

# Community & Environment Committee Minutes

Monday 20 September 2010

## Table of Contents

D1	Confirmation of Minutes of Meeting held on 6 September 2010.....	2422
D2	Woollahra Local Traffic Committee Minutes – 7 September 2010 .....	2422
Y1	Parking Restrictions Changes.....	2423
Y2	Norwich Road, Rose Bay - Boat and Trailer Parking .....	2426
Y3	Dorhauer Lane, Woollahra - Traffic Calming.....	2426
Y4	No. 49 Vaucluse Road Vaucluse – Works Zone .....	2427
Y5	Dunbar House, Clovelly Street, Watsons Bay – Works Zone.....	2428
Y6	Knox Street, Between Bay Street and Goldman Lane, Double Bay - Temporary Road Closure .....	2429
Y7	Special Event Traffic Management - New Years Eve 2010 - Woollahra LGA .....	2430
D3	Woollahra Local Traffic Committee Minutes – 10 September 2010 .....	2431
Y1	Parking Restrictions Changes.....	2431
Y8	Knox Street, between Bay Street and Goldman Lane, Double Bay - Temporary Road Closure .....	2432
D4	Community Safety Committee Minutes .....	2433
R1	Proposed Coffee Cart at Lyne Park, Rose Bay.....	2433

# Community & Environment Committee Minutes

**Minutes of the Meeting held on  
Monday 20 September 2010 at 6.30pm**

**Present:** His Worship The Mayor, Councillor Andrew Petrie ex-officio (In attendance at Urban Planning Committee)

**Councillors** Sean Carmichael (Chair)  
Susan Wynne  
Nicola Grieve  
Susan Jarnason  
Greg Medcraft

**Staff:** Stephen Dunshea (Director – Corporate Services)  
Gary James (General Manager)  
Tom O’Hanlon (Director – Technical Services)  
Vicki Munro (Acting Director – Community Services)  
Alan Opera (Manager – Engineering Services)  
Susan Turner (Manager – Community Development)

**Also in Attendance:** Nil

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## **Leave of Absence**

Leave of Absence previously granted by Council: Nil

Apologies:

Apologies were received and accepted from Councillor Anthony Boskovitz and Councillor Isabelle Shapiro and Leave of Absence granted.

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## **Late Correspondence**

Late correspondence was submitted to the committee in relation to Items: Nil

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## **Declarations of Interest**

Nil

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**Items Decided by this Committee using its Delegated Authority (Items D1 to D4)**

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**Item No:** D1 Delegated to Committee  
**Subject:** **Confirmation of Minutes of Meeting held on 6 September 2010**  
**Author:** Les Windle – Manager Governance  
**File No:** See Council Minutes  
**Reason for Report:** The Minutes of the Meeting of 6 September 2010 were previously circulated. In accordance with the guidelines for Committees' operations it is now necessary that those Minutes be formally taken as read and confirmed.

(Wynne/Grieve)

**Resolved:**

That the Minutes of the Community and Environment Committee Meeting of 6 September 2010 be taken as read and confirmed.

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**Item No:** D2 Delegated to Committee  
**Subject:** **Woollahra Local Traffic Committee Minutes – 7 September 2010**  
**Author:** Tom O'Hanlon – Director, Technical Services  
**File No:** 595.G 2010  
**Reason for Report:** For the Committee to consider the recommendations of the Woollahra Local Traffic Committee.

(Wynne/Grieve)

**Resolved:**

- A. That the Recommendations Y1-Y7 contained in the minutes of the Woollahra Traffic Committee, and as signed by the members of the Committee, held on Tuesday 7 September 2010 be adopted.
- B. That the Traffic Committee items be funded as outlined in Annexure 1.

**Item No:** Y1 Traffic Matters on Local Roads – Recommendation to C&E for Consideration

**Subject:** **Parking Restrictions Changes**

**Author:** Frank Rotta – Traffic Engineer,  
Daniel Pearse – Traffic Engineer

**File No:** (Refer to Table 1)

**Reason for Report:** Various parking restriction changes throughout the Woollahra Council area.

(Wynne/Grieve)

**Resolved:**

That the recommendations of Item Y1-1 to Y1-6 contained in Annexure 1 be adopted.

