

Annual Report 2009-2010

Woollahra Municipal Council

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2. Performance in Terms of Principal Activities
3. State of the Environment Report
4. Payment of Expenses and Provision of Facilities Policy
5. Infrastructure Works Program Outcomes

Local Government Act 1993

S428(2)A The Audited Financial Report

For the 2009–2010 Annual Report the Council has included the full General Purpose Financial Statements and Special Schedules for the year ended 30 June 2010, including the Auditor's Reports from Council's Auditors, Hill Rogers Spencer Steer.

The main points of interest to note from the Financial Statements and Auditor's Reports are:

- Council's overall financial position is satisfactory.
- Council's operating result for the year was a surplus of \$5.465 million compared with a deficit of \$1.305 million in the previous year.
- Council's funding result for the year was an increase in Available Working Capital of \$197k to a total of \$2.758 million, which the Auditor noted as being satisfactory. Available Working Capital represents Council's net current assets position adjusted by eliminating both externally and internally restricted funds held for future purposes.
- Council's Debt Service Ratio remains low at 2.22% of operating revenues (excluding special purpose grants and contributions).
- The Unrestricted Current Ratio, which takes into account external restrictions on Council's cash (such as Section 94 Contributions and Grants), is 2.25:1.
- Arrears of rates, annual and extra charges stood at \$1.887 million at the end of the year and represented 4.64% of those receivable.
- Council is in transition to the fair valuation of all classes of long term assets. 2007/2008 saw the fair valuation of buildings and operational land. The revaluation of community land was postponed in 2008/2009 to a future year. In 2009-2010 Council revalued its infrastructure assets, including roads, footpaths and drainage assets resulting in an increase in our Asset Revaluation Reserve of \$32.757m. It now stands at \$57.113m on the Balance Sheet. Changes in accounting policy regarding the first time recognition of the subgrade layer of our roads infrastructure (increasing the value by \$170.818m) and determining the current replacement cost of stormwater pipes, where appropriate, on relining pipes rather than full replacement (decreasing their value by \$5.007m) were also brought to account in 2009-2010.
- Council has taken a conservative approach to the valuation of its investments and has noted both a contingent asset for the potential for the return on its affected securities to exceed the valuations recorded in the Financial Statements, and a contingent liability for the potential of future Court decisions to reduce the value of some securities.
- 2009-2010 saw a write up in the fair value of Council's portfolio of \$636,000.

For the purposes of this Report, the full Audited Financial Statements are included as Annexure 1.

S428(2)B Performance in Terms of Principal Activities

For 2009-2010 the Council adopted a Delivery Program (July 2009 to June 2013) and Operational Plan (July 2009 to June 2010). The Delivery Program/Operational Plan replaces Council's previous Management Plan document. The 4 year Delivery Program details Council's priorities to be undertaken in order to progress the Themes, Goals and Strategies established by Council's Community Strategic Plan. The 1 year Operational Plan details specific actions to be undertaken during the year in supporting the Council's Priorities.

The framework of the Delivery Program/Operational Plan is structured around the following five broad interrelated Themes and supporting Goals. This strategic planning framework is in keeping with the NSW State Government's Integrated Planning and Reporting Legislation for NSW Councils and replaces the Principal Activities structure of the previous Management Plan document.

Theme: Community well-being

Goal 1: A connected and harmonious community

Goal 2: A supported community

Goal 3: A creative and vibrant community

Theme: Places and spaces

Goal 4: Sustainable built form

Goal 5: A liveable place

Goal 6: Moving around

Theme: A healthy environment

Goal 7: Protecting our environment

Goal 8: Sustainable use of resources

Theme: Local Prosperity

Goal 9: Community focussed economic development

Theme: Community leadership and participation

Goal 10: Working together

Goal 11: A well managed Council

Progress reports in relation to Council's Delivery Program and Operational Plan are presented to Council quarterly.

The report of the review of the Delivery Program and Operational Plan for 2009-2010 is included as Annexure 2.

S428(2)C State of the Environment Report 2009-2010

For the purposes of this report, the State of the Environment Report is included as Annexure 3.

S428(2)D Condition of Public Works

ASSET MANAGEMENT

The Asset Management Policy was adopted by Council in June 2010. The policy is supported by an Asset Management Strategy and a series of Asset management Plans for infrastructure assets. The Asset Management Strategy is based on a comprehensive lifecycle modelling analysis of its infrastructure assets, a 20 year financial model and a comprehensive rolling 5 Year Infrastructure Renewal Program. Council successfully applied for a special rate variation in 2005/06 to assist with funding the works program.

Council updates the condition data of our assets to reflect capital works renewal completed in any given year. Council employs two Assets Inspections Officers in the Civil Works and Infrastructure Department whose primary role is to review and update Council's condition data, covering 20% of Council's asset base per year, ensuring all condition data is updated at least once every five years.

In 2007/08 Council commissioned a data capture consultant to inspect and review the condition data for all of our road pavement and kerb & gutter assets. This was completed in November 2008. The assets inspections officers have inspected and reviewed the condition data for all our footpath assets.

Hydraulic modeling of all drainage assets, and has been updated. CCTV inspections data for drainage assets inspected in 2007/08 has been completed. CCTV inspections of drainage assets are completed for all drainage assets that are within roads that are being renewed as part of our 5 Year Infrastructure Renewal Program to determine if these drainage assets require renewal at the same time, and other areas identified by our reactive maintenance activities.

Council has adopted a floodplain risk management program in line with the NSW State Government policy. Flood studies have been completed for three catchments; Rushcutters Bay, Rose Bay and Double Bay. Floodplain risk management studies and plans have been progressed to draft stage in Rushcutters Bay and Double Bay whereas Rose Bay flood study and plan are to be commenced shortly. The floodplain risk management process will identify a prioritised list of works, development controls and emergency response plans to be implemented in each catchment. This will form the basis of securing grant funding from various levels of government to secure capital funds for future stormwater works.

Council has identified the location and completed a visual condition inspection of known retaining walls within Council's roads and open space areas. This inventory does not include walls located on private property boundary lines.

Council continues to improve its knowledge of the Municipality's infrastructure assets to include the recording of all proactive and reactive maintenance works activities.

Council has successfully completed Fair Valuation of Transport Assets and Stormwater Assets during 2009-2010 financial year.

CURRENT REPLACEMENT COSTS

Council undertook fair value revaluation of Major infrastructure Assets in order to be included in Asset Management Plans during 2009-2010. This is in-line with AASB116 – Fair Value Reporting Standard and the Amended NSW Local Government Act No. 67 of 2009.

These reports include a summary of the condition analysis for the major infrastructure assets modelled, an estimate (at current values) of the amount of money required to bring these assets up to a satisfactory standard and an estimate (at current values) of the annual expense of maintaining the works at that standard for the effective life of the asset.

The table below is an inventory of the major infrastructure assets considered in the analysis, including the estimated Current Replacement Cost calculated in 2009-2010.

Inventory of Major Infrastructure

Asset	Quantity Note 3	Estimated Current Replacement Cost 2009/10 (CRC) Note 1
Road Pavement	1,261,049 m ²	\$ 331,307,839
Concrete Bridge	1	\$ 2,332,350
Kerb and Gutter	281 km	\$ 56,337,107
Footpaths	445,920 m ²	\$ 58,536,022
Drainage - Pipelines	103 km	\$ 51,647,222
Drainage - Pits	4444 Nos	\$ 21,248,149
Wharves & Jetties	6 Nos	Note 4 \$ 3,000,000
Sea Walls	4208 m	Note 4 \$ 16,501,000
Retaining Walls Note 2		-
TOTAL		\$540,909,697

Note 1: These values are based on replacement cost – it would cost this amount to build the assets now. The figures are based on estimated unit rate costs and do not include the cost of the land.

Note 2: A full detailed inventory of retaining walls has not been compiled to date mainly due to the difficulty in determining ownership of the retaining walls supporting the boundaries of the Council road reservation.

Note 3: All measurements are subject to adjustment.

Note 4: Not included in 2009-2010 fair valuation exercise. This figure is same as 2004/05 valuation.

CONDITION OF MAJOR INFRASTRUCTURE ASSETS

ROAD PAVEMENTS

There are two intervention levels for road pavements that define the desired level of service, one for road pavement seals and the other for road pavement sub-grades.

Intervention Level 1 – Road Pavement Seals

The pavements that fall into this category indicate that there is likely oxidation failure of the pavement seal but to date no observed structural defects of the road pavement sub-grade. These pavements are those identified as likely to allow for the ingress of water through the pavement seal, which in turn leads to rapid deterioration of the structural integrity of the road pavement sub-grade. These are the identified road pavement seals that will be targeted as part of the road pavement seal treatment programme through road re-sheeting and mill and fill

type treatments to ensure that structural integrity of the road pavement sub-grade is maintained (hence the overall economic life of the road pavement extended).

If these pavements remain untreated, they are expected to deteriorate to intervention level 2 in the next 3-5 years. The following table shows the condition indicator analysis that was used to determine which road pavements have reached intervention level 1.

Road Seal Analysis

Condition Indicator	Intervention Threshold
Cracking extent (% of segment)	>20%
Observed nominal Crack width	<6mm
Observed Crack Failure Type	All types of cracking excluding Crocodile Cracking
Rutting extent (% of segment)	<5%
Patching extent (% of segment)	<20%

Intervention Level 2 – Road Pavement Sub-grades

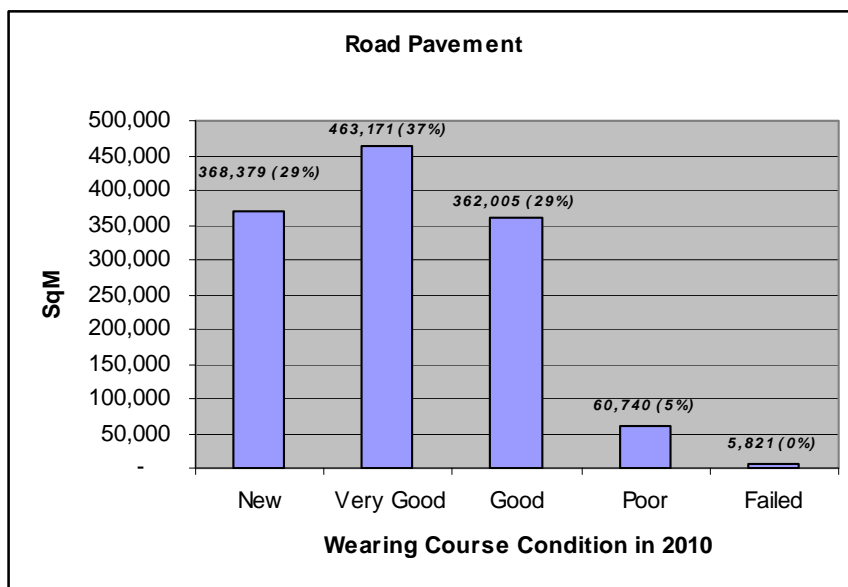
Road pavements that fall into these criteria indicate some degree of structural failure in the road pavement sub-grade. These pavements can be effectively treated by a capital renewal road reseal program combined with a heavy patching program. In Woollahra, previous experience has shown that 20% heavy patching is typical. The implications of not treating these pavements are that they will further deteriorate and require more extensive heavy patching or full pavement reconstruction, hence increasing the capital renewal cost. The table below shows the condition indicator analysis that was used to determine which road pavements have reached intervention level 2.

