



# Community & Environment Committee

**Agenda:** *Community & Environment Committee*

**Date:** *Monday 22 July 2013*

**Time:** *6.00pm*

### **Outline of Meeting Protocol & Procedure:**

- The Chairperson will call the Meeting to order and ask the Committee/Staff to present apologies or late correspondence.
- The Chairperson will commence the Order of Business as shown in the Index to the Agenda.
- At the beginning of each item the Chairperson will ask whether a member(s) of the public wish to address the Committee.
- If person(s) wish to address the Committee, they are allowed four (4) minutes in which to do so. Please direct comments to the issues at hand.
- If there are persons representing both sides of a matter (eg applicant/objector), the person(s) against the recommendation speak first.
- At the conclusion of the allotted four (4) minutes, the speaker resumes his/her seat and takes no further part in the debate unless specifically called to do so by the Chairperson.
- If there is more than one (1) person wishing to address the Committee from the same side of the debate, the Chairperson will request that where possible a spokesperson be nominated to represent the parties.
- The Chairperson has the discretion whether to continue to accept speakers from the floor.
- After considering any submissions the Committee will debate the matter (if necessary), and arrive at a recommendation (R items which proceed to Full Council) or a resolution (D items for which the Committee has delegated authority).

### **Recommendation only to the Full Council:**

- Such matters as are specified in Section 377 of the Local Government Act and within the ambit of the Committee considerations.
- Matters which involve broad strategic or policy initiatives within responsibilities of Committee.
- Matters requiring the expenditure of moneys and in respect of which no Council vote has been made.
- Matters delegated to the Council by the Roads and Maritime Services.
- Matters not within the specified functions of the Committee,
- Matters reserved by individual Councillors in accordance with any Council policy on "safeguards" and substantive changes.
- Parks and Reserves Plans of Management (Strategies, Policies and Objectives).
- Residential Parking Schemes - Provision and Policies.

### **Delegated Authority:**

- Community Services and Programs.
- Library Services
- Health.
- Licensing.
- Liquor Licences.
- Regulatory.
- Fire Protection Orders.
- Residential Parking Schemes (surveillance and administration).
- Traffic Management (Traffic Committee Recommendations).
- Waste Minimisation.
- To require such investigations, reports or actions as considered necessary in respect of matters contained within the Business Agendas (and as may be limited by specific Council resolution).
- Confirmation of the Minutes of its Meetings.
- Any other matter falling within the responsibility of the Community and Environment Committee and not restricted by the Local Government Act or required to be a Recommendation to Full Council as listed above.
- Statutory reviews of Council's Delivery Program and Operational Plan.

### **Committee Membership:**

7 Councillors

### **Quorum:**

The quorum for a Committee meeting is 4 Councillors.

# WOOLLAHRA MUNICIPAL COUNCIL

## Notice of Meeting

18 July 2013

To: His Worship the Mayor, Councillor Andrew Petrie ex-officio  
Councillors Deborah Thomas (Chair)  
Anthony Boskovitz  
Peter Cavanagh  
Anthony Marano (Deputy Chair)  
Elena Wise  
Susan Wynne  
Jeff Zulman

Dear Councillors

### **Community & Environment Committee Meeting – 22 July 2013**

In accordance with the provisions of the Local Government Act 1993, I request your attendance at a Meeting of the Council's **Community and Environment Committee** to be held in the **Council Chambers, 536 New South Head Road, Double Bay, on Monday 22 July 2013 at 6.00pm.**

Gary James  
General Manager

# **Additional Information Relating to Committee Matters**

**Site Inspection**

**Other Matters**

## Meeting Agenda

<b>Item</b>	<b>Subject</b>	<b>Pages</b>
1	Leave of Absence and Apologies	
2	Note Council resolution of 27 June 2011 to read late correspondence in conjunction with the relevant Agenda Item	
3	Declarations of Interest	

### **Items to be Decided by this Committee using its Delegated Authority**

D1	Confirmation of Minutes of Meeting held on 24 June 2013	1
D2	Woollahra Local Traffic Committee Minutes – 2 July 2013 – 595.G 2013	2
D3	Yarranabbe Park Steering Committee Meeting – 226.G MP	8
D4	Review of Commercial Fitness Training Policy on Public Open Space – 172.G/Fitness Training	13
D5	Newcastle Street – Angle Parking – 900.G	43
D6	International Fleet Review 3-11 October 2013 – 1260.G	51

### **Items to be Submitted to the Council for Decision with Recommendations from this Committee**

R1	Community & Cultural/Environmental Grants 2013/2014 – 30G, 2012, 1142.G/Education	56
R2	Woollahra Plaques Advisory Committee – Minutes of Meeting – 6 June 2013 – 474.G Plaques	75

**Item No:** D1 Delegated to Committee  
**Subject:** **Confirmation of Minutes of Meeting held on 24 June 2013**  
**Author:** Les Windle, Manager - Governance  
**File No:** See Council Minutes  
**Reason for Report:** The Minutes of the Meeting of Monday 24 June 2013 were previously circulated. In accordance with the guidelines for Committees' operations it is now necessary that those Minutes be formally taken as read and confirmed.

**Recommendation:**

That the Minutes of the Community and Environment Committee Meeting of 24 June 2013 be taken as read and confirmed.

