

Community & Environment Committee

Agenda: *Community & Environment Committee*

Date: *Monday 12 February 2007*

Time: *6.00pm*

Outline of Meeting Protocol & Procedure:

- The Chairperson will call the Meeting to order and ask the Committee/Staff to present apologies or late correspondence.
- The Chairperson will commence the Order of Business as shown in the Index to the Agenda.
- At the beginning of each item the Chairperson will ask whether a member(s) of the public wish to address the Committee.
- If person(s) wish to address the Committee, they are allowed four (4) minutes in which to do so. Please direct comments to the issues at hand.
- If there are persons representing both sides of a matter (eg applicant/objector), the person(s) against the recommendation speak first.
- At the conclusion of the allotted four (4) minutes, the speaker resumes his/her seat and takes no further part in the debate unless specifically called to do so by the Chairperson.
- If there is more than one (1) person wishing to address the Committee from the same side of the debate, the Chairperson will request that where possible a spokesperson be nominated to represent the parties.
- The Chairperson has the discretion whether to continue to accept speakers from the floor.
- After considering any submissions the Committee will debate the matter (if necessary), and arrive at a recommendation (R items which proceed to Full Council) or a resolution (D items for which the Committee has delegated authority).

Delegated Authority (“D” Items):

- Community Services and Programmes.
- Health.
- Liquor Licences.
- Fire Protection Orders.
- Residential Parking Schemes (surveillance and administration).
- Traffic Management (Traffic Committee Recommendations).
- Waverley/Woollahra Process Plant.
- To require such investigations, reports or actions as considered necessary in respect of matters contained within the Business Agendas (and as may be limited by specific Council resolution).
- Confirmation of the Minutes of its Meeting.
- Any other matter falling within the responsibility of the Community and Environment Committee and not restricted by the Local Government Act or required to be a Recommendation to Full Council as listed below.
- Library Services
- Licensing.
- Regulatory.
- Waste Minimisation

Recommendation only to the Full Council (“R” Items):

- Such matters as are specified in Section 377 of the Local Government Act and within the ambit of the Committee considerations.
- Matters which involve broad strategic or policy initiatives within responsibilities of the Committee.
- Matters requiring the expenditure of moneys and in respect of which no Council vote has been made.
- Matters delegated to the Council by the Traffic Authority of NSW.
- Matters not within the specified functions of the Committee, or which are not the subject of a Business Agenda (current or past).
- Matters reserved by individual Councillors, in accordance with any Council policy on "safeguards".
- Parks and Reserve Plans of Management (Strategies, Policies and Objectives)
- Residential Parking Schemes - Provision and Policies

Committee Membership:

7 Councillors

Quorum:

The quorum for a Committee meeting is 4 Councillors.

WOOLLAHRA MUNICIPAL COUNCIL

Notice of Meeting

8 February 2007

To: The Mayor, Councillor Keri Huxley, ex-officio
Councillors Anthony Boskovitz (Chair)
Tanya Excell (Deputy Chair)
Claudia Cullen
Marcus Ehrlich
Julian Martin
Andrew Petrie
Fiona Sinclair King

Dear Councillors

Community & Environment Committee Meeting – 12 February 2007

In accordance with the provisions of the Local Government Act 1993, I request your attendance at a Meeting of the Council's **Community and Environment Committee** to be held in the **Council Chambers, 536 New South Head Road, Double Bay, on Monday 12 February 2007 at 6.00pm.**

Gary James
General Manager

Additional Information Relating to Committee Matters

Site Inspection

Other Matters

Meeting Agenda

Item	Subject	Pages
1	Leave of Absence and Apologies	
2	Late Correspondence	
3	Declarations of Interest	

Items to be Decided by this Committee using its Delegated Authority

D1	Confirmation of Minutes of Meeting held on 29 January 2007	1
D2	Woollahra Traffic Committee Minutes – 6 February 2007	2
D3	2006 Cultural Program Evaluation – 20.G, 596.G	16
D4	Library Report for the Quarter, October to December 2006 – 48.G	59
D5	Parks & Public Space Principal Activity – 2 nd Quarter Management Plan Review – 827.G 04-07	68

Items to be Submitted to the Council for Decision with Recommendations from this Committee – Nil Items

Item No: D1 Delegated to Committee
Subject: **Confirmation of Minutes of Meeting held on 29 January 2007**
Author: Les Windle, Manager - Governance
File No: See Council Minutes
Reason for Report: The Minutes of the Meeting of Monday 29 January 2007 were previously circulated. In accordance with the guidelines for Committees' operations it is now necessary that those Minutes be formally taken as read and confirmed.

Recommendation:

That the Minutes of the Community and Environment Committee Meeting of 29 January 2007 be taken as read and confirmed.

Les Windle
Manager - Governance

Item No: D2 Delegated to Committee
Subject: **Woollahra Traffic Committee Minutes - 6 February 2007**
Author: Warwick Hatton, Director – Technical Services
File No: 595.G 2007
Reason for Report: For the Committee to consider the recommendations of the Woollahra Traffic Committee.

Recommendation:

THAT the Recommendations Y1-Y10 contained in the minutes of the Woollahra Traffic Committee on Tuesday 6 February 2007 be adopted.

Warwick Hatton
Director – Technical Services

Woollahra Local Traffic Committee Minutes

The meeting of the Woollahra Local Traffic Committee was held in the Council Committee Room, Double Bay, on Tuesday 6 February 2007 at 10.00am.

1. Attendances

Committee Members:

Present:	Mr Warwick Hatton (Chairman)	(Woollahra Municipal Council)
	Mr Navin Prasad	(Roads and Traffic Authority)
	Snr Const David Peters	(Rose Bay Police - Traffic)
	Mr Eric Graham	(State Transit Authority)
Staff:	Mr Frank Rotta	(Woollahra Municipal Council)
	Ms Armodee Reece	(Woollahra Municipal Council)
Observers:	Mr John McDonagh	(Harbour View Park Residents' Group)
Apologies:	Ms Robyn Attuell	(Clover Moore MP Representative)
Absent	Mr Scott Farlow	(Peter Debnam MP Representative)
<u>Also in Attendance:</u>	Ms C. Drover	(St Marks Preschool – Item Y2)
	Mrs Kate Prendergast	(Darling Point Society - Item Y2)
	Mr Alan Brown	(Resident - Item Y2)
	Mrs Belinda Brown	(Resident - Item Y2)
	Mr Bill Ferguson	(Resident - Item Y2)
	Mrs Ferguson	(Resident - Item Y2)
	Mr Mark O'Hara	(Cranbrook School – Item Y2)
	Ms Sheena Polese	(St Marks Preschool – Item Y2)
	Ms Nicole Abadee	(St Marks Preschool – Item Y2)

2. Minutes of Previous Meeting

The minutes of Meeting No.11/06 held in Council Chambers, Double Bay, on Tuesday 5 December 2006 were confirmed by Mr Navin Prasad and Snr Const David Peters.

The minutes of the Extraordinary meeting No.11a/06 held by email on Tuesday 12 December 2006 were confirmed by Mr Navin Prasad and Snr Const David Peters.

3. Matters Arising from Minutes of Previous Meetings

Nil

4. Local Traffic Committee recommendations not adopted or amended by Woollahra Council Community & Environment Committee

December 2006 – Item Y1-4: Greenoaks Avenue, Darling Point – Parking restrictions

- A. That this matter be deferred and considered as part of Council’s consideration of the Darling Point Traffic Study.
-

5. Extraordinary Meetings

Noted

6. Late Correspondence

Item Y1-8: Magney Street, Woollahra – Request for Disabled zone

Letter received from the resident of 15 Magney Street, Woollahra in support of the request for a Disabled Parking zone in Magney Street, Woollahra.

Item Y1-10: Hargrave Lane, Paddington – Parking restrictions

Letter received from the owner of 11A Hargrave Lane, Paddington in opposition to the request for parking restrictions in Hargrave Lane, Paddington.

7. Traffic Matters on Local Roads – Recommendation to C&E for Consideration

Item No: Y1 Traffic Matters on Local Roads – Recommendation to C&E for Consideration
Subject: **Parking Restrictions Changes**
Author: Frank Rotta – Traffic Engineer
File No: (Refer to Table 1)
Reason for Report: Various parking restriction changes throughout the Woollahra Council area.

