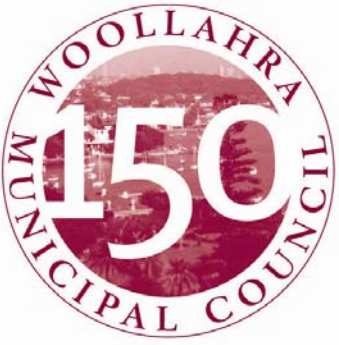


Community & Environment Committee



Agenda: *Community & Environment Committee*

Date: *Monday 15 November 2010*

Time: *6.00pm*

Outline of Meeting Protocol & Procedure:

- The Chairperson will call the Meeting to order and ask the Committee/Staff to present apologies or late correspondence.
- The Chairperson will commence the Order of Business as shown in the Index to the Agenda.
- At the beginning of each item the Chairperson will ask whether a member(s) of the public wish to address the Committee.
- If person(s) wish to address the Committee, they are allowed four (4) minutes in which to do so. Please direct comments to the issues at hand.
- If there are persons representing both sides of a matter (eg applicant/objector), the person(s) against the recommendation speak first.
- At the conclusion of the allotted four (4) minutes, the speaker resumes his/her seat and takes no further part in the debate unless specifically called to do so by the Chairperson.
- If there is more than one (1) person wishing to address the Committee from the same side of the debate, the Chairperson will request that where possible a spokesperson be nominated to represent the parties.
- The Chairperson has the discretion whether to continue to accept speakers from the floor.
- After considering any submissions the Committee will debate the matter (if necessary), and arrive at a recommendation (R items which proceed to Full Council) or a resolution (D items for which the Committee has delegated authority).

Recommendation only to the Full Council (“R” Items)

- Such matters as are specified in Section 377 of the Local Government Act and within the ambit of the Committee considerations.
- Matters which involve broad strategic or policy initiatives within responsibilities of Committee.
- Matters requiring the expenditure of moneys and in respect of which no Council vote has been made.
- Matters delegated to the Council by the Traffic Authority of NSW.
- Matters not within the specified functions of the Committee,
- Matters reserved by individual Councillors in accordance with any Council policy on "safeguards" and substantive changes.
- Parks and Reserves Plans of Management (Strategies, Policies and Objectives).
- Residential Parking Schemes - Provision and Policies.

Delegated Authority (“D” Items)

- Community Services and Programs.
- Library Services
- Health.
- Licensing.
- Liquor Licences.
- Regulatory.
- Fire Protection Orders.
- Residential Parking Schemes (surveillance and administration).
- Traffic Management (Traffic Committee Recommendations).
- Waste Minimisation.
- To require such investigations, reports or actions as considered necessary in respect of matters contained within the Business Agendas (and as may be limited by specific Council resolution).
- Confirmation of the Minutes of its Meetings.
- Any other matter falling within the responsibility of the Community and Environment Committee and not restricted by the Local Government Act or required to be a Recommendation to Full Council as listed above.
- Statutory reviews of Council's Delivery Program and Operational Plan.

Committee Membership:

7 Councillors

Quorum:

The quorum for a Committee meeting is 4 Councillors.

WOOLLAHRA MUNICIPAL COUNCIL

Notice of Meeting

11 November 2010

To: Her Worship The Mayor, Councillor Isabelle Shapiro ex-officio
Councillors Susan Wynne (Chair)
Sean Carmichael (Deputy)
Anthony Boskovitz
Peter Cavanagh
Susan Jarnason
Greg Medcraft
Andrew Petrie

Dear Councillors

Community & Environment Committee Meeting – 15 November 2010

In accordance with the provisions of the Local Government Act 1993, I request your attendance at a Meeting of the Council's **Community and Environment Committee** to be held in the **Council Chambers, 536 New South Head Road, Double Bay, on Monday 15 November 2010 at 6.00pm.**

Gary James
General Manager

Additional Information Relating to Committee Matters

Site Inspection

Other Matters

Meeting Agenda

Item	Subject	Pages
1	Leave of Absence and Apologies	
2	Late Correspondence	
3	Declarations of Interest	

Items to be Decided by this Committee using its Delegated Authority

D1	Confirmation of Minutes of Meeting held on 1 November 2010	1
D2	Woollahra Local Traffic Committee Minutes – 2 November 2010	2
D3	Reconsideration of Item Y2 of Woollahra Traffic Committee meeting held on 5 October 2010 (Glenmore Road/Cascade Street/Hampden Street – Intersection, Paddington Petition – T191, T87, 216.	11
D4	Community Safety Committee Minutes – 1041.G	14
D5	Public Art Advisory Committee Minutes – 1160.G	20
D6	Library Quarterly Report – 1 July 2010 to 30 September 2010 – 48.G/48.G (Strategic)	32

Items to be Submitted to the Council for Decision with Recommendations from this Committee

R1	Community & Cultural Small Grants Round – 2010-2011 – 30.G	49
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Item No: D1 Delegated to Committee
Subject: **Confirmation of Minutes of Meeting held on 1 November 2010**
Author: Les Windle, Manager - Governance
File No: See Council Minutes
Reason for Report: The Minutes of the Meeting of Monday 1 November 2010 were previously circulated. In accordance with the guidelines for Committees' operations it is now necessary that those Minutes be formally taken as read and confirmed.

Recommendation:

That the Minutes of the Community and Environment Committee Meeting of 1 November 2010 be taken as read and confirmed.

Les Windle
Manager – Governance

Item No: D2 Delegated to Committee
Subject: **Woollahra Local Traffic Committee Minutes – 2 November 2010**
Author: Tom O’Hanlon – Director, Technical Services
File No: 595.G 2010
Reason for Report: For the Committee to consider the recommendations of the Woollahra Local Traffic Committee.

Recommendation:

- A. That the Recommendations Y1-Y8 contained in the minutes of the Woollahra Traffic Committee held on Tuesday 2 November 2010 be adopted.
 - B. That the Traffic Committee items be funded as outlined in Annexure 1.
-

Tom O’Hanlon
Director - Technical Services

Annexure 1

<u>Traffic Item</u>	<u>Title</u>	<u>Funding</u>
Y1-1	Carlisle Street, Rose Bay – Traffic linemarking	Council's Block Grant for Traffic Facilities
Y1-2	Forbes Street, Paddington – Angle parking	Council's Block Grant for Traffic Facilities
Y1-3	Boundary Lane, Paddington – Alteration of parking restrictions	Applicant's expense
Y2	Installation of Bus Zones at existing bus stops in Darling Point	Council's Block Grant for Traffic Facilities
Y3	Powell Road, Rose Bay – Reconstructions works – Reconfiguration and signage	Council's 2010/2011 Capital Works Program
Y4	Bellevue Road at its intersections with Streatfield Road and Fairweather Street, Bellevue Hill - Proposed designs and signage	Council's 2010/2011 Capital Works Program
Y5	Nelson Lane at Queen Street, Woollahra - Minor re-alignment to accommodate pram ramps	Council's 2010/2011 Capital Works Program
Y6	John Street, Woollahra - Temporary Road Closure	All costs associated with the closure to be borne by the applicant
Y7	No.3b Buckhurst Avenue, Point Piper – Works Zone	Nil
Y8	No.13 Spicer Street, Woollahra – Works Zone	Works Zone is in an area zoned as Residential 2(a). The fee payable shall be in accordance with Council's adopted fees and charges for this zoning.

