



Community & Environment Committee

Agenda: *Community & Environment Committee*

Date: *Monday 28 November 2011*

Time: *6.00pm*

Outline of Meeting Protocol & Procedure:

- The Chairperson will call the Meeting to order and ask the Committee/Staff to present apologies or late correspondence.
- The Chairperson will commence the Order of Business as shown in the Index to the Agenda.
- At the beginning of each item the Chairperson will ask whether a member(s) of the public wish to address the Committee.
- If person(s) wish to address the Committee, they are allowed four (4) minutes in which to do so. Please direct comments to the issues at hand.
- If there are persons representing both sides of a matter (eg applicant/objector), the person(s) against the recommendation speak first.
- At the conclusion of the allotted four (4) minutes, the speaker resumes his/her seat and takes no further part in the debate unless specifically called to do so by the Chairperson.
- If there is more than one (1) person wishing to address the Committee from the same side of the debate, the Chairperson will request that where possible a spokesperson be nominated to represent the parties.
- The Chairperson has the discretion whether to continue to accept speakers from the floor.
- After considering any submissions the Committee will debate the matter (if necessary), and arrive at a recommendation (R items which proceed to Full Council) or a resolution (D items for which the Committee has delegated authority).

Recommendation only to the Full Council (“R” Items)

- Such matters as are specified in Section 377 of the Local Government Act and within the ambit of the Committee considerations.
- Matters which involve broad strategic or policy initiatives within responsibilities of Committee.
- Matters requiring the expenditure of moneys and in respect of which no Council vote has been made.
- Matters delegated to the Council by the Traffic Authority of NSW.
- Matters not within the specified functions of the Committee,
- Matters reserved by individual Councillors in accordance with any Council policy on "safeguards" and substantive changes.
- Parks and Reserves Plans of Management (Strategies, Policies and Objectives).
- Residential Parking Schemes - Provision and Policies.

Delegated Authority (“D” Items)

- Community Services and Programs.
- Library Services
- Health.
- Licensing.
- Liquor Licences.
- Regulatory.
- Fire Protection Orders.
- Residential Parking Schemes (surveillance and administration).
- Traffic Management (Traffic Committee Recommendations).
- Waste Minimisation.
- To require such investigations, reports or actions as considered necessary in respect of matters contained within the Business Agendas (and as may be limited by specific Council resolution).
- Confirmation of the Minutes of its Meetings.
- Any other matter falling within the responsibility of the Community and Environment Committee and not restricted by the Local Government Act or required to be a Recommendation to Full Council as listed above.
- Statutory reviews of Council's Delivery Program and Operational Plan.

Committee Membership:

7 Councillors

Quorum:

The quorum for a Committee meeting is 4 Councillors.

WOOLLAHRA MUNICIPAL COUNCIL

Notice of Meeting

24 November 2011

To: Her Worship The Mayor, Councillor Susan Wynne ex-officio
Councillors Susan Jarnason (Chair)
Isabelle Shapiro (Deputy Chair)
Anthony Boskovitz
Peter Cavanagh
Greg Medcraft
Andrew Petrie
Toni Zeltzer

Dear Councillors

Community & Environment Committee Meeting – 28 November 2011

In accordance with the provisions of the Local Government Act 1993, I request your attendance at a Meeting of the Council's **Community and Environment Committee** to be held in the **Council Chambers, 536 New South Head Road, Double Bay, on Monday 28 November 2011 at 6.00pm.**

Gary James
General Manager

Additional Information Relating to Committee Matters

Site Inspection

Other Matters

Meeting Agenda

Item	Subject	Pages
1	Leave of Absence and Apologies	
2	Note Council resolution of 27 June 2011 to read late correspondence in conjunction with the relevant Agenda Item	
3	Declarations of Interest	

Items to be Decided by this Committee using its Delegated Authority

D1	Confirmation of Minutes of Meeting held on 14 November 2011	1
D2	Community Facility Study 2011 – 79.G	2
D3	Alcohol Free Zones NYE 2011 – 1031.G	5

Items to be Submitted to the Council for Decision with Recommendations from this Committee

R1	Community Gardens Policy 2011 – 1208.G	10
R2	Community & Cultural Small Grants Round 2011-2012 – 30.G	14
R3	Public Art Advisory Committee Minutes – 1160.G Public Art	20

Item No: D1 Delegated to Committee
Subject: **Confirmation of Minutes of Meeting held on 14 November 2011**
Author: Les Windle, Manager - Governance
File No: See Council Minutes
Reason for Report: The Minutes of the Meeting of Monday 14 November 2011 were previously circulated. In accordance with the guidelines for Committees' operations it is now necessary that those Minutes be formally taken as read and confirmed.

