

Community & Environment Committee



Agenda: *Community & Environment Committee*

Date: *Monday 11 April 2011*

Time: *6.45pm*

Outline of Meeting Protocol & Procedure:

- The Chairperson will call the Meeting to order and ask the Committee/Staff to present apologies or late correspondence.
- The Chairperson will commence the Order of Business as shown in the Index to the Agenda.
- At the beginning of each item the Chairperson will ask whether a member(s) of the public wish to address the Committee.
- If person(s) wish to address the Committee, they are allowed four (4) minutes in which to do so. Please direct comments to the issues at hand.
- If there are persons representing both sides of a matter (eg applicant/objector), the person(s) against the recommendation speak first.
- At the conclusion of the allotted four (4) minutes, the speaker resumes his/her seat and takes no further part in the debate unless specifically called to do so by the Chairperson.
- If there is more than one (1) person wishing to address the Committee from the same side of the debate, the Chairperson will request that where possible a spokesperson be nominated to represent the parties.
- The Chairperson has the discretion whether to continue to accept speakers from the floor.
- After considering any submissions the Committee will debate the matter (if necessary), and arrive at a recommendation (R items which proceed to Full Council) or a resolution (D items for which the Committee has delegated authority).

Recommendation only to the Full Council (“R” Items)

- Such matters as are specified in Section 377 of the Local Government Act and within the ambit of the Committee considerations.
- Matters which involve broad strategic or policy initiatives within responsibilities of Committee.
- Matters requiring the expenditure of moneys and in respect of which no Council vote has been made.
- Matters delegated to the Council by the Traffic Authority of NSW.
- Matters not within the specified functions of the Committee,
- Matters reserved by individual Councillors in accordance with any Council policy on "safeguards" and substantive changes.
- Parks and Reserves Plans of Management (Strategies, Policies and Objectives).
- Residential Parking Schemes - Provision and Policies.

Delegated Authority (“D” Items)

- Community Services and Programs.
- Library Services
- Health.
- Licensing.
- Liquor Licences.
- Regulatory.
- Fire Protection Orders.
- Residential Parking Schemes (surveillance and administration).
- Traffic Management (Traffic Committee Recommendations).
- Waste Minimisation.
- To require such investigations, reports or actions as considered necessary in respect of matters contained within the Business Agendas (and as may be limited by specific Council resolution).
- Confirmation of the Minutes of its Meetings.
- Any other matter falling within the responsibility of the Community and Environment Committee and not restricted by the Local Government Act or required to be a Recommendation to Full Council as listed above.
- Statutory reviews of Council's Delivery Program and Operational Plan.

Committee Membership:

7 Councillors

Quorum:

The quorum for a Committee meeting is 4 Councillors.

WOOLLAHRA MUNICIPAL COUNCIL

Notice of Meeting

7 April 2011

To: Her Worship The Mayor, Councillor Isabelle Shapiro ex-officio
Councillors Susan Wynne (Chair)
Sean Carmichael (Deputy)
Anthony Boskovitz
Peter Cavanagh
Susan Jarnason
Greg Medcraft
Andrew Petrie

Dear Councillors

Community & Environment Committee Meeting – 11 April 2011

In accordance with the provisions of the Local Government Act 1993, I request your attendance at a Meeting of the Council's **Community and Environment Committee** to be held in the **Council Chambers, 536 New South Head Road, Double Bay, on Monday 11 April 2011 at 6.45pm.**

Gary James
General Manager

Additional Information Relating to Committee Matters

Site Inspection

Other Matters

Meeting Agenda

Item	Subject	Pages
1	Leave of Absence and Apologies	
2	Late Correspondence	
3	Declarations of Interest	

Items to be Decided by this Committee using its Delegated Authority

D1	Confirmation of Minutes of Meeting held on 28 March 2011	1
D2	Woollahra Local Traffic Committee Minutes – 5 April 2011	2
D3	Minutes of the Floodplain Risk Management Committee (FPRMC) Meeting held on Wednesday 16 March 2011 – 626.G Committee	12

Items to be Submitted to the Council for Decision with Recommendations from this Committee – Nil R Items

Item No: D1 Delegated to Committee
Subject: **Confirmation of Minutes of Meeting held on 28 March 2011**
Author: Les Windle, Manager - Governance
File No: See Council Minutes
Reason for Report: The Minutes of the Meeting of Monday 28 March 2011 were previously circulated. In accordance with the guidelines for Committees' operations it is now necessary that those Minutes be formally taken as read and confirmed.

Recommendation:

That the Minutes of the Community and Environment Committee Meeting of 28 March 2011 be taken as read and confirmed.

Les Windle
Manager – Governance

Item No: D2 Delegated to Committee
Subject: **Woollahra Local Traffic Committee Minutes – 5 April 2011**
Author: Tom O’Hanlon – Director, Technical Services
File No: 595.G 2011
Reason for Report: For the Committee to consider the recommendations of the Woollahra Local Traffic Committee.

Recommendation:

- A. That the Recommendations Y1-Y4 contained in the minutes of the Woollahra Traffic Committee, and as signed by the members of the Committee, held on Tuesday 5 April 2011 be adopted.
 - B. That the Traffic Committee items be funded as outlined in Annexure 1.
-

Tom O’Hanlon
Director - Technical Services

Annexure 1

Traffic Item	Title	Funding
Y1-1	Vaucluse Road, Vaucluse – Alteration of parking restrictions & centreline marking	At the developer's expense
Y1-2	Holt Street, Double Bay – Alteration of parking restrictions	Council's Block Grant for Traffic Facilities
Y1-3	Wallaroy Crescent, Double Bay – No Stopping restrictions	Council's Block Grant for Traffic Facilities
Y1-4	Kiaora Road, Double Bay – Alteration of parking restrictions	Council's Block Grant for Traffic Facilities
Y1-5	Morrell Street, Woollahra – Resident Permit Parking restrictions	Council's Block Grant for Traffic Facilities
Y1-6	Tara Street, Woollahra – No Stopping restrictions	Council's Block Grant for Traffic Facilities
Y1-7	Fletcher Lane, Woollahra – Request for parking restrictions	Council's Block Grant for Traffic Facilities
Y1-8	Cascade Street, Paddington – Temporary Resident Permit Parking restrictions	Council's Block Grant for Traffic Facilities
Y1-9	West Street, Paddington – Actions to prevent illegal parking	Council's Block Grant for Traffic Facilities
Y1-10	Lawson Street, Paddington – Extension of bus zone	Council's Block Grant for Traffic Facilities
Y1-11	Hampden Street, Paddington – Linemarking	Council's Block Grant for Traffic Facilities
Y2	No.2 Glendon Road, Double Bay – Works Zone	Works Zone is in an area zoned as Residential 2(b). The fee payable shall be in accordance with Council's adopted fees and charges for this zoning.
Y3	No.7-21 Saber Street (Newland Street), Woollahra – Works Zone	Works Zone is in an area zoned as Residential 2(b). The fee payable shall be in accordance with Council's adopted fees and charges for this zoning.
Y4	No.6-8 Carrara Road, Vaucluse – Works Zone	Works Zone is in an area zoned as Residential 2(a). The fee payable shall be in accordance with Council's adopted fees and charges for this zoning.

Woollahra Local Traffic Committee Minutes

The meeting of the Woollahra Local Traffic Committee was held in the Thornton Room, Council Chambers, Double Bay, on Tuesday 5 April 2011 at 10.00am.

1. Attendance

Committee Members:

Present:	Mr Alan Opera (Chairperson)	(Woollahra Municipal Council)
	Mr Navin Prasad	(Roads and Traffic Authority)
	Snr Const Kylie Kemp	(Rose Bay Police - Traffic)
	Ms Robyn Attuell	(Clover Moore MP Representative)
	Mr John Giblin	(Gabrielle Upton MP Representative)
Staff:	Mr Frank Rotta	(Woollahra Municipal Council)
	Ms Armodee Reece	(Woollahra Municipal Council)
Observer:	Mr Eric Graham	(Sydney Buses)
	Mr Jake Horne	(Sydney Buses)
Apologies:	Mr Tom O'Hanlon	(Woollahra Municipal Council)

2. Minutes of Previous Meeting

The minutes of Meeting No.02/11 held in Council Chambers, Double Bay, on Tuesday 1 March 2011 were confirmed by Mr J Giblin and Mr N Prasad.

The minutes of Extraordinary Meeting No.02a/11 held by email on 17 & 18 March 2011 were confirmed by Mr J Giblin and Mr N Prasad.

3. Matters Arising from Minutes of Previous Meetings

Nil

4. Local Traffic Committee recommendations not adopted or amended by Woollahra Council Community & Environment Committee

Nil

5. Extraordinary Meetings

Meeting No.02a/11 held by email on Thursday 17 and Friday 18 March 2011.

6. Late Correspondence

Nil

7. Traffic Matters on Local Roads – Recommendation to C&E for Consideration

Item No: Y1 Traffic Matters on Local Roads – Recommendation to C&E for Consideration

Subject: **Parking Restrictions Changes**

Author: Frank Rotta – Traffic Engineer,
Daniel Pearse – Traffic Engineer

File No: (Refer to Table 1)

Reason for Report: Various parking restriction changes throughout the Woollahra Council area.

Committee Vote: Unanimous Support

Recommendation:

That the recommendations of Item Y1-1 to Y1-11 contained in Annexure 1 be adopted.

Item Y1-1: Vaocluse Road, Vaocluse – Alteration of parking restrictions & centreline marking

Committee Vote: Unanimous Support

Recommendation:

1. That the existing “No Parking – School Days” on the western side of Vaocluse Road, Vaocluse fronting Kincoppal School be changed to “No Stopping”.
2. That the offset BB line fronting the existing “No Parking – School Days” be relocated to the true centreline of the carriageway.

Item Y1-2: Holt Street, Double Bay – Alteration of parking restrictions

Committee Vote: Majority Support – RTA did not support this recommendation

Recommendation:

1. That unrestricted parking be introduced on the southern side of Holt Street, Double Bay between 18.0m and 23.4m west of the western building alignment of Henrietta Street.
2. That No Stopping restrictions be introduced on the southern side of Holt Street, Double Bay between Henrietta Street and 1.9m west of the western building alignment of Henrietta Street.

Item Y1-3: Wallaroy Crescent, Double Bay – No Stopping restrictions

Committee Vote: Unanimous Support

Recommendation:

That ‘No Stopping’ restrictions be installed on the northern side of Wallaroy Crescent, Double Bay from the western kerbline in Manning Road for a distance of 10 metres in a westerly direction.

Item Y1-4: Kiaora Road, Double Bay – Alteration of parking restrictions

Committee Vote: Unanimous Support

Recommendation:

That 5.4 metres of “P 10 min., 8.30am-6.00pm Mon-Fri,” be installed at the southern end of the ‘No Parking’ zone located on the eastern side of Kiaora Road in front of the Chabad Temple, Double Bay in order to provide greater turnover for users of the Double Bay Post Office.

Item Y1-5: Morrell Street, Woollahra – Resident Permit Parking restrictions

Committee Vote: Unanimous Support

Recommendation:

That ‘2P 8am-9pm, Mon-Sat, Permit Holders Excepted, Area Pgtm 4’ be installed from 4.4 metres east of the prolongation of the common boundary between Nos.13 &15 Morrell Street, Woollahra for a distance of 16 metres in a westerly direction.

Item Y1-6: Tara Street, Woollahra – No Stopping restrictions

Committee Vote: Unanimous Support

Recommendation:

That no action be taken to signpost the ‘No Stopping’ restrictions in Tara Street at its intersection with Trelawney Street, Woollahra and the applicant be advised that statutory restrictions are already enforceable at this location.

Item Y1-7: Fletcher Lane, Woollahra – Request for parking restrictions

Committee Vote: Unanimous Support

Recommendation:

That an additional 4.6 metres of ‘No Parking’ restrictions be installed on the northern side of Fletcher Lane, Woollahra across the road from the rear of No.27 Edgecliff Road, Woollahra.

Item Y1-8: Cascade Street, Paddington – Temporary Resident Permit Parking restrictions

Committee Vote: Unanimous Support

Recommendation:

1. That '2P 8am-6pm, Mon-Sat, Permit Holders Excepted, Area Pgmt Temp' be installed in Cascade Street, Paddington from 30 metres north of the prolongation of the northern kerblines in Sutherland Avenue for a distance of 22 metres in a northerly direction.
2. That only residents of properties with frontage to Cascade Street between Hargrave Lane and Hampden Street be eligible for temporary free permits to use this zone provided that the usual eligibility requirements for these permits are applied.
3. That this temporary zone be removed at the same time that the adjacent Works Zone is removed.

Item Y1-9: West Street, Paddington – Actions to prevent illegal parking

Committee Vote: Unanimous Support

Recommendation:

1. That eight 'Motor Bikes Only' parking spaces be installed on the western side of West Street, just north of the kerb blister at Oxford Street, Paddington.
2. That a painted Chevron Island be installed from this motorbike parking to the 'No Stopping' sign (Arrow Left) located on the western side of West Street 2 metres south of the prolongation of the northern boundary of Holdsworth Lane, Paddington.

Item Y1-10: Lawson Street, Paddington – Extension of bus zone

Committee Vote: Unanimous Support

Recommendation:

That this matter be referred to Sydney Buses for a report on the accessibility for buses to this bus zone.

Item Y1-11: Hampden Street, Paddington - Linemarking

Committee Vote: Unanimous Support

Recommendation:

1. That the unbroken centreline in Hampden Street, just east of Cascade Street, Paddington be adjusted to better lead into the centre of the Hampden Street carriageway.
2. That a broken centreline not be introduced on the bends in Hampden Street between Cascade Street and Royston Street due to lack of accident history and the already reduced speed limit at this location.

Item No: Y2 Traffic Matters on Local Roads – Recommendation to C&E for Consideration

Subject: No. 2 Glendon Road, Double Bay – Works Zone

Author: Daniel Pearse - Traffic and Development Engineer

File No: 407.G Pt16

Reason for Report: Request for a Works Zone

Committee Vote: Unanimous Support

Recommendation:

- A. That approval be granted for a Works Zone to be temporarily installed for No.2 Glendon Road, Double Bay. The proposed Works Zone is to be located on the western side of Glendon Road, commencing from the southern side of the driveway to No.2 Glendon Road for a distance of 6 metres in a northerly direction to the northern side of the Driveway to No. 3 Carlotta Road and is subject to the following conditions:
- i. Any directive provided by the NSW Police Department is to be complied with.
 - ii. The Works Zone is to operate between the hours of 7.00am-4.00pm Mon-Fri and 7.00am-1.00pm Sat for a period of 12 weeks from April, 2011 (to be calculated from sign installation date).
 - iii. Suitable traffic control measures are to be put in place to manage truck movements to and from the construction site, and if necessary to and from the adjacent street system, in accordance with the RTA's Traffic Control at Works Sites manual.
 - iv. A Permit to Stand Plant will be required for all concrete pours, deliveries and/or truck presences in relation to the construction works.
 - v. Unrestricted parking shall be maintained outside of the Works Zone hours of operation.
 - vi. The applicant must ensure that the traffic lanes, footpaths and driveways, adjacent to the Works Zone, remain free of obstruction at all times during the construction.
 - vii. The applicant must inform Council's Traffic Engineer when the project is completed and the Works Zone can be removed.
 - viii. This Works Zone is in an area zoned as Residential 2(b). The fee payable shall be in accordance with Council's adopted fees and charges applying to the period for which the approval is given, and must be paid prior to the Works Zone being installed. Should the Works Zone be required for a shorter period, application may be made for a pro-rata refund.
 - ix. Failure to comply with any of these conditions may result in the cancellation of the Works Zone at Council's discretion.
 - x. Should the Works Zone be required for a period longer than the approved period, permission from the Director of Technical Services is required to extend the Works Zone.
 - xi. Any alteration to the hours of operation of the Work Zone will require the approval of the Woollahra Local Traffic Committee.
- B. That the applicant notifies all residents and businesses whose property frontage is within 50 metres of the Works Zone.