Woollahra Local Traffic Committee Minutes

The meeting of the Woollahra Local Traffic Committee was held in the Council Dining Room, Double Bay, on Tuesday 2 November 2010 at 10.00am.

1. Attendance

Committee Members:

Present:	Mr Alan Opera (Chairman)	(Woollahra Municipal Council)
	Mr Kyle Wells	(Roads and Traffic Authority)
	Snr Const Steve Papageorgiou	(Rose Bay Police - Traffic)
	Ms Robyn Attuell	(Clover Moore MP Representative)
	Mr John Giblin	(Peter Debnam MP Representative)
Staff:	Mr Tom O'Hanlon	(Woollahra Municipal Council)
	Mr Daniel Pearse	(Woollahra Municipal Council)
	Ms Armodee Reece	(Woollahra Municipal Council)
Observer:	Mr Eric Graham	(Sydney Buses)

Apologies:

2. Minutes of Previous Meeting

The minutes of Meeting No.09/10 held in Council Chambers, Double Bay, on Tuesday 5 October 2010 were confirmed by Mr J Giblin and Ms R Attuell.

3. Matters Arising from Minutes of Previous Meetings

Nil

4. Local Traffic Committee recommendations not adopted or amended by Woollahra Council Community & Environment Committee

Y2: Glenmore Road / Cascade Street / Hampden Street intersection, Paddington

5. Extraordinary Meetings

Nil

6. Late Correspondence

Nil

7. Traffic Matters on Local Roads – Recommendation to C&E for Consideration

Item No: Y1 Traffic Matters on Local Roads – Recommendation to C&E for Consideration

Subject: **Parking Restrictions Changes**

Author: Frank Rotta – Traffic Engineer,
Daniel Pearse – Traffic Engineer

File No: (Refer to Table 1)

Reason for Report: Various parking restriction changes throughout the Woollahra Council area.

Committee Vote: Unanimous Support

Recommendation:

That the recommendations of Item Y1-1 to Y1-3 contained in Annexure 1 be adopted.

Item Y1-1: Carlisle Street, Rose Bay – Traffic linemarking

Committee Vote: Unanimous Support

Recommendation:

That 25 metres of unbroken centreline (rpms at 2.5 m centres) centrally located at the bend in Carlisle Street outside No.32 Carlisle Street Rose Bay, be installed as illustrated in Annexure Y1-1a.

Item Y1-2: Forbes Street, Paddington – Angle parking

Committee Vote: Unanimous Support

Recommendation:

That 90 degree angle parking (rear to kerb) be installed on the western side of Forbes Street, Paddington from the No Stopping restrictions at Sutherland Street, for a distance of 36.8 metres in a northerly direction subject to the majority of residents from Nos 2-8 Forbes Street being in favour of this proposal.

Item Y1-3: Boundary Lane, Paddington – Alteration of parking restrictions

Committee Vote: Unanimous Support

Recommendation:

1. That the 4 metres of '2P 8am-11pm ARVE Area Pgtn 1' at the rear of No.56 Glenview Street, Paddington in Boundary Lane, be changed to 'No Parking'.
2. That this alteration be subject to the approval of a S138 Application for the driveway at this location.
3. That the applicant advise Council 14 days prior to the construction of this driveway so that the signage can be altered in a timely manner.

Item No: Y2 Traffic Matters on Local Roads – Recommendation to C&E for Consideration

Subject: **Installation of Bus Zones at Existing Bus Stops in Darling Point**

Author: Frank Rotta – Traffic Engineer

File No: T256

Reason for Report: Request from Sydney Buses for installation of Bus Zones at 4 existing Bus Stops on the Darling Point peninsula.

Committee Vote: Unanimous Support

Recommendation:

- A. That Bus Zones be installed at the following locations:
- i. On the western side of Etham Avenue, Darling Point from the southern side of the driveway to No. 39 Etham Avenue to the northern side of the driveway to No.37 Etham Avenue (a distance of 29 metres) to service Bus Stop No.202733.
 - ii. On the southern side of Etham Avenue, Darling Point from 9.6 metres east of the eastern kerbline in Darling Point Road for a distance of 26 metres in an easterly direction to service Bus Stop No.202734. ‘No Stopping’ restrictions are to be installed from this Bus Zone to Darling Point Road.
 - iii. On the eastern side of Etham Avenue, Darling Point from the southern side of the driveway to the unit block at No.12 Etham Avenue to the southern side of the driveway to No.10 Etham Avenue (a distance of 26 metres) to service Bus Stop No.202747.
 - iv. On the eastern side of Darling Point Road, Darling Point from 20 metres north of the northern kerbline of Eastbourne Avenue for a distance of 27 metres in a northerly direction (a distance of 27 metres) to service Bus Stop No.202749.

Item No: Y3 Traffic Matters on Local Roads – Recommendation to C&E for Consideration

Subject: **Powell Road, Rose Bay - Reconstruction Works – Reconfiguration and Signage**

Author: Frank Rotta – Traffic Engineer

File No: 364.

Reason for Report: To obtain approval for the reconfiguration and signage associated with the Powell Road Reconstruction Project.

Committee Vote: Unanimous Support

Recommendation:

- A. That there are no objections to either proposal, as detailed in Drawing No.S10022-OP1-C01 Revision A (90 degree angle parking) and Drawing No.S10022-OP2-C02 Revision A (parallel parking) incorporating the reconstruction of Powell Road, Rose Bay.
- B. That the plans be the subject of community consultation to determine the preferred proposal.

Item No: Y4 Traffic Matters on Local Roads – Recommendation to C&E for consideration.

Subject: **Bellevue Road at its Intersections with Streatfield Road & Fairweather Street, Bellevue Hill – Proposed Design and Signage**

Author: Frank Rotta – Traffic Engineer

File No: T34 / 434. / 159.

Reason for Report: To gain Council approval for the reconfiguration and signage for the roundabouts in Bellevue Road at its intersections with Streatfield Road and Fairweather Street, Bellevue Hill.

Committee Vote: Unanimous Support

Recommendation:

- A. That Drawing No.14798, Revision C incorporating the reconfiguration and new signage for the proposed roundabout at the Bellevue Road / Streatfield Road intersection be approved.
- B. That Drawing No. 15080, Revision C incorporating the reconfiguration and new signage for the proposed roundabout at the Bellevue Road / Fairweather Street intersection be approved.

