

# Community & Environment Committee

**Agenda:** *Community & Environment Committee*

**Date:** *Monday 15 December 2014*

**Time:** *6.00pm*

### **Outline of Meeting Protocol & Procedure:**

- The Chairperson will call the Meeting to order and ask the Committee/Staff to present apologies or late correspondence.
- The Chairperson will commence the Order of Business as shown in the Index to the Agenda.
- At the beginning of each item the Chairperson will ask whether a member(s) of the public wish to address the Committee.
- If person(s) wish to address the Committee, they are allowed four (4) minutes in which to do so. Please direct comments to the issues at hand.
- If there are persons representing both sides of a matter (eg applicant/objector), the person(s) against the recommendation speak first.
- At the conclusion of the allotted four (4) minutes, the speaker resumes his/her seat and takes no further part in the debate unless specifically called to do so by the Chairperson.
- If there is more than one (1) person wishing to address the Committee from the same side of the debate, the Chairperson will request that where possible a spokesperson be nominated to represent the parties.
- The Chairperson has the discretion whether to continue to accept speakers from the floor.
- After considering any submissions the Committee will debate the matter (if necessary), and arrive at a recommendation (R items which proceed to Full Council) or a resolution (D items for which the Committee has delegated authority).

### **Recommendation only to the Full Council:**

- Such matters as are specified in Section 377 of the Local Government Act and within the ambit of the Committee considerations.
- Matters which involve broad strategic or policy initiatives within responsibilities of Committee.
- Matters requiring the expenditure of moneys and in respect of which no Council vote has been made.
- Matters delegated to the Council by the Roads and Maritime Services.
- Matters not within the specified functions of the Committee,
- Matters reserved by individual Councillors in accordance with any Council policy on "safeguards" and substantive changes.
- Parks and Reserves Plans of Management (Strategies, Policies and Objectives).
- Residential Parking Schemes - Provision and Policies.

### **Delegated Authority:**

- Community Services and Programs.
- Library Services
- Health.
- Licensing.
- Liquor Licences.
- Regulatory.
- Fire Protection Orders.
- Residential Parking Schemes (surveillance and administration).
- Traffic Management (Traffic Committee Recommendations).
- Waste Minimisation.
- To require such investigations, reports or actions as considered necessary in respect of matters contained within the Business Agendas (and as may be limited by specific Council resolution).
- Confirmation of the Minutes of its Meetings.
- Any other matter falling within the responsibility of the Community and Environment Committee and not restricted by the Local Government Act or required to be a Recommendation to Full Council as listed above.
- Statutory reviews of Council's Delivery Program and Operational Plan.

### **Committee Membership:**

7 Councillors

### **Quorum:**

The quorum for a Committee meeting is 4 Councillors.

# WOOLLAHRA MUNICIPAL COUNCIL

## Notice of Meeting

11 December 2014

To: Her Worship the Mayor, Councillor Toni Zeltzer ex-officio  
Councillors Anthony Marano (Chair)  
Peter Cavanagh  
Greg Levenston  
Andrew Petrie  
Matthew Robertson  
Elena Wise  
Susan Wynne (Deputy Chair)

Dear Councillors

### **Community & Environment Committee Meeting – 15 December 2014**

In accordance with the provisions of the Local Government Act 1993, I request your attendance at a Meeting of the Council's **Community and Environment Committee** to be held in the **Council Chambers, 536 New South Head Road, Double Bay, on Monday 15 December 2014 at 6.00pm.**

Gary James  
General Manager

# **Additional Information Relating to Committee Matters**

**Site Inspection**

**Other Matters**

## Meeting Agenda

| <b>Item</b> | <b>Subject</b>   | <b>Pages</b> |
|-------------|--|--------------|
| 1           | Leave of Absence and Apologies   |              |
| 2           | Note Council resolution of 27 June 2011 to read late correspondence in conjunction with the relevant Agenda Item |              |
| 3           | Declarations of Interest   |              |