Item Y1-1: Fairfax Road, Bellevue Hill – Request for Mirror

Recommendation:

1. That a ‘Concealed Driveways’ sign be installed on the northern side of Fairfax Road in the vicinity of Nos.34-36 Fairfax Road, Bellevue Hill.
 2. That the applicant be advised that a mirror is not considered appropriate as it is not a recognised traffic facility and may provide a distorted view of traffic to both motorists and pedestrians.
-

Item Y1-2: Victoria Road, Bellevue Hill – No Stopping restrictions

Recommendation:

1. That “No Stopping (Arrow Left)” restrictions be installed on the northern side of Victoria Road from 6 metres west of the driveway to No.1 Victoria Road in a westerly direction to New South Head Road, Bellevue Hill.
-

Item Y1-3: Bellevue Road, Bellevue Hill – Replace No Stopping with No Parking restrictions

Recommendation:

1. That 10 metres of No Parking be installed on the northern side of Bellevue Rd from 18.8 metres east of the eastern kerb line of New South Head Road to 28.8 metres east of the eastern kerb line of New South Head Road, Bellevue Hill.
-

Item Y1-4: Benelong Crescent, Bellevue Hill – No Parking restrictions

Recommendation:

1. That a ‘No Parking’ zone be installed from a point 11 metres north of the driveway to No.2-4 Benelong Crescent to a point 11 metres south-east of the driveway to No.6 Benelong Crescent, Bellevue Hill.
-

Item Y1-5: Ian Street, Rose Bay – Parking Restrictions

Recommendation:

1. That a “No Stopping (Arrow Right)” sign be installed on the northern side of Ian Street just west of the driveway servicing No.15 Ian Street, Rose Bay.
-

Item Y1-6: Old South Head Road, Rose Bay – Alteration to Signposting

Recommendation:

1. That the existing “No Parking, Weddings and Funeral Vehicles Excepted” zone which extends from the prolongation of the boundary between Nos.660 and 662 Old South Head Road in a northerly direction for 27.5 metres be replaced with “5 Minute Parking 8.30am-9.30am, 2.30pm-4.00pm Mon-Fri / No Parking At Other Times, Weddings and Funeral Vehicles Excepted”.
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Item Y1-7: Smith Street, Woollahra – No Stopping for Waste collection

Recommendation:

1. That No Stopping restrictions be introduced to cover the northern side of Smith Street between Moncur Lane and Moncur Street Woollahra.
-

Item Y1-8: Magney Street, Woollahra – Request for Disabled zone

Recommendation:

1. That a “Disabled Persons Parking” zone be installed on the western side of Magney Street from the northern side of the driveway to No.6 Magney Street, Woollahra for a distance of 4.4 metres in a northerly direction.
 2. That the applicant be advised that approval is for one (1) year only. Should the applicant wish to extend this period, it will be necessary to advise Council one (1) month prior to the expiry date of this Disabled Persons Parking zone.
-

Item Y1-9: Australia Lane, Woollahra – Parking Restrictions

Recommendation:

1. That a ‘No Parking’ zone be installed on the southern side of Australia Lane, Woollahra from 24.3 metres west of the western kerb line of Adelaide Street in a westerly direction to 42.8 metres west of the western kerb line of Adelaide Street, Woollahra.

Item Y1-10: Hargrave Lane, Paddington – Parking Restrictions

Recommendation:

1. That approximately 3.5 metres of No Parking be installed on the northern side of Hargrave Lane, in front of No.17 Hargrave Lane, to allow satisfactory vehicle access to Hargrave Lane frontage of No.52 Hargrave Street, Paddington.
 2. That Council officers discuss with the owner of No.17 Hargrave Lane to determine which side of their front door the sign posting should be installed.
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Item Y1-11: Heeley Street, Paddington – Removal of redundant No Parking

Recommendation:

1. That the “No Parking” zone on the western side of Heeley Street across the redundant driveway to the Police Boys Club located approximately 40 metres north of Underwood Street, Paddington be removed on a permanent basis.
-

Item Y1-12: Glenmore Road, Paddington – Rationalisation of Signposting

Recommendation:

1. That no action be taken to install “No Stopping (Arrow Right)” signposting at this location as it is already covered by statutory restrictions.

Item Y1-13: Cross Street / Ocean Avenue, Double Bay – Intersection turning manoeuvres

Recommendation:

1. That a “No Stopping (Arrow Right)” sign be installed on the southern side of Glenmore Road, 10 metres east of the eastern kerb line of Flinton Street, Paddington.

Item No: Y2 Traffic Matters on Local Roads – Recommendation to C&E for Consideration
Subject: **Greenoaks Avenue, Darling Point – Alteration to Traffic Conditions**
Author: Lorna Oliver – Traffic & Transport Planner
File No: T203
Reason for Report: Request from Cranbrook Pre-school for alteration to traffic conditions.

Note: Mr Brown, Mrs Prendergast, Mr Ferguson, Mrs Brown, Ms Drover, Mr O’Hara and Ms Abadee addressed the committee in relation to this item.

Recommendation:

- A. That Option C be adopted, with retention of the broken centre line and the revision of signage in both directions be adopted in principle.
- B. That residents and owners in the affected area of Greenoaks Avenue be notified of the revised Option C proposal.
- C. That following notification, a further report be submitted to the Traffic Committee in March 2007.
- D. That longer term options for Greenoaks Avenue be investigated as part of Council’s consideration of the Darling Point Traffic Study.

Item No: Y3 Traffic Matters on Local Roads – Recommendation to C&E for Consideration.
Subject: **Newcastle Street, Rose Bay – Temporary Road Closure**
Author: Frank Rotta – Traffic Engineer
File No: 328. Pt3
Reason for Report: Request by Rose Bay Greek Orthodox Church for temporary road closure during Greek Easter Midnight Service.

Recommendation:

- A. That subject to the following conditions being met, approval be granted to the temporary closure of Newcastle Street, Rose Bay, between Faraday Avenue and Old South Head Road, Rose Bay between 11.30pm Saturday 7 April and 12.30am Sunday 8 April 2007.
 - i. The applicant to submit a Traffic Management Plan to the Roads and Traffic Authority’s Traffic Management Centre (via Council) for final approval.

- ii. The applicant shall obtain the written approval from the NSW Police Department (Rose Bay Police Station) for the temporary closure of Newcastle Street, Rose Bay. If security personnel are used, NSW Police should be advised.
 - iii. The applicant shall comply with all directives of the NSW Police Department, either provided on the day or beforehand.
 - iv. The applicant shall be responsible for informing all residents of Newcastle Street and adjoining streets of the temporary road closure at least seven (7) days before the event via a letterbox drop and an advertisement in the local paper.
 - v. The applicant shall supply and erect all barriers and traffic signs necessary for the road closure, and shall be responsible for the removal of any barriers and signs immediately after the completion of the event.
 - vi. The applicant to be responsible for the manning of the barriers and the directing of traffic around the temporary road closure.
 - vii. Vehicles having legitimate business within the closed section of roadway shall be allowed access. A warning sign should be displayed on Old South Head Road informing drivers of the road closure.
 - viii. The applicant shall be responsible for informing all Emergency Services of the proposed road closure.
 - ix. A clear passageway of 4 metres wide shall be maintained within the road closure for emergency access.
 - x. The applicant be responsible for the cost of repairing any damage caused to Council Infrastructure as a result of the temporary road closure.
- B. That the applicant provide Council with \$10,000,000 public liability insurance to cover any claims against Council which may occur as a result of this activity.

Item No: Y4 Traffic Matters on Local Roads – Recommendation to C&E for Consideration

Subject: **No. 12A Trelawney Street, Woollahra – Works Zone in Ocean Street and Trelawney Street**

Author: Frank Rotta – Traffic Engineer

File No: 407.G Pt7

Reason for Report: Request for a Works Zone

Recommendation:

- A. That approval be granted for a Works Zone to be temporarily installed in front of No.12A Trelawney Street, Woollahra in both Ocean and Trelawney Streets at different times and for different periods. The length of the proposed Works Zone in Ocean Street is 6 metres, and it is to be located on the eastern side of Ocean Street, just north of the driveway to No.81 Ocean Street, Woollahra. The length of the proposed Works Zone in Trelawney Street is 8 metres, and it is to be located on the southern side of Trelawney Street, just west of the prolongation of the common boundary between Nos 12A and 12 Trelawney Street and will extend across the double driveway to No.12A Trelawney Street, Woollahra. These 2 separate Works Zones would be approved subject to the following conditions:
- i. The applicant must submit a Traffic Management Plan to the RTA's Traffic Management Centre for final approval for this zone, due to its proximity to the Trelawney Street / Ocean Street traffic signals.
 - ii. Any directive provided by the NSW Police Department is to be complied with.

- iii. The Works Zone in Ocean Street is to operate between the hours of 7.00am-4.00pm Mon-Fri and 7.00am-1.00pm Sat for a period of 13 weeks from 19 February, 2007 to 18 May, 2007.
 - iv. The Works Zone in Trelawney Street is to operate between the hours of 7.00am-4.00pm Mon-Fri and 7.00am-1.00pm Sat for a period of 26 weeks from 19 May, 2007 to 19 October, 2007.
 - v. Suitable traffic control measures are to be put in place to manage truck movements to and from the construction site.
 - vi. Existing parking restrictions (No Stopping in Trelawney Street and unrestricted parking in Ocean Street) are to be maintained outside of the Works Zone hours of operation.
 - vii. The applicant must ensure that the traffic lanes, footpaths and driveways, adjacent to the Works Zone, remain free of obstruction at all times during the construction.
 - viii. The applicant must inform Council's Traffic Engineer when the project is completed and the Works Zone can be removed.
 - ix. This Works Zone is in an area zoned as Residential 2(b). The fee payable shall be in accordance with Council's adopted fees and charges applying to the period for which the approval is given, and must be paid prior to the Works Zone being installed. Should the Works Zone be required for a shorter period, application may be made for a pro-rata refund.
 - x. Failure to comply with any of these conditions may result in the cancellation of the Works Zone at Council's discretion.
 - xi. Should the Works Zone be required for a period longer than the approved period, permission from the Director of Technical Services is required to extend the Works Zone.
 - xii. Should the Works Zone be required for additional hours of operation on any particular day, any amendment will require the approval of the Woollahra Traffic Committee.
- B. That the applicant notifies all adjacent residents by a letterbox drop of the conditions of the Works Zone.
- C. That the Works Zone be reinstated as unrestricted parking west of the driveway in Trelawney Street to a distance 20m east of the traffic signals at the end of the Works Zone.

