

# Community & Environment Committee

**Agenda:** *Community & Environment Committee*

**Date:** *Monday 27 October 2014*

**Time:** *6.00pm*

### **Outline of Meeting Protocol & Procedure:**

- The Chairperson will call the Meeting to order and ask the Committee/Staff to present apologies or late correspondence.
- The Chairperson will commence the Order of Business as shown in the Index to the Agenda.
- At the beginning of each item the Chairperson will ask whether a member(s) of the public wish to address the Committee.
- If person(s) wish to address the Committee, they are allowed four (4) minutes in which to do so. Please direct comments to the issues at hand.
- If there are persons representing both sides of a matter (eg applicant/objector), the person(s) against the recommendation speak first.
- At the conclusion of the allotted four (4) minutes, the speaker resumes his/her seat and takes no further part in the debate unless specifically called to do so by the Chairperson.
- If there is more than one (1) person wishing to address the Committee from the same side of the debate, the Chairperson will request that where possible a spokesperson be nominated to represent the parties.
- The Chairperson has the discretion whether to continue to accept speakers from the floor.
- After considering any submissions the Committee will debate the matter (if necessary), and arrive at a recommendation (R items which proceed to Full Council) or a resolution (D items for which the Committee has delegated authority).

### **Recommendation only to the Full Council:**

- Such matters as are specified in Section 377 of the Local Government Act and within the ambit of the Committee considerations.
- Matters which involve broad strategic or policy initiatives within responsibilities of Committee.
- Matters requiring the expenditure of moneys and in respect of which no Council vote has been made.
- Matters delegated to the Council by the Roads and Maritime Services.
- Matters not within the specified functions of the Committee,
- Matters reserved by individual Councillors in accordance with any Council policy on "safeguards" and substantive changes.
- Parks and Reserves Plans of Management (Strategies, Policies and Objectives).
- Residential Parking Schemes - Provision and Policies.

### **Delegated Authority:**

- Community Services and Programs.
- Library Services
- Health.
- Licensing.
- Liquor Licences.
- Regulatory.
- Fire Protection Orders.
- Residential Parking Schemes (surveillance and administration).
- Traffic Management (Traffic Committee Recommendations).
- Waste Minimisation.
- To require such investigations, reports or actions as considered necessary in respect of matters contained within the Business Agendas (and as may be limited by specific Council resolution).
- Confirmation of the Minutes of its Meetings.
- Any other matter falling within the responsibility of the Community and Environment Committee and not restricted by the Local Government Act or required to be a Recommendation to Full Council as listed above.
- Statutory reviews of Council's Delivery Program and Operational Plan.

### **Committee Membership:**

7 Councillors

### **Quorum:**

The quorum for a Committee meeting is 4 Councillors.

# WOOLLAHRA MUNICIPAL COUNCIL

## Notice of Meeting

23 October 2014

To: Her Worship the Mayor, Councillor Toni Zeltzer ex-officio  
Councillors Anthony Marano (Chair)  
Peter Cavanagh  
Greg Levenston  
Andrew Petrie  
Matthew Robertson  
Elena Wise  
Susan Wynne (Deputy Chair)

Dear Councillors

### **Community & Environment Committee Meeting – 27 October 2014**

In accordance with the provisions of the Local Government Act 1993, I request your attendance at a Meeting of the Council's **Community and Environment Committee** to be held in the **Council Chambers, 536 New South Head Road, Double Bay, on Monday 27 October 2014 at 6.00pm.**

Gary James  
General Manager

# **Additional Information Relating to Committee Matters**

**Site Inspection**

**Other Matters**

## Meeting Agenda

| <b>Item</b> | <b>Subject</b>   | <b>Pages</b> |
|-------------|--|--------------|
| 1           | Leave of Absence and Apologies   |              |
| 2           | Note Council resolution of 27 June 2011 to read late correspondence in conjunction with the relevant Agenda Item |              |
| 3           | Declarations of Interest   |              |

### **Items to be Decided by this Committee using its Delegated Authority**

|    |   |    |
|----|---|----|
| D1 | Confirmation of Minutes of Meeting held on 22 September 2014                    | 1  |
| D2 | Woollahra Local Traffic Committee Minutes – 7 October 2014                      | 2  |
| D3 | Minutes of the Animal Advisory Committee Meeting of 20 August 2014 – 271.G AACM | 12 |
| D4 | Cultural Committee Minutes Report – 79.G Cultural Committee                     | 17 |

### **Items to be Submitted to the Council for Decision with Recommendations from this Committee**

|    |  |    |
|----|--|----|
| R1 | Community Cultural Day – 79.G Community Cultural Day | 21 |
|----|--|----|

**Item No:** D1 Delegated to Committee  
**Subject:** **Confirmation of Minutes of Meeting held on 22 September 2014**  
**Author:** Ailsa Crammond, Acting Manager - Governance  
**File No:** See Council Minutes  
**Reason for Report:** The Minutes of the Meeting of Monday 22 September 2014 were previously circulated. In accordance with the guidelines for Committees' operations it is now necessary that those Minutes be formally taken as read and confirmed.

**Recommendation:**

That the Minutes of the Community and Environment Committee Meeting of 22 September 2014 be taken as read and confirmed.

