



Urban Planning Committee

Agenda: *Urban Planning Committee*

Date: *Monday 11 August 2014*

Time: *6.00pm*

Outline of Meeting Protocol & Procedure:

- The Chairperson will call the Meeting to order and ask the Committee/Staff to present apologies or late correspondence.
- The Chairperson will commence the Order of Business as shown in the Index to the Agenda.
- At the beginning of each item the Chairperson will ask whether a member(s) of the public wish to address the Committee.
- If person(s) wish to address the Committee, they are allowed four (4) minutes in which to do so. Please direct comments to the issues at hand.
- If there are persons representing both sides of a matter (eg applicant/objector), the person(s) against the recommendation speak first.
- At the conclusion of the allotted four (4) minutes, the speaker resumes his/her seat and takes no further part in the debate unless specifically called to do so by the Chairperson.
- If there is more than one (1) person wishing to address the Committee from the same side of the debate, the Chairperson will request that where possible a spokesperson be nominated to represent the parties.
- The Chairperson has the discretion whether to continue to accept speakers from the floor.
- After considering any submissions the Committee will debate the matter (if necessary), and arrive at a recommendation (R items which proceed to Full Council) or a resolution (D items for which the Committee has delegated authority).

Recommendation only to the Full Council:

- Such matters as are specified in Section 377 of the Local Government Act and within the ambit of the Committee considerations.
- Broad strategic matters, such as:-
 - Town Planning Objectives; and
 - major planning initiatives.
- Matters not within the specified functions of the Committee.
- Matters requiring supplementary votes to Budget.
- Urban Design Plans and Guidelines.
- Planning Proposals and Local Environment Plans.
- Residential and Commercial Development Control Plans.
- Rezoning applications.
- Heritage Conservation Controls.
- Commercial Centres Beautification Plans of Management.
- Matters requiring the expenditure of moneys and in respect of which no Council vote has been made.
- Matters reserved by individual Councillors in accordance with any Council policy on "safeguards" and substantive changes.

Delegated Authority:

- To require such investigations, reports or actions as considered necessary in respect of matters contained within the Business Agendas (and as may be limited by specific Council resolutions).
- Confirmation of the Minutes of its Meetings.
- Any other matter falling within the responsibility of the Urban Planning Committee and not restricted by the Local Government Act or required to be a Recommendation to Full Council as listed above.
- Statutory reviews of Council's Delivery Program and Operational Plan.

Committee Membership:

7 Councillors

Quorum:

The quorum for a committee meeting is 4 Councillors.

WOOLLAHRA MUNICIPAL COUNCIL

Notice of Meeting

7 August 2014

To: Her Worship the Mayor, Councillor Toni Zeltzer ex-officio
Councillors Katherine O'Regan (Chair)
Ted Bennett
Anthony Boskovitz
Luise Elsing (Deputy Chair)
James Keulemans
Greg Levenston
Matthew Robertson

Dear Councillors

Urban Planning Committee Meeting – 11 August 2014

In accordance with the provisions of the Local Government Act 1993, I request your attendance at a Meeting of the Council's **Urban Planning Committee** to be held in the **Thornton Room (Committee Room), 536 New South Head Road, Double Bay, on Monday 11 August 2014 at 6.00pm.**

Gary James
General Manager

Additional Information Relating to Committee Matters

Site Inspection

Other Matters

Meeting Agenda

Item	Subject	Pages
1	Leave of Absence and Apologies	
2	Late Correspondence Note Council resolution of 27 June 2011 to read late correspondence in conjunction with the relevant Agenda Item	
3	Declarations of Interest	

Items to be Decided by this Committee using its Delegated Authority

D1	Confirmation of Minutes of Meeting held on 28 July 2014	1
D2	Delivery Program 2013 to 2017 and Operational Plan 2013/14 (DPOP) Quarterly Progress Report June 2014 against Goal 4 - Well planned neighbourhoods	2

***Note: Annexure 1 Circulated Under Separate Cover**

**Items to be Submitted to the Council for Decision
with Recommendations from this Committee – ‘Nil R Items’**

Item No: D1 Delegated to Committee
Subject: **Confirmation of Minutes of Meeting held on 28 July 2014**
Author: Les Windle, Manager – Governance
File No: See Council Minutes
Reason for Report: The Minutes of the Meeting of Monday 28 July 2014 were previously circulated. In accordance with the guidelines for Committees' operations it is now necessary that those Minutes be formally taken as read and confirmed.

Recommendation:

That the Minutes of the Urban Planning Committee Meeting of 28 July 2014 be taken as read and confirmed.

Les Windle
Manager - Governance

Item No: D2 Delegated to Committee

Subject: **Delivery Program 2013 to 2017 and Operational Plan 2013/14 (DPOP)
Quarterly Progress Report June 2014 against Goal 4 -
Well planned neighbourhoods**

Author: Allan Coker - Director Planning & Development
Chris Bluett - Manager Strategic Planning

File No: 1229.G

Reason for Report: To review the status of the Priorities and Actions in Council's Delivery Program 2013 to 2017 and Operational Plan 2013/14 for the three months ending 30 June 2014.