Item No: Y5 Traffic Matters on Local Roads – Recommendation to C&E for consideration.

Subject: **Nelson Lane at Queen Street, Woollahra – Kerb re-alignment to accommodate pram ramps**

Author: Frank Rotta – Traffic Engineer

File No: 325.

Reason for Report: To gain Council approval for realignment of the kerb in Nelson Lane at its intersection with Queen Street to facilitate pedestrian traffic along the southern footpath in Queen Street, Woollahra.

Committee Vote: Unanimous Support

Recommendation:

- A. That the minor realignment of the kerb in Nelson Lane at its intersection with Queen Street, Bellevue Hill incorporating a localised narrowing of the carriageway of Nelson Lane at Queen Street as shown in Annexure 1 be approved.
- B. That all properties with a frontage to Nelson Lane, Woollahra be notified.

Item No: Y6 Traffic Matters on Local Roads – Recommendation to C&E for consideration.

Subject: **John Street, Between Dwyer Lane & Victoria Avenue, Woollahra – Temporary Road Closure for Local Christmas Party**

Author: Frank Rotta – Traffic Engineer

File No: T256

Reason for Report: Request from Mr Andrew Rowland on behalf of residents in this section of John Street for a temporary road closure of John Street between Dwyer Lane and Victoria Avenue from 3.00pm to 7.00pm on Sunday 5 December, 2010 for a neighbourhood Christmas Party.

Committee Vote: Unanimous Support

Recommendation:

- A. That approval be granted for the temporary road closure of John Street, Woollahra from Dwyer Lane to Victoria Avenue for a neighbourhood Christmas Party from 3.00pm-7.00pm on Sunday 5 December, 2010.
- B. That the above special event be categorised as a category 3 event.
- C. That the approval of the above event and the associated road closure be subject to the following conditions :
 - i. The applicant must obtain approval for the event from Police by completing a “Notice of Intention to Hold a Public Assembly” form.
 - ii. The applicant must submit a Traffic Management Plan prepared by an RTA accredited traffic consultant to Council. Council will advise the RTA’s Sydney Transport Management Centre (TMC) of the temporary road closure.
 - iii. The applicant must inform all business proprietors, residents and other occupants in the vicinity of the proposed activities, at least fourteen (14) days before the event via a letterbox drop.
 - iv. The applicant must supply and erect any barriers and traffic signs necessary for the road closure and remove them at the completion of the event.
 - v. Council must be indemnified against all claims for damage or injury that may result from either the activities or from the occupation of part of the public way during the activities. A copy of Public Liability Insurance Cover to the value of \$10,000,000 shall be provided to Council prior to the event and Council must be listed as in interested party on the insurance.
 - vi. Council must be reimbursed for the cost of repair of any damage caused to Council property as a result of the activities.
 - vii. The applicant must inform all Emergency Services of the proposed road closure (that is Fire Brigade, Ambulance and the RTA) and must maintain a four-metre emergency vehicle lane at all times, with all services (e.g. fire hydrants) remaining free of any obstruction.
 - viii. Noise created by use of equipment or activity must be controlled as required by the “Protection Of The Environment Operations (Noise Control) Regulation 2000”.
 - ix. The applicant must make arrangements to remove all waste from the site at the end of the event.
 - x. Woollahra Council reserves the right to cancel this approval at any time.

Item No: Y7 Traffic Matters on Local Roads – Recommendation to C&E for consideration.
Subject: **No. 3b Buckhurst Avenue, Point Piper – Works Zone**
Author: Frank Rotta – Traffic Engineer
File No: 407.G Pt16
Reason for Report: Request for a Works Zone

Committee Vote: Unanimous Support

Recommendation:

That the application for a Works Zone to serve the development at No.3B Buckhurst Avenue, Point Piper not be approved.

Item No: Y8 Traffic Matters on Local Roads – Recommendation to C&E for consideration.
Subject: **No. 13 Spicer Street, Woollahra – Works Zone**
Author: Frank Rotta – Traffic Engineer
File No: 407.G Pt16
Reason for Report: Request for a Works Zone

Committee Vote: Unanimous Support

Recommendation:

- A. That approval be granted for a Works Zone to be temporarily installed for Nos.13 Spicer Street, Woollahra. The proposed Works Zone is 9 metres in length and is to be located on the eastern side of Spicer Street, from the southern side of the driveway to No.15 Spicer Street to the southern side of the driveway to No.13 Spicer Street and is subject to the following conditions:
- i. Any directive provided by the NSW Police Department is to be complied with.
 - ii. The Works Zone is to operate between the hours of 7.00am-4.00pm Mon-Fri and 7.00am-1.00pm Sat for a period of 26 weeks from November, 2010 (to be calculated from sign installation date).
 - iii. Suitable traffic control measures are to be put in place to manage truck movements to and from the construction site, and if necessary to and from the adjacent street system, in accordance with the RTA's Traffic Control at Works Sites manual.
 - iv. Residents Permit Parking (currently 2P 8.00am-11.00pm Mon-Sat ARVE Padd 4) is to be maintained outside of the Works Zone hours of operation.
 - v. The applicant must ensure that the traffic lanes, footpaths and driveways, adjacent to the Works Zone, remain free of obstruction at all times during the construction.
 - vi. That applicant must advise the contractor that he will be responsible for ensuring that any vehicles servicing this site must be capable of using this narrow street without blocking it
 - vii. The applicant must inform Council's Traffic Engineer when the project is completed and the Works Zone can be removed.

- viii. This Works Zone is in an area zoned as Residential 2(a). The fee payable shall be in accordance with Council's adopted fees and charges applying to the period for which the approval is given, and must be paid prior to the Works Zone being installed. Should the Works Zone be required for a shorter period, application may be made for a pro-rata refund.
 - ix. Failure to comply with any of these conditions may result in the cancellation of the Works Zone at Council's discretion.
 - x. Should the Works Zone be required for a period longer than the approved period, permission from the Director of Technical Services is required to extend the Works Zone.
 - xi. Should the Works Zone be required for additional hours of operation on any particular day, any amendment will require the approval of the Woollahra Traffic Committee.
- B. That the applicant notifies all residents and businesses whose property frontage is within 50 metres of the Works Zone.

8. Late Items

Nil

There being no further business, the meeting concluded at 10.50am.

Alan Opera
Chair

Item No: D3 Delegated to Committee

Subject: **Reconsideration of Item Y2 of Woollahra Traffic Committee meeting held on 5 October 2010 - Glenmore Road / Cascade Street / Hampden Street Intersection, Paddington - Petition**

Author: Alan Opera, Manager – Engineering Services

File No: T191 / T87 / 216.

Reason for Report: Report on petition to Council by residents of Cecil and Hampden Streets about traffic issues relating to the removal of the roundabout at the above location.

Recommendation:

That the recommendation of the Woollahra Traffic Committee to note the report on this matter (Item Y2 of the Traffic Committee meeting held on 5 October 2010) be adopted.