Item No: Y5 Traffic Matters on Local Roads – Recommendation to C&E for Consideration.

Subject: **No.14 Gurner Street (Gurner Lane) Paddington– Works Zone**

Author: Frank Rotta – Traffic Engineer

File No: 407.G Pt7

Reason for Report: Request for a Works Zone

Recommendation:

- A. That approval be granted for a Works Zone to be temporarily installed for No.14 Gurner Street, Paddington. The length of the proposed Works Zone is 8 metres and it is to be located on the southern side of Gurner Lane across the Gurner Lane frontages of both 12 & 14 Gurner Street, Paddington and is subject to the following conditions:
- i. Any directive provided by the NSW Police Department is to be complied with.
 - ii. The Works Zone is to operate between the hours of 7.00am-8.00am, 9.30am-2.30pm and 4.00pm-5.30pm Monday-Friday and 7.00am-1.00pm Saturday, No Parking at other times, for a period of 15 weeks from 15 February 2007 to 31 May 2007.

- iii. Suitable traffic control measures are to be put in place to manage truck movements to and from the construction site.
- iv. Existing parking restrictions (No Parking) are to be maintained outside of the Works Zone hours of operation.
- v. The applicant must ensure that the traffic lanes, footpaths and driveways, adjacent to the Works Zone, remain free of obstruction at all times during the construction.
- vi. The applicant must inform Council's Traffic Engineer when the project is completed and the Works Zone can be removed.
- vii. This Works Zone is in an area zoned as Residential 2(a). The fee payable shall be in accordance with Council's adopted fees and charges applying to the period for which the approval is given, and must be paid prior to the Works Zone being installed. Should the Works Zone be required for a shorter period, application may be made for a pro-rata refund.
- viii. Failure to comply with any of these conditions may result in the cancellation of the Works Zone at Council's discretion.
- ix. Should the Works Zone be required for a period longer than the approved period, permission from the Director of Technical Services is required to extend the Works Zone.
- x. Should the Works Zone be required for additional hours of operation on any particular day, any amendment will require the approval of the Woollahra Traffic Committee.
- xi. Should the tenants require access to no.12 Gurner Street from the driveway in Gurner Lane, the applicant shall ensure that any obstruction to this driveway is removed without delay.
- xii. Should the school require access to their driveway, the applicant shall ensure that any obstruction to this driveway is removed without delay.

Item No: Y6 Traffic Matters on Local Roads – Recommendation to C&E for Consideration

Subject: No. 129 Underwood Street, Paddington – Works Zone

Author: Frank Rotta – Traffic Engineer

File No: 407.G Pt7

Reason for Report: Request for a Works Zone

Recommendation:

- A. That approval be granted for a Works Zone to be temporarily installed in front of No.129 Underwood Street, Paddington. The length of the proposed Works Zone is 6 metres, and it is to be located on the northern side of Underwood Street, centrally located in front of No.129 Underwood Street, Paddington and is subject to the following conditions:
- i. Any directive provided by the NSW Police Department is to be complied with.
 - ii. The Works Zone is to operate between the hours of 7.00am-4.00pm Mon-Fri and 7.00am-1.00pm Sat for a period of 12 weeks from 19 February, 2007 to 11 May, 2007.
 - iii. Suitable traffic control measures are to be put in place to manage truck movements to and from the construction site.
 - iv. Existing parking restrictions (2HR Parking 8.00am-11.00pm ARVE Area PGTN 2) are to be maintained outside of the Works Zone hours of operation.
 - v. The applicant must ensure that the traffic lanes, footpaths and driveways, adjacent to the Works Zone, remain free of obstruction at all times during the construction.
 - vi. The applicant must inform Council's Traffic Engineer when the project is completed and the Works Zone can be removed.

- vii. This Works Zone is in an area zoned as Residential 2(a). The fee payable shall be in accordance with Council's adopted fees and charges applying to the period for which the approval is given, and must be paid prior to the Works Zone being installed. Should the Works Zone be required for a shorter period, application may be made for a pro-rata refund.
 - viii. Failure to comply with any of these conditions may result in the cancellation of the Works Zone at Council's discretion.
 - ix. Should the Works Zone be required for a period longer than the approved period, permission from the Director of Technical Services is required to extend the Works Zone.
 - x. Should the Works Zone be required for additional hours of operation on any particular day, any amendment will require the approval of the Woollahra Traffic Committee.
- B. That the applicant notifies all adjacent residents by a letterbox drop of the conditions of the Works Zone.

Item No: Y7 Traffic Matters on Local Roads – Recommendation to C&E for Consideration.

Subject: **No. 18 Birriga Road (Benelong Crescent), Bellevue Hill– Works Zone**

Author: Frank Rotta – Traffic Engineer

File No: 407.G Pt7

Reason for Report: Request for a Works Zone

Recommendation:

- A. That approval be granted for a Works Zone to be temporarily installed in front of No.18 Birriga Road, Bellevue Hill. The length of the proposed Works Zone is 8 metres, and it is to be located on the southern side of Benelong Crescent, across the double driveway to the property off Benelong Crescent and is subject to the following conditions:
- i. Any directive provided by the NSW Police Department is to be complied with.
 - ii. The Works Zone is to operate between the hours of 7.00am-4.00pm Mon-Fri and 7.00am-1.00pm Sat for a period of 26 weeks from 15 March, 2007 to 15 September, 2007.
 - iii. Suitable traffic control measures are to be put in place to manage truck movements to and from the construction site.
 - iv. Existing parking restrictions are to be maintained outside of the Works Zone hours of operation.
 - v. The applicant must ensure that the traffic lanes, footpaths and driveways, adjacent to the Works Zone, remain free of obstruction at all times during the construction.
 - vi. The applicant must inform Council's Traffic Engineer when the project is completed and the Works Zone can be removed.
 - vii. This Works Zone is in an area zoned as Residential 2(b). The fee payable shall be in accordance with Council's adopted fees and charges applying to the period for which the approval is given, and must be paid prior to the Works Zone being installed. Should the Works Zone be required for a shorter period, application may be made for a pro-rata refund.
 - viii. Failure to comply with any of these conditions may result in the cancellation of the Works Zone at Council's discretion.

- ix. Should the Works Zone be required for a period longer than the approved period, permission from the Director of Technical Services is required to extend the Works Zone.
 - x. Should the Works Zone be required for additional hours of operation on any particular day, any amendment will require the approval of the Woollahra Traffic Committee.
- B. That the applicant notifies all adjacent residents by a letterbox drop of the conditions of the Works Zone.

Item No: Y8 Traffic Matters on Local Roads – Recommendation to C&E for Consideration

Subject: No. 98 Birriga Road, Bellevue Hill - Works Zone

Author: Frank Rotta – Traffic Engineer

File No: 407.G Pt7

Reason for Report: Request for a Works Zone

Recommendation:

- A. That approval be granted for a Works Zone to be temporarily installed for No.98 Birriga Road, Bellevue Hill. The length of the proposed Works Zone is 13 metres, and it is to be located on the northern side of Birriga Road from 0.5 metres east of the prolongation of the common boundary between Nos.96 and 98 Birriga Road (including the driveway to No.98 Birriga Road) for a distance of 13 metres in an easterly direction and is subject to the following conditions:
- i. Any directive provided by the NSW Police Department is to be complied with.
 - ii. The Works Zone is to operate between the hours of 7.00am-4.00pm Mon-Fri and 7.00am-1.00pm Sat for a period of 8 weeks from 1 March, 2007 to 1 May, 2007.
 - iii. Suitable traffic control measures are to be put in place to manage truck movements to and from the construction site.
 - iv. Existing parking restrictions are to be maintained outside of the Works Zone hours of operation. (ie. 90 degree Angle Parking, Rear to Kerb, Only Vehicles under 6 metres in length.)
 - v. The applicant must ensure that the traffic lanes, footpaths and driveways, adjacent to the Works Zone, remain free of obstruction at all times during the construction.
 - vi. The applicant must inform Council's Traffic Engineer when the project is completed and the Works Zone can be removed.
 - vii. This Works Zone is in an area zoned as Residential 2(b). The fee payable shall be in accordance with Council's adopted fees and charges applying to the period for which the approval is given, and must be paid prior to the Works Zone being installed. Should the Works Zone be required for a shorter period, application may be made for a pro-rata refund.
 - viii. Failure to comply with any of these conditions may result in the cancellation of the Works Zone at Council's discretion.
 - ix. Should the Works Zone be required for a period longer than the approved period, permission from the Director of Technical Services is required to extend the Works Zone.
 - x. Should the Works Zone be required for additional hours of operation on any particular day, any amendment will require the approval of the Woollahra Traffic Committee.

- B. That the applicant notifies all adjacent residents by a letterbox drop of the conditions of the Works Zone.