Road Pavement Structure Analysis

Condition Indicator	Intervention Threshold
Cracking extent (% of segment)	>20% AND
Observed nominal Crack width	>6mm AND
Observed Crack Failure Type	Crocodile Cracking
Rutting extent (% of segment)	>5%
Patching extent (% of segment)	>20%

Road Pavement Condition Profile

Road pavements have been visually inspected and scores have been allocated based on overall condition of the asset. A score of 5 indicates that the asset is unserviceable and due for renewal or replacement. This asset profile does not include road sub-grade.



Road Pavement included in 5 year Capital Renewal Program (2009-2010)

Area (m ²)	% Area (of total road area)
134,510	10.7%

FOOTPATHS

Performance Measures for Footpaths

The condition indicators used to determine the desired level of service for footpaths have been changed to reflect recent court judgements relating to public liability claims in consultation with staff from Council’s Public Infrastructure, Risk Management, Community Services and Infrastructure Maintenance and Construction teams.

Recent Court decisions indicate that trip sizes between 10-29mm are of greater concern due to these trips being deemed “less obvious” than trips >30mm. Hence the condition indicators for trip sizes between 10-29mm have been elevated in priority above trip sizes greater than 30mm.

In addition to the trip size indicator, a pedestrian score has also been formulated. An initial score was allocated to each footpath based upon the RTA Road Functional Classifications identified in Council’s Traffic and Transport Study. The road functional classifications are based on assessed traffic volumes. It has been assumed that pedestrian volumes and usage mirror that of vehicular traffic.

The pedestrian score allocated to each RTA Road Functional Classification is shown in the next table.

RTA Road Functional Classifications

RTA Road Functional Classification	Allocated initial Pedestrian Score
Arterial Road	4
Sub-arterial Road	4
Collector Road	3
Major Local Road	2
Local Road	1

The initial pedestrian scores allocated to Council's footpaths based on the RTA Road Functional Classification were further refined for areas of known high pedestrian usage and footpaths used by persons with special needs. The pedestrian scores for footpaths servicing persons with special needs were elevated having regard to the needs of the users, as summarised in the table below.

Pedestrian Scores for Community Facilities

Community Facility	Pedestrian Score
Business Centres	5
Aged Care/Nursing Homes/Elderly Facilities/Hospitals	5
Facilities that cater for the Disabled	5
Schools	4
Child Care Facilities	4

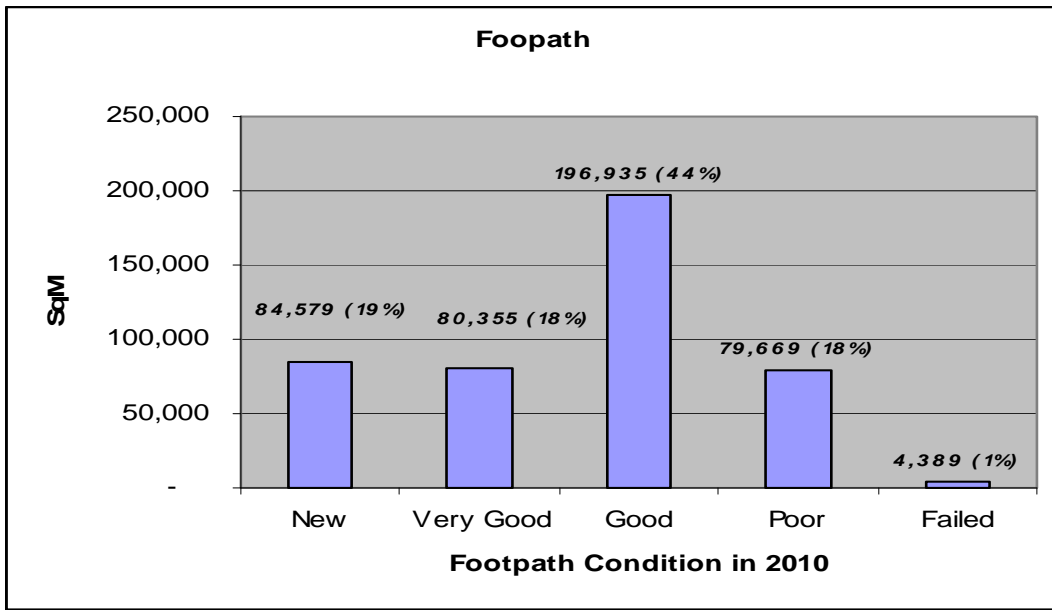
The Footpath performance measure analysis was completed by combining the reprioritised trip size indicator against the allocated pedestrian score for each of the footpaths. The prioritisation of Council's footpath assets was scored as per the matrix in the following figure, with those with the highest number of X's being the footpaths of highest priority for capital works.

Footpath Performance Measure Methodology

	Trip Size			
	10-30mm 4	>30mm 3	5-10mm 2	<5mm 1
Pedestrian Score				
5	xxxxx	xxxxx	xxx	xx
4	xxxxx	xxxx	xxx	xx
3	xxxx	xxx	xx	x
2	xxx	xx	x	x
1	xx	x	x	x

Footpath Condition Profile

Footpaths have been visually inspected and scores have been allocated based on overall condition of the asset. A score of 5 indicates that the asset is unserviceable and due for renewal or replacement.



Footpath included in 5 year Capital Renewal Program (2009-2010)

Area (m ²)	% Area (of total footpath area)
19,705	4.4%

KERB AND GUTTER

The intervention levels for kerb and gutter assets that define the desired level of service are summarised in the table below.

Performance Indicators of Kerb and Gutter Assets

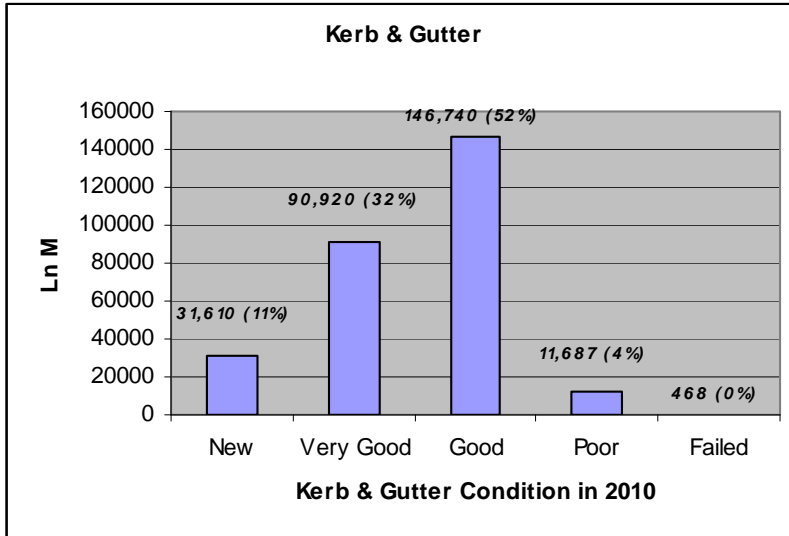
Condition Indicator	Intervention Threshold
Kerb Risk Indicator	RATING ≥ 3 Likely to cause damage or injury
Observed Localised Ponding	RATING ≥ 3 Ponding

Similar to footpaths, all kerb infrastructure was inspected and given a Visual Condition Rating of 5-Failed, 4-Poor, 3-Good, 2-Very Good and 1-New. Kerb and gutter assets can also be treated by different treatment methods depending upon the condition of the kerb and gutter, and associated defects within its length. Summarised below are the treatment costs that were applied when calculating the required capital renewal cost associated with those sections of kerb and gutter that fell below the desired level of service:

For kerb and gutter assets with a visual condition rating of 5-Failed or 4-Poor the assumed treatment would be the complete reconstruction of the kerb and gutter. For kerb and gutter assets with a visual condition rating of 3-Good the assumed treatment would be a 50% reconstruction of the kerb and gutter asset. For kerb and gutter assets with a visual condition rating of 2-Very Good or 1-As New the assumed treatment would be a 10% reconstruction of the kerb and gutter asset.

Kerb and Gutter Condition Profile

Kerbs and Gutters have been visually inspected and scores have been allocated based on overall condition of the asset. A score of 5 indicates that the asset is unserviceable and due for renewal or replacement.



Kerb and Gutter included in 5 year Capital Renewal Program (2009-2010)

Length (m)	% Length (of total kerb and gutter length)
16,928	6.0%

DRAINAGE

Capital works for drainage assets are programmed with regard to:

- Results of drainage studies carried out.
- Known problem areas.
- Drainage lines known to be in poor condition.
- Estimated age of construction.

Hydraulic modeling of all drainage assets has been completed, and CCTV inspections data for drainage assets inspected in 2007/08 has been updated. CCTV inspections of drainage assets are completed for all drainage assets that are within roads that are being renewed as part of our 5 Year Infrastructure Renewal Program to determine if these drainage assets require renewal at the same time, and other areas identified by our reactive maintenance activities.

Council undertakes a routine scheduled pit inspection and cleaning program of pits that have been identified as known problem areas. These are completed on a weekly and monthly basis depending on the location. There are 16 Gross Pollutant Traps which are maintained and cleaned on a quarterly basis, or when required after rainfall events.

The following table is an estimate of storm water works of known problem areas for which a report has been completed.

Capital Renewal and Amplification Works for Drainage Assets

Estimated Capital Cost	\$ 2,400,000
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The capital costs that have been generated by the reports on the drainage network for the most part detail a program of capital upgrade to Council's drainage system through amplification, whilst the funding levels indicated by the LifeCycle program consider only the capital renewal required of the existing drainage network based on the estimated remaining life.

HARBOURSIDE STRUCTURES

The NSW State Government has undertaken to take responsibility for all Sydney Harbour commuter ferry wharves from local Councils. Renewal and upgrades are now the responsibility of the relevant NSW State Government Authorities. An agreement to complete the transfer of ownership is currently being finalised.

The State Government initiative aims to ensure that ferry wharves are maintained to standards that are reliable and safe for commuters and the general public. The plan also includes progressively upgrading the wharves to include disability access. Council remains responsible for its three recreational wharves, including Yarrabee Park Wharf & Pontoon, Rose Bay Wharf No.2 and Parsley Bay Wharf.

Council is also responsible for other harbour-side structures including the Redleaf Pools and Watsons Bay Baths. The Watsons Bay Baths is being reconstructed.

SEAWALLS

In 1998 Council engaged an engineering consultant to carry out an engineering inspection of all Council seawalls on the foreshore alignment and produce a seawall assessment report.

This report defined the condition of the seawalls into 5 different levels, from near perfect condition (Condition 1) to substantially collapse or non-existent (Condition 5). Details of condition ratings considered by the report are shown in the following table.

Condition Rating of Seawalls

Condition Rating	Details
1	Near Perfect (As new, nothing wrong)
2	Superficial deterioration. Condition does not affect the integrity of wall. No work is required now. However, the condition of the wall should be monitored periodically.
3	Need minor repairs and improvements to upgrade to condition 2
4	Major repairs and improvements needed. (For example, remove and reconstruct large sections of Seawall)
5	Seawall is non-existent or substantially collapsed and needs complete replacement.

The desired level of service for Seawalls is to upgrade, through the capital renewal program, all seawall assets rated as Condition 3-Need minor repairs or greater.

Desired Level of Funding and Development of a Capital Works Program

The next table is a summary of the capital renewal works that have been identified in the Seawall Assessment Reports (that have not yet been completed or funded) that fall below the desired level of service. The capital renewal costs have been indexed to reflect the change in CPI since 1998, when the Seawall Assessment report was completed.