At its meeting held on 10 May, 2010, the following petition was tabled and subsequently referred to the Traffic Section for investigation and report:

‘We the residents in Cecil Street, Hampden Street and surrounding areas have serious concerns about the congestion and safety issues that have been created with the removal of the roundabout at Hampden and cascade Streets and direct that it be reinstated’.

A report on this matter was presented to the Woollahra Traffic Committee at its meeting held on 5 October 2010. This report concluded that:

“The current traffic conditions at this intersection have been analysed and there are no sight distance issues nor are there any confusing traffic issues provided that the NSW Road Rules are strictly obeyed. As such it is considered that as the current situation is fulfilling its objective of making the through route along Cascade Street and into Glenmore Road (and vice versa) relatively unattractive. No further action is therefore considered warranted at this location.”

The Traffic Committee recommended that the information contained in this report be noted.

This matter was subsequently considered at Community & Environment Committee meeting held on 11 October 2010 when it was deferred to enable the original petitioners to be advised of when the Community & Environment Committee will be considering the matter.

The petitioners have now been advised that this matter has been listed for this meeting of the Community & Environment Committee.

Alan Opera
Manager Engineering Services

Tom O’Hanlon
Director Technical Services

Annexure:

1. Copy of Item Y2 report to the Traffic Committee meeting held on 5 October 2010.

Item No: Y2 Traffic Matters on Local Roads – Recommendation to C&E for Consideration.

Subject: **Glenmore Road / Cascade Street / Hampden Street Intersection, Paddington – Petition by Residents About Safety Of Intersection**

Author: Frank Rotta – Traffic Engineer

File No: T191 / T87 / 216.

Reason for Report: Petition to Council by residents of Cecil and Hampden Streets about traffic issues relating to the removal of the roundabout at the above location.

Recommendation:

That the information contained in this report be noted.

Background:

At its meeting held on 10 May, 2010, the following petition was tabled and subsequently referred to the traffic section for investigation and report:

'We the residents in Cecil Street, Hampden Street and surrounding areas have serious concerns about the congestion and safety issues that have been created with the removal of the roundabout at Hampden and cascade Streets and direct that it be reinstated'.

Issues:

Condition 59 and 60 of the Conditions of Approval for the Cross City Tunnel state:

"Local Area Traffic Management

59 *Within 6 months of this approval the proponent shall in consultation with the PTC, NSW Police, Emergency Services, relevant local Council(s) and community representatives, commence the preparation of the Local Area Traffic Management (LATM) measures for Paddington as defined in Appendix 7 of the Representations Report and shall include as a minimum unless otherwise agreed by the relevant local Council(s) the following:*

- (a) traffic calming on Brown Street/Neild Avenue between Macdonald and Lawson Streets; and*
- (b) traffic calming on Glenmore Road between New South Head Road and Cascade Street.*

The preparation of the LATM shall include a comprehensive consultation process, including the relevant government agencies as well as affected community, business and bicycle groups. The key objective of the LATM shall be to restrict through traffic and ensure that alternative routes for traffic wishing to avoid the toll are relatively unattractive.

The measures listed above shall be installed at full cost to the Proponent as soon as practicable after finalising the LATM consultation process.

60 *Prior to the operator collecting any toll, the Proponent shall have in place to the greatest extent practicable and have agreed on all funding requirements and an implementation program for the necessary LATM measures referred to in Condition 59. Despite the above, the implementation of such measures including any associated construction works shall be fully completed within 6 months of commencement of toll collection. Any extension of time for the implementation of the LATM measures shall be specifically approved by the Director-General following consultation with the relevant councils."*

In accordance with Condition 59 above, the Roads and Traffic Authority (RTA) developed design plans for the proposed LATM works for Brown Street / Neild Avenue and Glenmore Road, Paddington, in consultation with the local community, the Paddington Society and the Paddington Traffic Working Party,.

A number of alternative design proposals were considered by the Paddington Traffic Working Party at a number of meetings held in early 2005 and at its meeting held on 26 May 2005, the Paddington Traffic Working Party resolved:

1. to approve the LATM Scheme for Brown Street/Neild Avenue between Macdonald Street and Lawson Street which incorporates the narrowing of the road pavement between Dillon Street and Dillon Lane and the widening of the footpath on the eastern side of Neild Avenue between Dillon Lane and Lawson Street, and
2. to approve the LATM Scheme for Glenmore Road between New South Head Road and Cascade Street which incorporates the provision of a Gateway treatment at New South Head Road; a speed hump at Walker Avenue and the removal of the roundabout at Cascade Street and replacement with Stop signs.

Following the above Paddington Traffic Working Party meeting, the RTA arranged for revised plans of the proposed LATM works for Brown Street/Neild Avenue and Glenmore Road to be prepared by Parsons Brinckerhoff to reflect the above resolution. The plans were subsequently considered by the Woollahra Traffic Committee and approved by Council at its C&E Committee meeting held in June, 2005. The works referred to in this resolution including the roundabout which is the subject of this report were constructed by the RTA's contractors in 2005.

Conclusion:

As stipulated by Condition 59 above, *'the key objective of the LATM shall be to restrict through traffic and ensure that alternative routes for traffic wishing to avoid the toll are relatively unattractive'*. It is apparent from the petition that the key objective has been satisfied at this location. While the roundabout would have facilitated traffic movements on all four legs of the intersection it was clearly not the intention of the community stakeholders or decision makers at that time. The current traffic conditions at this intersection have been analysed and there are no sight distance issues nor are there any confusing traffic issues provided that the NSW Road Rules are strictly obeyed. As such it is considered that as the current situation is fulfilling its objective of making the through route along Cascade Street and into Glenmore Road (and vice versa) relatively unattractive. No further action is therefore considered warranted at this location.

Identification of Income & Expenditure:

Nil

Annexures:

Nil

Item No: D4 Delegated to Committee
Subject: **Community Safety Committee Minutes**
Author: Nick de Brett
File No: 1041.G
Reason for Report: To note the minutes of the Community Safety Committee meeting of 15 September 2010

Recommendation:

That Council note the attached minutes from the Community Safety Committee meeting of 15 September 2010.

Vicki Munro

Nick de Brett
Community Development Officer

Vicki Munro
A/Director Community Services

ANNEXURE:

1. Minutes of the Community Safety Committee meeting – 15 September 2010

Community Safety Committee Minutes

**Minutes of the Meeting held on
Wednesday 15 September 2010 at 4.30pm**

Present & Apologies

Present:	Councillor Isabelle Shapiro	Bellevue Hill Ward (Chairperson)
	Bruce Bland	Rose Bay Good Neighbour Group
	Juliet Kirkpatrick	Darling Point resident
	Paula Wright	Watsons Bay Good Neighbour group
	Charles Wade	Volunteer in Policing
	Elizabeth Carpenter	Double Bay resident
	Inspector Brad Hodder	Rose Bay Police Local Area Command
	John McDonagh	Harbourview Residents Group
	Kim O'Connor	Bellevue Hill resident
	Michele Wearn	Double Bay resident

Staff:	Nick de Brett	Community Development Officer
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Apologies:	Prof Don White	Harbourview Residents Group
	Ross Clifton	Vaucluse resident
	Clover Moore MP	Member for Sydney
	Helen Mushin	Rose Bay resident

MINUTES OF THE PREVIOUS MEETING

Confirmation of Minutes

The minutes of 4 August 2010 were confirmed
Moved: Kim O'Connor Seconded: John Mc Donagh

Matters arising

Councillor Shapiro tabled an article from a recent copy of the Australian Jewish News that promotes the Police Next of Kin Register that had been highlighted at the last meeting.

