



# Community & Environment Committee

**Agenda:** *Community & Environment Committee*

**Date:** *Monday 27 July 2009*

**Time:** *6.00pm*

## **Outline of Meeting Protocol & Procedure:**

- The Chairperson will call the Meeting to order and ask the Committee/Staff to present apologies or late correspondence.
- The Chairperson will commence the Order of Business as shown in the Index to the Agenda.
- At the beginning of each item the Chairperson will ask whether a member(s) of the public wish to address the Committee.
- If person(s) wish to address the Committee, they are allowed four (4) minutes in which to do so. Please direct comments to the issues at hand.
- If there are persons representing both sides of a matter (eg applicant/objector), the person(s) against the recommendation speak first.
- At the conclusion of the allotted four (4) minutes, the speaker resumes his/her seat and takes no further part in the debate unless specifically called to do so by the Chairperson.
- If there is more than one (1) person wishing to address the Committee from the same side of the debate, the Chairperson will request that where possible a spokesperson be nominated to represent the parties.
- The Chairperson has the discretion whether to continue to accept speakers from the floor.
- After considering any submissions the Committee will debate the matter (if necessary), and arrive at a recommendation (R items which proceed to Full Council) or a resolution (D items for which the Committee has delegated authority).

## **Delegated Authority (“D” Items):**

- Community Services and Programmes.
- Health.
- Liquor Licences.
- Fire Protection Orders.
- Residential Parking Schemes (surveillance and administration).
- Traffic Management (Traffic Committee Recommendations).
- Waverley/Woollahra Process Plant.
- To require such investigations, reports or actions as considered necessary in respect of matters contained within the Business Agendas (and as may be limited by specific Council resolution).
- Confirmation of the Minutes of its Meeting.
- Any other matter falling within the responsibility of the Community and Environment Committee and not restricted by the Local Government Act or required to be a Recommendation to Full Council as listed below.
- Library Services
- Licensing.
- Regulatory.
- Waste Minimisation

## **Recommendation only to the Full Council (“R” Items):**

- Such matters as are specified in Section 377 of the Local Government Act and within the ambit of the Committee considerations.
- Matters which involve broad strategic or policy initiatives within responsibilities of the Committee.
- Matters requiring the expenditure of moneys and in respect of which no Council vote has been made.
- Matters delegated to the Council by the Traffic Authority of NSW.
- Matters not within the specified functions of the Committee, or which are not the subject of a Business Agenda (current or past).
- Matters reserved by individual Councillors, in accordance with any Council policy on "safeguards".
- Parks and Reserve Plans of Management (Strategies, Policies and Objectives)
- Residential Parking Schemes - Provision and Policies

**Committee Membership:**

7 Councillors

**Quorum:**

The quorum for a Committee meeting is 4 Councillors.

# WOOLLAHRA MUNICIPAL COUNCIL

## Notice of Meeting

23 July 2009

To: His Worship The Mayor, Councillor Andrew Petrie ex-officio  
Councillors Peter Cavanagh (Chair)  
Anthony Boskovitz  
Susan Jarnason  
Greg Medcraft  
Ian Plater  
Isabelle Shapiro  
Susan Wynne (Deputy)

Dear Councillors

### **Community & Environment Committee Meeting – 27 July 2009**

In accordance with the provisions of the Local Government Act 1993, I request your attendance at a Meeting of the Council's **Community and Environment Committee** to be held in the **Council Chambers, 536 New South Head Road, Double Bay, on Monday 27 July 2009 at 6.00pm.**

Gary James  
General Manager

# **Additional Information Relating to Committee Matters**

**Site Inspection**

**Other Matters**

## Meeting Agenda

Item	Subject	Pages
1	Leave of Absence and Apologies	
2	Late Correspondence	
3	Declarations of Interest	

### **Items to be Decided by this Committee using its Delegated Authority**

D1	Confirmation of Minutes of Meeting held on 13 July 2009	1
D2	Woollahra Local Traffic Committee – Extraordinary Meeting Minutes 13 July 2009 – 595.G 2009	2
D3	Woollahra Bike Plan – Bicycle Working Party Minutes – 2 July 2009 – 356.G Working Party	5
D4	Yarranabbe Park Trees – 226.G	8
D5	Community Services Management Plan Quarterly Report – 827.G 08-11	43

### **Items to be Submitted to the Council for Decision with Recommendations from this Committee**

R1	Community and Cultural/Environmental Grants 2009/2010 – 30.G, 2009	83
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**Item No:** D1 Delegated to Committee  
**Subject:** **Confirmation of Minutes of Meeting held on 13 July 2009**  
**Author:** Les Windle, Manager - Governance  
**File No:** See Council Minutes  
**Reason for Report:** The Minutes of the Meeting of Monday 13 July 2009 were previously circulated. In accordance with the guidelines for Committees' operations it is now necessary that those Minutes be formally taken as read and confirmed.

**Recommendation:**

That the Minutes of the Community and Environment Committee Meeting of 13 July 2009 be taken as read and confirmed.

Les Windle  
Manager - Governance

**Item No:** D2 Delegated to Committee  
**Subject:** **Woollahra Traffic Committee Minutes – 7 July 2009**  
**Author:** Warwick Hatton –Engineering Services  
**File No:** 595.G 2009  
**Reason for Report:** For the Committee to consider the recommendations of the Woollahra Local Traffic Committee.

**Recommendation:**

THAT the Recommendations Y1-Y10 contained in the minutes of the Woollahra Traffic Committee, and as signed by the members of the Committee, held on Tuesday 7 July 2009 be adopted.

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**Warwick Hatton**  
**Director - Technical Services**

# Woollahra Local Traffic Committee Minutes

An extraordinary meeting of the Woollahra Local Traffic Committee (Meeting No.06/09) was held by email on Monday 13 July 2009.

## 1. Attendances

### Committee Members:

Present:	Mr Warwick Hatton (Chairman)	(Woollahra Municipal Council)
	Mr Navin Prasad	(Roads and Traffic Authority)
	Const Louise Tsolakakis	(Rose Bay Police - Traffic)
	Mr John Giblin	(Peter Debnam MP Representative)

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## 2. Traffic Matters on Local Roads – Recommendation to C&E for Consideration

**Item No:** Y11 Traffic Matters on Local Roads – Recommendation to C&E for Consideration

**Subject:** No.7 Pickering Lane, Woollahra – Works Zone

**Author:** Frank Rotta – Traffic Engineer

**File No:** 407.G Pt13

**Reason for Report:** Request for a Works Zone

**Committee Vote:** Unanimous Support

### **Recommendation:**

That approval be granted for a Works Zone to be temporarily installed to service No.7 Pickering Lane, Woollahra. The proposed Works Zone is to be located on the northern side of Pickering Lane, is 7.5 metres in length, extends across the entire property frontage and is subject to the following conditions:

- i. Any directive provided by the NSW Police Department is to be complied with.
- ii. The Works Zone is to operate between the hours of 7.00am-4.00pm Mon-Fri and 7.00am-1.00pm Sat for a period of 13 weeks from July 2009 (to be calculated from sign installation date).
- iii. Suitable traffic control measures are to be put in place to manage truck movements to and from the construction site, and if necessary to and from the adjacent street system, in accordance with the RTA's Traffic Control at Works Sites manual.
- iv. A Permit to Stand Plant will be required for all concrete pours, deliveries and/or truck presences in relation to the construction works. The Traffic Control Plan prepared by an RTA accredited traffic consultant which must be submitted with the Permit to Stand Plant must ensure that vehicular access to all adjoining properties and two way traffic in this lane is maintained during the construction works albeit with the aid of RTA accredited traffic controllers.



- v. The applicant must ensure that whenever a vehicle is parked in the Works Zone for any reason, a clear lane of 2.7 metres must be available for traffic to pass in either direction.
- vi. “No Parking – at other times” restrictions shall be maintained across the site frontage outside the Works Zone hours of operation.
- vii. The applicant must ensure that the traffic lanes, footpaths and driveways, adjacent to the Works Zone, remain free of obstruction at all times during the construction.
- viii. The applicant must inform Council’s Traffic Engineer when the project is completed and the Works Zone can be removed.
- ix. This Works Zone is in an area zoned as Residential (2a). The fee payable shall be in accordance with Council’s adopted fees and charges applying to the period for which the approval is given, and must be paid prior to the Works Zone being installed. Should the Works Zone be required for a shorter period, application may be made for a pro-rata refund.
- x. Failure to comply with any of these conditions may result in the cancellation of the Works Zone at Council’s discretion.
- xi. Should the Works Zone be required for a period longer than the approved period, permission from the Director of Technical Services is required to extend the Works Zone.
- xii. Should the Works Zone be required for additional hours of operation on any particular day, any amendment will require the approval of the Woollahra Traffic Committee.

That the applicant notifies all residents and businesses whose property frontage is within 50 metres of the Works Zone.

That upon expiration of the Works Zone, the existing No Parking restrictions on the site frontage are to be reinstalled.

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**Warwick Hatton**  
**Chair**

**Item No:** D3 Delegated to Committee  
**Subject:** **Woollahra Bike Plan - Bicycle Working Party Minutes - 2 July 2009**  
**Author:** Warwick Hatton – Director, Technical Services  
**File No:** 256.G Working Party  
**Reason for Report:** For the Committee to consider the recommendations of the Bicycle Working Party.

**Recommendation:**

- A. THAT the minutes of the Woollahra Bike Plan – Bicycle Working Party meeting held on 2 July 2009 be noted.
- B. THAT the Draft Woollahra Bicycle Strategy and Review of Woollahra Bike Plan (2000) be reported to Council’s Community & Environment Committee on 10 August, 2009.

