



Community & Environment Committee

Agenda: *Community & Environment Committee*

Date: *Monday 9 February 2009*

Time: *6.00pm*

Outline of Meeting Protocol & Procedure:

- The Chairperson will call the Meeting to order and ask the Committee/Staff to present apologies or late correspondence.
- The Chairperson will commence the Order of Business as shown in the Index to the Agenda.
- At the beginning of each item the Chairperson will ask whether a member(s) of the public wish to address the Committee.
- If person(s) wish to address the Committee, they are allowed four (4) minutes in which to do so. Please direct comments to the issues at hand.
- If there are persons representing both sides of a matter (eg applicant/objector), the person(s) against the recommendation speak first.
- At the conclusion of the allotted four (4) minutes, the speaker resumes his/her seat and takes no further part in the debate unless specifically called to do so by the Chairperson.
- If there is more than one (1) person wishing to address the Committee from the same side of the debate, the Chairperson will request that where possible a spokesperson be nominated to represent the parties.
- The Chairperson has the discretion whether to continue to accept speakers from the floor.
- After considering any submissions the Committee will debate the matter (if necessary), and arrive at a recommendation (R items which proceed to Full Council) or a resolution (D items for which the Committee has delegated authority).

Delegated Authority (“D” Items):

- Community Services and Programmes.
- Health.
- Liquor Licences.
- Fire Protection Orders.
- Residential Parking Schemes (surveillance and administration).
- Traffic Management (Traffic Committee Recommendations).
- Waverley/Woollahra Process Plant.
- To require such investigations, reports or actions as considered necessary in respect of matters contained within the Business Agendas (and as may be limited by specific Council resolution).
- Confirmation of the Minutes of its Meeting.
- Any other matter falling within the responsibility of the Community and Environment Committee and not restricted by the Local Government Act or required to be a Recommendation to Full Council as listed below.
- Library Services
- Licensing.
- Regulatory.
- Waste Minimisation

Recommendation only to the Full Council (“R” Items):

- Such matters as are specified in Section 377 of the Local Government Act and within the ambit of the Committee considerations.
- Matters which involve broad strategic or policy initiatives within responsibilities of the Committee.
- Matters requiring the expenditure of moneys and in respect of which no Council vote has been made.
- Matters delegated to the Council by the Traffic Authority of NSW.
- Matters not within the specified functions of the Committee, or which are not the subject of a Business Agenda (current or past).
- Matters reserved by individual Councillors, in accordance with any Council policy on "safeguards".
- Parks and Reserve Plans of Management (Strategies, Policies and Objectives)
- Residential Parking Schemes - Provision and Policies

Committee Membership:

7 Councillors

Quorum:

The quorum for a Committee meeting is 4 Councillors.

WOOLLAHRA MUNICIPAL COUNCIL

Notice of Meeting

5 February 2009

To: His Worship The Mayor, Councillor Andrew Petrie ex-officio
Councillors Peter Cavanagh (Chair)
Anthony Boskovitz
Susan Jarnason
Greg Medcraft
Ian Plater
Isabelle Shapiro
Susan Wynne (Deputy)

Dear Councillors

Community & Environment Committee Meeting – 9 February 2009

In accordance with the provisions of the Local Government Act 1993, I request your attendance at a Meeting of the Council's **Community and Environment Committee** to be held in the **Council Chambers, 536 New South Head Road, Double Bay, on Monday 9 February 2009 at 6.00pm.**

Gary James
General Manager

Additional Information Relating to Committee Matters

Site Inspection

Other Matters

Meeting Agenda

Item	Subject	Pages
1	Leave of Absence and Apologies	
2	Late Correspondence	
3	Declarations of Interest	

Items to be Decided by this Committee using its Delegated Authority

D1	Confirmation of Minutes of Meeting held on 27 January 2009	1
D2	Woollahra Traffic Committee Minutes 3 February 2009 - 595.G 2008	2
D3	Library Quarterly Report 1 October 2008 to 31 December 2008 - 48.G/ 48.G (Strategic)	11
D4	Trumper Park Draft Plan of Management - 214.G MP	24

Items to be Submitted to the Council for Decision with Recommendations from this Committee

R1	Child Care Study – Additional Information – 900.G	148
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Item No: D1 Delegated to Committee
Subject: **Confirmation of Minutes of Meeting held on 27 January 2009**
Author: Les Windle, Manager - Governance
File No: See Council Minutes
Reason for Report: The Minutes of the Meeting of Tuesday 27 January 2009 were previously circulated. In accordance with the guidelines for Committees' operations it is now necessary that those Minutes be formally taken as read and confirmed.

Recommendation:

That the Minutes of the Community and Environment Committee Meeting of 27 January 2009 be taken as read and confirmed.

Les Windle
Manager - Governance

Item No: D2 Delegated to Committee
Subject: **WOOLLAHRA TRAFFIC COMMITTEE MINUTES
3 February 2009**
Author: Alan Opera, Manager –Engineering Services
File No: 595.G 2008
Reason for Report: For the Committee to consider the recommendations of the Woollahra
Local Traffic Committee.

Recommendation:

THAT the Recommendations Y1-Y6 contained in the minutes of the Woollahra Traffic Committee, and as signed by the members of the Committee, held on Tuesday 3 February 2009 be adopted.

Alan Opera
Manager – Engineering Services

Woollahra Local Traffic Committee Minutes

The meeting of the Woollahra Local Traffic Committee was held in the Council Committee Room, Double Bay, on Tuesday 3 February 2009 at 10.00am.

1. Attendances

Committee Members:

Present:	Mr Alan Opera (Chairman)	(Woollahra Municipal Council)
	Mr Navin Prasad	(Roads and Traffic Authority)
	Const Louise Tsolakis	(Rose Bay Police - Traffic)
	Leading Snr Cont Stewart Bailey	(Rose Bay Police – Traffic)
	Mr Roy Bishop	(Clover Moore MP Representative)
Staff:	Mr Frank Rotta	(Woollahra Municipal Council)
	Mr Daniel Pearse	(Woollahra Municipal Council)
	Ms Kellie Richardson	(Woollahra Municipal Council)
Observer:	Mr E Graham	(State Transit Authority)
Apologise:	Ms Robyn Attuell	(Clover Moore MP Representative)

2. Minutes of Previous Meeting

The minutes of Meeting No.11/08 held in Council Chambers, Double Bay, on Tuesday 2 December 2008 were confirmed by Mr N Prasad.

The minutes of Extraordinary Meeting No.11a/08 held by email and phone on Friday 5 December 2008 were confirmed by Mr N Prasad.

The minutes of Extraordinary Meeting No.Jan/09 held by email and phone on Wednesday 14 January 2009 were confirmed by Mr N Prasad.