Ailsa Crammond  
Acting Manager – Governance

**Item No:** D2 Delegated to Committee  
**Subject:** **Woollahra Local Traffic Committee Minutes – 7 October 2014**  
**Author:** Yasas De Silva, Acting Manager Engineering Services  
**File No:** 595.G 2014  
**Reason for Report:** For the Committee to consider the recommendations of the Woollahra Local Traffic Committee

**Recommendation:**

- A. That the Recommendations Y1-Y6 contained in the minutes of the Woollahra Traffic Committee held on Tuesday 7 October 2014 be adopted.
  - B. That the Recommendation Z1 contained as an informal item in the minutes of the Woollahra Traffic Committee held on Tuesday 7 October 2014 be adopted.
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Yasas De Silva  
Acting Manager – Engineering Services

Tom O’Hanlon  
Director Technical Services

# Woollahra Local Traffic Committee Minutes

The meeting of the Woollahra Local Traffic Committee was held in the Thornton Room, Council Chambers, Double Bay, on Tuesday 7 October 2014 at 10.00am.

## 1. Attendance

### Committee Members:

|            |                                   |                                     |
|------------|-----------------------------------|-------------------------------------|
| Present:   | Ms Shirlene Yee Yet (Chairperson) | (Woollahra Municipal Council)       |
|            | Ms Karessa Cullen                 | (Roads and Maritime Services)       |
|            | Snr Const Corinne Dawes           | (Rose Bay Police)                   |
|            | Mr John Giblin                    | (Gabrielle Upton MP Representative) |
| Staff:     | Mr Stephen Calderon               | (Woollahra Municipal Council)       |
|            | Ms Stacey Bulloch                 | (Woollahra Municipal Council)       |
| Observer:  | Nil                               |                                     |
| Apologies: | Mr Alex Greenwich MP              | (Member for Sydney)                 |
|            | Ms Cathy Edwards-Davis            | (Woollahra Municipal Council)       |
|            | Mr Frank Rotta                    | (Woollahra Municipal Council)       |
|            | Mr Eric Graham                    | (Transport NSW – State Transit)     |

Also in  
Attendance: Nil

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## 2. Minutes of Previous Meeting

The minutes of Meeting No.8/14 held in Council Chambers, Double Bay, on Tuesday 9 September 2014 were confirmed by Mr John Giblin and Senior Constable Corrine Dawes.

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## 3. Matters Arising from Minutes of Previous Meetings

Nil

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**4. Local Traffic Committee recommendations not adopted or amended by Woollahra Council Community & Environment Committee**

**Item No:** Z1 Traffic Matters on Local Roads – Recommendation to C&E for Consideration

**Subject:** **Arthur Street, Bellevue Hill – Traffic Data**

**Author:** Shirlene Yee Yet – Team Leader Traffic and Transport

**File No:** T11

**Reason for Report:** To provide traffic data requested by the Community and Environment Committee

That consideration of the matter be deferred and a site inspection arranged as soon as practical for Councillors, staff, residents, the Member for Vaucluse, the Minister for transport and a representative from Sydney Buses.

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**5. Extraordinary Meetings**

Nil

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**6. Late Correspondence**

Nil

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**7. Traffic Matters on Local Roads – Recommendation to C&E for Consideration**

**Item No:** Y1 Traffic Matters on Local Roads – Recommendation to C&E for Consideration

**Subject:** **Parking Restriction Changes**

**Author:** Frank Rotta – Traffic Engineer

**File No:** (Refer to Table 1)

**Reason for Report:** Various parking restriction changes throughout the Woollahra Council area.

**Committee Vote:** Unanimous Support

**Recommendation:** That the recommendations of Item Y1-1 contained be adopted.

**Item Y1-1: Hargrave Street, Paddington – Request for alterations to Residents Parking Permit Scheme**

**Officer Recommendation:**

That

- A. That 4 (20m), “2P 8am-11pm PHE Pgtn 6” spaces be installed on the southern side of Windsor Street, Paddington in front of Nos 7-15 Hargrave Street.
  - B. That 2 (11m), “2P 8am-11pm PHE Pgtn 6” spaces be installed on the southern side of Hargrave Street, Paddington in front of Nos 43-47 and part of 49 Hargrave Street.
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- C. That 2 (12m), “2P 8am-11pm PHE Pgtn 6” spaces be installed on the northern side of Hargrave Street, Paddington in front of Nos 80, 82 and part of 84 Hargrave Street.

**Committee Vote:** Unanimous Support

**Resolved to Recommend:** Adopt the Officer Recommendation

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**Item No:** Y2 Traffic Matters on Local Roads – Recommendation to C&E for consideration.

**Subject:** **Hopetoun Avenue, north of Village High Road, Vaocluse – Pedestrian Crossing**

**Author:** Frank Rotta – Traffic Engineer

**File No:** T240

**Reason for Report:** To audit pedestrian crossing in line with RMS Technical Directions

**Officer Recommendation:**

That the following alterations be carried out at the pedestrian crossing in Hopetoun Avenue, north of Village High Road, Vaocluse:

- A. All Pedestrian Crossing signage associated with this crossing be upgraded to the new fluoro yellow signs.
- B. The unbroken centreline (BB lines) on both sides of this pedestrian crossing and the painted island on the northern side of this pedestrian crossing be repainted.
- C. The raising of this pedestrian crossing be approved and funding be considered as part of the annual Traffic Strategy review process.
- D. That detailed designs for any infrastructure works not included in the recommendations will be submitted to the Traffic Committee for approval in the future.