### **Items to be Decided by this Committee using its Delegated Authority**

|    |   |    |
|----|---|----|
| D1 | Confirmation of Minutes of Meeting held on 24 November 2014   | 1  |
| D2 | Woollahra Local Traffic Committee Minutes – 2 December 2014 – 595.G 2014                            | 2  |
| D3 | Cultural Committee Minutes Report – 79.G Cultural Committee   | 26 |
| D4 | Woollahra Plaques Advisory Committee – Minutes of Meeting Wednesday 29 October 2014 – 474.G Plaques | 33 |

### **Items to be Submitted to the Council for Decision with Recommendations from this Committee – ‘Nil R Items’**

**Item No:** D1 Delegated to Committee  
**Subject:** **Confirmation of Minutes of Meeting held on 24 November 2014**  
**Author:** Craig Bennett - Manager – Governance & Council Support  
**File No:** See Council Minutes  
**Reason for Report:** The Minutes of the Meeting of Monday 24 November 2014 were previously circulated. In accordance with the guidelines for Committees' operations it is now necessary that those Minutes be formally taken as read and confirmed.

**Recommendation:**

That the Minutes of the Community and Environment Committee Meeting of 24 November 2014 be taken as read and confirmed.

Craig Bennett  
Manager – Governance & Council Support

**Item No:** D2 Delegated to Committee  
**Subject:** **Woollahra Local Traffic Committee Minutes – 2 December 2014**  
**Author:** Cathy Edwards-Davis, Manager Engineering Services  
**File No:** 595.G 2014  
**Reason for Report:** For the Committee to consider the recommendations of the Woollahra Local Traffic Committee

**Recommendation:**

That the Recommendations Y1 - Y10 contained in the minutes of the Woollahra Traffic Committee held on Tuesday 2 December 2014 be adopted.

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Cathy Edwards-Davis  
Manager – Engineering Services

Tom O’Hanlon  
Director Technical Services

# Woollahra Local Traffic Committee Minutes

The meeting of the Woollahra Local Traffic Committee was held in the Thornton Room, Council Chambers, Double Bay, on Tuesday 2 December 2014 at 10.00am.

## 1. Attendance

### Committee Members:

|                        |                                      |                                     |
|------------------------|--------------------------------------|-------------------------------------|
| Present:               | Ms Cathy Edwards-Davis (Chairperson) | (Woollahra Municipal Council)       |
|                        | Snr Const Corinne Dawes              | (Rose Bay Police)                   |
| Staff:                 | Mr Frank Rotta                       | (Woollahra Municipal Council)       |
|                        | Mr Stephen Calderon                  | (Woollahra Municipal Council)       |
|                        | Ms Stacey Bulloch                    | (Woollahra Municipal Council)       |
|                        | Tom O'Hanlon                         | (Woollahra Municipal Council)       |
| Observer:              | Mr Eric Graham                       | (Transport NSW – State Transit)     |
| Apologies:             | Mr Alex Greenwich MP                 | (Member for Sydney)                 |
|                        | Ms Karessa Cullen                    | (Roads and Maritime Services)       |
|                        | Mr John Giblin                       | (Gabrielle Upton MP Representative) |
| Also in<br>Attendance: | Pamela Wells                         | (Resident – Item Y3)                |
|                        | Cameron Wood                         | (Resident – Item Y3)                |
|                        | Kathryn Carroll                      | (Resident – Item Y3)                |
|                        | Justin Anthony                       | (Resident – Item Y3)                |



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## 2. Minutes of Previous Meeting

The minutes of Meeting No.10/14 held in Council Chambers, Double Bay, on Tuesday 4 November 2014 were confirmed by Corrine Dawes.

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## 3. Matters Arising from Minutes of Previous Meetings

Nil

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## 4. Local Traffic Committee recommendations not adopted or amended by Woollahra Council Community & Environment Committee

Nil

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## 5. Extraordinary Meetings

Nil

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## 6. Late Correspondence

Late correspondence was submitted to committee in relation to Items: Y3. This correspondence has been tabled in the minutes as Annexure 1 and 2.

The RMS Representative and the Member for Sydney did not attend the meeting. A copy of their votes has been distributed to the Committee members at the meeting.