CORRESPONDENCE

Nil

POLICE REPORT

Inspector Brad Hodder provided a police report for the local area.
Please contact the Rose Bay Police Local Area Command for specific crime statistics.
Tel 02 9362 6332
Fax 02 9362 6311

Statistics and crime trends can also be accessed from the NSW Attorney General's Department:
www.lawlink.nsw.gov.au/bocsar.

Councillor Shapiro referred to previous discussion regarding a grant of \$100,000 received by Sutherland Shire Council for a graffiti reduction project. Enquiries have revealed that this grant was from the Priority Area Grant crime prevention funding program. Priority Area grants are allocated to local government areas following an analysis of offence categories of LGAs in the State. In the last funding round of Priority Area Grant allocations, 7 local government areas in NSW were chosen on the basis of the high incidents of particular offence categories.

The standard annual crime prevention funding of \$50,000 is also available to Councils. The funding body, NSW Attorney-General's Department, will contact Council once they have set the date for the next funding round.

GRAFFITI REPORT

During the months of August and September, a total of 467 jobs were completed, resulting in 685 square metres of graffiti being removed. Of these, 318 jobs were completed for 499 square metres in August and 149 jobs completed for 186 square metres in September, to date.

It was agreed that the graffiti removal data for the last several months be graphed to show trends over time. This information will be provided for the next meeting.

CRIME & SAFETY ISSUES

Personal Safety

No Personal safety issues were reported.

Property Crime

No Property Crime issues were reported.

Report back from Neighbourhood Groups (previously Neighbourhood Watch Groups)

Rose Bay Good Neighbour Group: Bruce Bland reported the group has received a \$3,000 Community and Cultural grant from Council for a Christmas community event to bring the community together, to be held in Pannarong Reserve, Rose Bay. The event will involve the four local churches and include a free barbeque, puppet show and carol singing. The Group has achieved sponsorship from a local butcher who will supply the sausages for the barbeque and the local Bakers Delight shop who will donate 40 bread rolls.

Harbour View Residents Group: The group reported that the last meeting was held on 9 August 2010. They welcomed Superintendent Brad Hodder, Rose Bay Police Local Area Command. He reported that crime rates remain encouragingly low. The group had a useful discussion about potential activities to increase a responsibility of individuals to reduce the visibility of goods for opportunistic crime.

The group also raised the following issues at the Public meeting for the Cooper Ward meeting of 12 August 2010:

- Edgecliffe Road: still difficult for pedestrians to cross (particularly elderly and those with a pram) in the area between Bathurst Street and Forth Street. Traffic does not give way to pedestrians and at certain times of the day can be pretty constant. There is a need for a pedestrian crossing somewhere near Harkness Street although this is a difficult road alignment for sightlines.

- Remove the left hand turn lane on Newland Street going south at the Grafton Street intersection, Bondi Junction. This lane causes a bank up of vehicles back to Edgecliff Road, ultimately blocking the roundabout at the intersection of Newland Street and Edgecliff Road. It also causes dangerous situations with vehicles cutting into it prematurely south of the Grafton Street intersection

GENERAL BUSINESS

White Ribbon Day

The meeting was briefed further on the project being development in Council's Community Development team to mark White Ribbon Day on 25 November 2010. The following matters were covered:

Aims of Project:

- To build in the Woollahra community knowledge and understanding of the effective prevention of violence against women.
- To create wide-scale awareness about the positive role that men can play in bringing F

Key Outcomes:

- Greater understanding of the issues surrounding violence against women within the Woollahra community.
- Greater awareness of support services and information available for the community.
- Engagement of key community organisations in the Woollahra LGA with White Ribbon Day.

Project Actions

- White Ribbon Day fact sheets on Council's internal computer system.
- Media promotion of White Ribbon Day including Council's website.
- Posters and brochures at Council outlets.
- Promotion within Council of White Ribbon Day.
- The wearing of white ribbons by Councillors and Council staff in the week of White Ribbon Day as a pledge that the wearer does not excuse violence against women and is committed to supporting community action to stop violence by men against women.

Further information on White Ribbon Day, including White Ribbon Day fact sheets, is available at www.whiteribbonday.org.au

Gap Park

The meeting commended the signage that has recently been installed. A concern was raised that the perimeter fencing at the cliff edge had been installed with the fencing frames on the inside, providing convenient footholds for anyone trying to climb over it.

NOTE: The above comments referred to the old fencing however installation of the new fence has commenced so that the mesh is now on the inside and is reinforced with no footholds on the new fence design. In addition, a new fence for the Gap and Jacob's Ladder viewing platforms is under construction. This will have an inward curving form with no footholds also.

There was also no light over the phone set up with free direct lines to suicide prevention services. This is a priority by Council staff and is currently being addressed with improvements being implemented as soon as possible.

Pink Ribbon Week - Breast Cancer (Research, Support and Awareness)

Councillor Shapiro advised that Pink Ribbon Week will be marked in Queen Street on 10 – 17 October 2010, culminating in Pink Ribbon Day on 17 October 2010.

Next Meeting

The next meeting will be held on Wednesday 27 October 2010 at 4.30pm.
There being no further business, the meeting concluded at 5.30pm.

Item No: D5 Delegated to Committee
Subject: **Public Art Advisory Committee Minutes**
Author: Jo Jansyn, Cultural Development Coordinator
File No: 1160.G Public Art
Reason for Report: To table the minutes of the Public Art Advisory Committee meeting held on 3 November 2010.

Recommendation:

That the minutes of the Public Art Advisory Committee meeting held on Wednesday 3 November be noted and endorsed.

Background:

This report outlines the meeting held by the Public Art Advisory Committee (PAAC) on 3 November 2010.

Watsons Bay Baths Public Art Project

Following tabling of a staff technical and asset management assessment report as well as a summary of the assessment sheets completed by the Watsons Bay Baths Public Art Project Working Party, extended discussion and debate was conducted by PAAC at the meeting.

Discussion focussed on the three short-listed concept designs for the Watsons Bay Baths Public Art Project and the process model undertaken for the project.

