



Community & Environment Committee Minutes

Minutes: *Community & Environment Committee*

Date: *Monday 8 August 2016*

Time: *6.30pm*

Community & Environment Committee Minutes

Monday 8 August 2016

Table of Contents

Item	Subject	Pages
D1	Confirmation of Minutes of Meeting held on 25 July 2016.....	2105
D2	Woollahra Local Traffic Committee Minutes - 2 August 2016.....	2105
Y1	Drumalbyn Road, Bellevue Hill - 'Bus Zones'.....	2105
Y2	Military Road, Watsons Bay -Temporary Road Closure for 2016 Cider Festival	2106
Y3	Short Lane, Rose Bay – Temporary Road Closure in order to service the construction of the new development at 538-544 Old South Head Road (aka 33- 39 Hamilton Street), Rose Bay.	2107
Y4	Kiaora Lane, Double Bay – Temporary Road Closure for the ‘French Soirée’ Event to be held on Saturday, 19 November, 2016.....	2108
D3	Delivery Program 2013 - 2017 and Operational Plan 2015/16 Quarterly Progress Report - June 2016 - Goal 1-A connected & harmonious community, Goal 2-A supported community, Goal 3-A creative & vibrant community, Goal 5-Liveable places, Goal 6-Getting around, Goal 7-Protecting our environment and Goal 8-Sustainable use of Resources (FY230).....	2109



**Minutes of the Meeting held on
8 August 2016 at 6.30pm.**

Present: Councillors: Anthony Marano (Chair)
Peter Cavanagh
Greg Levenston
Andrew Petrie
Susan Wynne

Staff: Stephen Dunshea (Director – Corporate Services)
Paul Fraser (Manager – Open Space & Trees)
Gary James (General Manager)
Aurelio Lindaya (Manager – Engineering Services)
Tom O’Hanlon (Director – Technical Services)
Kylie Walshe (Director – Community Services)

Also in Attendance: Nil

Leave of Absence and Apologies

Apology were received and accepted from Councillor Debra Thomas

Late Correspondence

Nil

Declarations of Interest

Nil

Items to be Decided by this Committee using its Delegated Authority

Item No: D1 Delegated to Committee
Subject: **CONFIRMATION OF MINUTES OF MEETING HELD ON 25 JULY 2016**
Author: Sue O'Connor, Secretarial Support - Governance
File No: 16/109001
Reason for Report: The Minutes of the Community & Environment Committee of 25 July 2016 were previously circulated. In accordance with the guidelines for Committees' operations it is now necessary that those Minutes be formally taken as read and confirmed.

(Wynne /Cavanagh)

Resolved:

That the Minutes of the Community & Environment Committee Meeting of 25 July 2016 be taken as read and confirmed.

Item No: D2 Delegated to Committee
Subject: **WOOLLAHRA LOCAL TRAFFIC COMMITTEE MINUTES - 2 AUGUST 2016**
Author: Stacey Bulloch, Administration Officer
Approvers: Aurelio Lindaya, Manager - Engineering Services
Tom O'Hanlon, Director - Technical Services
File No: 16/108518
Reason for Report: For the Committee to consider the recommendations of the Woollahra Local Traffic Committee

(Wynne /Petrie)

Resolved:

That the Recommendations Y1-Y4 contained in the minutes of the Woollahra Traffic Committee held on Tuesday 2 August 2016 be adopted.

Item No: Y1
Subject: **DRUMALBYN ROAD, BELLEVUE HILL - 'BUS ZONES'**
Author: Stephen Calderon, Traffic & Transport Team Leader
Approver: Aurelio Lindaya, Manager - Engineering Services
File No: 16/94974
Reason for Report: To seek approval to install 'Bus Zone' signage

(Wynne /Petrie)

Resolved:

That 'Bus Zone' signs be installed at the existing bus stops located adjacent to 18 and 21 Drumalbyn Road, Bellevue Hill, as detailed in annexure 1.

Item No: Y2
Subject: **MILITARY ROAD, WATSONS BAY -TEMPORARY ROAD CLOSURE FOR 2016 CIDER FESTIVAL**
Author: Frank Rotta, Traffic & Transport Engineer
Approvers: Stephen Calderon, Traffic & Transport Team Leader
Aurelio Lindaya, Manager - Engineering Services
File No: 16/95467
Reason for Report: To seek approval for a temporary road closure of Military Road, Watsons Bay on Sunday 30 October 2016 to facilitate the Cider Festival.