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## 7. Traffic Matters on Local Roads – Recommendation to C&E for Consideration

**Item No:** Y1 Traffic Matters on Local Roads – Recommendation to C&E for Consideration

**Subject:** **Parking Restriction Changes**

**Author:** Frank Rotta – Traffic Engineer

**File No:** (Refer to Table 1)

**Reason for Report:** Various parking restriction changes throughout the Woollahra Council area.

**Committee Vote:** Unanimous Support

### **Resolve to Recommend:**

That the recommendations of Item Y1-1 contained in Annexure 1 be adopted.

### **Item Y1-1: Glebe Street, Edgecliff**

**Committee Vote:** Unanimous Support

### **Resolved to Recommend:**

That 3, “2P 8am-6pm PHE Edge 1” spaces be installed at the closed end of Glebe street, Edgecliff in front of Nos 15 & 20 Glebe Street, Edgecliff.

**Item No:** Y2 Traffic Matters on Local Roads – Recommendation to C&E for Consideration  
**Subject:** **Special Event Traffic Management - New Year’s Eve 2014-2015**  
**Author:** Shirlene Yee Yet – Team Leader Traffic and Transport  
Cathy Edwards-Davis – Manager Engineering Services  
**File No:** SC1236  
**Reason for Report:** To implement traffic management measures for New Year’s Eve 2014-2015

**Committee Vote:** Unanimous Support

**Resolved to Recommend:**

That the 2014/2015 New Year’s Eve traffic control measures as detailed in the Traffic Management Plan and accompanying documentation be implemented, subject to the minor amendments noted below in the report and approval from the RMS – Traffic Management Centre in relation to the proposed road closures, special event clearways and temporary speed limit reduction.

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**Item No:** Y3 Traffic Matters on Local Roads – Recommendation to C& E for Consideration  
**Subject:** **Attunga Street, Woollahra – Proposed Parking Restrictions**  
**Author:** Frank Rotta – Traffic Engineer  
**File No:** T17  
**Reason for Report:** Request for parking restrictions to provide access for emergency vehicles

**Note late correspondence:**

**Annexure:**

1. Petition from residents opposing the proposed parking restrictions.
2. Email and photographs from a resident in support of the proposed parking restrictions.

**Committee Vote:** Unanimous Support

**Resolved to Recommend:**

That

- A. ‘No Parking’ restrictions be installed on the northern side of Attunga Street, Woollahra from 3m east of the prolongation of the common boundary between No.5-7 and No.9 Attunga Street for a distance of 20m in a westerly direction.
- B. Council apply to RMS to have the section of Attunga Street, west of Chester Street declared a ‘10km/h Shared Traffic Zone’ where the vehicles must ‘Park in Bays Only’ and if approved, this proceed once funds are allocated for the construction works necessary to introduce an entry treatment, alter the kerb and footpath and paint the parking bays at this location.

**Item No:** Y4 Traffic Matters on Local Roads – Recommendation to C&E for Consideration

**Subject:** **Resident Survey Results - Long-term parking near Double Bay Wharf - Request for Parking Restrictions**

**Author:** Frank Rotta –Traffic Engineer

**File No:** 549, T336, T497, T25

**Reason for Report:** To report on the results of the resident survey for parking restrictions

**Committee Vote:** Unanimous Support

**Resolved to Recommend:**

That the proposal to alter the unrestricted parking restrictions to timed parking restrictions in Marine Parade abutting Sydney Harbour, Ocean Avenue, William Street and Bay Streets abutting Steyne Park in order to shift long-term parkers from these streets be abandoned.

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**Item No:** Y5 Traffic Matters on Local Roads – Recommendation to C&E for Consideration

**Subject:** **Queen Street and Spicer Street, Woollahra – Parking Changes**

**Author:** Frank Rotta –Traffic Engineer

**File No:** T373, T427

**Reason for Report:** To report on the results of the community consultation on parking issues raised by some Queen Street shopkeepers

**Committee Vote:** Unanimous Support

**Resolved to Recommend:**

- A. That the 7 “1/2P, 9am-6pm, Mon-Sun” located on the northern side of Queen Street between Moncur Street and Spicer Street be changed to “1P, 9am-6pm, Mon-Sun”.
  - B. That the 3 “1/2P, 9am-6pm, Mon-Sun” located on the western side of Spicer Street between Queen Street and Peaker Lane be changed to “1P, 9am-6pm, Mon-Sun”.
  - C. That the 3 “1/2P, 9am-6pm, Mon-Sun” located on the eastern side of Spicer Street between Queen Street and Peaker Lane remain unchanged.
-