Capital Renewal Works for Seawall Assets

Estimated Capital Cost	\$ 1,510,000
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Council is planning to review the condition of all seawalls and update the condition analysis in 2010/11.

RETAINING WALLS

Council has identified the location and completed a visual condition inspection of retaining walls within Council's roads and open space areas.

The responsibility of retaining walls on property boundaries needs to be determined. In 2007/08 Council adopted an encroachment policy which seeks to formally regulate retaining walls that encroach on Council's land but have been built for a private purpose.

It is evident over the past several years that some retaining walls are reaching the end of their service life, and require various types of capital renewal. These retaining walls are usually identified by customer requests and/or reports.

Determining the method of capital renewal often requires site inspections and engineering recommendations, but could also involve extensive geotechnical investigation and subsequent detailed engineering design. There are a number of alternative retaining wall treatments available ranging from full reconstruction to stabilisation techniques (such as rock anchoring or shotcreting).

On average, over the past three years, council has spent \$110,000 per year in Capital renewal works on retaining walls. This is the desired level of funding to ensure that Council is in a position to deal with any retaining walls issues that may arise, until such time a detailed condition analysis is completed.

COST TO BRING ASSETS TO A SATISFACTORY STANDARD

The following table is a summary of the major infrastructure assets that were deemed to be below the desired level of service as determined by the condition analysis, including an estimate (at current values) of the amount of money required to bring these assets up to a satisfactory standard.

Summary of Funding Required in 2009-2010

Asset	% of Asset that is not Satisfactory	Estimated Cost to bring to a satisfactory standard
Road Pavements	10.7%	\$ 8,444,000
Footpaths	4.4%	\$ 3,343,000
Kerb and Gutter	6.0%	\$ 4,988,000
Drainage	Includes: Specific projects identified by drainage studies, drainage assets that require renewal within roads that are included in our Capital renewal program, capital upgrade requirements & Floodplain Risk Management Program.	\$ 2,400,000
Harbourside Structures	Includes the Watsons Bay Baths renewal project	\$ 2,500,000
Seawalls	Projects identified by Seawall Condition Report completed by consultant in 1998.	\$ 1,510,000
Retaining Walls	Based on an estimated average of \$100,000 modelled over 5 years.	\$ 500,000
TOTAL		\$23,685,000

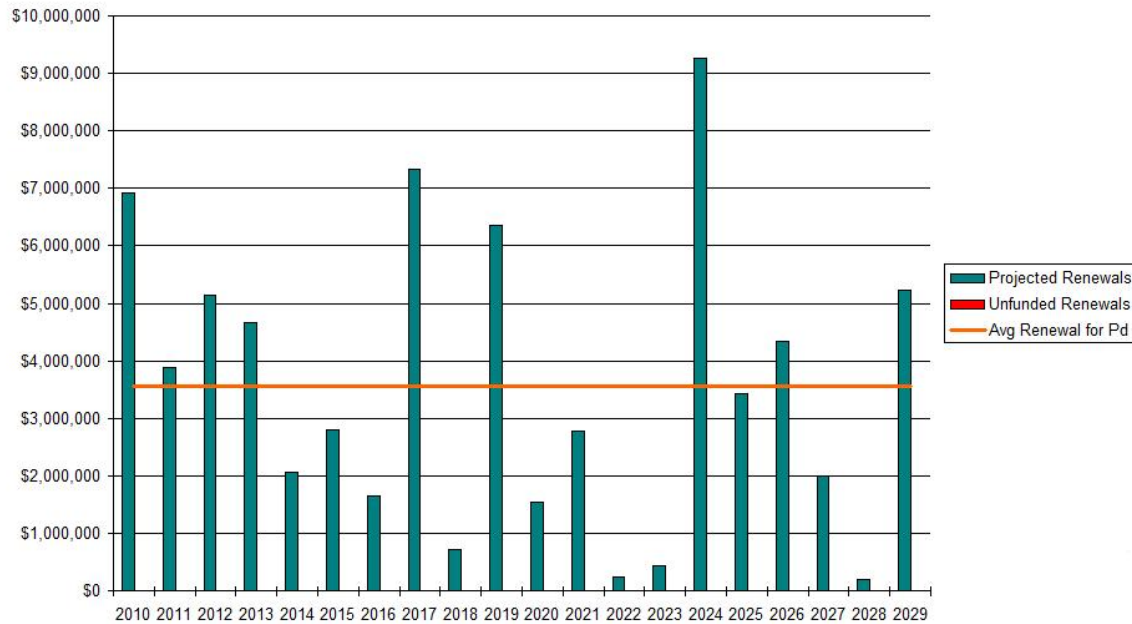
FORWARD FINANCIAL MODELLING**Future Renewal Profile**

The future renewal program shows the year that Council's assets are due for renewal based on their expected remaining life. The 20 year renewal program shows the value of projected renewal assets each year for the next 20 years against the amount Council's planned renewal expenditure based on current 2010/2011 annual budget figures.

Figure 5.6 shows the projected and planned renewals for transport infrastructure and stormwater assets. Buildings and land improvements (inc retaining walls, seawalls and harbourside structures and parks and open space assets) are due to be added at the end of financial year 2010/2011.

Projected and Planned Renewals and Current Renewal Expenditure for Transport and Stormwater Assets Combined

From	2010	Average renewals for period	20 Year average renewal	AAAC for all assets
To	2029	\$3,548,601.52	\$3,583,249.66	\$5,574,028.23



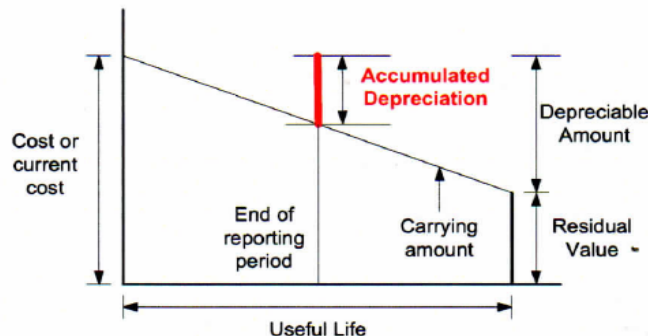
Value of Assets (excluding land improvements i.e. retaining walls, seawalls and harbour side structures and parks and open space assets)

Financial Reporting Category	Replacement Cost	Residual Value	Depreciable Amount	Accumulated Depreciation**	Depreciated Replacement Value (WDV)
Stormwater	\$72,895,370.81	\$1,090,666.91	\$71,804,703.90	\$40,930,066.74	\$31,965,304.08
Transport	\$448,513,317.20	\$171,864,054.58	\$276,649,262.61	\$133,489,575.86	\$315,023,741.34
Buildings	\$70,444,946.00	0	\$70,444,946.00	\$36,988,975	\$33,455,971
Land Improvements	TBA	TBA	TBA	TBA	TBA
Total	\$591,853,634.00	\$172,954,721.49	\$418,898,912.51	\$211,408,617.60	\$380,445,016.42

*Built infrastructure has been valued separately and expenditure is assumed to be sustainable and is therefore not included in the following sustainability ratios

**The accumulated Depreciation is the cumulative consumption of economic benefits as the asset is consumed over its life, see fig 5.3.

Accumulated Depreciation (IIMM Guidelines – Version 1.0, 2009)



Total Ratios (Combined stormwater and transport)	
Ratio	Result
Asset Consumption	1.52%
Rate of renewal	1.01%
Annual Upgrade/expansion	0.28%
Annual long term life cycle costs	\$8,187,000
Long term life expenditure	\$6,388,000
The life cycle gap	\$1,799,000
The life cycle sustainability index is	0.78
10 Yr Maintenance Renewal	\$63,883,000
This is an average annual expenditure of	\$6,388,000
Yr 1 Actual Cap and Maintenance	\$7,355,000
The 10 year sustainability index is	0.92
The 20 year sustainability index is	0.93

Required Expenditure		
20 Year Renewal Required	\$68,932	\$000
10 Year Renewal Required	\$40,898	\$000
10 Year Operations Management	\$15,955	\$000
10 Year Operations Systems	\$0	\$000
10 Year Reactive Maintenance	\$0	\$000
10 Year Planned Maintenance	\$12,739	\$000
10 Year Cyclic Maintenance	\$0	\$000
Total 10 Year Required Cost	\$69,592	\$000

Budget Expenditure		
10 Year Renewal Budget	\$35,190	\$000
10 Year Operations Management	\$15,955	\$000
10 Year Operations Systems	\$0	\$000
10 Year Reactive Maintenance	\$0	\$000
10 Year Planned Maintenance	\$12,739	\$000
10 Year Cyclic Maintenance	\$0	\$000
LTFP Funding Allocation	\$63,883	\$000

S428(2)E Legal Costs Incurred for Various Cases

Council's net legal costs for 2009–2010 were \$733,042.

This amount represents the total costs expended by Council for legal proceedings taken by or against the Council during 2009–2010 (\$766,082) less recoverable legal costs (\$43,040) and is a decrease of \$1,325,130 from Council's 2008-2009 legal costs

There are a number of factors which have contributed to the reduced legal costs for Development Control matters over the last financial year. Certainly it is the case that Council has not faced issues such as the applications for the Rose Bay and Double Bay Marinas which were primarily administered in the previous period. A number of changes to internal management procedures have also assisted Council to reduce the legal costs. Firstly, by delivering record processing times on Development and related applications, Council has avoided the costs associated with deemed refusals in the Court. Additionally, Council has improved the management of class 1 appeals. This has resulted in matters being settled by consent, were it is found that this is the appropriate solution, thereby minimising the cost to Council of such matters.

The following table provides a break down of those legal costs into the various cases and categories which were conducted during the period. The table also includes the outcome of the proceedings.