Recommendation:

THAT the June 2014 Quarterly Progress Report on Goal 4 (Well planned neighbourhoods) of Council's Delivery Program 2013 to 2017 and Operational Plan 2013/14 be received and noted.

1. Background

Council adopted its Delivery Program 2013 to 2017 and Operational Plan 2013/14 (DPOP) in June 2013 in accordance with the Integrated Planning and Reporting Legislation for NSW Local Government. The Delivery Program and Operational Plan are two of the key strategic planning documents that comprise Council's Integrated Planning and Reporting Framework.

It is a requirement under the Integrated Planning and Reporting provisions of the *Local Government Act 1993* that Council report on the progress of its Delivery Program at least every six months. In response to this requirement, and in order to ensure that Council's reporting to the community is transparent, timely and manageable under the legislation, progress reports on the DPOP are presented to Council quarterly for the periods ending 30 September, 31 December, 31 March and 30 June each year.

The framework for quarterly progress reports is consistent with the structure of the Delivery Program and Operational Plan developed around the following interrelated themes and supporting goals:

Theme: Community well-being
Goal 1: A connected and harmonious community.
Goal 2: A supported community.
Goal 3: A creative and vibrant community.

Theme: Quality places and spaces
Goal 4: Well planned neighbourhoods.
Goal 5: Liveable places.
Goal 6: Getting around.

Theme: A healthy environment
Goal 7: Protecting our environment.
Goal 8: Sustainable use of resources.

Theme: Local prosperity
Goal 9: Community focused economic development.

Theme: Community leadership and participation
Goal 10: Working together.
Goal 11: A well-managed Council.

Annexure 1 to this report is Council's Quarterly Progress Report for the period 1 April 2014 to 30 June 2014 for Goal 4, being most relevant to the Urban Planning Committee.

Progress comments for all Delivery Program priorities and Operational Plan actions are provided in the tables of **Annexure 1**. Council staff provide updates on these comments on an ongoing basis for internal management purposes, with the comments then collated at the end of the quarter for reporting to Council and the community. Generally, actions included in the Operational Plan relate to the current financial year. However, there are a number of actions that extend beyond June 2014, as indicated in the target date column.

A tick in the final column of the tables in **Annexure 1** headed "Updated Comments" indicates that the comments relating to that action have been updated since the previous quarterly report to Council. The purpose of the tick is to enable Councillors and other readers of the report to easily identify where an action status has been updated.

2. Adopted notices of motion and other decisions of the Council

To further improve the efficiency and transparency of Council's Integrated Planning and Reporting procedures, notices of motion and other decisions of the Council which are strategic and/or project based are now included as additional actions in the DPOP and reported on through the Quarterly Progress Report.

Adopted notices of motion which are non-strategic in nature, such as placement of an additional agenda item on a meeting or writing a letter to an organisation, will be monitored administratively.

During the period 1 April 2014 to 30 June 2014 one new notice of motion has been identified as strategic and/or project based in nature. Details are provided below.

ACTION ARISING FROM A NOTICE OF MOTION	
Action number in 2013/14 Quarterly Progress Report	Action description
4.1.1.23	In preparing the new Comprehensive DCP, that staff review the appropriateness of roof terraces in all areas of the municipality. The review is to deal with traditional roof terraces and terraces that are inserted within a roof plane, which occurs when a roof space is used for habitable purposes. The review is to consider the effectiveness of existing planning controls for all types of roof terraces having regard to potential impacts such as, but not limited to, loss of privacy to buildings and open spaces, noise transmission and loss of views. [NOM 26.5.2014]

3. Development activity

Annexure 2 provides graphical presentations of development activity turnaround times for the March quarter supporting the Progress Comments relevant to Priority 4.1.2 – Deliver high quality and timely development assessment.

4. Conclusion

The June 2014 Quarterly Progress Report on Goal 4 (Well planned neighbourhoods) of Council's Delivery Program 2013 to 2017 and Operational Plan 2013/2014 shows that the majority of actions have been commenced. The Draft Woollahra LEP 2013 (the Principal LEP) and the Comprehensive DCP continue to be the two main actions. These two projects have been prioritised by the Council and are now at advanced stages.

Emphasis is also being placed on projects within the heritage conservation program. Consequently, several heritage projects have been completed and substantial work has been carried out on others, as detailed in **Annexure 1**.

Chris Bluett
Manager Strategic Planning

Allan Coker
Director Planning and Development

Annexures:

- 1 DPOP Quarterly Progress Report June 2014 for Goal 4 (Well planned neighbourhoods) – *distributed separately*.
- 2 Graphical presentation of development activity turnaround time for the June 2014 quarter.

Political Donations – matters to be considered by Councillors at Meetings