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A meeting of the Bicycle Working Party was held on 2 July 2009 to consider the Draft Woollahra Bicycle Strategy and Review of Woollahra Bike Plan (2000).

The BWP recommended several changes to the layout and content of the report (see minutes) and these changes will be made to the final report before it is reported to the Community and Environment Committee.

The BWP proposed a timetable for reporting and public exhibition of this report which included a recommendation that the Draft Woollahra Bicycle Strategy and Review of Woollahra Bike Plan (2000) be reported to Council’s Community & Environment Committee on 27 July, 2009. This timetable has now been rescheduled in order to accommodate other Committee and Councillor commitments and the report will be submitted to the Community & Environment Committee meeting on 10 August 2009.

Prior to the C&E Committee meeting a briefing has been scheduled for Councillors on 3 August 2009. The Strategy and Review contains a lot of detail and the briefing will provide the opportunity for us to explain the Strategy and provide Councillors with the opportunity to ask questions, and if necessary, for us to clarify aspects of the Strategy and Review in the report to C&E.

Alan Opera  
**Manager Engineering Services**

Warwick Hatton  
**Director Technical Services**

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**Annexures:**

1. Bicycle Working Party Minutes 2 July 2009

# Woollahra Bike Plan – Bicycle Working Party Minutes

**2 July 2009**

The Woollahra Bike Plan – Working Party meeting was held in the Committee Room, Council Chambers, Double Bay on Thursday 2 July 2009, at 11.00am.

## **1. Attendances**

### Committee Members:

Present:	Mr Warwick Hatton	(Woollahra Municipal Council)
	Mr Alan Opera	(Woollahra Municipal Council)
	Clr Susan Jarnason	(Woollahra Municipal Council)
	Mr John O’Neill	(Bicycle NSW)

### Apologies:

Mr Adrian Boss	(BIKEast)
Clr Nicola Grieve	(Woollahra Municipal Council)
Mr Navin Prasad	(RTA)
Const Louise Tsolakis	(Paddington Police)
Mr Owen Denmead	(Vaucluse Progress Association)
Mr Eric Graham	(Sydney Buses)

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## **2. Confirmation of Minutes of Meeting held on 17 February 2009**

The Minutes of the Bicycle Working Party meeting held on 17 February 2009 were confirmed by John O’Neill of Bicycle NSW and Clr Susan Jarnason of Woollahra Municipal Council.

## **3. Matters Arising from Minutes of Previous Meeting**

Nil

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#### 4. Matters for consideration by the Working Party

**Item No:** 4.1 Matters for Consideration by the Working Party – Recommendation to C&E for Consideration.

**Subject:** **Draft Woollahra Bicycle Strategy and Review of Woollahra Bike Plan (2000)**

**Author:** Alan Opera – Manager, Engineering Services

**File No:** 256.G

**Reason for Report:** Draft Bike Plan for review by the Working Party

#### General Discussion:

The Working Party recommended the following alterations and actions:

- Page i to be rotated to landscape format
- Page i – separate third dot point to two dot points, namely, Alternative Transport and Emissions/Pollution.
- Include cost of short term works in Table 1.
- Include in Executive Summary comment on the removal of routes and the resultant savings.
- Show Length of routes in Tables 3, 4 & 6 in kms.
- Section 4.6.1. to discuss the advantage of local routes to local business.
- Discussion to be held with City of Sydney and Waverley and the Plan be updated to show the important links between these adjoining LGA's and Woollahra.

The following timetable is proposed:

- Report to be submitted to C&E on 27 July 2009 recommending public exhibition of the 'Woollahra Bicycle Strategy and Review of Woollahra Bike Plan 2009'.
- 3 weeks exhibition period.
- Refer Strategy to Traffic Committee members during exhibition period.
- BWP meeting 12 August 2009.
- Report to C&E on 24 August 2009 on the results of public consultation.

#### Recommendation:

- A. That the draft "Woollahra Bicycle Strategy and Review of Woollahra Bike Plan 2009" document be reported to the Community & Environment Committee to be held on 27 July 2009.

#### 5. Next Meeting

Friday 12 August 2009 at 11am

**Warwick Hatton**  
**Chair**

**Item No:** D4 Delegated to Committee  
**Subject:** **Yarranabbe Park Trees**  
**Author:** Bruce Rann, Manager Open Space and Trees  
**File No:** 226.G  
**Reason for Report:** To respond to the Community and Environment Committee resolutions of 6 April 2009

**Recommendations:**

That:

- A. Yarranabbe Tree 12 be retained and monitored as previously recommended, and that the long term treatment of this tree be subject to the outcome of the review of the Plan of Management for Yarranabbe Park and the adoption of a new Master plan.
- B. Council note the indicative results of the photomontages which represent the potential effect of 10% and 20% pruning treatments.
- C. View pruning and replacement planting of Yarranabbe Park trees be deferred subject to the outcome of the review of the Plan of Management and Masterplan for this area.

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**Background:**

On Monday 6 April 2009 Council resolved:

1. *That Council note the consultant's report on the assessment of the New Beach Road trees as required by Part C of the resolution of 8 September 2008;*
2. *That we remove Yarranabbe Tree 1;*
3. *That Council defer consideration of action in respect of tree 12 until a report is received advising of its absolute safety;*
4. *That pruning be deferred pending the Committee being presented with a montage of images depicting both 5-10% and 15- 20% pruning;*
5. *That we remove the tree cages and fill the holes (which were dug for the replacement Fig Trees) until the review of the Park Plan of Management clarifies these planting positions;*
6. *That we keep local residents informed of any works arising from these recommendations.*
7. *That Council proceed with the preparation of a Masterplan for Yarranabbe Park, which will include a review of the existing Park Plan of Management.*

**Outcomes and Actions:**

This report addresses the above resolutions as follows:

1. *That Council note the consultant's report on the assessment of the New Beach Road trees as required by Part C of the resolution of 8 September 2008;*

A summary of the report from Peter Castor of Tree Wise Men was presented to the Community and Environment Committee on 23 March 2009.

The key recommendations of this report were:

*That some of the Fig Trees in Yarranabbe Park could be reduced by 5% by pruning without detriment to the trees, and;*  
*That some of the Fig Trees in Yarranabbe Park could be reduced by 10% by pruning without detriment to the trees, and;*  
*That the tree identified as Yarranabbe tree 1 (opposite no. 54 New Beach Road Darling Point) should be removed.*

Council noted this report.

2. *That we remove Yarranabbe Tree 1;*

An ultrasound test identified significant decay in Yarranabbe Tree 1 (*Ficus microcarpa* var *hillii*) located opposite 56 New Beach Road Darling Point. This tree has been removed. In response to representations received we have not replaced this tree at this stage. The replacement of this tree will be subject to the outcome of the review of the Plan of Management for Yarranabbe Park and the adoption of a new Master plan.

3. *That Council defer consideration of action in respect of tree 12 until a report is received advising of its absolute safety;*

A report from Hayden Coulter of Ents Tree Consultancy was commissioned (**Annexure 1**). Hayden Coulter commissioned an ultrasound from Paul Vezgoff of Moore Tree Consultancy (**Annexure 2**). This ultrasound has identified that: *“the tree is structurally sound at the test site and is not in danger of failure at the root crown area”*. Hayden Coulter’s resultant report has recommended that: *“As the tree has no significant defects that would warrant immediate removal it is recommended that the tree is retained and monitored as detailed in section 4 of the (Tree Wise Men) report”*

Therefore we propose that this tree be retained and monitored as previously recommended and that the long term treatment of this tree be subject to the outcome of the review of the Plan of Management for Yarranabbe Park and the adoption of a new Master plan.

4. *That pruning be deferred pending the Committee being presented with a montage of images depicting both 5-10% and 15- 20% pruning;*

As noted above, the Tree Wise Men report recommended that the Yarranabbe Park Fig Trees should only be pruned between 5% and 10% as further pruning would be detrimental to the health of the trees and would also cause unwanted epicormic or suckering growth.

Following consultation with members of the Rushcutters Bay Park Enhancement Group (RBPEG), Council staff organised for photographs to be taken from and around the balcony of 49 Yarranabbe Road. This property was identified as significantly affected by RBPEG and was a key vantage point featured in the previous RBPEG PowerPoint presentation to Council.

**Annexure 3** comprises two images looking west from the balcony of 49 Yarranabbe Road. Please note the changing horizon line and skyline between image 3.1 - 10% pruning effect (with existing canopy outlined) and image 3.2 - 20% pruning effect (with existing canopy outlined)

**Annexure 4** comprises two similar images looking north-west from the balcony, image 4.1 - 10% pruning effect (with existing canopy outlined), and image 4.2 - 20% pruning effect (with existing canopy outlined).

Pruning of up to 10% would restore only a limited view of the city skyline and harbour bridge; however, this amount of pruning may be achieved without adversely affecting the health and structure of the trees.

Pruning to 20% would more fully reveal the city skyline and harbour bridge for some residents but it would not reveal the water of the harbour or the opposite shoreline for most residents. This type of pruning would be considerably more extensive than that recommended by our tree consultant, and pruning to this extent would be detrimental to the ongoing condition and health of the trees by creating large wounds with potential for decay entry, reducing photosynthesis through loss of leaf cover, and exposing the underlying branches to sunburn.

The photomontage images in the above annexures are based on levels and sight lines established by survey (see **Annexure 5**). The 10% and 20% profiles are calculated from the cross sectional area of the trees in question, and by taking this proportion of foliage off the top and sides of the canopies. In reality, pruning may not take the exact line shown in the photomontages as each branch would have to be individually assessed and cut to an appropriate side branch.