**Item No:** Y6 Traffic Matters on Local Roads – Recommendation to C&E for consideration.

**Subject:** **Birriga Road, west of Benelong Crescent, Bellevue Hill – Pedestrian Crossing**

**Author:** Frank Rotta

**File No:** T45

**Reason for Report:** To audit pedestrian crossing in line with RMS Technical Directions.

**Committee Vote:** Unanimous Support

**Resolved to Recommend:**

That the following alterations be carried out at the pedestrian crossing in Birriga Road, just west of the roundabout at Benelong Crescent:

- A. Pedestrian Crossing Ahead signage be installed on the westbound approach to this pedestrian crossing.
- B. The unbroken centrelines (BB lines) on the both side of this pedestrian crossing be repainted.
- C. The pedestrian crossing itself is faded and needs to be repainted.

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**Item No:** Y7 Traffic Matters on Local Roads – Recommendation to C&E for consideration.

**Subject:** **New South Head Road at its exit from Lyne Park, Rose Bay – Pedestrian Crossing**

**Author:** Frank Rotta

**File No:** T329

**Reason for Report:** To audit pedestrian crossing in line with RMS Technical Directions.

**Committee Vote:** Unanimous Support

**Resolved to Recommend:**

That the information contained in this report, which confirms that no alterations are required to be carried out at the pedestrian crossing in New South Head Road at its exit from Lyne Park, Rose Bay, be noted.

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**Item No:** Y8 Traffic Matters on Local Roads – Recommendation to C&E for Consideration

**Subject:** **Union Street, Paddington – Streetscape Works**

**Author:** Cathy Edwards-Davis, Manager Engineering Services

**File No:** SC2067

**Reason for Report:** To seek approval for the streetscape works proposed.

**Committee Vote:** Unanimous Support

**Resolved to Recommend:**

That, subject to community consultation, Council approves the attached plans titled “Union Street Upgrade – Paddington, Underwood Street to Broughton Street, Intersection Improvements” with drawing numbers SC2079-TC1, SC2079-TC2 and SC2079-TC3 Revision A dated 17 November 2014.

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**Item No:** Y9 Traffic Matters on Local Roads – Recommendation to C&E for Consideration

**Subject:** **Jersey Road, Woollahra – Kerb Blisters**

**Author:** Cathy Edwards-Davis, Manager Engineering Services

**File No:** SC2065

**Reason for Report:** To seek approval for the proposed kerb blisters.

**Committee Vote:** Unanimous Support

**Resolved to Recommend:**

- A. That Council approve the attached plans titled “Ocean Street and Trelawney Street – Woollahra, Corner Trelawney Street & Jersey Road Engineering Drawings” with drawing numbers SK101 Option 1, SK102 Option 2 and SK103 Option 3 revision A1.
- B. That Council approve the attached plans titled “Jersey Road – Woollahra, Corner Holdsworth Street and Jersey Road Engineering Drawings” with drawing numbers SK03 Option 3 and SK04 Option 4 revision A1.
- C. That based on the results of the community consultation, the Options with majority community support be implemented.

**Item No:** Y10 Traffic Matters on Local Roads – Recommendation to C&E for Consideration  
**Subject:** **McGarvie Street, Paddington – Traffic Islands**  
**Author:** Cathy Edwards-Davis, Manager Engineering Services  
**File No:** SC1006  
**Reason for Report:** To seek approval for the traffic islands proposed.

**Committee Vote:** Unanimous Support

**Resolved to Recommend:**

That, subject to community consultation, Council approves the installation of traffic islands in McGarvie Street, Paddington at Caledonia Street and Underwood Street, as per the attached plans.

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**8. Informal Matters - For discussion by committee members and recommended to Community and Environment Committee by Council Officers**

Nil

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**9. Late Items**

Nil

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There being no further business, the meeting concluded at 10.35am.

