



Refund of Security Bond Application

Under Section 80A (6) of the Environmental Planning & Assessment Act 1979. Section 138 of the Road Act 1993

CRM No.:

About this form:

Use this form to request a refund of security bond held by Woollahra Council. A request for refund cannot be made until all works are completed and the Final Occupation Certificate (or equivalent) has been issued by the applicable body.

Applications may take a minimum of 4-6 weeks. Incomplete applications will not be processed.

Applicant (The person seeking the refund must be the person who originally lodged the security or an authorised agent)

Title:

Full name:

Address:

Phone:

Email address:

Site Details (Location and title description of the property)

Site Address:

Site Address:

Deposited Plan(s):

Strata Plan:

Other:

Get these details from rate notices, property deeds, or Council property maps.

Application details

Application references:

Development Application No.	Date:
Complying Development Certificate No.	Date:
Section 138A No	Date:

Required attachments

- Final Occupation Certificate (or equivalent)
- Please attach a copy of the bank statement or deposit slip of the original payee for EFT payment, showing the Account name, BSB, and Account No**

Council will not accept this application unless the required Final Occupation Certificate (or equivalent) is lodged with this completed form.

Security details

I, the Applicant, seek release of: Cash Security Bond Bank Guarantee

Type of Security Bond	Amount	Receipt No. or Bank Guarantee No.	Receipt Date
Property Damage Security Deposit			
Tree Damage Security Bond			
Infrastructure Works Bond			
Other			

Signatures

I apply for the refund of security bond described in this application. I declare that all the information given is true and correct. I also understand that:

- If any damage has occurred Council will deduct the cost of remediation works from the security
- If the cost of works exceed the security held Council will issue an invoice for the outstanding amount

If any conditions of consent for which security is held are not fully satisfied Council will retain the security and take action to order compliance with development consent.

Signature: Date:

Privacy and conditions of use

For more information about Privacy & Personal Information Policy: www.woollahra.nsw.gov.au/privacy.

How to lodge

Mail to: Woollahra Municipal Council
PO Box 61 Double Bay 1360

In person: Council Chambers
536 New South Head Road
Double Bay NSW 2028

Email: records@woollahra.nsw.gov.au

Telephone: (02) 9391 7000

Office use

- Form Checked
- Authority Checks
- Final Occupation Certificate issued

CSO Comments:

Date Returned:

CS Officer: