



Community & Environment Committee

Agenda: *Community & Environment Committee*

Date: *Monday 17 December 2007*

Time: *6.00pm*

Outline of Meeting Protocol & Procedure:

- The Chairperson will call the Meeting to order and ask the Committee/Staff to present apologies or late correspondence.
- The Chairperson will commence the Order of Business as shown in the Index to the Agenda.
- At the beginning of each item the Chairperson will ask whether a member(s) of the public wish to address the Committee.
- If person(s) wish to address the Committee, they are allowed four (4) minutes in which to do so. Please direct comments to the issues at hand.
- If there are persons representing both sides of a matter (eg applicant/objector), the person(s) against the recommendation speak first.
- At the conclusion of the allotted four (4) minutes, the speaker resumes his/her seat and takes no further part in the debate unless specifically called to do so by the Chairperson.
- If there is more than one (1) person wishing to address the Committee from the same side of the debate, the Chairperson will request that where possible a spokesperson be nominated to represent the parties.
- The Chairperson has the discretion whether to continue to accept speakers from the floor.
- After considering any submissions the Committee will debate the matter (if necessary), and arrive at a recommendation (R items which proceed to Full Council) or a resolution (D items for which the Committee has delegated authority).

Delegated Authority (“D” Items):

- Community Services and Programmes.
- Health.
- Liquor Licences.
- Fire Protection Orders.
- Residential Parking Schemes (surveillance and administration).
- Traffic Management (Traffic Committee Recommendations).
- Waverley/Woollahra Process Plant.
- To require such investigations, reports or actions as considered necessary in respect of matters contained within the Business Agendas (and as may be limited by specific Council resolution).
- Confirmation of the Minutes of its Meeting.
- Any other matter falling within the responsibility of the Community and Environment Committee and not restricted by the Local Government Act or required to be a Recommendation to Full Council as listed below.
- Library Services
- Licensing.
- Regulatory.
- Waste Minimisation

Recommendation only to the Full Council (“R” Items):

- Such matters as are specified in Section 377 of the Local Government Act and within the ambit of the Committee considerations.
- Matters which involve broad strategic or policy initiatives within responsibilities of the Committee.
- Matters requiring the expenditure of moneys and in respect of which no Council vote has been made.
- Matters delegated to the Council by the Traffic Authority of NSW.
- Matters not within the specified functions of the Committee, or which are not the subject of a Business Agenda (current or past).
- Matters reserved by individual Councillors, in accordance with any Council policy on "safeguards".
- Parks and Reserve Plans of Management (Strategies, Policies and Objectives)
- Residential Parking Schemes - Provision and Policies

Committee Membership:

7 Councillors

Quorum:

The quorum for a Committee meeting is 4 Councillors.

WOOLLAHRA MUNICIPAL COUNCIL

Notice of Meeting

13 December 2007

To: His Worship The Mayor, Councillor Geoff Rundle, ex-officio
Councillors Tanya Excell (Chair)
Anthony Boskovitz
Marcus Ehrlich
Andrew Petrie
Isabelle Shapiro (Deputy Chair)
Fiona Sinclair King
John Walker

Dear Councillors

Community & Environment Committee Meeting – 17 December 2007

In accordance with the provisions of the Local Government Act 1993, I request your attendance at a Meeting of the Council's **Community and Environment Committee** to be held in the **Council Chambers, 536 New South Head Road, Double Bay, on Monday 17 December 2007 at 6.00pm.**

Gary James
General Manager

Additional Information Relating to Committee Matters

Site Inspection

Other Matters

Meeting Agenda

Item	Subject	Pages
1	Leave of Absence and Apologies	
2	Late Correspondence	
3	Declarations of Interest	

Items to be Decided by this Committee using its Delegated Authority

D1	Confirmation of Minutes of Meeting held on 26 November 2007	1
D2	Woollahra Traffic Committee Minutes – 4 December 2007	2
D3	Woollahra Traffic Committee Minutes – 10 December 2007	14
D4	Tackling Transport Forum – 255.G Workshop Part 2	18

Items to be Submitted to the Council for Decision with Recommendations from this Committee

R1	Proposed Community Garden at Trumper Park & Community Garden Policy – 1208.G	28
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Item No: D1 Delegated to Committee
Subject: **Confirmation of Minutes of Meeting held on 26 November 2007**
Author: Les Windle, Manager - Governance
File No: See Council Minutes
Reason for Report: The Minutes of the Meeting of Monday 26 November 2007 were previously circulated. In accordance with the guidelines for Committees' operations it is now necessary that those Minutes be formally taken as read and confirmed.

Recommendation:

That the Minutes of the Community and Environment Committee Meeting of 26 November 2007 be taken as read and confirmed.

Les Windle
Manager - Governance

Item No: D2 Delegated to Committee
Subject: **Woollahra Traffic Committee Minutes - 4 December 2007**
Author: Warwick Hatton, Director – Technical Services
File No: 595.G 2007
Reason for Report: For the Committee to consider the recommendations of the Woollahra Local Traffic Committee.

Recommendation:

THAT the Recommendations Y1-Y11 contained in the minutes of the Woollahra Traffic Committee, and as signed by the members of the Committee, held on Tuesday 4 December 2007 be adopted.

Warwick Hatton
Director – Technical Services

Woollahra Local Traffic Committee Minutes

The meeting of the Woollahra Local Traffic Committee was held in the Council Committee Room, Double Bay, on Tuesday 4 December 2007 at 10.00am.

