

# Community & Environment Committee

**Agenda:** *Community & Environment Committee*

**Date:** *Monday 11 March 2013*

**Time:** *6.00pm*

## **Outline of Meeting Protocol & Procedure:**

- The Chairperson will call the Meeting to order and ask the Committee/Staff to present apologies or late correspondence.
- The Chairperson will commence the Order of Business as shown in the Index to the Agenda.
- At the beginning of each item the Chairperson will ask whether a member(s) of the public wish to address the Committee.
- If person(s) wish to address the Committee, they are allowed four (4) minutes in which to do so. Please direct comments to the issues at hand.
- If there are persons representing both sides of a matter (eg applicant/objector), the person(s) against the recommendation speak first.
- At the conclusion of the allotted four (4) minutes, the speaker resumes his/her seat and takes no further part in the debate unless specifically called to do so by the Chairperson.
- If there is more than one (1) person wishing to address the Committee from the same side of the debate, the Chairperson will request that where possible a spokesperson be nominated to represent the parties.
- The Chairperson has the discretion whether to continue to accept speakers from the floor.
- After considering any submissions the Committee will debate the matter (if necessary), and arrive at a recommendation (R items which proceed to Full Council) or a resolution (D items for which the Committee has delegated authority).

## **Recommendation only to the Full Council (“R” Items)**

- Such matters as are specified in Section 377 of the Local Government Act and within the ambit of the Committee considerations.
- Matters which involve broad strategic or policy initiatives within responsibilities of Committee.
- Matters requiring the expenditure of moneys and in respect of which no Council vote has been made.
- Matters delegated to the Council by the Traffic Authority of NSW.
- Matters not within the specified functions of the Committee,
- Matters reserved by individual Councillors in accordance with any Council policy on "safeguards" and substantive changes.
- Parks and Reserves Plans of Management (Strategies, Policies and Objectives).
- Residential Parking Schemes - Provision and Policies.

## **Delegated Authority (“D” Items)**

- Community Services and Programs.
- Library Services
- Health.
- Licensing.
- Liquor Licences.
- Regulatory.
- Fire Protection Orders.
- Residential Parking Schemes (surveillance and administration).
- Traffic Management (Traffic Committee Recommendations).
- Waste Minimisation.
- To require such investigations, reports or actions as considered necessary in respect of matters contained within the Business Agendas (and as may be limited by specific Council resolution).
- Confirmation of the Minutes of its Meetings.
- Any other matter falling within the responsibility of the Community and Environment Committee and not restricted by the Local Government Act or required to be a Recommendation to Full Council as listed above.
- Statutory reviews of Council's Delivery Program and Operational Plan.

**Committee Membership:**

7 Councillors

**Quorum:**

The quorum for a Committee meeting is 4 Councillors.

# WOOLLAHRA MUNICIPAL COUNCIL

## Notice of Meeting

6 March 2013

To: His Worship the Mayor, Councillor Andrew Petrie ex-officio  
Councillors Deborah Thomas (Chair)  
Anthony Boskovitz  
Peter Cavanagh  
Anthony Marano  
Elena Wise  
Susan Wynne  
Jeff Zulman

Dear Councillors

### **Community & Environment Committee Meeting – 11 March 2013**

In accordance with the provisions of the Local Government Act 1993, I request your attendance at a Meeting of the Council's **Community and Environment Committee** to be held in the **Council Chambers, 536 New South Head Road, Double Bay, on Monday 11 March 2013 at 6.00pm.**

Gary James  
General Manager

# **Additional Information Relating to Committee Matters**

**Site Inspection**

**Other Matters**

## Meeting Agenda

<b>Item</b>	<b>Subject</b>	<b>Pages</b>
1	Leave of Absence and Apologies	
2	Note Council resolution of 27 June 2011 to read late correspondence in conjunction with the relevant Agenda Item	
3	Declarations of Interest	

