

# **Community & Environment Committee Minutes**

**Monday 23 September 2013**

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# Community & Environment Committee Minutes

**Minutes of the Meeting held on  
Monday 23 September 2013 at 6.30pm**

Present:      Councillors      Deborah Thomas      (Chair)  
   Peter Cavanagh  
   Anthony Marano  
   Andrew Petrie  
   Elena Wise

Staff:                              Stephen Dunshea      (Director – Corporate Services)  
   Gary James              (General Manager)  
   Bruce Rann              (Manager – Open Space & Trees)  
   Jake Matuzic            (Acting Director – Technical Services)

Also in Attendance:      Nil

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## **Leave of Absence**

Leave of Absence previously granted by Council: Nil

Apologies: Apologies were received and accepted from Councillors Susan Wynne & Jeff Zulman and Leave of Absence granted.

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## **Late Correspondence**

Late correspondence was submitted to the committee in relation to Items: Nil

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## **Declarations of Interest**

Nil

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**Items Decided by this Committee using its Delegated Authority (Items D1 to D3)**

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**Item No:** D1 Delegated to Committee  
**Subject:** **Confirmation of Minutes of Meeting held on 9 September 2013**  
**Author:** Les Windle – Manager Governance  
**File No:** See Council Minutes  
**Reason for Report:** The Minutes of the Meeting of 9 September 2013 were previously circulated. In accordance with the guidelines for Committees' operations it is now necessary that those Minutes be formally taken as read and confirmed.

**(Cavanagh/Petire)**

**Resolved:**

That the Minutes of the Community and Environment Committee Meeting of 9 September 2013 be taken as read and confirmed.

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**Item No:** D2 Delegated to Committee  
**Subject:** **Double Bay Street Festival 2013 - Use of Steyne Park for Carparking**  
**Author:** Paul Fraser - Open Space & Recreation Planning  
**File No:** 181.G  
**Reason for Report:** In response to a request from the Double Bay Chamber of Commerce to utilise Steyne Park for carparking for the Double Bay Street Festival.

**(Petrie/Cavanagh)**

**Resolved:**

That the Double Bay Chamber of Commerce, organisers of the Double Bay Street Festival, be permitted to use Steyne Park on the 3 November 2013 for carparking and installing an information display, subject to the following conditions:

- A. Steyne Park shall be restored depending on the condition of the turf following the event which may include vertidrain, topdressing, fertilising and returfing. These works will be funded by the Organiser.
- B. That Woollahra Council be promoted as a major sponsor of the event due to the annual funding that is provided by the Council and the waiving of hire fees for carparking.
- C. The Organiser shall be responsible for providing staff to control entry to the park and security of vehicles in the park at their cost.
- D. A bond of \$12,200 shall be charged to Double Bay Chamber of Commerce and be paid to Council, prior to the event, as security should the restoration of the park at the conclusion of the event be required.
- E. The Organiser shall ensure cars are removed from Steyne Park by 7pm on the evening of 3 November 2013.

- F. The Organiser shall be responsible for installation and removal of safety fencing around the carpark area. The area of fencing is to be determined by Council staff prior to the event. The fencing will be required to be completely removed by Monday 4 December 2013.
- G. Only vehicles under 3 tonnes and under 6 metres in length will be permitted to access and park.
- H. The Organiser, prior to the event, shall provide Council with a copy of a \$10,000,000 public liability policy naming Woollahra Municipal Council and Double Bay Chamber of Commerce as insured under the policy.
- I. In the event of excessive rain, either before or during the period when the park is to be used for carparking, the General Manager may direct that the park not be used for carparking, if, in his opinion, excessive damage will result.
- J. The Organiser shall advise all residents of Ocean Street, William Street and Bay Street adjacent to Steyne Park, of the Double Bay Street Festival activities and parking arrangements by way of letter box drop a minimum of two weeks prior to the event.

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**Item No:** D3 Delegated to Committee

**Subject:** **Harbourview Park Draft Plan of Management**

**Author:** Paul Fraser, Team Leader - Open Space and Recreation Planning

**File No:** 135.G MP

**Reason for Report:** To recommend the draft Plan of Management for Harbourview Park be placed on public exhibition and submissions be invited in accordance with Section 38 of the *Local Government Act 1993*.

(Petrie/Wise)

**Resolved:**

- A. That Council place the draft Plan of Management (PoM) for Harbourview Park on public exhibition for not less than 28 days and that submissions be received for a period of not less than 42 days from the date the plan is placed on exhibition, in accordance with Section 38 of the *Local Government Act 1993*.
- B. That Council considers submissions received and, where appropriate, incorporates changes in a Final Plan of Management to be further considered by Council.

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There being no further business the meeting concluded at 6.40pm.

*We certify that the pages numbered 2934 to 2938 inclusive are the Minutes of the Community & Environment Committee Meeting held on 23 September 2013 and confirmed by the Community & Environment Committee on 14 October 2013 as correct.*

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**Chairperson**

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**Secretary of Committee**