1. Attendances

Committee Members:

Present:	Mr Warwick Hatton (Chairman)	(Woollahra Municipal Council)
	Mr Navin Prasad	(Roads and Traffic Authority)
	Snr Const David Peters	(Rose Bay Police - Traffic)
	Ms Robyn Attuell	(Clover Moore MP Representative)
	Mr Don Dunn	(Peter Debnam MP Representative)
Staff:	Mr Frank Rotta	(Woollahra Municipal Council)
	Mr Daniel Pearse	(Woollahra Municipal Council)
	Ms Armodee Reece	(Woollahra Municipal Council)
	Ms Melissa Tranter	(Woollahra Municipal Council)
Observer:	Mr Eric Graham	(State Transit Authority)
Apologies:		

2. Minutes of Previous Meeting

The minutes of Meeting No.10/07 held in Council Chambers, Double Bay, on Tuesday 6 November 2007 and the Extraordinary Meeting No.10a/07 held by email on Thursday 15 November, 2007 were confirmed by Mr Navin Prasad and Snr Const David Peters.

3. Matters Arising from Minutes of Previous Meetings

Nil

4. Local Traffic Committee recommendations not adopted or amended by Woollahra Council Community & Environment Committee

Nil

5. Extraordinary Meetings

An Extraordinary Meeting 10a/07 was held by email on Thursday 15 November, 2007.

6. Late Correspondence

Banksia Road, Bellevue Hill – Email from Mr James Ngu

7. Traffic Matters on Local Roads – Recommendation to C&E for Consideration

Item No: Y1 Traffic Matters on Local Roads – Recommendation to C&E for Consideration
Subject: **Parking Restrictions Changes**
Author: Frank Rotta – Traffic Engineer
File No: (Refer to Table 1)
Reason for Report: Various parking restriction changes throughout the Woollahra Council area.

Item Y1-1: No.21 Fernleigh Avenue, Rose Bay – Parking Restrictions

Decision: Unanimous Support

Recommendation:

1. That a ‘No Stopping’ (Arrow Left) be installed on the northern side of Fernleigh Avenue, 20 metres east of the eastern kerblineline in Ebsworth Road, Rose Bay.

Item Y1-2: Banksia Road, Bellevue Hill – Extension of No Parking zone

Decision: Unanimous Support

Recommendation:

1. That the existing ‘No Parking’ zone across the driveway to No.15 Birriga Road not be extended south to cover the driveway servicing No.1-3 Banksia Road, Bellevue Hill.

Item Y1-3: Attunga Street / Chester Street intersection, Woollahra – Stop sign and line

Decision: Unanimous Support

Recommendation:

1. That a Stop Sign and line be installed in Attunga Street in line with the prolongation of the common boundary between Nos.9 & 11 Attunga Street, Woollahra.

Item Y1-4: Ocean Street / Forth Street traffic signals, Woollahra – Parking Restrictions

Decision: Unanimous Support

Recommendation:

1. That 15 metres of ‘No Stopping’ be installed on the western side of Ocean Street immediately north of the traffic signals at the Forth Street /Ocean St intersection, Woollahra.
2. That an additional 10 metres of ‘No Stopping 8.00am-9.30am, 2.30pm-4.00pm Mon-Fri, 1/2P 9.30am-2.30pm, 4.00pm-6.00pm Mon-Fri 8.30am-12.30pm Sat’ be installed immediately north of the ‘No Stopping’ zone referred to in part 1 of this recommendation.

Item Y1-5: Small Lane, Woollahra – Parking Restrictions

Decision: Unanimous Support

Recommendation:

1. That 10 metres of No Stopping be signposted on the eastern side of Small Lane, just north of Fletcher Street, Woollahra.

Item Y1-6: Suffolk Lane, Paddington – Parking Restrictions

Decision: Unanimous Support

Recommendation:

1. That a No Stopping zone be installed on the southern side of Suffolk Lane, Paddington from the western side of the driveway to 3 Broughton Street in a westerly direction to the Duxford Street intersection.

Item Y1-7: Unnamed Lane bordering James Cooks Reserve, Paddington – Parking Restrictions

Decision: Unanimous Support

Recommendation:

1. That a No Parking (Double Arrow) be installed at the entrance to both ends of the Unnamed Lane and the existing No Standing signs be removed.

Item No: Y2 Traffic Matters on Local Roads – Recommendation to C&E for Consideration
Subject: Point Piper Marina - Application For Loading / No Parking Zones
Author: Frank Rotta – Traffic Engineer
File No: DA 766/2006 / T505.
Reason for Report: SRDAC referral of Loading / No Parking Zone for consideration by Woollahra Traffic Committee.

Decision: Unanimous Support

Recommendation:

- A. That a “Loading Zone, 9.00am-5pm, Mon-Fri” be installed from 2.5 metres north of the prolongation of the southern boundary of No.5 Wunulla Road in a southerly direction for 10 metres.
- B. That an unbroken centreline to be installed from the Wunulla Road / Wyuna Road intersection in a northerly direction for approximately 10 metres in Wunulla Road

- C. That the requirement for a Loading Zone in New South Head Road be reviewed with the developer.

Item No: Y3 Traffic Matters on Local Roads – Recommendation to C&E for Consideration.
Subject: **No. 16 Tivoli Avenue, Rose Bay – Works Zone**
Author: Frank Rotta – Traffic Engineer
File No: 407.G Pt9
Reason for Report: Request for a Works Zone

Decision: Unanimous Support

Recommendation:

- A. That approval be granted for a Works Zone to be temporarily installed for No.16 Tivoli Avenue, Rose Bay. The length of the proposed Works Zone is to be 6 metres and is to be located on the western side of Tivoli Avenue just north of the driveway to No.14 Tivoli Avenue and is subject to the following conditions:
- i. Any directive provided by the NSW Police Department is to be complied with.
 - ii. The Works Zone is to operate between the hours of 7.00am-4.00pm Mon-Fri and 7.00am-1.00pm Sat for a period of 13 weeks from 17 December, 2007 to 17 March, 2008.
 - iii. Suitable traffic control measures are to be put in place to manage truck movements to and from the construction site, and if necessary to and from the adjacent street system, in accordance with the RTA's Traffic Control at Works Sites manual.
 - iv. Unrestricted parking is to be maintained outside of the Works Zone hours of operation.
 - v. The applicant must ensure that the traffic lanes, footpaths and driveways, adjacent to the Works Zone, remain free of obstruction at all times during the construction.
 - vi. The applicant must inform Council's Traffic Engineer when the project is completed and the Works Zone can be removed.
 - vii. This Works Zone is in an area zoned as Residential 2(a). The fee payable shall be in accordance with Council's adopted fees and charges applying to the period for which the approval is given, and must be paid prior to the Works Zone being installed. Should the Works Zone be required for a shorter period, application may be made for a pro-rata refund.
 - viii. Failure to comply with any of these conditions may result in the cancellation of the Works Zone at Council's discretion.
 - ix. Should the Works Zone be required for a period longer than the approved period, permission from the Director of Technical Services is required to extend the Works Zone.
 - x. Should the Works Zone be required for additional hours of operation on any particular day, any amendment will require the approval of the Woollahra Traffic Committee.
- B. That the applicant notifies all residents and businesses whose property frontage is within 50 metres of the Works Zone.

Item No: Y4 Traffic Matters on Local Roads – Recommendation to C&E for Consideration
Subject: **No. 1 Marine Parade, Double Bay – Works Zone**
Author: Frank Rotta – Traffic Engineer
File No: 407.G Pt9
Reason for Report: Request for a Works Zone

Decision: Unanimous Support

Recommendation:

- A. That approval be granted for a Works Zone to be temporarily installed for No. 1 Marine Parade, Double Bay. The proposed Works Zone is to be located on the southern side of Marine Parade from 2.9 metres east of the prolongation of the common boundary between Nos 1 & 2 Marine Parade in an easterly direction for 6 metres and is subject to the following conditions:
- i. Any directive provided by the NSW Police Department is to be complied with.
 - ii. The Works Zone is to operate between the hours of 7.00am-4.00pm Mon-Fri and 7.00am-1.00pm Sat for a period of 26 weeks from 7 January, 2008 to 7 July, 2008.
 - iii. Suitable traffic control measures are to be put in place to manage truck movements to and from the construction site, and if necessary to and from the adjacent street system, in accordance with the RTA's Traffic Control at Works Sites manual.
 - iv. Existing parking restrictions (2HR Parking 8.00am-6.00pm Mon-Sat ARVE) are to be maintained outside of the Works Zone hours of operation.
 - v. The applicant must ensure that the traffic lanes, footpaths and driveways, adjacent to the Works Zone, remain free of obstruction at all times during the construction.
 - vi. The applicant must inform Council's Traffic Engineer when the project is completed and the Works Zone can be removed.
 - vii. This Works Zone is in an area zoned as Residential 2(a). The fee payable shall be in accordance with Council's adopted fees and charges applying to the period for which the approval is given, and must be paid prior to the Works Zone being installed. Should the Works Zone be required for a shorter period, application may be made for a pro-rata refund.
 - viii. Failure to comply with any of these conditions may result in the cancellation of the Works Zone at Council's discretion.
 - ix. Should the Works Zone be required for a period longer than the approved period, permission from the Director of Technical Services is required to extend the Works Zone.
 - x. Should the Works Zone be required for additional hours of operation on any particular day, any amendment will require the approval of the Woollahra Traffic Committee.
- B. That the applicant notifies all residents and businesses whose property frontage is within 50 metres of the Works Zone.

Item No: Y5 Traffic Matters on Local Roads – Recommendation to C&E for Consideration.
Subject: **No. 3 Holt Street, Double Bay – Works Zone**
Author: Daniel Pearse – Traffic Engineer
File No: 407.G Pt9
Reason for Report: Request for a Works Zone

Decision: Unanimous Support

Recommendation:

- A. That approval be granted for a Works Zone to be temporarily installed for No.3 Holt Street, Double Bay. The length of the proposed Works Zone is 16 metres and is to be located on the northern side of Holt Street, from the prolongation of the common boundary between Nos 3 & 5 Holt Street in a westerly direction for 16 metres and is subject to the following conditions:
- i. Any directive provided by the NSW Police Department is to be complied with.
 - ii. The Works Zone is to operate between the hours of 7.00am-4.00pm Mon-Fri and 7.00am-1.00pm Sat for a period of 26 weeks from the 4 February 2008 to the 4 August 2008.
 - iii. Suitable traffic control measures are to be put in place to manage truck movements to and from the construction site, and if necessary to and from the adjacent street system, in accordance with the RTA's Traffic Control at Works Sites manual.
 - iv. Existing parking restrictions (2HR Parking 8.00am-6.00pm Mon-Sat ARVE) are to be maintained outside of the Works Zone hours of operation.
 - v. The applicant must ensure that the traffic lanes, footpaths and driveways, adjacent to the Works Zone, remain free of obstruction at all times during the construction.
 - vi. The applicant must inform Council's Traffic Engineer when the project is completed and the Works Zone can be removed.
 - vii. This Works Zone is in an area zoned as Residential 2(b). The fee payable shall be in accordance with Council's adopted fees and charges applying to the period for which the approval is given, and must be paid prior to the Works Zone being installed. Should the Works Zone be required for a shorter period, application may be made for a pro-rata refund.
 - viii. Failure to comply with any of these conditions may result in the cancellation of the Works Zone at Council's discretion.
 - ix. Should the Works Zone be required for a period longer than the approved period, permission from the Director of Technical Services is required to extend the Works Zone.
 - x. Should the Works Zone be required for additional hours of operation on any particular day, any amendment will require the approval of the Woollahra Traffic Committee.
- B. That the applicant notifies all residents and businesses whose property frontage is within 50 metres of the Works Zone.