### **Items to be Decided by this Committee using its Delegated Authority**

D1	Confirmation of Minutes of Meeting held on 18 February 2013	1
D2	Woollahra Traffic Committee Minutes – 5 March 2013 – 595.G 2013	2
D3	Yarranabbe Park Steering Committee Meeting – 226.G MP	6
D4	Sustainability Task Force 2013 – 1142.G	11
D5	Social & Cultural Plan 2013 to 2023 – 79.G	16

### **Items to be Submitted to the Council for Decision with Recommendations from this Committee – Nil ‘R’ Items**

**Item No:** D1 Delegated to Committee  
**Subject:** **Confirmation of Minutes of Meeting held on 18 February 2013**  
**Author:** Les Windle, Manager - Governance  
**File No:** See Council Minutes  
**Reason for Report:** The Minutes of the Meeting of Monday 18 February 2013 were previously circulated. In accordance with the guidelines for Committees' operations it is now necessary that those Minutes be formally taken as read and confirmed.

**Recommendation:**

That the Minutes of the Community and Environment Committee Meeting of 18 February 2013 be taken as read and confirmed.

Les Windle  
Manager – Governance

**Item No:** D2 Delegated to Committee  
**Subject:** **Woollahra Local Traffic Committee Minutes – 5 March 2013**  
**Author:** Cathy Edwards-Davis, Manager Engineering Services  
**File No:** 595.G 2013  
**Reason for Report:** For the Committee to consider the recommendations of the Woollahra Local Traffic Committee

**Recommendation:**

That the Recommendations Y1-Y2 contained in the minutes of the Woollahra Traffic Committee held on Tuesday 5 March 2013 be adopted.

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Cathy Edwards-Davis  
Manager – Engineering Services

Tom O’Hanlon  
Director Technical Services

# Woollahra Local Traffic Committee Minutes

The meeting of the Woollahra Local Traffic Committee was held in the Thornton Room, Council Chambers, Double Bay, on Tuesday 5 March 2013 at 10.00am.

## 1. Attendance

### Committee Members:

Present:	Ms Cathy Edwards-Davis (Chairperson)	(Woollahra Municipal Council)
	Mr Navin Prasad	(Roads and Maritime Services)
	Mr John Giblin	(Gabrielle Upton MP Representative)
Staff:	Ms Shirlene Yee Yet	(Woollahra Municipal Council)
	Mr Frank Rotta	(Woollahra Municipal Council)
	Ms Carla Hetherington	(Woollahra Municipal Council)
Observer:	Mr Eric Graham	(Transport NSW – State Transit)
Apologies:	Mr Alex Greenwich MP	(Member for Sydney)
	Snr Const Kylie Kemp	(Rose Bay Police - Traffic)
	Mr John McDonagh	(Harbour View Residents Group)
Also in Attendance:	Cr Ted Bennett	(Woollahra Municipal Council)

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## 2. Minutes of Previous Meeting

The minutes of Meeting No.02/12 held in Council Chambers, Double Bay, on Tuesday 5 February 2013 were confirmed by Mr John Giblin.

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## 3. Matters Arising from Minutes of Previous Meetings

Nil

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## 4. Local Traffic Committee recommendations not adopted or amended by Woollahra Council Community & Environment Committee

Nil

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## 5. Extraordinary Meetings

Nil

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## 6. Late Correspondence

The Police Representative did not attend the meeting, a copy of their vote has been distributed to the Committee members via email.

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## 7. Traffic Matters on Local Roads – Recommendation to C&E for Consideration



**Item No:** Y1 Traffic Matters on Local Roads – Recommendation to C&E for Consideration

**Subject:** **Parking Restriction Changes**

**Author:** Frank Rotta – Traffic Engineer

**File No:** (Refer to Table 1)

**Reason for Report:** Various parking restriction changes throughout the Woollahra Council area.

**Committee Vote:** Unanimous Support

**Recommendation:**

That the recommendations of Item Y1-1 to Y1-3 contained in Annexure 1 be adopted.