Item No: Y3 Traffic Matters on Local Roads – Recommendation to C&E for consideration.

Subject: No. 7-21 Saber Street (Newland Street), Woollahra – Works Zone

Author: Daniel Pearse - Traffic and Development Engineer

File No: 407.G Pt16

Reason for Report: Request for a Works Zone

Committee Vote: Unanimous Support

Recommendation:

- A. That approval be granted for a Works Zone to be temporarily installed for No.7-21 Saber Street, Woollahra. The proposed Works Zone is to be located on the eastern side of Newland Street, from the 'No Stopping' restrictions just north of Grafton Street for a distance of 17.5 metres in a northerly direction and is subject to the following conditions:
- i. Any directive provided by the NSW Police Department is to be complied with.
 - ii. The Works Zone is to operate between the hours of 7.00am-4.00pm Mon-Fri and 7.00am-1.00pm Sat for a period of 26 weeks from April, 2011 (to be calculated from sign installation date).
 - iii. Suitable traffic control measures are to be put in place to manage truck movements to and from the construction site, and if necessary to and from the adjacent street system, in accordance with the RTA's Traffic Control at Works Sites manual.
 - iv. A Permit to Stand Plant will be required for all concrete pours, deliveries and/or truck presences in relation to the construction works.
 - v. Unrestricted parking shall be maintained outside of the Works Zone hours of operation.
 - vi. The applicant must ensure that the traffic lanes, footpaths and driveways, adjacent to the Works Zone, remain free of obstruction at all times during the construction.
 - vii. The applicant must inform Council's Traffic Engineer when the project is completed and the Works Zone can be removed.
 - viii. This Works Zone is in an area zoned as Residential 2(b). The fee payable shall be in accordance with Council's adopted fees and charges applying to the period for which the approval is given, and must be paid prior to the Works Zone being installed. Should the Works Zone be required for a shorter period, application may be made for a pro-rata refund.
 - ix. Failure to comply with any of these conditions may result in the cancellation of the Works Zone at Council's discretion.
 - x. Should the Works Zone be required for a period longer than the approved period, permission from the Director of Technical Services is required to extend the Works Zone.
 - xi. Any alteration to the hours of operation of the Work Zone will require the approval of the Woollahra Local Traffic Committee.
- B. That the applicant notifies all residents and businesses whose property frontage is within 50 metres of the Works Zone.
- C. That the applicant note that any concrete pours or crane usage may require a Permit to Stand Plant and/or a Section 68 Approval to swing or hoist goods over a public road. As well a Section 138 Approval will be required for the construction of a temporary driveway at this location.

Item No: Y4 Traffic Matters on Local Roads – Recommendation to C&E for consideration.