Whilst there was consensus from the Watsons Bay Baths Public Art Project Working Party on a concept for final commission, there was no clear consensus from PAAC members as a Committee. PAAC members agreed that in order to move the process forward, an additional site visit would be scheduled for PAAC members for Tuesday 16 November so that the three short-listed concepts could be visualised in situ.

Conclusion

Due to a consensus not being agreed upon, the PAAC have not presented their recommendation for the Watsons Bay Baths Public Art Project. The three short-listed concept designs will receive further consideration in a PAAC site meeting scheduled for 16 November. Due to extended discussions of the Public Art Advisory Committee on the Watsons Bay Baths Public Art Project, all other agenda items including temporary art installations as well as the feasibility of establishing a Public Art Trust and have been carried forward to the next meeting scheduled for 1 December 2010.

Jo Jansyn
Cultural Development Coordinator

Vicki Munro
Acting Director – Community Services

ANNEXURES:

Minutes of the Public Art Advisory Committee Meeting, Wednesday 3 November 2010

Public Art Advisory Committee

Minutes

Minutes of the meeting held on
Wednesday 3 November 2010 at 10am

Present & Apologies

Present:	Councillor Ian Plater (Chair)	
	Councillor Isabelle Shapiro (Mayor)	
	Councillor Lucienne Edelman	
	Councillor Toni Zeltzer	
	Councillor Nicola Grieve	
	Simon Chan	Community Representative
	Ruark Lewis	Community Representative
	Janis Lander	Community Representative
Staff:	Vicki Munro	Acting Director Community Services
	Tom O'Hanlon	Director Technical Services
	Jo Jansyn	Cultural Development Coordinator
	Rod Ward	Project Manager Open Space
	Audrey Hogan	Administration Officer
	Tom Jones	Urban Design Planner
Apologies:	Councillor Peter Cavanagh (Deputy Mayor)	
	Councillor Chris Howe	
	Bruce Rann	Manager Parks and Street Trees
	Ali Yeldham	Community Representative
	Nicole Shrimpton	Community Representative
	Marlene Antico	Community Representative
	Elena C Wise	Community Representative

Matters arising from previous minutes

Matters arising from previous minutes have been carried forward to this agenda.

Watsons Bay Baths Public Art Project

The Project Manager Open Space circulated a staff technical and asset management assessment report for the three short-listed concepts for the Watsons Bay Bath Public Art Project and provided a verbal summary of the assessment. The staff technical and asset management assessment was conducted against the following criteria:

- 1.1 Construction and Installation technique
- 1.2 Material qualities and durability of the overall design elements
- 1.3 Public safety issues – possible issues from intentional or unintentional misuse
- 1.4 Vandal resistance
- 1.5 Maintenance requirements

A full copy of the table staff technical and asset management assessment is provided in Attachment 1 of the PAAC Minutes (November 2010).

The Cultural Development Coordinator provided a brief summary of the Watsons Bay Baths Working Party assessment. Eight Working Party members had completed and submitted their assessment sheets following the scheduled short-listed concept Working Party assessment meeting on 13 October, where the assessment process was not completed. One Working Party member did not submit an assessment sheet. The Working Party assessment was conducted against the following criteria:

- 1.1 Artistic merit of the proposed concept
- 1.2 Ability of concept to meet the brief, including appropriate scale and material
- 1.3 Ability of the artwork to communicate its concept and underpinnings
- 1.4 Proposed budget and timeline
- 1.5 Aesthetic response to the site and the brief
- 1.6 Conceptual response to the site and the brief
- 1.7 Response to any stakeholder consultation and feedback
- 1.8 Public safety and risk management issues
- 1.9 Maintenance issues
- 1.10 Robustness and durability.

Based on completed assessment sheets, the Working Party ranked the three shortlisted concepts in the following order:

1. Clary Akon (5 first rankings), 2. Mark McClelland (2 first rankings), 3. Marquerite Derricourt (1 first ranking). The Mark McClelland concept was a strong second concept, receiving 6 rankings for second.

Lengthy discussion and debate then followed by all members of PAAC however there was no consensus on a clear outcome or recommendation by PAAC for final concept approval.

PAAC also debated the process model utilised for the Watsons Bay Baths Public Art Project. Some PAAC members criticised the process, however the majority of PAAC members commented that the process was robust and were in support of the process undertaken by the Watsons Bay Baths Public Art Project Working Party. It was highlighted by the Mayor that the process was determined and agreed upon by PAAC and that the process models utilised for future public art projects undertaken by Council is open to discussion by PAAC. The majority of PAAC commented that the agreed process for the Watsons Bay Baths Public Art Project needs to be followed.

The Chair then called for further comments/recommendations from each member of PAAC on their short listed concept design preferences. With no clear consensus from PAAC, it was agreed that another site visit would be coordinated for PAAC members in order for short-listed concepts to be visualised in situ, and in order for the process to move forward.

ACTION: A second site visit will be scheduled for PAAC members at 10am on Tuesday 16 November for further consideration of the three short-listed concepts.

Due to the extended discussion on the Watsons Bay Baths Public Art Project, the Chair commented that all following agenda items were to be carried forward to the next Public Art Advisory Committee Meeting.

2010/11 PUBLIC ART PROGRAM AND WORKING PARTY UPDATES

Rose Bay Chalk Walk

Detailed update of item deferred to next meeting, however the Chair did indicate that this project was unlikely to be further developed.

PUBLIC ART TRUST

Discussion

Item deferred to the next meeting, however the Chair did comment that further research would need to be conducted in conjunction with item 6.2 listed below.

ANY OTHER BUSINESS

Temporary Art Installations (Councillor Howe)

Item deferred to the next meeting.

Bequests/Pocket Parks

See item 5 Public Art Trust above.

Signal Box Project (Councillor Zeltzer)

Item deferred to the next meeting.

**NEXT MEETING – 10AM, WEDNESDAY 1 DECEMBER, WOOLLAHRA COUNCIL
COMMITTEE ROOM.**

Item No: D6 Delegated to Committee
Subject: **Library Quarterly Report 1 July 2010 to 30 September 2010**
Author: Vicki Munro, Manager, Library and Information Services
File No: 48.G / 48.G (Strategic)
Reason for Report: To review the operations of Woollahra Library and Information Service for the quarter, 1 July to 30 September 2010.

Recommendation:

That the report of the library service for the quarter 1 July to 30 September 2010 be received and noted.

This report reviews Woollahra Library and Information Service's activities and projects for the period 1 July to 30 September 2010, including detailed statistical analysis, as well as progress in implementing the Library Strategic Plan, *The Way Forward*.

1.0 Library Usage

To gain a better understanding of the Library usage, this report compares statistics from 1 July to 30 September 2010 with the same quarter for the previous year – 1 July to 30 September 2009. See Annexure 1 for all statistical figures.

