



Minutes: *Corporate & Works Committee*

Date: *Monday 17 August 2015*

Time: *6.00pm*

Corporate & Works Committee Minutes

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**Minutes of the Meeting held on
17 August 2015 at 6.00pm.**

Present: Her Worship the Mayor, Councillor Toni Zeltzer ex-officio
Councillors Jeff Zulman (Chair)
Peter Cavanagh
Matthew Robertson (Items R1-R4)
Susan Wynne

Staff	Stephen Dunshea	(Director – Corporate Services)
	Gary James	(General Manager)
	Zubin Marolia	(Manager – Property & Projects)
	Jake Matuzic	(Manager – Capital Projects)
	Tom O’Hanlon	(Director – Technical Services)
	Mark Ramsay	(Manager – Civil Operations)
	Kylie Walshe	(Director – Community Services)

Also in Attendance: Nil

Note: Councillor Robertson was in attendance at the Development Control Committee meeting during the Corporate & Works Committee’s consideration of Items D1 to D4.

Leave of Absence and Apologies

Apologies were received and accepted from Councillors Andrew Petrie and Deborah Thomas and leave of absence granted.

Late Correspondence

Late correspondence was submitted to the committee in relation to items: Nil

Declarations of Interest

Nil

Items to be Decided by this Committee using its Delegated Authority

Item No: D1 Delegated to Committee
Subject: **CONFIRMATION OF MINUTES OF MEETING HELD ON 3 AUGUST 2015**
Author: Sue O'Connor - Governance
File No: 15/109545
Reason for Report: The Minutes of the Corporate & Works Committee of 3 August 2015 were previously circulated. In accordance with the guidelines for Committees' operations it is now necessary that those Minutes be formally taken as read and confirmed.

(Cavanagh/Wynne)

Resolved:

THAT the Minutes of the Corporate & Works Committee Meeting of 3 August 2015 be taken as read and confirmed.

Item No: D2 Delegated to Committee
Subject: **MONTHLY FINANCIAL REPORT - JULY 2015**
Author: Don Johnston, Chief Financial Officer
Approver: Stephen Dunshea, Director - Corporate Services
File No: 15/108845
Reason for Report: To present the monthly financial report for July 2015

(Wynne /Cavanagh)

Resolved:

- A. Receive and note the Monthly Financial Report – July 2015.
- B. Note that Council's 12 months weighted average return on its direct investment portfolio of 3.01% exceeds the July 2015 benchmark 90 day term deposit index of 2.46%.
- C. Note that the total interest earned for year to date July 2015 of \$218k exceeds the 2015/16 Budget of \$211k.

Item No: D3 Delegated to Committee
Subject: **DELIVERY PROGRAM 2013 TO 2017 & OPERATIONAL PLAN 2014/15 (DPOP) QUARTERLY PROGRESS REPORT JUNE 2015 AGAINST GOAL 10 - WORKING TOGETHER AND GOAL 11 - A WELL MANAGED COUNCIL (FY230)**
Author: Michelle Phair, Team Leader Corporate & Financial Planning
Approvers: Stephen Dunshea, Director - Corporate Services
Tom O'Hanlon, Director - Technical Services
File No: 15/93366
Reason for Report: To review the status of the Priorities and Actions in Council's Delivery Program 2013 to 2017 and Operational Plan 2014/15 for the three months ending 30 June 2015.

(Cavanagh/Wynne)

Resolved:

THAT the June 2015 Quarterly Progress Report on Goal 10 (Working together) and Goal 11 (A well-managed Council) of Council's Delivery Program 2013 to 2017 and Operational Plan 2014/15 be received and noted.

Item No: D4 Delegated to Committee
Subject: **COUNCIL BUSINESS/COMMERCIAL CENTRE CLEANING SERVICE (SC2352-02)**
Author: Mark Ramsay, Manager - Civil Operations
File No: 15/66069
Reason for Report: Respond to a resolution of Council

(Cavanagh/Wynne)

Resolved:

THAT Council continues to undertake the street cleaning and business centre functions using in house staff and seek to undertake the improvements to the existing service identified by Abraxa Management Consulting to ensure our current service is maintained at optimal levels.

