

Community & Environment Committee Minutes

Monday 22 July 2013

Table of Contents

D1	Confirmation of Minutes of Meeting held on 24 June 2013.....	2368
D2	Woollahra Local Traffic Committee Minutes – 2 July 2013.....	2368
Y2	Albermarle Avenue & Wilberforce Avenue, Rose Bay – Boats and Trailers (See Item R4).....	2369
Y3	Sun Herald City to Surf 2013	2369
Y4	Newcastle Street, Rose Bay – New Linemarking of Car Share Spaces	2370
Y5	Ocean Street at Albert Street, Edgecliff– Upgrade of existing pedestrian refuge.....	2370
Z1	New South Head Road, Vaucluse – Request for 40km/hr speed limit along the Vaucluse Shopping Strip and Bowling Club.....	2371
D3	Yarranabbe Park Steering Committee Meeting	2371
D4	Review of Commercial Fitness Training Policy on Public Open Space	2372
D5	Newcastle Street - Angle Parking (See Item R3).....	2372
D6	International Fleet Review 3-11 October 2013.....	2373
R1	Community and Cultural/Environmental Grants 2013 /2014.....	2373
R2	Woollahra Plaques Advisory Committee - Minutes of Meeting 6 June 2013	2374
R3	Newcastle Street - Angle Parking	2375
R4	Albermarle Avenue & Wilberforce Avenue, Rose Bay – Boats and Trailers	2375

Community & Environment Committee Minutes

**Minutes of the Meeting held on
Monday 22 July 2013 at 6.00pm**

Present: His Worship the Mayor, Councillor Andrew Petrie ex-officio
Councillors Deborah Thomas (Chair)
Anthony Boskovitz (Items D1-D5)
Anthony Marano
Susan Wynne
Jeff Zulman

Staff: Stephen Dunshea (Director – Corporate Services)
Tom O’Hanlon (Director – Technical Services)
Kylie Walshe (Director – Community Services)
Cathy Edwards-Davis (Manager - Engineering Services)
Vick Munro (Manager - Library Services)
Sharon Campisi (Manager – Community Development)
Paul Fraser (Team Leader - Open Space & Rec Planning)
Joan Ruthven (Team Leader- Library Community Programs)

Also in Attendance: Nil

Leave of Absence

Leave of Absence previously granted by Council: Councillors Peter Cavanagh & Elena Wise

Apologies: Nil

Late Correspondence

Late correspondence was submitted to the committee in relation to Items: Nil

Declarations of Interest

Nil

Items Decided by this Committee using its Delegated Authority (Items D1 to D6)

Item No: D1 Delegated to Committee
Subject: **Confirmation of Minutes of Meeting held on 24 June 2013**
Author: Les Windle – Manager Governance
File No: See Council Minutes
Reason for Report: The Minutes of the Meeting of 24 June 2013 were previously circulated. In accordance with the guidelines for Committees' operations it is now necessary that those Minutes be formally taken as read and confirmed.

(Wynne/Marano)

Resolved:

That the Minutes of the Community and Environment Committee Meeting of 24 June 2013 be taken as read and confirmed.

Item No: D2 Delegated to Committee
Subject: **Woollahra Local Traffic Committee Minutes – 2 July 2013**
Author: Cathy Edwards-Davis, Manager Engineering Services
File No: 595.G 2013
Reason for Report: For the Committee to consider the recommendations of the Woollahra Local Traffic Committee

Note: The Community & Environment Committee adopted an amendment to the Traffic Committee's Recommendation in relation to Items Y2 and Z1.

(Wynne/Marano)

Resolved:

- A. That the Recommendations Y3-Y5 contained in the minutes of the Woollahra Traffic Committee held on Tuesday 2 July 2013 be adopted.
- B. That the Community & Environment Committee's amended Recommendation in respect of Item Y2 be submitted to the Council Meeting on 12 August 2012 (Item R4) for determination.
- C. That the Recommendation Z1 contained as an informal item in the minutes of the Woollahra Traffic Committee held on Tuesday 2 July be adopted, inclusive of the additional recommendation from the Community & Environment Committee that Council also write to the Member for Vacluse in relation to the matter.

Item No: Y2 Traffic Matters on Local Roads – Recommendation to C&E for consideration.