Pruning to either 10% or 20% would entail an ongoing and recurring expense. It should be noted that this type of pruning would have to be carried out every 2 to 3 years to maintain these views, which is more frequently than recommended by our consultant.

We have obtained a preliminary quote of \$62,000 for undertaking the work recommended in the Tree Wise Men report (between 5% and 10% pruning of each tree). As a significant proportion of this quote allows for traffic control and moving the cherry pickers to various points around each tree to achieve a domed finish, I would estimate that a 20% prune of all trees would cost approximately half as much again, or \$90,000. By comparison, our annual budget for all view pruning across the Municipality has been around \$40,000 in recent years.

All other pruning which we carry out each year is to maintain the health, form or safety of our trees. Pruning to 10%, and more particularly to 20%, is not warranted for the health, form or safety of the Yarranabbe Park trees, and would provide only limited improvement to light and sunlight levels to some properties. The primary benefit of this pruning would be to reinstate city skyline and harbour bridge views to residences facing Yarranabbe Park at levels over 20m above the road.

It is Council's practice to charge residents who benefit from view pruning at a full cost recovery rate. The difficulty in this case will be to identify which residences benefit from the view pruning, in order to establish what the fee should be and who should pay it, and to determine what course of action Council will take if some of those residents are not prepared to pay the fee, as is probable.

If, in view of this situation, Council subsequently decided to pay for this view pruning and not charge for the service, this would depart from our normal practice and create a precedent for other locations. Further, we would be obliged to spend \$90,000 less from our annual budget on health and safety pruning.

It should be noted that pruning as shown in the diagrams will not improve views for residents at lower levels, and will provide little improvement to sunlight penetration or light levels in nearby residences. This type of pruning will also have impacts on the streetscape and on views into and out of the park.

Before any decision is taken it is recommended that we should consult with the community on all of the above issues. Such consultation can be carried out in conjunction with the review of the Plan of Management and Masterplan for this area..

5. *That we remove the tree cages and fill the holes (which were dug for the replacement Fig Trees) until the review of the Park Plan of Management clarifies these planting positions;*

The holes which were dug for the replacement trees have been filled in. The tree cages have been removed.

6. *That we keep local residents informed of any works arising from these recommendations.*

Council staff have had several meetings with members of RBPEG, and the removal of Yarranabbe Tree 1 was notified to 89 nearby residents. Following the removal of Tree 1 we received diverse suggestions regarding the replacement ranging from no new tree through to a group of residents who wanted to fund a super-advanced replacement Hills Fig.

We have invited representations from a number of community groups for the Draft Tree Management Policy which will guide recommendations for tree issues across the Municipality as well as tree work in locations such as Yarranabbe Park. The meeting with community groups will be held in early August; as a result of this consultation process on the Tree Management Policy we expect to have a well advanced draft of the Policy by the end of August.

7. *That Council proceed with the preparation of a Masterplan for Yarranabbe Park, which will include a review of the existing Park Plan of Management.*

We are preparing an issues paper for Yarranabbe Park. We will arrange a meeting for Councillors and local residents to discuss the issues paper by the end of September

The issues which have been identified for the review include:

- Tree management
- Tree planting
- Species selection
- Views in and out of the Park
- Visitation
- Parking
- Vehicle access
- Dog exercising (on and off leash)
- Turf maintenance
- Irrigation
- Playgrounds
- Shade structures
- Events including New Years Eve
- Sydney Water infrastructure
- Pathways
- Lighting
- Seawall maintenance
- Subsidence and erosion
- Public wharf maintenance

The current Plan of Management encompasses Yarranabbe Park, Rushcutters Bay Park and Plantation Reserve. However, a major upgrading has recently been completed in Rushcutters Bay Park arising from the existing Plan of Management and Masterplan recommendations. This has included resurfacing of playing fields, new paths, park lighting upgrade, a new and expanded playground, a new bridge over the channel and new boardwalk, and new park signage.



As there has been less work undertaken in recent years in the Yarranabbe Park area there is merit in separating the three park areas in the Management Plan review and giving priority to the Yarranabbe Park issues at this time. The initial review of the Plan of Management will look at the separation of the park areas in the document, and following this we will develop the information gathering methodology for the review, such as geotechnical, hydrological and irrigation studies, and questionnaires and surveys for residents and park users. A draft discussion paper covering these issues will be prepared prior to seeking community input.

### **Conclusions:**

Council's arboricultural consultant has advised that pruning the Yarranabbe Park Fig Trees beyond 5% or 10% would be detrimental to their health and would result in excessive epicormic or suckering growth on the lower branches and trunks.

View pruning the trees to 10% or 20% will be expensive and, to maintain views, will have to be undertaken at more frequent intervals than the consultant recommends. We will need to identify how this initial and ongoing expenditure would be funded, to minimise impact on our maintenance pruning programs.

The results of this type of pruning will not benefit all adjacent residents and will impact on the streetscape and views of the Park.

Due to the conflicting suggestions for the replacement of Tree 1, we should postpone any new tree planting in this area until species selection and planting layout is clarified by a review of the Plan of Management and Masterplan.

Community input should be sought on the various issues raised in this report. This can be carried out in conjunction with the review of the Plan of Management and Masterplan for Yarranabbe Park,

Bruce Rann  
Manager Parks and Street Trees,  
Acting Manager Public Open Space

Warwick Hatton  
Director Technical Services

**Item No:** D5 Delegated to Committee  
**Subject:** **Community Services Management Plan Quarterly Report**  
**Author:** Kylie Walshe - Director Community Services  
Tim Tuxford – Manager Compliance  
**File No:** 827.G 08-11  
**Reason for Report:** To review the status of works, services, and Notices of Motion for the Management Plan principal activity of Community Services for the three months ending 30 June 2009, with a view of all achievements in the 2008/09 financial year.

**Recommendation:**

- A. That the status of projects for the Community Services Principal Activity be noted.
- B. That variations to projects be agreed.

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**Background:**

Section 407(1) of the Local Government Act requires that Council review the progress of the adopted management plan on a quarterly basis. Included with this report is the fourth quarterly review of Principal Activity No 5 of the Management Plan, which is "Community Services". This principal activity has the following sub- activities:

- 5.1 Community Services Management
- 5.2 Library Services
- 5.3 Community Development
- 5.4 Cultural Development
- 5.5 Environment & Public Health
- 5.6 Ranger Services

Included as Annexure 1. to this report is the Community Services Principal activity of the Management Plan, with detailed comments on the status of items in each sub activity.

The annexure includes all the details whereas set out in the following part of this report is a commentary on variations, changes, exception, completed work, achievements, etc. The purpose being to provide Councillors with a snapshot on the key influences or issues arising from this quarterly review.

Comments on budget variations where they are material or have an impact on the program of works or projects may be included in this report. However the budget review and confirmation of any changed forecast will be considered in a separate budget report which reviews the overall financial position of the Council at the end of the quarter.

Following is the commentary on each sub activity.

## **5.1 Community Services Management**

This sub-activity covers the area of strategic planning and activities that impact on all operations of community services.

The highlight of this quarter was the completion of Woollahra Preschool benchmarking project in June. The benchmarking highlighted the high quality of service provided to children and their families, with the main areas for improvement being physical access to the site and an improved use of the resources allocated to the preschool.

### **Achievements and Highlights 2008/2009**

- Adoption of the Woollahra Social & Cultural Plan 2008- 2013 in July 2008, setting a direction for Council for the next five years.
- Review of the Community and Cultural Grants program in April 2009, with amendments made in accordance with the Social & Cultural Plan.
- Review and improvements to community information, including the new look 'What's On' and the development of an electronic version.
- Continued high service levels provided by Holdsworth Community Centre and Services to the community during 2008/9, through the delegation and Funding and Management Agreement with Council.

## **5.2 Library Services**

This sub-activity covers all library activities, including projects for library facilities and the library service as a whole.

This quarter the Library and Information Service has focused on actioning key strategies of both the Library Strategic Plan and the Management Plan objectives with several of the projects completed.

### Library Management

During the quarter a tender went out for the fit-out of the Watsons Bay Tea Gardens for the relocation of Watson Bay Library to the Tea Gardens in late September early October. Planning has also continued for access improvements to resources at Double Bay Central Library with work anticipated to occur in February 2010.

The procurement model that we adopted is working well with new items being received before they arrive at book shops. SSROC went out to tender for book supplies and end processing during this period and we await the response of this tender.

### Lending Services

The Library and Information Service has a membership of 15,228 with a quarterly circulation figure for all service points of 102,754.

### **Community Learning programs**

- With the continued implementation of the programs identified in the Storytime Review we are very pleased to see the increase in attendance of the following programs.

- Rhyme Time for 0-2 year olds at the Double Bay Central Library and Paddington Library, averaging 23, 0-2 years old attending.
- Preschool Storytime sessions for 3-5 year olds were re-established at both Double Bay and Paddington Libraries with an extension to the Watsons Bay Library; averaging 14, 3-5 years olds attending.
- Our monthly Book Club for the over 8 year olds is growing with 5 regular members.

The attendance levels at Preschool Storytime and Baby Rhyme Time are pleasing. Additional sessions are being considered due to the high response. In comparison to the same quarter in 2007/08, there were 56 sessions with 788 children attending, whereas this quarter 71 sessions were held with 1,250 children attending.