**Committee Vote:** Unanimous Support

**Resolved to Recommend:** Adopt the Officer Recommendation

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**Item No:** Y3 Traffic Matters on Local Roads – Recommendation to C&E for consideration.

**Subject:** **Ocean Street, Woollahra – Pedestrian Refuge**

**Author:** Stephen Calderon – Traffic and Transport Engineer

**File No:** T337

**Reason for Report:** To enhance an existing pedestrian refuge that improves conditions for pedestrians with reference to Austroads 2013, Australian Standards and RMS Australian Standard Supplements

**Officer Recommendation:**

- A. That an enhancement of the existing pedestrian refuge located in Ocean Street, Woollahra, immediately south of Jersey Road, be undertaken to improve conditions for pedestrians and bring, as far as practical, this facility in line with Austroads Guide to Traffic Management – Part 6, Australian Standard 1742.10 and RMS Australian Standard Supplements, including the following actions:
- i. The existing refuge island be reconstructed in accordance with the above guidelines and that funding for this work be considered as part of the annual Traffic Capital Works review process.
  - ii. The existing ‘Children Crossing’ (W6-3) warning sign on the northbound approach to the refuge island be replaced with a ‘Pedestrian’ (W6-1) warning sign.
  - iii. A ‘Pedestrian’ (W6-1) warning sign and supplementary ‘Refuge Island’ (W8-25) sign be installed approximately 100 metres in advance of the refuge island for southbound motorists.
  - iv. On the western side of Ocean Street, south of Jersey Road, the existing ‘No Parking’ restriction be replaced with ‘No Stopping’ and extended north to a point on the southern side of Jersey Road, 10 metres west of Ocean Street.
  - v. On the western side of Ocean Street, south of Jersey Road, the existing ‘No Stopping – Aust Post Vehicles Excepted’ be replaced with a ‘Mail Zone’.
  - vi. On the western side of Ocean Street, north of Jersey Road, the existing ‘No Parking’ be replaced with ‘No Stopping’ for a length of 10 metres north of Jersey Road and extend south to a point on the northern side of Jersey Road, 10 metres west of Ocean Street.
  - vii. The existing linemarking on both approaches to the refuge island be remarked in accordance with RMS TDT 2011/01a, including a splayed approach marking with painted median and raised pavement markers at 6 metre spacing, preceded by a double barrier (BB) line extending for 30 metres.
  - viii. A length of approximately 10 metres of E1 edgeline be implemented on the approach to the kerb extension on the western side of Ocean Street, to provide delineation for northbound motorists.
- B. That detailed designs for any infrastructure works not included in the recommendations will be submitted to the Traffic Committee for approval in the future.

**Committee Vote:** Unanimous Support

**Resolved to Recommend:** Adopt the Officer Recommendation

**Item No:** Y4 Traffic Matters on Local Roads – Recommendation to C&E for Consideration  
**Subject:** **Cambridge Avenue, Vaocluse – Pedestrian Crossing Audit**  
**Author:** Frank Rotta – Traffic Engineer  
**File No:** 534  
**Reason for Report:** To audit pedestrian crossing in line with RMS Technical Directions.

**Officer Recommendation:**

The following alterations be carried out at the pedestrian crossing in Cambridge Avenue, Vaocluse in the vicinity of Vaocluse Primary School.

That:

- A. All Pedestrian Crossing signage associated with this crossing be upgraded to the new fluoro yellow signs.
- B. The Pedestrian Crossing Ahead sign on the Palmerston Street approach to this crossing is faded and needs to be replaced. Pedestrian Crossing Ahead signs be installed on both Cambridge Avenue approaches to this pedestrian crossing.
- C. The pedestrian crossing linemarking be repainted.
- D. Raised reflective pavement markers at 2m centres be installed on the BB lines south of the pedestrian crossing as well as the broken centreline which curves away north of the pedestrian crossing.
- E. That zig-zag line be installed on both the Palmerston Street and the Cambridge Avenue westerly approaches to this pedestrian crossing.
- F. That detailed designs for any infrastructure works not included in the recommendations will be submitted to the Traffic Committee for approval in the future.