**Cathy Edwards-Davis**  
**Chair**

**Item No:** D3 Delegated to Committee  
**Subject:** **Cultural Committee Minutes Report**  
**Author:** Maria Lacey, Public Art and Cultural Development Officer  
Jo Jansyn, Cultural Development Coordinator  
**File No:** 79.G Cultural Committee  
**Reason for Report:** To table the minutes of the Cultural Committee meeting held on 27 November 2014

**Recommendation:**

THAT the minutes of the Cultural Committee meeting held on Thursday 27 November be noted and endorsed.

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**Background:**

This report outlines the Cultural Committee (CC) meeting held on 27 November 2014, with the minutes of this meeting provided as Annexure 1.

**Cultural Committee Project Briefings:**

1. CC members agreed that three meetings per year would be sufficient to discuss programs and projects currently scheduled for 2015.
2. 2015 Artist in Residence Program: A summary of the submissions for the 2015 Artist in Residence Program was presented to the CC. The proposed community engagement projects of artists were discussed and four artists were selected to be part of the 2015 program.
3. 2015 Traffic Signal Box Project: CC members selected a number of boxes at different locations to be approved by RMS. The final selection of five boxes to be done following feedback from RMS. The application form for the project will be circulated in February.
4. Future use of St Brigid's: short briefing of Consultants feasibility study to date for the possible uses of St Brigid's building.

**Conclusion:**

The Cultural Committee meeting on 27 November 2014 discussed a number of key projects including the, the 2015 Artist in Residence Program and 2015 Traffic Signal Box Project. The Committee successfully selected four artists to commence their residencies at EJ Ward Paddington Community Centre in March 2015.

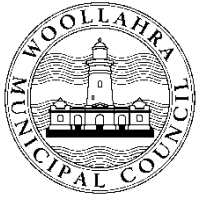
Maria Lacey  
Public Art and Cultural Development Officer

Kylie Walshe  
Director Community Services

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**Annexures:**

1. Minutes of the Cultural Committee Meeting, Wednesday 12 February 2014.
2. Summary of 2015 Artists' Submissions for Artist in Residence Program



## Cultural Committee Minutes

**Mansfield Room (Dining Room)  
Thursday 27 November 2014**

**All correspondence to:  
Cultural Development  
PO Box 61  
Double Bay NSW 1360**

**Phone: 02 9391 7102  
Fax: 02 9391 7044**

**Email: [cultural.development@woollahra.nsw.gov.au](mailto:cultural.development@woollahra.nsw.gov.au)**

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| 6 | Date of Next Committee Meeting .....                                    | 14 |



# Cultural Committee Minutes

**Minutes of the Meeting held on  
Thursday 27 November at 11am**

## **1 Present & Apologies**

|           |                         |   |
|-----------|-------------------------|---|
| Present:  | Councillor Luise Elsing | (Chair)                                     |
|           | Ian Plater              | Community Representative                    |
|           | Janis Lander            | Community Representative                    |
|           | Isabelle Shapiro        | Community Representative                    |
|           | Lulu Pinkus             | Community Representative                    |
|           | Simon Chan              | Community Representative                    |
|           | Maisy Stapleton         | Community Representative                    |
| Staff:    | Jo Jansyn               | Cultural Development Coordinator            |
|           | Kylie Walshe            | Director Community Services                 |
|           | Maria Lacey             | Public Art and Cultural Development Officer |
| Apologies | Councillor Susan Wynne  |   |
|           | Councillor Elena Wise   |   |
|           | Marlene Antico          | Community Representative                    |
|           | Nicole Shrimpton        | Community Representative                    |

## **2 Matters Arising from Previous Minutes**

The Minutes from the previous meeting was moved by Ian Plater and seconded by Janis Lander.

## **3 Review of Cultural Committee and Dates for 2015 Committee Meetings**

The Committee agreed that three to four meetings per year would be sufficient to discuss programs and projects currently scheduled for 2015. The Committee agreed that Wednesday or Thursday at 11am is a day and time most suitable for the meetings.

The proposed times and key actions are as follows:

1st meeting - end of March/first week of April

- Selection of successful Traffic Signal Box artists
- Presentation of the 2015 Artists in Residence

2<sup>nd</sup> meeting – July/August

- Visit EJ Ward Paddington Community Centre to view the progress of the Artists in Residence

3<sup>rd</sup> meeting – end November

- Selection of 2016 Artists in Residence

Meetings or working parties may be organised outside these three meetings if the need arises. It was also raised that some of the Artists in Residence community engagement projects may benefit from the assistance of the Cultural Committee, which would mean additional engagement for the Committee throughout the year.