- Easter was celebrated with Easter Egg Hunts and School Holiday activities were organised to celebrate Autumn.
- During May we celebrated Library and Information Week, taking part in National Simultaneous Storytime at Double Bay Central Library and Woollahra Preschool. Woollahra Library Friends in conjunction with the Library held the Biggest Morning Tea with over \$240 raised for the Cancer Council. Author and avid reader Jane Gleeson-White gave a talk on the pleasures and value of reading classic books. The Annual Book Fair was very well attended, with the library raising over \$8,300.
- Writers and Readers was a great success with over 100 attending to hear David Malouf. Susan Duncan and Louis Nowra were also well attended sessions.

### Reference and Information Services

The history of the Woollahra Seniors Centre has been completed with the launch organised for Thursday 23 July, 2009.

### **Achievements and Highlights 2008/2009**

- The “Women in Woollahra Project” was completed with a celebration on Thursday 5 March to mark International Women’s Day.
- Approval for the relocation of Watsons Bay Library from Dunbar House to the Tea Gardens. Work continues on the proposed renovations of Double Bay Central Library.
- Introduction of the new Children’s Program.
- Celebrating the 20<sup>th</sup> anniversary of Poets’ Picnic in Blackburn Gardens on 24 February with approximately 350 people in attendance. The theme was “Time Warp” and featured four readers from the original Poets’ Picnic held in 1990 namely Blanche d’Alpuget, Peter Coleman, Bryce Courtenay and Tony Whitlam (representing his mother Margaret).
- Implementation of the procurement model, we are now receiving shelf ready items before they are available at the book shop.

### **5.3 Community Development**

This sub-activity covers the programs for children, youth, seniors, community safety, volunteering and community development.

The main emphasis for the community development team this quarter was the ongoing development and implementation of objectives outlined in the Woollahra Social & Cultural Plan. This includes scoping, consultation and implementation for the following:

- Information sessions at the Woollahra Seniors and Community Centre have provided information on healthy active ageing. Introducing broader and innovative information and education sessions has drawn larger audience numbers from the local community.

- A Local History publication of the Woollahra Seniors and Community Centre has been completed depicting the work carried out by dedicated volunteers who actively did fund raising and brought to fruition a community centre where there has been ongoing provision of services to seniors since 1960.
- The Computer Skills for Senior's initiative has partnered with local residents and Kincoppal School to provide a six week free of charge training module to commence in August 2009.
- The Pauline Mcleod Awards for Reconciliation was hosted by Botany Bay Council and recognised the contribution by individuals and organisations towards reconciliation.
- MacroPlan Australia has been commissioned to carry out the Child Care Study to investigate the current and future supply and demand for these services. Stage 1 of the study is due to be completed in August 2009.
- PROP sessions this quarter included Helping Learner Drivers Become Safer Drivers, Emergency First Aid for Parents and Carers, Managing Teenage Behaviour, Developing Resilience and Leadership Skills in Children.
- Improving volunteering and volunteer opportunities. Promotion and volunteer forums continue to provide information on best practice to local services.

Other highlights include:

- The Pre School continues to operate at full capacity. The preparation of information for new parents has been completed and enrolment and confirmation of places for 2010 has commenced.
- The Youth Issues Forum continues to provide effective networking for all agencies providing a service to youth.
- Community Safety - Council's commitment to community safety includes continuing high attendance at the Community Safety Committee meeting which has representation from neighbourhood watch groups, local residents and key organisations.

**Achievements and Highlights 2008/2009**

- Development of additional neighbourhood programs has been successful with a good response from local residents driving new initiatives. The Watson Bay walking and coffee group is now meeting weekly with a local resident coordinating the group. Also the Mother's Playdate group which meets weekly in Double Bay has proved to be popular with up to 23 parents attending and taking the opportunity to socialise and develop their informal support networks. The project was developed in collaboration with local residents, business and the Uniting Church to provide a young mothers group designed to provide support for young mothers and a safe play area for children.
- The Pre School continues to operate at full capacity providing an innovative curriculum for children. The "Transition to School" information evening was held in March 2009, providing parents with information on school readiness for their children. The event was popular with over 100 parents attending. The evening is hosted in collaboration with Waverley Council.
- The Crime Prevention project "Steal from Car" which was funded by the Attorney General was launched in February 2009 and has been completed. The project focus was on a comprehensive community information program educating residents not to leave valuables in the car. Research has shown that this crime is opportunistic in the area and that community education programs are the most effective way to change local residents' behaviour to reduce this crime. The project achieved a reduction of this type of crime with comparative figures for previous years showing a downward trend from February to March in 2009.
- PROP sessions for parents have proven to be extremely popular this year with sessions filling quickly and wait lists being required. The program has achieved the provision of timely and required information on issues facing parents in today's society.
- Another successful Kids Day Out was held in November 2008, with record attendance and high satisfaction levels by families that attended.

## 5.4 Cultural Development

This sub-activity includes cultural events and cultural development activities. All management plan activities are on target. This includes:

During the quarter:

- Woollahra Small Sculpture Prize. The call for entries for the 2009 prize commenced as of 1 May. More than 1,000 galleries and 2,000 artists were targeted nationally through electronic and hard copy distribution. Sponsorship development continued and scoping commenced for a 10 year acquisition tour in 2010.
- Fabrication of the Double Bay Public Art Project (Eastern Gateway) commenced. In consultation with the Public Art Advisory Committee public communications material was developed detailing background material on the artwork and artist. It is envisaged that the artwork will be in place by early August 2009.
- Facilitation and management of the Woollahra Small Sculpture Prize Committee and Public Art Advisory Committee continued.
- Council representation continued on the Eastern Regional Local Government Aboriginal and Torres Strait Islander Forum. The Forum hosted the 2009 Pauline McLeod Award for Reconciliation and the Reconciliation Week Art Competition for primary schools, both presented as part of 2009 Reconciliation Week.
- Following research into the establishment of a local cultural network an inaugural meeting was facilitated by Council's Cultural Development Department in May. The Cultural Network aims to attract participation from key residents and cultural organisations for information sharing, collaborations and partnerships with the hosting of network meetings to be shared by network members.
- Support, through the Public Art Advisory Committee, for the staging of student Landscape Architecture Elective at the Royal Hospital for Women's Park in Paddington. This student elective signifies a key strategic partnership with the University of New South Wales.

Another emphasis for cultural development this quarter was the ongoing implementation of objectives outlined in the 2008 Woollahra Social & Cultural Plan. This includes scoping, consultation and design for the following:

- Watsons Bay Zaishu Seat Project Plan re-drafted to incorporate feedback from internal and external stakeholders.

Staff project support provided to local organisations in this quarter included Double Bay Partnership as well as the Queen Street West Woollahra Association, both for the development of artistic projects in their respective commercial centres, proposed for later in 2009.

### Achievements and Highlights 2008/2009

Highlights for the year include:

- Working with the Public Art Advisory Committee, a brief was developed and released for the \$100,000 gateway public art opportunity in Double Bay. During this year a final work was chosen and a commissioning agreement with the successful artist was entered into.

- A record number of entries (594) were received for the 2008 Woollahra Small Sculpture Prize, the eighth annual national award for small sculpture. Edmund Capon, Director of Art Gallery of NSW along with Deborah Edwards, Senior Curator of Australian Contemporary Art at the Art Gallery of NSW. The Prize also hosted associated activities including a local schools education component, a volunteer program and artist floor talks by finalists. It also featured as part of the successful 2008 Kids Day Out, held on Sunday 2 November an event which attracted approximately 3000 attendees.
- Four free bush tucker walks, held in conjunction with the Eastern Suburbs Organisation for Reconciling Australia, were conducted in Nielsen Park during November, December, February and March.
- Critical Path, in partnership with Council, continued with a research room residency program at the Council managed venue Drill Hall. Dance film screenings and a dance lecture series were promoted to residents.
- Project plan developed and finalised for the Watsons Bay Zaishu Seat Project.
- Professional advice and/or scoping of partnerships with local community organisations including Woollahra Festival and Double Bay Partnership.
- Establishment of a Cultural Network for local cultural organisations and key stakeholders.

## 5.5 Environment & Public Health

The activities and projects listed under this sub-activity aim to protect the health and well being of residents and visitors to our area and include the following discrete programs:

- Food Safety – Council currently has 323 premises recorded as handling, preparing and/or selling food. Our Environmental Health Officers endeavour to inspect all premises that prepare and handle food twice a year and those premises that only have packaged food should be inspected at least once a year.
- Public Health – Council currently has 112 health premises recorded. These premises include hairdressers, barbers and beauty salons and our Environmental Health Officers endeavour to inspect these premises once a year.
- Microbial Control – Council currently has 55 premises with cooling towers and warm water systems recorded under this program and documentation is required to be submitted annually from the owner of these premises to ensure compliance with minimum health standards.
- Environmental Pollution Control
- Immunisation.

