

Community & Environment Committee Minutes

Monday 19 September 2011

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Community & Environment Committee Minutes

**Minutes of the Meeting held on
Monday 19 September 2011 at 6.00pm**

Present: Councillors Susan Jarnason (Chair)
Isabelle Shapiro
Anthony Boskovitz
Toni Zeltzer
Peter Cavanagh

Staff: Stephen Dunshea (Director – Corporate Services)
Gary James (General Manager)
Tom O’Hanlon (Director – Technical Services)
Bruce Rann (Manager – Open Space & Trees)
Kylie Walshe (Director – Community Services)
Jake Matuzic (Manager – Capital Projects)
Andrea Alger (Community Liaison Coordinator)

Also in Attendance: Nil

Leave of Absence

Leave of Absence previously granted by Council: Nil

Apologies: Apologies were received and accepted from Councillors Greg Medcraft & Andrew Petrie and Leave of Absence granted.

Late Correspondence

Late correspondence was submitted to the committee in relation to Items: Nil

Declarations of Interest

Nil

Items Decided by this Committee using its Delegated Authority (Items D1 to D6)

Item No: D1 Delegated to Committee
Subject: **Confirmation of Minutes of Meeting held on 8 August 2011**
Author: Les Windle – Manager Governance
File No: See Council Minutes
Reason for Report: The Minutes of the Meeting of 8 August 2011 were previously circulated. In accordance with the guidelines for Committees' operations it is now necessary that those Minutes be formally taken as read and confirmed.

(Boskovitz/Jarnason)

Resolved:

That the Minutes of the Community and Environment Committee Meeting of 8 August 2011 be taken as read and confirmed.

Item No: D2 Delegated to Committee
Subject: **Woollahra Local Traffic Committee Minutes – 6 September 2011**
Author: Tom O'Hanlon – Director, Technical Services
File No: 595.G 2011
Reason for Report: For the Committee to consider the recommendations of the Woollahra Local Traffic Committee.

(Shapiro/Cavanagh)

Resolved:

- A. That the Recommendations Y1-Y6 contained in the minutes of the Woollahra Traffic Committee, and as signed by the members of the Committee, held on Tuesday 6 September 2011 be adopted.
 - B. That the Traffic Committee items be funded as outlined in Annexure 1.
-

Item No: Y1 Traffic Matters on Local Roads – Recommendation to C&E for Consideration

Subject: **Parking Restrictions Changes**

Author: Frank Rotta – Traffic Engineer,
Daniel Pearse – Traffic Engineer

File No: (Refer to Table 1)

Reason for Report: Various parking restriction changes throughout the Woollahra Council area.

(Shapiro/Cavanagh)

Resolved:

That the recommendations of Item Y1-1 to Y1-7 contained in Annexure 1 be adopted.

Item Y1-1: Birriga Road, Bellevue Hill – Parking restrictions

(Shapiro/Cavanagh)

Resolved:

That the existing ‘No Stopping’ zone on the northern side of Birriga Road in front of No.30-32 Birriga Road, Bellevue Hill be extended 6 metres in a westerly direction.

Item Y1-2: Banksia Road, Bellevue Hill – Parking restrictions

(Shapiro/Cavanagh)

Resolved:

That the ‘No Parking’ zone on the western side of Banksia Road, Bellevue Hill covering the Banksia Road driveway to No.15 Birriga Road, Bellevue Hill be extended 2.6 metres in a southerly direction.

Item Y1-3: Moncur Street, Woollahra – Resident Parking restrictions

(Shapiro/Cavanagh)

Resolved:

That the 11.3 metre ‘P 15 min 9am-6pm Mon-Fri, 1P 9am-6pm Sat’ zone in front of Nos.50-56 Moncur Street Woollahra be changed to ‘1P 8am-9pm, Mon-Sat Permit Holders Excepted Area Pgn 4’.