Les Windle  
Manager – Governance

**Item No:** D2 Delegated to Committee  
**Subject:** **Woollahra Local Traffic Committee Minutes – 2 July 2013**  
**Author:** Cathy Edwards-Davis, Manager Engineering Services  
**File No:** 595.G 2013  
**Reason for Report:** For the Committee to consider the recommendations of the Woollahra Local Traffic Committee

**Recommendation:**

- A. That the Recommendations Y2-Y5 contained in the minutes of the Woollahra Traffic Committee held on Tuesday 2 July be adopted.
- B. That the Recommendation Z1 contained as an informal item in the minutes of the Woollahra Traffic Committee held on Tuesday 2 July be adopted.

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Cathy Edwards-Davis  
Manager – Engineering Services

Zubin Marolia  
Acting Director Technical Services

# Woollahra Local Traffic Committee Minutes

The meeting of the Woollahra Local Traffic Committee was held in the Thornton Room, Council Chambers, Double Bay, on Tuesday 2 July 2013 at 10.00am.

## 1. Attendance

### Committee Members:

Present: Ms Cathy Edwards-Davis (Chairperson) (Woollahra Municipal Council)  
Mr Navin Prasad (Roads and Maritime Services)  
Snr Const Kylie Kemp (Rose Bay Police - Traffic)

Staff: Ms Shirlene Yee Yet (Woollahra Municipal Council)  
Mr Frank Rotta (Woollahra Municipal Council)  
Mr Daniel Pearse (Woollahra Municipal Council)  
Ms Carla Hetherington (Woollahra Municipal Council)  
Ms Suzy Rich (Woollahra Municipal Council)

Observer: Mr Eric Graham (Transport NSW – State Transit)  
Mr John McDonagh (Harbour View Residents Group)

Apologies: Mr John Giblin (Gabrielle Upton MP Representative)  
Mr Alex Greenwich MP (Member for Sydney)

Also in Attendance: Mr Ryan Horne (Roads and Maritime Services)  
Mr Stephen Brown (Roads and Maritime Services)

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## 2. Minutes of Previous Meeting

The minutes of Meeting No.5/13 held in Council Chambers, Double Bay, on Tuesday 4 June 2013 were confirmed by Mr Navin Prasad and Snr Const Kylie Kemp.

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## 3. Matters Arising from Minutes of Previous Meetings

Nil

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## 4. Local Traffic Committee recommendations not adopted or amended by Woollahra Council Community & Environment Committee

Nil

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## 5. Extraordinary Meetings

Nil

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## 6. Late Correspondence

The Member for Vaucluse and the Member for Sydney Representatives did not attend the meeting. A copy of their votes has been distributed to the other committee members via email.

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## 7. Traffic Matters on Local Roads – Recommendation to C&E for Consideration

**Item No:** Y1 Traffic Matters on Local Roads – Recommendation to C&E for Consideration

**Subject:** **Parking Restriction Changes**

**Author:** Frank Rotta – Traffic Engineer

**File No:** (Refer to Table 1)

**Reason for Report:** Various parking restriction changes throughout the Woollahra Council area.

Nil

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**Item No:** Y2 Traffic Matters on Local Roads – Recommendation to C&E for consideration.

**Subject:** **Albermarle Avenue & Wilberforce Avenue, Rose Bay – Boats and Trailers**

**Author:** Cathy Edwards-Davis – Manager Engineering Services

**File No:** 900.G

**Reason for Report:** Council Resolution

### **Officer Recommendation:**

That the Traffic Committee provide an appropriate recommendation to Council regarding the parking restrictions in Albermarle Avenue and Wilberforce Avenue, Rose Bay.

**Committee Vote:** Unanimous Support

### **Resolved to Recommend:**

That no further action be taken with regards to the installation of parking restrictions in Albermarle Avenue and Wilberforce Avenue, Rose Bay for the reasons outlined in the report.

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**Item No:** Y3 Traffic Matters on Local Roads – Recommendation to C&E for consideration.

**Subject:** **Sun Herald City to Surf 2013**

**Author:** Daniel Pearse – Traffic Engineer

**File No:** 16.G

**Reason for Report:** To approve conditions for the running of the 2013 Sun Herald City to Surf

**Officer Recommendation:**

- A. That in principle approval be granted for The Sun Herald City to Surf 2013 foot race, to be held on Sunday 11 August 2013, through the streets of the Woollahra Municipality, subject to the following conditions:
- i. Approval of a Traffic Management Plan (TMP) by the Roads and Maritime Services and NSW Police.
  - ii. Road Closures – Details of the road closures, including the method and authorised persons to control and regulate these closures be submitted to Council by 19 July 2013 for consideration.
  - iii. Signage – full details of all signage proposed to be erected as part of the event, including height, clearance and fixing details, etc, prior to or during the event, being submitted to Council by 19 July 2013 for consideration.
  - iv. Television Camera Stands – Full details of all structures proposed to be erected on the public roadway as part of this event being submitted to Council for approval under the Roads Act by 19 July 2013.
  - v. Event Clean-Up – Assurance that the roadway is not opened to through traffic, until such time as cleaning has been satisfactorily completed is to be provided by the Sun Herald and the Police.
  - vi. Advertising Road Closures and Event Details – Local residents being advised of the road closures, opening times etc by the Sun Herald. These advertisements are to be placed in the local paper prior to the event.
  - vii. Waste Management Clean Up Costs - Sun Herald to pay for all clean up costs.
  - viii. Insurance - Evidence of current Public Liability Insurance to the value of \$20 million for the event is to be submitted to Council by 19 July 2013.
  - ix. On-Site Contact – The Police and Sun Herald to remain in contact with Council’s nominated on-site contact person.
  - x. Road / Street Cleaning – the Drink Supervisors being instructed, as part of their duties, to arrange for any empty drink cups to be swept or raked from the roadway towards the gutter during breaks, in between peak periods of the race event. The empty drink cup boxes are to be emptied into the Clean-Up Bins. Once the boxes are emptied, they are to be unfolded, flattened and then stacked for collection and recycling.
  - xi. Drink Stations/ Clean Up Bins – the number and location of drink stations and clean up bins are to be provided to Council. All drink stations on New South Head Road are to be supplied with two bins on each side of the road. The last drink station on Old South Head should be supplied with two bins at the drink station site.
  - xii. All bins to be placed on the footpath two (2) metres after the drink station. Council’s coordinator being contacted prior to the race in relation to Council’s requirements for bin locations and collection procedures.