During the quarter;

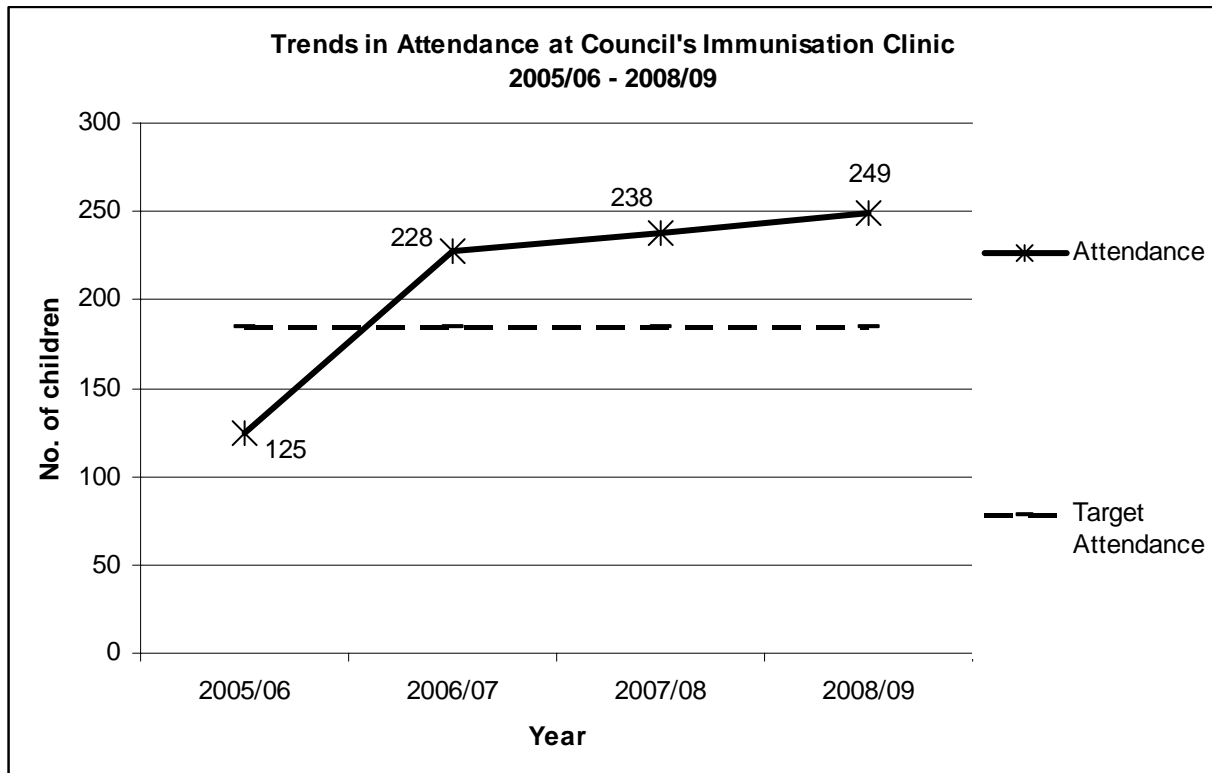
- 199 food and health premises were inspected as part of our Food Safety and Public Health Program, being more than 44% above the 2007/08 quarterly average of 138 premises;
- No food related notices were issued;
- 66 babies were immunised under our Childhood Immunisation Program, being more than 43% above our quarterly target of 46 babies and nearly 11% above the 2007/08 quarterly average of 59 babies;
- 29 pollution related matters were reported and investigated, as part of our Pollution Control Program, more than 11% above the 2007/08 quarterly average of 26 matters. 69% related to noise, 10.3% related to water and 20.7% related to air;
- 6 notices/orders were issued under *the Protection of the Environment Operations Act 1997* ('POEO Act') and 5 were issued under the *Local Government Act 1993* ('LG Act');
- Council's Environmental Health Officers completed 63 development application referrals for new food and health premises, acid sulphate soil and contaminated land assessments and noise assessments in an average of about 5 days per referral. The number of referrals completed for the quarter was nearly 7% above the 2007/08 quarterly average of 59.

### Achievements and Highlights 2008/2009

During the year the following was achieved. The figures in ( ) represent 2007/08 annual results;

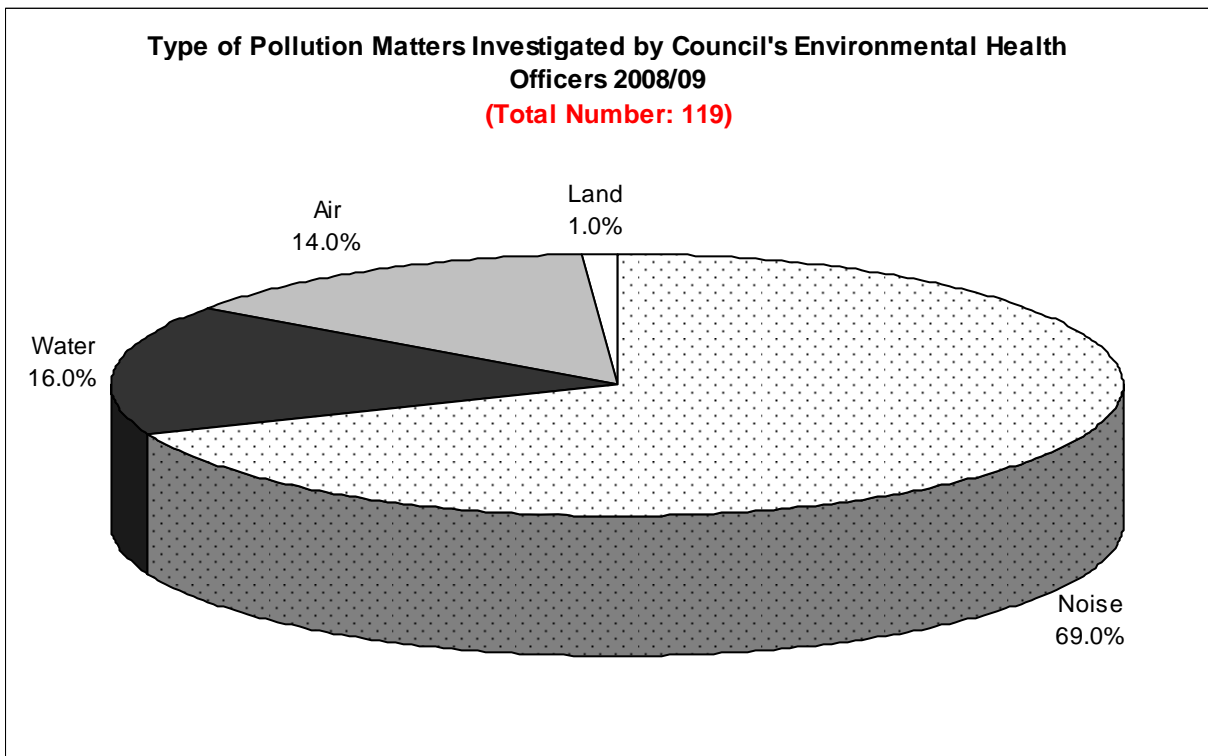
- 249 (238) babies were immunised, representing an increase of approximately 4.6% on the previous year and 34.6% on the annual target. The average number of babies immunised per clinic was up from 20 in 2007/08 to nearly 21 this year.

In recent years our immunisation clinic has continued to attract an increasing number of children, with the results over the past three (3) years being well above our target figure of 185 children for the year. The following graph illustrates the current attendance rate trend;

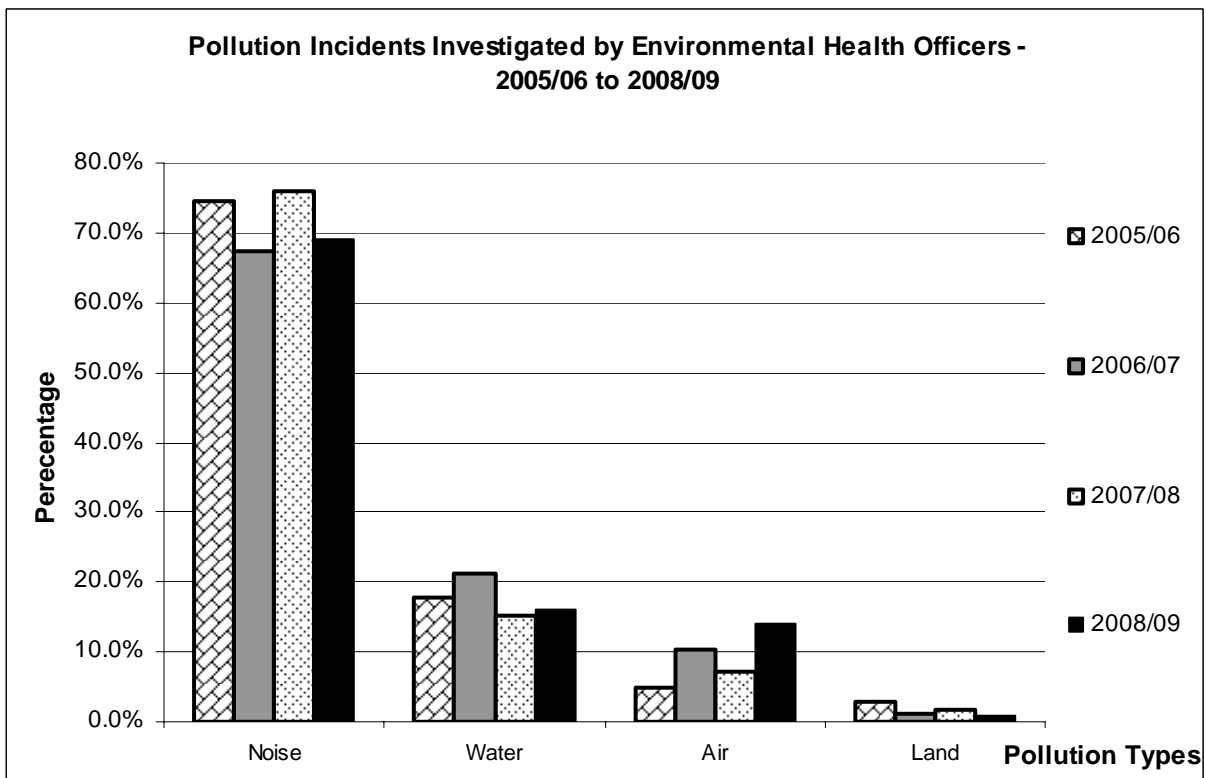


- 119 (112) pollution matters were reported and investigated, representing an increase of approximately 6.3% on the previous year. 69% (75.9%) of these matters related to noise, 16% (15.2%) related to water, 14% (7.1%) related to air and 1% (1.8%) related to land. The 2008/09 break-up of pollution matters investigated is illustrated by the following graph;