Item No: Y6 Traffic Matters on Local Roads – Recommendation to C&E for Consideration.
Subject: **No. 6 Etham Avenue, Darling Point– Works Zone**
Author: Daniel Pearse – Traffic Engineer
File No: 407.G Pt9
Reason for Report: Request for a Works Zone

Decision: Unanimous Support

Recommendation:

- A. That approval be granted for a Works Zone to be temporarily installed for No.6 Etham Avenue, Darling Point. The proposed Works Zone is 12 metres in length and is to be located on the northern side of Etham Avenue extending between the driveway serving No. 6A Etham Avenue and the driveway serving No. 6 Etham Avenue and is subject to the following conditions:
- i. Any directive provided by the NSW Police Department is to be complied with.
 - ii. The Works Zone is to operate between the hours of 7.00am-4.00pm Mon-Fri and 7.00am-1.00pm Sat for a period of 4 weeks from 7 January, 2008 to 4 February, 2008.
 - iii. Suitable traffic control measures are to be put in place to manage truck movements to and from the construction site, and if necessary to and from the adjacent street system, in accordance with the RTA's Traffic Control at Works Sites manual.
 - iv. Unrestricted parking is to be maintained outside of the Works Zone hours of operation.
 - v. The applicant must ensure that the traffic lanes, footpaths and driveways, adjacent to the Works Zone, remain free of obstruction at all times during the construction.
 - vi. The applicant must inform Council's Traffic Engineer when the project is completed and the Works Zone can be removed.
 - vii. This Works Zone is in an area zoned as Residential 2(b). The fee payable shall be in accordance with Council's adopted fees and charges applying to the period for which the approval is given, and must be paid prior to the Works Zone being installed. Should the Works Zone be required for a shorter period, application may be made for a pro-rata refund.
 - viii. Failure to comply with any of these conditions may result in the cancellation of the Works Zone at Council's discretion.
 - ix. Should the Works Zone be required for a period longer than the approved period, permission from the Director of Technical Services is required to extend the Works Zone.
 - x. Should the Works Zone be required for additional hours of operation on any particular day, any amendment will require the approval of the Woollahra Traffic Committee.
- B. That the applicant notifies all residents and businesses whose property frontage is within 50 metres of the Works Zone.

Item No: Y7 Traffic Matters on Local Roads – Recommendation to C&E for Consideration.
Subject: **No. 1B Marathon Road, Darling Point – Works Zone**
Author: Frank Rotta – Traffic Engineer
File No: 407.G Pt9
Reason for Report: Request for a Works Zone

Decision: Unanimous Support

Recommendation:

- A. That approval be granted for a Works Zone to be temporarily installed for No.1B Marathon Road, Darling Point. The length of the proposed Works Zone is to be 6 metres and is to be located on the eastern side of Marathon Avenue in front of the northernmost driveway access to the garage at No.1B Marathon Road and is subject to the following conditions:
- i. Any directive provided by the NSW Police Department is to be complied with.
 - ii. The Works Zone is to operate between the hours of 7.00am-4.00pm Mon-Fri and 7.00am-1.00pm Sat for a period of 40 weeks from 17 December, 2007 to 24 September, 2008.
 - iii. Suitable traffic control measures are to be put in place to manage truck movements to and from the construction site, and if necessary to and from the adjacent street system, in accordance with the RTA's Traffic Control at Works Sites manual.
 - iv. Unrestricted parking is to be maintained outside of the Works Zone hours of operation.
 - v. The applicant must ensure that the traffic lanes, footpaths and driveways, adjacent to the Works Zone, remain free of obstruction at all times during the construction.
 - vi. The applicant must inform Council's Traffic Engineer when the project is completed and the Works Zone can be removed.
 - vii. This Works Zone is in an area zoned as Residential 2(a). The fee payable shall be in accordance with Council's adopted fees and charges applying to the period for which the approval is given, and must be paid prior to the Works Zone being installed. Should the Works Zone be required for a shorter period, application may be made for a pro-rata refund.
 - viii. Failure to comply with any of these conditions may result in the cancellation of the Works Zone at Council's discretion.
 - ix. Should the Works Zone be required for a period longer than the approved period, permission from the Director of Technical Services is required to extend the Works Zone.
 - x. Should the Works Zone be required for additional hours of operation on any particular day, any amendment will require the approval of the Woollahra Traffic Committee.
- B. That the applicant notifies all residents and businesses whose property frontage is within 50 metres of the Works Zone.

Item No: Y8 Traffic Matters on Local Roads – Recommendation to C&E for Consideration.
Subject: **No. 29 Comber Street, Paddington – Works Zone**
Author: Frank Rotta – Traffic Engineer
File No: 407.G Pt9
Reason for Report: Request for a Works Zone

Decision: Unanimous Support

Recommendation:

- A. That approval be granted for a Works Zone to be temporarily installed for No.29 Comber Street, Paddington. The length of the proposed Works Zone is to be 6 metres and is to be located on the western side of Comber Street in front of the Council Reserve across the road from 29 Comber Street and is subject to the following conditions:
- i. Any directive provided by the NSW Police Department is to be complied with.
 - ii. The Works Zone is to operate between the hours of 7.00am-4.00pm Mon-Fri and 7.00am-1.00pm Sat for a period of 14 weeks from 14 January, 2008 and from 21 April, 2008.
 - iii. Suitable traffic control measures are to be put in place to manage truck movements to and from the construction site, and if necessary to and from the adjacent street system, in accordance with the RTA's Traffic Control at Works Sites manual.
 - iv. Existing parking restrictions (1P Parking Permit Holders Excepted 4pm-11pm PgtN1) are to be maintained outside of the Works Zone hours of operation.
 - v. The applicant must ensure that the traffic lanes, footpaths and driveways, adjacent to the Works Zone, remain free of obstruction at all times during the construction.
 - vi. The applicant must inform Council's Traffic Engineer when the project is completed and the Works Zone can be removed.
 - vii. This Works Zone is in an area zoned as Residential 2(a). The fee payable shall be in accordance with Council's adopted fees and charges applying to the period for which the approval is given, and must be paid prior to the Works Zone being installed. Should the Works Zone be required for a shorter period, application may be made for a pro-rata refund.
 - viii. Failure to comply with any of these conditions may result in the cancellation of the Works Zone at Council's discretion.
 - ix. Should the Works Zone be required for a period longer than the approved period, permission from the Director of Technical Services is required to extend the Works Zone.
 - x. Should the Works Zone be required for additional hours of operation on any particular day, any amendment will require the approval of the Woollahra Traffic Committee.
- B. That the applicant notifies all residents and businesses whose property frontage is within 50 metres of the Works Zone.

