

# Health Carers Parking Permit Application

Under the Road Transport (General) Regulation 2013. Fees are valid until 30 June 2019

## About this form

This form must be lodged by the resident or an authorised representative of the resident who requires the specialised care. A Health Carers Parking Permit is issued to the resident of the property to provide parking for a **registered** health care professional attending the residents' property to provide at-home health care services.

**Please note online or mailed applications may take up to 10 working days to be processed.**

## Any questions?

Visit website [www.woollahra.nsw.gov.au](http://www.woollahra.nsw.gov.au) or office at 536 New South Head Road, Double Bay or contact our Customer Information Department on (02) 9391 7000.

## ▼ Applicant

### Resident Details

Details of resident requiring specialised care from a health care professional

Title:  Mr  Mrs  Miss  Ms  Other:.....

Name: .....

Residential address:.....

..... Post Code:.....

Phone (1) (.....)..... Fax (.....).....

Phone (2) (.....).....

E-mail:.....

## ▼ Vehicle Details

### Nominated Vehicles

Details of vehicles used by health care professionals or service providers caring for the applicant

- Name of health care professional/service provider:  
 Title:  Mr  Mrs  Miss  Ms  Other:.....  
 .....
- Registration Plate Number:      Year:      Make:      Model:  
 .....
- Name of health care professional/service provider:  
 Title:  Mr  Mrs  Miss  Ms  Other:.....  
 .....
- Registration Plate Number:      Year:      Make:      Model:  
 .....
- Name of health care professional/service provider:  
 Title:  Mr  Mrs  Miss  Ms  Other:.....  
 .....
- Registration Plate Number:      Year:      Make:      Model:  
 .....

## Documentation

### INCOMPLETE APPLICATIONS WILL NOT BE APPROVED

Before lodging your application, please check that you have the required documents below:

1. A current letter from South Eastern Sydney Local Health District, Ageing, Disability and Home Care NSW, or a Registered Health Care Agency. The letter should be on letterhead and state the name of the resident receiving the care as well as the health carer(s) details (as per page1). Details of the vehicle registration number(s), description of the vehicle(s) including year, make and model must be included.
2. A current Power of Attorney or Statutory Declaration from the resident where the application is to be submitted by a representative on behalf of the resident.
3. One of the following current documents:
  - Rates Notice / Residential Lease
  - Drivers Licence
  - Bank Statement
  - Electricity/Gas Account
  - Telephone Account
  - Home & Contents Insurance

## Eligibility

You may be eligible for a health carers permit if you answer YES to ALL the following questions

Do you live in a residential parking scheme area?

YES  NO

Do you have a letter from South Eastern Sydney Local Health District, Ageing, Disability and Home Care NSW, or a Registered Health Care Agency?

YES  NO

Is the permit to be issued for your residential address?

YES  NO

Do you have either one or nil off-street parking spaces for your property?

YES  NO

## Conditions of Use

You may be eligible for a health carers permit if you answer YES to ALL the following questions

- A permit entitles the residents' carers to unrestricted parking only where signs state 'Authorised Resident Vehicles Excepted' or 'Permit Holders Accepted', in the area to which your permit applies.
- To be valid permits need to be clearly visible on the dashboard.
- Permit holders must park in accordance with the NSW Road Rules.
- Only one Health Carers permit can be issued per residence.
- Once a permit is issued, it cannot be refunded.
- The resident is responsible for the management of the permit and must ensure it is returned to them by the health care provider. Lost permits will not be replaced.
- Alteration or misuse of the permit is an offence.
- Permits remain the property of Woollahra Municipal Council at all times.

## General Information

- In some cases not all properties within a street will be eligible for a resident parking permit
- There are a small number of properties in resident parking areas where development conditions exclude the issue of a resident parking permit
- Permits cannot be issued to tradesmen, shopkeepers or commercial tenants
- Residents are eligible for a maximum of two residential parking permits per property. Health Carers permits must be allocated from within this allocation. This excludes the Rose Bay Garden Estate where there is a maximum of one residential parking permit issued per property.
- The number of permits issued per property is reduced by every off-street parking space available.
- Permits may only be issued for cars and motor cycles.
- Health Carers permits cannot be displayed on vehicles over 3 tonne.