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**Item Y1-1: Australia Lane, Woollahra – Request for parking restrictions**

(Wynne/Grieve)

**Resolved:**

That 5.6 metres of ‘No Parking’ restrictions be installed on the northern side of Australia Lane, Woollahra to cover the upright kerb between the rear driveways to Nos 122 & 126 Fletcher Street.

**Item Y1-2: Harbourview Lane, Woollahra – Request for parking restrictions**

(Wynne/Grieve)

**Resolved:**

That ‘No Parking’ restrictions be installed on the western side of Harbourview Lane from 1 metre north to 1 metre south of the driveway to No.13 Harkness Street, Woollahra.

**Item Y1-3: Bowden Lane, Woollahra – Parking restrictions to maintain access**

(Wynne/Grieve)

**Resolved:**

That ‘No Stopping’ restrictions be installed on the eastern side of Bowden Lane, Woollahra between Wallis Street and Bowden Street.

**Item Y1-4: Bowden Street, Woollahra – Parking restrictions to facilitate access**

(Wynne/Grieve)

**Resolved:**

That the matter be deferred for further inspection and be reported back to the Woollahra Local Traffic Committee.

**Item Y1-5: New South Head Road, Rose Bay – Alteration of parking restrictions**

(Wynne/Grieve)

**Resolved:**

That the existing 'No Parking, Wedding and Funeral Vehicles Excepted' zone located in front of the church property at No. 835 New South Head Road be altered to 'No Parking, 9.30am-6pm, Mon – Sat, Wedding and Funeral Vehicles Excepted'.

**Item Y1-6: Richmond Road, Rose Bay – Alteration of parking restrictions**

(Wynne/Grieve)

**Resolved:**

That the 'No Parking' zone currently operating from the western side of the driveway to No.9 Richmond Road to the eastern side of the driveway to No.25 Newcastle Street, Rose Bay be changed to 'No Stopping'.

**Item Y1-7: New South Head Road, Double Bay – Taxi Zone**

(Wynne/Grieve)

**Resolved:**

That the matter be deferred to for further consultation with NSW Police and the Taxi Council and be reported back to the Woollahra Local Traffic Committee.

**Item Y1-8: Loftus Road, Darling Point – Signage to alert motorists of pedestrian activity**

(Wynne/Grieve)

**Resolved:**

That the matter be deferred for further consultation with Jean Colvin Hospital.

**Item Y1-9: Point Piper Lane, Paddington – Disabled Parking zone**

(Wynne/Grieve)

**Resolved:**

1. That a 'Disabled Zone' be installed on the western side of Point Piper Lane adjacent to No.182 Windsor Street from 5 metres north of the northern kerb line in Windsor Street for a distance of 5 metres in a northerly direction.
2. That the 5 metres from this Disabled Zone to the Windsor Street corner be signposted as 'No Stopping'.
3. That the applicant be advised of Council's procedure and conditions for Disabled Parking zones, including the requirement to renew these zones annually.
4. That the Disabled Zone revert to No Parking when it is no longer required.

**Item Y1-10: Sutherland Avenue, Paddington – Alteration of parking restrictions**

(Wynne/Grieve)

**Resolved:**

That the 20 metre long 'No Stopping' zone on the northern side of Sutherland Avenue, Paddington east of the eastern kerb line in Elizabeth Street be shortened to 10 metres in line with the statutory restrictions and that the easternmost 10 metres of the above zone and this kerb-side parking be returned to unrestricted parking..

**Item Y1-11: Hargrave Lane, Paddington – Alteration of parking restrictions**

(Wynne/Grieve)

**Resolved:**

That the existing 10.8 metres of unrestricted parking on the northern side of Hargrave Lane, Paddington opposite the Hargrave Lane frontages to Nos.104 to 108 Hargrave Street be relocated 1.5 metres in a easterly direction and the adjacent 'No Parking' restrictions adjusted accordingly.

