



Urban Planning Committee

Agenda: *Urban Planning Committee*

Date: *Monday, 9 February 2004*

Time: *6.00pm*

Outline Of Meeting Protocol & Procedure:

- The Chairperson will call the Meeting to order and ask the Committee/Staff to present apologies or late correspondence.
- The Chairperson will commence the Order of Business as shown in the Index to the Agenda.
- At the beginning of each item the Chairperson will ask whether a member(s) of the public wish to address the Committee.
- If person(s) wish to address the Committee, they are allowed four (4) minutes in which to do so. Please direct comments to the issues at hand.
- If there are persons representing both sides of a matter (eg applicant/objector), the person(s) against the recommendation speak first.
- At the conclusion of the allotted four (4) minutes, the speaker resumes his/her seat and takes no further part in the debate unless specifically called to do so by the Chairperson.
- If there is more than one (1) person wishing to address the Committee from the same side of the debate, the Chairperson will request that where possible a spokesperson be nominated to represent the parties.
- The Chairperson has the discretion whether to continue to accept speakers from the floor.
- After considering any submissions the Committee will debate the matter (if necessary), and arrive at a recommendation (R items which proceed to Full Council) or a resolution (D items for which the Committee has delegated authority).

Delegated Authority (“D” Items):

- To require such investigations, reports or actions as considered necessary in respect of matters contained with the Business Agendas (and as may be limited by specific Council resolutions).
- Confirmation of Minutes of its Meeting.
- Any other matter falling within the responsibility of the Urban Planning Committee and not restricted by the Local Government Act or required to be a Recommendation to Full Council as listed below:

Recommendation only to the Full Council (“R” Items):

- Such matters as are specified in Section 377 of the Local Government Act and within the ambit of the Committee considerations.
- Broad strategic matters, such as:-
 - Town Planning Objectives; and
 - major planning initiatives.
- Matters not within the specified functions of the Committee.
- Matters requiring supplementary votes to Budget.
- Urban Design Plans and Guidelines.
- Local Environment Plans.
- Residential and Commercial Development Control Plans.
- Rezoning applications.
- Heritage Conservation Controls.
- Traffic Management and Planning (Policy) and Approvals.
- Commercial Centres Beautification Plans of Management.
- Matters requiring the expenditure of moneys and in respect of which no Council vote has been made.
- Matters reserved by individual Councillors, in accordance with any Council policy on "safeguards" and substantive changes.

Committee Membership:

6 Councillors

Quorum:

The quorum for a committee meeting is 4 Councillors.

WOOLLAHRA MUNICIPAL COUNCIL

Notice of Meeting

6 February 2004

To: The Mayor, Councillor John Comino, ex-officio
Councillor L Berger (Chair)
V Corrigan
S Crawford
C Dawson
M Watts
C Wrublewski

Dear Councillors

Urban Planning Committee Meeting – 9 February 2004

In accordance with the provisions of the Local Government Act 1993, I request your attendance at a Meeting of the Council's **Urban Planning Committee** to be held in the **Committee Room, 536 New South Head Road, Double Bay, on Monday 9 February 2004 at 6.00pm.**

Gary James
General Manager

Meeting Agenda

Item	Subject	Pages
1	Leave of Absence and Apologies	
2	Late Correspondence	
3	Declarations of Interest	

Items to be Decided by this Committee using its Delegated Authority

D1	Confirmation of Minutes of Meeting held on 27 January 2004	1
D2	October, November & December Quarterly review of Council's 2003-2006 Management Plan – Built Environment Activities – 827.G	2
D3	Review of Outstanding Notices of Motion – 900.G	21

Items to be Submitted to the Council for Decision with Recommendations from this Committee – Nil Items

Item No: D1 Delegated to Committee
Subject: **Confirmation of Minutes of Meeting held on 27 January 2004**
Author: Les Windle, Manager – Governance
File No: See Council Minutes
Reason for Report: The Minutes of the Meeting of Tuesday 27 January 2004 were previously circulated. In accordance with the guidelines for Committees' operations it is now necessary that those Minutes be formally taken as read and confirmed.

Recommendation:

That the Minutes of the Urban Planning Committee Meeting of 27 January 2004 be taken as read and confirmed.

Les Windle
Manager - Governance

Item No: D2 Delegated to Committee
Subject: **October, November & December Quarterly Review of Council's 2003-2006 Management Plan - Built Environment Activities**
Author: Les Windle - Manager Governance
File No: 827.G
Reason for Report: To review the status of the Built Environment activities of the 2003-2006 Management Plan

Recommendation:

That the review of the Management Plan activities of the Built Environment be noted.

The Local Government Act requires that each Council prepare and adopt a Management Plan with respect to:

- (a) the Council's activities for at least the next 3 years; and
- (b) the Council's revenue policy for the next year.

Section 407(1) of the Act requires that Council review the progress of the adopted plan on a quarterly basis. Included with this report is the second quarterly review of the Built Environment principal activity of the 2003/2006 Management Plan. The review summarises the activities of Council during the period against the targets defined in the Plan.

Conclusion:

The second quarterly review of the 2003/2006 Management Plan is submitted to the Committee for consideration.

Les Windle
Manager Governance

Annexures:

1. Management Plan 2003/2006 – Quarterly Review of Built Environment activities

Item No: D3 Delegated to Committee
Subject: **Review of Outstanding Notices of Motion**
Author: Les Windle - Manager Governance
File No: 900.G
Reason for Report: For the Committee to review the status of the outstanding Notices of Motion concerning matters that fall within the responsibility of the Urban Planning Committee

Recommendation:

That the status of the outstanding Notices of Motion concerning matters that fall within the responsibility of the Urban Planning Committee be noted.

Background:

At the meeting held on 11 November 2002, Council adopted the following Notice of Motion:

That during the next round of committee meetings each committee review the status of relevant outstanding Notices of Motion and then conduct a regular review in conjunction with management plan quarterly reviews.

The October, November and December quarterly review of the Management Plan is submitted to the Committee in a separate report and, in accordance with the above Notice of Motion, a list of outstanding Notices of Motions that fall within the responsibility of the Urban Planning Committee is attached for review by the Committee.

Les Windle
Manager Governance

Annexures:

1. List of outstanding Notices of Motion – Urban Planning Committee matters