Legal Costs Incurred for Various Cases

Development Control Cases Over \$20,000		
Address	Cost \$	Outcomes
30 Kings Road, Vaucluse	50,349	Consent orders issued
13 New South Head Rd, Vaucluse	26,507	Dismissed
335 (aka 325) New South Head Rd., Double Bay	70,591	Judgment Reserved
31 Suffolk St., Paddington	25,309	Dismissed
27-29 Wilberforce Ave, Rose Bay	43,829	Dismissed
18 Wentworth Place (aka 18 Wyuna Rd) Point Piper -	25,049	Consent orders issued
60a Wunulla Road, Point Piper	23,745	Discontinued

Development Control Cases between \$10,000 & \$20,000		
Address	Cost \$	Outcome
38 Fitzwilliam Road, Vaucluse	12,152	Upheld
92 Fletcher Street, Woollahra	12,153	Upheld
12 Guilfoyle Avenue, Double Bay	14,768	Upheld
29 Hopetoun St, Paddington	13,132	Upheld
4/18 Ian Street, Rose Bay	15,571	Dismissed
10 Milton Avenue, Woollahra	10,403	Consent orders issued
594-596 New South Head, Rose Bay	14,406	Upheld
31 Suffolk Street, Paddington	19,443	Dismissed
2C Tarrant Ave, Bellevue Hill	11,499	Upheld
14 Village Lower Road, Vaucluse	11,916	Dismissed

Development Control Cases under \$10,000		
Address	Cost \$	Outcome
128 Bellevue Rd, Bellevue Hill	336	Consent orders issued
5 Edward Street, Woollahra	492	Consent orders issued
32B Fitzwilliam Road, Vaucluse	1,926	Ongoing
106 Glenmore Rd, Paddington	1,836	Upheld
50 Kambala Road, Bellevue Hill	4,690	Discontinued
32 Kent Road, Rose Bay	2,342	Discontinued
9 Military Road, Watsons Bay	2,855	Ongoing
73-79 & 81-83 New South Head Rd, Edgecliff	359	Upheld
376- 382 New South Head Rd , Double Bay	1,344	Discontinued
17 Olola Avenue, Vaucluse	2,000	Discontinued
17 Olola Avenue, Vaucluse	9,787	Discontinued
49 Queen Street, Woollahra	2,707	Ongoing
20 Roslyndale Avenue, Double Bay	5,075	Discontinued
20 Roslyndale Avenue, Woollahra	98	Discontinued
20 Roslyndale Avenue, Woollahra	98	Discontinued
20 Roslyndale Avenue, Woollahra	3,832	Discontinued
30 Stafford St, Paddington	3,959	Consent orders
14 Village Lower Road, Vaucluse	6,018	Discontinued
84 Wentworth Road, Vaucluse	9,873	Upheld
44 Windsor Street, Paddington	8,650	Consent orders
88-90 Wolseley Road, Point Piper	1,861	Discontinued
5 Wunulla Road, Point Piper	24	Upheld
Sub-total	470,984	
Less Recoverable Costs	23,000	
Net Development Control Costs	447,984	

Compliance Cases over \$20,000		
Address	Cost \$	Outcome
52 Glenmore Road, Paddington	46,228	Unsuccessful
55 Glenview St, Paddington	20,585	Successful

Compliance Cases between \$10,000 & \$20,000		
Address	Cost \$	Outcome
120 Hopetoun Ave, Vaucluse	12,805	Ongoing
18 Tivoli Avenue Rose Bay	16,326	Successful
22 Wolseley Rd., Point Piper	16,774	Successful

Compliance Cases under \$10,000		
Address	Cost \$	Outcome
15 Balfour Road, Rose Bay	785	Successful
68 Birriga Road Bellevue Hill	3,472	Ongoing
126 Boundary St, Paddington	95	Withdrawn
42 Bundarra Road, Bellevue Hill	1,802	Successful
103 Darling Point Road, Darling Point	4,132	Ongoing
15 Dover Road, Rose Bay	5,517	Withdrawn
5 Edward Street, Woollahra	8,632	Successful
6 Gap Road Watsons Bay	1,082	Successful
23 Glenmore Road, Paddington	7,379	Ongoing
27 Glenmore Road, Paddington	1,977	Successful

6 Graylind Pl, Vaucluse	5,351	Ongoing
100 Hargrave St, Paddington	1,225	Successful
18 March Street, Bellevue Hill	3,044	Withdrawn
68 Moncur Street, Woollahra	5,636	Successful
11 New South Head Rd., Vaucluse	1,364	Withdrawn
73-79 and 81-83 New South Head Rd., Edgecliff	3,621	Ongoing
779 New South Head Rd, Rose Bay	6,697	Ongoing
85 Paddington Street, Paddington	4,658	Withdrawn
20 Roslyndale Ave, Woollahra	6,410	Ongoing
45 Spencer St., Rose Bay	4,322	Successful
45 Streatfield Rd - Bellevue Hill	1,641	Successful
31 Suffolk St., Paddington	3,286	Ongoing
17 Sutherland Av., Paddington	9,158	Unsuccessful
146 Sutherland Street, Paddington	6,525	Successful
20A & 20B Tivoli Ave Rose Bay	5,682	Successful
8 Wiston Gardens, Double Bay	3,231	Ongoing
1 Vaucluse Road, Vaucluse	1,740	Successful
Sub-total	221,182	
Less Recoverable Costs	8,128	
Net Compliance Costs	213,054	

Fire Safety Management		
Address	Cost \$	Outcome
22 Wolseley Rd., Point Piper	6,931	Ongoing
Total Fire Safety Management Costs	6,931	

Environment & Public Health Services		
Address	Cost \$	Outcome
11A Cascade St., Paddington	3,292	Withdrawn
6 Dunbar Street, Watsons Bay	970	Withdrawn
63 Fitzwilliam Road Vaucluse	117	Ongoing
39-41 New Beach Road, Darling Point	6,318	Ongoing
238 Old South Head Rd, Bellevue Hill	12,269	Successful
86 Queen St. Woollahra	6,964	Successful
Sub-total	29,930	
Less Recoverable Costs	6,964	
Net Environment & Public Health Services Costs	22,966	

Ranger Services		
Address	Cost \$	Outcome
9 Fairweather Street, Bellevue Hill	2,927	Successful
Sub-total	2,927	
Less Recoverable Costs	600	
Net Ranger Services Costs	2,327	

Animal Control		
Type	Cost \$	Outcome
Dangerous dog	1,711	Successful
Nuisance dog order	1,892	Successful
Animal control matter -	6,842	Successful
Sub-total	10,445	
Less Recoverable Costs	4,348	
Net Animal Control Costs	6,097	

Public Liability/Professional Indemnity/Motor Vehicle	Cost \$	Outcome
3 matters	33,683	3 ongoing
Sub-total	33,683	
Total PL/PI/MV costs		
Total Net Legal Costs	733,042	

Key to Outcomes commentsDevelopment Control Cases

Consent Orders Issued:	A satisfactory negotiated outcome was achieved.
Discontinued:	The appeal was withdrawn by the applicant.
Dismissed:	Council's decision was supported by the Court.
Ongoing:	Action was commenced this year but not finalised.
Upheld:	Council's decision was not supported by the Court.

Compliance cases

Discontinued:	The appeal was withdrawn by the applicant.
Matter waived (Council's costs awarded)	Court waived fine but awarded costs to Council.
Successful:	Council's prosecution or enforcement action was supported by the Court or a satisfactory negotiated outcome was achieved.
Unsuccessful:	Council's prosecution or enforcement action was not supported by the Court.
Withdrawn:	Action was withdrawn by Council or a satisfactory outcome was achieved before the matter was considered by the Court.

S428(2)F Elected Members' Expenses

Elected Members Expenses

The Council has adopted a policy that governs the expenses allowable for conferences and seminars, the types and monetary limits of expenses Councillors can claim reimbursement for and the facilities to be made available to the Mayor and Councillors. In addition to the expenses and facilities provided for in the policy, on 15 June 2009 the Council adopted a fee to be paid to the Mayor and Councillors for the 2009–2010 financial year.

Council's policy in place for 2009-2010 was adopted on 14 September 2009 and is attached as Annexure 4.

Expenses Incurred by Elected Members 2009–2010

Mayoral Fee	\$33,840
Councillor Fees	\$232,500
Expenses paid in accordance with Council's Policy	\$43,424
Total Expenses 2009–2010	\$309,764

S428(2)G Senior Staff Remuneration Packages

The Council employed the following senior staff during the year 2009-2010:

- General Manager
- Director - Community Services
- Director - Corporate Services
- Director - Planning & Development
- Director - Technical Services

The total value of the annual remuneration packages for the above senior staff members as at 30 June 2010 was \$1,030,294. A detailed breakdown of this figure can be found in S428 (2) r of this report.

S428(2)H Major Contracts Awarded

Major Contracts Awarded

Woollahra Municipal Council awarded the following contracts for the period 2009-2010:

Contractor	Location/Nature of the Contract	Contract Amount (ex GST)
Melhemcorp Pty Ltd	Streatfield Road, Bellevue Hill – road construction	\$169,625
Melhemcorp Pty Ltd	Vaucluse Road, Vaucluse – civil infrastructure works	\$187,422
Celtic Civil Pty Ltd	Old South Head Rd, Vaucluse – sub paving drainage works	\$202,305
Melhemcorp Pty Ltd	Kings Road, Vaucluse – civil infrastructure works	\$210,333
Melhemcorp Pty Ltd	Towns Road, Vaucluse – civil infrastructure works	\$321,760
Statewide Civil Pty Ltd	Cooper St, Paddington – civil infrastructure works	\$381,545
Ayz Landscape & Civil Construction Pty Ltd	New South Head Rd, Double Bay – streetscape improvement works	\$595,303
Reino International Pty Ltd	Parking meter supply, installation & 3 year maintenance contract	\$644,941
Sydney Marina Contracting Pty Ltd	Alterations and Additions to Watsons Bay Baths	\$1,958,636

S428(2)11 Bushfire Hazard Reduction Activities

Woollahra Municipality, being located within the metropolitan area, is subject to the requirements of the *Fire Brigades Act 1989* and as such the *Rural Fires Act 1997* does not apply to this area.

S428(2)J Multicultural Services

Services

According to the 2006 Census QuickStats, 25% of the population were from non-English Speaking Backgrounds (NESB). This is an increase of approximately 10% on the 2001 Census data. There is an even spread of NESB across the entire Municipality. It should be noted that both in the case of birthplace statistics and languages spoken at home, the Woollahra LGA has many small representations. The largest single national groups are from Greece (1.3%), China (1.1%) and Italy (1.1%).

While the total NESB figure is relatively high, local indications are that English is the language used in business and professional work. There is little evidence that English support services are widely needed.

Council presents over 400 Australian Citizenship Certificates each year. Most of these are presented to people from other English speaking countries. In the case of people not being from other English speaking countries, English is generally the preferred language for business and professional interaction.

Throughout Woollahra Council's Social and Cultural Plan (2008 to 2013) reference is made to the cultural diversity of the Municipality and during 2009-2010 Council has continued to implement the objectives and strategies contained within the Plan.

Woollahra Library provides a small Community Language collection which is supplemented by books from the State Library of NSW Multicultural Services. The library also has community language magazines and newspapers.

Harmony Day was celebrated in March with Council promoting the principles of open and inclusive communities and hosted a range of activities.

Council has an adopted Cultural Relations Statement and Reconciliation Statement and Reconciliation Action Plan.

Aboriginal and Torres Strait Islander Community

Woollahra has a small Aboriginal and Torres Strait Islander (ATSI) community with a representation in the total population of 99 people sitting below 0.2%.

Eastern Region Local Government Aboriginal and Torres Strait Islander Forum

Woollahra Council's membership of the Eastern Region Local Government Aboriginal and Torres Strait Islander Forum (ERLGATSIF) continued throughout 2009-2010. The forum was established in 1999 and currently has six member Councils that include Randwick, Waverley, Botany, Leichhardt and Sydney City Councils. The forum is a collaborative regional approach to promoting and celebrating reconciliation through regional initiatives which will stimulate local government commitment to Aboriginal and Torres Strait Islander communities.

Reconciliation Week/NAIDOC Week

The Pauline McLeod Awards recognise the achievements of local residents in the eastern region and organisations who are involved in reconciliation. The awards were coordinated by the ERLGATSI Forum members with the presentation scheduled for July 2010.

NAIDOC Week is the celebration of Aboriginal and Torres Strait Islander culture and the indigenous contribution to modern Australia.

The theme for 2009 NAIDOC Week was 'Honouring Our Elders, Nurturing Our Youth'. The theme encouraged our communities to acknowledge our elders as leaders and role models for our youth.

Council hosted Dreamtime Preschool Story time in the Double Bay, Watsons Bay and Paddington Library in celebration of the National Aboriginal and Islander Day. After the stories and songs children made their own dot painting.

Aboriginal and Torres Strait Islander Education

In conjunction with ESORA (Eastern Suburbs Organisation for Reconciling Australia), Woollahra Council continued to promote local bush tucker walks in the area. Four free bush tucker walks were conducted in Nielsen Park.