3. Matters Arising from Minutes of Previous Meetings

Nil

4. Local Traffic Committee recommendations not adopted or amended by Woollahra Council Community & Environment Committee

Y1-3 Northland St, Bellevue Hill.

That the matter be referred back to the Woollahra Traffic Committee for further consideration.

5. Extraordinary Meetings

Extraordinary meeting held on 5 December 2008.
Extraordinary meeting held on 14 January 2009.

6. Late Correspondence

A letter has been received from Ms Robyn Attuell regarding Item Y1-1

7. Traffic Matters on Local Roads – Recommendation to C&E for Consideration

Item No: Y1 Traffic Matters on Local Roads – Recommendation to C&E for Consideration

SUBJECT: **PARKING RESTRICTIONS CHANGES**

Author: Frank Rotta – Traffic Engineer

File No: (Refer to Table 1)

Reason for Report: Various parking restriction changes throughout the Woollahra Council area.

Item Y1-1: Union Street, Paddington – Removal of Pedestrian Crossing

Committee Vote: Unanimous Support

Recommendation:

1. That “15min P 8.30am-9.30am, 2.30pm-3.30pm, School Days Only, 2P PHE Pgtn 2 at other times” be installed on the western side of Union Street from the prolongation of the southern boundary of No.2 Union Street, Paddington in a northerly direction for 32 metres.
2. That the 32 metres of “No Stopping, 8.30am-9.30am, 3.00pm-4.00pm, School Days, 2P ARVE Pgtn 2 at other times” on the eastern side of Union Street, Paddington opposite the pre-school revert to “2P PHE 8.00 am-11.00 pm Pgtn 2” in line with the standard Permit Parking restrictions in this street.
3. That the redundant pedestrian crossing and associated signposting be removed from this section of Union Street, Paddington.

Item Y1-2: Stafford Lane, Paddington – No Parking for vehicular access

Committee Vote: Unanimous Support

Recommendation:

1. That No Stopping restrictions be installed in Stafford Lane, opposite the rear of No.8 Broughton Street, Paddington from the western kerbline in Stafford Lane for a distance of 7 metres in a westerly direction.

Item Y1-3: Boundary Lane, Paddington

Committee Vote: Unanimous Support

Recommendation:

1. That the “2P ARVE 8am-11pm Area Pgtn 1” (Left Arrow) and “No Stopping” (Right Arrow) sign on the northern side of the driveway to 118 Boundary Street, Paddington off Boundary Lane be relocated to the southern side of this driveway.

Item Y1-4: Point Piper Lane, Paddington – No Stopping for vehicular access

Committee Vote: Unanimous Support

Recommendation:

1. That, subject to the DA application for a double garage at the rear of No.162 Jersey Road, Paddington being approved:
 - i. No Stopping restrictions be installed on the western side of Point Piper Lane from the prolongation of the southern kerbline in Windsor Lane in a southerly direction for 12 metres.

Item No: Y2 Traffic Matters on Local Roads – Recommendation to C&E for Consideration

Subject: **NEWCASTLE STREET, ROSE BAY – TEMPORARY ROAD CLOSURE**

Author: Frank Rotta – Traffic Engineer

File No: 328. Pt3

Reason for Report: Request by Rose Bay Greek Orthodox Church for temporary road closure during Greek Easter Midnight Service.

Committee Vote: Unanimous Support

Recommendation:

- A. That subject to the following conditions being met, approval be granted to the temporary closure of Newcastle Street, Rose Bay, between Faraday Avenue and Old South Head Road, Rose Bay between 8.00pm and 11.30pm on Friday 17 April, 2009 and between 11.00pm Saturday 18 April and 12.30am Sunday 19 April 2009.
 - i. The applicant to submit a Traffic Control Plan to Council for approval and to the Roads and Traffic Authority's Traffic Management Centre for information at least 7 days prior to the closure.
 - ii. The applicant shall obtain the written approval from the NSW Police Department (Rose Bay Police Station) for the temporary closure of Newcastle Street, Rose Bay. If security personnel are used, NSW Police should be advised.
 - iii. The applicant shall comply with the requirements of the "Guide for Special Events in NSW".
 - iv. The applicant shall comply with all directives of the NSW Police Department, either provided on the day or beforehand.
 - v. The applicant shall be responsible for informing all residents of Newcastle Street and adjoining streets of the temporary road closure at least seven (7) days before the event via a letterbox drop and an advertisement in the local paper.
 - vi. The applicant shall supply and erect all barriers and traffic signs necessary for the road closure, and shall be responsible for the removal of any barriers and signs immediately after the completion of the event.
 - vii. The applicant shall be responsible for the manning of the barriers and the directing of traffic around the temporary road closure.

- viii. Vehicles having legitimate business within the closed section of roadway shall be allowed access.
 - ix. A warning sign should be displayed on Old South Head Road informing drivers of the road closure.
 - x. The applicant shall be responsible for informing all Emergency Services of the proposed road closure.
 - xi. A clear passageway of 4 metres wide shall be maintained within the road closure for emergency access.
 - xii. The applicant shall be responsible for the cost of repairing any damage caused to Council Infrastructure as a result of the temporary road closure.
- B. That the applicant provide Council with \$10,000,000 public liability insurance to cover any claims against Council which may occur as a result of this activity.

Item No: Y3 Traffic Matters on Local Roads – Recommendation to C&E for Consideration

Subject: **PICKERING LANE, WOOLLAHRA – PROPOSED TEMPORARY CLOSURE DUE TO PAVEMENT RECONSTRUCTION**

Author: Frank Rotta – Traffic Engineer

File No: 362.

Reason for Report: Approval of temporary closure of Pickering Lane in order to reconstruct road pavement.

Committee Vote: Unanimous Support

Recommendation:

- A. That the proposal to temporarily close Pickering Lane at its intersection with Nelson Street, Woollahra be approved subject to:
- i. A Traffic Control Plan for this closure, prepared by an RTA Accredited traffic control consultant being submitted and approved by Council's Traffic Section.
 - ii. All residents with frontage to Pickering Lane being advised in writing of the date and extent of the closure, at least 7 days prior to the closure being effected.

Item No: Y4 Traffic Matters on Local Roads – Recommendation to C&E for consideration.

Subject: **GLENMORE ROAD AT FIVEWAYS, PADDINGTON – ALTERATION TO LOADING ZONE**

Author: Frank Rotta – Traffic Engineer

File No: T191.