**ACTION:** Cultural Development staff to email proposed dates for 2015 with Committee members to agree and confirm.

#### **4 Artist in Residence 2015 – Selection of Successful Applicants**

Four residencies are offered at EJ Ward Paddington Community Centre for the 2015 Artist in Residence program and Council received applications from both emerging and established artists. The Cultural Development Coordinator presented the applicants for the program to the Committee (see Annexure 1 for an overview with specific details of all applicants).

After a thorough discussion of each artist's community engagement proposal, artistic practice and viewing of visual art examples, the Committee selected the following artists for the 2015 residency:

- Marnie Ross, Painter and Printmaker
- Edwina Straub, Visual Artist, Weaver
- Joshua McPherson, Painter
- Julian Day, Artist, Composer, Writer/Broadcaster

**ACTION:** Cultural Development Coordinator to inform the selected artists and the unsuccessful artists of the Committee's decisions.

#### **5 Any Other Business**

##### 5.1 Potential artwork buyer

Janis Lander informed the Committee that she may be aware of a possible buyer of a Nic Fiddian Green sculpture, similar to the sculpture Horse at Water, which was recently de-installed from Halls Lane Reserve, Woollahra.

**ACTION:** Public Art and Cultural Development Officer to liaise with Janis Lander in relation to artwork and required information.

##### 5.2 Future use of St Brigid's

Director Community Services informed the Committee that a feasibility study is currently being undertaken by consultants in relation to the future use of St Brigid's. Councillors have expressed their views that a mixed usage between community/cultural and commercial, may be the most beneficial arrangement. Some initial consultation has been done with Council staff and community cultural groups. A report to Council will be produced in 2015 outlining the consultants' findings from the consultancy service and the Cultural Committee will be further updated at its first meeting in 2015.

**ACTION:** Director Community Services to provide further updates in 2015.

##### 5.3 Possible Street Art Mural in Paddington

The Cultural Development Coordinator informed the Committee that some research is currently undertaken in relation to a possible street art mural behind Edgecliff Station. Council is currently liaising with Sydney Trains to see if there are any objections in using the wall as a street canvas. Following approval from Sydney Trains, Council will make a decision if this potential project is to be pursued.

**ACTION:** Cultural Development Coordinator to provide Committee with update at the next meeting.

#### 5.4 Traffic Signal Box Project 2015

The list of existing boxes to consider for the Traffic Signal Box Project was circulated to the Committee. The Committee selected eight boxes for consideration. The final five or six boxes to include in next year's project will be determined following confirmation from RMS of suitability. The application form for the 2015 project will be circulated to artists in February with the project to commence in the end of April or beginning of May.

**ACTION:** Public Art and Cultural Development Officer to liaise with RMS and confirm with Committee which boxes on the list that are suitable to include for the 2015 project.

#### **6 Date of Next Committee Meeting**

A date for next meeting will be proposed to the committee via email and confirmed after the meeting.

**Item No:** D4 Delegated to Committee  
**Subject:** **Woollahra Plaques Advisory Committee - Minutes of Meeting  
Wednesday 29 October 2014**  
**Author:** Joan Ruthven - Library Community Programs Team Leader  
**File No:** 474.G Plaques  
**Reason for Report:** To table the minutes of the Woollahra Plaques Advisory Committee meeting held on Wednesday 29 October 2014.

**Recommendation:**

The minutes of the Woollahra Plaques Advisory Committee meeting held on Wednesday 29 October 2014 be noted and endorsed.

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**Background:**

This report outlines the meeting held by the Woollahra Plaques Advisory Committee (WPAC) on 29 October 2014 (see Annexure 1). The recommendations from the meeting have been supported subsequently by the majority of the Advisory Committee members that were unable to attend the meeting.

