

Corporate & Works Committee Minutes

Monday 23 May 2011

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Corporate & Works Committee Minutes

**Minutes of the Meeting held on
Monday 23 May 2011 at 6.00pm**

Present: Her Worship The Mayor, Councillor Isabelle Shapiro ex-officio
Councillors Andrew Petrie
Anthony Boskovitz
Sean Carmichael
Ian Plater (Chair)
David Shoebridge

Staff: Stephen Dunshea (Director – Corporate Services)
Gary James (General Manager)
Don Johnston (Manager Finance)
Tom O’Hanlon (Director – Technical Services)
Jake Matuzic (Manager – Civil Infrastructure)

Also in Attendance: Nil

Leave of Absence

Leave of Absence previously granted by Council: Councillor Greg Medcraft

Apologies:

Apologies were received and accepted from Councillor Susan Jarnason and Leave of Absence granted.

Late Correspondence

Late correspondence was submitted to the committee in relation to Items: Nil

Declarations of Interest

Nil

Items Decided by this Committee using its Delegated Authority (Items D1 to D4)

Item No: D1 Delegated to Committee
Subject: **Confirmation of Minutes of Meeting held on 9 May 2011**
Author: Les Windle, Manager – Governance
File No: See Council Minutes
Reason for Report: The Minutes of the Meeting of Monday 9 May 2011 were previously circulated. In accordance with the guidelines for Committees' operations it is now necessary that those Minutes be formally taken as read and confirmed.

(Carmichael/Petrie)

Resolved:

That the Minutes of the Corporate and Works Committee Meeting of 9 May 2011 be taken as read and confirmed.

Item No: D2 Delegated to Committee
Subject: **Monthly Financial Report – April 2011**
Author: Don Johnston, Manager Finance
File No: 349G
Reason for Report: To present the monthly financial report for April 2011

(Carmichael/Shapiro)

Resolved:

- A. That the monthly financial report for April 2011 be received and noted.
 - B. That an appropriate communication strategy be developed to keep the community informed in relation to the management of Council's investments.
-

Item No: D3 Delegated to Committee

Subject: **Delivery Program 2009 to 2013 and Operational Plan 2010/11 (DPOP) Quarterly Progress Report March 2011 – Goals (6) - Getting Around, (9) - Community Focused Economic Development, (10) - Working Together & (11) - A Well Managed Council**

Author: Stephen Dunshea - Director Corporate Services
Tom O'Hanlon – Director Technical Services

File No: 1229.G

Reason for Report: To review the status of the Priorities and Actions in Council's Delivery Program 2009 to 2013 and Operational Plan 2010/11 for the three months ending 31 March 2011.

(Petrie/Shoebridge)

Resolved:

- A. THAT the March 2011 Quarterly Progress Report on Goal 6 (Getting Around), Goal 9 (Community focussed economic development), Goal 10 (Working together) and Goal 11 (A well managed Council) of Council's Delivery Program 2009 to 2013 and Operational Plan 2010/11 be received and noted and that revised target dates be adopted.
 - B. In respect of the comments provided in the Report for Action 11.3.2.1, it be noted that any proposed changes to the Terms of Reference for Advisory Committees are to be presented to the relevant Standing Committee for adoption, in accordance with the adopted Terms of Reference.
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Item No: D4 Delegated to Committee

Subject: **Capital Works Program Status Report - March 2011**

Author: Don Johnston, Manager Finance
Tom O'Hanlon, Director Technical Services

File No: 331G

Reason for Report: To provide the Committee with an update on the status of projects in the 2010/11 Capital Works Program

(Shoebridge/Boskovitz)

Resolved:

- A. THAT the Quarterly Progress Report – Capital Works Program for the quarter ended the 31 March 2011 be received and noted.
- B. That future Quarterly Progress Reports for the Capital Works Program include an analysis of total expenditure to date against the total Capital Works Program budget.

**Items with Recommendations from this Committee
Submitted to the Council for Decision (Items R1 to R2)**

Item No: R1 Recommendation to Council
Subject: Annual Fee for Mayor and Councillors
Author: Les Windle - Manager Governance
File No: 18.G
Reason for Report: The Local Government Act requires that Council determine the annual fees payable to the Mayor and Councillors.

**Motion moved by Councillor Petrie
Seconded by Councillor Shoebridge**

- A. That, in accordance with Section 248 of the Local Government Act 1993, Council fix the annual fee for Councillors at an amount of \$16,640 per Councillor for the period 1 July 2011 to 30 June 2012.
- B. That, in accordance with Section 249 of the Local Government Act 1993, Council fix the annual fee for the Mayor at an amount of \$36,320 for the period 1 July 2011 to 30 June 2012.

**Amendment moved by Councillor Carmichael
Seconded by Councillor Boskovitz**

- A. That, in accordance with Section 248 of the Local Government Act 1993, Council fix the annual fee for Councillors at an amount of \$16,345 per Councillor for the period 1 July 2011 to 30 June 2012, representing a 2.8% increase over the 2010/11 fee.
- B. That, in accordance with Section 249 of the Local Government Act 1993, Council fix the annual fee for the Mayor at an amount of \$36,320 for the period 1 July 2011 to 30 June 2012.

**The Amendment was put and lost
The Motion was put and carried**

(Petrie/Shoebridge)

Recommendation:

- A. That, in accordance with Section 248 of the Local Government Act 1993, Council fix the annual fee for Councillors at an amount of \$16,640 per Councillor for the period 1 July 2011 to 30 June 2012.
 - B. That, in accordance with Section 249 of the Local Government Act 1993, Council fix the annual fee for the Mayor at an amount of \$36,320 for the period 1 July 2011 to 30 June 2012.
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Item No: R2 Recommendation to Council
Subject: **2010/2011 Budget Review for the quarter ended 31 March 2011**
Author: Trang Banfield – Systems and Management Accountant
Don Johnston - Manager Finance
File No: 331.G 2010/2011
Reason for Report: To report on the review of the 2010/2011 Budget for the quarter ended 31 March 2011

(Petrie/Shapiro)

Recommendation:

THAT the report be received and noted and the variations to the Budget be adopted.

There being no further business the meeting concluded at 7.13pm.

We certify that the pages numbered 1039 to 1045 inclusive are the Minutes of the Corporate & Works Committee Meeting held on 23 May 2011 and confirmed by the Corporate & Works Committee on 6 June 2011 as correct.

Chairperson

Secretary of Committee