



# Woollahra Municipal Council

## Annual Report

2016/17

Part 3 –  
Statutory Information

**Part 3 Statutory Information**

Companion Animal Management..... 2

Community Grants..... 3

Contracts ..... 7

Legal Proceedings..... 8

Environmental and Infrastructure Renewal Levy ..... 11

Stormwater Management Services Levy ..... 13

Subsidised Work on Private Property ..... 13

Partnerships with Other Organisations ..... 14

Companies Controlled by Council..... 17

Functions Delegated to Other Organisations ..... 17

Planning Agreements ..... 17

Rates Written off..... 17

Councillor Expenses ..... 18

Overseas Visits ..... 18

Privacy and Personal Information Protection ..... 19

Equal Employment Opportunity Management Plan ..... 20

Remuneration Package – General Manager ..... 21

Remuneration Package – Senior Staff..... 21

## Companion Animal Management

Local Government (General) Regulation 2005 cl 217 (1) (f)

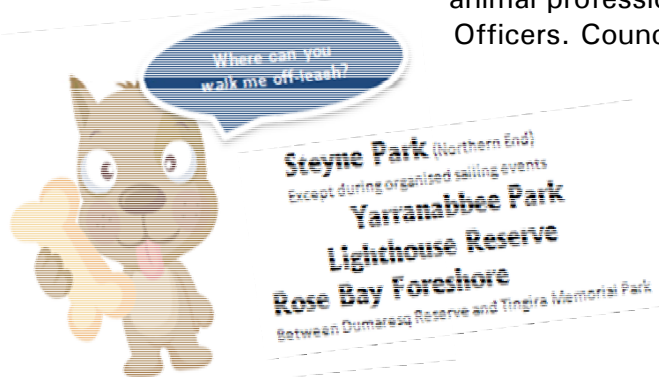
Companion Animal functions are undertaken by Council's Rangers and Companion Animal Officer.

During the year there were 350 new companion animal registrations on the New South Wales Companion Animals Register for our area, with approximately 94% of these animals being de-sexed. Furthermore, 147 barking dog matters were reported and investigated and 5 nuisance dog declarations were issued, with the required notifications being provided to the Office of Local Government. No dangerous dog, restricted dog or menacing dog declarations were issued. A total of 42 dog related fines were issued.

Four areas within the Municipality are currently declared as 'off-leash' areas where dogs are permitted to be exercised off-leash at all times. There are a further seven areas where dogs are permitted off-leash during prescribed times.

Council operates and supports a Companion Animal's Advisory Committee comprising representatives from the local community, animal professionals and Council Officers. Council's Animal Advisory

Committee generally meets twice a year to discuss Companion Animal issues.



Council utilises the services of the Sydney Dogs Home at Carlton as its animal pound. The Sydney Dogs Home is responsible for managing unclaimed animals and for implementing strategies that seek alternatives to euthanasia of unclaimed animals.

The 2016/17 income and expenditure relative to the Council's Animal Control function is provided in the table below.

INCOME	
Dog Licences	18,406
Dog Fines	8,022
Other Income	300
<b>Total Income</b>	<b>\$26,728</b>

EXPENDITURE	
Staffing Expense	95,919
Materials	751
State Debt Recovery Office Processing Charges	796
Impounding Expense	18,358
Legal Expense	12,060
Vehicle Expense	6,076
Other Expenses	209
<b>Total Expenditure</b>	<b>\$134,169</b>

Council is committed to encouraging responsible pet ownership and providing adequate exercise space for animals. Further information regarding Companion Animal Management is available on Council's website and from Council's Customer Information Centre.

Council lodged all required pound and dog attack data with the Office of Local Government as required during 2016/17.

## Community Grants

Local Government (General) Regulation 2005 cl 217 (1) (a5)

Council continued its commitment to the provision of community grants in 2016/17 by granting \$88,469 to 39 organisations and local primary schools and preschools for community, cultural and environmental purposes (see table below).

A section 356 grant was also made to Holdsworth Community of \$928,838 for 2016/17 towards services provided at Holdsworth Community Centre and Gaden Centre.

### General Community Grants

ORGANISATION	PURPOSE	FUNDING
Miroma (Inala)	The annual Miroma Art Exhibition showcases the creative talents of individuals living with a disability who live in the Eastern Suburbs. The exhibition was held at Gaden Cafe, Woollahra in October 2016.	\$5,000
REELise Inc.	REELise empowers youth to speak out about cyber bullying issues affecting them. It involves a free mobile phone filmmaking project for young people, including mentoring and filmmaking support, and culminate in a festival.	\$5,000
Sir Roden & Lady Cutler Foundation Inc.	Funding for the Pick Me Up service, which provides free door to door medical related transport to people in the Woollahra LGA who are physically, mentally, socially and financially disadvantaged.	\$5,000
Watsons Bay Boutique Hotel	Shakespeare By The Bay is a collaboration between Bard On The Beach and Watsons Bay Boutique Hotel. Funding to run a Shakespearean performance in Robertson Park, Watsons Bay.	\$5,000
Woollahra Philharmonic Orchestra (WPO)	The Orchestra continues its core program, delivering eight symphonic concerts. They aim to provide access to orchestral performances to the community, including family- and children-focussed programming.	\$5,000
Waverley Action for Youth Services (WAYS)	'Play Safe Summer' (PSS) - formerly Safe Summer Survival - is a youth based peer education program providing health promotion and education about risks associated with alcohol and other drugs as well as safe sex practices to young people in the Eastern Suburbs area. PSS involves the recruitment, training and outreach activities of a young group of people.	\$4,500
Waverley Community Men's Shed	Funding granted for woodworking equipment and a Heart Start defibrillator.	\$3,930
Sailability Rushcutters Bay	The 'Sailing Access' project engages people with a disability and their carers in sailing activities in Sydney Harbour.	\$3,000