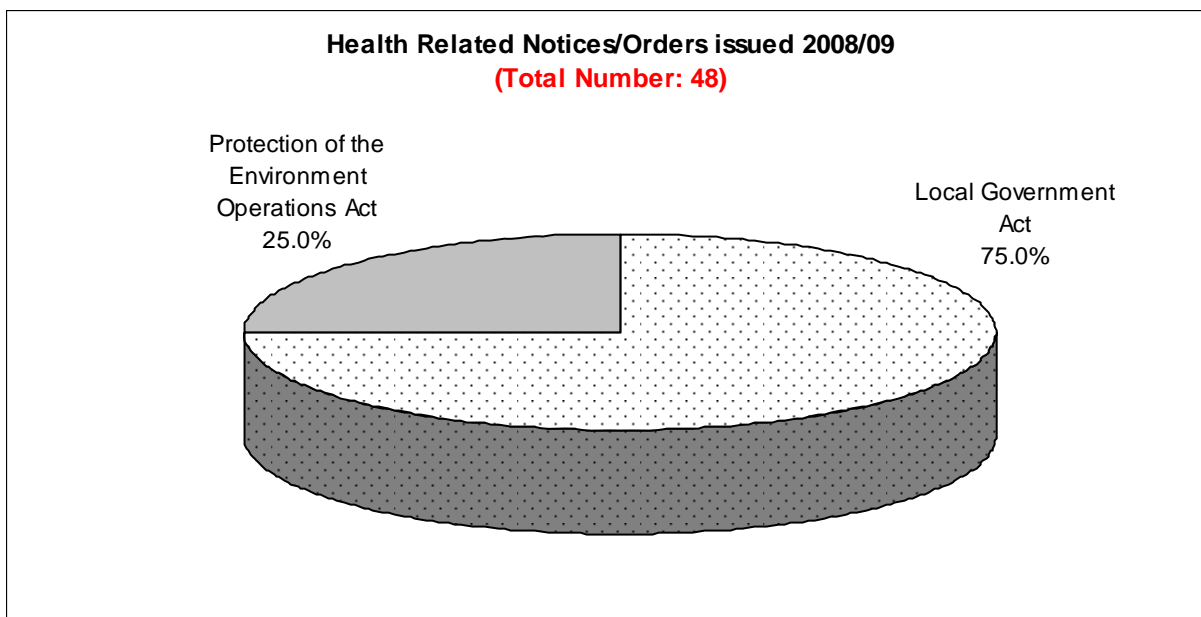


The break-up of pollution matters reported and investigated in recent years is generally consistent, as illustrated by the following graph;

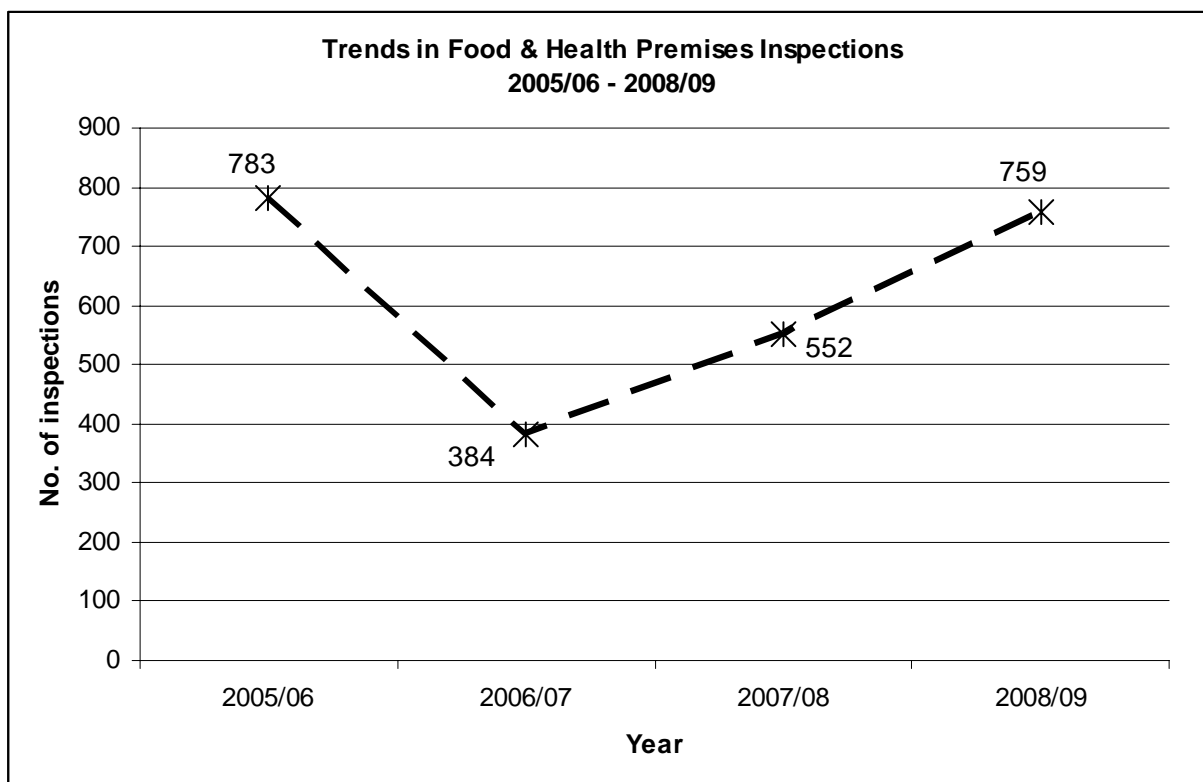


- Council's Environmental Health Officers completed 217 (236) development application referrals for new food and health premises, acid sulphate soil and contaminated land assessments and noise assessments in an average of about 4.6 days per referral, falling significantly from 14 days in 2006/07 and marginally up on the 2007/08 result of 3 days;

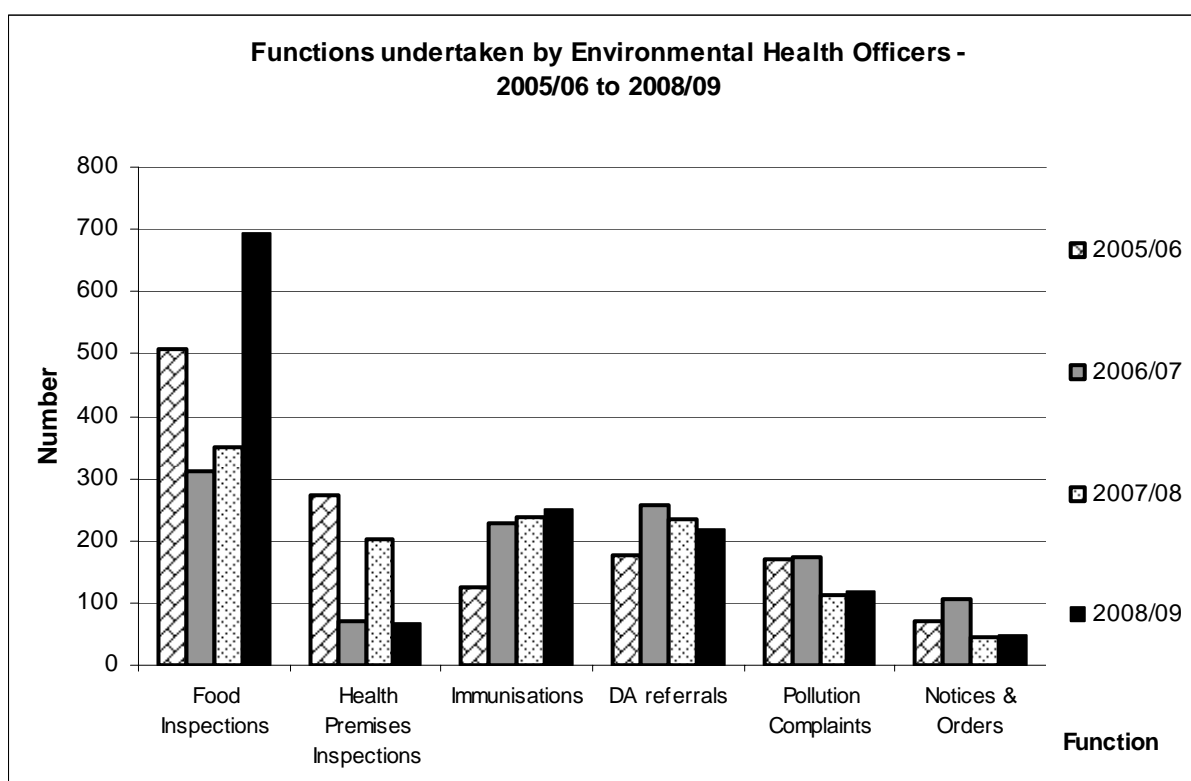
- 48 (46) health related notices/orders were issued, representing an increase of approximately 4.3% on the previous year. 75 % (65.2%) of the notices/orders were issued pursuant to the *Local Government Act 1993* and 25% (34.8%) pursuant to the *Protection of the Environment Operations Act 1997*. This is illustrated by the following graph.