Subject: **Albermarle Avenue & Wilberforce Avenue, Rose Bay – Boats and Trailers**

Author: Cathy Edwards-Davis – Manager Engineering Services

File No: 900.G

Reason for Report: Council Resolution

Note: In accordance with Council’s meeting procedures and policy this matter is referred to full Council due to a substantive change of the Staff Officer’s recommendation to the Traffic Committee recommendation. **(See Item R4-Y2)**

Item No: Y3 Traffic Matters on Local Roads – Recommendation to C&E for consideration.

Subject: **Sun Herald City to Surf 2013**

Author: Daniel Pearse – Traffic Engineer

File No: 16.G

Reason for Report: To approve conditions for the running of the 2013 Sun Herald City to Surf

(Wynne/Marano)

Resolved:

- A. That in principle approval be granted for The Sun Herald City to Surf 2013 foot race, to be held on Sunday 11 August 2013, through the streets of the Woollahra Municipality, subject to the following conditions:
- i. Approval of a Traffic Management Plan (TMP) by the Roads and Maritime Services and NSW Police.
 - ii. Road Closures – Details of the road closures, including the method and authorised persons to control and regulate these closures be submitted to Council by 19 July 2013 for consideration.
 - iii. Signage – full details of all signage proposed to be erected as part of the event, including height, clearance and fixing details, etc, prior to or during the event, being submitted to Council by 19 July 2013 for consideration.
 - iv. Television Camera Stands – Full details of all structures proposed to be erected on the public roadway as part of this event being submitted to Council for approval under the Roads Act by 19 July 2013.
 - v. Event Clean-Up – Assurance that the roadway is not opened to through traffic, until such time as cleaning has been satisfactorily completed is to be provided by the Sun Herald and the Police.
 - vi. Advertising Road Closures and Event Details – Local residents being advised of the road closures, opening times etc by the Sun Herald. These advertisements are to be placed in the local paper prior to the event.
 - vii. Waste Management Clean Up Costs - Sun Herald to pay for all clean up costs.
 - viii. Insurance - Evidence of current Public Liability Insurance to the value of \$20 million for the event is to be submitted to Council by 19 July 2013.

- ix. On-Site Contact – The Police and Sun Herald to remain in contact with Council’s nominated on-site contact person.
- x. Road / Street Cleaning – the Drink Supervisors being instructed, as part of their duties, to arrange for any empty drink cups to be swept or raked from the roadway towards the gutter during breaks, in between peak periods of the race event. The empty drink cup boxes are to be emptied into the Clean-Up Bins. Once the boxes are emptied, they are to be unfolded, flattened and then stacked for collection and recycling.
- xi. Drink Stations/ Clean Up Bins – the number and location of drink stations and clean up bins are to be provided to Council. All drink stations on New South Head Road are to be supplied with two bins on each side of the road. The last drink station on Old South Head should be supplied with two bins at the drink station site.
- xii. All bins to be placed on the footpath two (2) metres after the drink station. Council’s coordinator being contacted prior to the race in relation to Council’s requirements for bin locations and collection procedures.

Item No: Y4 Traffic Matters on Local Roads – Recommendation to C&E for Consideration

Subject: **Newcastle Street, Rose Bay – New Linemarking of Car Share Spaces**

Author: Frank Rotta – Traffic Engineer

File No: 328. / 255.G Car Share

Reason for Report: To address illegal parking issues raised by the Go Get Car Share Company

(Wynne/Marano)

Resolved:

- A. That the existing Car Share space located on the eastern side of Newcastle Street immediately south of the Wilberforce Avenue, Rose Bay be linemarked as shown in Annexure 1 and be trialled for a period of 6 months.
- B. That a report be presented to the Traffic Committee on the effectiveness of the linemarking and public feedback at the end of the 6 month trial period.

Item No: Y5 Traffic Matters on Local Roads – Recommendation to C&E for Consideration

Subject: **Ocean Street at Albert Street, Edgecliff– Upgrade of existing pedestrian refuge**

Author: Daniel Pearse – Traffic and Development Engineer

File No: T337

Reason for Report: Works to upgrade existing pedestrian refuge.