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**Item Y1-1: Patterson Street, Double Bay – Alteration to No Stopping Times**

**Officer Recommendation:**

1. That the existing timed “No Stopping 8:30am-6pm Mon-Fri 8:30am-12:30pm Sat” restrictions located on the southern side of Patterson Street Double Bay, just east of the intersection with Manning Road, have the times amended to “7am-5pm Mon-Fri 7am-1pm Sat”.
2. That the parking restrictions be reverted to the existing conditions at the completion of Stage 1 of the Kiaora Lands Development.

**Committee Vote: Unanimous Support**

**Resolved to Recommend:**

Adopt the Officer Recommendation

**Item Y1-2: Elizabeth Lane, Paddington –Request for No Stopping Restrictions**

**Officer Recommendation:**

That ‘No Stopping’ restrictions be installed on the eastern side of Elizabeth Lane, Paddington, from the northern kerbline in Sutherland Avenue for a distance of 8.5 metres in a northerly direction.

**Committee Vote:** Unanimous Support

**Resolved to Recommend:**

Adopt the Officer Recommendation

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**Item Y1-3: Moncur Street, Paddington – Pedestrian Refuge Island Warning Signs**

**Officer Recommendation:**

That “Pedestrian Refuge Island” warning signs be installed at both approaches to the pedestrian refuge on Moncur Street between Jersey Road and Morrell Street, Paddington.

**Committee Vote:** Unanimous Support

**Resolved to Recommend:**

Adopt the Officer Recommendation

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**Item No:** Y2 Traffic Matters on Local Roads – Recommendation to C&E for consideration.

**Subject:** **Hopetoun Street, Paddington – Pedestrian Crossing**

**Author:** Shirlene Yee Yet – Team Leader Traffic and Transport

**File No:** 242

**Reason for Report:** To seek approval for a wombat crossing

**Officer Recommendation:**

That the existing speed hump on Hopetoun Street at Paddington Street, Paddington be converted to a pedestrian crossing or Wombat crossing.

**Committee Vote:** Unanimous Support

**Resolved to Recommend:**

Adopt the Officer Recommendation

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**8. Informal Matters - For discussion by committee members and recommended to Community and Environment Committee by Council Officers**

Nil

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**9. Late Items**

Nil

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There being no further business, the meeting concluded at 10.04am.

**Cathy Edwards-Davis**  
**Chair**

**Item No:** D3 Delegated to Committee  
**Subject:** **Yarranabbe Park Steering Committee Meeting**  
**Author:** Bruce Rann  
**File No:** 226.G MP  
**Reason for Report:** To note the minutes from Yarranabbe Park Steering Committee Meeting held on 20 November 2012

**Recommendation:**

That Council note the attached minutes from the Yarranabbe Park Steering Committee Meeting which was held on 20 November 2012.

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Bruce Rann  
Manager – Open Space and Trees

Tom O’Hanlon  
Director – Technical Services

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**ANNEXURES:**

1 - Minutes from the Yarranabbe Park Steering Committee Meeting 20 November 2012

**Item No:** D4 Delegated to Committee  
**Subject:** **Sustainability Task Force 2013**  
**Author:** Chris Munro, Team Leader Environment & Sustainability  
**File No:** 1142.G Ecological Sustainability Task Force  
**Reason for Report:** To circulate the minutes from recent Ecological Sustainability Taskforce Meetings.

**Recommendations:**

That Council:

Note the minutes of the Ecological Sustainable Taskforce Meeting held on 31 January 2013.

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**Background**

On 23 March 2009 Council resolved to establish an Ecological Sustainability Task Force reporting to the Community & Environment Committee.

The role of the Task Force is to review and recommend Council strategy in relation to sustainability initiatives and policies in the areas of:

- A. Water
- B. Energy
- C. Public Transport
- D. Waste Management
- E. Carbon reduction.

Membership of the Ecological Taskforce includes 5 Councillors, the Chair and staff as appointed by the Mayor.