**Item Y1-12: Elizabeth Place, Paddington – Alteration of parking restrictions**

(Wynne/Grieve)

**Resolved:**

That the 'No Stopping' (Arrow Left) sign on the southern side of Elizabeth Place, Paddington currently located 31.7 metres east of the eastern kerbline in Elizabeth Street, be relocated 2 metres in a westerly direction.

**Item No:** Y2 Traffic Matters on Local Roads – Recommendation to C&E for Consideration  
**Subject:** **Norwich Road, Rose Bay - Boat and Trailer Parking**  
**Author:** Daniel Pearse – Traffic Engineer  
**File No:** T333  
**Reason for Report:** To respond to a request for a report by Council

(Wynne/Grieve)

**Resolved:**

- A. That the following restrictions be implemented in Norwich Road, Rose Bay:
- i. '2P, 8:30am–6pm Mon-Fri, 8:30am–12:30pm Sat, 90 degree angle parking, Rear To Kerb' from the existing 2P zone fronting 733 New South Head Road, Rose Bay extending 14.8m in a southerly direction.
  - ii. '10P, 8am-8pm Wed, 90 degree angle parking, Rear to Kerb' be installed in existing 90 degree angle parking along the the entire western side.
- B. That all property owners within 100m of the new parking restrictions be notified of these restrictions.
- C. That this scheme be monitored for 6 months to determine whether or not the long term parking problem is transferred in large volume to other locations.
- 

**Item No:** Y3 Traffic Matters on Local Roads – Recommendation to C&E for Consideration  
**Subject:** **Dorhauer Lane, Woollahra - Traffic Calming**  
**Author:** Frank Rotta – Traffic Engineer  
**File No:** 131.  
**Reason for Report:** Request for traffic calming by business owner with frontage to Dorhauer Lane, Woollahra.

(Wynne/Grieve)

**Resolved:**

That a rubberised, mini road hump and the associated signage be installed across Dorhauer Lane, 0.5 metre south of the pedestrian entrance to No.109 Queen Street, Woollahra.

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**Item No:** Y4 Traffic Matters on Local Roads – Recommendation to C&E for consideration.

**Subject:** **No. 49 Vaocluse Road Vaocluse – Works Zone**

**Author:** Daniel Pearse – Traffic Engineer

**File No:** 407.G Pt15

**Reason for Report:** Request for a Works Zone

(Wynne/Grieve)

**Resolved:**

- A. That approval be granted for a Works Zone to be temporarily installed for No.49 Vaocluse Road, Vaocluse. The proposed Works Zone is to be located on the western side of Vaocluse Road, from the telegraph pole SYO1588 and extending 8 metres in a northerly direction and is subject to the following conditions:
- i. Any directive provided by the NSW Police Department is to be complied with.
  - ii. The Works Zone is to operate between the hours of 7.00am-4.00pm Mon-Fri and 7.00am-1.00pm Sat for a period of 52 weeks from September, 2010 (to be calculated from sign installation date).
  - iii. Suitable traffic control measures are to be put in place to manage truck movements to and from the construction site, and if necessary to and from the adjacent street system, in accordance with the RTA's Traffic Control at Works Sites manual.
  - iv. A Permit to Stand Plant will be required for all concrete pours, deliveries and/or truck presences in relation to the construction works.
  - v. Existing unrestricted parking shall be maintained outside of the Works Zone hours of operation.
  - vi. The applicant must ensure that the traffic lanes, footpaths and driveways, adjacent to the Works Zone, remain free of obstruction at all times during the construction.
  - vii. The applicant must inform Council's Traffic Engineer when the project is completed and the Works Zone can be removed.
  - viii. Failure to comply with any of these conditions may result in the cancellation of the Works Zone at Council's discretion.
  - ix. Should the Works Zone be required for a period longer than the approved period, permission from the Director of Technical Services is required to extend the Works Zone.
  - x. Any alteration to the hours of operation of the Work Zone will require the approval of the Woollahra Local Traffic Committee.
- B. That the applicant notifies all residents and businesses whose property frontage is within 50 metres of the Works Zone.
-