Item Y1-4: Point Piper Lane, Paddington – Removal of parking restrictions

(Shapiro/Cavanagh)

Resolved:

1. That the 8.4 metres of 'No Parking 24 Hr Emergency Access' on the western side of Point Piper Lane at the rear of No.184 Jersey Road be removed and that this area revert to unrestricted parking.
2. That the existing 'No Parking' zone on the western side of Point Piper Lane north of Hargrave Street be changed to 'No Stopping'.

Item Y1-5: Glenmore Road, Paddington – Resident Parking restrictions

(Shapiro/Cavanagh)

Resolved:

That a '2P 8am-11pm, Mon-sat, Permit Holders Excepted Area Pgtn 3' zone be installed on the eastern side of Glenmore Road, Paddington from the prolongation of the common boundary between No. 305 Glenmore Road and Glenmore Road Public School in a northerly direction to the existing 'No Stopping' restrictions at the intersection of Glenmore Road with James Lane.

Item Y1-6: Court Road and Forest Road, Double Bay – Give Way restrictions

(Shapiro/Cavanagh)

Resolved:

1. That 10 metres of 'No Stopping' restrictions be installed on the southern side of Court Road east of its intersection with Manning Road, Double Bay.
2. That 10 metres of 'No Stopping' restrictions be installed on the southern side of Forest Road east of its intersection with Manning Road, Double Bay.

Item Y1-7: Norwich Road, Rose Bay – Motorbike parking

(Shapiro/Cavanagh)

Resolved:

That a 2 metre 'P Motor Bikes Only' zone be installed on the eastern side of Norwich Road, just south of the driveway serving the unit/commercial development at No.733 New South Head Road, Rose Bay.

Item No: Y2 Traffic Matters on Local Roads – Recommendation to C&E for Consideration

Subject: **Double Bay Primary School – Review of Pedestrian Linkages**

Author: Frank Rotta – Traffic Engineer

File No: T121 / T336 / T497 / T25

Reason for Report: To respond to a request by Council for Community Consultation in respect of the review of pedestrian linkages to Double Bay Primary School

(Shapiro/Cavanagh)

Resolved:

- A. That all parking spaces on the Cross Street frontage of the Double Bay Primary School be changed to 'P 5min, 8.30am-9.30am, 2.30pm-4pm, School Days' with unrestricted parking to be retained at other times.
- B. That the two existing 'No Parking, 8.30am-9.30am, 2.30pm-4pm, School Days' spaces on the southern side of Cross Street, immediately west of the pedestrian crossing and outside No. 68 Cross Street, as well as the two unrestricted parking spaces on the eastern side of Ocean Avenue (outside Double Bay Primary School) north of the 'No Stopping' zone on the southbound approach to the existing pedestrian refuge being changed to '2P, 8am-6pm, Mon-Fri PHE'.
- C. That no action be taken to restrict the parking spaces on the Ocean Avenue frontage of the Double Bay Primary School.
- D. That the existing pedestrian refuge in Ocean Avenue just north of Cross Street be converted to an 'at grade' pedestrian crossing with a minimum width of 3.6 metres on all blisters and islands serving this crossing.
- E. That the existing pedestrian crossing in Cross Street outside Double Bay Primary School be converted to a raised pedestrian crossing and that an application for partial funding be made to the RTA for inclusion in next year's Works Program.
- F. That the installation of a raised pedestrian crossing across William Street east of Bay Street be approved and an application for partial funding be made to the RTA for inclusion in next year's Works Program.
- G. That the installation of a raised pedestrian crossing across Bay Street, just south of William Street be approved and an application for partial funding be made to the RTA for inclusion in next year's Works Program.
- H. That the pedestrian crossing referred to in G. above be designed to ensure that any loss of parking at this location is minimized.
- I. That the installation of a raised pedestrian crossing across Bay Street, just south of Cross Street be approved and an application for partial funding be made to the RTA for inclusion in next year's Works Program.

