

Corporate & Works Committee Minutes

Monday 23 November 2009

TABLE OF CONTENTS

D1	Confirmation of Minutes of Meeting held on 9 November 2009	3562
D2	Delivery Program 2009 to 2013 and Operational Plan 2009/10 (DPOP) Quarterly Progress Report September 2009 – Goals (6) - Moving Around, (9) - Community Focussed Economic Development, (10) - Working Together & (11) - A Well Managed Council.....	3562
D3	Capital Works Program Status Report - September 2009	3563
D4	Monthly Financial Report – October 2009	3563
D5	Public Art Project Double Bay Eastern Gateway Sculpture - Background Screen – (See Item R4)	3563
D6	Adequacy of Council's available working capital balance	3564
R1	The Gunyah, Watsons Bay - Licence with Miroma	3564
R2	7 Marine Parade, Watsons Bay – Road Reserve Encroachment	3565
R3	Budget Strategy - Delivery program 2009 to 2013 and Operational Plan 2010/11	3565
R4	Public Art Project Double Bay Eastern Gateway Sculpture - Background Screen	3567

Corporate & Works Committee Minutes

**Minutes of the Meeting held on
Monday 23 November 2009 at 6.00pm**

Present: His Worship The Mayor, Councillor Andrew Petrie ex-officio
Councillors Greg Medcraft (Chair)
Anthony Boskovitz
Sean Carmichael
Peter Cavanagh
Susan Jarnason
Ian Plater
David Shoebridge

Staff: Stephen Dunshea (Director - Corporate Services)
Warick Hatton (Director - Technical Services)
Gary James (General Manager)
Don Johnston (Manager - Finance)
Zubin Marolia (Manager - Property & Projects)
Vicki Munro (Acting Director - Community Services)

Also in Attendance: Helen Tola (Team Leader - Governance)

Leave of Absence

Leave of Absence previously granted by Council: Nil

Apologies: Nil

Late Correspondence

Late correspondence was submitted to the committee in relation to Items: D3

Declarations of Interest

Nil

Items Decided by this Committee using its Delegated Authority (Items D1 to D6)

Item No: D1 Delegated to Committee
Subject: **Confirmation of Minutes of Meeting held on 9 November 2009**
Author: Les Windle, Manager – Governance
File No: See Council Minutes
Reason for Report: The Minutes of the Meeting of Monday 9 November 2009 were previously circulated. In accordance with the guidelines for Committees' operations it is now necessary that those Minutes be formally taken as read and confirmed.

(Cavanagh/Carmichael)

Resolved:

That the Minutes of the Corporate and Works Committee Meeting of 9 November 2009 be taken as read and confirmed.

Item No: D2 Delegated to Committee
Subject: **Delivery Program 2009 to 2013 and Operational Plan 2009/10 (DPOP) Quarterly Progress Report September 2009 – Goals (6) - Moving Around, (9) - Community Focussed Economic Development, (10) - Working Together & (11) - A Well Managed Council**
Author: Stephen Dunshea - Director Corporate Services
Warwick Hatton – Director Technical Services
File No: 1229.G
Reason for Report: To review the status of the Priorities and Actions in Council Delivery Program 2009 to 2013 and Operational Plan 2009/10 for the three months ending 30 September 2009.

(Cavanagh/Carmichael)

Resolved:

That the September 2009 Quarterly Progress Report on Goal 6 (Moving Around), Goal 9 (Community focussed economic development), Goal 10 (Working together) and Goal 11 (A well managed Council) of Council's Delivery Program 2009 to 2013 and Operational Plan 2009/10 and the report on Outstanding Notices of Motion be received and noted.

Item No: D3 Delegated to Committee
Subject: **Capital Works Program Status Report - September 2009**
Author: Don Johnston, Manager Finance
Warwick Hatton, Director Technical Services
File No: 331G
Reason for Report: To provide the Committee with an update on the status of projects in the 2009/2010 Capital Works Program

(Boskovitz/Petrie)

Resolved:

- A. That the Quarterly Progress Report - Capital Works Program for September 2009 be received and noted.
- B. That Council re-assess the proposed expenditure of \$39,000 for the Cooper Park Conservation Plan of Management.

Item No: D4 Delegated to Committee
Subject: **Monthly Financial Report – October 2009**
Author: Don Johnston, Manager Finance
File No: 349G
Reason for Report: To present the monthly financial report for October 2009

(Cavanagh/Petrie)

Resolved:

THAT the monthly financial report for October 2009 be received and noted.

Item No: D5 Delegated to Committee
Subject: **Public Art Project Double Bay Eastern Gateway Sculpture - Background Screen**
Author: Rod Ward, Project Manager Open Space and Trees
File No: 1160.G Public Art
Reason for Report: To advise on concept proposals to improve the site of the Double Bay Eastern Gateway sculpture

Note: In accordance with Council's meeting procedures and policy this matter is referred to full Council due to a substantive change of the Committee's recommendation to the officer's recommendation. (See Item R4).

Item No: D6 Delegated to Committee
Subject: **Adequacy of Council's available working capital balance**
Author: Don Johnston, Manager Finance
File No: 767.G 2008/2009
Reason for Report: To respond to a call for a further report on the adequacy of Council's available working capital balance.

(Cavanagh/Plater)

Resolved:

That the Committee note the report in respect of the adequacy of Council's available working capital balance.