Reason for Report: Report on Community Consultation regarding the Loading Zone at Fiveways, Paddington

Committee Vote: Unanimous Support

Recommendation:

- A. That the existing 15.5 metre long “Loading Zone 8.30am-6.00pm Mon-Fri, 8.30am-12.30pm Sat, No Parking at other times” on the southern side of Glenmore Road in front of Nos 221-227 Glenmore Road be changed to “No Stopping”.
- B. That planter boxes be located directly behind the kerb to physically stop vehicles from mounting the footpath at this location.
- C. That the 12 metre long “Loading Zone 8.30am-6.00pm Mon-Fri, 8.30am-12.30pm Sat” on the northern side of Glenmore Road outside Nos 214-218 Glenmore Road be changed to “Loading Zone”.
- D. That the Residents/Property Owners/Business Owners at Five Ways be advised of the above changes prior to the works being implemented.

Item No: Y5 Traffic Matters on Local Roads – Recommendation to C&E for Consideration

Subject: **No. 36 BUNYULA ROAD, BELLEVUE HILL – WORKS ZONE**

Author: Frank Rotta – Traffic Engineer

File No: 407.G Pt12

Reason for Report: Request for a Works Zone

Committee Vote: *Unanimous Support*

Recommendation:

That approval be granted for a Works Zone to be temporarily installed to service No.36 Bunyula Road, Bellevue Hill. The proposed Works Zone will be 6 metres long, is to be located across the existing driveway crossover servicing the site and is subject to the following conditions:

- i. Any directive provided by the NSW Police Department is to be complied with.
- ii. The Works Zone is to operate between the hours of 7.00am-4.00pm Mon-Fri for a period of 6 weeks from 23 February, 2009.
- iii. Suitable traffic control measures are to be put in place to manage truck movements to and from the construction site, and if necessary to and from the adjacent street system, in accordance with the RTA’s Traffic Control at Works Sites manual.
- iv. Unrestricted parking is to be maintained outside of the Works Zone hours of operation.
- v. The applicant must ensure that the traffic lanes, footpaths and driveways, adjacent to the Works Zone, remain free of obstruction at all times during the construction.

- vi. The applicant must inform Council's Traffic Engineer when the project is completed and the Works Zone can be removed.
 - vii. This Works Zone is in an area zoned as Residential 2(a). The fee payable shall be in accordance with Council's adopted fees and charges (parallel parking rate) applying to the period for which the approval is given, and must be paid prior to the Works Zone being installed. Should the Works Zone be required for a shorter period, application may be made for a pro-rata refund.
 - viii. Failure to comply with any of these conditions may result in the cancellation of the Works Zone at Council's discretion.
 - ix. Should the Works Zone be required for a period longer than the approved period, permission from the Director of Technical Services is required to extend the Works Zone.
 - x. Should the Works Zone be required for additional hours of operation on any particular day, any amendment will require the approval of the Woollahra Traffic Committee.
- B. That the applicant notifies all residents and businesses whose property frontage is within 50 metres of the Works Zone.

Item No: Y6 Traffic Matters on Local Roads – Recommendation to C&E for Consideration

Subject: **No. 87 HOLDSWORTH STREET, WOOLLAHRA – WORKS ZONE**

Author: Michael Hughes – Traffic Engineer

File No: 407.G Pt12

Reason for Report: Request for a Works Zone

Committee Vote: Unanimous Support

Recommendation:

- A. That approval be granted for a Works Zone to be temporarily installed for No.87 Holdsworth Street, Woollahra. The proposed Works Zone is 6 metres in length and is to be located on the eastern side of Holdsworth Street, between the existing driveway to No.87 and the driveway to No.89 Holdsworth Street to the north, and is subject to the following conditions:
 - i. Any directive provided by the NSW Police Department is to be complied with.
 - ii. The Works Zone is to operate between the hours of 7.00am-4.00pm Monday-Friday and 7.00am-1.00pm Saturday for a period of 4 weeks from mid-February 2009.
 - iii. Suitable traffic control measures are to be put in place to manage truck movements to and from the construction site, and if necessary to and from the adjacent street system, in accordance with the RTA's Traffic Control at Works Sites manual.
 - iv. Unrestricted parking is to be maintained outside of the Works Zone hours of operation.
 - v. The applicant must ensure that the traffic lanes, footpaths and driveways, adjacent to the Works Zone, remain free of obstruction at all times during the construction.
 - vi. The applicant must inform Council's Traffic Engineer when the project is completed and the Works Zone can be removed.

- vii. This Works Zone is in an area zoned as Residential 2(a). The fee payable shall be in accordance with Council's adopted fees and charges applying to the period for which the approval is given, and must be paid prior to the Works Zone being installed. Should the Works Zone be required for a shorter period, application may be made for a pro-rata refund.
 - viii. Failure to comply with any of these conditions may result in the cancellation of the Works Zone at Council's discretion.
 - ix. Should the Works Zone be required for a period longer than the approved period, permission from the Director of Technical Services is required to extend the Works Zone.
 - x. Should the Works Zone be required for additional hours of operation on any particular day, any amendment will require the approval of the Woollahra Traffic Committee.
- B. That the applicant notifies all residents and businesses whose property frontage is within 50 metres of the Works Zone.
- C. That minimum clearance and treatment of specified trees must be maintained as per condition B.3 of the Development Application Consent.
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8. Late Items

1. Old South Head Road, Vaucluse – 50kph Signs.

The Police representative stated that there was a lack of 50kph signage in Old South Head Road, Vaucluse between its intersection with New South Head Road and Military Road, Vaucluse. The RTA representative indicated that they did not usually replace this signage as this is the statutory default speed limit, but that if Council approached the RTA's Road Safety Section with a request from the Police, the RTA may consider installing this signage along this section of road. The Police indicated that they would formalise this request.

2. Henrietta Street at New South Head Road.

The Police advised that one of the No Right Turn signs in Henrietta Street at New South Head Road, Double Bay is missing. The Council representatives advised that a CRM would be issued to replace the missing sign.

There being no further business, the meeting concluded at 11.14am.

Alan Opera
Chair

Item No: D3 Delegated to Committee
Subject: **Library Quarterly Report 1 October 2008 to 31 December 2008**
Author: Vicki Munro, Manager, Library and Information Services
File No: 48.G/ 48.G (Strategic)
Reason for Report: To review the operations of Woollahra Library and Information Service for the quarter, 1 October to 31 December 2008.