- J. That the existing pedestrian crossing in Cross Street east of Bay Street be converted to a raised pedestrian crossing and that an application for partial funding be made to the RTA for inclusion in next year's Works Program.
- K. That the applicants be advised that the raising of the pedestrian crossing across William Street outside Double Bay Primary School has been approved and funded and will be constructed in the near future.
- L. That detailed designs be referred back to the Woollahra Local Traffic Committee for consideration and that all designs including the blisters, islands and No Stopping distances for all the pedestrian crossings must comply with AustRoads and the relevant Australian Standards.

Item No: Y3 Traffic Matters on Local Roads – Recommendation to C&E for consideration.

Subject: **No. 29-53 Victoria Road (Cranbrook Road), Bellevue Hill – Works Zone**

Author: Daniel Pearse - Traffic and Development Engineer

File No: 407.G Pt17

Reason for Report: Request for a Works Zone

(Shapiro/Cavanagh)

Resolved:

- A. That approval be granted for a Works Zone to be temporarily installed in Cranbrook Road to facilitate works at No.29-53 Victoria Road, Bellevue Hill. The proposed Works Zone is to be located on the northern side of Cranbrook Road, commencing from the existing No Stopping restrictions back from the intersection of Victoria Road, for a distance of 12 metres in an easterly direction and is subject to the following conditions:
- i. Any directive provided by the NSW Police Department is to be complied with.
 - ii. The Works Zone is to operate between the hours of 7.00am-4.00pm Mon-Fri and 7.00am-1.00pm Sat for a period of 4 weeks from February, 2012 (to be calculated from sign installation date).
 - iii. Suitable traffic control measures are to be put in place to manage truck movements to and from the construction site, and if necessary to and from the adjacent street system, in accordance with the RTA's Traffic Control at Works Sites manual.
 - iv. A Permit to Stand Plant will be required for all concrete pours, deliveries and/or truck presences in relation to the construction works.
 - v. Existing unrestricted parking shall be maintained outside of the Works Zone hours of operation.
 - vi. The applicant must ensure that the traffic lanes, footpaths and driveways, adjacent to the Works Zone, remain free of obstruction at all times during the construction.
 - vii. The applicant must inform Council's Traffic Engineer when the project is completed and the Works Zone can be removed.

- viii. This Works Zone is in an area zoned as Special (School/Convent). The fee payable shall be in accordance with Council's adopted fees and charges applying to the period for which the approval is given, and must be paid prior to the Works Zone being installed. Should the Works Zone be required for a shorter period, application may be made for a pro-rata refund.
 - ix. Failure to comply with any of these conditions may result in the cancellation of the Works Zone at Council's discretion.
 - x. Should the Works Zone be required for a period longer than the approved period, permission from the Director of Technical Services is required to extend the Works Zone.
 - xi. Any alteration to the hours of operation of the Work Zone will require the approval of the Woollahra Local Traffic Committee.
- B. That the applicant notifies all residents and businesses whose property frontage is within 50 metres of the Works Zone.

Item No: Y4 Traffic Matters on Local Roads – Recommendation to C&E for consideration.

Subject: **Boundary Lane Between Dillon Lane and Dillon Street, Paddington – Temporary Closure to Enable Removal of Failed Retaining Wall**

Author: Frank Rotta – Traffic Engineer

File No: 50.

Reason for Report: Applicant has changed the dates for the temporary road closure.