Recommendation:

That the Minutes of the Community and Environment Committee Meeting of 14 November 2011 be taken as read and confirmed.

Les Windle
Manager – Governance

Item No: D2 Delegated to Committee
Subject: **Community Facility Study 2011**
Author: Susan Turner, Manager Community Development
File No: 79.G
Reason for Report: To present the Community Facilities Study 2011 to Council.

Recommendation:

- A. That Council note the Woollahra Community Facility Study 2011.
- B. That Council endorse the referral of the Study to the Assets Working Party to make deliberations and recommendations to Council regarding a strategic plan for Councils community facilities.
- C. That no major works be undertaken on Council's community facilities until Council has adopted a strategic plan for community facilities.

Background:

In 2011 Council commissioned AECOM Consultants to complete the Woollahra Community Facilities Study ('The Study') to provide Council with information and recommendations regarding the provision of multi-purpose community facilities throughout the Municipality to respond effectively to the changing needs of the local community. The Study will contribute to, and impact on, Council's broader Asset Management Plan for determining appropriate usage and resource allocation for community facilities. The Study also considered the supply of community space which is provided by non-Council facilities in the local area and the coverage of services provided by the community sector. The full AECOM study is provided in Annexure 1.

As this Study contributes to the broader Asset Management Plan for all of Council's assets, it is recommended that the Asset Working Party be the forum for further discussion and deliberation. This Working Party will then recommend to full Council on the preferred strategic plan for community facilities.

The Study:

The methodology adopted in the Study included:

- Establishing community needs based on the existing and future population and demographic profiles
- Reviewing relevant planning legislation and Council documentation
- Conducting a best practice audit on 13 Council community facilities and venues for hire
- Reviewing State community facility standards to assess the existing provision of community facilities
- Adopting AECOM's Social Infrastructure Framework (SIF) method to measure the required community facility floor space and to establish the community facility floor space demand for the LGA
- Conducting a stakeholder workshop to openly discuss strategies for the provision of community facilities
- Reviewing best practice trends and models for the provision of multi-purpose community facilities in Sydney.

Using each of the above indicators, options and recommendations were determined for the strategic provision of community facilities in the LGA.

Due to the lineal layout of Woollahra LGA along the peninsula, the suburbs within Woollahra LGA were grouped into “Districts” according to the geography of the LGA. These districts boundaries are based on existing suburb boundaries.

Analysis of each District has been undertaken with recommendation for improvements for the facilities ensuring a better response to local needs. The Districts and Council Community Facilities for the purpose of the Study are:

Paddington and Woollahra District

- EJ Ward Centre, Paddington
- Holdsworth Community Centre and Services, Woollahra
- Woollahra Seniors and Community Centre, Woollahra

Darling Point, Edgecliff, Double Bay and Point Piper District

- Hugh Latimer Centre, Double Bay
- The Drill Hall, Rushcutters Bay
- Sir David Martin Reserve Cottage, Rushcutters Bay
- Canonbury Cottage, Darling Point
- St Brigids (existing Double Bay Library), Double Bay; and
- Studio 1, Double Bay

Bellevue Hill and Rose Bay District

- Cooper Park Community Hall, Bellevue Hill
- Rose Bay Cottage, Bellevue Hill

Vaucluse and Watsons Bay District

- Vaucluse Bowling Club, Vaucluse
- The Gunyah, Vaucluse.

Summary of Findings:

The Study found that the current coverage of floor space for multi-purpose community use across the LGA is broadly in line with the overall need however at the district level there is an uneven spatial distribution of community facility floor space.