**Committee Vote:** Unanimous Support

**Resolved to Recommend:**

Adopt the Officer Recommendation

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**Item No:** Y4 Traffic Matters on Local Roads – Recommendation to C&E for Consideration  
**Subject:** **Newcastle Street, Rose Bay – New Linemarking of Car Share Spaces**  
**Author:** Frank Rotta – Traffic Engineer  
**File No:** 328. / 255.G Car Share  
**Reason for Report:** To address illegal parking issues raised by the Go Get Car Share Company

**Officer Recommendation:**

- A. That the existing Car Share space located on the eastern side of Newcastle Street immediately south of the Wilberforce Avenue, Rose Bay be linemarked as shown in Annexure 1 and be trialled for a period of 6 months.
- B. That a report be presented to the Traffic Committee on the effectiveness of the linemarking and public feedback at the end of the 6 month trial period.

**Committee Vote:** Unanimous Support

**Resolved to Recommend:**

Adopt the Officer Recommendation

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**Item No:** Y5 Traffic Matters on Local Roads – Recommendation to C&E for Consideration  
**Subject:** **Ocean Street at Albert Street, Edgecliff– Upgrade of existing pedestrian refuge**  
**Author:** Daniel Pearse – Traffic and Development Engineer  
**File No:** T337  
**Reason for Report:** Works to upgrade existing pedestrian refuge.

**Officer Recommendation:**

That the existing pedestrian refuge located on Ocean Street Edgecliff adjacent the intersection of Albert Street, be modified as shown on Plan 15169 “Pedestrian Refuge Upgrade – Ocean Street Edgecliff” to conform with the RMS technical directions.

**Committee Vote:** Unanimous Support

**Resolved to Recommend:**

Adopt the Officer Recommendation

**8. Informal Matters - For discussion by committee members and recommended to Community and Environment Committee by Council Officers**

**Item No:** Z1 Traffic Matters on Local Roads – Recommendation to C&E for consideration.

**Subject:** **New South Head Road, Vaucluse – Request for 40km/hr speed limit along the Vaucluse Shopping Strip and Bowling Club**

**Author:** Shirlene Yee Yet – Team Leader Traffic and Transport

**File No:** T329

**Reason for Report:** To provide the Roads and Maritime Services Council’s support to reduce the speed limit on New South Head Road, along the Vaucluse Road shoppingstrip and Bowling Club to 40km/hr

**Recommendation:**

- A. That Council support the reduction of the speed limit in New South Head Road along the Vaucluse Shops and Bowling Club to 40km/hr.
- B. That Council write to the RMS requesting that the speed limit be reduced in New South Head along the Vaucluse Shops and Bowling Club to 40km/hr.

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**9. Late Items**

Nil

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There being no further business, the meeting concluded at 10.21 am.

**Cathy Edwards-Davis**  
**Chair**

**Item No:** D3 Delegated to Committee  
**Subject:** **Yarranabbe Park Steering Committee Meeting**  
**Author:** Bruce Rann  
**File No:** 226.G MP  
**Reason for Report:** To note the minutes from Yarranabbe Park Steering Committee Meeting held on 27 June 2013

**Recommendation:**

That Council note the attached minutes from the Yarranabbe Park Steering Committee Meeting which was held on 27 June 2013

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Bruce Rann  
Manager – Open Space and Trees

Tom O’Hanlon  
Director – Technical Services

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**Annexures:**

1 - Minutes from the Yarranabbe Park Steering Committee Meeting 27 June 2013

**Woollahra Council**

**Yarranabbe Park Steering Committee**

Notes from Meeting Held On Thursday 27 June 2013

**Present:**

Toni Zeltzer	Chair
Andrew Petrie	Mayor
Anthony Marano	Councillor
Deborah Thomas	Councillor
Dennis Rabinowitz	Community Representative, Rushcutters Bay Park Enhancement Group (RuBPEG)
Kate Prendergast	Community Representative, Woollahra History and Heritage Society
Charlotte Feldman	Community Representative, Darling Point Society (DPS)
Tom O'Hanlon	Director, Technical Services
Caitlin Moffat	Project Officer, Parks and Recreation
Bruce Rann	Manager, Open Space and Trees

**Apologies:**

Nil

Meeting commenced 5:30pm

**1. Introduction by the Chair, Councillor Zeltzer**

Councillor Zeltzer welcomed the attendees

**2. Adoption of the previous minutes**

The minutes from the previous meeting were accepted and moved by Councillor Petrie and seconded by Councillor Marano

**3. Business arising from the previous minutes**

Councillor Zeltzer noted that there was no business arising from the previous minutes  
Councillor Zeltzer asked the staff to address the agenda

#### **4. The actions list**

Caitlin Moffat provided the committee with a hard copy spreadsheet of the actions list; grouped into high, medium and low priorities.

The spreadsheet also contained some information on tasks completed, tasks commenced, cost estimates from the consultants and in some cases more accurate quotes or costings on recent or upcoming jobs.

The group thanked Caitlin for her work to date on the spreadsheet and associated tasks.