Significant points to note include:

1.1 Lending Services

- As at 30 September 2010, Woollahra Library and Information Service had 14,978 active members. Active membership is defined as borrowers who have used the service within a two year period. This represents a slight decrease of 1% in total Library membership, from 15,146 in the same period last year. The percentage of borrowers to population currently sits at 29.86% based on the Woollahra LGA population of 50,161 (2006 ABS census).
- There has been continued growth in new and returning members at the new Watsons Bay Library: over 62% for adults and 70% for junior members in the last quarter.
- There was an increase in the Library's circulation with an overall rise across all service points of 3%, from 109,298 to 112,837. The success of the new Watsons Bay Library is demonstrated with an increase in circulation of 79% over the same period last year. There was an average of 51.10 loans per hour between July and September, which increased 3% from 49.50 loans per hour for the previous year.
- The key collections to have increased in circulation over the three months have been the junior and young adult material, in particular the junior fiction increasing by 20% and young adult titles increasing by 31%. As well as the magazine collection which continues to rise and increased by 4% for the year, representing 6,758 loans compared to 6,514 the previous year. DVD loans also rose significantly by 25%.
- Recommendations from the Community Language collection review have begun to be implemented and it is anticipated that a greater use of this collection will be reflected in ongoing reports. The Library now selects a variety of languages boxes (currently seven different languages) from the State Library of NSW in preference to hosting a static collection of five languages.
- A total of 75,172 people visited all service points from July to September 2010. This consists of 39,032 at Double Bay, 22,849 at Paddington and 13,291 at the Watsons Bay Library.

- The free wireless service offered through uConnect continues to be very popular, recording a total of 2,798 sessions, an increase of 24.25% from the total of 2,252 at the same time last year.

1.2 Information Service and Research

- Woollahra Library and Information Service moved to the PLEG statistical collection method from July 2010, which allows for a more viable method of comparison and benchmarking to other public libraries in NSW as the majority use the PLEG method. PLEG is based on a client service model with an emphasis on a number of customer service requests which were not captured using the previous daily statistics count. As a result of a change in the types of statistics collected, comparison cannot be readily made with retrospective years. It is noted however that the broadening in scope of reference and general client enquiries has resulted in a huge increase in the statistical count (171%) which better reflects staff and library client interaction.
- The Local History Centre has also moved to the collection of daily client statistics using the PLEG method. The daily count included ten different categories whereas with PLEG the collection of local history enquiries has been standardised in line with the other collection points for reference and general client enquiries. Use of the PLEG method compared to the daily count does indicate though an overall rise in the number of client enquiries with a 98% increase using the PLEG client service model.

Projects taken through to completion by Local History Staff in this quarter include:

- Assisting the Woollahra History and Heritage Society by researching and preparing information and images for a walking tour conducted by the WHHS commemorating 150 years since the first council meeting held in 1860.
- Preparing a display on the history of the district and council as part of the council's 150 year celebrations mounted initially at Kincoppal and then Kambala schools. The display was also placed in the adult library at Double Bay. Feedback received indicates that the display was well received and enjoyed by its audience.
- As part of History Week Local History staff researched and wrote biographies of Woollahra Council's first 9 councillors elected to represent council in 1860. These biographies with images were then placed on the local history website as part of the council history page.
- Researching a history of the Iron House – the first council chambers, and its subsequent development, for the Local History webpage as part of the council history page.

There has been a huge increase in database usage for the July to September 2010 quarter compared to the previous year with searches up by 27% (2,976 searches). This quarter has seen the introduction of nine new databases compared to 2009. These databases were flagged for purchase in the Electronic Resources Review as well as two being provided free through NSW.net. New databases include:

- Ancestry is a genealogy research tool that provides instant access to a wide range of unique resources for genealogical and historical research;
- Company 360 - provides information on Australia's top private and public companies;
- Dynamic Learning Simple - online training solutions for teaching you how to use popular computer applications;
- MacquarieNet - Online reference library for students and general users that comprises Australian and international reference works;
- NSW Family History Document Service Online- Records for family history research in New South Wales, Australia;
- Tumblebook Library - For kids and families, TumbleBooks lets you watch and listen to e-books online, play games and write reviews;

- World Book Online - A suite of online research tools that includes encyclopedia articles, primary source collections, educator tools, student activities, pictures, audio, and video, complemented by current periodicals and related Web sites;
- Academic Search Elite - a scholarly collection offering full-text coverage of information in many areas of academic study; and
- Points of View Reference Centre - a full-text database designed to provide students with a series of essays that present multiple sides of a current issue.

It is anticipated that these results will improve even more with the implementation of the Electronic Services Review including the introduction of a federated search engine and an analysis of the results of the user needs survey for electronic information with the report due in November 2010.

- The number of YourTutor sessions (online homework help) has continued in an upward trend with a 36% increase this quarter (120 sessions) over the same period in 2009. This increase is linked to a more active promotion of the service through the regular teacher librarian meetings held with library staff from Woollahra Library Service.

1.3 Community Learning Programs

- Attendance has continued to be high for our Storytime and Rhyme Time sessions and the new Kids Club structure introduced last quarter has proved extremely popular, with an average of 23 children per session.
- The Children's and Young Adult team has been busy this quarter with the following significant events as highlights:
 - The July School Holidays were celebrated with a number of activities aimed at Primary school aged children. There were 5 different activities (Art & Craft in Ancient Egypt, Fun & Games in Ancient Rome, and Wildlife Wonders) across the Library Service Points with a total of 105 participants;
 - Children's Book Week (21-27 August 2010) The Library hosted 29 classes with 668 children, 346 entries into school competitions and special storytimes at Double Bay, Paddington and Watsons Bay with an attendance of 41 children. A jelly bean guessing competition was held with a total of 278 entries;
 - This year, as part of the Ride the HSC Wave lecture series, the Woollahra Library & Information Service ran the following lectures in conjunction with the Eastern Suburbs Library collective. Two lectures were held at Woollahra – Modern History and PDHPE - with a total of 37 participants.
- Other major cultural events hosted by Woollahra Library and Information Service during this quarter included:
 - The annual Woollahra Council Youth Photographic Award, which attracted 97 photographic entries and 39 short film entries from 10 high schools in the area. The presentation night on 1 September was attended by 75 students and their teachers and families.
 - The Library Service continued to entertain and inform with its highly successful Writers and Readers Series hosting a number of superb writers over three events. Writers involved in Writer and Readers for this quarter were: Alex Miller, Miranda Darling, Malla Nunn, Michael Robotham and Evelyn Juers. With a total attendance of 117.

- Tea Topics, the Library's series of free, daytime talks, continued this quarter covering topics such as a captivating look at kitchen gardening with Mikey Robertson; Richard Glover discussing his book "The Mud House"; and a talk on a contemporary Australian Sculpture with consultant and collector Natalia Bradshaw. Three events were held with a total of 117 attending.
- The Home Library Service provided material to 165 individual borrowers and 5 institutions. Currently the Library has 5 volunteers and they made 38 visits this quarter. As a result of the Home Library service Review, new volunteers are being sought, to expand the number of volunteers who assist with the provision of this Service. A Library Development Grant from the State Library has provided for staff to undertake volunteer management training which will take place in November. Staff have prepared a survey designed to get information on HLS members' uptake of new technology and whether they are able to participate in Library events.