**Committee Vote:** Unanimous Support

**Resolved to Recommend:** Adopt the Officer Recommendation

**Item No:** Y5 Traffic Matters on Local Roads – Recommendation to C&E for Consideration

**Subject:** **Newcastle Street, Rose Bay – Rose Bay Street Fair 2014**

**Author:** Shirlene Yee Yet – Team Leader Traffic and Transport

**File No:** T256

**Reason for Report:** To inform and seek Council’s approval for the event

**Officer Recommendation:**

- A. That approval be granted for the temporary traffic control measures required to hold the Rose Bay Street Fair 2014 in Newcastle Street, Rose Bay, between New South Head Road and Wilberforce Avenue intersections on Sunday 26 October 2014, from 8am to 5pm, subject to the following conditions;
- i. The RMS approves the temporary closure. A copy of the Traffic Management Plan and Traffic Control Plans has been submitted to the RMS for approval of the road closure and associated measures.
  - ii. That the event organiser provide Council with a copy a Road Occupancy Licence issued by the RMS, approving the road closure of Newcastle Street covering the period between 8am and 5pm, on Sunday 26 October 2014, no less than 2 weeks prior to the event.
  - iii. That the special event be categorised as a Category 2 event.
  - iv. That a 4 metre wide emergency access lane must be maintained throughout the length of the closed section of Newcastle Street.
  - v. The applicant to obtain approval for the event from the NSW Police by completing a “Notice of Intention to Hold a Public Assembly” application.
  - vi. The applicant must inform all business proprietors, residents and other occupants within 200 metres (walking distance) of any part of the temporary closures, at least fourteen (14) days prior to the event via a letterbox drop and an advertisement placed in the local paper at least twenty-eight (14) days before the event.
  - vii. The traffic controllers working on the day of the event must be instructed that residents of the section of Newcastle Street which is being closed must be guided to and from their homes on the day of the event and not unduly inconvenienced as a result of these closures.
  - viii. The applicant must supply and erect the traffic control measures depicted in the Traffic Management Plan prepared by the Rose Bay Chamber of Commerce and Traffic Control Plan prepared by Orbital Traffic Management dated August 2014 for the event.
  - ix. Council must be indemnified against all claims for damage or injury that may result from either the activities or from the occupation of part of the public road reserve during the activities. A copy of Public Liability Insurance Cover to the value of \$10,000,000 shall be provided to Council prior to the event and Council must be listed as in interested party on the insurance.
  - x. Council must be reimbursed for the cost of repair of any damage caused to Council property as a result of the activities.
  - xi. The applicant must inform all Emergency Services of the proposed road closures (that is NSW Police, Fire Brigade, Ambulance, SES and the RMS) and must maintain a four-metre emergency vehicle lane at all times, with all services (eg. fire hydrants) remaining free of any obstruction.
  - xii. Noise created by use of equipment or activity must be controlled as required by the “Protection Of The Environment Operations (Noise Control) Regulation 2000”.
  - xiii. The applicant must make arrangements to remove all waste from the site at the end of the event.

- xiv. All costs associated with implementing the temporary traffic control and complying with the conditions of this approval are to be borne by the applicant.
  - xv. Woollahra Council reserves the right to cancel this approval at any time.
- B. The following parking restrictions be implemented:
- i. No Stopping restrictions be temporarily implemented on both sides of Newcastle Street between New South Head Road and Richmond Road from 6pm Saturday, 25 October 2014 to 6pm Sunday, 26 October 2014 to facilitate setup and pack up of the Street Fair.
  - ii. No Stopping restrictions be temporarily implemented at the closure areas in Newcastle Street and Wilberforce Avenue to allow u turns for vehicles wishing to leave these areas for the period 6pm Saturday, 25 October 2014 to 6pm Sunday, 26 October 2014.
- C. That Council's Manager Compliance, Manager Civil Operations, Manager Customer Services and Council's Business Centres & Street Cleaning Coordinator be provided a copy of Council's approval and event details.

**Committee Vote:** Unanimous Support

**Resolved to Recommend:** Adopt the Officer Recommendation

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**Item No:** Y6 Traffic Matters on Local Roads – Recommendation to C&E for Consideration

**Subject:** **Plumer Road, Rose Bay – Rose Bay Twilight Fair**

**Author:** Shirlene Yee Yet – Team Leader Traffic and Transport

**File No:** T456

**Reason for Report:** To notify and seek Council's approval

**Officer Recommendation:**

- A. That the temporary traffic control measures/closures required to conduct the Plumer Road Twilight Fair 2014 to be held in Plumer Road between O'Sullivan Road and Balfour Road, Rose Bay on Sunday, 16 November 2014, from 12pm to 9pm be supported, subject to the following conditions:
- i. The RMS approves the temporary closure. A copy of the Traffic Management Plan and Traffic Control Plans has been submitted to the RMS for approval of the road closure and associated measures.
  - ii. The event organiser provide Council with a copy of the Road Occupancy Licence issued by the RMS, approving all associated road closures over the period 12pm – 9pm Sunday 16 November 2014, no less than 72 hours prior to the event.
  - iii. That the special event be categorised as a Category 2 event.
  - iv. The applicant must obtain approval for the event from Police by completing a "Notice of Intention to Hold a Public Assembly" application.
  - v. The applicant must inform all business proprietors, residents and other occupants within 200 metres (walking distance) of the temporary closures, at least fourteen (14) days prior to the event via a letterbox drop and an advertisement placed in the local paper at least fourteen (14) days before the event.