**Item No:** Y5 Traffic Matters on Local Roads – Recommendation to C&E for consideration.

**Subject:** **Dunbar House, Clovelly Street, Watsons Bay – Works Zone**

**Author:** Frank Rotta – Traffic Engineer

**File No:** 407.G Pt15

**Reason for Report:** Request for a Works Zone

(Wynne/Grieve)

**Resolved:**

- A. That approval be granted for a Works Zone to be temporarily installed for Dunbar House, Clovelly Street, Watsons Bay. The proposed Works Zone is to be located on the southern side of Clovelly Street, from just east of the driveway to the property for a distance of 10 metres in an easterly direction and is subject to the following conditions:
- i. Any directive provided by the NSW Police Department is to be complied with.
  - ii. The Works Zone is to operate between the hours of 7.00am-4.00pm Mon-Fri and 7.00am-1.00pm Sat for a period of 17 weeks from October, 2010 (to be calculated from sign installation date).
  - iii. Suitable traffic control measures are to be put in place to manage truck movements to and from the construction site, and if necessary to and from the adjacent street system, in accordance with the RTA's Traffic Control at Works Sites manual.
  - iv. A Permit to Stand Plant will be required for all concrete pours, deliveries and/or truck presences in relation to the construction works.
  - v. Existing unrestricted parking shall be maintained outside of the Works Zone hours of operation.
  - vi. The applicant must ensure that the traffic lanes, footpaths and driveways, adjacent to the Works Zone, remain free of obstruction at all times during the construction.
  - vii. The applicant must inform Council's Traffic Engineer when the project is completed and the Works Zone can be removed.
  - viii. Failure to comply with any of these conditions may result in the cancellation of the Works Zone at Council's discretion.
  - ix. Should the Works Zone be required for a period longer than the approved period, permission from the Director of Technical Services is required to extend the Works Zone.
  - x. Any alteration to the hours of operation of the Work Zone will require the approval of the Woollahra Local Traffic Committee.
- B. That the applicant notifies all residents and businesses whose property frontage is within 50 metres of the Works Zone.
-

**Item No:** Y6 Traffic Matters on Local Roads – Recommendation to C&E for consideration.

**Subject:** **Knox Street, Between Bay Street and Goldman Lane, Double Bay - Temporary Road Closure**

**Author:** Frank Rotta – Traffic Engineer

**File No:** 269.

**Reason for Report:** Request from the Double Bay Partnership for a temporary road closure of Knox Street between Bay Street and Goldman Lane from 12 midnight on Friday, 22 October, 2010 to 12 midnight on Saturday, 23 October, 2010.

**(Wynne/Grieve)**

**Resolved:**

- A. That approval be granted for the temporary road closure of Knox Street, Double Bay between Bay Street and Goldman Lane, Double Bay for the “Double Bay Food and Art Festival” from 12 midnight on Friday, 22 October, 2010 to 12 midnight on Saturday, 23 October, 2010.
- B. That the above special event be categorised as a Category 3 event.
- C. That the approval of the above event and the associated road closure be subject to the following conditions :
  - i. The applicant must submit an Activity Application to Council’s Compliance Section for approval and must comply with any conditions of consent.
  - ii. The applicant must obtain approval for the event from Police by completing a “Notice of Intention to Hold a Public Assembly” and “Notice of Temporary Road Closure” application.
  - iii. The applicant must submit a Traffic Management Plan prepared by an RTA accredited traffic consultant to Council at least 14 days prior to the event. Council will advise the RTA’s Sydney Transport Management Centre (TMC) of the temporary road closure.
  - iv. The applicant must inform all business proprietors, residents and other occupants in the vicinity of the proposed activities, at least fourteen (14) days before the event via a letterbox drop and an advertisement placed in the local paper at least seven (7) days before the event.
  - v. The applicant must supply and erect any barriers and traffic signs necessary for the road closure and remove them at the completion of the event.
  - vi. Council must be indemnified against all claims for damage or injury that may result from either the activities or from the occupation of part of the public way during the activities. A copy of Public Liability Insurance Cover to the value of \$10,000,000 shall be provided to Council prior to the event and Council must be listed as in interested party on the insurance.
  - vii. Council must be reimbursed for the cost of repair of any damage caused to Council property as a result of the activities.
  - viii. The applicant must inform all Emergency Services of the proposed road closure (that is NSW Police, Fire Brigade, Ambulance, SES and the RTA) and must maintain a four-metre emergency vehicle lane at all times, with all services (eg. fire hydrants) remaining free of any obstruction.