(Wynne/Marano)

Resolved:

That the existing pedestrian refuge located on Ocean Street Edgecliff adjacent the intersection of Albert Street, be modified as shown on Plan 15169 “Pedestrian Refuge Upgrade – Ocean Street Edgecliff” to conform with the RMS technical directions.

Item No: Z1 Traffic Matters on Local Roads – Recommendation to C&E for consideration.

Subject: **New South Head Road, Vacluse – Request for 40km/hr speed limit along the Vacluse Shopping Strip and Bowling Club**

Author: Shirlene Yee Yet – Team Leader Traffic and Transport

File No: T329

Reason for Report: To provide the Roads and Maritime Services Council’s support to reduce the speed limit on New South Head Road, along the Vacluse Road shoppingstrip and Bowling Club to 40km/hr

Note: The Community & Environment Committee adopted an amendment to the Traffic Committee’s Recommendation requesting that Council also write to the Member for Vacluse in relation to the matter.

(Wynne/Marano)

Resolved:

- A. That Council support the reduction of the speed limit in New South Head Road along the Vacluse Shops and Bowling Club to 40km/hr.
- B. That Council write to the Roads and Maritime Services and the Member for Vacluse requesting that the speed limit be reduced in New South Head along the Vacluse Shops and Bowling Club to 40km/hr.

Item No: D3 Delegated to Committee

Subject: **Yarranabbe Park Steering Committee Meeting**

Author: Bruce Rann

File No: 226.G MP

Reason for Report: To note the minutes from Yarranabbe Park Steering Committee Meeting held on 27 June 2013

(Petrie/Marano)

Resolved:

That Council note the attached minutes from the Yarranabbe Park Steering Committee Meeting which was held on 27 June 2013

Item No: D4 Delegated to Committee
Subject: **Review of Commercial Fitness Training Policy on Public Open Space**
Author: Paul Fraser, Team Leader – Open Space & Recreation Planning
File No: 172.G/fitness training
Reason for Report: To discuss the Notice of Motion adopted on the 8 April 2013, to review Council Policy on Commercial Fitness Training.

Note: Councillor Boskovitz requested that his name be recorded in the minutes as voting against the Committee's recommendation.

(Petrie/Zulman)

Resolved:

- A. That Council place the draft amended *Commercial Fitness Training Policy on Public Open Space 2013* on public exhibition for 28 days and invite submissions to be further considered by Council.
- B. That it be noted that a new fee structure is proposed from \$260 per 2 years to \$200 per year which is included in the policy to be placed on exhibition.
- C. That in the interim a review of all registered personal trainers be undertaken to ensure all are properly registered and aware of their responsibilities in following the Conditions of Hire.
- D. Council's regulatory staff to undertake regular patrols of the main parks used by trainers and if conditions are not adhered to issue fines as applicable.

Item No: D5 Delegated to Committee
Subject: **Newcastle Street - Angle Parking**
Author: Cathy Edwards-Davis, Manager Engineering Services
File No: 900.G
Reason for Report: Response to Council Resolution

Note: In accordance with Council's meeting procedures and policy this matter has been called to full Council by Councillor Boskovitz, so that it can be determined in conjunction with a Notice of Motion. **(See Item R3)**

Item No: D6 Delegated to Committee
Subject: **International Fleet Review 3-11 October 2013**
Author: Paul Fraser – Team Leader, Open Space & Recreation Planning
File No: 1260.G
Reason for Report: To notify the Council of the upcoming International Fleet Review and implement the necessary arrangements.

(Petrie/Wynne)

Resolved:

- A. That Council continue to work with the Royal Australian Navy (RAN) and Rose Bay Local Area Command (RBLAC) for the management of vantage point sites in Woollahra.
 - B. That Council secure the necessary resources and implement the necessary controls to manage large crowds for the International Review.
 - C. That Council's Traffic Engineers work with the Traffic Management Centre on finalising Traffic Management Plans to be reported to Council for approval.
 - D. That the Mayor write to the Federal Member for Wentworth and the State Member for Vaucluse, seeking assistance with the costs incurred by Council due to the staging of this event.
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**Items with Recommendations from this Committee
Submitted to the Council for Decision (Items R1 to R4)**

Item No: R1 Recommendation to Council
Subject: **Community and Cultural/Environmental Grants 2013 /2014**
Author: Romi Scodellaro, Melissa Sellen
File No: 30.G, 2012, 1142.G/Education
Reason for Report: To give consideration to applications for Section 356 Community and Cultural Grants and Community Environmental Grants from local community groups /services /schools.