ORGANISATION	PURPOSE	FUNDING
St Francis Social Services	Funding to run Group Teen Triple P parenting program at the Come In Youth Resource Centre in Paddington. Parents who participate in the research-based program have improved relationships with their children and reduced conflict in the home.	\$3,000
MUM FOR MUM NCJWA	Funding to update and redesign the Mum for Mum website, as well as for promotional material for the Mum for Mum program. The program links volunteers with new mums with the aim of reducing isolation and empowering mothers to find community and professional support when needed.	\$2,699
NSW Friendship Circle	The 'Friendship Walk' is an annual family fun day in support and celebration of young people living with a disability. Held in August, the walk ends at Vaucluse Primary School where there are children's activities and a sausage sizzle.	\$2,500
Jewish House	Jewish House is a non-denominational crisis care centre offering accommodation and support services to the homeless. Funding for the 'Body over Mind' program, offered to women in the community. It encourages participants to experience freedom and joy through movement by promoting a better connection between mind and body, promoting and encouraging improvement in mental and physical health.	\$1,070
Sir Roden & Lady Cutler Foundation Inc.	The Pick Me Up service, which provides free door to door medical related transport to people in the Woollahra LGA who are physically, mentally, socially and financially disadvantaged. Funding for uniforms for new volunteers, recruited due to increased demand.	\$1,000
Watson's Bay & Vaucluse Social History Group	Funding to produce 'The People & Places That Shaped Our Lives,' a book based on recordings made by the group of many interviews of people from the Watson's Bay and Vaucluse area.	\$1,000
Waverley Community Men's Shed	Funding for woodworking and lathe tools, as well as training for members to use the tools safely.	\$ 995
Vaucluse Bowling Club	Funding to purchase a child-friendly set of bowls, to encourage youth participation and family fun activities throughout 2017.	\$ 750
Woollahra Primary Schools Recognition	Funding provided annually to primary schools in the area to recognise community-mindedness in its pupils. Schools advise how they use the funding.	\$ 700
Vaucluse Bowling Club Community Garden	Funding to help promote the Community Garden in the local area in order to drive awareness and membership of the garden.	\$ 250
Rose Bay Community Garden	Funding granted for a Children's Water Garden, an interactive educational environment in which children of all ages, backgrounds and cultures can play, explore and discover about food production and the natural water world.	\$1,000

ORGANISATION	PURPOSE	FUNDING
4 Churches + Rose Bay Good Neighbour Group (auspiced by St Michaels Anglican Church)	The annual Rose Bay Neighbourhood Christmas Carols at Pannerong Reserve, hosted by the Rose Bay Good Neighbour Group, Rose Bay retailers, and the Catholic, Greek, Anglican and Presbyterian Churches. It includes a free sausage sizzle and carols, as well as a performance by the Woollahra Philharmonic Orchestra.	\$5,000
B Miles Women's Foundation	B Miles Women's Foundation is a specialist homelessness service based in Edgecliff. Funding for a weekly Wellbeing Support Group for Woollahra women who are living with a mental illness or who are socially isolated and are at risk of losing their accommodation.	\$5,000
Critical Path	Critical Path are based at the Drill Hall, in Rushcutters Bay. Funding for 'Aomori Aomori: Woollahra'; a professionally-led art project, linking the landscape and memories of rural Japan, Aomori, and its traditional art forms with the landscape, architecture and memory of Woollahra and participants, through contemporary dance. This work culminates in a public presentation for the local community.	\$5,000
Beaches Outreach Project (BOP)	BOP's 'Youth Empowerment - Better Connections, Better Choices' project aims to identify young people experiencing drug and alcohol problems and provide them with intensive support and counselling through their outreach service. The project aims to reduce drug and alcohol related harm, disengagement and isolation experienced by some young people in the Woollahra LGA and surrounding areas.	\$4,920
Australian Art Events Foundation	Each year during the Art Month Sydney festival, Art Month produces a bespoke experience for the arts community and audiences of the East. Funding for curated bus and walking tours and Art at Night: Paddington and Woollahra precinct.	\$3,000
A Unique Hug	A Unique Hug is a not-for-profit community engagement project where members of the community come together to knit items for the vulnerable or and/or socially isolated. A group of about 15 local ladies meet regularly in Paddington to knit a range of scarves, beanies, etc. Funding granted for wool.	\$1,000
Anglicare Art Space (formerly Urban Arts Base)	Robin's Nest, a community art project for 15-30 year olds who have a lived experience of mental health issues, was designed to create a safe, warm and nurturing environment where participants engage in therapeutic art practices. The program ran from St Mark's Church at Darling Point.	\$1,000
Derby Street Community Project	Funding to replant Derby Street Reserve, Vacluse, with native plants to provide a habitat for native fauna and a space for Woollahra residents to enjoy. Managed by a group of local volunteers.	\$1,000
Jewish House	The JH Kids program assists primary school children experiencing problems in learning, behaviour and mental health. Funding granted to run social emotional learning workshops for children who have trouble getting along with others (due to ADHD, anxiety, bullying, depression, etc).	\$1,000
Bondi Beach Cottage	Funding for four weekly sessions of a massage course for the parents and carers of infants under a year old, facilitated by an accredited infant massage specialist. The sessions focused on enhancing parent/child interaction and attachment.	\$ 540
<b>Sub-Total General Community Grants</b>		<b>\$78,854</b>