2.0 Library Strategic Plan – Progress update

The Library Strategic Plan “The Way Forward” was adopted by Council on 17 December 2007. Progress on the key strategies is as follows:

- Building

Preparations have continued for the upcoming renovations of the existing Double Bay Central Library. The improved layout will be implemented with the assistance of the Property Team.

The Library has been working with architects from Brewster Hjorth to develop concept design plans for the proposed new Double Bay Library which will be located in the existing Woolworths Building, New South head Rd, Double Bay.

- Collection

The Library has continued to put into action the Collection Development Policy and Collection Plan by starting to investigate e-library resources including ebooks, downloadable video, audio and music. The Library has also continued to effectively manage the procurement processes, maintaining the relationships with suppliers and continuously reviewing collection profiles against performance, requests and timeliness. As stated earlier in the report, the recommendations from the Community Language Review are underway and commenced implementation in October.

- Technology

The implementation of radio frequency identification (RFID) technology has progressed with the first Self Check units due to be installed at the new Watsons Bay Library in October 2010, allowing borrowers to issue and return their own resources.

- New Policies and Procedures

The following key Library policies have been developed and updated:

Community Information Display Policy

This policy has been developed to give library staff, community organisations and community members a clear understanding of the role of the library regarding the display of community information.

Safe Entry & Exit Procedure

This policy has been developed to provide guidelines for providing a safe work environment for all staff at their places of work.

Clean-up Procedure

This policy has been developed to minimise the transmission of infections at all Community Service's work places through the practice of safe clean-up procedures.

3.0 Community Information

3.1 Projects

The number of What's On subscribers has increased steadily on the previous quarter by 9% (from 713 to 776) and has more than doubled since the same time last year. We expect to see a sharper increase next quarter as a result of additional promotional activity at Council's Kids Day Out and Woollahra Small Sculpture Prize events.

3.2 Community Information Database (LINCS)

Community Information Database searches this quarter experienced a substantial increase from the last quarter of 57% (from 653 to 1,024). This increase is a result of increased exposure on the newly designed home page of Council's website which went live on 15 July. Further education and training on the Database is scheduled for Quarter 2, which we expect will result in ongoing growth in usage.

3.3 New Resident's Kits

Although the number of New Resident Kits requested has decreased slightly this quarter, it has remained constant when compared with previous quarters. With most of the information sent in these kits being accessible on the website, a review of the demand and format of these kits will be undertaken next quarter.

Conclusion:

The Library and Information Service has continued to move forward with the implementation of the Library Strategic Plan and provide a wide range programs and services for the Woollahra community.

Vicki Munro
Manager – Library and Information Services

ANNEXURES:

Annexure 1: Library Statistics for July to September 2010

Item No: R1 Recommendation to Council
Subject: **Community and Cultural Small Grants Round 2010-2011**
Author: Romi Scodellaro
File No: 30.G
Reason for Report: To give consideration to applications for Section 356 Community and Cultural Small Grants Round from local community groups and services.

Recommendation:

- A. That Council approve the selection panel's recommendations for the successful October 2010 Community and Cultural Small Grants Round.
- B. That Council approve the recommended allocation of unspent funding to the Urban Arts Base Program.

Background:

Council has a long history of providing grants and support to local community organisations. It is through assisting these organisations that the Woollahra community has been enhanced and strengthened. The overarching aim of Community and Cultural Grants is "to encourage the development of local community based services which meet identified needs of people living and working in the Woollahra local government area". The provision of these grants is in accordance with the Community Services Policy and the Delivery Program and Operational Plan (DPOP) 2009-2013 which incorporates the strategies in the Woollahra Social and Cultural Plan 2008-2013.

The 2010/11 adopted budget for the Large and Small Community and Cultural Grants program is \$70,000 exc GST. The June grants program distributed \$64,775 to 21 organisations leaving \$5,225 allocated to the October Small Grants round.

Process:

The Community and Cultural Small Grants Program 2010/11 for October was advertised from mid-September and closed on Friday 29 October 2010. A total of 7 applications amounting to \$6,533 were received. These applications, along with comments and recommendations, are provided in Annexure 1.

Each application has been assessed in reference to the objectives and selection criteria adopted by Council and this process has been enhanced by individual officers' experience and knowledge of the sector in which applicants operate. The grants have also been assessed in accordance with the strategies in the DPOP 2009 to 2013. The applications recommended for funding are all projects that provide substantial benefit to high priority groups in Woollahra.

While a number of the applications have been recommended for support, there are two organisations that have not been recommended for funding. Further comments are provided for these organisations in Annexure 1.

Recommendation:

It is recommended that the applications for Community and Cultural Small Grants listed below be adopted.

Small Community and Cultural Grants – October Round

Organisation	Amount Recommended
Community Grants	
O'Sullivan Road Sustainability Street	\$1,000
Rose Bay Good Neighbour Group	\$1,000
Sisters of Charity Outreach – Support for Volunteers	\$620
Sub Total	\$ 2,620
Cultural Grants	
Waverley Woollahra Arts School	\$1,000
Woollahra Gaden Choir	\$1,000
Sub Total	\$ 2,000
Total	\$ 4,620

Remaining funding allocation

There is \$5,225 grant funding allocated for this round. As the funding recommended for this round totals \$4,620 there is a total of \$605 unspent. It is therefore recommended that this money be allocated to the Urban Arts Based service for program development. This program provides support to youth with mental health issues through a music and art program. It is a community based initiative with the program complementing Woollahra Council's commitment to focus on both physical and social initiatives to tackle mental health.

Consultation:

The assessment panel for the Community and Cultural Grants round consisted of Susan Turner, Manager Community Development, Jo Jansyn, Cultural Development Coordinator and Romi Scodellaro, Community Development Officer. Where applications were incomplete, further information was sought from applicants.

Identification of Income & Expenditure:

The total allocation available for the Community and Cultural Grants program 2010-2011 is \$70,000 exc GST. The available grants budget for the October Small Grants Round is \$5,225. Five projects are recommended for funding totalling \$ 4,620. It is recommended that the remaining \$605 is allocated to the Urban Arts Base Program.

Conclusion:

Through the provision of the Community and Cultural Grants, Council is playing a pivotal role in the development of the Woollahra community whilst clearly demonstrating Council's commitment to community and cultural services.

Strong support for the grants program continues to be demonstrated by the local community and it is anticipated that the program will continue to grow in the future.



Romi Scodellaro
Community Development Officer



Vicki Munro
A/Director Community Services

ANNEXURE:

1. Community and Cultural Small Grants – Scoring and Recommendations

**POLITICAL DONATIONS DECISION MAKING FLOWCHART
 FOR THE INFORMATION OF COUNCILLORS**

