

# Corporate & Works Committee Minutes

Monday 26 September 2011

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# Corporate & Works Committee Minutes

**Minutes of the Meeting held on  
Monday 26 September 2011 at 6.00pm**

Present: Her Worship The Mayor, Councillor Susan Wynne ex-officio  
Councillors Peter Cavanagh (Chair)  
David Shoebridge  
Susan Jarnason  
Toni Zeltzer

Staff: Stephen Dunshea (Director – Corporate Services)  
Gary James (General Manager)  
Don Johnston (Manager Finance)  
Tom O’Hanlon (Director – Technical Services)  
Kylie Walshe (Director – Community Services)

Also in Attendance: Nil

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## **Leave of Absence**

Leave of Absence previously granted by Council: Councillors Greg Medcraft & Andrew Petrie

Apologies: Apologies were received and accepted from Councillor Anthony Boskovitz and Leave of Absence granted.

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## **Late Correspondence**

Late correspondence was submitted to the committee in relation to Items: R1

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## **Declarations of Interest**

Nil

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**Items Decided by this Committee using its Delegated Authority (Items D1 to D2)**

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**Item No:** D1 Delegated to Committee  
**Subject:** **Confirmation of Minutes of Meeting held on 12 September 2011**  
**Author:** Les Windle, Manager – Governance  
**File No:** See Council Minutes  
**Reason for Report:** The Minutes of the Meeting of Monday 12 September 2011 were previously circulated. In accordance with the guidelines for Committees' operations it is now necessary that those Minutes be formally taken as read and confirmed.

**(Jarnason/Wynne)**

**Resolved:**

That the Minutes of the Corporate and Works Committee Meeting of 12 September 2011 be taken as read and confirmed.

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**Item No:** D2 Delegated to Committee  
**Subject:** **Delivery Program 2009 to 2013 and Operational Plan 2010/11 (DPOP) Quarterly Progress Report June 2011 – Goals (6) - Moving Around, (9) - Community Focussed Economic Development, (10) - Working Together & (11) - A Well Managed Council**  
**Author:** Stephen Dunshea - Director Corporate Services  
Tom O'Hanlon - Director Technical Services  
**File No:** 1229.G  
**Reason for Report:** To review the status of the Priorities and Actions in Council Delivery Program 2009 to 2013 and Operational Plan 2010/11 for the three months ending 30 June 2011.

**(Jarnason/Wynne)**

**Resolved:**

THAT the June 2011 Quarterly Progress Report on Goal 6 (Getting Around), Goal 9 (Community focussed economic development), Goal 10 (Working together) and Goal 11 (A well managed Council) of Council's Delivery Program 2009 to 2013 and Operational Plan 2010/11 be received and noted and that revised target dates be adopted.

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**Items with Recommendations from this Committee  
Submitted to the Council for Decision (Items R1 to R2)**

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**Item No:** R1 Recommendation to Council  
**Subject:** **Construction of Raingardens and associated Kerb and Gutter, Bunyula Road & Boronia Road , Rose Bay**  
**Author:** Chris Munro – Team Leader Environment & Sustainability  
**File No:** Tender No 11/09  
**Reason for Report:** To recommend to Council the acceptance of a Tender

**Note:** Late correspondence was tabled by Council’s Manager Capital Projects, Jake Matuzic.  
**(Shoebridge/Wynne)**

**Recommendation:**

- A. That having noted the late correspondence, Council enters into a Contract with Hargraves Landscapes Pty Ltd for the lump sum of \$191,711.37 excluding GST for construction of Raingardens and associated Kerb and Gutter, Bunyula Road & Boronia Road , Rose Bay.
- B. That successful and unsuccessful tenderers be advised accordingly.

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**Item No:** R2 Recommendation to Council  
**Subject:** **Capital Works Program Status Report - June 2011 including 2010/11 Budget Revotes & Rollovers**  
**Author:** Don Johnston, Manager Finance  
Tom O’Hanlon, Director Technical Services  
**File No:** 331G  
**Reason for Report:** To provide the Committee with an update on the status of projects in the 2010/11 Capital Works Program and to report on the 2010/11 Budget revotes and rollovers.

**(Jarnason/Zeltzer)**

**Recommendation:**

THAT:

- A. The Quarterly Progress Report – Capital Works Program for June 2011 be received and noted.
- B. The Items identified as “Recommended for Revote” in Annexures 1 and 2 be revoted into the 2011/12 Budget.

There being no further business the meeting concluded at 6.45pm.

*We certify that the pages numbered 2497 to 2502 inclusive are the Minutes of the Corporate & Works Committee Meeting held on 26 September 2011 and confirmed by the Corporate & Works Committee on 17 October 2011 as correct.*

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**Chairperson**

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**Secretary of Committee**