The group asked staff to provide an updated spreadsheet including a numbering system and if possible showing linked projects for the next meeting.

#### **5. Shade sail**

The committee agreed that the installation of a shade sail over the playground should be a spending priority for 2013/14 pending a review of any existing plans and appropriate notification.

Bruce Rann said that some old designs for this shade sail may have been developed for the 2005 POM

The group requested that some designs (existing or new) be circulated for discussion prior to any final decision on notification or installation.

#### **6. Ficus rubiginosa (Port Jackson Fig)**

The committee noted that there had been discussion at a recent Community and Environment meeting about planting an advanced Port Jackson Fig in the avenue gap on New Beach Road.

Charlotte Feldman told the committee that the DPS would like this tree planted at the same time as the Angophoras (this coming spring) and that there was no need to delay this planting further as it is clearly shown in the POM.

The committee agreed that this tree could be planted this spring following a short period of notification of upcoming tree plantings via park signage.

## **7. Other spending options**

The committee agreed that the planting of the Angophoras and Ficus should commence as soon as notification was completed. Bruce advised the group that the Angophoras and Ficus were available and would be planted following notification.

The committee agreed that the planting of the Frangipanis and Tree Waratahs could also go ahead if the plants were available. Bruce advised that he was still seeking options and quotes for the Tree Waratahs and Frangipanis and would update the committee on options at the next meeting.

The committee discussed several other spending options for 2013/14, including:

- Park benches or similar seating
- Hob walls as seating similar to Don Ritchie Grove
- Fitness station; possibly for older or less mobile people
- Playground renewal
- Bore water, storm-water harvesting or sewer mining
- Irrigation
- Carparking options
- The plaza and steps to harbour for the northern end of the park

The committee asked staff to proceed with bore water testing as this should be much more cost effective than storm-water harvesting or sewer mining.

Bruce advised that most of the irrigation was in place and that he could provide further information on connecting to the bore once the test bore results were in.

The committee asked staff to provide options and images for park seating for the next meeting taking the designs used in nearby parks into account.

The committee asked for staff to propose options for progressing the detailed designs and cost estimates for the northern plaza; but stipulated that this project should not go ahead without further discussion.

## **8. Actions**

Staff to update the actions list to include a numbering system

Staff to provide shade sail design images

Staff to provide images of seating options

Staff to provide an update on Tree Waratah and Frangipani plantings

Staff to consider detail design options and costings for Northern plaza

## **9. Next Meeting**

5:30pm Thursday 8 August



**Item No:** D4 Delegated to Committee  
**Subject:** **Review of Commercial Fitness Training Policy on Public Open Space**  
**Author:** Paul Fraser, Team Leader – Open Space & Recreation Planning  
**File No:** 172.G/fitness training  
**Reason for Report:** To discuss the Notice of Motion adopted on the 8 April 2013, to review Council Policy on Commercial Fitness Training.

**Recommendation:**

- A. That Council place the draft amended *Commercial Fitness Training Policy on Public Open Space 2013* on public exhibition for 28 days and invite submissions to be further considered by Council.
- B. That it be noted that a new fee structure is proposed from \$260 per 2 years to \$200 per year which is included in the policy to be placed on exhibition.
- C. That in the interim a review of all registered personal trainers be undertaken to ensure all are properly registered and aware of their responsibilities in following the Conditions of Hire.
- D. Council's regulatory staff to undertake regular patrols of the main parks used by trainers and if conditions are not adhered to issue fines as applicable.

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**Background:**

Our foreshore, parks and reserves are highly valued by the local community. Woollahra Municipal Council encourages physical activities in our open space to promote health and well-being, and manage them so as to safeguard the enjoyment of our public open spaces by all members of the community.

Woollahra Council adopted a Commercial Fitness Training Activities on Public Open Space Policy on 12 February 2007 (Annexure 1). The Policy is designed to encourage orderly use of parks for fitness training, and minimise adverse impacts on other park users and neighbouring residents. It requires that commercial fitness trainers apply to Council for permission to use Council managed public open space for their business, subject to adhering to the conditions of use.

On 8 April 2013, Council adopted the following Notice of Motion:

*Council resolves to review its Policy on Commercial Fitness Training on Public Open Space (2007).*

*That a report on the review of the policy be brought to the Community and Environment Committee within the next three months.*

*That the report includes but is not limited to the following:*

- a. *The Woollahra parks to which this policy applies and those parks which are excluded.*
- b. *A measure of the intensity of use. The number of operators in each park where the policy applies and the number of clients served by each operator.*
- c. *The times and days of the week in which commercial fitness training activity takes place in the parks.*
- d. *What is the form of the fitness training (sprinting, boxing, resistance, cardio etc)*
- e. *The fees imposed by council for the use of the park for fitness training and the fees imposed by other neighbouring councils for the same use of their public parks.*

- f. *Any impacts of the commercial fitness training programs on*
- *Park infrastructure*
  - *Trees and turf*
  - *Any restriction placed on the grounds of the park by demarcation so that it is limited to other public users.*
  - *Any impacts the commercial use has on simple passive recreation.*
  - *Impacts of noise on local residential areas*
  - *Increased demand for on street parking*
- g. *Recommendations on achieving a balance between the commercial use of the parks for fitness training programs and the use of the parks by the wider public for passive recreation and for private exercise and fitness.*

There are approximately 80 parks and open space areas within the Woollahra Municipality and at present a total of 49 fitness trainers are registered with Council. The main activities undertaken by these fitness trainers include; boxing, circuit type classes, aerobics, resistance training, yoga and cardio workouts.