Item No: Y9 Traffic Matters on Local Roads – Recommendation to C&E for Consideration
Subject: **Victoria Road, Bellevue Hill – Traffic Signals**
Author: Lorna Oliver – Traffic & Transport Planner
File No: T470
Reason for Report: Scots College proposed traffic signals - Plans received for relocation of traffic signals at this location.

Recommendation:

- A. That Council note the RTA's approval of the proposed relocation of the traffic signals as documented on drawings SK-001 AMDT 'D' and 7000.499.VV.1973.
- B. That the associated signposting and linemarking shown on the above plans be approved.
- C. That the cost of all works related to this facility be borne by the developer.

Item No: Y10 Traffic Matters on Local Roads – Recommendation to C&E for Consideration
Subject: **No. 5 Dudley Street, Paddington - Works Zone**
Author: Frank Rotta – Traffic Engineer
File No: 407.G Pt7
Reason for Report: Request for a Works Zone

Recommendation:

- A. That approval be granted for a Works Zone to be temporarily installed for No.5 Dudley Street, Paddington. The length of the proposed Works Zone is 6 metres, and it is to be located on the northern side of Dudley Street opposite No.5 Dudley Street immediately east of the driveway across the road from No.5 Dudley Street, Paddington and is subject to the following conditions:
- i. Any directive provided by the NSW Police Department is to be complied with.
 - ii. The Works Zone is to operate between the hours of 7.00am-4.00pm Mon-Fri and 7.00am-1.00pm Sat for a period of 4 weeks from 20 February, 2007 to 20 March, 2007.
 - iii. Suitable traffic control measures are to be put in place to manage truck movements to and from the construction site.
 - iv. Existing parking restrictions (2HR Parking 8.00am-11.00pm ARVE Area PGTN 2) are to be maintained outside of the Works Zone hours of operation.
 - v. The applicant must ensure that the traffic lanes, footpaths and driveways, adjacent to the Works Zone, remain free of obstruction at all times during the construction.
 - vi. The applicant must inform Council's Traffic Engineer when the project is completed and the Works Zone can be removed.

- vii. This Works Zone is in an area zoned as Residential 2(a). The fee payable shall be in accordance with Council's adopted fees and charges applying to the period for which the approval is given, and must be paid prior to the Works Zone being installed. Should the Works Zone be required for a shorter period, application may be made for a pro-rata refund.
 - viii. Failure to comply with any of these conditions may result in the cancellation of the Works Zone at Council's discretion.
 - ix. Should the Works Zone be required for a period longer than the approved period, permission from the Director of Technical Services is required to extend the Works Zone.
 - x. Should the Works Zone be required for additional hours of operation on any particular day, any amendment will require the approval of the Woollahra Traffic Committee.
- B. That the applicant notifies all adjacent residents by a letterbox drop of the conditions of the Works Zone.
- C. That the applicant ensure that the wall of the property adjacent to the Works Zone be protected at all times.
-

8. Late Items

Bus Interchange at Edgecliff

Eric Graham from STA advised that Railcorp will be carrying out repairs to the roof at the bus interchange in 2 stages commencing late February / early March 2007. Railcorp and STA will liaise with any affected residents.

There being no further business, the meeting concluded at 12.25pm.

Warwick Hatton
Chair

Item No: D3 Delegated to Committee
Subject: **2006 Cultural program evaluation**
Author: Jo Jansyn, Cultural Development Coordinator
Janet de Bres, Specialist Librarian/Events
File No: 20.G, 596.G
Reason for Report: To provide a detailed evaluation of the 2006 Cultural Program and present information on the 2007 Cultural Program.

Recommendation:

1. That the 2006 Cultural Program Evaluation report be noted.
2. That the 2007 Cultural Program be considered in the 2007 – 2010 Management Plan and budget for 2007/08.

1. Background

For many years Council has facilitated or hosted cultural activity that engages with the local community and has benefits to a range of age and target groups. Established cultural activity includes the Poets Picnic, now in its 18th year, the Youth Photographic Award, now in its 13th year, and the Woollahra Small Sculpture Prize, now in its 7th year.

The Woollahra Social Plan (2002 – 2007) indicates a strategy direction for Cultural Development of which an action is to '*develop an integrated calendar of cultural activities (pg 99)*'. This is further supported by the Woollahra Cultural Plan (2003). In its Goal Four strategy, the Cultural Plan indicates that the *development of an accessible and current Cultural calendar that incorporates Council events and activities (pg 27)* presents an opportunity to capitalise on the wealth of local talent and experience in the arts and cultural development.

As a response to these strategic documents, the Community Services Division has strengthened its Community Cultural Program by bringing together a range a projects supported by Library and Information Services, Cultural and Community Development staff.

The purpose of this report is to provide an evaluation of key events/activities within the 2006 Cultural Program and to provide information on the 2007 Cultural Program including recommendations for new activity areas.

2. 2006 CULTURAL PROGRAM – LIBRARY AND INFORMATION SERVICES

The Library and Information Services Department presents a cultural program as part of its core activities as a community cultural, information and recreation centre. The aim of presenting this program is also to raise the profile of the Library in the community and to attract new members to its services. The Library manages a variety of events and activities which have not been outlined here including regular school holiday activities, playgroups and story times.

The Woollahra Library celebrated 50 years of library service in December 2005. To mark the 50th anniversary the Library planned a series of events to take place throughout 2006. This included existing events such as the Library's Writers & Readers series and also special events such as the Dead Poets Day and Kids Day Out. Following is a summary table outlining Library and Information Services key cultural activities. Please refer to Annexure 1 for a more detailed

evaluation.

2006 Library and Information Services Cultural Program (key activity)

Name	Budget	Income	Attendance	Link to Mngt Plan (MP) or Cultural Plan (CP) Objective	Proposed for 2007 Cultural Program – (also see recommendations)
Poets' Picnic	\$5,500	None	400 approx	MP Sub-Activity (SA) 5.2 pg 90, 5.4 pg 97, CP Goal 2 pg 25.	Yes
Writers & Readers – 7 events plus Local Writers Day	\$9,600	Ticket sales \$3001	480 overall	MP SA 5.2 pg 90, 5.4 pg 97, CP Goal 3 pg 26.	Yes, but reduction to 6 talks in 2007
HSC lectures – 3 lectures	\$4,700	Ticket sales \$600	79 overall	MP SA 5.2 pg 90.	Yes
Dead Poets Day	No budget	None	31	as part of Library 50 th	No
Youth Photographic Award	\$5,500	Waverley Woollahra Arts Centre \$100, Zonta sponsorship \$2,300 (ex. GST)	111 photographic entries, 27 short film entries from 8 local high schools, attendance at prize giving approx. 60.	MP SA 5.2 pg 90, 5.4 pg 97, CP Goal 2 pg 25.	Yes
Kids Day Out	\$9,600	None, in-kind for show-bag gifts	3000 approx	MP SA 5.2 pg 92, CP Goal 1, pg 24.	Yes, proposed to coincide with Woollahra Small Sculpture Prize

2006 Cultural Program – Library: Evaluation and Recommendations

The 2006 Cultural Program presented by the Library and Information Service catered to a variety of age groups in the community including infants, primary school children, high school students and adults. The program provided valuable opportunities for the community to engage with the Council by using the Council's facilities and services for recreation, information and education and for the Council to enter into partnerships with the community in the provision and organisation of the events.

In addition to the above activities indicated as occurring in 2007 Cultural Program, the Library and Information Service proposes the following new activities:

- **Proposed new series of daytime talks** on a variety of topics - 6 per year to be held in the Committee Room. Aim of this series is to respond to community requests for more daytime events and to attract a new audience who would prefer to attend daytime events, particularly the elderly and mothers with children. Topics would be of broad interest and appropriate with the Library's role as a centre of lifelong learning. Examples of anticipated topics include: how to write a will; encouraging children to read; naturopathy; starting out with sailing; antiques. Proposed budget is minimal as it is envisaged that guest speakers will offer their time on a voluntary basis.
- **Proposed Christmas in Blackburn Gardens event** – Council hosted Christmas carols featuring local schools to be held in first week of December. Approximate budget required to be allocated in the 2007/2008 financial year is \$4129.

3. THE WOOLLAHRA SMALL SCULPTURE PRIZE

Due to its current profile, an individual project summary evaluation on the Woollahra Small Sculpture Prize has been included. More comprehensive evaluation information for the Woollahra Small Sculpture Prize is contained in Annexure 2.

The Woollahra Small Sculpture Prize is the only national prize for sculptures of smaller dimensions and it has attracted strong support from artists, collectors and critics. The Prize was initiated by Woollahra Council to support, promote and celebrate artistic excellence as well as to encourage the local community to access the Council Chambers.

The Woollahra Small Sculpture Prize totals \$13,000 across the following categories:

- The Woollahra Small Sculpture Prize: an acquisitive award of \$10,000
- The Special Commendation: a non-acquisitive award of \$2,000
- The Viewers' Choice: a non-acquisitive award of \$1,000

The sixth Woollahra Small Sculpture Prize exhibition was launched on Friday 27 October 2006 at Redleaf Council Chambers and continued through to Sunday 5 November.