- vi. The traffic controllers working on the day of the event must be instructed that residents of the sections of road closed off in Plumer Road must be guided to and from their homes on the day of the event and not unduly inconvenienced as a result of these closures.
  - vii. The applicant must supply and erect the traffic control measures detailed in the Traffic Management Plan and Traffic Control Plans prepared by Event Services International Pty Ltd, dated September 2014, for the event and remove them at the completion of the event.
  - viii. Council must be indemnified against all claims for damage or injury that may result from either the activities or from the occupation of part of the public road reserve during the activities. A copy of Public Liability Insurance Cover to the value of \$10,000,000 shall be provided to Council prior to the event and Council must be listed as in interested party on the insurance.
  - ix. Council must be reimbursed for the cost of repair of any damage caused to Council property as a result of the activities.
  - x. The applicant must inform all Emergency Services of the proposed road closures (that is NSW Police, Fire Brigade, Ambulance, SES and the TMC) and must maintain a four-metre emergency vehicle lane at all times, with all services (eg. fire hydrants) remaining free of any obstruction.
  - xi. Noise created by use of equipment or activity must be controlled as required by the "Protection Of The Environment Operations (Noise Control) Regulation 2000".
  - xii. The applicant must make arrangements to remove all waste from the site at the end of the event.
  - xiii. All costs associated with implementing the temporary traffic control and complying with the conditions of this approval are to be borne by the applicant.
  - xiv. Woollahra Council reserves the right to cancel this approval at any time.
- B. That Council's Manager Compliance, Manager Civil Operations, Manager Customer Services and Council's Business Centres & Street Cleaning Coordinator be provided a copy of Council's approval and event details.

**Committee Vote:** Unanimous Support

**Resolved to Recommend:** Adopt the Officer Recommendation

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**8. Informal Matters - For discussion by committee members and recommended to Community and Environment Committee by Council Officers**

**Item No:** Z1 Traffic Matters on Local Roads – Recommendation to C&E for consideration.

**Subject:** **Carlisle Street, Rose Bay – Convex Mirror**

**Author:** Shirlene Yee Yet – Team Leader Traffic and Transport

**File No:** T80

**Reason for Report:** To resolution of the Development Control Committee

**Recommendation:**

That Council note the contents of this report.

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**9. Late Items**

Nil

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There being no further business, the meeting concluded at 10.15am.

Shirlene Yee Yet  
**Chair**



**Item No:** D3 Delegated to Committee  
**Subject:** **Minutes of the Animal Advisory Committee Meeting of 20 August 2014**  
**Author:** Colin DeCosta, Coordinator – Regulatory Services  
**File No:** 271.G AACM  
**Reason for Report:** To submit the minutes of the Animal Advisory Committee meeting of 20 August 2014 in accordance with the adopted ‘Terms of Reference’.

**Recommendation:**

That the minutes of the Animal Advisory Committee meeting of Wednesday 20 August 2014 be received and noted.

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**Report:**

The Animal Advisory Committee (AAC) was formed in 1997 to coincide with the introduction of the *Companion Animals Act 1998*, which commenced operations on 1 September 1998.

On 10 December 2012, Council adopted the current ‘Terms of Reference’ for the AAC. The ‘Terms of Reference’ state that the purpose of the AAC is;

*“To serve as an advisory body to Council to assist with the development of policies, programmes, services and plans for companion animals. The AAC shall not operate in a regulatory or authoritative capacity.”*

The ‘Terms of Reference’ further state that;

*“The AAC is an advisory committee only and has no delegated authority. The AAC will report to the Community and Environment Committee as required.”*

The current members of the AAC were appointed by the Mayor in October 2013. Councillor Ted Bennett is the appointed Chairperson.

As specified by Clause 8.1 of the ‘Terms of Reference’, the AAC will hold meetings as required or called by the Chairperson when Council has a statutory obligation to consult on significant animal management issues, where advice or professional information is needed by Council or where Council identifies there is a need.

Clause 8.2 of the ‘Terms of Reference’ further states that meetings will be held on the third Wednesday of the month at regular intervals four (4) times a year at the Council Chambers with those specific months to be determined by the Chair of the Committee.

The minutes of the AAC meeting of 20 August 2014 are attached as ‘Annexure 1’. The Committee’s attention is drawn to the following items;

- Items 1 and 2.1 – confirm that the previous meeting of the AAC scheduled for 21 May 2014 did not take place due to a lack of a quorum;
- Item 3.2 – The Trumper Park dog regulation review will be reported to the Council’s Community & Environment Committee by Council’s Open Space Management Section; and
- Item 3.3 – The frequency of AAC meetings will be discussed further at the upcoming meeting of 19 November 2014.

Colin Decosta  
Coordinator – Regulatory Services

Tim Tuxford  
Manager - Compliance

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Annexure:

1. Minutes of the Animal Advisory Committee meeting of 20 August 2014.



## Animal Advisory Committee Meeting Minutes

### Meeting held - Wednesday 20 August 2014

**Present:**                   **Councillors:** Ted Bennett (Chair)  
                                  **Community:** Vicki Etherington OAM, , Nicola Grieve, Margaret Titterton,  
                                  Joshua Swift, Dr Pamela Tinslay

**Staff:** Colin De Costa (Coordinator Regulatory Services), Melanie Isaacs  
(Companion Animals Officer), Caitlin Moffat  
(Open Space Planning Project Officer), Vanessa Wood(Secretary),

**Apologies:**               **Community:** Julie Brandon, Rosemary Stafford  
**Staff:** Paul Fraser (Manager Open Space & Trees), Suzy Rich (Team Leader –  
Regulatory Services), Michael Weston (Team Leader – Regulatory Services)