(Wynne /Petrie)

Resolved:

That:

- A. Approval be granted for the temporary road closure of Military Road, Watsons Bay west of Cliff Street on Sunday 30 October 2016 from 7am to 7pm, subject to the approval of an Activity Application under Section 68 of the Local Government Act for the erection of stalls for the Cider Festival (event).
- B. The above event be categorised as a Category 3 special event.
- C. Approval of the above event and the associated road closure be subject to the following conditions :
 - i. The applicant shall obtain approval for the event from Police by completing a 'Notice of Intention to Hold a Public Assembly' application.
 - ii. The applicant shall submit a TMP in a format suitable to RMS, a copy of the full TMP for the event and copies of the relevant TCPs to RMS for approval prior to this event being approved by Council. Council to inform the Transport Management Centre of the approved event, temporary closures (including the RMS approval document) and provide them with all associated documentation at least 21 days prior to the event.
 - iii. The applicant shall inform all business proprietors, residents and other occupants within 200 metres (walking distance) of any part of the Military Road closure, at least fourteen (14) days before the event via a letterbox drop and an advertisement placed in the local paper at least seven (7) days before the event.
 - iv. The traffic controllers working on the day of the event shall be instructed that residents of any properties with access from this closed section of road must not be inconvenienced as a result of these closures.
 - v. The applicant shall supply and erect all barriers and traffic signs necessary for the road closure and remove them at the completion of the event.
 - vi. Council shall be indemnified against all claims for damage or injury that may result from either the activities or from the occupation of part of the public road reserve during the activities. A copy of Public Liability Insurance Cover to the value of \$10,000,000 shall be provided to Council prior to the event and Council must be listed as an interested party on the insurance policy.
 - vii. Council shall be reimbursed for the cost of repair of any damage caused to Council property as a result of the activities.

- viii. The applicant shall inform all Emergency Services of the proposed road closure (that is NSW Police, Fire Brigade, Ambulance, SES and RMS) and must maintain a four-metre wide emergency vehicle lane at all times, with all services (eg. fire hydrants) remaining free of any obstruction.
- ix. Noise created by the use of equipment or activity must be controlled as required by the 'Protection Of the Environment Operations (Noise Control) Regulation 2000'.
- x. The applicant shall make arrangements to remove all waste from the site at the end of the event.
- xi. Woollahra Council reserves the right to cancel this approval at any time.
- xii. The applicant shall contact Sydney Buses and discuss requirements of Sydney Buses with regards to traffic arrangements for the event.

Item No: Y3
Subject: **SHORT LANE, ROSE BAY – TEMPORARY ROAD CLOSURE IN ORDER TO SERVICE THE CONSTRUCTION OF THE NEW DEVELOPMENT AT 538-544 OLD SOUTH HEAD ROAD (AKA 33-39 HAMILTON STREET), ROSE BAY.**
Author: Frank Rotta, Traffic & Transport Engineer
Approvers: Stephen Calderon, Traffic & Transport Team Leader
 Aurelio Lindaya, Manager - Engineering Services
File No: 16/100659
Reason for Report: To seek approval for temporary road closures

(Wynne /Petrie)

Resolved:

- A. That approval be granted for the temporary road closure of Short Lane, Rose Bay between Hamilton Street and Dover Road to enable large concrete pours to occur at the development site at 33-39 Hamilton Street for approximately 20 days between August, 2016 and March, 2017 subject to the following conditions:
 - i. Approval from RMS for the temporary road closure. The RMS requires a Traffic Management Plan (TMP) and Traffic Control Plan (TCP) prepared by an accredited traffic consultant. The applicant must comply with all conditions of the RMS consent.
 - ii. The applicant must inform all residents/commercial properties within 100 metres of /or with access/frontage to any parts of this section of Short Lane at least seven (7) days and then one (1) day before each closure via a letterbox drop.
 - iii. The applicant advising the Transport Management Centre (TMC) of the times and dates of the closure once the approval has been received.
 - iv. The applicant must cater for the access requirements of any resident with access from this section of Short Lane who is not directly affected by this temporary closure.
 - v. The applicant must supply and erect any barriers and traffic signs necessary for the road closure as stipulated by the approved Traffic Control Plan (TCP) and remove them at the completion of the works.
 - vi. Council must be indemnified against all claims for damage or injury that may result from either the activities or from the occupation of part of the public way during the activities. A copy of Public Liability Insurance Cover to the value of \$10,000,000 shall be provided to Council prior to the event and Council must be listed as an interested party on the insurance.