The Paddington and Woollahra District has the largest surplus between supply of, and demand for, community facility floor space and the Bellevue Hill and Rose Bay District has the largest gap in provision of community facility floor space.

Due to the geography and demographics of the LGA and feedback from the stakeholders’ workshop, it is considered that the provision of one single multi-purpose community centre for the whole LGA is not suitable. Instead the provision of three main multi-purpose facilities is appropriate to cater for the local needs. The identified facilities in the report are Hugh Latimer Centre, Holdsworth Community Centre and the recommended construction of a new Rose Bay Community Centre.

The findings also outlined that a number of facilities are requiring upgrades to satisfy the access standards. This is particularly relevant due to the large percentage of seniors in the area, with Australian Bureau of Statistics projections indicating this percentage will increase in the future.

Proposal:

It is recommended that as The Study contributes to Council's broader asset management plan that the Study be referred to the Assets Working Party for deliberation and recommendation to Council. This will enable a robust and detailed discussion on the strategic plan within the context of the broader Asset Management Plan. It is proposed that AECOM Consultants be invited to brief the Assets Working Party on the strategic plan outlined in the Study as the first item of business for the Working Party.

It is further recommended that no major works be undertaken until Council considers the Working Parties recommendations and endorses a strategic plan for community facilities.

Identification of Income & Expenditure:

There is some budget allocation for minor improvements to community facilities in the 2011-12 Delivery Program. Once Council has considered and endorsed the Asset Management Plan for community facilities, allocations for upgrades will be included in the 2012-13 Budget.

Conclusion:

The report from AECOM has provided Council with comprehensive information on the provision of community facilities in LGA and the improvements required to better respond to community requirements.

Susan Turner
Manager Community Development

Kylie Walshe
Director Community Services

Annexure:

1. Woollahra Community Facility Study, Final Report, 2011.

Item No: D3 Delegated to Committee
Subject: **Alcohol Free Zones NYE 2011**
Author: Paul Fraser - Team Leader, Open Space & Recreation Planning
File No: 1031.G
Reason for Report: Adoption of Alcohol Free Zones for New Years Eve 2011

Recommendation:

- A. That Council declare the roads, as exhibited (Annexure 1) as Alcohol-Free Zones from 12.01am on 31 December 2011 to 12 Midday on 1 January 2012, in accordance with *Section 644 to 644C of the Local Government Act 1993*.
- B. That relevant signage be installed along the agreed streets stating the Alcohol-Free Zones.

Background:

On 10 October 2011, Council resolved to exhibit a proposal for the declaration of Alcohol-Free Zones as part of a wider strategy for the management of New Years Eve (NYE) 2011 with the following resolutions:

- A. *That Council exhibit the proposal to declare the roads stated within the body of the report as Alcohol-Free Zones from 12.01am on 31 December 2011 - 12 Midday on 1 January 2012, in accordance with Section 644 to 644C of the Local Government Act 1993*
- B. *That Council staff publish the public notice and notify relevant stakeholders providing an opportunity for representations from the community.*
- C. *That a further report be provided to Council with any submissions received as part of the public consultation.*

This proposal was exhibited to the local community and stakeholders as per Section 644 of the Local Government Act 1993 from 19 October 2011 to the 17 November 2011.

Proposal:

During the public exhibition period Council received one submission (Annexure 2) in support of the alcohol free zones. This submission also requested that the foreshore from Calendonia Road to Fernleigh Avenue, Rose Bay be made an Alcohol-Free Zone.

The foreshore is managed by NSW Maritime and Council has no control of this area. However, as part of the management of NYE 2011 the Rose Bay Local Area Command will have a larger Police presence in this area which we believe will control crowds and anti-social behaviour.

Conclusion:

The Police have stated that the Alcohol-Free Zones will assist to decrease possible nuisances to residents and the Police by deterring crowds to gather in surrounding streets of Darling Point and Rose Bay Foreshore.

The exhibition period generated one submission which was in support of the stated Alcohol-Free Zones and it is therefore recommended that Council approve these zones as part of a wider strategy of management for New Years Eve 2011.