Recommendation:

1. That the report of the library service for the quarter 1 October to 31 December 2008 be received and noted.

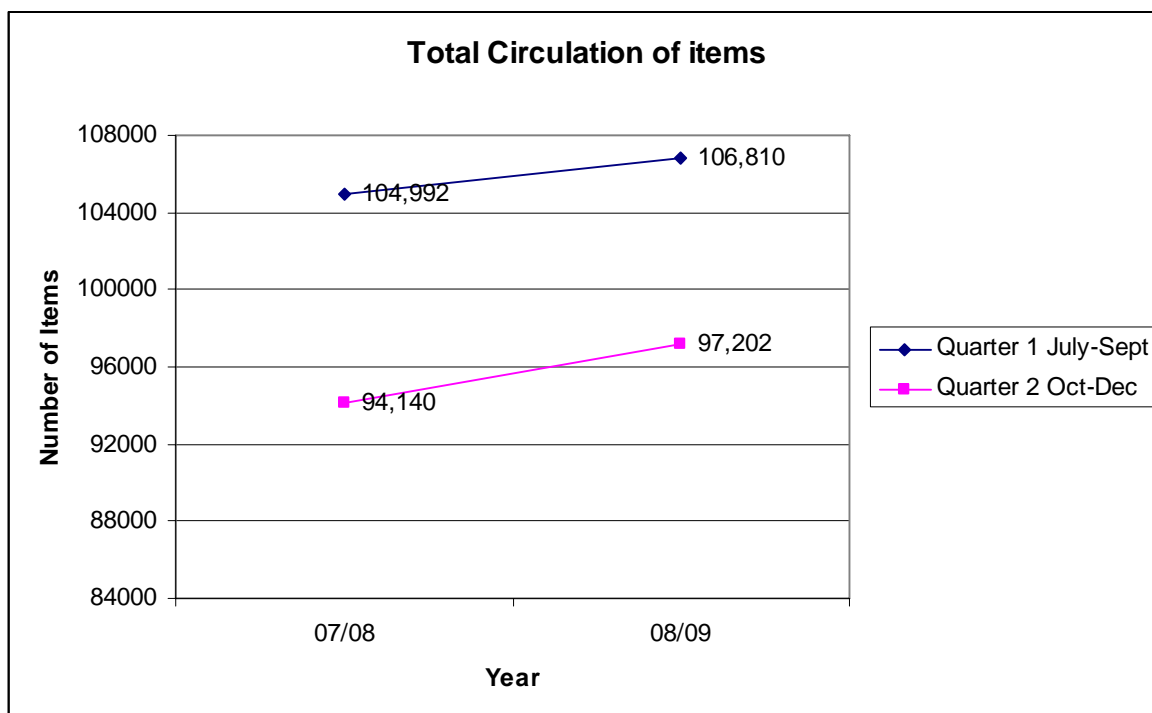
This report reviews Woollahra Library and Information Service's activities and projects for the quarter October to December 2008 and compares these figures with those from same quarter for the previous year – October to December 2007. The report includes detailed statistical analysis and progress of the implementation of the Library Strategic Plan, *The Way Forward*.

See Annexure 1 for all statistical figures.

1.0 Lending Services

1.1 Circulation and Library visits

- There are pleasing circulation statistics for the quarter where figures increased across all service points. The overall increase was 3% this quarter to 97,202 compared to 94,140 for the previous year. The most significant increase was at Double Bay Central Library which increased by 4% from 67,717 compared to 64,987 the previous year.
- It is noted that there is a general trend for July-Sept Quarter to be the highest circulation period for the library.



- The audiovisual collections once again increased in usage by 19% this quarter to 17,036 across all service points compared to 14,317 for the same period last year.
- Circulation statistics for the Periodical collection increased once again. The overall increase was 9% this quarter to 5,466 compared to 5,022 for the previous year. Watsons Bay contributed to much of this, with the branch's periodical collection recording a 41% increase from 154 loans in 07/08 to 217 loans in this quarter.
- The circulation of the Double Bay Central Library's toy collection decreased 30% from 423 in 07/08 to 287 in this quarter. A review of this collection will be undertaken later in the year.
- The total visits to the Double Bay and Paddington Libraries increased 13% this quarter to 66,781 compared to 59,029 for the same period last year. Visits to the Double Bay Central Library increased 19% to 47,055 compared to 39,650 for the same period last year, while visits to Paddington Library decreased marginally, 19,726 compared to 19,738 for the same period last year. Statistics for Watsons Bay Library are not available at this time.
- The rate of issues per hour was 44.02 issues per hour, compared to 42.63 issues per hour in the same quarter last year.

1.2 Membership

- The total number of active members of Woollahra Library and Information Service has remained steady at 15,201 for this quarter.
- As outlined in the Library Strategic Plan, the Library will be undertaking a targeted membership drive in 2009. The general library benchmark of borrowers to population is 49%. The percentage of borrowers to population currently sits at 30.3% based on the Woollahra LGA population of 50,161 (2006 ABS census).
- Overall new memberships have decreased 6.83% this quarter from 908 in 07/08 to 846 this quarter. It should be noted that as there was a 12.27% increase in new memberships in the previous quarter, there was no overall decrease for the first 6 months of the year.

1.3 Home Library Service

- Loans increased by 9% in the Home Library Service, from 4,160 in 07/08 to 4,531 loans, due to an increase in membership and visitations. Individual membership increased by 12% from 161 in 07/08 to 181, visits increased by 13% from 597 in 07/08 to 674.
- There is one anomaly in the statistics where there was a 93% decrease in the number of visits to institutions from 27 in 07/08 to 2. This is the result of a change in lending practices.

1.4 Collection Development

- The weeding of the collection was given high priority, with the focus for this quarter on de-selection of non-fiction items housed offsite at Sherbrook Hall. Weeding will continue to be a focus next quarter with staff establishing a continuous and planned weeding program based on the "Whole of Life" asset management approach to collection management highlighted in the Library Strategic Plan.

1.5 Technology Improvements

- Wi-Fi hotspots were installed at our Double Bay Central Library and Paddington Library on December 17, 2008. Visitors can now access the internet with their own wireless enabled laptop or phone. The signal even covers part of Blackburn Gardens. This wireless Internet service is free to use, and requires users to agree to terms and conditions of use before establishing a connection.

In the 2 weeks to December 31, 2008, there were 25 sessions at Double Bay and 24 sessions at Paddington. These results are especially pleasing as the promotion of the service did not commence until January 2009, and indicate there is an existing, and substantial, need for the service.

2.0 Reference and Information Services

2.1 Reference Enquiries and Electronic Information Services

- The number of Reference enquiries at the libraries decreased by 7% from 8,173 in 07/08 to 7,600 this quarter. This is partly due to the transfer of most of Community Information Reference enquiries to the Community Liaison Team in Community Services.
- There has been a 23% increase in the number of electronic information searches conducted within the Library from 3,247 in 07/08 to 4,005 this quarter. This increase is a result of improved staff and customer knowledge about how to use the databases. However there is a decrease of 67% of searches conducted at home from 205 in 07/08 to 68 this quarter. This indicates that we need more marketing of remote access to our databases. A review of the online databases will commence in early 2009. The goal of this review is to better target online resources to meet the existing and predicted community needs. This review will also include a focus on the use of information literacy training for Library members.
- The number of students accessing the YourTutor service increased by 15% from 39 in 07/08 to 45 this quarter, while the average session length of 16 mins was the same as the quarter last year.
- There has been an increase in inter-library loans lent to other libraries of 29% from 592 07/08 to 766 this quarter. This increase is a result of more libraries using Libraries Australia Document Delivery database (LADD).

