

Corporate & Works Committee Minutes

Monday 18 August 2014

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Corporate & Works Committee Minutes

**Minutes of the Meeting held on
Monday 18 August 2014 at 6.00pm**

Present: Councillors Peter Cavanagh (Chair)
Anthony Boskovitz
Susan Wynne
Jeff Zulman

Staff: Stephen Dunshea (Director – Corporate Services)
Cathy Edwards-Davis (Manager – Engineering Services)
Paul Fraser (Manager – Open Space & Trees)
Gary James (General Manager)
Jake Matuzic (Manager – Capital Projects)
Tom O’Hanlon (Director – Technical Services)
Anthony Sheedy (Senior Property Officer)
Kylie Walshe (Director – Community Services)

Also in Attendance: Nil

Leave of Absence

Leave of Absence previously granted by Council: Nil

Apologies:

Apologies were received and accepted from Councillors Andrew Petrie, Deborah Thomas & Elena Wise and Leave of Absence granted.

Late Correspondence

Late correspondence was submitted to the committee in relation to Items: D5

Declarations of Interest

Nil

Items Decided by this Committee using its Delegated Authority (Items D1 to D7)

Item No: D1 Delegated to Committee
Subject: **Confirmation of Minutes of Meeting held on 4 August 2014**
Author: Les Windle, Manager – Governance
File No: See Council Minutes
Reason for Report: The Minutes of the Meeting of Monday 4 August 2014 were previously circulated. In accordance with the guidelines for Committees' operations it is now necessary that those Minutes be formally taken as read and confirmed.

(Wynne/Zulman)

Resolved:

That the Minutes of the Corporate and Works Committee Meeting of 4 August 2014 be taken as read and confirmed.

Item No: D2 Delegated to Committee
Subject: **Minutes of The Audit & Assurance Committee Meeting of 18 June 2014**
Author: Cheryle Burns - Manager Business Assurance & Risk
File No: 1225.G
Reason for Report: To submit the Minutes of the Audit & Assurance Committee meeting of 18 June 2014.

(Zulman/Wynne)

Resolved:

That the Minutes of the Audit & Assurance Committee meeting of 18 June 2014 be received and noted.

Item No: D3 Delegated to Committee
Subject: **Monthly Financial Report - JULY 2014**
Author: Don Johnston, Chief Financial Officer
File No: 349.G
Reason for Report: To present the monthly financial report for July 2014

(Wynne/Zulman)

Resolved:

That the Committee:

- A. Receive and note the Monthly Financial Report – July 2014.
 - B. Note that Council’s 12 months weighted average return on its direct investment portfolio of 3.60% continues to exceed the July 2014 benchmark 90 day term deposit index of 3.14%.
 - C. Note that total interest earned for the month of July 2014 of \$98k is below the original 2014/15 Budget of \$109k for the same period.
-

Item No: D4 Delegated to Committee
Subject: **6 Cranbrook Road, Bellevue Hill - Proposed Road Closure and Sale**
Author: Anthony Sheedy, Senior Property Officer
File No: 119.6
Reason for Report: To give consideration to the closure and subsequent sale of road reserve portion adjoining the property.

(Wynne/Zulman)

Resolved:

- A. That the proposal to sell a section of road reserve adjoining 6 Cranbrook Rd, Bellevue Road, be advertised and notified to adjoining properties.
 - B. That a further report be provided to the Committee.
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Item No: D5 Delegated to Committee
Subject: **Roads & Maritime Services Reclaimed Land in Woollahra LGA**
Author: Anthony Sheedy, Senior Property Officer
File No: 489.80
Reason for Report: To advise Council of the intention of Roads & Maritime Services to commence negotiations to sell a parcel of surplus foreshore reclaimed land within the Woollahra Local Government Area.

Note: Late correspondence was tabled by Hylda Rolfe of Sydney Harbour Association.

Note: In accordance with Council's meeting procedures and policy this matter is referred to full Council due to a substantive change of the Committee's recommendation to the Officer's Recommendation. – **(See Item R4)**

Item No: D6 Delegated to Committee
Subject: **Bus Shelters - Potential for Advertising**
Author: Cathy Edwards-Davis, Manager Engineering Services
File No: 263.G
Reason for Report: Response to Notice of Motion

Note: In accordance with Council's meeting procedures Item D6 (Bus Shelters – Potential for Advertising) was called to full Council by Councillor Anthony Boskovitz prior to the commencement of the meeting as the staff recommendation contains potential budget considerations. **(See Item R5)**

Item No: D7 Delegated to Committee
Subject: **Delivery Program 2013 to 2017 & Operational Plan 2013/14 (DPOP) Quarterly Progress Report June 2014 against Goal 6 - Getting Around, Goal 9 - Community Focussed Economic Development, Goal 10 - Working Together & Goal 11 - A Well Managed Council**
Author: Stephen Dunshea - Director Corporate Services
Tom O'Hanlon –Director Technical Services
File No: 1229.G
Reason for Report: To review the status of the Priorities and Actions in Council's Delivery Program 2013 to 2017 and Operational Plan 2013/14 for the three months ending 30 June 2014.