Council supports the use of public open space for both passive and active recreation. Participation in physical exercise and activities is widely known to improve health, fitness, well-being and quality of life.

As well as areas of open space that are suitable for a wide range of active and passive recreational pursuits, there are a number of exercise stations located in parks within Woollahra that facilitate participation in informal fitness activities.

### **Proposal:**

**a. The Woollahra parks to which this policy applies and those parks which are excluded.**

There are approximately 80 parks and open space areas in the Woollahra Local Government Area. It was not considered necessary to identify every park in the policy, and it is not the intention to limit fitness training activities only to a few parks. The policy identifies assessment criteria for the activities, and each applicant can be considered for suitability in a particular park, in accordance with the criteria.

However there are locations where fitness training activities are prohibited/excluded being:

- Turf Wicket Area of Trumper Oval
- Redleaf grounds including boardwalk, stairs and paths, but excluding the Swimming Area and Handball Court
- Blackburn Gardens
- McKell Park
- Chiswick Gardens
- Woollahra Oval 1 during winter months (April-September)
- Playgrounds
- Public exercise stations
- Memorials
- Environmentally sensitive areas such as bushlands and foreshore areas.

Other areas may be deemed inappropriate from time to time by Council decision, based on demonstrated adverse impacts.

**b. A measure of the intensity of use. The number of operators in each park where the policy applies and the number of clients served by each operator.**

Below outlines the Park, the number of registrations at these parks and the range of client numbers that have been specified.

Park Name	Number of Operators in the Park	Range of Client Numbers
Trumper Oval	4	1 - 16
Rushcutters Bay Park	31	1 - 20
Steyne Park	5	1 - 15
Lyne Park	5	1 - 15
Yarranabee Park	1	4 - 6
Cooper Park	1	1 - 6
Parlsey Bay	1	10
Christison Park	1	18

All the above-mentioned parks stated are large multi-purpose parks. Rushcutters Bay Park is our most utilised park with over 31 registered users. This number does seem high but it is relevant to consider that these companies do vary in client numbers ranging from 1 through to 20 clients and the times of usage varies significantly. It can also be assumed a number of the companies that have stipulated Rushcutters Bay Park at their time of application are utilising Yarranabee Park as it is often confused as Rushcutters Bay Park.

During March and April 2013, Council staff regularly visited Rushcutters Bay Park to identify any intensification of use and to respond to a local resident who had concerns about the park being over-run by fitness trainers and noise issues emanating from fitness activities. It should be noted that apart from some minor issues in relation to gym equipment being used in trees and on light poles that the park was being utilised in a fair and equitable manner. At the time of visits (near the entry adjacent to the Café) the commuter traffic along New South Head Road and New Beach Road generated more noise than people participating in fitness activities within the park. It was evident that group training is spread throughout the morning peak period which allowed the park not to be overcrowded and general recreation by the public not overly affected.

**Assessment:**

All applications are assessed in accordance with the following:

- Proposed timeframes and number of participants
- Type of activities to be undertaken and possible impact on the park, other users and neighbouring residents considering factors such as:
  - Usage demand and intensity of use of the location and times requested
  - Number of existing seasonal bookings and fitness trainer permits issued for location
  - Other activities (passive and active) undertaken in location and potential for increasing congestion and conflict between users
- Proof of Public Liability Insurance for the duration of the proposed permit period.
- Any Plan of Management, Conservation Management Plan or other planning and management document that applies to a site.

**c. The times and days of the week in which commercial fitness training activity takes place in the parks.**

Commercial fitness training activities can take place from Monday through to Sunday. Activities however cannot start before 6:00am and during the summer months may run until 9:00pm.

Generally the popular days and times for fitness training revolve around the working week (Mon-Fri) with the peak times being 6am-9am and 5pm-7pm. This allows people to fit in their exercise before or after work.

There are also restrictions on times, depending on the Park, see below current restrictions:

**Site Restrictions**

Park Name	Category A	Category B	Category C
	Noise generating fitness activities permitted from 6:00am to 9:00pm	Noise generating fitness activities permitted from 8:00am to 8:00pm	Non noise generating fitness activities permitted 6:00am to 9:00pm
Christison Park	✓		✓
Lyne Park	✓		✓
Woollahra Oval 1	✓		✓
Rushcutters Bay Park	✓		✓
Steyne Park	✓		✓
Yarranabbe Park	✓		✓
Lough Playing Fields		✓	✓
Redleaf Swimming Area and Handball Court		✓	✓
Trumper Oval		✓	✓
Lower Cooper Park		✓	✓
Woollahra Ovals 2 & 3		✓	✓
Robertson Park		✓	✓

In addition, a condition in relation to times for Commercial Fitness Training is as follows:

- In other parks and reserves, where usable open space is located adjacent to adjoining residences (generally less than 40m), or where there is an amphitheatre effect which causes noise to travel, noise generating fitness activities **will only be permitted after 8:00am**. Other activities such as jogging, running, pilates and yoga can be carried out at any time.

Moreover, as part of the application process, applicants must stipulate the days, times, location, types of activities participated and number of clients. This information then proceeds to form their permit subject to approval.

**d. What is the form of the fitness training (sprinting, boxing, resistance, cardio etc)**

Woollahra Council defines **Fitness Training Activities** as: aerobic activities, resistance training (with or without equipment), punch pad training (boxing and kick boxing), relaxation or lifestyle classes such as yoga or tai chi, circuit type classes or any combination of the above.

Due to the recent popularity of water based recreational activities and children's fitness training (ball games) these are now included in the personal and group training application process and conditions of hire. The type of fitness training may have specific conditions that relate to that type of activity which will be further discussed within this report.