ORGANISATION	PURPOSE	FUNDING
<b>Environmental Grants</b>		
Angels of the Bay	Vegetable Garden and Chicken Coop Upgrade: Introduce a vegetable garden and upgrade the chicken coop following a recent renovation of the centre's outdoor facilities. This will allow the children and staff to raise more chickens, look after the garden and use the harvested produce in the kitchen.	\$1,000
Rose Bay Community Garden	Water Wise Stage 1: Install key infrastructure for a water saving irrigation system that will allow the community garden to significantly reduce their water use while maintaining food production. This staged project fits within Rose Bay Community Garden's goal to have a self-sufficient water supply.	\$1,000
Rose Bay Community Garden	Shelter Me: Purchase a commercial grade waterproof marquee that will enable Rose Bay Community Garden to provide a sheltered space during workshops offered to garden members and guests. This will help with event planning and increase workshop attendance.	\$1,000
Uniting Ageing Sydney Central	Aussie Busy Bee: Installation of a native bee hive to complement existing garden activities at Ronald Coleman Lodge and engage more residents in gardening. Promote pollination and provide habitat for native stingless bees.	\$1,000
Bellevue Hill Public School	Recycling Sustainability: Evaluate and rethink the school's approach to sustainability. Implement a recycling program that will include student engagement and new monitoring strategies to reduce the school's footprint by Reducing, Reusing & Recycling.	\$1,000
St Stephen's Children's Centre	Water Saving Project: Purchase and install a water tank at the preschool to complement the centre's organic garden and teach the children the principles of water cycling and conservation.	\$865
Angels of the Bay	Installation of a small water tank: Install a small water tank as a water saving strategy. The water collected will be used in the garden, to clean outdoor equipment and in the chicken coop. The water tank use will be linked to educational activities that promote water conservation in the centre.	\$750
Laneway Community Space	Organic vertical herb garden: Continue to build and maintain the communal herb garden. Provide a space for neighbours to gather and a healthy and educational space for children to meet and play.	\$1,000
Circles of Learning	Garden Circles: Purchase materials and upskill volunteers to teach the Garden Circles program, which are weekly sessions where children and their carers engage with nature and gain practical skills in sustainability through food growing.	\$1,000
Windsor Street Community Garden	Windsor Organic Gardening Meeting (W.O.R.M.): Establish and maintain the edible community garden and encourage locals to get involved in organic gardening. Encourage social interactions and use of recreational space for meeting up and celebrations.	\$1,000
<b>Sub Total Environmental Grants</b>		<b>\$9,615</b>
<b>Total General Community and Environmental Grants</b>		<b>\$88,469</b>

## Contracts

Local Government (General) Regulation 2005 cl 217 (1) (a2)

The following major contracts for works and services were awarded during 2016/17:

CONTRACTOR	LOCATION/NATURE OF CONTRACT	CONTRACT TERMS	CONTRACT AMOUNT (ex GST)
Globe Australia	Provision of agricultural products	3 years with two 12 month options subject to satisfactory performance	\$70,000 p.a. (indicative)
Asplundh Tree Expert (Australia) Pty Ltd, TreeServe Pty Ltd, Sydney Arbor Trees Pty Ltd, Plateau Tree Services Pty Ltd and Waratah Lawncare & Garden Management Pty Ltd	Tree pruning services	2 years with three 12 month options subject to satisfactory performance	\$180,000 p.a. (indicative)
K K Civil Engineering Pty Ltd	New South Head Road, Edgecliff, public domain works	7 week construction period	\$240,560
GPM Constructions Pty Ltd	Lyne Park, Rose Bay, seawall reconstruction (stage 3)	12 week construction period	\$583,057
TurfOne	Synthetic sportsfield at Woollahra Oval No. 1 plus 12 months maintenance	12 months construction and maintenance period	\$1,688,788
Stateline Asphalt Pty Ltd	Rose Bay pedestrian trail (stage 2)	6 week construction period	\$286,286
Mack Civil Pty Ltd	Suffolk Street, Paddington, footpath upgrade	8 week construction period	\$267,135
Cooper Commercial Constructions	Replacement and repair of roof framing structure and slate roof plus ancillary roof plumbing at St Brigid's	7 week construction period	\$444,499
Ozpave Pty Ltd	Repair Lyne Park Tennis Courts	5 week construction period	\$149,895
Stateline Asphalt Pty Ltd	Wyuna Road, Point Piper, roadworks	10 week construction period	\$321,407
Starcon Group Pty Ltd	Wentworth Street, Point Piper, roadworks	10 week construction period	\$275,422
Mack Civil Pty Ltd	Underwood Street, Paddington, roadworks	5 week construction period	\$165,732
K K Civil Engineering Pty Ltd	Rosemont Avenue, Woollahra, roadworks	12 week construction period	\$329,980
Melhemcorp Pty Ltd	Kent Road, Rose Bay, roadworks	5 week construction period	\$287,204
Mack Civil Pty Ltd	Bell Street, Vaucluse, roadworks	10 week construction period	\$216,880
Pan Civil Pty Ltd	Northland Road embankment stabilisation (Part A)	5 week construction period	\$237,784
GPM Constructions Pty Ltd	Northland Road embankment stabilisation (Part B)	3.3 week construction period	\$173,677
GPM Constructions Pty Ltd	Northland Road embankment stabilisation (Part C)	2 week construction period	\$267,671
Planet Civil Pty Ltd	Ginahgulla Road, Bellevue Hill, roadworks	4 week construction period	\$158,287
Civeco Pty Ltd	New South Head Road, Rose Bay, intersection upgrades at Dover Road and Newcastle Street	9 week construction period	\$398,048



## Legal Proceedings

Local Government (General) Regulation 2005 cl 217 (1) (a3)

Council is required to disclose a summary of amounts incurred during the year in relation to legal proceedings taken by or against the council and a summary of the state of progress of each legal proceeding and the result.