Item No: Y9 Traffic Matters on Local Roads – Recommendation to C&E for Consideration.
Subject: **Stage 1 Paddington PAMP Projects**
Author: Frank Rotta – Traffic Engineer
File No: T256
Reason for Report: Consideration of Stage 1 of Paddington PAMP Implementation Schedule by the Woollahra Traffic Committee and Council.

Decision: Unanimous Support

Recommendation:

- A. That the pedestrian crossings and associated kerb blisters and signposting as shown in Annexures 1-6 and related to Stage 1 of the PAMP Implementation Schedule be approved, with locations of kerb blisters amended to align with the edge of the marked pedestrian crossing where appropriate.

Item No: Y10 Traffic Matters on Local Roads – Recommendation to C&E for Consideration.
Subject: **Suttie Road, East of Manning Road, Woollahra – Traffic Calming**
Author: Frank Rotta – Traffic Engineer
File No: T256
Reason for Report: Consideration of Stage 1 of Paddington PAMP Implementation Schedule by the Woollahra Traffic Committee and Council.

Decision: Unanimous Support

Recommendation:

- A. That the Concept Plan for the Road Humps in Suttie Road, Woollahra (Annexure 1) be approved in principle.
- B. That all residents within 100 metres of either road hump be invited to comment on the proposal and that the results of this consultation be referred to the March, 2008 meeting of the Woollahra Traffic Committee.
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Item No: Y11 Traffic Matters on Local Roads – Recommendation to C&E for Consideration.
Subject: **No. 530 New South Head Road, Double Bay – Reduction of Works Zone**
Author: Frank Rotta – Traffic Engineer
File No: 407.G Pt8
Reason for Report: Request for a Works Zone

Decision: Unanimous Support

Recommendation:

- A. That approval be granted for the previously approved 12 metre Works Zone outside No.530 New South Head Road to be reduced to 7 metres between the 2 driveways which service the units at this location from 7 January, 2007 – 3 February, 2008.

8. Late Items

Gurner Lane, Paddington – Footpath widening

This matter was referred to Council's Corporate & Works Committee on 3 December 2007. A petition tabled at that meeting by the residents proposed the reversal of the One Way traffic flow and the provision of No Standing (No Parking) covering the existing parking spaces on the southern side of Gurner Lane during the school drop-off and pick-up times.

The Traffic Committee indicated that they had no objection to the reversal of the One Way traffic flow at this location and had no objection to the above mentioned No Parking on the southern side of Gurner Lane, Paddington.

This information will be provided to the site inspection meeting being held at 5pm on Monday 10 December, 2007.

There being no further business, the meeting concluded at 11.30pm

Warwick Hatton
Chair

Item No: D3 Delegated to Committee
Subject: **Woollahra Traffic Committee Minutes - 10 December 2007**
Author: Warwick Hatton, Director – Technical Services
File No: 595.G 2007
Reason for Report: For the Committee to consider the recommendations of the Woollahra Local Traffic Committee.

Recommendation:

THAT the Recommendations Y12-Y14 contained in the minutes of the Extraordinary Meeting of the Woollahra Traffic Committee held by email on Monday 10 December 2007 be adopted.

Warwick Hatton
Director – Technical Services

Woollahra Local Traffic Committee Minutes

An Extraordinary Meeting (No.11a/07) of the Woollahra Local Traffic Committee was held by email on Monday 10 December 2007. Three (3) items were referred to the Roads & Traffic Authority and the Paddington Police for their consideration and there were no objections raised.

9. Attendances

Committee Members:

Present:	Mr Warwick Hatton (Chairman)	(Woollahra Municipal Council)
	Mr Navin Prasad	(Roads and Traffic Authority)
	Snr Const David Peters	(Rose Bay Police - Traffic)
Staff:	Mr Daniel Pearse	(Woollahra Municipal Council)
	Ms Armodee Reece	(Woollahra Municipal Council)

10. Traffic Matters on Local Roads – Recommendation to C&E for Consideration

Item No: Y12 Traffic Matters on Local Roads – Recommendation to C&E for Consideration

Subject: No. 5 Milton Avenue, Woollahra – Works Zone

Author: Frank Rotta – Traffic Engineer

File No: 407.G Pt10

Reason for Report: Request for a Works Zone

Decision: Unanimous Support

Recommendation:

- A. That approval be granted for a Works Zone to be temporarily installed for No.5 Milton Avenue, Woollahra. The proposed Works Zone is to be located on the northern side of Milton Avenue from the prolongation of the common boundary between Nos.3 & 5 Milton Avenue in an westerly direction for 6 metres and is subject to the following conditions:
- i. Any directive provided by the NSW Police Department is to be complied with.
 - ii. The Works Zone is to operate between the hours of 7.00am-4.00pm Mon-Fri and 7.00am-1.00pm Sat for a period of 12 weeks from 7 January, 2008 to 31 March, 2008.
 - iii. Suitable traffic control measures are to be put in place to manage truck movements to and from the construction site, and if necessary to and from the adjacent street system, in accordance with the RTA's Traffic Control at Works Sites manual.
 - iv. Existing unrestricted parking shall be maintained outside of the Works Zone hours of operation.
 - v. The applicant must ensure that the traffic lanes, footpaths and driveways, adjacent to the Works Zone, remain free of obstruction at all times during the construction.
 - vi. The applicant must inform Council's Traffic Engineer when the project is completed and the Works Zone can be removed.