Paul Fraser
Team Leader – Open Space & Recreation
Planning

Tom O’Hanlon
Director of Technical Services

Bruce Rann
Manager Open Space & Trees

Annexures:

1. Map of Alcohol-Free Zones.
2. Submission in support of AFZ.

Item No: R1 Recommendation to Council
Subject: **Community Gardens Policy 2011**
Author: Paul Fraser- Team Leader, Open Space & Recreation Planning
File No: 1208.G
Reason for Report: Adoption of the updated Community Garden Policy 2011.

Recommendation:

- A. That the Community Gardens Policy 2011 be adopted with an amendment made to include the provisional inclusion of poultry/ livestock within community gardens that are deemed appropriate.
- B. That any requests for poultry/ livestock be approved by Council staff and assessed regularly.

Background:

The Community & Environment Committee at its meeting of 19 September 2011 resolved to place an updated version of the 2008 Community Gardens Policy on public exhibition for a period of 28 days commencing on 28 September 2011 with the following resolution:

- A. *That the draft Community Gardens Policy be placed on public exhibition for a period of 28 days inviting submissions from the local community.*
- B. *That Council considers submissions received and, where appropriate, incorporates changes in a Final Community Gardens Policy to be further considered by Council.*

The main changes to the updated policy was the inclusion of Community Verge Gardens, which would normally be small in size, not affect other land uses and need neighbour support to implement and maintain the garden.

Proposal:

During the public exhibition period, Council received a total of 16 submissions (summary as Annexure 1) with overwhelming support for community gardens and the updated policy. The main points of interest and Council responses are referred to below:

Support for the updated Community Garden Policy

The updated Community Gardens Policy 2011 proposes to include different forms of gardens, including Community Verge Gardens, which may be approved by Council staff. Community submissions included;

- 6 submissions supported the updated policy.
- Several submissions in support stated that the Paddington Community Garden was a great success and looked forward to more community gardens being approved by Council and available to the community.
- 5 submissions supported the idea of community gardens as a place for community interaction and participation.

Response:

All support noted.

Request for the Policy to permit the provisional inclusion of Poultry/ Livestock

- 10 submissions requested that the updated Policy include the possibility for provision of poultry (and the like) to be kept in community gardens that are appropriate to the site and subject to Council staff approval.
- Submissions stated that the inclusion of poultry into community gardens would provide an educational and interactive resource for the garden and the community involved.
- It was also suggested that there could be a trial period to ascertain any problems associated with the keeping of poultry/ livestock in community gardens.
- Some concern was raised about keeping poultry safe from foxes.

Response:

The current Community Gardens Policy adopted on the 29 January 2008 states:

No livestock (such as poultry) is to be kept in the garden area.

This point in the Policy was included via a resolution (D) of the Community & Environment Committee on 29 October 2007 as follows:

- A. *That Council publicly advertise the community gardens policy and Trumper Park Community Garden proposal for 28 days, with a following report to be presented for Council's consideration.*
- B. *That the report also outline funding options available for the project to start (in the event that Council supports the project).*
- C. *That, as part of the public exhibition, residents directly adjoining the proposed Trumper Park community garden be informed of the proposal and invited to comment.*
- D. ***That an additional dot point be included in the "User Agreement" section of the community gardens policy that states, "in general, the policy excludes the keeping of livestock"***

This issue was raised at the Community & Environment Committee meeting as there was some concern that noise and smells from livestock would disturb the privacy of surrounding residents of the Trumper Park site and other potential future sites.

Other Sydney Councils including Randwick, City of Sydney, Kogarah, Marrickville and Wyong do not specifically prohibit the keeping of poultry in a community garden. Any proposal must be first approved by Council staff with many factors taken into consideration including type of livestock, site location, proximity to local residents and size of the garden. The two main requests from the recent community submissions were for poultry and/or bees with the collection of produce and environmental benefits being the main advantages in-line with sustainability principles.

It is therefore recommended that the provisional inclusion of poultry/ livestock be included as an amendment to the Policy (User Agreement Pg.9) due to the community submissions received and the supporting evidence gathered from other Sydney Councils. It should be noted that not all sites would be suitable for the keeping of poultry/ livestock and would need to be assessed on a case by case basis.