**Meeting opened: 3.35pm**

| Item No.  | Subject   | Discussion  | Action |
|-----------|---|---|--------|
| <b>1.</b> | <b>Confirmation of the previous minutes</b>   |   |        |
|           | Confirmation of minutes from previous meeting held 20 May 2014  | May 2014 meeting did not proceed as it did not satisfy the provisions of Clauses 6 (Quorum) and 9.1 (Chairperson) of the Terms of Reference   | Noted  |
| <b>2.</b> | <b>Business arising from previous Minutes</b>   |   |        |
| 2.1       | Presentation of AAC Meeting minutes to the Community and Environment Committee                              | Report submitted to Community & Environment Committee meeting of 10 June 2014 confirming that the May 2014 meeting did not take place.  | Noted  |
| 2.2       | Update on report presented to Community & Environment Committee reviewing the dog-off-leash hours for parks | <p>Caitlin Moffat gave an update on the review of the dog off-leash hours for parks. Council, at its meeting of Monday 16 December 2013, resolved the following;</p> <p>A. <i>That Council implement the proposed extension of hours of the Category C regulations as exhibited for Rushcutters Bay Park, Lyne Park, Christison Park and Royal Hospital for Women Park (RHWP) as follows:</i></p> <p style="margin-left: 20px;">i. <i>Extension of hours of the Category C regulations from 3.30pm to 10.30am.</i></p> <p style="margin-left: 20px;">ii. <i>For RHWP - Sunday regulations prohibiting dogs between 10am to 8pm remains unchanged.</i></p> <p>B. <i>That Council implement a 24hr dog off-leash area along the Rose Bay Foreshore from Dumaresq Reserve to Percival Park.</i></p> <p style="margin-left: 20px;">i. <i>That Council write to the Roads &amp; Maritime Service advising that Council will invoke their powers under the Local Government Act to extend Council's</i></p> | Noted  |

|           |  |   |  |
|-----------|--|---|--|
|           |  | <p><i>enforcement provisions to State Government owned land being Rose Bay Foreshore.</i></p> <p><i>C. An update of all relevant signage be undertaken communicating the extensions of hours.</i></p> <p><i>D. That Trumper Park remain unchanged as follows:</i></p> <p><i>i. Dog on-leash at all times (except Trumper Oval)</i></p> <p><i>ii. Dogs prohibited at all times on Trumper Oval playing surface.</i></p> <p><i>E. That a further review of on-leash/off-leash arrangements at Trumper Park be undertaken and that this review includes consultation with the community as to their views.”</i></p> <p>Park signage and Council’s website has been amended to reflect the changes in Parts A-D.</p> <p>Part E - next step is to report the submissions back to the Community &amp; Environment Committee after further liaising with Council's Companion Animals Officer. (Also refer to ‘New Business’ Item 3.2 below).</p> |  |
| 2.3       | Kutti Beach  | The Companion Animal Officer clarified to AAC members that Kutti Beach was Council controlled however a small section (to the high watermark) was privately owned.  | Noted  |
| <b>3.</b> | <b>New Business</b>  |   |  |
| 3.1       | Companion Animal Work Activity Statistics for the 2 <sup>nd</sup> , 3 <sup>rd</sup> & 4 <sup>th</sup> Quarter. | <p>The companion animal statistics for the period were distributed for review by the Committee.</p> <p>There was discussion regarding animal control signage within Christensen Park signage and the possible use of walking path signage.</p>  | Open Space to review                             |
| 3.2       | Trumper Park Dog Regulation Review   | <p>(Read in conjunction with Item 2.2 above)</p> <p>Caitlin Moffat briefed the Committee stating that during the Public exhibition, 64 submissions were received. Open Space Management staff will consider submissions and report to Council’s Community and Environment Committee.</p>  | Noted  |
| 3.3       | Review of AAC attendance and frequency of meetings   | <p>The Chair noted that the past two AAC meetings were cancelled due to a lack of a quorum.</p> <p>The Chair asked if the meeting schedule should be amended, due to fewer substantial agenda items. Suggested holding meetings as required only.</p> <p>After discussion agreed matter to be re-listed on November agenda as there will be opportunity for new members to apply to join the AAC after the Mayoral election in September.</p>   | <p>Noted</p> <p>(Include on November Agenda)</p> |

| <b>4.</b> | <b>Other Business</b>       |   |       |
|-----------|-----------------------------|---|-------|
| 4.1       | Dog walkers and regulation  | <p>Joshua Swift asked how many dogs can be walked by one (1) person at a time.</p> <p>Coordinator Regulatory Service and Companion Animal Officer confirmed that the maximum number of dogs that can be walked by one (1) person at a time is four (4).</p> <p>Committee was requested to report any breaches of this requirement as soon as possible to the Rangers for action.</p>  | Noted |
| 4.2       | Dog poo bags and dispensers | <p>Nicola Grieve asked if the issue of 'dog poo bags' could be made an agenda item for the November meeting.</p> <p>All agreed that more user friendly dispensers which only dispense bags one at a time to stop theft of the bags and empty dispensers should be investigated.</p> <p>Coordinator Regulatory Service noted that this item is an operational matter and should be dealt with by a customer service request rather than discussion by an advisory Committee.</p> | Noted |

There being no further business, the meeting closed at approximately 4:40pm.