Items to be Submitted to the Council for Decision with Recommendations from this Committee

Item No: R1 Recommendation to Council
Subject: **CAPITAL WORKS PROGRAM STATUS REPORT - JUNE 2015 INCLUDING 2014/15 BUDGET REVOTES & ROLLOVERS (FY230)**
Authors: Michelle Phair, Team Leader Corporate & Financial Planning
Trang Banfield, Team Leader Financial Operations
Approvers: Stephen Dunshea, Director - Corporate Services
Don Johnston, Chief Financial Officer
File No: 15/93424
Reason for Report: To provide the Committee with an update on the status of projects in the 2014/15 Capital Works Program and to report on the 2014/15 Budget revotes and rollovers.

(Cavanagh/Wynne)

Recommendation:

- A. The Quarterly Progress Report – Capital Works Program for June 2015 be received and noted.
- B. The Items identified as “Recommended for Revote” in Annexures 1 and 2 be revoted into the 2015/16 Budget.

Item No: R2 Recommendation to Council
Subject: **TENDER SC2797 VILLAGE HIGH ROAD, VAUCLUSE - CIVIL INFRASTRUCTURE WORKS**
Author: Sam Badalati, Project Manager - Civil Works
Approvers: Jake Matuzic, Manager - Capital Projects
Tom O'Hanlon, Director - Technical Services
File No: 15/106161
Reason for Report: To recommend to Council the acceptance of a tender

(Wynne /Cavanagh)

Recommendation:

- A. THAT Council enter into a Contract with Citywide Civil Engineering (NSW) Pty Ltd for the Village High Road, Vaucluse – Infrastructure Works Project for the sum of \$421,220.56 (excluding GST) plus any provisional costs.
- B. THAT successful and unsuccessful tenderers be advised accordingly.

Item No: R3 Recommendation to Council
Subject: **TENDER SC2852 NEW SOUTH HEAD ROAD, EDGECLIFF – PUBLIC DOMAIN WORKS**
Author: Sam Badalati, Project Manager - Civil Works
Approvers: Jake Matuzic, Manager - Capital Projects
Tom O'Hanlon, Director - Technical Services
File No: 15/106170
Reason for Report: To recommend to Council the acceptance of a tender.

Note: The subject above was incorrectly identified as 'Tender SC2852 New South Head Road, Vaucluse Public Domain Works' in the Corporate & Works Committee Agenda. The correct subject is 'Tender SC2852 New South Head Road, Edgecliff – Public Domain Works'.

(Wynne /Cavanagh)

Recommendation:

- A. THAT Council enter into a Contract with KK Civil Engineering Pty Ltd for the New South Head Road, Edgecliff – Public Domain Works Project for the sum of \$215,750 (excluding GST) plus any provisional costs
- B. THAT successful and unsuccessful tenderers be notified.

Item No: R4 Recommendation to Council
Subject: **TENDER SC2868 ROSE BAY PEDESTRIAN CYCLE SHARED PATH PROJECT**
Author: Rod Ward, Project Manager Open Space
Approvers: Jake Matuzic, Manager - Capital Projects
Tom O'Hanlon, Director - Technical Services
File No: 15/108325
Reason for Report: To award Tender SC2868 for construction of the Rose Bay Pedestrian Cycle Shared Path

Note: Late correspondence was tabled by Jake Matuzic, Manager – Capital Projects providing an amended table of assessment scores to correct errors in Table 3 of the report. The corrections do not change the report's recommendation or the ranking of the top two tenderers considered by the tender selection panel.

(Wynne /Cavanagh)

Recommendation:

- A. THAT Council enter into a Contract with Citywide Civil Engineering Pty Ltd for the Rose Bay Pedestrian Cycle Shared Path Project for the sum of \$325,156.12 (excluding GST).
- B. THAT successful and unsuccessful tenderers be advised accordingly.

Note: A Division was called by Councillor Robertson.

For the Motion

Against the Motion

Councillor Cavanagh
 Councillor Wynne
 Councillor Zeltzer
 Councillor Zulman

Councillor Robertson

4/1

There being no further business the meeting concluded at 6:40pm.

We certify that the pages numbered 2504 to 2511 inclusive are the Minutes of the Corporate & Works Committee Meeting held on 17 August 2015 and confirmed by the Corporate & Works Committee on 31 August 2015 as correct.

Chairperson

Secretary of Committee