Rose Bay Community Garden

- 7 submissions stated support for a community garden at Rose Bay, stating that it would be a beneficial resource for the community.
- Community support from the residents of Manion Avenue and Iluka Street for the proposed location being the unused land between the Woollahra 2 & 3 playing fields and Woollahra Golf Club.

Response:

At its meeting on 22 August 2011, Council resolved to investigate the suitability of a community garden at Woollahra Park with the following resolution;

1. *That Council investigate and report on the suitability of a Community Garden on or around the land past the Collegues club house currently being used to store sand for the golf course and a dumping ground.*
2. *That if the site is considered viable as a community garden the report also consider suitable management structures for the garden.*

Staff reported that investigations are underway as part of the current review of Woollahra Park Plan of Management (PoM). The consultants have undertaken community and stakeholder meetings to discuss land use ideas including the possibility of a community garden within this area. The draft PoM will be reported to the relevant Committee early in 2012. Upon adoption, Council staff will assist residents in setting up suitable management structures for the community garden in line with the Policy.

Conclusion:

Woollahra Council recognises community gardening as a valuable recreational activity that contributes to health and well-being, positive social interaction, community development, and the environmental and sustainable principles that they can offer.

It is recommended that the provisional inclusion of poultry/ livestock be included as an amendment to the Policy, with all proposals to be approved by Council on a case by case basis to determine the suitability of the site.

Paul Fraser
Team Leader – Open Space & Recreation
Planning

Tom O’Hanlon
Director, Technical Services

Bruce Rann
Manager – Open Space & Trees

Annexures:

Summary of submissions on updated Community Gardens Policy 2011.

Item No: R2 Recommendation to Council
Subject: **Community and Cultural Small Grants Round 2011-2012**
Author: Romi Scodellaro, Community Development Officer
File No: 30.G
Reason for Report: To give consideration to applications for Section 356 Community and Cultural Small Grants Round from local community groups and services.

Recommendation:

That Council approve the selection panel's recommendations for the successful October 2011 Community and Cultural Small Grants Round.

Background:

Council has a long history of providing grants and support to local community organisations. It is through assisting these organisations that the Woollahra community has been enhanced and strengthened. The overarching aim of Community and Cultural Grants is "to encourage the development of local community based services which meet identified needs of people living and working in the Woollahra local government area". The provision of these grants is in accordance with the Community Services Policy and the Delivery Program and Operational Plan (DPOP) 2009-2013 which incorporates the strategies in the Woollahra Social and Cultural Plan 2008-2013.

The 2011/12 adopted budget for the Large and Small Community and Cultural Grants program is \$70,000 exc GST. The June grants program distributed \$66,555 to 24 organisations leaving \$3,445 allocated to the October Small Grants round. One of these grants, for \$4,500, was returned to Council. As such, a total of \$7,945 is available for the Small Grants Round.

Process:

The Community and Cultural Small Grants Program 2011/12 for October was advertised from mid-September and closed on Friday 28 October 2011. A total of eight applications totalling \$7,220 were received. These applications, along with comments and recommendations, are provided in Annexure 1.

Each application has been assessed in reference to the objectives and selection criteria adopted by Council and this process has been enhanced by individual officers' experience and knowledge of the sector in which applicants operate. The grants have also been assessed in accordance with the strategies in the DPOP 2009 - 2013. The applications recommended for funding are all projects that provide substantial benefit to high priority groups in Woollahra.

While a number of the applications have been recommended for support, there are three organisations that have not been recommended for funding. Further comments are provided for these organisations in Annexure 1.

Recommendation:

It is recommended that the applications for Community and Cultural Small Grants listed below be adopted.

Small Community and Cultural Grants – October Round

Organisation	Amount Recommended
Community Grants	
Alzheimers Australia, NSW – Mobile Resource Unit Visit	\$1,000
Baha'i Community of Woollahra – Community Harmony Event	\$1,000
Bondi Outreach Program – Safe for All Youth Outreach Service	\$ 980
Junction House – Aloha Ball	\$ 500
Sisters of Charity Outreach – Support for Volunteers	\$ 750
Total	\$4,230

Remaining funding allocation

There is \$7,945 grant funding allocated for this round. As the funding recommended for this round totals \$4,230 there is a total of \$3,715 unspent. It is recommended that the unspent monies be kept for any urgent and or high priority requests by community groups during the remainder of this financial year.