Indigenous History webpage

Woollahra Council has continued to host an indigenous heritage webpage titled 'A walk through history in the footsteps of the Cadigal people' on the main Council website. This website provides the community with information on a range of indigenous heritage and cultural topics including:

- first contact with the Eora,
- flora and fauna,
- engravings and rock art, and
- language and kinship.

Staff Training

Council continues to train staff in effective general communication and information delivery. In addition to this, Council has adopted a practice of producing "plain English" documents and publications for general use and information.

S428(2)K Works Carried Out on Private Land

During the period 2009-2010 the Council did not carry out any Private Works as specified under Section 67 of the *Local Government Act 1993*.

S428(2)L Section 356 Grants 2009-2010

Council continued its commitment to the provision of community grants in 2009-2010 by granting \$65,700 to 21 community based organisations plus fourteen primary schools for community and cultural purposes (see table below).

A Section 356 grant was also made to the Holdsworth Street Community Centre (\$720,000).

General Community Grants

Organisation	Purpose	Funding
A Unique Hug – Linking Threads	Linking Threads - a community engagement program for older residents that encourages social interaction and participation.	\$1,000
Bondi Beach Cottage	Smart Parenting' is an early intervention program seeking to strengthen parents attachment with their baby or young child by developing their understanding of themselves as a parent, and exploring parenting pathways and practices, through the application of emotional intelligence.	\$5,000
Bondi Outreach Project (BOP)	Tackling Anti Social Behaviour' TAB project aims to tackle antisocial behaviour by providing support, education and a holistic approach to the problems and often complex issues that young people face in their lives. Focusing on Bondi Junction and the surrounding areas between Woollahra and Waverley where young people congregate and hang out, Bondi Outreach Project will conduct both day and night patrols talking to the kids and providing a link between them and the service providers such as housing, counselling, education and health. Taking kids away from hotspots and danger areas, liaising between Police, stakeholders and YP out late at night will make for a safer community.	\$4,960
Circles of Learning	Discover balance workshops are for children 7-12 years especially gifted/sensitive children who are labelled with learning disabilities such as ADHD, Autism and Dyslexia. Children gain confidence, learn more effectively, accept their strengths/weaknesses and enjoy group participation.	\$3,110
COA Jewish Centre on the Ageing	COA provide a range of services for Jewish frail aged persons to allow them to retain their dignity and independence by remaining in their own home for as long as is practicable. The service relies on their team of 150 volunteers and request grant funding to provide an event which acknowledges and thanks their volunteers.	\$1,000
Double Bay Mothers Play Date	A weekly playgroup which takes place each Tuesday morning in Double Bay. The project was designed and driven by local mums with the group providing an opportunity for socialisation and support. The group are requesting to purchase equipment to ensure the safety of the children.	\$1,000
Junction House	A dance party event for people with a disability, their carers, service providers organisations and interested community members. It is proposed that the event will be held in the week prior to international Day of People with a Disabilities a precursor and advertising opportunity for the IDPWD.	\$1,000
Miroma	The annual Miroma exhibition showcases the evolving arts practice of people with a disability attending Miroma's fine arts workshops to the broader community. A partnership project with Community Arts and Stone Gallery.	\$4,750

Organisation	Purpose	Funding
National Council of Jewish Women NSW	Mum for Mum Sydney based outreach initiative support program is a free service that matches trained and supervised volunteers with new mothers who are in need of a supportive connection to help mothers successfully cope with the pre and post natal months thus promoting healthy and nurturing family attachments.	\$5,000
National Council of Jewish Women NSW	National Council of Jewish Women of Australia, NSW Division, Jewish Women Breast Cancer network, One on One Program, is a free home based program matching trained and supervised volunteers with women who have difficulties coping with the challenges of living with breast cancer and are in need of support through their journey to recovery.	\$1,500
Paddington Kindergarten - Paddington Church of Christ	Technological upgrade - to improve engagement and interaction with parents, by purchase of appropriate laptop. This project is to increase communication within the organisation and parents of the Kindergarten. It appears that they are technologically behind the times and this will increase engagement on all levels.	\$1,000
Point Zero Youth Services	The Point Zero Van works directly with young people providing a Drug and Alcohol Outreach Service. The professional youth workers and all of the volunteers provide information, assistance, support and referrals to adolescents on a Saturday evening. The Van currently services Dover Heights, Vaucluse, Watson's Bay, Bondi Beach, Bellevue Hill, Bondi Junction, Bronte, Tamarama, Rose Bay, Double Bay and Coogee.	\$5,000
Sisters of Charity	To conduct a Volunteer Recruitment and Training program to for new volunteers to support the Eastern Area Visiting program for the frail aged, those with dementia, the disabled and their carers. The visitation program assists over 120 families with 30% of families residing in the Woollahra LGA.	\$800
The Jewish House	This project is the Technological Upgrade of the Jewish House Crisis Line which operates 24hours day, 7 days a week focusing on assisting people experiencing crisis for the whole community	\$5,000
Waverley Action For Youth Services	Safe Summer Survival SSS is a youth based peer education program providing health promotion and education about risks associated with alcohol and other drugs as well as safe sex practices to young people in the Eastern Suburbs area. SSS involves the recruitment, training and outreach activities of a young group of people.	\$4,387
Waverley Action For Youth Services - Urban Arts Base	To implement creative arts projects for young people (recovering from mental health issues) attending the program for annual Youth Week art show and to purchase new art materials for art workshops to be facilitated at Urban Arts Base between July 2009 and June 2010. This funding will also provide provide an opportunity to employ an artist in residence to teach students new painting skills over a 6 week period.	\$5,000
14 Schools	\$50 to each school to encourage community citizenship in students.	\$700
Total		\$50,207

Community Cultural Grants

Organisation	Purpose	Funding
Eastern Suburbs Radio Cooperative Eastside FM	A free day of entertainment for the Eastern Suburbs community with the support of Woollahra Council. To account for the different cultures in the community it is planned that the festival will have world music accompanied by international cuisine with assistance from other local businesses.	\$5,000
Eastern Suburbs Organisation for Reconciliation Australia (ESORA)	Reconciliation activity is a highly popular education program for Woollahra residents to learn about Aboriginal culture. Supported by Council for years. The project supports Council strategy to promote local history and heritage.	\$1,000
Queen St and West Woollahra Association (QSWWA)	To organize the annual event at Chiswick Gardens in early December 2009 catering for families, friends and the elderly from Woollahra LGA.	\$3,000
Rose Bay Neighbourhood Day 2010	Rose Bay Neighbourhood Day - is a community initiative that brings together the community to 'meet your neighbours' for drinks and refreshments to create community connectedness. This event will be a free event for the community.	\$1,000
The Australian Story Telling Guild – Live Story Telling	A New Generation Discovers Live Storytelling - a social inclusion event facilitated by world renowned story teller Anna Conomos and will be held in the local area. This will be done through a special event with skill sharing, performances and writing processes.	\$1,000
The Shalom Institute – Sydney Jewish Writers Festival	Sydney Jewish Writers Festival - is a festival which aims to celebrate the richness of Australian and worldwide Jewish writing and to promote talents of writers to further embrace the Jewish community, exposing stories, histories and increase participation.	\$493
Woollahra Philharmonic Orchestra	Sustain and further develop the established asset of the Orchestra and its associated activities.	\$4,000
Total		\$15,493

S428(2)M Human Resources Activities

Principal Objective

The Principal objective of Human Resources is to maintain a highly skilled, productive, committed and customer focused workforce for the Council. The function includes responsibility for organisational development at both a strategic and operational level.

To achieve our principal objective, the Department concentrated on:

- Attraction and retention issues
- Ensuring compliance with new legislation
- Continuous improvement of the induction processes
- Continuing employee development through expanded training activity
- Improving management and employee services
- Design of business improvement initiatives including redesign of processes, management training, systems development and design of the Best Practice Program incorporating staff development programs and continuous improvement methodologies.

Human Resources Activities during 2009-2010

- Ongoing recruitment
- Continuous improvement to HR policies, procedures & templates
- Weekly payroll processing & administration
- Management of industrial relations; including grievance and dispute handling
- Ensure compliance with Workplace Relations Act amendments
- Conducting exit interviews and termination processes
- Organisation of learning & development activities, such as, training, conferences, seminars, short courses and study assistance
- Induction processes
- Annual skills assessment management
- Performance management
- Pursuing retention strategies
- Organisational Development activities including corporate planning design

Learning & Development Courses

The following training courses were conducted by Council during 2009–2010

- Chainsaw Operation
- Chemical Certification (Chemcert)
- Civil Works
- Construction Induction
- Consultative Committee
- Contact Officer's refresher
- Corporate Induction – for new employees
- Dealing with Aggressive and Potentially Violent Behaviour
- Diploma of Frontline Management
- Advanced Diploma of Management

- Ergonomics in the Workplace
- Excel – Levels I, II, III
- Height Safety Awareness
- Introduction to Lotus Notes
- Lawnmower Operation
- Manual Handling
- Modules for Certificate II & III in Local Government (Operational Works)
- MS Project
- New Contact Officers
- Powerpoint – Levels I & II
- Recruitment & Selection
- Regulatory traineeships
- Senior First Aid
- Traffic Control - Blue Ticket
- Traffic Control Worksite Planning
- Verbal Judo
- Word – Levels I, II, III
- Salary Data Base skills for new employees
- Vehicle Mounted crane
- Conflict resolution
- Publisher
- Interplan Training
- Strategic Deployment Inventory

Achievements During 2009–2010

- Designed and developed the Best People Program which improves existing staff policies and processes and which introduces new approaches to staff career management and personal development.
- Designed and implemented re-structuring of funding arrangements for training and development to achieve significant improvement in the management of these resources.
- Designed and implemented the Staff Climate Survey for Woollahra.
- Designed Woollahra continuous improvement model (known as Best Service Program) for implantation in 2010.
- Conducted Advanced Diploma of Management course for 34 candidates with a further course planned for 2011.
- Volunteer function conducted in May where Council formally recognised 80 local residents for their efforts. A lunch was conducted and was attended by the Mayor, Councillors and management.
- Long service awards were held where we formally recognised 40 staff for their long service. The event was attended by the Mayor, Councillors and management.
- Recruited and inducted 38 new staff from an average of 58 applications per advertised position.
- Designed first Four Year Workforce Management Plan as part of the Integrated Planning and Reporting regime.
- Participated in external review of PSe Payroll system and project managed significant improvements for the system including the integration with finance general ledger.
- Ran local programs in support of the Year of Women in Local Government 2010.
- A specialist learning and development professional was recruited to build on our culture of learning and development

S428(2)N Activities to Implement EEO Management Plan

In accordance with Council's Equal Employment Opportunity Management Plan the following activities have been undertaken during the financial year 2009-2010:

1. Equal Employment Opportunity Policy

- The EEO policy was reviewed and available to all staff through electronic database, noticeboards, briefings and HR Central.
- All new employees continue to be provided with a copy of the EEO policy during the two day corporate induction training.
- The two hour EEO module is delivered at every corporate induction.