**NEXT MEETING:**

Wednesday 19 November 2014 at 3.30pm

**Item No:** D4 Delegated to Committee  
**Subject:** **Cultural Committee Minutes Report**  
**Author:** Jo Jansyn, Cultural Development Coordinator  
**File No:** 79.G Cultural Committee  
**Reason for Report:** To table the minutes of the Cultural Committee meeting held on 17 September 2014

**Recommendation:**

THAT the minutes of the Cultural Committee meeting held on Wednesday 17 September 2014 be noted.

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**Background:**

This report outlines the Cultural Committee meeting held on 17 September, with the minutes of this meeting provided as Annexure 1.

**Cultural Committee Projects update:**

1. Woollahra Public Art Trust activities in relation to artwork loans, *Kimono* by Keving Norton, and donations, *Burden* by Paul Hopmeier.
2. Woollahra Artist in Residence Program. Artist evaluation from the 2013 program was discussed along with suggestions to improve/expand the Program in the future. Suggestions included incorporating international art student residencies and providing mentorship opportunities for successful residents.

**Conclusion:**

The majority of the Cultural Committee Meeting on 17 September 2014 was allocated to discuss the Woollahra Artist in Residence Program: including a tour of artist studio spaces within the EJ Ward Paddington Community Centre.

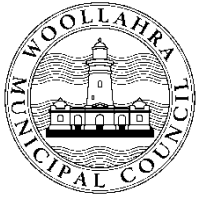
Jo Jansyn  
Cultural Development Coordinator

Kylie Walshe  
Director Community Services

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**Annexures:**

1. Minutes of the Cultural Committee Meeting, Wednesday 17 September 2014
-



# Cultural Committee Minutes

**EJ Ward Paddington Community Centre  
Wednesday 17 September 2014**

**All correspondence to:  
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# Cultural Committee Minutes

**Minutes of the Meeting held on  
Wednesday 17 September at 3pm**

## **1 Present & Apologies**

Present: Councillor Luise Elsing (Acting Chair)  
Ian Plater Community Representative  
Janis Lander Community Representative

Staff: Jo Jansyn Cultural Development Coordinator

Apologies Councillor Susan Wynne  
Councillor Deborah Thomas (Chair)  
Kylie Walshe Director Community Services  
Isabelle Shapiro Community Representative  
Marlene Antico Community Representative  
Lulu Pinkus Community Representative  
Simon Chan Community Representative  
Maisy Stapleton Community Representative  
Nicole Shrimpton Community Representative  
Maria Lacey Public Art and Cultural Development Officer

## **2 Matters arising from previous minutes**

Matters from previous Minutes will be discussed as separate Agenda items.

## **3 Public Art Update**

The Committee briefly discussed the public art work, *Horse at Water* by Nic Fiddian Green which is on loan and on display in Halls Lane Reserve, Woollahra. This work is to be replaced in November by another work, possibly by the same artist, selected by the Woollahra Public Art Trust.

## **4 2014 Artist in Residence – Update on 2015 Program**

The Cultural Development Coordinator circulated Artist in Residence information which included 2013 Program Summary, 2013 Evaluation with Artists, 2014 Program Summary and the draft 2015 Artist in Residence Application form. The Committee provided suggestions for the draft 2015 Artist in Residence Application form including requesting more information on how the residency supports the applicants own professional development. The Committee also suggested that international student artists be targeted through COFA. The Cultural Development Coordinator had received feedback from current artist residents on the Open Studio Day including more opportunities to exhibit works and outcomes of the community engagement projects as well as some mentorship opportunities with more senior artists.

The next Cultural Committee meeting will be used to assess applications for the 2015 Woollahra Artist in Residence Program.

**Action:** Cultural Development Coordinator to research Artist in Residence Program feedback from Committee and current artist residents.



## **5 Any other Business**

Some discussion was held regarding the role of the Cultural Committee and projects the Committee is involved with.

**Action:** Staff will further investigate the role of the Cultural Committee, including frequency of meetings and selection panels.

## **6 Presentation From Available Artists in Residence on Community Projects**

No artists were available to provide a presentation however the Committee toured and viewed artist studio spaces.

## **7 Date of Next Committee Meeting: Wednesday 26 November at 3.00pm**

**Item No:** R1 Recommendation to Council  
**Subject:** **Community Cultural Day**  
**Author:** Romi Scodellaro, Community Development Officer  
**File No:** 79.G Community Cultural Day  
**Reason for Report:** Evaluation of Council's first Cultural Day since 2003

**Recommendation:**

- A. That Council note the success of the 2014 community cultural day, Greek Day Out.
- B. That Council host another cultural day in September 2015, with the establishment of a Steering Committee chaired by the Mayor.

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**Background:**

Council started discussions regarding the possibility of hosting a Community Cultural Day in early 2014. It was considered that a reintroduction of cultural days in a similar format to those hosted in 2002 and 2003 would be of great benefit. This was discussed at the Strategic & Corporate Committee on 6 May with an agreement from Councillors present that funding be provided in the March Budget Review to enable planning for the event to proceed. \$15,000 was allocated by Council on 26 May 2014.