- ix. Noise created by use of equipment or activity must be controlled as required by the "Protection Of The Environment Operations (Noise Control) Regulation 2000".
  - x. The applicant must make arrangements to remove all waste from the site at the end of the event.
  - xi. Woollahra Council reserves the right to cancel this approval at any time.
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**Item No:** Y7 Traffic Matters on Local Roads – Recommendation to C&E for consideration.

**Subject:** **Special Event Traffic Management - New Years Eve 2010 - Woollahra LGA**

**Author:** Frank Rotta – Traffic Engineer

**File No:** 37.G Traffic – Special Events

**Reason for Report:** To implement traffic management measures for NYE 2010.

(Wynne/Grieve)

**Resolved:**

- A. That the New Years Eve 2010 Traffic Management Plans - Drawings Nos. 15076 -100, 101, 102, 103, 104, 106 and 108 be approved and that the traffic control measures be installed.
  - B. That Council make an application to the RTA for the implementation of a Special Event Clearway in Military Road from the bus terminus to Robertson Place and on the eastern side of Old South Head Road from Robertson Place to The Our Lady Star of the Sea Church from 3:00pm Friday 31 December 2010 to 2:00am Saturday 1 January, 2011 to ensure that bus public transport to and from Watsons Bay bus terminus functions efficiently during NYE.
  - C. That Council make an application to the RTA for the implementation of a Special Event Clearway in New Beach Road adjacent to Sir David Martin Reserve and Yarranabbe Park from 3:00pm Thursday, 30 December 2010 to 2:00am Saturday 1 January, 2011 to facilitate set-up and pack-down of the Yarranabbe Park NYE venue.
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**Item No:** D3 Delegated to Committee  
**Subject:** **Woollahra Local Traffic Committee Minutes – 10 September 2010**  
**Author:** Tom O’Hanlon – Director, Technical Services  
**File No:** 595.G 2010  
**Reason for Report:** For the Committee to consider the recommendations of the Woollahra Local Traffic Committee (Extraordinary Meeting).

(Medcraft/Jarnason)

**Resolved:**

- A. That the Recommendations Y1-13 and Y8 contained in the minutes of the Extraordinary Meeting of the Woollahra Traffic Committee held by email on Friday 10 September 2010 be adopted.
- B. That the Traffic Committee items be funded as outlined in Annexure 1.

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**Item No:** Y1 Traffic Matters on Local Roads – Recommendation to C&E for Consideration  
**Subject:** **Parking Restrictions Changes**  
**Author:** Daniel Pearse – Traffic Engineer  
**File No:** (Refer to Table 1)  
**Reason for Report:** Various parking restriction changes throughout the Woollahra Council area.

**Item Y1-13: Guilfoyle Avenue, Double Bay – Alteration of parking restrictions**

(Medcraft/Jarnason)

**Resolved:**

1. That subject to Council approval of the Weekly Growers Market in Guilfoyle Park, Double Bay, the existing metered parking in Guilfoyle Avenue adjoining the southern side of the park extending back from the Bay Street intersection be altered to;
  - i. ‘2P Ticket 9am-6pm Mon-Wed / Fri-Sat, 3pm-6pm Thur’ and ‘No Parking – Authorised Council Vehicles Excepted 7am-3pm Thur’ extending from the existing No Stopping.
  - ii. The adjoining ‘2P Ticket 9am-6pm Mon-Sat PHE’ be extended 6 metres in an easterly direction

**Item No:** Y8 Traffic Matters on Local Roads – Recommendation to C&E for consideration.

**Subject:** **Knox Street, between Bay Street and Goldman Lane, Double Bay - Temporary Road Closure**

**Author:** Daniel Pearse – Traffic and Development Engineer

**File No:** 269.

**Reason for Report:** Request from the event organisers of the “Double Bay Partnership and 2GB Outdoor Event” to alter the times of the approved temporary road closure of Knox Street between Bay Street and Goldman Lane, Double Bay.