2.2 Local History Centre

- Reference enquiries increased 7% this quarter, from 606 in 07/08 to 650 this quarter. The trend continued for the number of family history searches to decrease, this quarter by - 27% from 75 in 07/08 to 55. It is believed that is due to the ever-increasing number of digital and digitised resources available on the Internet; family researchers are increasingly able to locate relevant documents and historical records from their homes.
- There was a sharp drop of 91% in the number of commissioned property searches from 11 in 07/08 to 1 for this quarter. This is likely due to the worldwide economic downturn and its effect on the building industry. On a more positive note this has freed staff up to engage in other projects and focus on the management of the Local History Centre.

Key Projects

- Women in Woollahra Stage 3 – The final stage of the successful Women in Woollahra series will focus on Thistle Stead and Pat Thompson. Interviews will be undertaken by oral historian Frank Heimans. Staff are preparing for all oral histories undertaken during this project to be available on the Council's website.
- Woollahra Senior Citizens Centre – Staff completed a draft on the history of the Centre and of the Association of voluntary community workers which founded and administered the facility. A publication is to be published by Council in 2009.
- Map Conservation project – Staff oversaw the final stages of this project, and the final report from the conservators Preservation Australia was submitted for a Community Heritage Grant.

2.3 Community Information

- Promotion of the 'What's On' Calendar of Events at Kids Day Out and Small Sculpture Prize events in October & November resulted in a total of 152 new subscribers. This represented an overall increase in 'What's On' subscriber numbers of 44.7% (up from 188 subscribers). Of these new subscribers, 86% (132) requested the email version.
- During this quarter 64 New Residents' Kits were requested and sent.
- Related to this are the results showing LINCS Database searches increased substantially on the same quarter last year, with the figures showing a particularly steep increase during November and December. October increased by 15% (119 searches to 137), compared with November increasing by 315% (33 searches to 137) and December increasing by 325% (69 searches to 293).

These impressive results are largely due to the promotion of LINCS in two areas:

- Kids Day Out on 2 November 2008, with an information stand and a flyer developed, dedicated to LINCS.
- The inclusion of LINCS brochures in New Residents' Kits.

This new focus on promotion of the LINCS database is yielding positive results.

3.0 Cultural Events

Writers & Readers Series

- Robert Gray – *The Land I Came Through Last* - Thursday 9 October 2008
One of Australia's best-known and most widely studied poets and also a local resident, Robert spoke with Geordie Williamson about his memoir *The Land I Came Through Last*. Attendance: 68
- Bob Carr - *My Reading Life* - Thursday 13 November 2008
Former Premier of New South Wales, Bob Carr discussed his book *My Reading Life*, in which he shares his profound love of books and reading, with former ABC chief Brian Johns. This was a special event in memory of Andrea Stretton, presenter of the Writers & Readers Series from 2001– 2007. Attendance: 100

Local Writers' Word Festival

- On Saturday 22 November 2008 – An annual event featuring a seminar on writing crime fiction with local crime writer Sydney Bauer, author of the David Cavanaugh series, *Undertow*, *Gospel* and *Alibi*. Followed by a wonderful variety of both established and new authors in the Woollahra/Eastern Suburbs region engaging in a lively and entertaining discussion about their writing. Submissions received: 23, authors featured: 14, attendance: 65.

Tea Topics talks

- The Art Market and Sculpture with art consultant Alison Renwick - Friday 17 October 2008
This event coincided with the Woollahra Small Sculpture Prize.
Attendance: 27

Woollahra Library Friends

- Woollahra Library Friends Review – 9 October 2008
The review looked at the achievements of the Woollahra Library Friends in its first eight years and put forward some ideas for its future direction. The review is one of the strategies in the Library's Strategic Plan, which states that: *The role of the Library Friends be reviewed to achieve greater participation in Library activities and fundraising (p84)*. The review aimed to examine how the Woollahra Library Friends can best support the Library while developing an independence which could provide a more active and satisfying experience for its members.
- Woollahra Library Friends Christmas Party - Thursday 4 December 2008
The Friends' Christmas party was a wonderful evening held in the Committee Rooms and on the terrace. Bookseller Lesley McKay gave a presentation of great reading ideas for the holiday season. Attendance: 30

4.0 Children's and Young Adult Services

- Six Origami sessions were held in the library during the October school holidays, a total of 98 children attended.
- There were special Christmas events held at each branch, with carols and card making. 25 children enjoyed the festivities at Double Bay, while at the Paddington and Watsons Bay Libraries 20 children attended each of the sessions.
- The Summer Reading Club commenced on 15 December, 2008. This program extends into January with the goal of encouraging children to read and improving literacy. Participants receive small prizes once they read 5, 10, 15 or 20 books. Results will follow in next quarter's report.

4.1 Story time sessions

- Attendance at Double Bay Storytime & Playgroup sessions remained constant to the figures in the comparative period. The average attendance per session was 13 children in 08-09, compared with 11 children in 07/08.

- Attendance at Paddington Storytime sessions also remained constant, with an average attendance per session of 13 children in 08-09, compared with 12 children in 07/08.
- As a result of the Storytime Review, the new Children's Program will commence in January 2009 with new activities, including Rhyme Time (for babies aged 0-2), Preschool Storytime (for children aged 3-5) and a Book Club (for children aged 8+). The outcomes of the review will begin to be shown in next quarter's report. It's hoped attendance will improve as a result of the programs targeting more specific age groups.

4.2 Special Children's Events

- The Community Services Division held the fifth annual Kids Day out at Blackburn Gardens and surrounding council buildings. The event is aimed at providing the community with a free, fun family day out, highlighting council's facilities and services for children and their families, as well as promoting the Small Sculpture Prize. The event was very successful with 2,500 attending. The event consisted of popular activities such as author talks by Duncan Ball, Frances Watts and Susanne Gervay. Art, craft, music and drama workshops were also held and the SES provided a truck for children to explore.

The Junior Library at Double Bay recorded more than 1,400 visits compared to average Sunday figures which are approximately 220-250 visits.

5.0 Library Strategic Plan – Progress update

The Library Strategic Plan "The Way Forward" was adopted by Council on the 17 December 2007. Progress on the key issues are as follows:

- **Buildings:**
A development application on Watsons Bay Tea Gardens will be considered by DCC on Monday 16 February. If approved, the Watsons Bay Library will relocate to the Tea Gardens which will be converted into a "community lounge room" concept with collections tailored to the needs of local residents with an emphasis on younger children and recreational material for older residents.
- **Collection:**
One library supplier has commenced the selection and processing of all new book materials for the libraries. We expect to get our first deliveries in February 2009. This will mean that the library will receive items quickly and ready for borrowing at all our service points.