The Woollahra Small Sculpture Prize - Relationship to Management Plan/Cultural Plan

The 2006 – 2009 Management Plan identifies that a key objective for the Community Services Division is *'to plan, coordinate and provide a range of activities and opportunities which address the cultural interests of the Woollahra community and which reflect the unique character of Woollahra'* (pg97). Under this objective, the Woollahra Small Sculpture Prize is highlighted as a core project.

In its Goal Two strategy, Council's Cultural Plan indicates that the Woollahra Small Sculpture Prize is an opportunity to form cultural alliances through strategic partnerships with other levels of government, peak arts bodies, local businesses, corporate sectors and community groups to realise increased community benefits and external resourcing of arts and cultural activities.

2006 Woollahra Small Sculpture Prize – Summary

In 2006, 496 sculptures were entered and the final 41 pieces were exhibited over a 10-day period, including two weekends between 27 October and 5 November. Forty one finalists were selected for exhibition by judges Felicity Fenner Curator, Ivan Dougherty Gallery and Lecturer, Master of Art Administration, College of Fine Arts, University of NSW, Anthony Bond, Head Curator International Art at the Art Gallery of NSW and Professor Ann Graham Chair of Fine Art, University of Newcastle.

Of the 41 finalists, two works appeared from artists residing in the Woollahra Municipality. The number of entries from eastern suburbs local government areas represented over 18.35% of the total number of entries received.

Louis Pratt's (NSW) *The Ambassador's Skull 3.1* was announced as the acquisitive winner at the launch of the exhibition. Approximately 500 guests attended the launch which featured special guest Virginia Trioli. Julia Davis's (NSW) *Perigee* was announced as the Special Commendation and Claire Simpson's (NSW) *Fantastic Palace* was awarded the Viewer's Choice at the conclusion of the exhibition.

Further Woollahra Small Sculpture Prize activities during the exhibition period included the development of the Friends of the Woollahra Small Sculpture Prize Program, finalists' floor talk program occurring across three days and local schools touring program. The linking of the Kids Day Out event with the Woollahra Small Sculpture Prize exhibition saw attendance figures for the exhibition significantly increase to approximately 2,500, an increase of over 30% on 2006 figures and over 100% on 2005 figures.

2006 Woollahra Small Sculpture Prize - Budget

The cost of staging the 2006 Woollahra Small Sculpture Prize over the calendar year was \$39,000 ex GST. As the project is staged over a calendar year, income generated from entry fees, sales commission and sponsorship is split across financial years. In the 2006 calendar year, income from entry fees, Friends of the Woollahra Small Sculpture Prize and sales commission was \$17, 897 ex GST. In addition, cash sponsorship income of \$15, 455 ex GST was generated across the calendar year due to the efforts of the Small Sculpture Prize Committee.

Sponsorship income contributed towards the development/growth of the Prize, namely the schools program area, some contribution to Kids Day Out, Double Bay street banners and the appointment of an external publicist who continued to successfully increase the media profile and reputation of the Prize.

2001 – 2006 Woollahra Small Sculpture Prize Comparative Data

Category	2001	2002	2003	2004	2005	2006
Number of entries	200	254	330	285	314	496
Number of local entries	22	32	26	20	17	34
Number of eastern suburbs entries	not counted	not counted	not counted	not counted	52	91
Number of local finalists	0	2	2	3	2	2
Number of eastern suburbs finalists	not counted	not counted	not counted	not counted	10	10
Number of repeat entrants from previous year	-	57	60	52	64	95
Number of repeat entrants from all years	-	50	78	134	204	289
Number of repeat finalists from previous year	-	2	1	7	11	4

Category	2001	2002	2003	2004	2005	2006
Number of repeat finalists from all years	-	2	3	11	16	26
State Breakdown						
• NSW	124	163	189	171	190	299
• VIC	36	62	98	71	70	114
• SA	3	2	3	6	13	12
• WA	3	1	2	5	5	15
• TAS	7	1	9	2	4	12
• NT	0	0	0	0	4	9
• QLD	15	13	16	18	13	17
• ACT	11	12	5	8	11	12
• NZ	0	0	6	4	2	2
• Internat	0	0	2	0	2	4
Entry fee inc GST	\$22	\$22	\$33	\$33	\$40	\$40
Number of finalists	30	33	35	38	40	41
Launch attendance (based on catering staff estimates)	200	400	300	400	450 +	500+
Sales	3	Data not available	4	4	5	6
Forum attendance	100	30	40	45	60 * artist talks	90 artist talks
Exhibition attendance	700 - 1000	500 - 700	700- 800	1000 - 1200	1800	2200
Viewer's Choice responses	230	Data not available	259	369	382	547
Sponsorship successful	No	No	Yes	Yes (in kind)	Yes - \$15, 130 ex GST	Yes - \$15, 455 ex GST plus catering sponsorship of launch
Schools education component	No	Yes	Yes	Yes	Yes	Yes
New areas developed						Volunteer program, Friends program, linked with Kids Day Out, Double Bay street banners

2006 Woollahra Small Sculpture Prize –Evaluation and Recommendations

The 2006 Woollahra Small Sculpture Prize was considered a success and continued to meet the original aims set by Council in 2001. Based on the majority of feedback received on Viewers Choice slips, evaluation meetings with Woollahra Small Sculpture Prize Committee members and personal communication with the Cultural Development Coordinator, it was clear that there has been an increased media profile and increased awareness of the Prize by artists and the arts industry.

The Woollahra Small Sculpture Prize is a profiled arts award and is recognised amongst artists and the community. The reputation and profile of the Prize and related activities including the schools component and community artist talks can be maintained at current levels with appropriate funding from Woollahra Council and/or a level of cash sponsorship. To meet the aims of the Prize and to increase visitation and participation from the local community, it is recommended that Kids Day Out tie in with the Woollahra Small Sculpture Prize exhibition as in 2006.

4. 2006 CULTURAL PROGRAM – CULTURAL AND COMMUNITY DEVELOPMENT

The Community Development and Cultural Development Departments compliment the Library and Information Services Cultural Program by presenting a range of cultural activities across target groups that serve to stimulate community participation, generate community spirit and local identity, offer educational and awareness opportunities and respond to the changing needs of residents.

Following is a summary table outlining key activity within the Cultural and Community Development Departments.

2006 Cultural and Community Development Cultural Program (key activity)

Name	Budget	Income	Attendance	Link to Mngt Plan (MP) or Cult Plan (CP) Objective	Proposed for 2007 Cultural Program - see recommendations
Citizen of the Year Award	\$800	Nil	10 nominees including one for Young Citizen of the Year. Presented as part of 2007 Australia Day activities	MP sub-activity (SA) 5.4 pg 97, CP Goal 3 pg 26.	Yes
Reconciliation Week	\$385 by each of six member LGA's	Nil	11 nominees in Pauline McLeod Awards for Reconciliation, over 250 entries in primary Reconciliation Art Comp, over 120 attendees at Awards presentation.	MP SA 5.4 pg 97, MP SA 5.3, pg 94, CP Goal 3 pg 26.	Yes

Name	Budget	Income	Attendance	Link to Mngt Plan (MP) or Cult Plan (CP) Objective	Proposed for 2007 Cultural Program - see recommendations
NAIDOC Week	\$700 artist fees.	Nil	Story-time attendance at Double Bay and Paddington Library branches	MP SA 5.4 pg 97, MP SA 5.3, pg 94, CP Goal 3 pg 26.	Yes
Seniors Week Writing Competition	\$500 from Seniors Week budget	Nil, some in-kind support for prizes	116 entries	MP SA 5.3, pg 93.	Yes, as part of 2007 Seniors Week
Harmony Day	\$0	Nil	Resources (ribbons, display material etc) supplied from Federal Gov free of charge	MP SA 5.3, pg 94, MP SA	Yes
Live at Lyne (Youth Concert)	\$4000	\$120 (drinks)	60 attendees, 10 youth on organising committee, 25 performers	MP SA 5.3, pg 96, CP Goal 2, pg 25.	No – attendance figures too low over 2 years of the event
Chamber Proms III	Approx \$300 for staff wages	Nil, free activity	Approx 100	MP SA 5.4, pg 98, CP Goal 2, pg 25.	scheduled for 2008
Bush tucker walks	Nil, but supported by Council through the Com Grants Program	Nil, free activity	90 across four walks – maximum group size is 25 per walk	MP SA 5.4, pg 98, CP Goal 2, pg 25.	subject to Community Grants Program assessment
Senior Xmas Concert	\$11500	Nil, free activity	320 attendees	MP SA 5.3 pg 93, CP Goal 1, pg 23.	Yes
Kids Day Out	Approx \$2500 Cult Dev budget plus \$9600 from Lib			MP SA 5.2 pg 92, CP Goal 1, pg 24.	Yes, proposed to coincide with Woollahra Small Sculpture Prize

2006 Cultural Program – Cultural and Community Development: Evaluation and Recommendations

The 2006 Cultural Program presented by the Cultural and Community Development Departments has attempted to address the key target groups as listed in the Woollahra Social Plan including, but not limited to the aged, people with disabilities, children, youth, women, people from culturally and linguistically diverse backgrounds and Aboriginal and Torres Strait Islander cultures. Whilst the Council has a commitment to providing cultural programs in the youth area, it has been found that particular programs such as the Live at Lyne Youth Concert were not drawing enough interest or anticipated attendee levels. It is envisaged that the Community and Social Planning process occurring during 2007 will provide new direction for the youth cultural programs however one current direction being researched is to collaborate with existing established events or projects.