Council's legal proceedings expense for 2016/17 was \$1,269,328

A summary of costs and the current status/outcome of each case is provided below:

Development Control cases over \$20,000		
Address	Cost \$	Outcome
52 Hopewell Street, Paddington	44,768	Consent Orders
9A Cooper Park Road, Bellevue Hill	34,546	Consent Orders
528-536 Old South Head Road, Rose Bay	30,328	Dismissed
58 Glenmore Road, Paddington	29,250	Upheld
286 New South Head Road, Double Bay	27,168	Upheld
23 Sutherland Crescent, Darling Point	24,558	Dismissed
42-44 Old South Head Road, Vaucluse	24,342	Upheld
9 Sutherland Crescent, Darling Point	21,973	Consent Orders
4 Fisher Avenue, Vaucluse	21,697	Upheld subject to conditions of consent
635 New South Head Road, Rose Bay	21,103	Discontinued

Development Control cases between \$10,000 and \$20,000		
Address	Cost \$	Outcome
554-556 Old South Head Rd, Rose Bay	19,437	Upheld with amended plans
252-256 Old South Head Road, Bellevue Hill	18,236	Upheld
6-19 Cecil Street, Paddington	18,043	Upheld
10 Sutherland Crescent (20 Etham Avenue) Darling Point	17,740	Upheld subject to conditions of consent
1 Rawson Road, Rose Bay	17,125	Upheld with amended plans
434-436, 438-440 New South Head Road, Double Bay	16,758	Upheld
145 Darling Point Road, Darling Point	14,805	Consent Orders
47 Chamberlain Avenue, Rose Bay	12,784	Upheld subject to conditions of consent
28 Bay Street, Double Bay	12,543	Upheld
31 Glenmore Road, Paddington	11,330	Upheld
19 Alton Street, Woollahra	11,036	Upheld subject to conditions of consent
23 Court Road, Double Bay	10,963	Section 34 Agreement
40 Cranbrook Road, Bellevue Hill	10,826	Upheld subject to conditions of consent
39 Carlotta Road, Double Bay	10,590	Section 34 Agreement
1 Magney Street, Woollahra	10,095	Consent Orders

Development Control cases under \$10,000		
Address	Cost \$	Outcome
38C Wentworth Road, Vaucluse	9,892	Section 34 Agreement
52-56 Old South Head Road, Vaucluse	9,854	Ongoing
24 Northland Road, Bellevue Hill	9,416	Section 34 Agreement
4-8 Patterson Street, Double Bay	9,402	Section 34 Agreement
18 Bay Street, Double Bay	9,336	Ongoing
254-256 Old South Head Road, Bellevue Hill	9,098	Upheld subject to conditions of consent
240 New South Head Road, Edgecliff	7,548	Ongoing
22 New South Head Road, Vaucluse	7,238	Upheld subject to conditions of consent
73 Queen Street, Woollahra	6,988	Section 34 Agreement
135 Hopetoun Avenue, Vaucluse	5,442	Section 34 Agreement

Address	Cost \$	Outcome
15 Towns Road, Vaucluse	5,046	Section 34 Agreement
36 Hopewell Street, Paddington	5,034	Consent Orders
60 Cameron Street, Edgecliff	4,549	Ongoing
160 Queen Street, Woollahra	4,446	Section 34 Agreement
9A Cooper Park Road, Bellevue Hill	3,824	Upheld
28 Bay Street, Double Bay	3,093	Discontinued
13 Cove Street, Watsons Bay	2,660	Upheld subject to conditions of consent
19 Alton Street, Woollahra	2,631	Upheld subject to conditions of consent
25 Military Road, Watsons Bay	2,445	Discontinued
43 Manning Road, Double Bay	2,001	Discontinued
254-256 Old South Head Road, Bellevue Hill	1,977	Discontinued
102-106 Oxford St, Paddington	1,721	Dismissed
4/47 New Beach Road, Darling Point	1,721	Section 34 Agreement
12-16 William Street, Double Bay	1,582	Ongoing
147 Darling Point Rd, Darling Point	1,081	Discontinued
75 Queen Street, Woollahra	1,020	Section 34 Agreement
12 Greycliffe Avenue, Vaucluse	989	Discontinued
746 New South Head Rd, Rose Bay	563	Upheld subject to conditions of consent
<b>Total Development Control Legal Costs</b>	<b>\$622,635</b>	

Building & Compliance cases over \$10,000		
Address	Cost \$	Outcome
48 Cambridge Avenue, Vaucluse	19,233	Ongoing
21 Guilfoyle Avenue, Double Bay	12,779	Consent orders issued