Andrew Petrie	Mayor
Katherine O'Regan	Deputy Mayor
Anthony Marano	Chair, Councillor
Greg Levenston	Councillor
Elena Kirillova	Councillor
Elena Wise	Councillor
Tom O'Hanlon	Director Technical Services
Bruce Rann	Manager Open Space and Trees
Chris Munro	Team Leader Environment & Sustainability

**Meeting Minutes**

The minutes of the Sustainability Task Force meeting held on 31st January 2013 have been attached to this report as Annexure 1.

Chris Munro  
Team Leader Environment & Sustainability  
Tom O'Hanlon  
Director Technical Services

Bruce Rann  
Manager Public Open Space

**Item No:** D5 Delegation to Committee  
**Subject:** **Social and Cultural Plan 2013 to 2023**  
**Author:** Jacky Hony  
**File No:** 79.G Social Cultural Plan  
**Reason for Report:** To present the Woollahra Social and Cultural Plan 2013 to 2023 and the updated Community Services Policy to Committee.

**Recommendation:**

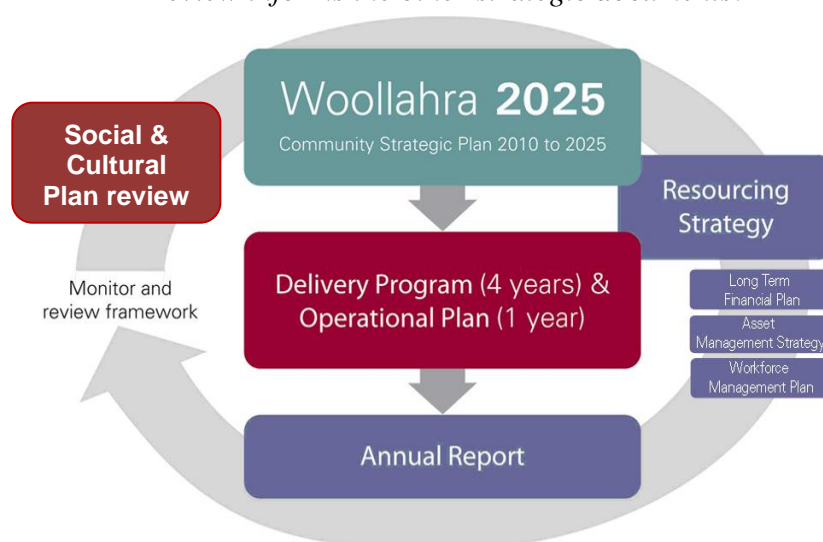
- A. THAT the Woollahra Social and Cultural Plan 2013 to 2023 be noted.
- B. THAT the updated Community Services Policy 2013 be noted.

**Background:**

Council has been strategically planning for the social and cultural life of the Woollahra community since the Local Government (General) Regulation 1999 required all councils to develop a social /community plan to meet the needs of residents in their area. Social/community planning is a process of collaborative planning on social, cultural and community issues at the local level and incorporates all types of activities that have an impact on community well-being. Council adopted its first Social Plan in 2002 and its first Cultural Plan in 2003. The combined Woollahra *Social & Cultural Plan 2008 to 2013* was a five year plan representing Council's commitment to supporting the Woollahra community to achieve their social and cultural aspirations. This Plan was used to inform Council's first four year Delivery Program 2009 - 2013 and annual Operational Plans.

With the implementation of the Integrated Planning and Reporting (IP&R) Framework in 2009, the legislative requirement to prepare and adopt social plans became obsolete, with social issues to be integrated into councils' ten year Community Strategic Plan and four year Delivery Programs. Although no longer a legislative requirement, it was decided to continue to develop a *Social & Cultural Plan* so as to be better informed for the review of the Community Strategic Plan, the Delivery Program and annual Operational Plans, which are a requirement of the IP&R legislation.

*IP&R Framework showing how the Social & Cultural Plan review informs the other strategic documents:*



## Woollahra Social and Cultural Plan 2013 to 2023:

The *Plan* (see Annexure 1) is a ten-year plan for the Woollahra community that:

- describes the Woollahra community;
- identifies local community and cultural abilities and assets;
- describes a future for the Woollahra Local Government Area; and
- recommends key strategies and social and cultural priorities for Council to deliver in partnership with the community.

The first step in reviewing the Woollahra Social & Cultural Plan 2008 to 2013 was to undertake a second Community Capacity Survey, measuring levels of community connection and capacity within the Woollahra Municipality. Key findings from this survey were presented in a report to the Community and Environment Committee meeting 12 November 2012 (see Annexure 2).

Other activities undertaken to inform the development of the *Plan* included:

- Review of the 2011 ABS Census data for the Woollahra Municipality;
- Literature review of key policy directions and key issues relevant to Woollahra; and
- Survey of key community organisations and groups.

Through the planning process it was identified that the key directions in the Woollahra Social and Cultural Plan 2008 to 2013 were still very relevant to the Woollahra community. The population continues to grow (and is increasingly becoming a community of older people) and the transient nature of the population remains. Residents feel even safer in the community and highly value being able to access open spaces and cultural activities (70% of the Woollahra population use local parks at least weekly). The main changes in emphasis is the need to further build a community that is responsive to and inclusive of the increasing numbers of the community aged 60 years or over (nearly a quarter of the total population) and new ways of working with young people to increase their opportunities.

The strategies and priorities outlined in the *Plan* will be incorporated into the Delivery Program 2013 to 2017 and Operational Plan 2013/14 and undertaken by Council over the next ten years to meet identified goals, be it as a facilitator, advocate or provider of services, activities and events. The strategies are consistent with the strategies in the current Delivery Program and Operational Plan, with minor changes to the following:

- Strategy 2.1: *'increase access to services and information to support families, young people and seniors'* becomes *'increase access to services and information to support the community'*
- Strategy 2.6: *'increase opportunities for youth involvement in developing activities and facilities'* becomes *'increase opportunities for young people'*

The Woollahra Social and Cultural Plan 2008 to 2013 had priorities and actions combined, however the new *Plan* does not include actions as actions vary from year to year. These will be detailed in the draft Delivery Program 2013 to 2017 and Operational Plan 2013/14.

During the development of the *Plan* a review of the Community Services Policy was also undertaken, with it recommended that the Policy remain in place, with some revised wording regarding the current planning documents and legislation, as it accurately describes the current and expected role of Council in the facilitation of social and cultural activities (see Annexure 3 for the Community Services Policy).

**Consultation:**

The *Plan* is the outcome of an integrated community planning process. Desktop research included the review of key strategic documents. In addition, Council surveyed a diverse range of community and cultural service providers, neighbouring Councils, Council staff and consulted with local networks.

The strategies and priorities in the *Plan* will be included in Council's draft Delivery Program 2013 to 2017 and Operational Plan 2013/14 to be presented to Council in April and placed on a 28 day public exhibition period prior to adoption.

**Identification of Income & Expenditure:**

The *Plan* has no impact on the operational budget of Council. The funds to implement the activities to fulfil the strategies and priorities in the *Plan* will be determined through the annual budget process.

**Conclusion:**

The development of the Woollahra Social and Cultural Plan 2013 to 2023 has followed a thorough and extensive process, resulting in a *Plan* that identifies and confirms the needs and aspirations of the Woollahra community. It recognises the role of Council, other agencies, groups and individuals in mobilising the strengths of the Woollahra community to address community needs through a set of strategies and priorities. The strategies, priorities and more detailed actions and tasks will be included in Council's draft Delivery Program 2013 to 2017 and Operational Plan 2013/14.

Jacky Hony  
Team leader - Community Development

Kylie Walshe  
Director Community Services

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**Annexures:**

- 1 Woollahra Social and Cultural Plan 2013 to 2023
- 2 Report to C&E Committee 12 November 2012 – Community Capacity Survey
- 3 Community Services Policy

**Political Donations – matters to be considered by Councillors at Meetings**