The 2006 Cultural Program has provided opportunities to increase community participation levels, provide opportunities for education and information exchange and promote community pride and spirit. Furthermore, several key projects within the Program provided local residents and organisations the opportunity for partnerships, coordination and co-hosting roles.

In addition to the above activities indicated as occurring in 2007 Cultural Program, the Cultural and Community Development Department proposes the following new activity.

- **daytime speaker series at Vaucluse Bowling Club.** In response to the Vaucluse Survey conducted in 2005, residents indicated that they would be interested in attending daytime information talks at the Vaucluse Bowling Club. Progress has been made to link with the proposed Library daytime speaker series to present one overall, cost effective series for residents with six talks taking place in the Committee Room at Woollahra Council Chambers and six talks at Vaucluse Bowling Club. It is proposed initially that costs for the daytime speaker series be limited to the provision of tea and coffee.

5. Conclusion

The 2006 Cultural Program which integrated the areas of Library and Information Services, Cultural Development and Community Development was a diverse and overall successful program which met the objectives for these sub-activity areas as listed in the Management Plan 2006 – 2009. A cross divisional approach to coordinating the highly successful Kids Day Out maximised resources and ensured a professional event was delivered to the community.

The 2007 Cultural Program will continue with a cross divisional approach to provide popular events such as the Poets' Picnic, Reconciliation Week, Writers & Readers Series, Kids Day Out, Woollahra Small Sculpture Prize and the Seniors Xmas Concert. The 2007 Cultural Program will also aim to focus on new audience development with activity such as the proposed series of daytime talks, the proposed Christmas in Blackburn Gardens event and new directions for youth cultural programming.

Jo Jansyn
Cultural Development Coordinator

Janet de Bres
Specialist Librarian/Events

Kylie Walshe
Director - Community Services

ANNEXURES:

1. 2006 Cultural Program (Library): Detailed Evaluation Report
2. 2006 Woollahra Small Sculpture Prize Evaluation Report (detailed).

Item No: D4 Delegated to Committee
Subject: **Library Report for the Quarter, October to December 2006**
Author: Vicki Munro, Manager, Library and Information Services
File No: 48.G
Reason for Report: To review the library operation for the quarter, 1 October to 31 December 2006.

Recommendation:

1. That the report of the library service for the quarter 1 October to 31 December 2006 be received and noted.

This report reviews activities and projects for the quarter October to December 2006 compared with the same quarter for the previous year, 2005.

1. Circulation Statistics

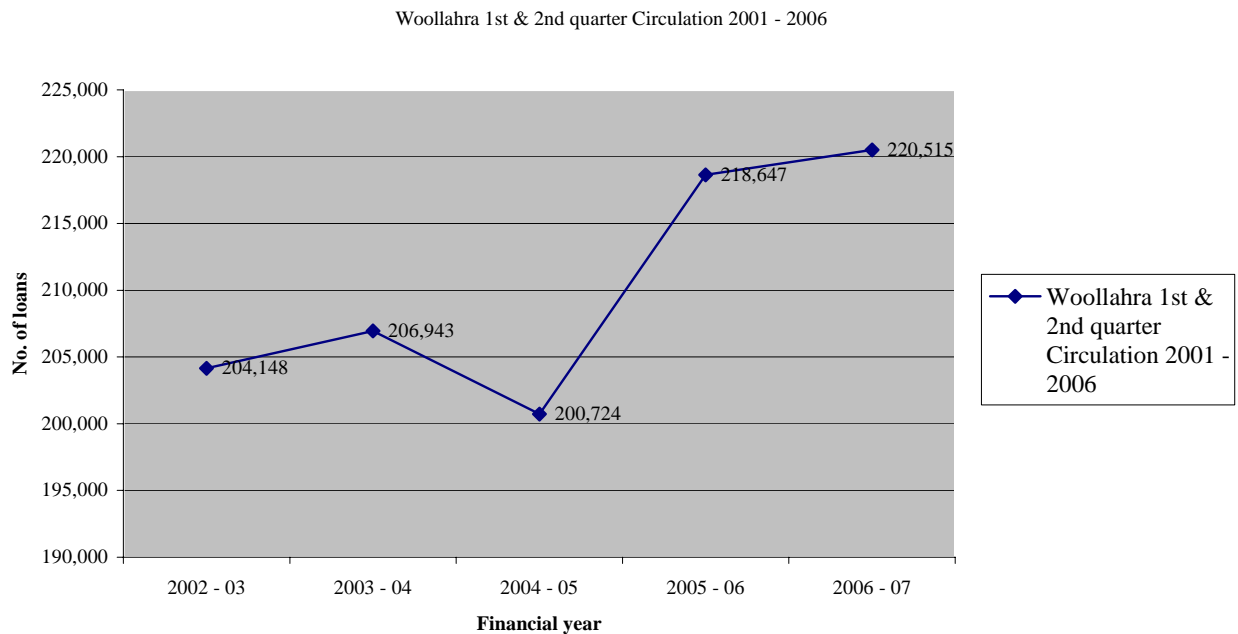
The following statistics show the circulation of the total library service for Quarter 1 – 1 July to 30 September 2006 and Quarter 2 – 1 October to 31 December 2006 as well as providing a comparison for the same periods in 2005.

This provides a more holistic view of the usage of the Library and Information Service and allows a greater understanding of Library usage at each of the service points.

	Double Bay Central		Paddington		Watsons Bay		Total	
	2006/07		2006/07		2006/07		2006/07	
	Quarter 1	Quarter 2	Quarter 1	Quarter 2	Quarter 1	Quarter 2	Quarter 1	Quarter 2
	July-Sept	Oct-Dec	July-Sept	Oct-Dec	July-Sept	Oct-Dec	July-Sept	Oct-Dec
Adult Books	37,949	37,746	13,120	12,732	2,161	2,336	53,230	52,814
Children's Books	23,516	19,960	6,292	5,042	1,824	1,994	31,632	26,996
Periodicals	3,175	3,126	1,525	1,502	137	136	4,837	4,764
Toys	840	719	11	5	4	0	855	724
Audio Visual	17,960	16,753	4,088	4,060	809	993	22,857	21,806
Total	83,440	78,304	25,036	23,341	4,935	5,459	113,411	107,104

	Double Bay Central		Paddington		Watsons Bay		Total	
	2005/06		2005/06		2005/06		2005/06	
	Quarter 1	Quarter 2	Quarter 1	Quarter 2	Quarter 1	Quarter 2	Quarter 1	Quarter 2
	July-Sept	Oct-Dec	July-Sept	Oct-Dec	July-Sept	Oct-Dec	July-Sept	Oct-Dec
Adult Books	43,584	40,553	14,909	13,162	2,489	2,212	60,982	55,927
Children's Books	21,307	16,903	6,241	5,043	1,810	1,499	29,358	23,445
Periodicals	3,462	3,154	1,672	1,532	213	138	5,347	4,824
Toys	812	619	2	2	12	6	826	627
Audio Visual	15,627	15,083	2,733	3,023	453	392	18,813	18,498
Total	84,792	76,312	25,557	22,762	4,977	4,247	115,326	103,321

A five year trend line of circulation for the library service for the year to date is outlined below.



Significant points to note from both the statistics and graph are:

- The Library circulation for the second quarter, 1 October to 31 December 2006 has shown an increase of 3.66% on the same quarter in 2005. In examining the year to date, there has been an increase of 0.85 % over the same period in 2005.
- In looking at each service point for the second quarter against the 2005 statistics, there has been an increase at all libraries.
 - Double Bay Central: 2.6%
 - Paddington Branch: 2.5%
 - Watsons Bay Branch: 28.54%
- The general trend, as shown in the previous quarter, has been an increase in the usage of the children's material and audiovisual stock with a decrease in the circulation of adult books and periodicals.
- The decrease in adult book circulation is mostly in the adult non-fiction collection. This shift in usage is due to a number of contributing factors including an increase in the use of online databases and the internet as an information resource and the overcrowding of library shelves which make it difficult for customers to find what they need.

2. Membership

Members who have borrowed over the past three years		
	This year	Last year
Double Bay Adult	10,868	11,880
Double Bay Junior	3,606	3,743
Paddington Adult	4,699	5,190
Paddington Junior	779	682
Watsons Bay Adult	311	319
Watsons Bay Junior	145	136
TOTAL	20,408	21,950

- In the borrower profile for the quarter, there has been a decrease of 7.03% of active members (members who have borrowed over the last three year period). The exception to this trend, has been the Junior members of the Paddington and Watsons Bay Branches.
- 763 new members registered during this quarter. In the current financial year, a total of 1,632 new members have joined the Library and Information Service.

3. Services Other Than Circulation

3A. Reference and Information Services

The Reference enquiries statistics cover three distinct areas, namely:

- General reference enquiries represent requests for Library based information, face to face enquiries and telephone and email at both Double Bay Central and Paddington Libraries;
- Local History enquiries which have been received either in person, telephone and email at the Local History Centre and at the Double Bay Central and Paddington Libraries;
- Community Information enquiries consisting of requests for information on community facilities, services and activities received either in person, by telephone or email at Double Bay Central and Paddington Libraries and the Local History Centre.