- vii. This Works Zone is in an area zoned as Residential 2(a). The fee payable shall be in accordance with Council's adopted fees and charges applying to the period for which the approval is given, and must be paid prior to the Works Zone being installed. Should the Works Zone be required for a shorter period, application may be made for a pro-rata refund.
 - viii. Failure to comply with any of these conditions may result in the cancellation of the Works Zone at Council's discretion.
 - ix. Should the Works Zone be required for a period longer than the approved period, permission from the Director of Technical Services is required to extend the Works Zone.
 - x. Should the Works Zone be required for additional hours of operation on any particular day, any amendment will require the approval of the Woollahra Traffic Committee.
- B. That the applicant notifies all residents and businesses whose property frontage is within 50 metres of the Works Zone.

Item No: Y13 Traffic Matters on Local Roads – Recommendation to C&E for Consideration

Subject: **No. 5 Balfour Road, Rose Bay – Works Zone**

Author: Daniel Pearse – Traffic Engineer

File No: 407.G Pt10

Reason for Report: Request for a Works Zone

Decision: Unanimous Support

Recommendation:

- A. That approval be granted for a Works Zone to be temporarily installed for No.5 Balfour Road, Rose Bay. The length of the proposed Works Zone is to be 6 metres in length and is to be located on the eastern side of Balfour Road commencing just north of the driveway to the property and is subject to the following conditions:
- i. Any directive provided by the NSW Police Department is to be complied with.
 - ii. The Works Zone is to operate between the hours of 7.00am-4.00pm Mon-Fri and 7.00am-1.00pm Sat for a period of 20 weeks from 8 January, 2008 to 6 June, 2008.
 - iii. Suitable traffic control measures are to be put in place to manage truck movements to and from the construction site, and if necessary to and from the adjacent street system, in accordance with the RTA's Traffic Control at Works Sites manual.
 - iv. Unrestricted parking is to be maintained outside of the Works Zone hours of operation.
 - v. The applicant must ensure that the traffic lanes, footpaths and driveways, adjacent to the Works Zone, remain free of obstruction at all times during the construction.
 - vi. The applicant must inform Council's Traffic Engineer when the project is completed and the Works Zone can be removed.
 - vii. This Works Zone is in an area zoned as Residential 2(b). The fee payable shall be in accordance with Council's adopted fees and charges applying to the period for which the approval is given, and must be paid prior to the Works Zone being installed. Should the Works Zone be required for a shorter period, application may be made for a pro-rata refund.
 - viii. Failure to comply with any of these conditions may result in the cancellation of the Works Zone at Council's discretion.

- ix. Should the Works Zone be required for a period longer than the approved period, permission from the Director of Technical Services is required to extend the Works Zone.
 - x. Should the Works Zone be required for additional hours of operation on any particular day, any amendment will require the approval of the Woollahra Traffic Committee.
- B. That the applicant notifies all residents and businesses whose property frontage is within 50 metres of the Works Zone.
-

Item No: Y14 Traffic Matters on Local Roads – Recommendation to C&E for Consideration.

Subject: **No. 9 Wunulla Road, Point Piper – Works Zone**

Author: Daniel Pearse – Traffic Engineer

File No: 407.G Pt8

Reason for Report: Request for a Works Zone

Decision: Unanimous Support

Recommendation:

- A. That the application for a Works Zone to serve the development at No.9 Wunulla Road, Point Piper not be approved.
-

Warwick Hatton
Chair

Item No: D4 Delegated to Committee
Subject: **Tackling Transport Forum**
Author: Lorna Oliver, Traffic & Transport Planner
File No: 255.G Workshop Part 2
Reason for Report: For the Committee to note the minutes of the forum held on 22 November 2007

Recommendation:

- A. That the Committee note the minutes of the forum held on 22 November 2007
- B. That:
1. the Minutes be put on Council's website and responses from the Ministry of Transport, Sydney Buses and Sydney Ferries will be added as they arrive
 2. the bus stops adjacent to the Woollahra Senior Citizens Centre be investigated further with a view to installing seating and pram ramps to improve access for residents accessing the Centre
 3. Council hold the next forum when the draft review of bus services has been released
 4. the results of the next forum and the bus service review be reported to the Community & Environment Committee

Background:

On the 22 November 2007, a Community Forum Tackling Transport was held at Council Chambers at 6pm. It was attended by representatives from the Ministry of Transport, Sydney Buses and Sydney Ferries as well as Councillors, staff and residents.

The Minutes, attached as Annexure 1, outline the proceedings of the forum. The issues raised were grouped into the areas of Ticketing, Ferry Services, Public Transport Interchange (Bus/Rail at Bondi Junction and Edgecliff) and Bus Services.

Conclusion:

The Minutes will be put on Council's website and responses from the Ministry of Transport, Sydney Buses and Sydney Ferries will be added as they arrive.

Council is awaiting responses on the following issues:

Ministry of Transport

- Disability Access at Edgecliff Interchange
- Roof/weather protection at Edgecliff Interchange

Sydney Buses

- Joint bus/rail ticket (prepaid)

Sydney Ferries

- Extending the hours of operation of the Rose Bay Ferry

Technical Services staff have inspected the bus stops near the Woollahra Senior Citizens Centre. There are three shelters, all with seating and one bus stop without seating. It was also noted that there was limited pram ramps in the area. These issues will be investigated further with a view to improving seating and installing pram ramps to improve access for residents accessing the Centre.

Council will hold the next forum when the draft review of bus services has been released. The results of the forum and the review will be reported to Council.