A Greek theme was confirmed for the cultural day in its early planning stages. Greek is the dominant language spoken at home after English in the Woollahra Municipal Council area according to the 2011 census, with 1.3% of the population (703 people) speaking Greek at home.

A partnership was formed with the Consul General of Greece in Sydney, Dr Stavros Kyrimis, who joined a Steering Committee comprised of: Woollahra Mayor Toni Zeltzer; Councillor Luise Elsing; Kylie Walshe, Director Community Services; Jacky Hony, Team Leader Community Development; and Romi Scodellaro, Community Development Officer. It also included community members: former Mayor John Comino; Professor Ross Steele; Costa Verzeyias; and Despina Vrisakis.

The Steering Committee agreed on two main aims for the day:

1. To encourage respect for cultural diversity within Woollahra; and
2. To provide an opportunity for all Woollahra Council residents to connect and share a cultural celebration.

**Evaluation:**

Greek Day Out was hosted by Woollahra Council on Sunday 24 August 2014. The event ran from 12pm to 4pm and involved a variety of exhibitions, entertainment and children's activities (Annexure 1).

The event was very well attended. Based on regular headcounts by staff in different areas throughout the day, Greek Day Out is thought to have attracted approximately 4,000 attendees, with 2,750 people in attendance at its peak (2pm).

Of 146 people surveyed by staff on the day, 61% (100 people) had Greek Ancestry. 35% (51 people) resided in a suburb within the Woollahra LGA, and a further 21% (30 people) in neighbouring LGAs, giving a combined total of 56% of attendees from the local area. Overall this shows genuine interest in the Woollahra community for such events.

Anecdotal feedback received about the day suggests attendees were very pleased with the event. Council staff and the Mayor have received a range of compliments for it. People appreciated that it was an authentic, varied day celebrating Greek culture, with a completely different feel to similar events in other areas.

*"I went to the 'Greek Day Out' which was hosted by Woollahra Council and I have to say I was pleasantly impressed. All the events were great, the band, the Hagiography, the mosaics, the historical currency, the Karagkiozi and everything I left out. It was a cultural affair. I heard a lot of pleasant voices in the crowds."*

*George Tsoukalas*

*"What a wonderful community event! I particularly liked the presence of informative exhibitions (iconography and coins), the emphasis on Greek tourism, the outdoor performances and the moving presence of the volunteers from the donkey sanctuary. May there be more events like this in the future, for Greeks and non-Greeks alike."*

*Dimitri Kepreotes*

The only negative comments received about the day related to the amount of food available for purchase and the length of some activities, factors that could be improved in future iterations.

The benefits of the event include that it met the two main aims. It:

- Provided an authentic, informative, cultural celebration
- Attracted many people both from within and outside the Woollahra LGA

Additional benefits are that the day:

- Showcased Council grounds (many attendees hadn't visited before)
- Resulted in excellent publicity for Council

At the Council meeting of 25 August 2014, Councillor Marano spoke in support of Greek Day Out, mentioning the huge success of the day and that events like this should be considered in the future.

### **Proposal:**

Due to the success of Greek Day Out, it is proposed that further Community Cultural Days are scheduled, commencing in September 2015. The proposed date is the week after Father's Day rather than the end of August, as cold or inclement weather is less likely to be an issue.

It is recognised that a large part of the success of Greek Day Out was having enormous interest and buy-in from a very lively Greek community. For this reason it is proposed that the focus of future cultural days is broader, possibly focusing on an entire region rather than one country so as to maximise community engagement on the day. It is also important that strong relationships with key community members are formed during the planning stages, to ensure the content of the day is culturally appropriate.

It is recommended that the focus of the 2015 Community Cultural Day be determined by a new Steering Committee formed by the Mayor.

### **Identification of Income & Expenditure:**

\$15,000 was allocated to Greek Day Out in 2014. The event ran over budget for a variety of unavoidable reasons, a significant component of which related to wet weather provisions.

While Council paid for some facets of the day, volunteers prepared and staffed the majority of the exhibitions, activities and entertainment. Volunteers included the MC, John Mangos, three dance troupes, a theatre group, children's activity coordinators, a mosaic artist, the Greek Collectors Club, Saint George Church Rose Bay who organised the mosaic exhibition, and the Lemnian and Cretan Associations. Over eighty people volunteered their time and / or services on the day. The majority of these were sourced directly through the relationships with the Consul General.

In addition to the enormous voluntary contributions to the event, it also cost over 300 Council staff hours.

In order to run a successful event in future years, it is estimated that a \$20,000 budget is required.

**Conclusion:**

Greek Day Out was a successful event which brought the Woollahra and broader community together in a cultural celebration. It is proposed that further Community Cultural Days are scheduled, commencing in September 2015, with a \$20,000 budget allocation and the Mayor chairing a Steering Committee to assist planning.

Romi Scodellaro  
Community Development Officer

Kylie Walshe  
Director Community Services

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**Annexures:**

Annexure 1: Greek Day Out - Program and Map

**Political Donations – matters to be considered by Councillors at Meetings**