Building & Compliance cases under \$10,000		
Address	Cost \$	Outcome
13 Robinson Lane	4,904	Legal advice
38A Fairfax Road, Bellevue Hill	4,851	Ongoing
4 Village High Road, Vaucluse	4,443	Discontinued by applicant
143 Queen Street, Woollahra	3,080	Ongoing
18-19 Marine Parade, Watsons Bay	2,861	Discontinued
78 Oxford Street, Paddington	2,264	Proceedings not commenced
19 Alton Street, Woollahra	1,918	Ongoing
23 Stafford Street, Paddington	1,620	Ongoing
19 Moncur St, Woollahra	574	Successful
9A Milton Street, Woollahra	109	Withdrawn by Council
<b>Total Building &amp; Compliance Costs</b>	<b>\$58,636</b>	

Fire Safety Management		
Address	Cost \$	Outcome
11 Black Street, Vaucluse	30,390	Appeal upheld
4 Birriga Road, Bellevue Hill	3,275	Ongoing
<b>Total Safety Management Costs:</b>	<b>\$33,665</b>	

Animal Control		
Address	Cost \$	Outcome
2/40A Chamberlain Avenue, Rose Bay	8,570	Guilty - Sec 10(1)(a)
15 New Beach Road, Darling Point	3,130	Court control order
<b>Total Animal Control Costs</b>	<b>\$11,700</b>	

Environment & Public Health Services		
Address	Cost \$	Outcome
1-5 Dover Road, Rose Bay	3,530	Ongoing
63 Fitzwilliam Road Vaucluse	695	Ongoing
<b>Total Environmental &amp; Public Health Services costs</b>	<b>\$4,225</b>	

Carparks		
Matter	Cost \$	Outcome
Management of car parks	27,196	Appeal successful - damages repaid by Council plus interest, costs awarded against Council
<b>Carparks Total</b>	<b>\$27,196</b>	

Executive		
Matter	Cost \$	Outcome
NSW State Government Merger Proposal	511,271	Lost – appeal lodged
<b>Total Executive Costs</b>	<b>\$511,271</b>	

<b>Total Legal Proceedings</b>	<b>\$1,269,328</b>	
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## Environmental and Infrastructure Renewal Levy

### Rate Variation Condition of Approval

The Environmental Levy was first introduced in 2002, allowing Council to fund a range of specific improvement projects under the Environmental Works Program. In 2006, Council extended the Environmental Levy to include a program of infrastructure renewal projects. The new combined Environmental & Infrastructure Renewal Levy (E&IRL) was approved for a period of 5 years.

In 2011 the Independent Pricing & Regulatory Tribunal (IPART) approved the permanent renewal of the E&IRL. This Levy will provide ongoing funding for environmental and infrastructure renewal projects.

In granting that approval, IPART required Council to report on a number of matters in its annual report.

### The program of expenditure on environmental and infrastructure renewal listed in its special variation application.

Council's application envisaged spending \$4.952m per annum on its environmental and infrastructure renewal program, adjusted for inflation. The adjusted figure for 2016/17 was \$5.741m.

The E&IRL provides funding towards initiatives and projects undertaken in its Sustainability cost centre in its operating budget and its Environmental Works Program and Infrastructure Renewal Program capital budgets. Expenditure across the three cost centres in 2016/17 totalled \$9.1m using \$4.6m of E&IRL funding.

### The outcomes achieved as a result of the special variation.

Put simply, the E&IRL enables renewals to roads, kerbs and guttering, footpaths, seawalls and retaining walls that would otherwise continue to deteriorate below acceptable community standards. Details of capital projects funded by the E&IRL are contained in Part 5 of the Annual Report.

It also supports Council's continuing implementation of the Woollahra Environmental Sustainability Action Plan which sets out actions and environmental targets to improve and conserve biodiversity, reduce energy, water and waste and improve sustainable transport options. Highlights and achievements in this regard are contained in Part 2 of the Annual Report under Goals 7 and 8 – Protecting our Environment and Sustainable use of Resources.

### Its asset renewal and maintenance expenditure

Council's total asset renewal and maintenance expenditure is reported in special schedule 7 included in the annual financial statements in Part 4 of the Annual Report. The 2016/17 expenditure relevant to the E&IRL is:

Asset renewal \$7.1m  
Asset maintenance \$1.6m

### **Its actual productivity savings achieved**

Capturing actual productivity savings across such a diverse service delivery organisation can be time consuming and expensive. Council demonstrates productivity savings in broad terms through its continual adoption of balanced budgets while not exceeding the rate peg limit.

Council has a rigorous and stringent budget process guided by its annual budget strategy adopted in December each year for the following year's budget. Among the strategies and parameters set each year are providing sufficient funding for all continuing services, providing funding for recommended service expansions while adopting a balanced budget. Inherent in this process is the achievement of productivity savings.

Council's continuous improvement culture is demonstrated through its ongoing Best Service Program that encourages staff from across Council to identify opportunities to improve their day-to-day jobs, ensuring efficiency gains and service improvements are part of the way we do business.

### **Any significant variations from its financial results as forecast in its Long Term Financial Plan and any corrective action taken or to be taken.**

The long term financial plan submitted to IPART in 2011 painted a less than optimal picture of Council's financial future through not meeting a number of key performance indicators over the life of the plan. This highlighted the importance of retaining the E&IRL as an important source of funding for asset renewal and environmental works.

Council's financial position has improved significantly from those forecast as a consequence of:

- the ongoing rigour of the budget setting process and Council's continuous improvement culture
- proceeds from the sales of assets totalling some \$64m
- the outstanding financial success of the Public Private Partnership development at Kiaora Place, Double Bay.