Conclusion:

The Woollahra Library and Information Service provide a wide range of successful programs and services for the Woollahra community. Library staff continue to develop programs and services identified in the Library Strategic Plan to move forward.

Vicki Munro
Manager – Library and Information Services

Kylie Walshe
Director Community Services

Item No: D4 Delegated to Committee
Subject: **Trumper Park Draft Plan of Management**
Author: Paul Fraser, Parks & Recreation Coordinator
David Sheils, Manager Public Open Space
File No: 214.G MP
Reason for Report: To recommend the draft Plan of Management for Trumper Park be forwarded to the Department of Lands for review and that Council endorse the opposition to any sale or lease of any land that is managed by Paddington Bowling Club.

Recommendation:

- A. That the draft Trumper Park Plan of Management contained in Annexure 1 be forwarded to the Department of Lands for comment.
- B. That staff review any submissions made by the Department of Lands for inclusion in the draft Plan and prepare a further report for Council's consideration regarding placing the Plan on exhibition in accordance with the requirement of the *Crowns Land Act 1989*.
- C. That Council confirm its opposition to the sale or lease of any part of Trumper Park that adjoins the Paddington Bowling Club and is managed by Council, as outlined in the draft Plan.

Background:

The draft Trumper Park Plan of Management has been prepared to guide Woollahra Council as Trust Manager of various parcels of Crown Land, and also as the owner of some land parcels in Trumper Park.

Trumper Park is located on the northern boundary of the suburb of Paddington, bordering on Edgecliff, it is characterised by significant Moreton Bay Figs, bushland and recreational facilities including a sporting oval and amenities, tennis courts, playground, community garden, Council nursery, parking, and a network of pathways.

Trumper Park is the largest public park in Paddington, having been gazetted for public recreation in 1893. It is easily accessible by foot, bike, private vehicle, bus and train with multiple access points on the boundary of the park. The park is well used by local and Sydney-wide residents in a variety of informal recreation and sporting activities, and occasional special events.

This Plan of Management reviews, updates and replaces the previous Plan of Management for Trumper Park that was prepared in 1996. That Plan was prepared only according to the requirements of the *Local Government Act 1993*, even though the majority of land in the Park is Crown Land. As the Trust Manager a Plan of Management be prepared for Trumper Park to:

- Review and update the previous Plan of Management for the Park that was prepared in 1996;
- Address recent management issues and outline planned improvements consistent with the values of the park;
- Protect the Park from future sale or lease to private interests such as the Paddington Bowling Club.

Since the previous plan was prepared, the community was consulted about rehabilitation of the pond and park visitors were interviewed at various times. Preparation of this Plan of Management involved further consultation with stakeholders (Government, sporting and user groups, a resident group and historical interest group).

More recently a proposal by the Paddington Bowling Club to purchase part of Trumper Park from the Crown was considered by the Department of Lands and subsequently refused by the Minister. However, the desire by the Club to use Trumper Park for the operation of the Club continues to be expressed by the Club.

This Plan of Management does not recommend any significant changes in permitted uses or management direction. However, it does recommend management actions aimed at meeting current demands of park users, and highlighting the Park's local and regional significance.

Proposal:

Plan of Management

Trumper Park comprises Crown public reserves and community land owned by Woollahra Council, thus the provisions of the *Crown Lands Act 1989* and *Local Government Act 1993* apply.

Trumper Park has various parcels of Crown Land and is also the owner of land parcels in the park. The Plan of Management has been prepared in accordance with the *Crown Lands Act 1989*. Key objectives for management of Trumper Park include:

- To ensure continued public access.
- Continue to improve and provide high quality sporting facilities for a range of sports.
- Highlight the rich and varied history of the park.
- Provide opportunities for social interaction and informal recreation.
- Ensure safety for visitors.
- Ensure built facilities are well maintained and of high quality.

A number of issues were identified through preparation of this Plan of Management and include but are not limited to:

- **Paddington Bowling Club:** Site under perpetual lease from Crown, Department of Lands considered selling land as well as adjacent area of reserve to club, parking demand, anti-social behaviour.
- **Open Space:** Crown land management, stormwater, flooding and drainage, soil erosion, encroachment, views, signage, surplus land.
- **Sporting Venue:** Oval fence and sightscreens, oval pathway and seating, condition and maintenance of buildings, hire fees, lighting, quality of playing surface, amenities and equipment storage, length of sporting seasons, long jump run-up and pit, irrigation, access to the oval, personal and group training bookings, lease of tennis courts, mobile coffee vans, shade structures, female sports, lighting of tennis courts.
- **Green / Natural Area:** bushland management, pond function, potential acid sulphate soils, water re-use, Council nursery operations, tree management.
- **Heritage:** conservation of heritage items, interpretation of cultural heritage.
- **Informal Recreation:** recreation facilities for young people, eating facilities, children's safety, dog exercise, events, community garden.

- **Access and Linkages:** pathways, bicycle facilities, vehicle access, parking spaces for people with disabilities, accessible toilets, parking in Quarry Street, rationalisation of accessways.

In response to these issues, some key actions included in this draft plan include:

- Protecting the Park from the impacts of the Paddington Bowling Club and any future redevelopment of the Club site.
- Repairing the surface of Quarry Street and associated car parking spaces.
- Replacing the oval fence with a suitable material.
- Incorporating cricket sightscreens as part of the new oval fence.
- Erecting a low retaining wall and pedestrian pathway on the eastern side of the oval.
- Improving the condition and maintenance of the amenities building.
- Installing a water re-use system in the amenities building and encourage the harvesting and re-use of stormwater.
- Installing interpretative signage to reflect the history and context of the park.
- Balancing the condition of the oval surface with demand for its use.
- Continuing the revegetation of the park.
- Considering options for land adjoining 4 Harris St that is unsuitable for any purpose relating to Trumper Park.
- Improving the ecological function of the pond.

Key actions are discussed further below.

Paddington Bowling Club

Last November the Mayor wrote to the Minister of Lands and repeated Council's opposition to the sale or lease of the Club and part of Trumper Park. A request was also made to ensure Council is consulted regarding any proposed change to the Club's leasing or tenure arrangements. Any leasing or sale of Trumper Park to the Bowling Club will reduce public access and negatively impact on park users as well as adjoining residents.