**e. The fees imposed by Council for the use of the park for fitness training and the fees imposed by other neighbouring councils for the same use of their public parks.**

Please see below table for all other neighbouring Councils fees.

<b>Council:</b>	<b>Fees:</b>	<b>Conditions:</b>
<b>Woollahra</b>	<b>2 year fee</b> <b>Registration Fee: \$252</b>	As per Council's condition of hire (Annexure 2)
<b>City of Sydney</b>	Nil	The City does not impose fees or formalised conditions on personal trainers. Personal Trainers are to use their own judgement and not interfere with the general public.
<b>North Sydney</b>	Nil	Conditions include: <ul style="list-style-type: none"> <li>• Training to occur between 6am-9pm</li> <li>• Group size no larger than 10 people</li> <li>• Within 50m of residential properties before 7am</li> </ul> Exclusion Zones: <ul style="list-style-type: none"> <li>• Facilities/areas booked by Council and other user groups for programs &amp; events</li> <li>• Within marked designated sports fields</li> </ul>
<b>Randwick</b>	<b>1 year fee</b> <b>Application Fee: \$287.10</b> <b>One on One Training: \$623</b> <b>Group 1-5: \$2.10 per session</b> <b>Group 6-10: \$6.25 per session</b>	Conditions include: <ul style="list-style-type: none"> <li>• 20m from playgrounds, change rooms, kiosks</li> <li>• 100m from neighbouring residential property</li> <li>• No more than 10 participants per group</li> </ul>
<b>Waverley</b>	<b>1 year fee</b> <b>Administration Fee: \$150</b> <b>Category 1</b> (this category is based on 1-2 participants, no fixed location, no equipment): Only application fee applies \$150 <b>Category 2</b> (this category is based on 1-6 participants, fixed location, own equipment): \$550 or \$275, depending on training area <b>Category 3</b> (this category is based on 7-12 participants, fixed location, own equipment): \$1,500 or \$800, depending on training area <b>Category 4</b> (this category is based on 13-18 participants, fixed location, own equipment): \$2,500 or \$1,500, depending on training area	Exclusions Zones: <ul style="list-style-type: none"> <li>• Within 10m of residential properties</li> <li>• Within 10m of playgrounds, change rooms, toilets, kiosks</li> </ul>

<b>Mosman</b>	<b>1 year fee</b> <b>License Fee: \$200</b> <b>License Fee for persons providing free personal training and like services: \$50</b> <b>Replacement License: \$20</b>	Conditions include: <ul style="list-style-type: none"><li>• Groups will not exceed 10 persons</li><li>• Agree to not create any noise during training activities which would be audible from adjacent residential properties</li></ul>
<b>Leichhardt</b>	<b>6 month fee: \$160</b> <b>12 month fee: \$315</b>  <b>Plus additional Fee Structure dependant on group numbers and sessions.</b>	Conditions include: <ul style="list-style-type: none"><li>• 10 m from playgrounds, equipment, kiosk, change room</li><li>• 50m away from any neighbouring residential property</li></ul>

### **Other observed impacts of the commercial fitness training programs.**

Council staff undertook regular inspections of all parks prior to this review. Following are the observations and responses to the stipulated impacts and also how the current Policy deals with these issues.

#### **Park infrastructure:**

At times it has been reported that some fitness trainers misuse park furniture for the purpose of performing exercises i.e. attaching resistance bands to light poles, park seating or using the park's fitness equipment for their clients. Although this has been reported no incidents of damaged infrastructure have occurred.

*Current policy conditions include:*

- *Must not misuse any park furniture or other infrastructure for the purpose of performing exercises or attaching fitness equipment or in any other inappropriate manner (that is, for any purpose other than for what it is designed)*

#### **Trees and turf:**

There has been slight damage to tree branches due to trainers attaching resistance bands to them and incorporating this into their group workouts. At some locations the turf at times does show wear and tear especially at locations that are continuously utilised for long periods of time and/or when trainers utilise wet grounds.

*Current policy conditions include:*

- *Must not use sporting fields sign-posted as closed due to wet weather or ground maintenance.*
- *Must not misuse any park furniture or other infrastructure for the purpose of performing exercises or attaching fitness equipment or in any other inappropriate manner (that is, for any purpose other than for what it is designed).*

#### **Any restriction placed on the grounds of the park by demarcation so that it is limited to other public users:**

During the staff review it was noted that some fitness trainers at times use witches hats and cones to cordon off their training areas. Staff were not concerned with the way this was occurring, believing that there was still ample room at these specific locations for other public users. The hiring of these parks to schools, clubs or individuals have priority over Commercial Fitness Training Activities.

*Current policy conditions include:*

- *Must respect the use of public spaces by other members of the community and not adversely impact upon them through offensive behaviour.*
- *Council hires sports grounds to sporting clubs and schools. The hiring of these sports grounds to these groups has priority over Commercial Fitness Training Activities.*
- *The issuing of a permit to conduct Fitness Training Activities at sports ground locations, does not allow exclusive use of the venue.*

**Any impacts the commercial use has on simple passive recreation:**

The Policy has been developed giving consideration to any real or perceived alienation of public open space and to help manage potential conflicts. It states conditions that prevent trainers from using park benches, exercise stations and obstructing footpaths. Restrictions are also in place for larger fitness groups from using smaller parks, groups cannot train for more than 2 consecutive hours and there is a maximum of 20 people per group.

Generally, the parks that are being utilised for commercial training are large parks with ample room for the general public to use at any given time.