Council's updated long term financial plan demonstrates that Council now has the financial capacity to meet all key financial indicators well into the future as noted in the State Government's recent 'Fit for the Future' assessment of all councils in New South Wales.

## Stormwater Management Services and Coastal Protection Services Levy

Local Government (General) Regulation 2005 cl 217 (1) (e), (e1)

### Stormwater Management Services

Council's annual Stormwater Capital Works Program is funded by the Stormwater Management Charge.

2016/17 STORMWATER MANAGEMENT PROJECTS		
Project	Project Description	Status as at 30 June 2017
<b>Stormwater Network Condition Assessment</b>	This is a proactive inspection program of Council's stormwater network which aims to assess the condition of the assets and prioritise future capital works programs. Stormwater CCTV program is currently being implemented targeting known drainage problem areas. The data is also being incorporated into Council's Stormwater Defects Register which Council's Civil Operations Team use to formulate their maintenance programs. This is an on-going project which will be undertaken in stages.	Ongoing
<b>Stormwater Small Works</b>	This is for stormwater and drainage improvement projects. Works completed in 2016/17 included various stormwater and drainage improvements in Fitzwilliam Road, Vacluse; Wolseley Road, Point Piper, Kiaora Road, Double Bay, cnr New South Head Road and Salisbury Road, Rose Bay, Kambala Road, Bellevue Hill and Fiveways Paddington.	Complete
<b>Pit Upgrade – The Crescent, Vacluse</b>	Construction of a flood fence	In Progress
<b>Pit Upgrade – Harris Street, Paddington</b>	A complex pit upgrade project to be completed in stages. The pit system at the lower catchment is completed. Designs are being developed for the upper catchment.	In Progress

### Coastal Protection Services Levy

Council does not levy an annual charge for Coastal Protection Services.

### Subsidised Work on Private Property

Local Government (General) Regulation 2005 cl 217 (1) (a4)

Council did not carry out any works on private land during 2016/17.

## Partnerships with other Organisations

Local Government (General) Regulation 2005 cl 217 (1) (a8)

### Public Private Partnerships

A Public Private Partnership (PPP) is “an arrangement between a council and a private person for the purposes of: (a) providing public infrastructure or facilities (being infrastructure or facilities in respect of which the council has an interest, liability or responsibility under the arrangement), or (b) delivering services in accordance with the arrangement, or both”.

#### PPP between Council and Gloxinia Investments Pty Ltd

In 2006 Council, as freehold owner of the land, resolved to enter into a PPP with Gloxinia Investments Pty Ltd in relation to redevelopment of The Cosmopolitan Centre, Knox Street, Double Bay.

The PPP involves a 99 year lease to Gloxinia Investments Pty Ltd for the ground level retail stratum and the upper residential stratum with Council owning the middle carpark stratum containing 78 car spaces, function room and office space.

#### PPP between Council and Woolworths Ltd

In 2011 Council resolved to enter into a PPP with Woolworths Ltd for the redevelopment of various parcels of land owned by Woolworths and Council around Kiaora Lane and Kiaora Road in Double Bay.

The redevelopment proposal comprised:

- Stage 1 on the Kiaora Lane carpark site containing a Woolworths Supermarket, Dan Murphys Liquor, About Life, Goodstart, other speciality retail and car parking.
- Stage 2 on the New South Head Road site containing Council's new state-of-the-art Woollahra Library, Commercial Tenancies, Specialty Retail Tenancies and a Public Arcade between Kiaora Lane and New South Head Road.

Council purchased each Stage upon completion and now owns the development known as Kiaora Place.

#### Cross Street Car Park Cinema Development

In July 2016 Council selected the Palace Cinemas/Built/Axiom Consortium as the preferred proponent for the Cross Street Car-park Cinema Development proposal and resolved to enter into formal negotiations with the consortium with a view to preparing draft commercial terms.

Arising from this decision, Council advised the Office of Local Government of its intention to progress negotiations with the consortium as a PPP.

More recently, in August 2017, Council endorsed in-principle commercial terms for the development proposal.

## Other Partnerships

### Double Bay Chamber of Commerce

Council works alongside the Double Bay Chamber of Commerce (DBCC) which was founded to help the growth of Double Bay with a commitment to helping the local business community. Following on from participation in the Future Cities Program, Double Bay now has a Place Plan, a single plan for the future of Double Bay. The Plan has been endorsed by the Chamber of Commerce and Council, sets out an ambitious series of strategies, priorities and actions aimed at achieving a new vision and place story for Double Bay.

Council considers annually its involvement with the DBCC. In 2016/17 Council resolved to contribute an amount not exceeding \$80,000 for the purpose of undertaking the activities set out in the Chamber's funding submission "DBCC Business Plan 2015 - 2018".

### Paddington Business Partnership

Paddington Business Partnership (PBP) is an inclusive group of Paddington business people working closely with residents and local councils to help nurture and protect their unique precinct. In 2016/17 Council provided funding of \$45,000 to the PBP.

### Holdsworth Street Community Centre

Holdsworth Street Community Centre (HSCC) is a non-government membership based incorporated association working for the community. HSCC offers a range of programs that are responsive to the identified need of all residents living within the Woollahra local government area and surrounding suburbs, especially those disadvantaged by age, income, disability or social isolation, and to families with young children. Their dementia, disability and carer support programs are funded for residents of five Eastern Sydney

local government areas (Woollahra, Randwick, City of Sydney, Waverley and [former] Botany).