	2006/07		2005/06	
	Quarter 1	Quarter 2	Quarter 1	Quarter 2
	July-Sept	Oct-Dec	July-Sept	Oct-Dec
Reference Enquiries	6,514	5,119	5,619	5,957
Local History	709	539	628	562
Community Information	121	236	663	1,064
Total	7,344	5,894	6,910	7,583

- The above statistics show that the total number of Reference enquiries have decreased by 22.3% this quarter in comparison to the same time last year.
- This decrease can be explained by the change in the reporting of Community Information statistics which previously included hits to the LINCIS (Community Information) database. These statistics are now reported separately under Community Information. Also, the second quarter is traditionally a quieter period for reference enquiries, particularly with the completion of the HSC and lead up to Christmas and Summer holidays.

- The Reference enquiries statistics are in keeping with the Public Libraries Evaluation Group measures (PLEG), established by the State Library of NSW. The information request completion rate of 65.90%, as determined by PLEG is slightly lower than the same time last year, which was 71.23%.

Inter-Library Loans

	2006/07		2005/06	
	Quarter 1	Quarter 2	Quarter 1	Quarter 2
	July-Sept	Oct-Dec	July-Sept	Oct-Dec
Items lent to other Libraries	872	818	437	386
Items borrowed from other Libraries	265	254	206	208

- As reported in the previous quarter, there has been a continued increase in the number of requests received from other libraries. This quarter, there has been an increase of 112% compared to Oct - Dec 2005.
- These significant increases are due to the move, effective July 2006, to the Libraries Australia Document Delivery system. The Woollahra Library and Information Service is now much more accessible to other libraries including University and Special Libraries.
- There has also been an increase of 22%, over the same quarter in 2005, for Inter-Library Loan requests for Woollahra members.

Electronic Information Service:

	2006/07		2005/06	
	Quarter 1	Quarter 2	Quarter 1	Quarter 2
	July-Sept	Oct-Dec	July-Sept	Oct-Dec
Library Access				
Logins	620	556	693	402
Searches	1,469	1,169	2,548	1,502
Remote / Home Access				
Logins	229	103	165	92
Searches	516	645	850	494

- The number of searches for on-line databases within the library have decreased this quarter by 22% over the same quarter in 2005, however the number of remote searches (from home) has increased by 30.6%.
- The number of logins (both library and from home) have increased.
- The most popular databases for remote access are:
 - Libraries Australia
 - Britannica Encyclopaedia;
 - APAFT (Australian Public Affairs Full Text); and
 - Literature Resource Centre.
- Strategies are in place for further promotion of the online databases including staff training and use of promotional materials such as bookmarks and posters.

Local History Centre

The following table summarises enquiries at the Centre by broad category:

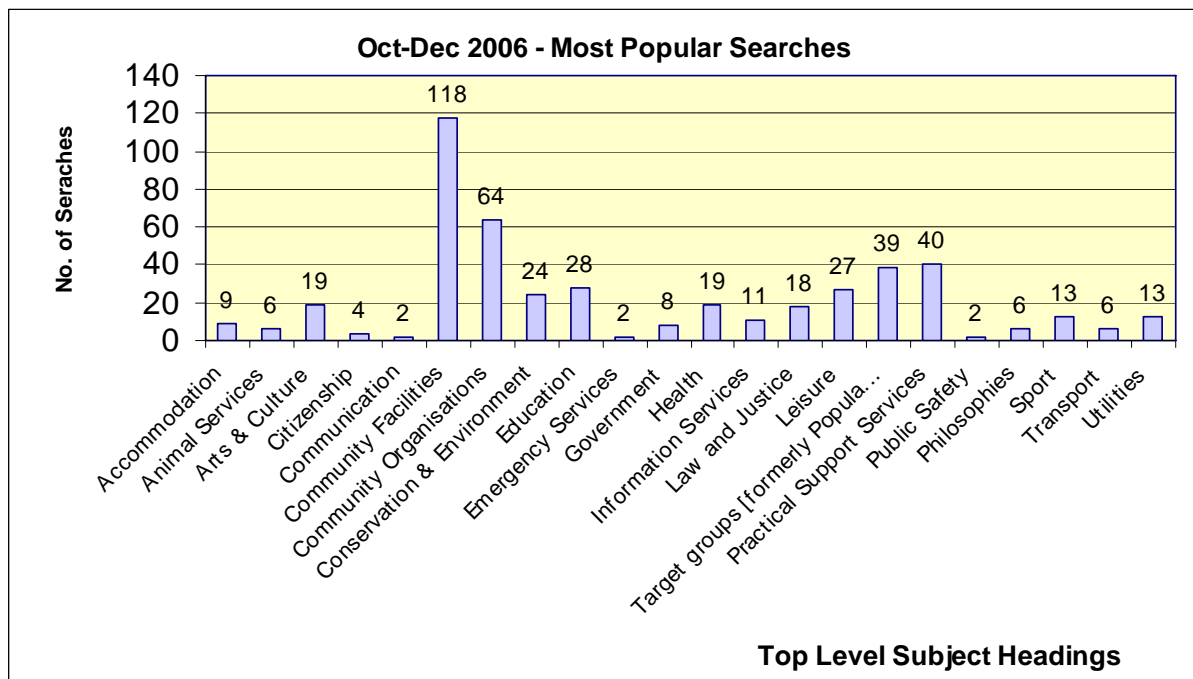
	2006/07		2005/06	
	Quarter 1	Quarter 2	Quarter 1	Quarter 2
	July-Sept	Oct-Dec	July-Sept	Oct-Dec
Council	43	81	54	58
Property	251	163	240	205
Local History	201	121	136	104
Family History	52	42	70	54
Assistance with equipment	54	35	42	33
Directional	32	36	29	31
Other	45	37	15	36
Commissioned property histories	7	7	8	5
Total at Centre	685	522	594	526
Double Bay Enquiries	15	16	17	17
Paddington	9	1	17	19
Total Enquiries	709	539	628	562

- There was a slight decrease in enquiries to the Local History Centre this quarter, in comparison to the previous year.
- The Information Services staff conducted the Local History Survey, during the period 13 -26 November, 2006. A total of 1024 customers were asked to undertake the survey, with 564 completed. A full analysis of the results were reported to Community and Environment Committee on 18 December 2006. The key outcomes included the need to further promote the Local History Centre as 74% of the respondents were unaware of the Centre and a greater understanding of the increasing workload of the staff at the Centre.
- Significant donations to the Centre this quarter included:
 - Two albums of newspaper clippings were donated by Dr Lilley, compiled by his sister-in-law. Date-range of materials, WWII – 1955. Subject matter – press ‘Social Pages’, documenting the social activities of Eastern Suburbs and North Shore residents of the period. Includes some information on *Hopewood House*, Darling Point (MS76).
 - Navigational Chart of the Sydney coastline, with reference to navigational landmarks, donated by Michael Rolfe, Vaucluse Progress Association. Map is reproduced as a transparency on waterproof material, for yachtsmen. (Added to non-indexed map collection, Woollahra Municipality).
 - Photographs of Watsons Bay and Rose Bay were donated from the Waverley Library Local Studies collection.

Community Information

	2006/07	2005/06
Quarter 1 - July to Sept		
July	132	210
August	363	179
September	299	266
Total for Quarter	794	655
Quarter 2 - Oct to Dec		
October	233	451
November	367	294
December	253	228
Total for Quarter	853	973
TOTAL YEAR TO DATE	1647	1628

- A total of 853 searches were made on the LINC'S Community Information database this quarter. This represents an increase of 7.43% over the quarter 1, July to September 2006 however there has been a decrease of 12.33% over the same quarter in 2005. This is consistent with the statistics over recent years which have shown fluctuations in the use of Community Information which cannot be attributed to any particular cause.
- The most popular searches were Community Facilities, Community Organisations and Practical Support Services.



3B. Home Library Service

	2006/07		2005/06	
	Quarter 1	Quarter 2	Quarter 1	Quarter 2
	July-Sept	Oct-Dec	July-Sept	Oct-Dec
Items lent to HLS Members	3,803	3,712	4,006	3,863
Items lent to HLS Institutions	408	310	551	299

- As at 31 December 2006, there were 153 individual Home Library members and 5 institutional members. There are 5 volunteers who assist Library staff in the delivering items on a fortnightly / monthly basis.
- There has been a decrease of 4% in loans to Home Library members.

3C. Cultural Events

Writers & Readers series

Thursday 7 December - Ross Steele – *The French Way*

The Woollahra Library Friends Christmas party was held on Thursday 7 December 5:30pm and was followed by a Writers & Readers talk from the President of the WLF, Ross Steele. Ross discussed his new book *The French Way* with Andrea Stretton. Attendance: approximately 100.

Local Writers Day

Saturday 11 November – 1 to 4pm. The Library invited submissions from small-press or self published authors living in the Woollahra Municipality or neighbouring municipalities to be part of its third annual Local Writers Day. Ten submissions were received and the authors gave readings and were interviewed about their work by Andrea Stretton. The day also featured readings by the winners of the Woollahra Council's 2006 Seniors Week Poetry competition. Attendance: 20.