*Current policy conditions include:*

- *Must only operate in the locations specified in the licence agreement/approval.*
- *Must not exceed the maximum numbers specified on the permit.*
- *Must respect the use of public spaces by other members of the community and not adversely impact upon them through offensive behaviour.*
- *No sound amplification of any kind is to be used including loud hailers or megaphones.*
- *Must not create any noise from training activities that unreasonably disturbs other users and adjacent residents.*

**Impacts of noise on local residential areas:**

Council staff does receive a small number of noise complaints that stem from fitness trainers. The major complaint is that the training is conducted in the early morning or is too close to residential properties. The impacts of noise can be far greater in small residential parks such as Royal Hospital for Woman Park.

*Current policy conditions include:*

- *Must not create any noise from training activities that unreasonably disturbs other users and adjacent residents.*
- *No sound amplification of any kind is to be used including loud hailers or megaphones.*
- *Noisy activities will be directed to areas of public open space that do not immediately adjoin residential properties.*
- *In some parks, such as Rushcutters Bay Park and Lyne Park, early morning (from 6:00am) noise generating fitness activities such as boxing, use of kick pads and voice commands will be permitted. Other activities such as jogging, running, Pilates and yoga can be carried out at any time.*
- *In other parks and reserves, where usable open space is located adjacent to adjoining residences (generally less than 40m), or where there is an amphitheatre effect which causes noise to travel, such as at Trumper Oval and Lower Cooper Park, noise generating fitness activities will only be permitted after 8:00am. Other activities such as jogging, running, Pilates and yoga can be carried out at any time.*

### **Increased demand for on street parking:**

During organised sports activities on Council's open space or during the peak times for fitness training, street parking does experience an increased demand. Although this demand can be quite significant in some areas such as New Beach Road (for Rushcutters Bay Park) the parking usually returns to normal after a short period of time. It should be noted that the entirety of New Beach Road is in high demand most of the time with residential parking restrictions implemented on the property side to give parking priority to residents. At this location there are a large number of competing activities including, Rushcutters Bay Park, Cruising Yacht Club, marina facilities, community facilities, Yarranabbe Park (24hr off-leash dog area) and a popular viewing point for harbour sightseeing. The fitness trainers operate at a period (6am-9am) between the turnover of resident and business parking demands, for example most residents are leaving for work whilst business operators and customers are arriving. As such, the parking demand of park users during these hours do not greatly impact on the parking demands of the surrounding residents and business operators.

*Current policy conditions include:*

- *Participant and spectator vehicles must not be parked on Council's parks or reserves or upon grass verges or footpaths.*
- *Do not block private or public driveways. All parking of equipment trucks must comply with the signage existing in the street. No exceptions will be made.*

The current policy states that if a breach of conditions occurs then those breaches will be investigated and may result in termination of a permit.

### **Recommendations for achieving a balance between the commercial use of the parks for fitness training programs and the use of the parks by the wider public for passive recreation and for private exercise and fitness.**

The Policy is designed to encourage orderly use of parks for fitness training, and to minimise adverse impacts on the park users and neighbouring residents. It also provides staff with a guide for communicating with personal trainers and for managing any adverse impacts to residents or general park users.

*Recommendations:*

#### ***1. The current policy has been updated (Annexure 3) to include the following amendments which are further discussed:***

- New fee Structure
- Inclusion of Commercial Water Based Recreational Activities
- Inclusion of Children's Fitness Training
- Update of how the policy relates to Council's Management Plan
- Permits issued under the Crown Lands Act where applicable.

### **Proposed New Fee Structure**

It is recommended that we change the fitness training registration fee from the current two year fee which commences when the application has been approved to a one year fee and calendar year registration period.



The current fee structure is difficult to administer as the rental period varies for each applicant dependant on when the permit is issued. A yearly calendar fee will allow staff to improve budget forecasting, simplify administration for staff and for applicants, allow a better managed and updated database, simplify the regulation of trainers by compliance staff, and minimise the gap between the fee structures that other council's implement.

The average fee for our neighbouring Councils is \$212 (refer to Waverley and Randwick tables on page 5 of this report). Therefore our proposed yearly fee of \$200 will make Woollahra comparable or slightly lower than other nearby Sydney councils.

### **Commercial Water Based Recreational Activities**

The use of Council managed foreshores for commercial based recreational activities is becoming increasingly popular for activities including kayaking, scuba diving and stand up paddle boarding. The trainers utilise the land and beach area for a meet and greet location and to give briefings and training prior to launching into the harbour.

This amendment to the policy will allow Council to better manage this particular use to ensure minimal impact to other park and beach users and require operators to ensure specific conditions are met prior to approval.

Specific conditions will include:

- Class sizes are to be a maximum of 16 students, with a maximum student to instructor ratio of 8:1 (scuba).
- Class sizes are to be a maximum of 10 students, with a minimum student to instructor ratio of 8:1 (kayak & Stand Up Paddle).
- Pre-Dive swim tests and Rescue-Dive exercises are prohibited
- Classes, commercial groups and other associated activities are prohibited from being conducted in enclosed swimming areas such as, but not limited to, Watsons Bay Baths, Camp Cove swimming enclosure, Parsley Bay and Redleaf Pool.
- Council must sight a copy of the Aquatic Licence issued by Roads & Maritime Services (Kayak & Stand Up Paddle).
- Adherence to Academy of Surfing Instructors accredited Stand Up Paddle School operating standards is required.
- All recreational scuba diving classes and activities must be in accordance with the Australian Standard, and accredited training agency standards (ie. PADI, SSI, NAUI)
- All operators are required to adhere to relevant industry standards.
- A Risk Management Plan and Emergency Response Plan must be in place for each activity or class.
- It is a requirement that the instructor or person supervising holds the following qualifications: RLSSA Bronze Medallion award, or the equivalent industry qualifications from a registered training organisation, updated annually; and NSW WorkCover Authority approved Senior First Aid, or the equivalent in competencies, updated every three years.