Subject: No. 6-8 Carrara Road, Vaucluse – Works Zone

Author: Frank Rotta - Traffic Engineer

File No: 407.G Pt16

Reason for Report: Request for a Works Zone

Committee Vote: Unanimous Support

Recommendation:

- A. That approval be granted for a Works Zone to be temporarily installed for No.6-8 Carrara Road, Vaucluse. The proposed Works Zone is to be located on the western side of Carrara Road, from the northern side of the driveway to No.8 Carrara Road for a distance of 18 metres in a southerly direction and is subject to the following conditions:
- i. Any directive provided by the NSW Police Department is to be complied with.
 - ii. The Works Zone is to operate between the hours of 7.00am-4.00pm Mon-Fri and 7.00am-1.00pm Sat for a period of 26 weeks from April, 2011 (to be calculated from sign installation date).
 - iii. Suitable traffic control measures are to be put in place to manage truck movements to and from the construction site, and if necessary to and from the adjacent street system, in accordance with the RTA's Traffic Control at Works Sites manual.
 - iv. A 'No Stopping' zone shall be installed for the life of the Works Zone, on the eastern side of Carrara Road from the northern side of the road side drainage pits opposite No. 10 Carrara Road for a distance of 32 metres in a southerly direction.
 - v. A Permit to Stand Plant will be required for all concrete pours, deliveries and/or truck presences on the roadway in relation to the construction works.
 - vi. 'No Parking, Saturdays 1pm-12pm, Sundays and Public Holidays' shall be maintained outside of the Works Zone hours of operation.
 - vii. The applicant must ensure that the traffic lanes, footpaths and driveways, adjacent to the Works Zone, remain free of obstruction at all times during the construction.
 - viii. The applicant must inform Council's Traffic Engineer when the project is completed and the Works Zone can be removed.
 - ix. This Works Zone is in an area zoned as Residential 2(a). The fee payable shall be in accordance with Council's adopted fees and charges applying to the period for which the approval is given, and must be paid prior to the Works Zone being installed. Should the Works Zone be required for a shorter period, application may be made for a pro-rata refund.
 - x. Failure to comply with any of these conditions may result in the cancellation of the Works Zone at Council's discretion.
 - xi. Should the Works Zone be required for a period longer than the approved period, permission from the Director of Technical Services is required to extend the Works Zone.
 - xii. Any alteration to the hours of operation of the Work Zone will require the approval of the Woollahra Local Traffic Committee.
- B. That the applicant notifies all residents and businesses whose property frontage is within 50 metres of the Works Zone.

8. Late Items

Nil

There being no further business, the meeting concluded at 11.20am.

Alan Opera
Chair

Item No: D3 Delegated to Committee
Subject: **Minutes of the Floodplain Risk Management Committee (FPRMC) meeting held on Wednesday 16 March 2011.**
Author: Michael Casteleyn –Design & Investigations Engineer – Stormwater & Environment
File No: 626.G Committee
Reason for Report: To report on the outcomes of the Floodplain Risk Management Committee meeting, held Wednesday, 16 March 2011.

Recommendation:

- A. That the minutes of the Floodplain Risk Management Committee meeting held on Wednesday 16 March 2011 be noted.
- B. That it be noted that the draft Double Bay Catchment Floodplain Risk Management Study and Plan are to be placed on public exhibition in April 2011.

Summary:

A meeting of the FPRMC was held in the Council Chambers on Wednesday, 16 March 2011. The minutes of this meeting are attached as Annexure 1. These minutes provide an update on various issues related to the Woollahra Floodplain Management Program.

The Committee received progress reports on the Floodplain Risk Management Studies for the Double Bay, Rose Bay and Rushcutters Bay Catchments as well as reports on the Cecil Lane overland flow path and Watsons Bay Climate Change Assessment. A summary of these matters are outlined in the Minutes.

The Double Bay Catchment Floodplain Risk Management Study and Plan have been completed to draft stage and are to be placed on public exhibition in April 2011.

All other items presented to the meeting were for notation only.

Identification of Income and Expenditure:

Costs associated with the proposed public exhibition of the draft Double Bay Catchment Floodplain Risk Management Study and Plan will be met from funds currently available.

Michael Casteleyn
Design & Investigations Engineer
Stormwater & Environment

Tom O’Hanlon
Director Technical Services

Annexures:

- 1. Minutes of the FPRMC meeting held on 16 March 2011.

**POLITICAL DONATIONS DECISION MAKING FLOWCHART
FOR THE INFORMATION OF COUNCILLORS**