Consultation:

The assessment panel for the Community and Cultural Grants round consisted of Susan Turner, Manager Community Development, Maria Lacey, Acting Cultural Development Coordinator and Romi Scodellaro, Community Development Officer. Where applications were incomplete, further information was sought from applicants.

Identification of Income & Expenditure:

The total allocation available for the Community and Cultural Grants program 2011-2012 is \$70,000 exc GST. The available grants budget for the October Small Grants Round is \$7,945. Five projects are recommended for funding totalling \$ 4,230.

Conclusion:

Through the provision of the Community and Cultural Grants, Council is playing a pivotal role in the development of the Woollahra community whilst clearly demonstrating Council's commitment to community and cultural services.

Strong support for the grants program continues to be demonstrated by the local community and it is anticipated that the program will continue to grow in the future.



Romi Scodellaro
Community Development Officer

Kylie Walshe
Director Community Services

ANNEXURE:

Community and Cultural Small Grants Round – Recommendations, October Round

Item No: R3 Recommendation to Committee
Subject: **Public Art Advisory Committee Minutes**
Author: Maria Lacey, Cultural Development Officer
File No: 1160.G Public Art
Reason for Report: To table the minutes of the Public Art Advisory Committee meeting held on 9 November 2011.

Recommendation:

- A. That the minutes of the Public Art Advisory Committee meeting held on Wednesday 9 November 2011 be noted and endorsed.
- B. That Council accept the proposed artwork donation 'Vespa' by Gillie and Marc to be installed in a temporary location for 12 months.

Background:

This report outlines the meeting held by the Public Art Advisory Committee (PAAC) on 9 November 2011 (Annexure 1).

Public Art Projects 2011:

The Public Art Advisory Committee (PAAC) continues to develop and implement a number of the public art projects selected at the PAAC meeting on 9 February 2011. A summary of PAAC generated public art priority projects and their respective directions are as follows:

1. **Signal/Utility Box Project:** The Traffic Signal Box project is to be commenced in late November with the distribution of the Artist Brief and application form. The design submissions will be discussed at the first PAAC meeting of 2012.
2. **Royal Hospital for Women Park:** The Working Party has selected a Curator to advance the project. The Curator will attend the December PAAC meeting and provide a project update to the Committee.
3. **Temporary Art Installation Program:** Two sculptures have been selected for participation in the Program. 'Red Mountain' by Russell McQuilty is to be placed in Guilfoyle Park, Double Bay for a period of 12 months. 'One' by Campbell Robertson-Swann is to be placed in Lyne Park, Rose Bay for a period of 12 months. The loan agreement has been finalised and distributed to the artists/gallery. Both works will be installed in mid-December 2011 following notification of neighbours of the parks.
4. **Public Art Trust:** A Public Art Trust Committee has been formed. Following a submission to the Australian Taxation Office, an informal ruling has been obtained which identifies the future Public Art Trust as an 'eligible institution' in relation to its tax deductible status.

Offer of Sculpture Donation:

Local artists Gillie and Marc have offered to donate the sculpture 'Vespa' to Woollahra Council. Information regarding the artwork is in Annexe 2. The Committee discussed the offer and recommend that Council accept the artwork donation. Should the Council decide to accept the artwork the Committee recommends a site in Paddington to be the most suitable location for the artwork.

Conclusion:

PAAC is satisfied with the progress and commencement of some the 2011 Public Art Projects. PAAC recommends that Council accept the sculpture donation 'Vespa' and place the work at an appropriate site in the Paddington area.

Maria Lacey
Cultural Development Officer

Kylie Walshe
Director – Community Services

ANNEXURES:

1. Minutes of the Public Art Advisory Committee Meeting, Wednesday 9 November 2011.
2. Information and image of proposed artwork donation 'Vespa' by Gillie and Marc.

**POLITICAL DONATIONS DECISION MAKING FLOWCHART
FOR THE INFORMATION OF COUNCILLORS**