Council has in place a funding agreement providing financial funding and use of premises/maintenance. The financial support and in-kind support from Council is to help HSCC to continue to provide community services, meal services and community transport.

In 2016/17 Council provided funding of \$928,838 including funding to Holdsworth Street Community Centre Woollahra Inc., Woollahra Seniors and Holdsworth Family Services Inc.

### Woollahra Public Art Trust

Established in 2012 by Council, the Woollahra Public Art Trust was a not-for-profit independent body formed with the purpose of encouraging and securing financial donations, as well as artwork donations and artwork loans.

Council adopted new Terms of Reference for a Public Art Panel which will now operate within Council's operations.

### Waverley / Woollahra State Emergency Service (SES)

The State Emergency Service is an emergency and rescue service dedicated to assisting the community with temporary restoration of flood and storm damage.

In July 2015, the Waverley/Woollahra unit opened their new headquarters located under Syd Einfeld Drive in Bondi Junction on a space leased from Roads and Maritime Services (RMS). The facility includes an operations centre for use during storm and floods, training facilities, equipment and vehicle stores and offices.



The Waverley/Woollahra Local Headquarters operation is largely made up of volunteers from within the Waverley and Woollahra Local Council areas. Other volunteer members are drawn from the Sydney metropolitan area.

#### **Waverley / Woollahra Alexandria Depot Facility**

Waverley and Woollahra Councils jointly own and run their Alexandria Integrated Depot Facility under a collaboration agreement.

#### **Council is a member of the following organisations:**

##### **Premsure**

Premsure is a Local Government Mutual Self Insurance Pooling Group for Public Liability/Professional Indemnity Insurance. The members of Premsure during 2016/17 were Manly, Waverley and Woollahra Councils.

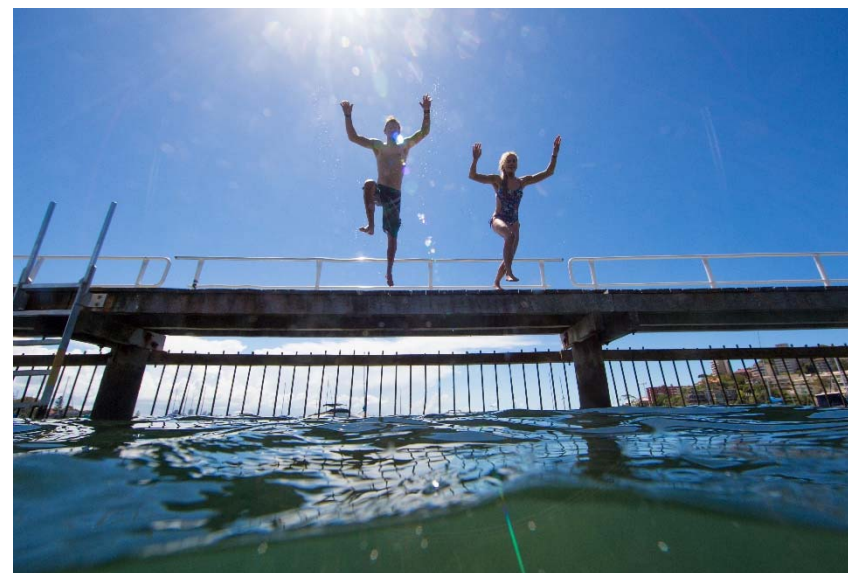
The Pooling Group has not operated for some years and has been managing existing claims on their books. All claims have now been finalised and advice has been sort in relation to "winding up" Premsure.

##### **Southern Sydney Regional Organisation of Councils (SSROC)**

SSROC is a regional organisation of councils in the southern area of Sydney. SSROC provides a forum for the councils to deal with issues they have in common, particularly those that cross boundaries. Key issues under consideration include the environment, transport, procurement, waste, library services and planning.

#### **Sydney Coastal Councils Group**

The Sydney Coastal Councils Group is a group councils adjacent to Sydney marine and estuarine environments and associated waterways. The Group was established in 1989 to promote the co-ordination between member councils on environmental issues relating to the sustainable management of the urban coastal environment.



### Companies controlled by Council

Local Government (General) Regulation 2005 cl 217 (1) (a7)

The Council did not have a controlling interest in any companies in the period 2016/17.

### Functions delegated to other Organisations

Local Government (General) Regulation 2005 cl 217 (1) (a6)

There are no external bodies exercising Council functions.

### Planning Agreements

Environment Protection Act Sec 93G (5)

Council did not enter into any planning agreements during 2016/17.

### Rates Written Off

Local Government (General) Regulation 2005 cl 132

The amount of Rates and Annual Charges written off by Council in 2016/17:

Category	Amount
Pensioner Rebates - mandatory <sup>1</sup>	\$233,935
Pensioner Rebates - voluntary <sup>2</sup>	\$115,050
Rates - other (including Postponed Rates)	\$23,115
Interest (including postponed interest)	\$2,760
Domestic Waste Management Charges	\$12,460
Stormwater Management Charges	\$357
<b>Total Rates and Annual Charges Abandoned</b>	<b>\$387,677</b>

1. The mandatory rebate granted is 50% of the Rates and Annual Charges levied to a maximum of \$250. The State Government reimburses Council 55% of the total rebates granted.
2. In addition to the mandatory rebate, Council rebates 100% of the Environmental and Infrastructure Renewal Levy to all eligible pensioners.