(Shapiro/Cavanagh)

Resolved:

- A. That approval be granted for the temporary road closure of the section of Boundary Lane Lane, Paddington between Dillon Lane and Dillon Street between 9am-3pm on 17, 18 & 19 October, 2011 (or alternatively 24, 25 & October, 2011) subject to the following conditions:
- i. The applicant must submit a Stand Plant Permit application to Council and this application needs to be approved and the applicant must comply with any conditions of approval.
 - ii. The applicant must inform all business proprietors, residents and other occupants in the vicinity of or with access to any parts of Boundary Lane and Dillon Lane near the proposed closure, at least seven (7) days and then one (1) day before the closure via a letterbox drop.
 - iii. The applicant must supply and erect any barriers and traffic signs necessary for the road closure and remove them at the completion of the works.
 - iv. Council must be indemnified against all claims for damage or injury that may result from either the activities or from the occupation of part of the public way during the activities. A copy of Public Liability Insurance Cover to the value of \$10,000,000 shall be provided to Council prior to the event and Council must be listed as in interested party on the insurance.
 - v. Council must be reimbursed for the cost of repair of any damage caused to Council property as a result of the activities.

- vi. The applicant must inform all Emergency Services of the proposed road closure (that is NSW Police, Fire Brigade, Ambulance, SES and the RTA).
- vii. Woollahra Council reserves the right to cancel this approval at any time.

Item No: Y5 Traffic Matters on Local Roads – Recommendation to C&E for consideration.

Subject: **Vaucluse Road / Greycliffe Avenue / Coolong Road, Vaucluse – Temporary Traffic Restrictions For Boxing Day, New Years Eve and Australia Day**

Author: Frank Rotta – Traffic Engineer

File No: 37.G Special Event Traffic

Reason for Report: Manage traffic movements for Boxing Day, New Years Eve and Australia Day events

(Shapiro/Cavanagh)

Resolved:

- A. That the following measures be implemented for Boxing Day, 26 December 2011, 2012 & 2013 New Years Eve, 31 December 2011, 2012 & 2013 and Australia Day, 26 January 2012, 2013 & 2014:
 - i. Converting Vaucluse Road to one-way northbound. This will require traffic to exit the area around Nielsen Park either via Wentworth Road or Fitzwilliam Road onto Hopetoun Avenue and then New South Head Road.
 - ii. Converting Greycliffe Avenue and Coolong Road to a one-way system around Nielsen Park. This will involve vehicles travelling from Vaucluse Road into Greycliffe Avenue and exiting Coolong Road back into Wentworth Road.
 - iii. Install a “No Stopping” zone along the eastern side of New South Head Road, opposite Hopetoun Avenue, for a length of 50 metres. A letter is to be written to the Traffic Management Centre (TMC) to install the signs.
 - iv. That Council provide 50 witches hats to delineate the unbroken lane line in New South Head Road at Hopetoun Avenue to prevent vehicles crossing unbroken lane lines.
- B. That the NSW Police Force and Council's Regulatory Services liaise regarding the placement of officers for monitoring illegal parking, including the patrol of illegal parking in Darling Point, Point Piper and the Watsons Bay bus turning circle.
- C. That the NSW Police Force and Council's Traffic Section liaise to update the traffic plans for this event.
- D. That the Police Department be requested to restrict vehicular access to the Watsons Bay peninsula from 10.00am on each of the days specified in A. above
- E. That Council's regulatory staff arrange for the installation of signs.
- F. That the Traffic Management Centre be informed of the above measures.

- G. That the Police continue to manage the road closures during special events, as in previous years.
- H. That Council liaise with the SES on Boxing Day in relation to parking issues.

Item No: Y6 Traffic Matters on Local Roads – Recommendation to C&E for consideration.

Subject: **Special Event Traffic Management - New Years Eve 2011 - Woollahra LGA**

Author: Daniel Pearse – Traffic Engineer

File No: 37.G Traffic – Special Events

Reason for Report: To implement traffic management measures for NYE 2011.

