



# Urban Planning Committee

**Agenda:** *Urban Planning Committee*

**Date:** *Monday, 26 July 2004*

**Time:** *6.00pm*

## **Outline Of Meeting Protocol & Procedure:**

- The Chairperson will call the Meeting to order and ask the Committee/Staff to present apologies or late correspondence.
- The Chairperson will commence the Order of Business as shown in the Index to the Agenda.
- At the beginning of each item the Chairperson will ask whether a member(s) of the public wish to address the Committee.
- If person(s) wish to address the Committee, they are allowed four (4) minutes in which to do so. Please direct comments to the issues at hand.
- If there are persons representing both sides of a matter (eg applicant/objector), the person(s) against the recommendation speak first.
- At the conclusion of the allotted four (4) minutes, the speaker resumes his/her seat and takes no further part in the debate unless specifically called to do so by the Chairperson.
- If there is more than one (1) person wishing to address the Committee from the same side of the debate, the Chairperson will request that where possible a spokesperson be nominated to represent the parties.
- The Chairperson has the discretion whether to continue to accept speakers from the floor.
- After considering any submissions the Committee will debate the matter (if necessary), and arrive at a recommendation (R items which proceed to Full Council) or a resolution (D items for which the Committee has delegated authority).

## **Delegated Authority (“D” Items):**

- To require such investigations, reports or actions as considered necessary in respect of matters contained with the Business Agendas (and as may be limited by specific Council resolutions).
- Confirmation of Minutes of its Meeting.
- Any other matter falling within the responsibility of the Urban Planning Committee and not restricted by the Local Government Act or required to be a Recommendation to Full Council as listed below:

## **Recommendation only to the Full Council (“R” Items):**

- Such matters as are specified in Section 377 of the Local Government Act and within the ambit of the Committee considerations.
- Broad strategic matters, such as:-
  - Town Planning Objectives; and
  - major planning initiatives.
- Matters not within the specified functions of the Committee.
- Matters requiring supplementary votes to Budget.
- Urban Design Plans and Guidelines.
- Local Environment Plans.
- Residential and Commercial Development Control Plans.
- Rezoning applications.
- Heritage Conservation Controls.
- Traffic Management and Planning (Policy) and Approvals.
- Commercial Centres Beautification Plans of Management.
- Matters requiring the expenditure of moneys and in respect of which no Council vote has been made.
- Matters reserved by individual Councillors, in accordance with any Council policy on "safeguards" and substantive changes.

## **Committee Membership:**

7 Councillors

## **Quorum:**

The quorum for a committee meeting is 4 Councillors.

# WOOLLAHRA MUNICIPAL COUNCIL

## Notice of Meeting

22 July 2004

To: The Mayor, Councillor Rundle, ex-officio  
Councillor David Shoebridge (Chair)  
Anthony Boskovitz  
John Comino  
Christopher Dawson  
Keri Huxley  
Julian Martin  
Isabelle Shapiro

Dear Councillors

### **Urban Planning Committee Meeting – 26 July 2004**

In accordance with the provisions of the Local Government Act 1993, I request your attendance at a Meeting of the Council's **Urban Planning Committee** to be held in the **Committee Room, 536 New South Head Road, Double Bay, on Monday 26 July 2004 at 6.00pm.**

Gary James  
General Manager

## Meeting Agenda

<b>Item</b>	<b>Subject</b>	<b>Pages</b>
1	Leave of Absence and Apologies	
2	Late Correspondence	
3	Declarations of Interest	

### **Items to be Decided by this Committee using its Delegated Authority**

D1	Confirmation of Minutes of Meeting held on 12 July 2004	1
D2	2004-2005 Strategic Planning Program & Adopted Notices of Motion	2
D3	Review of Outstanding Notices of Motion – 900.G	4
D4	Review of Councils 2003-2006 Management Plan – Built Environment Activities – 827.G	14

### **Items to be Submitted to the Council for Decision with Recommendations from this Committee – Nil Items**

**Item No:** D1 Delegated to Committee  
**Subject:** **Confirmation of Minutes of Meeting held on 12 July 2004**  
**Author:** Les Windle, Manager – Governance  
**File No:** See Council Minutes  
**Reason for Report:** The Minutes of the Meeting of Monday 12 July 2004 were previously circulated. In accordance with the guidelines for Committees' operations it is now necessary that those Minutes be formally taken as read and confirmed.

**Recommendation:**

That the Minutes of the Urban Planning Committee Meeting of 12 July 2004 be taken as read and confirmed.