At the request of the Club, a meeting was held at the end of last year with the Mayor, the General Manager and the Club's General Manager, Marcus Levy. Mr Levy confirmed the Club's intention to pursue a lease from the Department of Lands for part of Trumper Park to assist with a redevelopment proposal for the Club. The Mayor confirmed Council's opposition to the proposed use of Trumper Park for Club purposes.

Last month surveyors engaged by the Club were working in Quarry Street and confirmed they were preparing plans on behalf of the Club for a redevelopment proposal.

Recent correspondence from the Department of Lands and discussions with Club representatives indicate that purchasing the Club site and part of Trumper Park is no longer being pursued, rather a long term lease may be considered together with a redevelopment of the site (Annexure 2). Last week representatives from the Department of Lands confirmed a formal lease application has been lodged by the Club and the Department seeks to consult with Council. A further update can be provided to Council following this meeting.

Trumper Oval Fence

The Trumper Oval fence is in need of an upgrade. Staff have held meetings with sporting clubs and undertook recent investigations of the fence and agree that the fence needs attention. Whilst our maintenance staff undertake minor repair works, we believe that the whole fence needs to be completely replaced.

The scope of work required includes:

- replacing the fence;
- incorporating the sightscreens as apart of the new fence to improve safety for AFL players and installing an additional panel for cricket players;
- installing additional gates to assist pedestrian access through the site;
- upgrading the irrigation system to prevent bore water (which contains iron which stains the fence) from discolouring the new fence
- construct a pathway around the full perimeter of the Oval and installing a retaining wall (to be used for spectator seating) at the base of the embankment; this will prevent soil build-up at the base of the picket fence which currently occurs and causes wood rot and corrosion.

Quarry Street Access and Carpark

Access for emergency services, maintenance vehicles and service / construction vehicles associated with the tennis centre, community garden and nursery is provided from Quarry Street entrance to the Park. This provides the sole access to these community facilities.

Off-street parking for the Park also occurs at the end of Quarry Street. This parking area contains a mix of 2hr restricted parking as well as unrestricted spaces. The parking area is used by people accessing tennis courts, the community garden site, the nursery, and the Park in general. Council staff associated with the Parks maintenance Depot also utilise the parking area.

It is also acknowledged that some parking may be used for people accessing the Bowling Club, adjoining properties and the public transport node / shopping precinct at Edgecliff. Some of this parking assists to reduce parking demand in adjoining residential streets. It is understand that some of this parking may not be consistent with the reserve purpose and the opportunity exists to review these parking arrangements to improve access for Trumper Park users.

To improve this situation the proposed actions include;

- Resurface the car park.
- Initiate a parking review to assist with ensuring improved access for Park users.
- Formalise parking along Quarry Street with marked parking spaces and wheel stops.
- Improve car park drainage.

Any intensification of use of the Paddington Bowling Club must satisfy its parking requirements within its own boundary and not rely upon a 'land grab' from Trumper Park.

Pathway and Signage Improvements

The pathways and lighting adjacent to the oval and playground were substantially upgraded in two stages in 2004 and 2005. These pathways provide access into and through the park, including access to the Edgecliff public transport / commercial precinct. Informal walking tracks also occur throughout the Park. Many of these informal paths are used infrequently, steep and potentially hazardous for users. For public safety we actively discourage the use of the steep paths through the bushland, and intend to close them with natural barriers e.g. use of vegetation. We plan to continue to maintain all existing and sealed pathways and provide lighting at the Harris Street entrance to the Park to aid commuters accessing Edgecliff Station.

The park has multiple access points that link to an extensive array of pathways used by the general public. Currently, there is no signage that directs you to the various areas of Trumper Oval, including the Oval, Trumper Park Pond, Paddington Community Garden, Palms Tennis Centre, and various residential streets. It is proposed to install directional and educational signage to reflect the Park's history and cultural significance as a medium term action coupled with a promotional brochure for educational, leisure and heritage purposes.

Disposal of Surplus Land

A small parcel of Council owned land adjoining No.4 Harris Street is unsuitable for any purpose relating to Trumper Park. The land is steep and does not provide for physical access to the Park. There is an existing accessway into Trumper Park less than 50m east of this land. We look to investigate options for the disposal of this land parcel with the opportunities to use the proceeds from the sale of the land to fund projects within Trumper Park.

Trumper Park Pond

To address drainage issues, the reconstruction of the pond in 2005 involved providing a new pond liner to retain water, eliminating the scour hole at the base of the cliff, and adjusting the flow control that directs water into the pond. These works were completed in January 2005.

The current issues affecting the Trumper Park Pond include:

- irregular flow of stormwater from Quarry Street and the Palms Tennis Centre into the pond;
- sand build up from the Palms Tennis Courts; and
- dogs swimming in the pond.

The actions required to enhance the Trumper Park Pond include:

- undertake drainage improvements in Cameron Street, Thorne Street and New McLean Street to protect Trumper Park vegetated areas;
- redesign the weir pit near the council Depot to address water flows to the pond; and
- improve car park drainage in Quarry Street to protect the quality of the Pond.

These actions will assist to address the drainage issues currently affecting the Pond and help to improve its overall function and visual amenity.

Completed Consultation:

Community consultations regarding Trumper Park has been carried out in preparing the Trumper Park pond rehabilitation plan in 2003 and interview surveys of park visitors carried out in 2005 as part of the Recreational Needs Assessment and Strategy. Consultation for this Plan of Management has built on this prior consultation, and has been specific to preparing this Plan.

Various user groups and interested organisations were consulted during preparation of this Plan of Management, as follows:

- Sporting groups (cricket, AFL, athletics, rugby league)
- Schools (public and private) that use the oval for sport.
- Palms Tennis Centre and Paddington Bowling Club
- Woollahra History and Heritage Society Inc.
- Woollahra Council horticultural staff.

The draft Plan will be forwarded to the Department of Lands to provide comment. As part of this process, the Department, on behalf of the Minister, may recommend amendments to the draft Plan prior to publicly exhibiting the document. Council staff will review any comments and submissions made by the Department for inclusion in the draft Plan. Upon completion, a further report will be forwarded for the Council's consideration regarding placing the Plan on exhibition in accordance with the requirement of the *Crowns Land Act 1989*.

Proposed Consultation

The *Crown Lands Act 1989*, requires a public exhibition period of at least 28 days for draft plans of management. In accordance with Clause 35 of the *Crown Lands Regulation 2000*, the public exhibition is to be notified in the Government Gazette by the Department of Lands and in a local newspaper circulating in the area by Council.

Community members will be encouraged to review the draft plan and make a submission assisted by:

- undertaking a letter box drop to neighbouring residents;
- notification signs placed in Trumper Park;
- an advertisement placed in the Wentworth Courier;
- Council's web page; and
- copies of the PoM being available for viewing at the Woollahra Libraries and at the Council Chambers.