(Wynne/Zulman)

Recommendation:

- A. That Council approve the selection panel's recommendations for the successful 2013/14 Community and Cultural Large Grants and the first round of the Small Grants Program.
- B. That Council approve the selection panel's recommendations for successful 2013/14 Community Environmental Grants.
- C. That a contribution equivalent to the amount provided to the Rose Bay Chamber of Commerce is given to the Queen Street and West Woollahra Association on an annual basis.

Item No: R2 Recommendation to Council
Subject: **Woollahra Plaques Advisory Committee - Minutes of Meeting 6 June 2013**
Author: Joan Ruthven - Library Community Programs Team Leader
File No: 474.G Plaques
Reason for Report: To table the minutes of the Woollahra Plaques Advisory Committee meeting held on Thursday 6 June 2013.

(Marano/Wynne)

Recommendations:

- A. That the minutes of the Woollahra Plaques Advisory Committee meeting held on Thursday 6 June 2013 be noted and endorsed.
 - B. The recommendations of the Woollahra Plaques Advisory Committee regarding the selection of nominations for 2013 Woollahra Council Plaque Scheme be adopted - Bombardment of Sydney Eastern suburbs by Japanese submarine I.24 on 8 June 1942, Dr Elwyn Lynn AM, Rudy Komon OBE and Sir John Robertson.
 - C. That the recommendation of the Woollahra Plaques Advisory Committee regarding the proposed style of plaque be adopted.
 - D. That the launch of all of the 2013 plaques occurs in History Week, 7 to 15 September 2013 with dates for installation to be determined in consultation with the Plaques Advisory Committee and the families.
 - E. That the adopted "Selection Criteria for Nominating Important Historical People for Recognition" be amended to:
"Except where exceptional circumstances exist, proposals for the commemoration of famous people shall not be considered until they have been dead for ten years or until the centenary of birth whichever is the earlier. This allows a person's reputation to mature and to help ensure that their achievements can be assessed dispassionately."
 - F. That this matter be referred as a matter of urgency to the Council meeting on 22 July 2013 as the proposed launch of the 2013 plaques is in History Week, 7 to 15 September 2013.
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Item No: R3 Delegated to Committee
Subject: **Newcastle Street - Angle Parking**
Author: Cathy Edwards-Davis, Manager Engineering Services
File No: 900.G
Reason for Report: Response to Council Resolution

Note: In accordance with Council's meeting procedures and policy this matter has been called to full Council by Councillor Boskovitz, so that it can be determined in conjunction with a Notice of Motion.

(Petrie/Wynne)

Recommendation:

That Council take no further action with regard to the proposal to install angle parking in Newcastle Street, Rose Bay.

Item No: R4-Y2 Traffic Matters on Local Roads – Recommendation to C&E for consideration.
Subject: **Albermarle Avenue & Wilberforce Avenue, Rose Bay – Boats and Trailers**
Author: Cathy Edwards-Davis – Manager Engineering Services
File No: 900.G
Reason for Report: Council Resolution

Note: In accordance with Council's meeting procedures and policy this matter is referred to full Council due to a substantive change of the Staff Officer's recommendation to the Traffic Committee recommendation.

(Wynne/Marano)

Recommendation:

- A. Note the Recommendation from the Traffic Committee that no further action be taken with regards to the installation of parking restrictions in Albermarle Avenue and Wilberforce Avenue, Rose Bay for the reasons outlined in the report.
 - B. That Council advertise a proposal to implement the following parking restrictions in Albermarle Avenue and Wilberforce Avenue, Rose Bay: *"1 Hour Parking 9am – 11am Mon Resident Permit Holders Excepted"* and *unrestricted at other times* - and a further report be presented to the Community & Environment Committee advising of feedback received.
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There being no further business the meeting concluded at 7.01pm.

We certify that the pages numbered 2365 to 2376 inclusive are the Minutes of the Community & Environment Committee Meeting held on 22 July 2013 and confirmed by the Community & Environment Committee on 12 August 2013 as correct.

Chairperson

Secretary of Committee