**Items with Recommendations from this Committee
Submitted to the Council for Decision (Items R1 to R4)**

Item No: R1 Recommended to Council
Subject: **The Gunyah, Watsons Bay - Licence with Miroma**
Author: Kylie Walshe, Director Community Services
Zubin Marolia, Manager - Property and Projects
File No: 432.G
Reason for Report: To seek Council approval to grant a licence agreement to Miroma for The Gunyah, Watsons Bay.

(Petrie/Cavanagh)

Recommendation:

- A. That subject to the Minister's consent, Council agrees to grant a licence to Miroma Pty Ltd for the use of The Gunyah for a term of five (5) years commencing on 11 January 2010, with an option to extend for a further five (5) years.
- B. That Council approve the rental of \$26,000 per annum (excl GST) for Cooper Park Community Hall and grant financial assistance, under Section 356 of the Local Government Act, of \$21,000 per annum to Miroma, resulting in a subsidised rental amount of \$5,000 plus GST per annum for Years 1 and 2 of the licence agreement, increasing to \$7,000 in Year 3 and subject to an annual CPI review for the remainder of the licence term and option period.

Item No: R2 Recommendation to Council
Subject: **7 Marine Parade, Watsons Bay – Road Reserve Encroachment**
Author: Zubin Marolia - Manager – Property and Projects
File No: 307.7
Reason for Report: To give consideration to the formalisation of an existing encroachment by granting of an easement to permit existing structure to remain on roadway adjoining the property.

(Plater/Cavanagh)

Recommendation:

- A. That the encroachment on the Road Reserve at the front of 7 Marine Parade, Watsons Bay, be formalised by granting of an Easement to Permit Encroaching Structure to Remain, to continue for the life of the building, or the redevelopment of the site, or the redevelopment of the structure, whichever occurs first.
- B. That compensation be sought, subject to a formal valuation (plus any applicable GST), and all Council's costs in this matter, be payable to Council by the owner of 7 Marine Parade, Watsons Bay in return for granting the Easement.

Item No: R3 Recommendation to Council
Subject: **Budget Strategy - Delivery program 2009 to 2013 and Operational Plan 2010/11**
Authors: Stephen Dunshea, Director Corporate Services
Don Johnston, Manager Finance
File No: 331G 2010/2011
Reason for Report: To provide the Committee with an overview of the continuing issues facing Council in preparing the 2010/2011 Budget and to propose a strategy for its preparation.

(Plater/Boskovitz)

Recommendation:

That Council:

- A. Note the request from the Division of Local Government, Department of Premier and Cabinet, for Group nomination for implementation of the Integrated Planning and Reporting Framework.
- B. Nominate in Group 1, requiring the adoption of a Community Strategic Plan and Delivery Program by 30 June 2010, noting that the outcomes of the *Woollahra 2025* community consultation project will enable completion of the Woollahra Community Strategic Plan 2010 to 2025 prior to 30 June 2010, and that Woollahra Council has already adopted its Delivery Program 2009 to 2013.

- C. Note that the Delivery Program 2009 to 2013 will be updated in response to outcomes of the *Woollahra 2025* community consultation project and survey.
- D. Note the indicative timetable for preparing the draft Operational Plan 2010/11 as detailed in the report.
- E. Endorse as a principle strategy for the preparation of the draft 2010/11 Operational Plan and Budget that subject to the completion of management's comprehensive budget review process, that sufficient funding is provided in the draft estimates for all continuing services, essential service expansions, and recommended service enhancements, with staff presenting a range of recommendations to Council to achieve a balanced budget.
- F. Endorse the following economic parameters around which the draft 2010/11 Budget will be prepared:
1. That the 2010/11 budget strategy includes the application of at least the forecast CPI increase to Council's Fees and Charges where practical.
 2. That Council continue to take up the full amount of the general rate variation specified by the Minister for Local Government.
 3. That the draft 2010/11 Budget be prepared on the basis of no new borrowing.
 4. That the 2010/2011 draft Budget be prepared on the basis of a 6% vacancy rate.
 5. That the 2010/2011 budget be prepared on the basis of the continuation of higher Employer Contribution Rates to the defined benefits superannuation scheme.
 6. That the level of funding released from the operating budget to fund the capital works program in the draft 2010/2011 estimates be maintained at the current level.
- G. Receive a further report on longer term funding strategies that would enable the retention of Council's existing five (5) year (limited) Environment and Infrastructure Renewal Special Rate Variations to permanent variations in order to support the Asset Management Strategy and Long Term Financial Plan components of the Resourcing Strategy, required under the new Integrated Planning and Reporting Framework. The report to also include strategies for effective community consultation in respect of any future special rate variation application.
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Item No: R4 Delegated to Committee
Subject: **Public Art Project Double Bay Eastern Gateway Sculpture - Background Screen**
Author: Rod Ward, Project Manager Open Space and Trees
File No: 1160.G Public Art
Reason for Report: To advise on concept proposals to improve the site of the Double Bay Eastern Gateway sculpture

Note: In accordance with Council's meeting procedures and policy this matter is referred to full Council due to a substantive change of the Committee's recommendation to the officer's recommendation.

(Carmichael/Cavanagh)

Recommendation:

That no further action be undertaken on the Double Bay Eastern Gateway Sculpture

There being no further business the meeting concluded at 7.42pm.

We certify that the pages numbered 3559 to 3567 inclusive are the Minutes of the Corporate & Works Committee Meeting held on 23 November 2009 and confirmed by the Corporate & Works Committee on 7 December 2009 as correct.

Chairperson

Secretary of Committee