- 759 (552) food and health premises inspections were undertaken, representing an increase of 37.5% on the previous year. This is the best result since 2005/06, when a total of 783 food and health premises inspections were undertaken. The following graph illustrates our improved performance, due to the efforts of Council’s specialist Food and Health Officer;



The following graph summarises the functions of the Environmental and Public Health area and illustrates the current annual trends in our core function areas from 2005/06 to 2008/09.



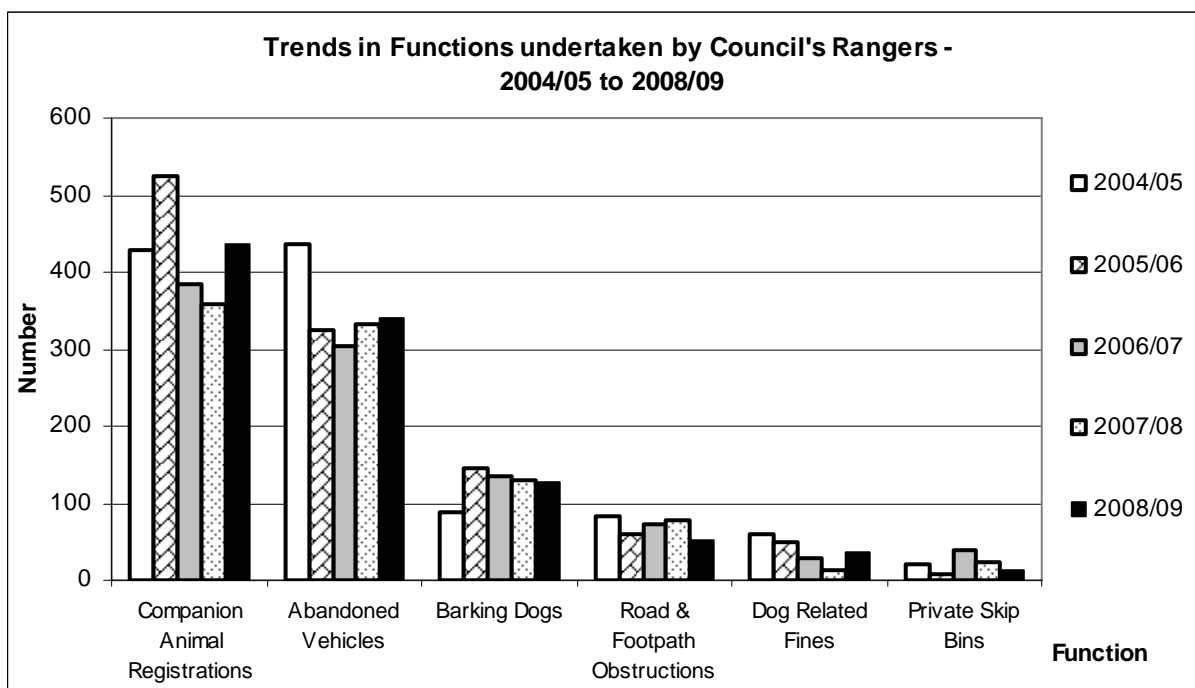
## 5.6 Ranger Services

Council's Rangers provide a variety of enforcement services to ensure the public safety and convenience of our community in relation to the use of public places. During the quarter the Rangers continued to focus on the following core activities;

- 77 abandoned vehicle matters were reported and investigated, being a decrease of more than 7% on the 2007/08 quarterly average of 83 matters;
- 10 road and footpath obstruction matters were reported and investigated being a decrease of about 50% on the 2007/08 quarterly average of nearly 20 matters;
- 2 private skip bin matters were reported and investigated, being about 67% less than the 2007/08 quarterly average of nearly 6 matters;
- No littering fines were issued;
- 87 companion animals were registered on the New South Wales Companion Animals Register for our area, with 93.1% of these animals being de-sexed. The number of animals registered for the quarter was about 3% below the 2007/08 quarterly average of nearly 90 dogs. The percentage of registered animals that were de-sexed was a minor increase compared with the 2007/08 annual result of 93%;
- 22 barking dog matters were reported and investigated, being about 31% less than the 2007/08 quarterly average of 32;
- 1 nuisance/dangerous/restricted dog notice was issued, being a 66% reduction from the 2007/08 quarterly average of nearly 3 notices; and
- 11 dog related fines were issued, being more than three (3) times the 2007/08 quarterly average of nearly 3.5 fines and over 78% of the 2007/08 annual result of 14.

## Achievements and Highlights 2008/2009

The following graph illustrates the trends in recent years with regard to the key functions of the Ranger Services area.



During 2008/09 the following was achieved. The figures in ( ) represent the 2007/08 results;

- 437 (358) companion animals were registered on the New South Wales Companion Animals Register for our area, representing an increase of more than 22% from 2007/08. Approximately 94.5% of the animals registered this year were de-sexed, compared with approximately 93% for the previous year;

As shown on the graph above, the number of companion animals registered have increased over the previous two years, although the number is well below the 2005/06 high of 525 animals.

- 341 (332) abandoned vehicle matters were reported and investigated, representing an increase of approximately 2.7% from 2007/08.

As shown on the graph above, the number of abandoned vehicle matters reported and investigated during a year over the past four years has been relatively consistent, well down on the 2004/05 high of 437 matters.

- 126 (129) barking dog matters were reported and investigated, representing a decrease of approximately 2.3% from 2007/08.

As shown on the graph above, the number of barking dog matters reported and investigated during a year over the past four years has been steadily decreasing, although the number of matters remains well above the 2004/05 low of 89 matters.

- 53 (79) road and footpath obstruction matters were reported and investigated, representing a decrease of approximately 32.9% from 2007/08.
- 37 (14) dog related fines were issued, representing an increase of approximately 62% from 2007/08.

As shown on the graph above, the number of dog related fines issued has increased over the previous two years, although the number remains below the 2005/06 result of 49 fines and the 2004/05 result of 60 fines. The increase in recent years may be directly linked to the increase in pet ownership, as reflected by the recent increase in animal registrations.

- 12 (23) private skip bin matters were reported and investigated, representing a decrease of more than 47% from 2007/08.
- 9 (11) nuisance/dangerous dog notices/orders were issued, representing a decrease of more than 18% from 2007/08.

At various times during the year, Council's Rangers worked with the Roads & Traffic Authority and the New South Wales Police to manage road closures and changed traffic conditions for the following events;

- City-to-surf;
- Boxing Day; and
- New Years Eve.

As in previous years, life saving services were provided at Camp Cove Beach from the last weekend in October 2008, through to Easter Monday in mid-April 2009. Subject to weather conditions, the service was provided every weekend during this period and on a daily basis during the December/January school holidays.

The Animal Advisory Committee held meetings quarterly throughout the year in August 2008, November 2008, February 2009 and May 2009. On 13 October 2008 Council's Community & Environment Committee formally appointed the community representatives to the Animal Advisory Committee for the period September 2008 to September 2012.

The 2008 People & Pets Day was cancelled due to bad weather. The 2009 event is to be replaced with a series of smaller events in local pocket parks. Planning is underway on these smaller events.

### **Conclusion:**

In summary, the projects detailed within the Community Services Principal Activity for 2008/09 were completed predominantly on time and within budget, except as otherwise noted.



Tim Tuxford  
Manager Compliance

Kylie Walshe  
Director Community Services

### **Annexures:**

1. June 2009 Quarterly Review Report - Community Services Principal Activity of the Management Plan

**Item No:** R1 Recommendation to Council  
**Subject:** **Community and Cultural / Environmental Grants 2009 /2010**  
**Author:** Susan Turner, Jessica Arroyo  
**File No:** 30.G, 2009  
**Reason for Report:** To give consideration to applications for Section 356 Community and Cultural Grants /Community Environmental Grants from local community groups /services.

**Recommendation:**

- A. That Council approve the selection panel's recommendations for the successful 2009/10 Community and Cultural Large Grants and the first round of the Small Grants Program.
- B. That Council approve the selection panel's recommendations for successful 2009/10 Community Environmental Grants.
- C. That a function be organised to present and celebrate the awarding of the Community and Cultural Grants and Community Environmental Grants to successful organisations.

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This report covers the long standing practise of providing community grants to support community organisations that provide services and activities to the Woollahra community, and the Community Environmental Grants introduced four years ago.

## 1. COMMUNITY AND CULTURAL GRANTS PROGAM

### **Background:**

Council has a long history of providing grants and support to local community organisations. It is through assisting these organisations that the Woollahra community has been enhanced and strengthened. The overarching aim of Community and Cultural Grants is "to encourage the development of local community based services which meet identified needs of people living and working in the Woollahra local government area". The provision of these grants is in accordance with the adopted Community Services Policy and the adopted Woollahra Social & Cultural Plan 2008 to 2013.

A review of the community grants assessment process was undertaken in early 2009, with a report presented to the Community & Environment Committee on 23rd March 2009 (Annexure 1). At this meeting it was resolved:

- A. *That Council adopt the changes to the Community and Cultural Grants Program as outlined in the proposal and the amendments to the policy and guidelines.*
- B. *That Council hold an annual Community and Cultural Grants Program information session for prospective applicants and a presentation event for successful applicants.*

The adopted changes are detailed below:

- Small Community and Cultural Grants Program (up to \$1,000) will be offered twice per year for community initiatives up to \$1,000. The rounds will be in June and October of each year

- Large Community and Cultural Grants Program (up to \$5,000). There is no change to the funding round which closes in June each year.
- Environmental Grants Program. There will be no change to this grant funding program which also closes in June each year.
- 10-15% of the budgeted amount for the Community and Cultural Grants will be allocated to the Small Grants Program, with half of this offered for each round per year.