**Key discussion points at the Woollahra Plaques Advisory Committee (WPAC)**

The key matters discussed at the meeting included:

1. Recommendation of dates for the inlay of plaques for the four successful nominations for 2014:
  - Rose Scott
    - Site of plaque: Frontage to 294 Jersey Road Edgecliff
    - To be laid Wednesday 11 March 2015 (proximity to International Women's Day)  
The change of date from that tabled in the Minutes is to accommodate the attendance by Professor The Honourable Dame Marie Bashir AD CVO.
  - Sir John Hay
    - Site of plaque: Frontage to Overthorpe, 337 New South Head Road Double Bay.
    - To be laid Tuesday 23 June 2015 (Sir John Hay's birthdate – in his 200<sup>th</sup> year)
  - Christina Stead
    - Site of plaque: Frontage to Boongarre, 14 Pacific Street Watsons Bay
    - To be laid around September 2015 (in conjunction with the opening of the new Double Bay Library)
  - Sir Daniel Cooper
    - Site of plaque: Frontage to Rose Bay Lodge, 1-7 Salisbury Road Rose Bay.
    - To be laid Thursday 10 December 2015 (provides even spacing between plaque roll-outs).
2. Moving the call out date for the 2016 plaque nominations from November 2015 to September 2015 ending 31 October 2015. This will ensure the process is completed within one financial year. (see Annexure 2).

**Conclusion:**

The Woollahra Plaques Advisory Committee had a successful meeting in discussing the rollout of the plaques for 2015. The next date for the Committee meeting is Wednesday 18 March 2015 at 6pm, Council Chambers – Thornton Room.

Joan Ruthven  
Library Community Programs Team Leader

Vicki Munro  
Manager, Library & Information Services

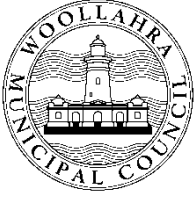
Kylie Walshe  
Director, Community Services

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**Annexures:**

1. Minutes of the Woollahra Plaques Advisory Committee meeting, Wednesday 29 October 2014
2. Proposed change to dates for the 2016 plaque nominations to ensure plaques are received by Council by the end of the financial year.

# Woollahra Plaques Advisory Committee Record of Meeting



**Woollahra Council Chambers,  
Wednesday 29 October 2014 at 6pm**

**All correspondence to:  
Community Programs Team Leader  
PO Box 61  
Double Bay NSW 1360**

**Phone: 02 9391 7932**

**Fax: 02 9391 7044**

**Email: [Joan.Ruthven@woollahra.nsw.gov.au](mailto:Joan.Ruthven@woollahra.nsw.gov.au)**

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**Chair – Councillor Anthony Marano**

**1. Present & apologies**

**2. Matters arising from previous minutes**

**3. Discussion on next steps**

3.1 Confirmation of dates for inlay of plaques for the following successful nominations for 2014:

- Sir Daniel Cooper
  - Site of plaque: Frontage to Rose Bay Lodge, 1-7 Salisbury Road Rose Bay.
- Sir John Hay
  - Site of plaque: Frontage to Overthorpe, 337 New South Head Road Double Bay.
- Rose Scott
  - Site of plaque: Frontage to 294 Jersey Road Edgecliff
- Christina Stead
  - Site of plaque: Frontage to Boongarre, 14 Pacific Street Watsons Bay

3.2 Advise Engineering services of all plaque inlays

3.3 Timetable for the next round of nominations under the Woollahra Council Plaque Scheme

**4. OTHER BUSINESS**

**5. Next Meeting – Wednesday 18 march at 6pm, Council Chambers - Thornton Room**

# Woollahra Plaques Advisory Committee Record of Meeting

**Record of the Meeting held on  
Wednesday 29 October 2014 at 6pm**

## **1. Present & apologies**

Present: Councillor Anthony Marano (Chair)  
Sophia Hart Community Representative  
Graham Humphrey Community Representative

Apologies: Councillor Peter Cavanagh  
Councillor Luise Elsing  
Di Brown Community Representative  
Christopher Dawson Community Representative  
James Dolton Community Representative  
Adrian Gruzman Community Representative  
Chris Howe Community Representative  
Camilla Strang Community Representative

Staff: Vicki Munro Manager, Library & Information Service  
Joan Ruthven Community Programs Team Leader  
Jane Britten Local History Librarian

## **2. matters arising from previous minutes**

There were no matters arising from the previous Minutes held on 5 June 2014. The Minutes were moved by Graham Humphrey and seconded by Sophia Hart.

