended by Woollahra Council Community & Environment Committee

Nil

5. Extraordinary Meetings

Nil

6. Late Correspondence

Item Y3: Arthur Street, Bellevue Hill– Parking Restrictions
2 x resident submissions

Mr Alex Greenwich MP did not attend the meeting

7. Traffic Matters on Local Roads – Recommendation to C&E for Consideration

Item No: Y1 Traffic Matters on Local Roads – Recommendation to C&E for Consideration
Subject: **Parking Restriction Changes**
Author: Frank Rotta – Traffic Engineer
File No: (Refer to Table 1)
Reason for Report: Various parking restriction changes throughout the Woollahra Council area.

Nil

Item No: Y2 Traffic Matters on Local Roads – Recommendation to C&E for consideration.
Subject: **Sun Herald City to Surf 2014**
Author: Frank Rotta – Traffic Engineer
File No: 16.G
Reason for Report: To approve conditions for the running of the 2014 Sun Herald City to Surf

Officer Recommendation:

- A. That in principle approval be granted for The Sun Herald City to Surf 2014 foot race, to be held on Sunday 10 August 2014, through the streets of the Woollahra Municipality, subject to the following conditions:
- i. Approval of a Traffic Management Plan (TMP) by the Roads and Maritime Services and NSW Police.
 - ii. Road Closures – Details of the road closures, including the method and authorised persons to control and regulate these closures be submitted to Council by 18 July 2014 for consideration.
 - iii. Signage – full details of all signage proposed to be erected as part of the event, including height, clearance and fixing details, etc, prior to or during the event, being submitted to Council by 18 July 2014 for consideration.
 - iv. Television Camera Stands – Full details of all structures proposed to be erected on the public roadway as part of this event being submitted to Council for approval under the Roads Act by 18 July 2014.
 - v. Event Clean-Up – Assurance that the roadway is not opened to through traffic, until such time as cleaning has been satisfactorily completed is to be provided by the Sun Herald and the Police.
 - vi. Advertising Road Closures and Event Details – Local residents being advised of the road closures, opening times etc by the Sun Herald. These advertisements are to be placed in the local paper prior to the event.
 - vii. Waste Management Clean Up Costs - Sun Herald to pay for all clean up costs.

- viii. Insurance - Evidence of current Public Liability Insurance to the value of \$20 million for the event is to be submitted to Council by 18 July 2014.
- ix. On-Site Contact – The Police and Sun Herald to remain in contact with Council’s nominated on-site contact person.
- x. Road / Street Cleaning – the Drink Supervisors being instructed, as part of their duties, to arrange for any empty drink cups to be swept or raked from the roadway towards the gutter during breaks, in between peak periods of the race event. The empty drink cup boxes are to be emptied into the Clean-Up Bins. Once the boxes are emptied, they are to be unfolded, flattened and then stacked for collection and recycling.
- xi. Drink Stations/ Clean Up Bins – the number and location of drink stations and clean up bins are to be provided to Council. All drink stations on New South Head Road are to be supplied with two bins on each side of the road. The last drink station on Old South Head should be supplied with two bins at the drink station site.
- xii. All bins to be placed on the footpath two (2) metres after the drink station. Council’s co-ordinator being contacted prior to the race in relation to Council’s requirements for bin locations and collection procedures.

Committee Vote: Unanimous Support

Resolved to Recommend:

Adopt the Officer Recommendation

Item No: Y3 Traffic Matters on Local Roads – Recommendation to C&E for consideration.

Subject: **Arthur Street, Bellevue Hill– Parking Restrictions**

Author: Shirlene Yee Yet – Team Leader Traffic and Transport

File No: T11

Reason for Report: Request from the State Transit Authority

Officer Recommendation:

- A. Install No Parking restrictions on a trial basis for three months
 - (i) on both sides of Arthur Street, between the driveways to No.26 and No.16 Arthur Street
 - (ii) on both sides of Arthur Street between the driveways to No.13 and No.1 Arthur Street
- B. Following the three months trial, a further report be prepared for the traffic committee discussing the impacts of the parking restrictions.
- C. Change the unbroken centreline linemarking between the driveways to No.26 and No.1 Arthur Street to broken centreline linemarking.
- D. Notify all the affected residents about the parking and linemarking changes.

Committee Vote: Unanimous Support

Resolved to Recommend:

- A. Install No Parking restrictions on a trial basis for two months
 - (i) on both sides of Arthur Street, between the driveways to No.26 and No.16 Arthur Street
 - (ii) on both sides of Arthur Street between the driveways to No.13 and No.1 Arthur Street

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- B. Following the two months trial, a further report be prepared for the traffic committee discussing the impacts of the parking restrictions.
 - C. Change the unbroken centreline linemarking between the driveways to No.26 and No.1 Arthur Street to broken centreline linemarking.
 - D. Notify all the affected residents about the parking and linemarking changes.
 - E. Council's parking rangers are to enforce the No Parking restrictions during the two month trial.

Item No: Y4 Traffic Matters on Local Roads – Recommendation to C&E for Consideration

Subject: **Bellevue Road, Bellevue Hill – Traffic Calming**

Author: Shirlene Yee Yet – Team Leader Traffic and Transport

File No: T34

Reason for Report: To respond to a traffic issue for the community

Officer Recommendation:

- A. That Council approve the traffic calming proposals Option D – Speed Cushions and Intersection Treatments and Option Z – Shopping Strip Traffic Calming for detailed design and staged implementation.
- B. That the exact location of the speed cushions be marked on the road pavement to ensure abutting residents are informed prior to any speed hump installation.
- C. That all the residents in Bellevue Road and abutting streets be informed of Council's decision.