**(Medcraft/Jarnason)**

**Resolved:**

- A. That approval be granted for the temporary road closure of Knox Street, Double Bay between Bay Street and Goldman Lane, Double Bay for the “Double Bay Partnership and 2GB Outdoor Broadcast Event” from 7pm Wednesday 15 September to 12 midnight on Thursday 16 September, 2010.
- B. That the above special event be categorised as a Category 3 event.
- C. That the approval of the above event and the associated road closure be subject to the following conditions :
  - i. The applicant must submit an Activity Application to Council’s Compliance Section for approval and must comply with any conditions of consent.
  - ii. The applicant must obtain approval for the event from Police by completing a “Notice of Intention to Hold a Public Assembly” and “Notice of Temporary Road Closure” application.
  - iii. The applicant must submit a Traffic Management Plan prepared by an RTA accredited traffic consultant to Council at least 14 days prior to the event. Council will advise the RTA’s Sydney Transport Management Centre (TMC) of the temporary road closure.
  - iv. The applicant must inform all business proprietors, residents and other occupants in the vicinity of the proposed activities, at least fourteen (14) days before the event via a letterbox drop and an advertisement placed in the local paper at least seven (7) days before the event.
  - v. The applicant must supply and erect any barriers and traffic signs necessary for the road closure and remove them at the completion of the event.
  - vi. Council must be indemnified against all claims for damage or injury that may result from either the activities or from the occupation of part of the public way during the activities. A copy of Public Liability Insurance Cover to the value of \$10,000,000 shall be provided to Council prior to the event and Council must be listed as an interested party on the insurance.
  - vii. Council must be reimbursed for the cost of repair of any damage caused to Council property as a result of the activities.
  - viii. The applicant must inform all Emergency Services of the proposed road closure (that is NSW Police, Fire Brigade, Ambulance, SES and the RTA) and must maintain a four-metre emergency vehicle lane at all times, with all services (eg. fire hydrants) remaining free of any obstruction.

- ix. Noise created by use of equipment or activity must be controlled as required by the "Protection Of The Environment Operations (Noise Control) Regulation 2000".
  - x. The applicant must make arrangements to remove all waste from the site at the end of the event.
  - xi. Woollahra Council reserves the right to cancel this approval at any time.
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**Item No:** D4 Delegated to Committee  
**Subject:** **Community Safety Committee Minutes**  
**Author:** Nick de Brett  
**File No:** 1041.G  
**Reason for Report:** To note the minutes of the Community Safety Committee Meeting of 4 August 2010

(Medcraft/Grieve)

**Resolved:**

That Council note the attached minutes from the Community Safety Committee meeting of 4 August 2010

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**Items with Recommendations from this Committee  
Submitted to the Council for Decision (Item R1)**

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**Item No:** R1 Recommendation to Council  
**Subject:** **Proposed Coffee Cart at Lyne Park, Rose Bay**  
**Author:** Paul Fraser - Team Leader - Open Space & Recreation Planning  
**File No:** 195.G  
**Reason for Report:** To respond to a Notice of Motion regarding the process of allowing a privately run coffee cart at Lyne Park, Rose Bay.

(Grieve/Wynne)

**Recommendation:**

That Council staff undertake a Request for Quotations for an operator to manage a temporary coffee cart at Lyne Park, Rose Bay Ferry Wharf.

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There being no further business the meeting concluded at 6.55pm.

*We certify that the pages numbered 2419 to 2434 inclusive are the Minutes of the Community & Environment Committee Meeting held on 20 September 2010 and confirmed by the Community & Environment Committee on 11 October 2010 as correct.*

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**Chairperson**

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**Secretary of Committee**