



WMC Management of Risk Control Policy

It is the Council's policy to address the matter of risk control in a systematic manner to maximise the use of its resources to the overall benefit of the Woollahra community and minimise in a cost effective manner the potential for loss, damage and injury, whilst satisfying legal obligations.

Management of Risk Control Policy "Safety At Work"

It is the Council's Risk Control objective is to:

Optimise the allocation of resources in risk prevention activities so as to:

- Minimise the incidence of personal injury and ill health to employees and members of the public.
- Minimise the incidence of damage to equipment and facilities.
- Minimise the financial and operational risks and losses to the Council and the public.
- Minimise the resources spent in reaction to losses.

The Council commits itself to pursuing its policy and objectives:

1. Incorporating management of risk roles into normal work functions
2. Authorising Managers to ensure that a risk control program is developed in a manner appropriate to their operation and that risk control decisions are made in accordance with the program
3. Introducing appropriate controls to ensure that risk management decisions are made by the appropriate level of staff
4. Ensuring Supervisors have sufficient responsibility and authority to action the plans established by the Managers
5. Planning processes that ensure work will be done to an acceptable level of risk
6. Introducing systems for ensuring that proposals for new financial exposures and changes to operations, equipment, facilities and methods of work will be subject to a review of the associated risks prior to implementation
7. Developing policies as required to guide its efforts in the management of special risks
8. Introducing systems to ensure the accountability of all staff for their responsibilities as defined through regular reviews of their performance
9. Providing appropriate tools, education, training, information and instruction
10. Providing equipment which satisfies the needs of that work outcome to the standards prescribed by Council
11. Obtaining appropriate external advice to develop risk control measures
12. Periodic compliance audits of risk control measures

A handwritten signature in black ink, appearing to read 'G. James'.

GARY JAMES
GENERAL MANAGER

DATE: 20/06/2007