## ▼ Privacy Notification

The personal details requested on this form are being collected, and will only be used, for the purpose of processing your application/keeping records/establishing your identity. The supply of information by you is voluntary. If you cannot provide or do not wish to provide the information sought, the Council may not be able to process your application. Access to the information is restricted to Council officers and other authorized people. Council is to be regarded as the agency that holds the information. You may make application for access or amendment to information held by Council. You may also request Council to suppress your personal information from a public register.

## ▼ Signature

### Applicant Declaration

The information and documentation provided is true and correct in every detail. I have read and understood the conditions of operation of the scheme as outlined and agree to return my health carers permit if any of my circumstances change. I acknowledge that my parking permit may be cancelled without prior notice if any of the facts provided are proven to be incorrect.

☒ Resident's signature: ..... Date:

## ▼ Registration Fees

### Permit Fees

(Fees listed are Residential Parking Permit fees valid to 30/06/2019)

\$61.50

Health Carers Parking Permit

\$27.50

Health Carers Parking Permit (where applicant is a Pensioner and can provide a current Commonwealth Pensioner Card)

To be completed by Council's Cashier and Customer Service Officer.

GST is not applicable.

Retain your receipt as proof of lodgement of the application.

☒ Receiving Officer: ..... Date:.....

☒ Cashier:..... Date:.....

Parking Permit Number:...../...../...../.....

			OFFICE USE ONLY
Fee type	Amount	Date	Receipt Code
Permit Fee			47

## ▼ How to lodge this application

**Address the application to:** The General Manager  
Woollahra Municipal Council

**You can send it to us by any of the following methods:**

**Post:** PO Box 61  
Double Bay 1360

**DX:** DX 3607 Double Bay

**Courier or personal delivery:** Council Chambers  
536 New South Head Rd  
Double Bay NSW 2028

**Contact us by phone, fax or electronically**

**Phone:** (02) 9391 7000

**Fax:** (02) 9391 7044

**E-mail:** [records@woollahra.nsw.gov.au](mailto:records@woollahra.nsw.gov.au)

**Web:** [www.woollahra.nsw.gov.au](http://www.woollahra.nsw.gov.au)

### Payment Methods

#### In Person

Payment can be made at our Customer Information Department by the following methods: cash, EFTPOS, cheque, Money Order (make payable to Woollahra Council) or by credit card — American Express, Diners Club, MasterCard or Visa. Credit card payment will incur a processing fee.

#### By Mail

For credit card payments, please complete the attached "Credit Card Payment" form.

For cheque payments, please make payable to Woollahra Council.

#### Acknowledgement

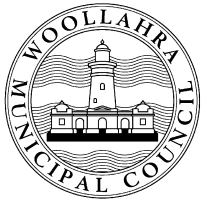
You will receive a receipt specifying the amount of fees paid.

#### Making a personal visit?

Woollahra Council is located at 536 New South Head Road, Double Bay. We look forward to seeing you.

**Bus or Rail:** Take a train to Edgecliff, then take the bus or walk from the interchange at the Edgecliff Centre.

**Parking:** Short-term customer parking spaces are available on site. Parking in nearby streets is also available.



# Credit Card Payment Form

**All credit card payment will incur a processing fee currently 0.55%**

Payments should be sent to: Woollahra Council  
536 New South Head Road  
DOUBLE BAY NSW 2028

OR

PO Box 61  
DOUBLE BAY NSW 1360

OR

DX 3607 DOUBLE BAY

### Credit card payment

This matter will not be processed until the credit card payment has been authorised

Tick Applicable Credit Card	<input type="checkbox"/> AMERICAN EXPRESS	<input type="checkbox"/> DINERS CLUB	<input type="checkbox"/> MASTERCARD	<input type="checkbox"/> VISA															
Full Name on Credit Card																			
Credit Card No.				--															
Card Expiry Date			--			Total Amount Paid		\$											
Cardholder's Signature																			
Date							Contact Phone No.												

### Reason for payment

Please indicate in this section the reason for the payment and any other applicable information.

Payment For **Health Carers Permit**

Council Reference **T47**

Address (where applicable)

-----

-----

-----

-----

-----

-----

### PRIVACY NOTIFICATION

The personal details requested on this form are being collected, and will only be used for, the purpose of processing your payment. The supply of information by you is voluntary. If you cannot provide or do not wish to provide the information sought, the Council will not be able to process your payment. Access to the information is restricted to Council officers. Council is to be regarded as the agency that holds the information. You may make application for access or amendment to information held by Council.

### OFFICE USE ONLY

Payment Processed  Yes  No

Cashier

-----

Date

-----