Lorna Oliver
Traffic and Transport Planner

Warwick Hatton
Director Technical Services

ANNEXURES:

1. Tackling Transport Forum Minutes

Item No: R1 Recommendation to Council
Subject: **Proposed Community Garden at Trumper Park and Community Garden Policy.**
Author: Paul Fraser - Parks and Recreation Coordinator
File No: 1208.G
Reason for Report: To report to Council the outcome of the public notification period for the Community Gardens Policy and the proposed Trumper Park Community Garden.

Recommendation:

- A. That the Community Garden Policy (Annexure 4) be adopted.
- B. That the exhibited site for the Community Garden at Trumper Park be adopted.
- C. That the Mayor nominate two Councillors to participate in a Community Garden Steering Group to oversee the formation of the Association.
- D. That one representative each from the Paddington Society and Holdsworth Community Centre, a resident from Cameron or Thorne Street and one of the Joyners be invited to participate in the Community Garden Steering Group.
- E. That, once the Community Garden Association is formed, Council enter into a 12 month Licence/User Agreement with the Association.
- F. That Council authorise the General Manager to execute all necessary documentation including affixing of Council's seal.
- G. That, as part of the December 2007 quarterly budget review, a report be provided on funding the \$45,000 to allow the Garden to be set up and commence operation; works to be funded to comprise perimeter fencing and garden bed establishment, including some beds to be accessible for members with impaired mobility.
- H. That, prior to the conclusion of the 12 month Licence/User Agreement, a report be submitted for Council's consideration outlining the results of the garden's management and recommendations for its future management.

Background:

In response to a Notice of Motion and supported by local resident interest, a report and draft policy for establishing community gardens was presented to the Community and Environment Committee on 29 October 2007 (Annexure 1). Council subsequently resolved:

- " A. That Council publicly advertise the community gardens policy and Trumper Park Community Garden proposal for 28 days, with a following report to be presented for Council's consideration.*
- B. That the report also outline funding options available for the project to start (in the event that Council supports the project).*

- C. *That, as part of the public exhibition, residents directly adjoining the proposed Trumper Park community garden be informed of the proposal and invited to comment.*
- D. *That an additional dot point be included in the “User Agreement” section of the community gardens policy that states, ‘in general, the policy excludes the keeping of livestock’.*

The proposal was publicly advertised in the Wentworth Courier on 7 and 14 November 2007, Council’s Website for 28 days and correspondence sent to adjoining property owners inviting submissions. We received 37 submissions commenting on the draft policy and proposed site. Summarised responses to each submission are contained in Annexure 2. Copies of the submissions are contained in Annexure 3.

Proposal:

Proposed Community Garden at Trumper Park

Of the 37 submissions, including a submission from the Paddington Society, 31 supported the proposed Trumper Park location. Many of the submissions received were from residents located within a 500m radius of the site, in particular Thorne Street and Cameron Street properties which adjoin Trumper Park. Some of the submissions we received expressed a desire to be informed of further developments and would be interested in securing or applying for a garden allotment. These interested people have been included in a community gardens database and will be forwarded to the Association when operational.

Some residents also raised issues and concerns. The main issues are outlined below and our response to each provided.

- 1. *The proposed fencing be constructed in such a way as to keep informal access to the rear of adjoining properties of Thorne and Cameron Streets.*

It is apparent that some residents access Trumper Park from their rear yards and use a rough ‘goat track’ that extends through the area of the proposed community garden. This infrequently used track is not maintained by Council staff. Its use by the public is not supported as it potentially exposes Council to public liability risks due to the rough nature of the surface and uneven grades.

Once the community garden is installed the use of the informal ‘goat track’ that extends through site will be restricted. Alternative access exists for these residents along Cameron Street to a formed pathway in Trumper Park marked A on Plan 1. Whilst this access may not be as convenient for some residents, it does offer a safer route and reduces Council’s exposure to potential claims.



Plan 1. Informal pathways at the rear of Cameron and Thorne Streets adjoining residents.

2. *Concerns of safety and security at the rear of adjoining properties of Thorne and Cameron Streets due to increased exposure.*

Some residents have suggested that a community garden would attract more people to the area adjacent to their properties and therefore expose properties to potential theft. We propose to install a 1.8m high fence to protect the community garden. As public access to the area is currently unobstructed, the proposed garden fence would offer more security than currently exists. A number of adjoining properties, which have raised concerns regarding security, have themselves low rear yard fencing or no fencing at all. In some cases, adjoining properties have extended maintenance of private gardens into the Reserve. The opportunity exists for residents with security concerns to improve boundary fencing with the Park.

3. *That the proposed fencing not intrude or affect the view of adjoining residents.*

The fencing proposed will be 1.8m in height and will not have any effect on views. The fencing will be the same size as the existing Council Nursery enclosure. No fencing is proposed on the eastern side of the garden (adjoining Thorne and Cameron Street properties) as the rock escarpment provides a natural barrier.

4. *The size of garden allotments be amended from the draft layout design to promote crop rotation and space utilisation.*

Experienced community garden practitioners have suggested amendments to the shape and layout of the garden beds to more efficiently use of the area available. For optimum use of the garden, the size and design of allotments and space utilisation generally will be the responsibility of the management committee members and Council staff.

5. *Paddington Bowling Club Submission*

Plan It Info (Town Planning and Building Consultants) have prepared a submission on behalf of Paddington Bowling Club, opposing the location of a community garden in Trumper Park. However, the submission does not object 'in principle' to the adoption of the Policy for Community Gardens. Detailed responses to the issues raised in the Club's submission are summarised in Annexure 2.

The motivation of the Club's objection is questionable as the community garden does not adjoin the Club site and will have no negative impact on its operations. We have recently been made aware, through the publishing of transcripts of the current Paddington Bowling Club Inquiry (see page 2457 from <http://www.olgr.nsw.gov.au/pdfs/41X071207.pdf>), of statements made, that negotiations have continued between the Club and the Minister for Lands for the sale of the Bowling Club site. The details of these negotiations are unknown and it is not certain if they include selling part of Trumper Park as previously proposed by the Club and the Department of Lands. Council would be opposed to any such sale.