- vii. Council must be reimbursed for the cost of repair of any damage caused to Council property as a result of the activities.
- viii. The applicant must inform all Emergency Services of the proposed road closure (that is NSW Police, Fire Brigade, Ambulance, State Emergency Services and the Roads and Maritime Services). The Transport Management Centre (TMC) must also be advised of the approved closure at least 7 days before it occurs.
- ix. A police permit for this activity must be received from the NSW Police at Rose Bay.
- x. Woollahra Council reserves the right to cancel this approval at any time.

Should the temporary closures be required for additional days, Council's Manager, Engineering Services be authorised to extend the approved period.

Item No: Y4
Subject: **KIAORA LANE, DOUBLE BAY – TEMPORARY ROAD CLOSURE FOR THE 'FRENCH SOIRÉE' EVENT TO BE HELD ON SATURDAY, 19 NOVEMBER, 2016.**
Author: Frank Rotta, Traffic & Transport Engineer
Approvers: Stephen Calderon, Traffic & Transport Team Leader
 Aurelio Lindaya, Manager - Engineering Services
File No: 16/100918
Reason for Report: To approve the temporary closure of Kiaora Lane

(Wynne /Petrie)

Resolved:

That:

- A. Approval be granted for the temporary road closure of Kiaora Lane, Double Bay (in the section which is already closed each day between 10am and 3am the following morning), on Saturday 19 November 2016 from 3am to 9pm for the 'French Soiree' event.
- B. The above event be categorised as a Category 3 special event.
- C. Approval of the temporary road closure be subject to the following conditions:
 - i. Approval from RMS for the temporary road closure being received. Council to inform the Transport Management Centre of the approved event, temporary closures (including the RMS approval document) and provide them with all associated documentation at least 14 days prior to the event.
 - ii. That residents/commercial properties within 50 metres of or with access/frontage to any parts of this section of Kiaora Lane be informed of the traffic arrangements at least seven (7) days and then one (1) day before the closure via a letterbox drop.
 - iii. That all Emergency Services be notified of the proposed road closure (that is NSW Police, Fire Brigade, Ambulance, State Emergency Services and the Roads and Maritime Services).
 - iv. A police permit for this activity must be received from the NSW Police at Rose Bay.
- D. Approval for the proposed activity including the placement of a stage, market stalls/power supply, tables, chairs and street decorations be granted subject to the following conditions:

- i. The placement of any article upon the Council footway/road shall not:
 - a) Obstruct any driveway, entry to premises, or Council pedestrian ramp.
 - b) Obstruct sight lines of person driving on adjacent roads.
 - c) Conflict with any existing approval to place any article upon the Council road/footpath.
- ii. Pedestrian Movement - The applicant shall at all times, maintain a minimum width of 1.5 metres for unobstructed passage of pedestrian traffic.
- iii. Maintenance of egress paths – The applicant shall at all times, maintain the means of ingress and egress to all adjacent premises. All doors and passageways leading from such premises shall NOT be blocked or any obstructions placed in these areas at any time.
- iv. Display of approval - Any approval (or a certified copy) must be displayed conspicuously on the premises.

Item No: D3 Delegated to Committee
Subject: **DELIVERY PROGRAM 2013 - 2017 AND OPERATIONAL PLAN 2015/16 QUARTERLY PROGRESS REPORT - JUNE 2016 - GOAL 1-A CONNECTED & HARMONIOUS COMMUNITY, GOAL 2-A SUPPORTED COMMUNITY, GOAL 3-A CREATIVE & VIBRANT COMMUNITY, GOAL 5-LIVEABLE PLACES, GOAL 6-GETTING AROUND, GOAL 7-PROTECTING OUR ENVIRONMENT AND GOAL 8-SUSTAINABLE USE OF RESOURCES (FY230)**
Author: Don Johnston, Chief Financial Officer
Approver: Stephen Dunshea, Director - Corporate Services
File No: 16/100090
Reason for Report: To review the status of the Priorities and Actions in Council's Delivery Program 2013 to 2017 and Operational Plan 2015/2016 for the three months ending 30 June 2016.

(Levenston/Wynne)

Resolved:

THAT the June 2016 Quarterly Progress Report on Goal 1-A connected & harmonious community, Goal 2-A supported community, Goal 3-A creative & vibrant community, Goal 5-Liveable places, Goal 6-Getting around, Goal 7-Protecting our environment and Goal 8-Sustainable use of resources of Council's Delivery Program 2013 to 2017 and Operational Plan 2015/16 be received and noted.

There being no further business the meeting concluded at 6.34pm.

We certify that the pages numbered 2102 to 2109 inclusive are the Minutes of the Community & Environment Committee Meeting held on 8 August 2016 and confirmed by the Community & Environment Committee on 22 August 2016 as correct.

Chairperson

Secretary of Committee