(Wynne/Boskovitz)

Resolved:

THAT the June 2014 Quarterly Progress Report on Goal 6 (Getting Around), Goal 9 (Community focussed economic development), Goal 10 (Working together) and Goal 11 (A well-managed Council) of Council's Delivery Program 2013 to 2017 and Operational Plan 2013/14 be received and noted.

**Items with Recommendations from this Committee
Submitted to the Council for Decision (Items R1 to R5)**

Item No: R1 Recommendation to Council
Subject: **Military Road, Watsons Bay Streetscape and Road Improvements Work**
Author: Sam Badalati – Project Manager
File No: Tender No 14/08
Reason for Report: To recommend to Council the acceptance of a Tender

(Boskovitz/Wynne)

Recommendation:

- A. That Council enter into a Contract with KK Civil Engineering Pty Ltd for Military Road, Watsons Bay Streetscape and Road Improvements Work for the sum of \$725,240 plus any provisional costs used (excluding GST).
- B. That successful and unsuccessful tenderers be advised accordingly.

Item No: R2 Recommendation to Council
Subject: **McKell Park Seawall Reconstruction, Darling Point**
Author: Sam Badalati – Project Manager
File No: Tender No 14/10
Reason for Report: To recommend to Council the acceptance of a Tender

(Zulman/Wynne)

Recommendation:

- A. That Council enter into a Contract with Stone Mason & Artist Pty Ltd for McKell Park seawall reconstruction for the sum of \$149,812 (excluding GST).
 - B. That successful and unsuccessful tenderers be advised accordingly.
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Item No: R3 Recommendation to Council
Subject: **Capital Works Program Status Report - June 2014 including 2013/14 Budget Revotes & Rollovers**
Author: Don Johnston, Manager Finance
Tom O'Hanlon, Director Technical Services
File No: 331G
Reason for Report: To provide the Committee with an update on the status of projects in the 2013/14 Capital Works Program and to report on the 2013/14 Budget revotes and rollovers.

(Wynne/Zulman)

Recommendation:

THAT:

- A. The Quarterly Progress Report – Capital Works Program for June 2014 be received and noted.
- B. The Items identified as “Recommended for Revote” in Annexures 1 and 2 be revoted into the 2014/15 Budget.

Item No: R4 Recommendation to Council
Subject: **Roads & Maritime Services Reclaimed Land in Woollahra LGA**
Author: Anthony Sheedy, Senior Property Officer
File No: 489.80
Reason for Report: To advise Council of the intention of Roads & Maritime Services to commence negotiations to sell a parcel of surplus foreshore reclaimed land within the Woollahra Local Government Area.

Note: Late correspondence was tabled by Hylda Rolfe of Sydney Harbour Association.

Note: In accordance with Council's meeting procedures and policy this matter is referred to full Council due to a substantive change of the Committee's recommendation to the Officer's Recommendation.

(Wynne/Zulman)

Recommendation:

That Council advise Roads and Maritime Services that Council as a general rule objects to the sale of foreshore land to private parties.

Item No: R5 Delegated to Committee
Subject: **Bus Shelters - Potential for Advertising**
Author: Cathy Edwards-Davis, Manager Engineering Services
File No: 263.G
Reason for Report: Response to Notice of Motion

Note: In accordance with Council's meeting procedures this matter was called to full Council by Councillor Anthony Boskovitz prior to the commencement of the meeting as the staff recommendation contains potential budget considerations.

(Wynne/Zulman)

Recommendation:

- A. That quotations be sought to engage a suitable consultant to prepare a report to Council which provides further detailed information on the potential commercial returns from an advertising bus shelter program, to enable Council to make an informed decision about whether to proceed to tender.
- B. That should Council proceed to tender, the advertising bus shelter program is to include:
- i. Advertising throughout the Woollahra Municipality, in both commercial and non-commercial areas.
 - ii. Retrofitting advertising to Council's existing steel and glass bus shelters, which have been installed since 2002.
 - iii. Adopting the successful tenderer's proprietary bus shelter for any new bus shelter installations.
 - iv. Replacement of all of Council's bus shelters, installed prior to 2002 and not listed as being of local heritage significance, with the successful tenderer's proprietary bus shelter.

There being no further business the meeting concluded at 6.57pm.

We certify that the pages numbered 3094 to 3102 inclusive are the Minutes of the Corporate & Works Committee Meeting held on 18 August 2014 and confirmed by the Corporate & Works Committee on 1 September 2014 as correct.

Chairperson

Secretary of Committee