The major changes to the Community and Cultural Grants Policy and Guidelines are:

- The objectives for the grants program are now directly linked to the key strategies identified in the Social and Cultural Plan 2008-13.
- The guidelines now incorporate information for organisations wanting to apply for the Small Grants Program.
- A renaming of the Community and Cultural Grants Program to accurately reflect the program objectives and target groups.
- Community and Cultural Grants Program Information Sessions to be held annually.

A session was held in May providing information on the objectives, guidelines and application information required for Council to assess the application and level of funding for approval. The session allowed Council to encourage community partnerships that increase community capacity and the sustainability of projects.

The 2009/10 adopted budget for the Large and Small Community and Cultural Grants program is \$70,000. This allocation has been split with \$65,000 for the June allocation of Large and Small Grants and \$5,000 for the October Small Grants allocation. The budget is further split into two, with a separate amount allocated for Community Cultural Grants (20%) and General Community Grants (80%).

### **Process:**

The Community and Cultural Grants Program 2009/10 was advertised throughout May and June and closed on 26 June 2009. A total of 22 large and 6 small applications amounting to \$108,607 excluding GST, were received. The Large Grants requested \$103,507 in total and the Small Grants \$5,100 overall. These applications, comments by relevant staff and officer recommendations are provided in Annexure 2 (Large grants) and Annexure 3 (Small grants).

A briefing on each application will be conducted in the Committee meeting, as per the amendments to the process adopted on 23rd March 2009.

Each application has been assessed in reference to the objectives and selection criteria adopted by Council and this process has been enhanced by individual officers' experience and knowledge of the sector in which applicants operate. The grants have also been assessed in accordance with the strategies in the Woollahra Social & Cultural Plan 2008 to 2013. The applications recommended for funding are all projects that provide substantial benefit to high priority groups in Woollahra. The funds have been allocated in the following proportions to organisations providing services to the target groups of:

- Women and children (\$14,110)
- Young people (\$19,347)
- Older people & people with a disability (\$14,350)
- Cultural development activities for the broader community (\$18,000)

As in past years, a significant proportion of funds are recommended to fund programs and organisations that have been funded for some years by Council. These are all very valuable services to the high need target groups of youth and families and address high priority challenges in the Woollahra Social & Cultural Plan 2008-2013. This includes Waverley Action for Youth Services (WAYS), Bondi Outreach Project, Junction House and Miroma. The budget also provides Council with the ability to fund new projects for services for the Woollahra community, such as Mum for Mum, Woollahra Festivals Inc and Double Bay Mothers Play Date.

While a significant number of the applications have been recommended for support, there are eight organisations that have not been recommended for funding. Further comments are provided for these organisations in Annexure 4.

**Recommendation:**

It is recommended that the applications for Community and Cultural Grants listed below be adopted.

**Large Community and Cultural Grants**

Organisation	Amount Recommended
<b>Community Grants</b>	
Point Zero Youth Services - Outreach Van	\$ 5,000.00
Circles of Learning - Discover Balance	\$ 3,110.00
The Jewish House - Crisis Line Upgrade	\$ 5,000.00
National Council of Jewish Women – Breast Cancer Support	\$ 1,500.00
Bondi Outreach Project - Tackling Antisocial Behaviour	\$ 4,960.00
National Council of Jewish Women - Mum for Mum	\$ 5,000.00
Bondi Beach Cottage - Smart Parenting	\$ 5,000.00
Urban Arts Base - Artist in Residence	\$ 5,000.00
WAYS - Safe Summer Survival	\$ 4,387.00
Miroma - Annual Art Exhibition	\$ 4,750.00
<b>Total</b>	<b>\$ 43,707.00</b>
<b>Cultural Grants</b>	
Queen Street West Woollahra Association Xmas Carols	\$ 3,000.00
Woollahra Festivals Inc - Woollahra Festival	\$ 5,000.00
Radio Eastern Sydney Cooperative - World Festival	\$ 5,000.00
Woollahra Philharmonic Orchestra - Concerts	\$ 4,000.00
<b>Total</b>	<b>\$ 17,000.00</b>
<b>Grand Total</b>	<b>\$ 60,707.00</b>



### Small Community Grants

Organisation	Amount Recommended
<b>Community Grants</b>	
Jews for Social Action	\$ 300.00
Sisters of Charity	\$ 800.00
Double Bay Mothers Play Date	\$ 1,000.00
COA Jewish Centre on the Ageing Inc	\$ 1,000.00
Junction House Inc	\$ 1,000.00
<b>Total</b>	<b>\$ 4100, 00</b>
<b>Cultural Grants</b>	
Eastern Suburbs Organisation For Reconciling Australia (ESORA)	\$ 1,000.00
<b>Total</b>	<b>\$ 1000, 00</b>
<b>Grand Total</b>	<b>\$ 5,100.00</b>
<b>Overall Total</b>	<b>\$ 65,807.00</b>

## 2. COMMUNITY ENVIRONMENTAL GRANTS

### Background:

2009/10 is the fourth financial year that the Community Environmental Grants Program has been in operation. Funded by the Environmental and Infrastructure Levy, the total amount allocated to the program this year was \$10,000, with individual grants of up to \$1,000 made available.

The program was promoted to all local schools and relevant community groups from early May, closing on 26 June 2009. Twenty-one applications were submitted, totalling \$19,440, comprising of 16 schools, three child care centres and two community groups.

A summary of all applications together with recommendations by the selection panel is provided in Annexure 5. Each application has been assessed with reference to the objectives and selection criteria of the Community Environmental Grants Program adopted by Council. The 12 applications recommended for funding all relate to projects that provide benefit to the environment, as well as develop knowledge, skills and/or awareness in participants or others that encourage environment related activities in the future.

The selection panel agreed that each project should be assessed individually on merit. In cases where an organisation submitted multiple applications they were asked to indicate their preference. This project was given priority over other submissions. In keeping with the intention of the Grants to be used as 'seed funding' to allow ideas for new projects to be put into action, priority was given to new initiatives over existing projects that had previously received Council funding.

While most of the applications have been recommended for support, there are nine organisations that have not been recommended for funding.

### Recommendation:

It is recommended that the Community Environmental Grants listed below be adopted.

### Community Environmental Grants

Organisation	Amount	Project
Cranbrook Junior School	\$500	Litter free school – promote litter free lunches
Double Bay Public School	\$840	Establishment of new vegetable garden
Kincoppal Rose Bay – Junior School	\$1,000	Frog pond, lizard and bird habitat area
Kincoppal Rose Bay – Senior School	\$1,000	Establishment of new native garden
McAuley Primary School	\$1,000	Reconciliation native garden
Paddington Church of Christ Kindergarten	\$1,000	Installation of six dual flush toilets
Reddam House	\$1,000	Establishment of new vegetable garden
SDN Paddington Child & Family Centre	\$560	Installation of rainwater tank (part funding)
St Stephens Childcare Centre	\$1,000	Environmental mural
The Scots College	\$1,000	Establishment of new vegetable garden
Rose Bay Public School	\$600	Bird attracting garden (native)
Vaucluse Public School	\$500	New vegetable garden beds with vertical gardening (part funding)
Total	\$10,000	

Each of these projects meets the criteria listed in the Guidelines.

#### Consultation:

The assessment panel for Community and Cultural Grants consisted of Kylie Walshe, Director Community Services, Susan Turner, Manager Community Development, Jo Jansyn, Cultural Development Coordinator and Jessica Arroyo, Community Development Officer. Where applications were incomplete, further information was sought from applicants.

Staff with specific knowledge and expertise in the environmental and education sectors have provided comment in relation to each application for the Environmental Grants against the objectives and selection criteria. The assessment panel for Environmental Grants consisted of Pamela Mina, Waste Projects Coordinator and Chris Munro, Team Leader, Environment and Sustainability. The judging process was facilitated by Celia Busted, Environmental Education Officer, who was able to provide comments and advice on each application and was able to guide the panel through the judging process.

#### Identification of Income & Expenditure:

The total allocation available for the Community and Cultural Grants program is \$70,000. Twenty projects are recommended for funding totalling \$ 65,787.

The total allocation for Community Environmental Grants is \$10,000. This is fully funded by Council's Environmental and Infrastructure Levy.

#### Conclusion:

Through the provision of the Community and Cultural Grants, Council is playing a pivotal role in the development of the Woollahra community whilst clearly demonstrating Council's commitment to community and cultural services.

Through the provision of its Community Environmental Grants, Council is making a valuable contribution to the protection and enhancement of Woollahra's environment. The grants program sends a clear message to the community that Council values the environment and is willing to support community organisations to play a role in protecting and enhancing it.

As the worthy recipients of these grants are key organisations in the Woollahra community, it is recommended that a presentation ceremony be scheduled to present the grant cheques to these groups.

Strong support for the grants program continues to be demonstrated by the local community and it is anticipated that the program will continue to grow in the future.

Jessica Arroyo  
Community Development Officer

Susan Turner  
Manager Community Development



Celia Busteed  
Environmental Education Officer

Kylie Walshe  
Director Community Services

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**Annexures:**

- Annexure 1 – Report to Community & Environment Committee – 23<sup>rd</sup> March 2009
- Annexure 2 – Large Community and Cultural Grants – Summary of applications, recommendations and comments 2009-2010
- Annexure 3 – Small Community and Cultural Grants – Summary of applications, recommendations and comments 2009-2010
- Annexure 4 – Comments - Ineligible grant applications 2009/10
- Annexure 5 - Environmental Grants – Summary of applications, recommendations and comments 2009-2010

**POLITICAL DONATIONS DECISION MAKING FLOWCHART  
FOR THE INFORMATION OF COUNCILLORS**