2. Other HR Policies and Procedures

- All related policies reviewed during the year. The practice of continually reviewing policies has ensured we are compliant with relevant legislation and encourage diversity and equity in the workplace vis a vis:-
 - Recruitment & selection
 - Conditions of employment
 - Flexible work options
 - Grievances
 - Learning & development
 - Higher duties

3. Contact Officers

- Contact Officers held quarterly meetings with HR to review and discuss topical issues.
- The use of contact officers as an option in the grievance procedure has been continued. The contact officers provide a constructive alternative for staff members to access information and support. The contact officer's role continues to be promoted and new contact officers are added when required.
- All contact officers participated in training.
- Information folders are provided to each contact officer. Ongoing information is supplied to all contact officers to keep them up to date.
- A promotional poster of all contact officers has been provided to staff and placed on the noticeboards throughout the Council.
- A brochure promoting contact officers and their role is provided to all new employees at induction.

4. Recruitment & Selection

- Information packs are sent to all prospective applicants. The pack includes the 'How to Apply for a Job' brochure which includes a statement on EEO and advises that there will be questions on EEO at an interview.
- All employment advertisements continue to include the statement that Council is an EEO employer.
- Recruitment panels are made aware of EEO principles and are briefed on EEO guidelines to follow prior to any interview process.
- All recruitment panel members are required to participate in a training program.
- The training program covers EEO principles and their application in the recruitment and selection process.

5. Appointment, Higher Duties and Transfer

- All permanent vacant positions are advertised to ensure every person has the opportunity to apply.
- For long term acting duties, expressions of interest continue to be taken to ensure fair consideration of all interested staff.

6. Learning and Development

- Annual refresher training for all staff has been arranged with sessions to be conducted at the end of the year.
- Council actively participated in the Springboard Program and sponsored a business networking program for women at council. EEO themes and developments promoted through the twice monthly HR Newsletter to staff.
- The training calendar is promoted to all staff so they are aware of all available training. The training calendar distributed through booklets, posters and on line in lotus notes.
- All staff can apply for internal and external training.
- All internal training is reviewed to ensure EEO principles are adhered to.
- Corporate Induction continues to include a compulsory 2 hour module on EEO for all new staff. It covers EEO, harassment and discrimination, Council's policies and commitment, grievance procedures, contact officers and acceptable workplace behaviour.

7. Grievance Procedure

- The grievance procedure is provided to all staff through training, contact officers, and the lotus notes database. Now also available on HR Central.
- All staff are able to access their manager and director to discuss any grievance or complaint.
- All staff have access to human resources to discuss difficulties and gain advice on lodging a grievance.
- All grievances lodged are investigated and dealt with in line with the investigation outcome.

S428(2)O External Bodies Exercising Council Functions

There are no external bodies exercising Council functions.

S428(2)P Controlling Interest in Companies

The Council did not have a controlling interest in any companies in the period 2009-2010.

S428(2)Q Partnerships, Co-operatives and Joint Ventures

Woollahra Council was not a party to any partnerships, cooperatives or joint ventures with any privately operated third parties during the year. Council is a member of the following organisations.

Premsure

Council is a member of the Local Government Mutual Self Insurance Pooling Group (Premsure) for Public Liability/Professional Indemnity Insurance. The member councils of Premsure for 2009–2010 were Manly, Waverley and Woollahra. This Group continues to deal with claims up to 31 October 1999 when Council changed its cover to “Statewide Mutual”.

Southern Sydney Regional Organisation of Councils and Sydney Coastal Councils

Council is a member of the Southern Sydney Regional Organisation of Councils (SSROC) and the Sydney Coastal Councils.

SSROC is an association of sixteen local councils in the southern area of Sydney. SSROC provides a forum for the councils to deal with issues they have in common, particularly those that cross boundaries. Key issues under consideration include planning, environment, transport, community development, sustainability, and local government management.

The Sydney Coastal Councils includes councils located on Sydney’s coastline and aims to promote co-ordination on issues relating to the urban coastal environment and waterways.

Local Government (General) Regulation 2005

S428(2)R Other Information as the Regulations May Require

CL132 Summary of 2009-2010 Rates & Charges Abandoned

2009-2010 Rates and Charges								
Rate Category / Debtor Type	Pensioner Rates Abandoned* \$	Subsidy from State Government \$	Council Environmental & Infrastructure Levy Rebate * \$	Postponed Rates and Interest \$	Non Rateable Exempted by Council \$	Section 600 Rebates \$	Other Sundry Debtors \$	Total Abandoned \$
Residential	178,070	97,938	102,574	-	-	-	-	280,644
Business	-	-	-	-	17,925	-	-	17,925
Business Sub Category	-	-	-	-	-	-	-	-
Domestic Waste Charge	76,467	42,056	-	-	-	-	-	76,467
Sub-total Rates & Charges	254,537	139,994	102,574	-	17,925	-	-	375,036
Sundry Debtors	-	-	-	-	-	-	38,960-	38,960-
Total Abandoned	254,537	139,994	102,574	-	17,925	-	38,960-	413,996

- The Rebate granted is 50% of the Rates and Charges levied to a maximum of \$250. The State Government reimburses Council 55% of the total rebates granted.
- In addition to the Government rebate, a Council rebate of Council's Environmental & Infrastructure Renewal Levy was granted to all eligible pensioners. This rebate covers 100% of the Levy. .

CL217(1)(a) Overseas Visits

No member of staff, Councillor or person associated with or acting on behalf of the Council, travelled overseas at the expense of the Council during 2009-2010.

CL217(1)(a1) Cost of Councillor Expenses Provision of Facilities

The Council has adopted a policy that governs the expenses allowable for conferences and seminars, the types and monetary limits of expenses Councillors can claim reimbursement for and the facilities to be made available to the Mayor and Councillors.

The cost of Councillor expenses and provision of facilities to Councillors in accordance with Council's Policy for the 2009-2010 period were as follows:

Expense/Facility	Cost
Provision of dedicated office equipment allocated to Councillors	Nil
Telephone expenses	\$7,998
Attendance at conferences and seminars	\$13,324
Training and skill development expenses	\$2,750
Interstate visits undertaken by Councillors	Nil
Overseas visits undertaken by Councillors	Nil
Expenses of spouse or partners	Nil
Expenses involved in the provision of child care	\$3,920
Stationery & miscellaneous goods and services	\$6,185
Motor vehicles expenses	\$9,247
Total	\$43,424

CL217(1)(b) Senior Staff Remuneration Package

The following presents a breakdown of the annual remuneration packages payable to senior staff as at 30 June 2010.

Position	Package Total	FBT for Non-cash Benefits (not included in package total)
General Manager	\$262,400	\$26,663.45
Director – Community Services	\$185,760	\$10,057.14
Director — Corporate Services	\$206,400	\$7,088.59
Director — Planning & Development	\$211,560	\$19,871.73
Director — Technical Services	\$206,400	Nil
Total	\$1,072,520	

CL217(1)(c) Needs of Children

Between July 2009 and June 2010, Council provided the following to develop and promote services and programs for the needs of children and young people.

1. Miscellaneous Services (see below)

Service Type	Total	No. Children
Early Childhood Health Centres	2	
Playgrounds	23	
Children's Library	3	
Library school holiday programs (including Book Week and other special events)	67	1618
Library school visit classes	26	594
Toy Library	1	
Community facility	3	
Preschool	1	
Library Story time Sessions	166	2891

2. Continued implementation of Playground Redevelopment Strategy.
3. Maintained full management of Woollahra Municipal Pre-school providing support for one child with special needs and twelve children from culturally and linguistically diverse backgrounds.
4. Celebrated Children’s Week with Kids Day Out event held on November 1, 2009 with over 3000 people attending.
5. Children’s Book Week (22-30 August 2009): the library hosted 28 pre-school and school classes with total attendance of 759 children. Special Book Week Storytime sessions with local author Libby Hathorn were held at Paddington Library with a total of 49 participants.
6. The annual Summer Reading Club – 153 children registered and more than 1291 books were read throughout the LGA. The Library hosted the Taronga Zoomobile Party on 4 February 2010, which signalled the end of the Summer Reading Club, giving 46 children the chance to see Australian animals up close.
7. Continued to support community based children’s and family services through Section 356 grants.
8. Provided community facilities for use by Playgroups and for hire for children's birthday parties.
9. Directory on Services for Children readily available on Council’s Web page and at Customer Services.
10. Provided support to parents of teenagers through the Primary Resources on Parenting (PROP) Sessions including two RTA Workshops and parents education/information sessions covering a range of issues from Developing Resilience in Young People to Body Image.
11. Continued to provide a community facility for Urban Arts Base, providing an arts and music rehabilitation program for young people experiencing mental illness.
12. Continued to convene the Youth Issues Forum bi-monthly with service providers, youth workers and local police.
13. Ran the annual Woollahra Council Youth Photographic Award for high school students in the area - attracted 126 photographic entries and 30 short film entrants.

CL217(1)(d)(i) Access to Services

In 2009-2010, Council undertook the following to promote services and access to Council services:

1. The production of a monthly printed “What’s On” calendar of events distributed by direct mail and via library branches and community venues.
2. The production of a monthly “What’s On” e-newsletter of events distributed by email to subscribers.
3. Monthly ‘Out & About’ information displayed in community notice boards and other locations for residents and visitors to the area.
4. Promotion on our web site.
5. Promotion via editorial and photo opportunities in the Wentworth Courier, Southern Courier and Sydney’s Child.
6. Specialist event promotion in The Daily Telegraph, Sydney Morning Herald, The Australian, Time Out Sydney, 9 to 5, Belle Magazine, Limelight Magazine, Arts Almanac and various other national publications and radio.
7. Promotion via the monthly “Woollahra News” advertorial, published in the Wentworth Courier and the weekly Mayoral column.
8. Paid advertisements in the Wentworth Courier and other relevant publications.
9. Promotion via events and speaking opportunities by the Mayor or a Council representative.
10. Banners and signs displayed at various locations throughout the municipality.
11. The production and distribution of surveys, brochures and other promotional material (bookmarks, magnets, posters etc) that promote specific services and activities.
12. Public displays in our customers service centre, relevant community events and on site to promote new services.
13. Maintained the Local Information Network for Community Services (LINCS) database to ensure community information remained up-to-date.
14. The production of various community information directories.
15. Distribution of information kits to New Residents.
16. Council completed a review of the Disability Action Plan and Policy 2001. The new Access Action Plan 2009-2013 expands on Council’s current commitment and provides an action plan that further improves access to services and programs. It has a broader scope which includes people with a physical and intellectual disability or mental health condition to those who are socially isolated.
17. Supported a broad range of accessible services and activities via funding from the Community and Cultural Grants Program.
18. Provided access to children with disabilities and children from culturally and linguistically diverse cultures at Woollahra Municipal Pre-school.
19. Provided activities and education programs for seniors at the Woollahra Seniors and Community Centre. The range of programs and activities are advertised through a newsletter, website information and flyers.
20. Provided activities for seniors at various Council venues for easy access and inclusive of the general community at affordable rates.
21. Implementation of the Woollahra Social and Cultural Plan 2008-13 strategies continued during this period providing new services and further strengthening the local community.