(Shapiro/Cavanagh)

Resolved:

- A. That the New Years Eve 2011 Traffic Management Plans - Drawings Nos. 15133 -100, 101, 102, 103, 104, 105 and 106 be approved and that the traffic control measures be installed.
- B. That Council make an application to the RTA for the implementation of a Special Event Clearway in Military Road from the bus terminus to Robertson Place and on the eastern side of Old South Head Road from Robertson Place to The Our Lady Star of the Sea Church from 3:00pm Saturday 31 December 2011 to 2:00am Sunday 1 January, 2012 to ensure that bus public transport to and from Watsons Bay bus terminus functions efficiently during NYE.
- C. That Council make an application to the RTA for the implementation of a Special Event Clearway in New Beach Road adjacent to Sir David Martin Reserve and Yarranabbe Park from 8:00am Friday, 30 December 2011 to 1:00pm Monday 2 January, 2012 to facilitate set-up and pack-down of the Yarranabbe Park NYE venue.

Item No: D3 Delegated to Committee

Subject: **Draft Community Gardens Policy**

Author: Paul Fraser – Team Leader, Open Space & Recreation Planning

File No: 1208.G

Reason for Report: To update the current Community Gardens Policy to include different forms of community gardens.

(Shapiro/Zeltzer)

Resolved:

- A. That the draft Community Gardens Policy be placed on public exhibition for a period of 28 days inviting submissions from the local community.
- B. That Council considers submissions received and, where appropriate, incorporates changes in a Final Community Gardens Policy to be further considered by Council.

Item No: D4 Delegated to Committee
Subject: **Community Facilities Report - Usage levels**
Author: Ayreen Irwin, Venue Coordinator
File No: 79.G
Reason for Report: To provide information to Council regarding the hiring and usage of community facilities managed by Council.

(Shapiro/Zeltzer)

Resolved:

That this report on the usage levels of community facilities be received and noted.

Item No: D5 Delegated to Committee
Subject: **Public Art Advisory Committee Minutes**
Author: Maria Lacey, Cultural Development Officer
File No: 1160.G Public Art
Reason for Report: To table the minutes of the Public Art Advisory Committee meeting held on 10 August 2011.

Motion moved by Councillor Shapiro
Seconded by Councillor Cavanagh

That the minutes of the Public Art Advisory Committee meeting held on Wednesday 10 August 2011 be noted and endorsed.

Amendment moved by Councillor Boskovitz

- A That the minutes of the Public Art Advisory Committee meeting held on Wednesday 10 August 2011 be noted and endorsed.
- B That no further S94A funds be spent on public art in the Municipality

Lapsed for want of a Seconder

Motion was put and carried

(Shapiro/Cavanagh)

Resolved:

That the minutes of the Public Art Advisory Committee meeting held on Wednesday 10 August 2011 be noted and endorsed.

Item No: D6 Delegated to Committee

Subject: **Delivery Program 2009 to 2013 and Operational Plan 2010/11 (DPOP) Quarterly Progress Report June 2011 - Goals (1) – A connected & harmonious community, (2) – A supported community, (3) – A creative & vibrant community, (5) – A liveable place, (7) – Protecting our environment & (8) – Sustainable use Of resources**

Author: Kylie Walshe –Director Community Services
Tom O’Hanlon – Director Technical Services

File No: 1229.G

Reason for Report: To review the status of the Priorities and Actions in Council Delivery Program 2009 to 2013 and Operational Plan 2010/11 for the three months ending 30 June 2011.

(Zeltzer/Shapiro)

Resolved:

That the June 2011 Quarterly Progress Report on Goal 1 (A connected & harmonious community), Goal 2 (A supported community), Goal 3 (A creative & vibrant community), Goal 5 (A liveable place), Goal 7 (Protecting our environment) and Goal 8 (Sustainable use of resources) of Council’s Delivery Program 2009 to 2013 and Operational Plan 2010/11 be received and noted.

There being no further business the meeting concluded at 7.00pm.

We certify that the pages numbered 2484 to 2496 inclusive are the Minutes of the Community & Environment Committee Meeting held on 19 September 2011 and confirmed by the Community & Environment Committee on 10 October 2011 as correct.

Chairperson

Secretary of Committee