Committee Vote: Unanimous Support

Resolved to Recommend:

Adopt the Officer Recommendation

**8. Informal Matters - For discussion by committee members and recommended to
Community and Environment Committee by Council Officers**

Item No: Z1 Traffic Matters on Local Roads – Recommendation to C&E for
consideration.

Subject: **Old South Head Road, Vaucluse– Parking Restrictions**

Author: Shirlene Yee Yet – Team Leader Traffic and Transport

File No: T338

Reason for Report: To submit a community petition

Recommendation:

That Council note the letter and petition submitted by the community in relation to the removal of two parking spaces associated with the installation of a new pedestrian refuge in the vicinity of No.618 Old South Head Road, Vaucluse.

9. Late Items

Nil

There being no further business, the meeting concluded at 11.06 am.

Cathy Edwards-Davis
Chair

Item No: D3 Delegated to Committee
Subject: **Sustainability Task Force 2014**
Author: Chris Munro, Team Leader Environment & Sustainability
File No: 1142.G Ecological Sustainability Task Force
Reason for Report: To circulate the minutes from recent Ecological Sustainability Taskforce Meetings.

Recommendations:

That Council:

Note the minutes of the Ecological Sustainable Taskforce Meeting held on 12 June 2014.

Background

On 23 March 2009 Council resolved to establish an Ecological Sustainability Task Force reporting to the Community & Environment Committee.

The role of the Task Force is to review and recommend Council strategy in relation to sustainability initiatives and policies in the areas of:

- A. Water
- B. Energy
- C. Public Transport
- D. Waste Management
- E. Carbon reduction.

Membership of the Ecological Taskforce includes 5 Councillors, the Chair and staff as appointed by the Mayor.

Toni Zeltzer	Mayor
Katherine O'Regan	Deputy Mayor
Anthony Marano	Chair, Councillor
Greg Levenston	Councillor
Matthew Robertson	Councillor
Elena Wise	Councillor
Tom O'Hanlon	Director Technical Services
Bruce Rann	Manager Open Space and Trees
Chris Munro	Team Leader Environment & Sustainability

Meeting Minutes

The minutes of the Sustainability Task Force meeting held on 12 June 2014 have been attached to this report as Annexure 1.

Chris Munro	Bruce Rann
Team Leader Environment & Sustainability	Manager Public Open Space
Tom O'Hanlon	
Director Technical Services	

Woollahra Council
Ecological Sustainability Taskforce
Minutes Of Meeting No. 16
Held on Thursday 12 June 2014

Present:

Clr Anthony Marano	Chair, Councillor
Clr Greg Levenston	Councillor
Bruce Rann	Manager - Open Space & Trees
Chris Munro	Team Leader, Environment & Sustainability
Emma Hawkins	Senior Sustainability Officer, Environment & Sustainability
Anthony Weinberg	Regional Environment Program Coordinator, Waverley, Woollahra and Randwick Councils (3 Councils Project)

Apologies:

Clr Katherine O'Regan	Deputy Mayor
Clr Matthew Robertson	Councillor
Clr Elena Wise	Councillor
Tom O'Hanlon	Director - Technical Services

Meeting commenced at 5:30pm

1. Woollahra Waste Targets - Environmental Sustainability Action Plan

Chris provided an overview of the ESAP targets related to waste management:

- 68% waste diversion from landfill by 2014
- 20% increase in public place recycling by 2017

Chris noted that a new State Government target has been set:

- 75% waste diversion from landfill by 2021/22

Chris noted that Woollahra waste management projects have included:

- Kitchen to Compost (Food waste into Green Bins)
- Compost Revolution – Compost Bins & Worm farms

Clr Levenston noted that biodegradable bags are available and asked why they are not used more widely ?

Action: Chris M to look into opportunities for wider use of biodegradable shopping bags esp. in the Double Bay Woolworths.

2. 3 Councils Project – Waste Projects

Anthony Weinberg presented a summary of past and current projects delivered by the 3 Councils Regional Environmental Program:

The 3 Councils Program is a joint initiative of Woollahra, Waverley and Randwick Councils.

Reduce Your Footprint

Project commenced in 2007 with funding from the Environmental Trust. In 2013 the funding ceased and is now solely funded by the 3 Councils.

In 2013 a Memorandum of Understanding was signed by the 3 Councils.

Anthony introduced the Strategy for the 3 Councils Project which includes regional target setting.

Discussion

Clr Levenston queried whether there are opportunities for sustainability conditions to be included in the LEP and DCP after its completion. Chris M noted that we are currently contributing to the draft DCP with regard to sustainability.

Clr Levenston queried whether Industry Awards are being utilized. Chris M noted that the Sustainability Team is in discussion with the Strategic Planning Team regarding the development of Sustainable Building awards.

Clr Levenston queried whether there is a way to better inform Councillors of the projects being implemented by the Sustainability and Environment Team.

Clr Levenston suggested that the Environment and Sustainability updates in the quarterly DPOP report could be highlighted.

Action: Chris M to research options for communicating Environment and Sustainability Team projects.

Compost Revolution

Project commenced with community compost station trials on public and private land, supported by information sessions and workshops. The 12 month trial was assessed and showed positive results.

The Compost Revolution was then transferred to an online platform where community members could complete a tutorial and quiz, and if successful receive a free worm farm or compost bin.

The Compost Revolution website is now licensed and being sold to other Councils. 22 Council councils and SSROC has signed up to date. The 3 Councils Project receives royalties and as such the website is now cost neutral.

The results show that after 2 years of a resident using their compost bin, the costs to Council are covered due to reduced landfill costs. The statistics show that composting rates are lower in Woollahra compared to the other Councils. As such there has been a recent increase in marketing targeting Woollahra.

3. Next Meeting

Date: September – TBC

Theme: Water

Political Donations – matters to be considered by Councillors at Meetings