CL217(1)(d)(ii-ix) National Competition Policy

In respect to the application of the National Competition Policy at Woollahra, the Council has resolved:

1. *THAT the Council not declare any of its activities as Category 1 Business Activities or Category 2 Business Activities.*
2. *THAT a comprehensive Competition Policy document be prepared for the introduction of competition initiatives into all of the Woollahra Council functions; the document to include:*
 - i. *implementation strategy,*
 - ii. *policy statements,*
 - iii. *objectives,*
 - iv. *creation of "Service Units",*
 - v. *business plans,*
 - vi. *service agreements,*
 - vii. *service specification, and*
 - viii. *timetable for implementation.*
3. *THAT in response to the Competition Framework of the NCP, the Council's policy be in terms:*

Woollahra Municipal Council seeks to maximise the beneficial allocation and use of public resources in pursuing its economic, social and environmental vision. Woollahra Municipal Council undertakes to provide its residents, ratepayers and customers with the highest quality goods and services in an efficient, equitable, responsive and responsible manner.
4. *THAT the Council review its Category classification of Waste Services Operations later in the year after considering:*
 - ♦ *the decisions and influence of the Southern Sydney Regional Waste Board*
 - ♦ *Council's Waste Collection Strategy is under review*
 - ♦ *the Waste Services Operations Strategy is still to be resolved*
 - ♦ *workplace change*

and in view to the fact that Woollahra's Waste Services operations is a "significant business" under the State Government's policy guidelines, generating in excess of \$5m in revenue each year.
5. *THAT a further analysis of "roads restoration" functions be undertaken to ensure there is compliance with the Federal Trade Practices Act 1974."*

Managers completed in excess of seventy questionnaires relating to functions of the Council. Apart from justifying whether or not to classify a function as a business activity, the information will assist to identify which of the following competition principles should apply, ie:

- Develop benchmarked performance standards
- Improve work practices and procedures
- Develop risk management strategies
- Undertake strategic planning and financial planning for the activity
- Exposure to competitive tendering
- Undertake cost benefit analysis.

The questionnaire responses have been scrutinised by Phillips Fox Lawyers and there is agreement there is no significant benefit to the Council in classifying any activity as a “business activity” at this time.

Primary objectives arising from the Council’s Policy Statement would aim to:

- Achieve greater awareness of customer need and expectations
- Improve the quality of goods and services provided by the Council
- Improve and ensure that there is equity in customer access to goods and services provided by the Council
- Minimise inefficiencies in the production and delivery of goods and services
- Ensure that the price of goods and services represents value for money
- Establish a culture of customer responsiveness in the Council’s workforce
- Improve the skills and productivity of the Council’s workforce
- Ensure that the Council’s conduct in purchasing or providing goods or services is not detrimental to the interest of its customers and
- Remove unnecessary regulatory restrictions on competition.

CL217(1)(f) Compliance with Companion Animals Act

The Council's Companion Animal functions are undertaken by Council's three Rangers and one Companion Animal Officer. During the reporting period 663 companion animals were registered on the New South Wales Companion Animals Register for our area, with approximately 92.5% of these animals being de-sexed. Furthermore, 113 barking dog matters were reported and investigated, 5 nuisance/dangerous dog orders were issued, with the required notifications being issued to the Department of Local Government and 23 dog related fines were issued.

Council is committed to encouraging responsible pet ownership and providing adequate exercise space for animals. Council’s annual People & Pets Day was replaced this year with two (2) ‘Puppies in the Park’ events focusing on local issues and responsible pet ownership. The events were held in Rushcutters Bay Park in September 2009 and Lyne Park Rose Bay in April 2010. Information is also provided on Council's website and within Council's Customer Services area. Council continues to produce its successful ‘People & Pets Flip Guide’.

Council operates and supports a Companion Animal’s Advisory Committee that is made up representatives from the local residential community, animal professionals and Council Officers. Council’s Animal Advisory Committee meets once every quarter to discuss Companion Animal issues.

Three areas within the Municipality are currently declared as 'off-leash' areas where dogs are permitted to be exercised off-leash at all times and there are a further seven areas where dogs are permitted off-leash during prescribed times.

Council utilises the services of the Sydney Dogs Home at Carlton as its animal pound. The Sydney Dogs Home is responsible for managing unclaimed animals and for implementing strategies that seek alternatives to euthanasia unclaimed animals. In accordance with the requirements of Section 67A of the *Companion Animals Act 1998*, the Council submitted its annual Pound Data Report to the Department of Local Government by the end of September 2010, which illustrated that the majority of unclaimed animals were sold.

The 2009-2010 income and expenditure relative to the Council's Animal Control function is provided in the table below.

Expenditure		Income	
Staffing expenses	\$71,925	Recovered costs	4,897
Protective Clothing	\$55	Impounding Fees	\$247
Material: Goods & Services	\$4,975	Dog Licences	\$24,116
SDRO Processing Charges	\$697	Dog Fines	\$6,310
Legal Expenses – General	\$10,521		
Mobile Telephone Charges	\$783		
Impounding Expenses	\$2,385		
Catering/Meals	\$491		
Courses & Seminars	\$727		
Internal Plant Charge	\$5,297		
Total Expenditure	\$97,856	Total Income	\$35,570

Other Legislative Requirements

The *Freedom of Information Act* allows any person to make an application in writing for access to Council the documents.

During the period July 2009 to June 2010 Council processed the following applications:

	2009–2010
Applications granted in full	6
Applications granted in part	19
Applications refused	1
Applications withdrawn or discontinued	1
Total Applications Received	27

The applications granted in part are applications where Council has refused access to some information or documents that contained the personal information of a third party. Access was refused under the privacy provisions of the legislation. The majority of the information not released was internal floor plans of residential buildings.

Applications received by Council in previous years were as follows:

1996–1997	7
1997–1998	122
1998–1999	250
1999–2000	92
2000–2001	131
2001-2002	178
2002-2003	152
2003-2004	99
2004-2005	105
2005-2006	98
2006-2007	71
2007-2009	80
2008-2009	44

During the reporting period there was no inquiry from the Ombudsman under the *Freedom of Information Act*. There were also no appeals under the Act to the Administrative Decisions Tribunal.

Council has for a number of years operated under a practice of openness in terms of access to information. This has engendered a culture within the organisation that facilitates the legislative requirements of the *Freedom of Information Act*.

Privacy and Personal Information Protection Act 1998

In accordance with section 33 of the *Privacy and Personal Information Protection Act 1998* (the Act), Council is required to include in its Annual Report:

- (a) A statement of the action taken in complying with the requirements of the Act and
- (b) Statistical details of any review conducted by or on behalf of the Council.

Statement of the Action Taken in Complying with the Requirements of the Act

The Act provides for the protection of personal information and for the protection of the privacy of individuals.

In accordance with the requirements of the Act, Council has adopted and implemented a Privacy Management Plan. The Privacy Management Plan details how Council will incorporate the provisions of the Privacy and Personal Information Protection Act (PPIPA) and the Health Records and Information Privacy Act (HRIPA) into its everyday activities.

The Privacy Management Plan specifically addresses:

- Definitions
- Public Registers
- Information Protection Principles (PPIPA)
- Health Information Protection Principles (HRIPA)
- Implementation of the Privacy Management Plan
- Internal Review
- Other Relevant Matters

Statistical Details of any Review Conducted by or on Behalf of the Council

There were no applications for review of Council's actions under The Privacy and Personal Information Protection Act or the Health Records and Information Privacy Act during the period 1 July 2009 to 30 June 2010.

Environmental Works Program 2009-2010

Through the introduction of an Environmental Levy in 2002, Council has been able to fund a range of specific improvement projects called the Environmental Works Program (EWP).

The EWP has and will continue to; deliver excellent water quality, improved bushland, environmental education, water and energy savings, reduced pollution and flooding benefits to our local community.

The EWP was originally divided into five categories being Administration and Auditing, Water Quality "at Source", Water Quality "end of line", Watercourse and Bushland Vegetation Restoration, and Local Flooding. In addition to these categories Council has recently been developing new projects in the areas of Water Sensitive Urban Design, Sustainability and Climate Change.

The following is a summary of the activity carried out in each category over the 2009-2010 financial year.

1. Administration and Auditing

The objectives of administrating the EWP include;

- managing the environmental works program in an efficient and transparent manner,
- increasing the overall funding to Council at no additional cost to the Woollahra ratepayers, and
- keeping the community informed on the progress of works, expenditure of funds and outcomes achieved.

Grant applications and project plans are continually being developed to implement the EWP. The following Grants have been submitted and received during the 2009-2010 financial year.

Table 1. Successful Grants Applications in 2009-2010

GRANT	PROJECT	FUNDING
Environmental Trust	Cooper Park Sustainable Water Project	\$250,000
DECC - Public Facilities Program	Holdsworth Community Centre Water Savings Challenge	\$79,000
Statewide Mutual Climate Change Project	Woollahra Climate Change Risk Assessment	\$45,000
DECC - Estuary Management Program	Estuary Management Plan	\$60,000

Achievements over the year include a number of successful grant applications, the ongoing implementation of the environmental education program and a communication strategy through workshops and various media releases in the Wentworth Courier.

Our third community information brochure was developed and reported to Council on the progress of the EWP.

A new website updating information on the EWP was developed and launched in 2010.

2 Water Quality At-Source Treatment Program

The objectives of the Water Quality At-Source Treatment Program are to prevent pollutants, litter, vegetation matter and sediment entering the Harbour. Education programs, and installation of water quality devices such as stormwater inlet pit baskets and WSUD rain-gardens are the types of management initiatives that meet this objective. Projects carried out over the financial year are summarised as follows:

Environmental Education

During 2009-2010 Woollahra's Environmental Education Officer continued working on projects and events focused on our four target groups – Residents, Schools, Business, and Council Staff. Woollahra's Environmental Education Officer managed Councils Sustainability Workshop Series and hosted 13 community workshops.

Sustainability Workshops

During 2009-2010 Woollahra's Sustainability Workshop Series hosted 13 community workshops for local residents. Topics included: Edible and Organic Gardening, Sustainable Homes, Living with Less Chemicals, Science of the Surf, Natural Pest Management, Solar Power Installations, Sustainable Living for Renters, Composting and Worm Farming, Climate Conscious Cooking and Water Efficient Organic Gardening.

Environmental Events

A number of environmental events were run throughout the year for local residents:

- National Tree Day (July 09) - tree plantings were carried out in local parks
- National Recycling Week (November 09) – composting and worm farming workshops were held as well as tours for residents to local recycling facilities
- Rock Pool Rambles (January 10) – residents were guided through an exploration of the rock pools at Nielsen Park’s Bottle and Glass rocks
- Earth Hour (March 10) - many local restaurants joined Council in this energy use awareness event
- Clean Up Australia Day (March 10) - local clean-ups were organised
- Composting Awareness Week (May 10) – composting and worm farming workshops held
- World Environment Day (June 10) – Council ran a World Environment Day Fair which included an organic gardening workshop, climate conscious cooking workshop, kids activities, sustainable business representatives and community lunch
- Whale Watching Walk (June 10) – Residents were given a guided walk along from Lighthouse Reserve along the coast to watch the annual whale migration

Schools Network

In November 2007, the Eastern Suburbs Schools Sustainability Network (ESSSN) was established as collaboration between Woollahra and Waverley Councils to support local schools implement school-based sustainability initiatives. During 2009–2010 ESSSN meetings were held once per school term and were strongly attended by local teachers as well as interested parents, representatives from Council and other relevant organisations including the Marine Discovery Centre, National Parks, Centennial Parklands and the Australian Museum. An email network also operates to facilitate communication between ESSSN members.

School Competitions

In October 2009, Council held the 3rd annual Environmental Schools Sculpture Prize. Run in tandem with the annual Woollahra Small Sculpture Prize, the competition encouraged local school students to submit sculptures in line with the theme ‘Climate Change’, which were put on display at Council over a one week period at the end of October.

In June 2010, local schools were also encouraged to enter the Schools Tree Day Native Garden Competition whereby the winning school would received a free native garden to be planted in their school grounds on Schools Tree Day 2010.

