

Corporate & Works Committee Minutes

Monday 17 March 2014

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Corporate & Works Committee Minutes

**Minutes of the Meeting held on
Monday 17 March 2014 at 6.00pm**

Present: Councillors Peter Cavanagh (Chair)
Anthony Boskovitz
Andrew Petrie
Deborah Thomas
Elena Wise
Susan Wynne
Jeff Zulman

Staff: Trang Banfield (Acting Team Leader – Financial Services)
Gary James (General Manager)
Don Johnston (Acting Director – Corporate Services)
Jake Matuzic (Manager – Capital Projects)
Tom O’Hanlon (Director – Technical Services)
Kylie Walshe (Director – Community Services)

Also in Attendance: Nil

Leave of Absence

Leave of Absence previously granted by Council: Nil

Apologies: Nil

Late Correspondence

Late correspondence was submitted to the committee in relation to Items: Nil

Declarations of Interest

Nil

Items Decided by this Committee using its Delegated Authority (Items D1 to D3)

Item No: D1 Delegated to Committee
Subject: **Confirmation of Minutes of Meeting held on 17 February 2014**
Author: Les Windle, Manager – Governance
File No: See Council Minutes
Reason for Report: The Minutes of the Meeting of Monday 17 February 2014 were previously circulated. In accordance with the guidelines for Committees' operations it is now necessary that those Minutes be formally taken as read and confirmed.

(Wynne/Thomas)

Resolved:

That the Minutes of the Corporate and Works Committee Meeting of 17 February 2014 be taken as read and confirmed.

Item No: D2 Delegated to Committee
Subject: **Monthly Financial Report - February 2014**
Author: Don Johnston, Chief Financial Officer
File No: 349.G
Reason for Report: To present the monthly financial report for February 2014

(Wynne/Zulman)

Resolved:

That the Committee:

- i. Receive and note the Monthly Financial Report – February 2014.
- ii. Note that Council's 12 months weighted average return on its direct investment portfolio of 3.81% continues to exceed the February 2014 benchmark 90 day term deposit index of 3.25%.
- iii. Note that total interest earned to February 2014 of \$981k exceeds the year-to-date 2013/14 Budget estimate of \$958k.

Item No: D3 Delegated to Committee
Subject: **Draft 2014/15 Fees & Charges**
Author: Trang Banfield, Systems & Management Accountant
File No: 331.G 2014/15
Reason for Report: To present the proposed 2014/15 Fees and Charges and recommend their inclusion in the public exhibition of the Delivery Program 2013 to 2017 and 2014/15 Operational Plan.

(Wynne/Petrie)

Resolved:

THAT the Draft Fees & Charges Schedule for 2014/15 attached as Annexure 1 to this report be included in the Delivery Program 2013 to 2017 and 2014/15 Operational Plan document for the purposes of public exhibition.

**Items with Recommendations from this Committee
Submitted to the Council for Decision (Items R1 to R2)**

Item No: R1 Recommendation to Council
Subject: **Murray Rose Pool Minor Works Tender 14/01**
Author: Rod Ward – Project Manager, Capital Projects
File No: Tender No 14/01
Reason for Report: To recommend to Council the acceptance of a Tender

(Wynne/Thomas)

Recommendation:

- A. That Council enter into a Contract with Hope Diving Services Australia Pty Ltd for Murray Rose Pool Minor Works for the sum of \$168,907.88 (excluding GST).
 - B. That successful and unsuccessful tenderers be advised accordingly.
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Item No: R2 Recommendation to Council
Subject: Parsley Bay Bridge Refit
Author: Sam Badalati – Project Manager
File No: Tender No 13/09
Reason for Report: To recommend to Council the acceptance of a Tender

(Thomas/Wynne)

Recommendation:

- A. That Council enter into a Contract with GPM Constructions Pty Ltd for the Parsley Bay Bridge refit for the sum of \$339,474 (excluding GST) plus any costs for provisional items.
 - B. That successful and unsuccessful tenderers be advised accordingly.
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There being no further business the meeting concluded at 6.42pm.

We certify that the pages numbered 758 to 763 inclusive are the Minutes of the Corporate & Works Committee Meeting held on 17 March 2014 and confirmed by the Corporate & Works Committee on 31 March 2014 as correct.

Chairperson

Secretary of Committee