### Councillor Expenses

Local Government (General) Regulation 2005 cl 217 (1) (a1)

The Council has adopted a policy that governs the expenses allowable for conferences and seminars, the types and monetary limits of expenses Councillors can claim reimbursement for and the facilities to be made available to the Mayor and Councillors.

The cost of Councillor expenses and provision of facilities to Councillors in accordance with Council's Policy for the 2016/17 period was as follows:

Expense / Facility	Cost \$
Provision of dedicated office equipment allocated to Councillors	Nil
Telephone fixed line, mobile calls, internet, travel and parking reimbursements	15,571
Attendance at conferences and seminars	17,485
JRPP attendance	4,200
Training and skill development expenses	Nil
Interstate visits undertaken by Councillors	Nil
Overseas visits undertaken by Councillors	Nil
Expenses of spouse or partners	Nil
Expenses involved in the provision of child care	1,115
Stationery & miscellaneous goods and services	2,792
Motor vehicles expenses	6,951
Catering for afterhours Council, Committee, Sub-Committee and Working Party meetings	\$25,515
<b>Total</b>	<b>\$73,629</b>

### Overseas Visits

Local Government (General) Regulation 2005 cl 217 (1) (a)

There were no overseas visits undertaken by Councillors, Council staff or other persons representing the Council during 2016/17.

## Privacy and Personal Information Protection

Annual Reports (Statutory Bodies) Regulation 2010 CI 10 (3)

### Privacy and Personal Information Protection Act 1998

Clause 10(3) of the Annual Reports (Statutory Bodies) Regulation requires Council to include in its Annual Report the following information:

- (a) A statement of the action taken by Council in complying with the requirements of the Privacy and Personal Information Protection Act, and
- (b) Statistical details of any review conducted by or on behalf of the Council in relation to possible actions by Council that may have contravened the Privacy and Personal Information Protection Act.

#### Statement of the action taken in complying with the requirements of the Act

The Privacy and Personal Information Protection Act provides for the protection of personal information and for the protection of the privacy of individuals. It establishes twelve Information Protection Principles which cover the collection, storage, use, disclosure of and access to an individual's personal information.

Council is also required to protect the health information of individuals through the Health Records and Information Privacy Act. This Act establishes fifteen Health Privacy Principles which cover the collection, storage and security, use, disclosure of and access to an individual's health information.

Council's Privacy Management Plan is based on the Model Privacy Management Plan for Local Government prepared by the Office of Local Government and the requirements of the Privacy and

Personal Information Protection Act and the Health Records and Information Privacy Act into a Privacy Management Plan.

The Privacy Management Plan details how Council will manage an individual's personal and health information and specifically addresses:

- Definitions
- Public Registers
- Information Protection Principles (PIPA)
- Health Information Protection Principles (HRIPA)
- Promoting Privacy and Implementation of the Privacy Management Plan
- Review Rights and Complaints
- Other Relevant Matters

#### Statistical details of any review conducted by or on behalf of the Council

There were no applications for review of Council's actions under The Privacy and Personal Information Protection Act during the period 1 July 2016 to 30 June 2017.

There were no applications for review of Council's actions under the Health Records and Information Privacy Act during the period 1 July 2016 to 30 June 2017.

## Equal Employment Opportunity Management Plan

Local Government (General) Regulation 2005 cl 217 (1) (a9)

The EEO Management Plan is integral to the maintenance of our cultural values not just a matter of legislative compliance.

We build these values and our commitment to EEO in the way we structure our Workforce Plan which in turn forms part of the overall Resourcing Strategy.

In accordance with Council's Equal Employment Opportunity Management Plan the following activities have been undertaken during the financial year 2016/17.

### Equal Employment Opportunity Policy

- The EEO policy was reviewed and is available to all staff through, noticeboards, briefings and employee self-service. The policy can also be accessed through council's intranet.
- All new employees are provided with the EEO policy in their new starter pack.
- The two hour EEO module is delivered at every corporate induction.
- Refresher EEO training is conducted on a biennial basis across Council and in 2016/17 five courses were scheduled with a total of 80 placements. 29 staff received basic EEO instruction at induction. In addition, five "Management Bites" sessions, with EEO as an element, were conducted for staff in 2016/17.
- Staff are now required to undertake a refresher course once every 2 years.

Respect  
Integrity  
Service  
Communication

### Remuneration Package – General Manager

Local Government (General) Regulation 2005 cl 217 (1) (b)

The General Manager's remuneration package consists of:

1. Salary component
2. Employer's contribution and / or salary sacrifice to a superannuation scheme
3. Non-cash benefits (motor vehicle)
4. Amount payable by Council by way of Fringe Benefit Tax for non-cash benefits

The total of the remuneration package for the General Manager for components 1, 2 and 3 above was \$342,000 and the amount payable by Council by way of FBT for non-cash benefit was \$17,156.

### Remuneration Package – Senior Staff

Local Government (General) Regulation 2005 cl 217 (1) (c)

Council has four senior staff positions (as defined by the Local Government Act), being Director Corporate Services, Director Planning & Development, Director Technical Services and Director Community Services.

The remuneration packages of senior staff consist of:

1. Salary component
2. Employer's contribution and / or salary sacrifice to a superannuation scheme
3. Non-cash benefits (motor vehicle)
4. Amount payable by Council by way of Fringe Benefit Tax for non-cash benefits

The combined total of the remuneration packages for Senior Staff for components 1, 2 and 3 above was \$1,029,430 and the amount payable by Council by way of FBT for non-cash benefit was \$51,219.