Following the exhibition period, all submissions will be reviewed and a further report prepared for Council consideration.

Conclusion:

The draft Plan of Management is recommended to be forwarded to the Department of Lands for review and comment. Upon review of their comments and submissions, a further report be forwarded for Council's consideration regarding placing the final draft on public exhibition.

It is also recommended that Council confirm the opposition to the sale or lease of any land that adjoins the Paddington Bowling Club and that is managed by Council and is used as an essential function of Trumper Park. The draft Plan specifically addresses this issue.

Paul Fraser
Parks & Recreation Coordinator

David Sheils
Manager Public Open Space

Warwick Hatton
Director Technical Services

ANNEXURES:

1. Draft Trumper Park Plan of Management
2. Correspondence received from the Department of Lands received 27 January 2008

Item No: R1 Recommendation to Council
Subject: **Child Care Study – Additional Information**
Author: Susan Turner, Manager Community Development
File No: 900.G
Reason for Report: Additional information for a report from 27 January 2009.

Recommendation:

That Council commence a study of Child Care in the Municipality, with the appointment of a suitable consultant for the completion of Stages 1, 2 and 3 of the proposed process.

Background:

A report on child care was presented to the Community & Environment Committee on 27th January 2009 in response to a Notice of Motion adopted by Council on 15th December 2008. (see Annexure 1 for this report).

At this meeting Council resolved-

- A. *That the matter be deferred and a further report submitted to the Committee on the following:*
- i. further detailed information on stages 1, 2 and 3 of the proposal,*
 - ii. the proposed Terms of Reference for engagement of a consultant for stage 1 of the proposal,*
 - iii. details on the requirements for suitable sites within the Municipality for child care centres,*
 - iv. further information on service provision models contained in stage 3 of the proposal.*
- B. *That a copy of Council's Child Care Development Control Plan be distributed to Committee members.*

That the matter be deferred for 2 weeks and a further report be submitted to the Committee on the proposed stages of the study in order to obtain more clarity on the study to be undertaken.

In response to the above resolution, the following additional information is provided on Stages 1, 2 and 3 of the proposed child care study.

Additional Information:

Stage 1 – Current and future supply and demand for child care

The Child Care study will include a comprehensive community consultation which will detail the current and future supply and demand for child care and child care trends in the Municipality. The study would include consultation with residents who are working or non working parents and the worker (local business) population to provide a comprehensive understanding across the Municipality. Key service providers will also be consulted.

The consultation will include focus groups, interviews and a targeted telephone survey to provide the required analysis for the study.

Proposed Terms of Reference

A consultant brief will be developed, and will include the following detailed information:

The purpose of this study is to provide a comprehensive analysis on the—

1. Current and future demographics trends.
2. Federal and State initiatives in child care provision that have a direct impact on residents in the Municipality.
3. Current provision of child care services including the number of places and the waiting list numbers.
4. Operating hours and fee structure.
5. Current and projected future service gaps.
6. The current and future demands for the range of child care facilities that includes
 - Family day care and home based care for ages up to 5years.
 - Long day care for the ages of 0-2 and 3-5 years with an understanding of the educational component provided in these facilities.
 - Preschool for children 3-5 years.
 - Occasional care for ages up to 5 years.
 - Child care provided by nannies.
7. The local consumer usage patterns and why residents /workers are using or not using services.
8. Estimated future provision required to meet the demand. This will include information on key child care providers current and future plans for provision of services in the area.
9. Preference of localities by users e.g: close to the central business district.

Based on the outcomes of the study, recommendations will provide detail on future planning requirements for service delivery to assist in Stage 2 of this project.

Stage 2 – Suitable Sites - Details on the requirements for Suitable Sites

If the results of Stage 1 are endorsed by Council and indicate that there is a need for additional child care services in the Municipality then Stage 2 will commence.

Stage 2 will identify sites on Council owned and managed property or sites that are Crown Land and may come into the management of Council. This will include a review of open space and community facilities for their suitability as a site for child care facilities. This could include facilities such as The Gunyah located in Watsons Bay, Vaucluse Bowling Club, Vaucluse, Rose Bay Cottage, Rose Bay and Cooper Park Community Hall, Bellevue Hill.

The investigation will assess land where the construction of child care facilities is permissible under the Local Environmental Plan and in accordance with criteria included in the Woollahra Child Care Developmental Control Plan (DCP) (see Annexure 2). The criteria includes the size and configuration of the land, required play areas, the ability of the existing or proposed building to provide for relevant child care, likely disturbances to neighbours and peak traffic generation and the ability of the site to provide for off street parking. Different age groups and types of service also have different requirements or restrictions, although many may overlap.

The analysis will include recommendations of future suitable sites in direct relation to the types of child care identified in Stage 1.

Stage 3 - Models for the Construction of and Operation of Child Care Centres

This stage will look at the range of effective service provision models which are sustainable and meet the needs outlined in Stage 1 and 2 of this study.

The information compiled in this stage will outline the options available to Council for the provision of required child care services. It is anticipated that the models provided for Council consideration will include:

- a) No change in the contribution from Council to the provision of child care.
- b) The provision of public land and/or facilities for the construction and management of centres by a third party.
- c) The construction and management of centres by Council.

The financial implications of each option will be presented for Council's consideration.

Proposal:

It is recommended that a quotation process commence for the completion of Stages 1, 2 and 3 of the child care study, including specifications such as timelines, fee schedule for each stage and methodology to complete all aspects of the study. The contract will include a condition that Stage 2 and 3 will only go ahead following Council's endorsement of the recommendations of Stage 1.

Identification of Income & Expenditure:

There is currently no budget allocation for this study in 2008-09. It is anticipated that the cost would be approximately \$50,000 to \$70,000 for a consultant for Stages 1 and 2. If Council decides to commence this process, a budget adjustment will be made in the next quarterly budget review.

Stage 3 would require approximately \$25,000. If this proposal is adopted, an allocation will be made through the usual budget allocation process for the 2009/10 financial year.

Conclusion:

The completion of a comprehensive child care study will ensure that Council is provided with all the appropriate information required to make a decision on the role of Council in the future provision of child care services. To date Council has completed an assessment on child care, however additional information is required in the areas of patterns of use by parents, types of child care, available suitable sites and the level of Council's contribution for the construction and management of child care services.

The support of this proposal is an opportunity to complete a comprehensive report for Council to make decisions on the allocation of resources for child care in the Municipality.

Sue Turner
Manager Community Development

Kylie Walshe
Director Community Services

ANNEXURES:

Annexure 1: Report to Community & Environment Committee, 27 January 2009

Annexure 2: Child Care Development Control Plan 2006

**POLITICAL DONATIONS DECISION MAKING FLOWCHART
FOR THE INFORMATION OF COUCILLORS**