Community Garden Policy

Council received 14 submissions supporting the community gardens policy. None of the submissions opposed the policy.

Formation of Association

After extensive research and submissions from interested groups, it is proposed that an Association be formed and follow the requirements and regulations of the Office of Fair Trading.

Incorporation of an association (Office of Fair Trading), which will create a legal entity, provide security, and enter into funding applications and contracts. The association will also carry its own insurance policies, therefore protecting Council's interests.

It is proposed that Council, as the Trust Manager of Trumper Park, will enter into a Licence / User Agreement with the Association outlining various requirements and a set of regulations.

It is proposed that, the term of the licence be 12 months to allow for the initial set up of the community garden. Prior to the end of this period, we will review the overall operation and maintenance levels and if considered satisfactory, recommend to Council to enter into a longer lease agreement or decide on an alternative management regime subject to Council approval. The association will be required to provide quarterly reports to Council addressing membership numbers, maintenance and operational aspects and meeting Council objectives for the garden.

It is proposed that a Steering Group (minimum five people) be formed to agree on terms of the proposed User Agreement and set up the Association, which will decide on a name, objectives, rules, management details and resources. The Steering Group will advertise for members and convene a meeting to initiate the formation of the Association and to elect office bearers. Garden Association members will be required to elect a Management Committee according to the Association rules and procedures.

We recommend the Steering Group comprise the following members:

- Two Councillors nominated by the Mayor;
- A representative resident from Cameron or Thorne Street;
- A representative from the Paddington Society;
- A representative from the Holdsworth Community Centre; and
- Rob Joyner or Vicki Joyner.

We have had a request from Paddington resident Mr Rob Joyner, to be a member of the Steering Group. Mr Joyner and his wife Vicky have had extensive involvement in Community Gardens within Sydney, including:

- active involvement in the Eastern Suburbs Community Garden located at Bondi Junction and the Randwick Community Organic Garden at Paine Reserve, Randwick;
- assisted relevant Councils' use of the gardens as environmental demonstration areas;
- assisted access for Holdsworth Community Centre participants; and
- assisted staff in developing the Trumper Park proposal.

The Joyners have also indicated that they have resources such as compost tumblers and the like once used at other community gardens, that they can contribute to the Trumper Park garden. Considering the Joyner's Community Garden experience, we support their involvement in setting up the Trumper Park Community Garden Association and propose they be invited to nominate one of them to be a member of the Steering Group.

Holdsworth Community Centre

We have held discussions with the Director of the Holdsworth Community Centre regarding the proposed Trumper Park Community Garden. These discussions and a subsequent submission received from the Centre indicate strong support of the proposal. The Holdsworth Centre is committed to forging links between and promoting the well-being of all members of the local community. They see the establishment of a community garden in the neighbourhood of our Centre as an excellent way of promoting connection and building community in Woollahra and, therefore, anything that they can do to support this project completely fits their purpose.

The Holdsworth Centre would welcome the opportunity to be a member of the Association that is established to manage the garden, possibly with an individual garden plot (elevated garden bed) for use of the service users. The Centre does not believe that a user agreement between the groups is necessary, as suggested in the previous report, however, would encourage the Association operating the Garden that elevated garden beds are used by community members with specific needs.

The Centre has also offered to provide administrative assistance that would facilitate the easy management of the association. Areas where the Centre may assist include providing information about the community garden, administrative support to the Association's management committee and assistance with regulatory compliance with the Office of Fair Trading.

Identification of Income & Expenditure:

To assist with the funding of such a project, Council would support the Garden Association in applying for community grants. The NSW Environmental Trust and the Australian Open Garden Scheme are just two funding opportunities. The Australian Government's *Stronger Families and Communities Strategy* also provides funding mechanisms to not-for-profit organisations and community groups such as Community Gardens.

From the layout design that staff has produced (Annexure 4), it would indicate that the establishment costs are in the order of \$60,000 to cover the full extent of a functional community garden, including site preparation, fencing, pathways, garden beds, shelter, tool shed, rainwater systems, watering facilities, compost tumblers and signage. However, it is recommended that Council does not contribute to the full cost of the garden, rather a contribution could be provided that ensures the site is fenced, water is accessible and garden plots are constructed. These costs are estimated to be in the order of \$35,000. The elevated garden beds and even pathway surfaces necessary for use by the mobility impaired would cost a further \$10,000.

To allow for the garden to proceed, a report will be provided in the December 2007 quarterly review, on funding the \$45,000.

Local residents, who have consulted with Council staff regarding setting up a community garden, have equipment (compost tumblers and the like) that can be used and operated at the Trumper Park site and some funds which have carried over from their involvement in other Community Gardens can be used for establishing the garden. The Paddington Society have also resolved to make a grant of \$500 to the Association when it is operational. It is then proposed that the Association looks towards completing and funding projects following the layout design of the garden, with the assistance of Council in design and funding applications. Research has shown that this promotes community pride and a feeling of belonging to the site, which can reduce vandalism and promote security around the area.

Conclusion:

We have received strong support from local residents, the Paddington Society and the Australian City Farms and Community Gardens Network for the Community Gardens Policy and proposed Trumper Park Community Garden.

We recommend that Council approve the Community Gardens Policy and the Trumper Park location as a Community Garden site as exhibited. We also support the forming of a Steering Group to setup an Association to manage the Community Garden process at Trumper Park. It is also recommended that the Mayor nominate two Councillors who would be included in this Steering Group.

We will keep Council updated on the progress of the garden establishment and, where sufficient demand is demonstrated, report back to Council with other possible sites suitable for use as community gardens.

Paul Fraser
Parks and Recreation Coordinator

Warwick Hatton
Director Technical Services

ANNEXURES:

1. Community and Environment Committee report of 29 October 2007.
2. Detailed submissions table.
3. Submissions received.
4. Community Gardens Policy.