## **3. Discussion on next steps**

**3.1** The plaques manufactured for the four successful 2014 nominations were presented to the Advisory Committee for their interest and received positive comment. The plaques were for Rose Scott, Sir John Hay, Christina Stead, and Sir Daniel Cooper.

- Date for inlay of plaque for Rose Scott

It was confirmed that the unveiling of the plaque for Rose Scott would be held as close as possible to International Women's Day which in 2015, falls on a Sunday (8 March). Of the options of Friday 6 March or Monday 9 March, preference was for the Monday. The unveiling is to be held at 11:00am at Rose Scott's former residence of 294 Jersey Road Edgecliff (now Goodwin Village).

The nomination for Rose Scott was made by Doreen Garrick, President of the Residents Committee, Goodwin Village. Contact is to be made with representatives from Goodwin Village to determine the possibility of using a room at the Village for the morning tea. Discussion followed on the coordination of the unveiling with the Community Development department to complement their plans for International Women's Day. After discussion it was agreed that Professor The Honourable Dame Marie Bashir AD CVO be approached to unveil the plaque for Rose Scott.

Action:

Joan Ruthven to contact representatives of Goodwin Village to discuss the unveiling of the plaque to Rose Scott and to liaise with Community Development staff to link in with Council events planned for International Women's Day.

Clr Marano offered to contact The Honourable Dame Marie Bashir for the unveiling.

- **Date of inlay of plaque for Sir John Hay**

It was agreed that the proposal from the Australia Garden History Society that Hay's date of birth (Tuesday 23 June) be chosen for the day of the unveiling. This will be 200 years since his birth. The recommended site for the unveiling is to be the frontage to Overthorpe, 337 New South Head Road, Double Bay. The time of the unveiling came under discussion due to the clearway restriction in New South Head Rd and 10:30am was selected. Costa Georgiadis will be approached to unveil the plaque and Overthorpe residents to be invited to attend.

**Action:**

Joan Ruthven to contact Costa Georgiadis to assist with the unveiling.

- **Date of inlay of plaque for Christina Stead**

It was agreed that the unveiling of the plaque for Christina Stead should coincide with the celebrations for the opening of the new Double Bay Library which is expected to be in around September 2015.

**Action:**

A keynote speaker, who will unveil the plaque, to be investigated by Jenn Martin, Library Events & Programs Coordinator.

- **Date of inlay of plaque for Sir Daniel Cooper**

Thursday 10 December 2015 was chosen for the unveiling of the plaque for Sir Daniel Cooper. This date allows for a suitable interval from the previous installation in the rollout of the plaque timetable. The recommended location site for the plaque is to be the frontage to Rose Bay Lodge, 1-7 Salisbury Road, Rose Bay. It was suggested that the President of the Woollahra History and Heritage Society (WHHS), Mr Peter Poland be invited to unveil the plaque for Sir Daniel Cooper since the WHHS was the nominator.

**Action:**

Jane Britten to investigate if this date might happen to coincide with the December 1856 festivities at Rose Bay Lodge following the laying of the foundation stone of Sir Daniel Cooper's Woollahra House and report.

Joan Ruthven to contact the President of WHHS, Mr Poland.

### **3.2 Advise Engineering services of all plaque inlays**

Joan Ruthven to liaise with Engineering services of the proposed dates for the unveiling of the four plaques and arrange installation.

### **3.3 Timetable for the next round of nominations under the Woollahra Council Plaque Scheme (see Annexure 2)**

Joan Ruthven presented a revised schedule for the 2015/16 Plaque scheme for the Advisory Committee's approval and the new schedule was agreed upon.

## **4. other business**

Discussion of the four unveilings for the 2013 Woollahra Plaque Scheme was unanimously considered to have been successful events which promoted community spirit.

## **5. date of Next Meeting – wednesday 18 march 2015 at 6pm, Council Chambers - Thornton Room**

The meeting closed at 6:50 pm.



**Political Donations – matters to be considered by Councillors at Meetings**