Environmental Grants

In 2009-2010, Community Environmental Grants were again offered to community groups and local schools. A total of 21 applications were received, with \$10,000 of funding allocated. Successful projects included school vegetable gardens, water saving initiatives, bird attracting gardens and an environmental mural.

Rose Bay Promenade Stormwater Treatment & Re-use

Council completed the upgrade of the Rose Bay Promenade in June 2008. An important component of the project is the treatment of stormwater and the storage and re-use of the treated stormwater for Council uses. The parking bays located along the promenade are being constructed of a porous paving infiltration system. Stormwater runoff from New South Head Road will be treated as it flows through the porous paving and filtration material. The treated

stormwater will then be diverted to underground tanks capable of storing up to 200,000 litres. The treated stormwater will be used by Council for irrigation and maintenance purposes, saving precious litres of drinking and bore water.

The stormwater treatment and re-use component of the Rose Bay Promenade Upgrade is being partly funded through a grant from the NSW Government's Urban Sustainability Grant Program.

A water quality monitoring program is currently underway to measure the quality and quantity of water running through the system. The results will be reported back to council, community and the Environmental Trust.

3 Water Quality "End of Line" Treatment Program

The objectives of Water Quality At "End of Line" Treatment Program is to prevent pollutants, litter, vegetation matter and sediment entering the Harbour. Installation of larger water quality devices, such as Gross Pollutant Traps and Stormwater Booms, are constructed low in the catchments at the end of the stormwater network prior to discharging into the Harbour and are the types of management initiatives which meet this objective. The following projects have been carried out over the 2009-2010 financial year:

Harbour Foreshore Cleaning

During 2008 Council undertook a review of its Harbour Foreshore Cleaning program. Based upon this review and the assessment of 3 quotations the Barber Surf Rake 400HD was considered the most suitable and cost efficient machine for use as part of Woollahra Municipality's Foreshore Cleaning Program.

Following the review, Council purchased a new beach rake and tractor which has removed more litter from beaches than we were previously able to do by hand. This has included the collection of buried objects such as glass and syringes. It has also allowed us to clean more beaches in a shorter timeframe than was previously achievable with manual cleaning methods.

Council has now adopted a combination of hand cleaning and mechanical cleaning along the harbour foreshore to reduce the amount of pollution entering the harbour.

Environmental Monitoring

Council is developing an environmental monitoring database and related collection systems for environmental data, including stormwater treatment devices (pit cleaning and gross pollutant traps), water quality measures, street sweeping and beach cleaning activities to quantify the amount of pollution Council is preventing from reaching the harbour. The database will also include the baseline water quality data gathered for Parsley Creek, Cooper Park Creek and Rose Bay Creek.

In 2009 Consultants were commissioned to undertake water quality monitoring across all catchment areas. The water quality monitoring data will be used to highlight changes in water quality and measure performance of our water quality treatment devices.

Future development of the system will ideally provide access to either online or offline data tables using Council's GIS mapping system EView as an interface, allowing the user to navigate graphically to the specific area or device in question and view related results.

4 Watercourse and Bushland Vegetation Treatment Program

The objectives of the Watercourse and Bushland Vegetation Treatment Program include:

- the prevention of uncontrolled run-off, erosion, nutrient transport and weed intrusion into remnant bushland,
- the protection, restoration and enhancement of indigenous bushland areas, and
- the rehabilitation of creek systems to prevent erosion, and to minimise sediment and nutrient transport to harbour waters.

Achievements in this program over the 2009-2010 financial year include:

- Cooper Creek Restoration Work – As part of the Cooper Park Sustainable Water Project planning was carried out from December 2009 with construction works carried out between June & September 2010.
- Bellevue Hill Shops Raingardens - Construction works were completed in June 2010.
- Christison Park water efficient irrigation project was completed in March 2009. The water savings are currently being assessed.
- The Crescent Vaucluse, Hopetoun Avenue stormwater augmentation project to protect Parsley Bay from uncontrolled run-off. The works contract was awarded to Eco Civil and works were completed in July 2009.

5 Local Flooding, Critical Pits and Overland Flow Program

The objective of this program is to reduce the incidence of local flooding to property and overland flows which can have a detrimental effect on stormwater quality through increased sediment erosion within the catchment.

Drainage & Water Quality Project at The Crescent, Vaucluse

Properties along Hopetoun Ave and The Crescent, Vaucluse have been subject to flooding in the past. Extensive investigation has been completed and a combined drainage and water quality project recommended and adopted by Council to reduce the flood risk and treat the storm water being discharged to the environmentally sensitive receiving waters of Parsley Bay.

The project includes:

- upgrading local drainage infrastructure and gross pollutant trap to increase stormwater capacity to transport flows and capture pollutants before they reach the harbour
- flow diversion structures and energy dissipation to direct and reduce the velocity of increased flows, protecting the open channel through Parsley Bay Reserve from scouring and erosion and reducing the amount of sediment which is transported downstream to Parsley Bay and
- installation of a WSUD bio-retention system to treat overland flows from Hopetoun Ave for typical road runoff contaminants.

The project was completion in July 2009, however minor improvements were carried out in June 2010.

WSUD Bellevue Road Streetscape Improvements

In 2008 Council commissioned consultants to design a series of water sensitive urban design features as part of the proposed streetscape improvement works on Bellevue Road. Permeable paving and rain gardens will reduce urban runoff and help filter pollutants from road runoff before it enters the stormwater system. These WSUD works will improve the quality of water flowing into Cooper Park Creek.

This project was completed in June 2010.

EWP Strategic Review

Consultants were engaged to undertake a comprehensive review and update of the 1996 Port Jackson South Stormwater Management Plan and councils EWP. This review identified opportunities for Water sensitive urban design (WSUD) projects, stormwater harvesting projects and other stormwater treatment projects.

Water sensitive urban design (WSUD) alternatives are now being incorporated into various capital renewal and streetscape improvement projects, including gross pollutant traps and pit baskets, rain gardens, permeable pavements and sand filters.

Woollahra Carbon Strategy & Action Plan

Woollahra Municipal Council has commissioned sustainability consultants Kinesis to measure its Greenhouse Gas (GHG) emissions and to develop a strategy and action plan to reduce and manage these emissions.

This project will build on the CCP program, Planet Footprint Reporting and Councils GHG action plan and includes the following work:

- Review and summarize all internal and external policies and programs as well as industry best practice;
- Refine and restate greenhouse gas emissions data and develop a carbon reduction strategy and action plan with new targets; and,
- Produce a set of tools and materials that allows council to work to a clear action plan and report on emissions annually.

The project commenced in May 2009 and the action plan was adopted by Council in June 2010.

3-Council Ecological Footprint Project

This project commenced in December 2007 and the basis for the collaboration between the 3 Councils is a three year Urban Sustainability Grant from The Department of Environment and Climate Change (DECC) totalling \$1.875 million dollars.

This 3-Council Ecological Footprint Project adopts an integrated approach that focuses on capacity building between the three Councils and the local community to implement a range of tangible actions capable of producing measurable reductions in the Ecological Footprint across the Eastern Suburbs.

Each Council will undertake at least one major and one minor project together with a number of joint projects that will be coordinated across the 3 local government areas.

PROJECT UPDATE - Ecological Footprint Project – 2009-2010

	Project	Council Area	Current Status	Outcome
Major Project	Water Sensitive Urban Design: Rose Bay Promenade	Woollahra	Construction Completed – Water Quality testing is now underway	<ul style="list-style-type: none"> ▪ Retrofit 11 parking bays for collection and treatment of stormwater runoff from New South Head Road ▪ 200,000L storage capacity ▪ Re-use of treated stormwater for irrigation ▪ Increase water quality at Rose Bay
	Commercial Organic Food Waste Collection Trial	Randwick & Waverley	Pre-trial waste audit completed. Project underway.	<ul style="list-style-type: none"> ▪ This trial will test the viability and environmental benefits of recovering food organics from local cafes and restaurants for reprocessing and reuse on a permanent basis.
Minor Project	Home Energy Makeover	All	400 residents have been assessed, and action plans are now being followed up.	<ul style="list-style-type: none"> ▪ A minimum of 400 residential Home Energy Audits completed ▪ Option to extend up to 1,200 audits and include local businesses.
Joint Projects	Barrett House: Sustainable Demonstration House	All	DA approved and works completed in September 2009.	<ul style="list-style-type: none"> ▪ Public facility displaying working examples of practical sustainability measures incorporating: energy and water efficiency, sustainable transport options, productive gardens, the use of sustainable building materials, waste avoidance, minimisation and recovery.
	Sustainability Street (Vox Bandicoot)	All	Commenced in June 2009. Public Information nights held during July 2009.	<ul style="list-style-type: none"> ▪ An innovative environmental and community development program. ▪ Sustainability Street educates and engages community members in sustainable living practices and initiatives.
	GO SOLAR	All	EOI closed and project officer employed in May 2010	<ul style="list-style-type: none"> ▪ Community Solar project offering discounts on PV systems & Solar hot water and information on solar rebates for residents.

All the above projects comply with the funding conditions and have been approved by the Department of Environment and Climate Change through the 3 Council Ecological Footprint Business Plan.

A Memorandum of Understanding which establishes the formal working relationship between Randwick City Council, Woollahra Municipal Council and Waverley Council, was signed in December 2007 by the General Managers.

Infrastructure Works Program 2009-2010

In 2006 the Minister for Local Government approved a further special rate variation application that allowed Council to introduce an Infrastructure Renewal Levy for a period of 5 years, 2006/07 to 2010/11. This levy was to fund the implementation of a defined program of infrastructure renewal based on comprehensive condition assessment, establishment of

performance measures, asset lifecycle costing and financial modelling. The objectives of the program were:

1. Improved condition of roads, footpaths, kerbs and gutters and retaining walls;
2. Improved drainage system; and
3. Improved condition of wharves and jetties, harbour facilities and seawalls

From existing income sources, Council committed an additional \$1.4m annually to infrastructure renewal.

The Environmental Works Program and Infrastructure Works Program levies were combined into one levy in 2007. This additional approval was also for a period of 5 years, 2007/08 to 2011/12.

The outcomes and financial summary of the programs are set out below with details of project expenditure for the Infrastructure Works Program provided in Annexure 4.

Environmental Works Program and Infrastructure Works Program Financial Breakdown 2009-2010

The following is a financial breakdown of expenditure of the combined Environmental & Infrastructure Levy Works for 2009-2010.

Annual Financial Summary Environmental & Infrastructure Renewal Levy Works	
Unexpended Levy Funds 30 June 09	\$
Environmental Works Levy	209,102
Infrastructure Renewal Levy	9,491
Combined Environmental & Infrastructure Renewal Levy	2,014,855
Levy Raised 2009/2010	
Combined Environmental & Infrastructure Renewal Levy	3,322,963
Expenditure from the Levy funds	
Environmental Works Levy	(112,333)
Infrastructure Renewal Levy	(206)
Combined Environmental & Infrastructure Renewal Levy	(2,728,104)
Unexpended Levy Funds 30 June 10	
Environmental Works Levy	96,769
Infrastructure Renewal Levy	9,285
Combined Environmental & Infrastructure Renewal Levy	2,609,715
	2,715,769

Environmental Planning & Assessment Act 1979

Particulars Of Compliance With & Effect Of Planning Agreements In Force During The Year.

Council has not entered into any planning agreements during 2009-2010.