3D. Children's Services

Kids Day Out

Sunday 29 October - The Community Services Division hosted the third Kids Day Out on Sunday 29 October 2006, 11am-2:30pm. The aim of the event was to provide the community with a free, fun family day out highlighting the Council's facilities and services.

Entertainment for the day included children's author talks, cartooning workshop, school poetry competition and prize giving, interactive drumming, crafts activities, food stalls, a fire engine with firemen, jumping castle, a hoola hoop instructor and music by Winward representing the Woollahra Philharmonic Orchestra. There was also a sausage sizzle and coffee cart. This event was extremely popular. Attendance: approximately 3,000.

Extended Hours in the Children's Area of Double Bay Central Library

The following table represents the number of members in the Children's area of the Central Library between the hours of 6.00pm and 8.00pm

Month	Total clients	Average no. clients per night
October	205	10
November	207	9
December	206	11

- With the launch of the Extended hours in the Children's Library, posters and book marks were sent to all the local high schools and primary schools, and displayed in the Libraries. The Woollahra Library Web Site has also been used to promote the extended hours.

- Figures have remained constant but low so the Library Service will further promote the extended hours in February 2007.

Story time sessions

The story time programme is a core part of the Library and Information Service's activities.

	2006/07				2005/06			
	Quarter 1		Quarter 2		Quarter 1		Quarter 2	
	July-Sept		Oct-Dec		July-Sept		Oct-Dec	
	Sessions/Children	Sessions/Children	Sessions/Children	Sessions/Children	Sessions/Children	Sessions/Children	Sessions/Children	Sessions/Children
Double Bay Central								
Wednesday Story Time and Craft	11	149	10	111	10	104	11	111
Friday Play Group	5	98	7	147	13	70	3	46
Total	16	247	17	258	23	174	14	157
Paddington Branch								
Storytime (Thursday)	12	125	11	84	11	81	11	107
Toddler Story time (Friday)	13	252	11	229	13	183	12	194
Total	25	377	22	313	24	264	23	301
Holdsworth Street Community Centre								
Pre School Children (Tuesday)	9	80	10	129	10	215	10	149
Grand Total	50	704	49	700	57	653	47	607

- Story time figures have increased by 15.3 % in comparison to the same period in 2005. This has been due to a concerted effort by staff at all service points to target the 0 to 12 years age group, consolidation of the programmes with parents and childcare centres as well as organising age appropriate activities.
- Holdsworth pre-school sessions was attracting lower numbers of children but after a meeting with the Holdsworth Street staff in November 2006, some simple initiatives have produced better attendance figures.
- There have also been special activities organised this quarter by the Children's and branch staff, namely Christmas parties at Paddington and Double Bay and holiday craft sessions at each service point.

4. Conclusion

The Library and Information Service continues with its diverse range of programmes which have all been well utilised by the Woollahra Community. One of the highlights of the year to date, has been the very successful Kids Day Out event, which promoted Council's services and facilities as well as literacy, the love of libraries and the Cultural program 'The Woollahra Small Sculpture' exhibition.

It is pleasing to see the increase in the usage of the Library and Information Service, in particularly noting the increase at Watsons Bay Branch. To further promote this service point, the Library has trialled an extension of its storytelling programme at Watsons Bay in January 2007 which has been well received.

The vitality of the Library as a key Community Service for the Woollahra Community will be further developed through the upcoming Library Strategic Plan.

Vicki Munro
Manager – Library and Information Services

Kylie Walshe
Director Community Services

Item No: D5 Delegated to Committee
Subject: **Parks & Public Space Principal Activity -
2nd Quarter Management Plan Review**
Author: Warwick Hatton - Director Technical Services
File No: 827.G 04-07
Reason for Report: To review the status of works, services and projects and Notices of Motion for the Management Plan principal activity of Parks and Public Space for the 3 months ending 31 December 2006. .

Recommendation:

- A. That the status of projects for the Parks and Public Space principal activity be noted.
- B. That the variations to projects be agreed subject to adoption of the relevant budget variations included in the separately reported end of year financial review.

Background:

Section 407(1) of the Local Government Act requires that Council review the progress of the adopted management plan on a quarterly basis. Included with this report is the second quarterly review of Principal Activity No 4 of the Management Plan, which is "Parks & Public Space". This principal activity has the following sub- activities:

- 4.1 Open Space Management
- 4.2 Open Space Asset Management
- 4.3 Open Space Maintenance & Construction
- 4.4 Park Facilities

Included as an Annexure to this report is:

- 1. The Parks & Public Space Principal activity of the Management Plan with detailed comments on the status of items in each sub activity.
- 2. Any uncompleted adopted "Notices of Motion" related to the Parks and Public Space principal activity.

The Annexure includes all the details, whereas, set out in the following part of this report is a commentary on variations, changes, exception, completed work, achievements, etc. The purpose being to provide Councillors with a snapshot on the key influences or issues arising from this quarterly review.

"Notices of Motion", which have a major impact on approved Management Plan core activities and projects, have been included in the management plan as variations so as to facilitate the changing of priorities in an orderly and transparent manner.

Comments on budget variations, where they are material or have an impact on the program of works or projects, may be included in this report. However, the budget review and confirmation of any changed forecast will be considered in a separate budget report, which reviews the overall financial position of the Council at the end of the quarter.

Following is the commentary on each sub activity:

4.1 Open Space Management

In this quarter we processed 609 park hire approvals including 70 bookings specifically for Double Bay Primary School for use of Steyne Park as a playground (not previously recorded), and 23 filming and photography approvals.

Investigations have continued on issues arising from Notices of Motion including commercial dog walking, review of security lighting in parks and carparks, café and changerooms at Lyne Park and options for introducing community gardens.

Council's submissions to the Department of Lands and the Minister concerning the proposed sale of the Paddington Bowling Club and a portion of Trumper Park were successful in preventing the sale of this open space facility for development purposes.

A draft Commercial Fitness Policy was developed and publicly advertised. The result of the exhibition period was reported to Council for consideration.

4.2 Open Space Asset Management

Updating of Plans of Management for Trumper Park, Cooper Park and Foreshore Parks is under way.

Investigations have commenced sourcing water using water saving technologies for Christison Park sportsgrounds. A detailed grant application has been prepared for this site and we await the outcome of this application next quarter. A grant submission was also made for the development of a detailed landscape masterplan for Gap Park. The masterplan will address issues of public safety and improved accessibility.

Designs have been prepared for new car park lighting in Lyne Park (ferry wharf side).

A car park plan has been prepared for the Lyne park carpark. The car park plan is subject to the approval sought from the Dept. of Planning for the roadway dedication, and decisions regarding boat trailer parking estimates.

Refurbishment works for McKell park pond were completed to reconstruct the pond and install sandstone art works and planting in and around the pond.

Data collection for the parks asset management project is underway with asset inventory and condition surveys completed for landscape and infrastructure assets in most of the smaller parks in the western half of the municipality.

A grant was received to contribute towards funding the installation of a dinghy storage facility at Rose Bay Park. This facility will assist to remove the boat storage clutter and provide more space for beach and park users. A policy on how Council may manage dinghy storage in our foreshore parks is also being prepared to be presented next quarter.

4.3 Open Space Maintenance & Construction

See notes on capital works projects above.

All cyclic open space maintenance schedules were completed to standard this quarter. Garden bed renovations were undertaken at McKell Park and Redleaf. The sportsground surfaces associated with the Australian Open Golf parking were renovated and returfed following this popular event.

Steyne Park bore renewal was completed to allow bore water to irrigate the sportsfield.

Turf repair of the sportsgrounds included the removal of broad leafed weeds and the installation of new generation Conquest Couch in several high profile areas. We also trialled a new technology in recycle topdressing where sand and soil removed in the aeration process can be reused as topdressing to level lawns.

4.4 Park Facilities

New picnic tables, seats and bin enclosures were installed at Parsley Bay Reserve in time for the end of year holiday period.

A new playground in Elms Reserve, Woollahra, will be installed in mid February following earlier community consultation. New playgrounds have been installed following community consultation at Dillon Street Reserve, Paddington and Thornton Reserve, Bellevue Hill.

New park name and regulatory signs are being rolled out. Sportsground signage has been ordered for installation in the third quarter.

A new retaining wall has been constructed at Beresford Crescent Reserve, Bellevue Hill, to prevent embankment erosion encroaching on the roadway below.

Works to repair the fence at Gap Park have been undertaken. Works will continue through the first quarter of 2007.

Council staff worked with Energy Australia staff to developing a project plan for the removal and replacement of a major energy cable under Rushcutters Bay median island. This plan included a design for a new avenue gateway planting of figs and palms.

A new bridge was installed at Rushcutters Bay Park over the canal separating the Woollahra Council managed park with the City of Sydney managed area of parkland. The new 3.5 metre wide bridge replaces the narrow footbridge connecting. The bridge was opened in time for the Christmas/New Year period.

Warwick Hatton
Director Technical Services

ANNEXURES:

1. December 2006 Quarterly Review of Principal Activity: Parks and Public Space
2. December 2006 Quarterly Review of Outstanding Notices of Motion – Parks and Public Space