Les Windle  
Manager - Governance

**Item No:** D2 Delegated to Committee  
**Subject:** **2004-2005 Strategic Planning Program & Adopted Notices of Motion**  
**Author:** Chris Bluett - Manager Strategic Planning  
**File No:**  
**Reason for Report:** To brief the Committee on strategic planning projects to be carried out over the next three months.

### **Recommendations**

1. THAT the report on the 2004-2005 Strategic Planning Program and adopted notices of motion be noted.
2. THAT the Committee, following consideration of a presentation by staff, indicate its priorities for strategic planning activities and projects for the next 3 months.

---

### **Background**

At its meeting on 28 June 2004 the Council adopted the Management Plan 2004 – 2007. The Plan sets out, among other things, the Council's proposed activities, which are associated with a range of services. These are grouped under eight principal activities:

1. Built environment
2. Natural environment
3. Road, traffic and transport
4. Parks and public spaces
5. Community services
6. Communication and customer services
7. Organisational support
8. Environmental works program

Each principal activity is divided into sub-activities for which the Plan lists core activities and projects to be carried out within a period of five years. The core activities and projects which are reported through the Urban Planning Committee are those listed under:

- 1.1 Environmental Planning
- 1.2 Heritage Planning
- 1.3 Urban Design.

In addition to the core activities and projects listed in the Management Plan the Council has resolved to undertake a number of additional projects through the notices of motion process. These are not prioritised or resourced and often result in tensions between the achievement of projects identified in the Management Plan. Thus, the impact of notices of motion projects on the priorities and delivery times for management plan projects needs to be explored and acknowledged. In addition to projects identified by Council there is also a need to retain some capacity to respond to emerging issues from the State such as the recently released Sydney Harbour Catchment Draft Regional Environmental Plan.

It is therefore proposed to engage the committee in some discussion to more precisely determine its expectations in relation to the delivery of strategic planning tasks and projects over the next three months. The purpose of this process is to seek direction from the Committee about its priorities and expectations over this period.

A short presentation will be made to the Committee to assist it to identify and determine these priorities.

### **Conclusion**

There is a need to prioritise strategic planning tasks which are determined by the Management Plan, Notices of Motion and by other external needs, including State initiatives and requirements. A presentation and discussion of these issues will enable the Committee to more precisely define its priorities over the coming months.

Chris Bluett  
Manager Strategic Planning

Allan Coker  
Director Planning and Development

**Item No:** D3 Delegated to Committee  
**Subject:** **Review of Outstanding Notices of Motion**  
**Author:** Les Windle - Manager Governance  
**File No:** 900.G  
**Reason for Report:** For the Committee to review the status of the outstanding Notices of Motion concerning matters that fall within the responsibility of the Urban Planning Committee.

**Recommendation:**

That the status of the outstanding Notices of Motion concerning matters that fall within the responsibility of the Urban Planning Committee be noted.

---

**Background:**

At the meeting held on 11 November 2002, Council adopted the following Notice of Motion:

*That during the next round of committee meetings each committee review the status of relevant outstanding Notices of Motion and then conduct a regular review in conjunction with management plan quarterly reviews.*

The Management Plan Review is submitted to the Committee in a separate report and, in accordance with the above Notice of Motion, a list of outstanding Notices of Motions that fall within the responsibility of the Urban Planning Committee is attached for review by the Committee.

Les Windle  
Manager Governance

---

**Annexures:**

1. List of outstanding Notices of Motion – Urban Planning Committee matters



**Item No:** D4 Delegated to Committee  
**Subject:** **Review of Council's 2003-2006 Management Plan - Built Environment Activities**  
**Author:** Les Windle - Manager Governance  
**File No:** 827.G  
**Reason for Report:** To review the status of the Built Environment activities for the year ended 30 June 2004.

**Recommendation:**

That the review of the Built Environment activities of the 2003/2006 Management Plan for the year ended 30 June 2004 be noted.

---

**Background:**

Section 407(1) of the Local Government Act requires that Council review the progress of its Management Plan on a quarterly basis.

Included with this report is the review for the year ended 30 June 2004 of the Built Environment activities of the 2003/2006 Management Plan.

The review summarises the activities of Council during the period against the targets defined in the Plan.

**Conclusion:**

The review of the Built Environment activities of the 2003/2006 Management Plan is submitted to the Committee for consideration.

Les Windle  
Manager Governance

---

**Annexure:**

1. Management Plan 2003/2006 - Review of Built Environment activities.