### **Children's Fitness Training**

The current policy states that for all ball games or sports related training activities a sports field hire application must be submitted for approval. We have had a large number of requests from operators to run children's fitness activities which are very low impact to turf surfaces and are generally very small group sizes. This amendment to the policy will allow Council to better manage this particular use to ensure minimal impact to other park users and require operators to ensure specific conditions are met prior to approval.

Specific conditions will include (but may not be limited to):

- A Commercial Fitness Training permit is applicable, on the proviso that the children's soccer/fitness training classes are restricted to **children under six (6) years of age** (ie. Non-school or preschool aged children) and a **group size of less than 10**.

Note: There is the expectation that these classes will generally be conducted during school hours.

- The use of any of Council's playing fields for any other purpose, outside of the above criteria, (such as sports camps or a group size greater than 10 etc) requires the appropriate sports field hire permit (and relevant fees).
- Must comply with reasonable directions of Council Rangers and Officers in relation to any actual or potential conflicting activities or to display evidence of the licence agreement/ approval.
- Must not use sporting fields sign-posted as closed due to wet weather or ground maintenance.
- Council hires sports grounds to sporting clubs and schools. The hiring of these sports grounds to these groups has priority over Commercial Fitness Training Activities.

### **Update of how the policy relates to Council's Management Plan**

This Policy relates to Themes, Goals and Strategies outlined in Council's Community Strategic Plan Woollahra 2025 and Priorities outlined in Council's Delivery Program and Operational Plan, specifically:

Theme: Quality places and spaces

Goal 5: Liveable places

Strategy 5.1: Enhance local community, cultural and recreation facilities to become more attractive, integrated, and accessible.

Priority 5.1.1: Plan for community, cultural and recreational facilities to ensure they reflect community needs and aspirations.

Priority 5.1.3: Implement a prioritised program of improvements to community and recreation facilities.

Strategy 5.3: Provide attractive, accessible, connected and safe parks, sportsgrounds, foreshore areas and other public spaces.

Priority 5.3.2: Implement a prioritised program of improvements to public open spaces.

Strategy 5.5: Enhance the physical environment of our local suburbs, neighbourhoods and town centres.

Priority 5.5.3: Maintain and improve accessibility to public places for all user groups.

### **Permits issued under the Crown Lands Act where applicable**

The policy is to be amended to include wording that states that permits will be issued under Section 108 of the Crown Lands Act 1989 – Temporary Licences.

It is recommended that the amended draft policy be placed on public exhibition for a period of 28 days and that a further report be presented to Council on any submissions received and a final policy be presented for adoption.

2. *That in the interim a review of all registered personal trainers be undertaken to ensure all are properly registered and aware of their responsibilities in following the Conditions of Hire.*
3. *Council's regulatory staff undertake regular patrols of the main parks used by trainers and if conditions are not adhered to issue fines as applicable.*

**Consultation:**

It is recommended that the amended draft policy be placed on public exhibition for 28 days. Community members and fitness trainers will be encouraged to review the draft plan and make a submission.

The advertising and submission process will be assisted by:

- Undertaking a letter box drop to neighbouring residents;
- An advertisement placed in the local newspaper;
- Notification signs placed in the parks and at all entries;
- Woollahra Council's web page;
- Copies of the amended policy being available for viewing at the Council Chambers

Following the exhibition period all submissions will be reviewed and a further report prepared for Council consideration.

**Conclusion:**

Following the review of information for the preparation of this report it is the opinion of staff that the positive benefits to society of physical exercise far outweigh the negative impacts to parks as covered in this report. Participation in regular physical activity provides a large range of health benefits and Council's open spaces play a very important role in this provision.

The draft amended Policy continues to encourage orderly use of parks and foreshores for fitness and group training and to minimise adverse impacts on the park users and neighbouring residents. It is recommended that we exhibit the amended Policy inviting submissions for a further report to Council.

Paul Fraser  
Team Leader – Open Space & Recreation Planning

Tom O'Hanlon  
Director Technical Services

Bruce Rann  
Manager – Open Space & Trees

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**Annexures:**

1. Commercial Fitness Training Activities on Public Open Space Policy 2007
2. Conditions of Hire 2007
3. Amended draft Commercial Fitness Training Policy on Public Open Space 2013 including updated Conditions of Hire

**Item No:** D5 Delegated to Committee  
**Subject:** **Newcastle Street - Angle Parking**  
**Author:** Cathy Edwards-Davis, Manager Engineering Services  
**File No:** 900.G  
**Reason for Report:** Response to Council Resolution

**Recommendation:**

That Council take no further action with regard to the proposal to install angle parking in Newcastle Street, Rose Bay.

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**Background**

At the Community and Environment Committee meeting on the 4 February 2013 a report regarding angle parking in Newcastle Street, Rose Bay was given consideration. The Committee and subsequently Council resolved:

That consideration of the matter be deferred to enable consultation to be undertaken with shopkeepers and the Rose Bay Chamber of Commerce in respect of options to fund the installation of angle parking in Newcastle Street, Rose Bay.

The original report is attached.

**Rose Bay Chamber of Commerce**

The Manager Engineering Services met with representatives of the Rose Bay Chamber of Commerce on 7 May 2013.

At this meeting, the Chamber of Commerce representatives made the following comments regarding parking:

- Parking is generally difficult in the Rose Bay retail area.
- The availability of parking has reduced over the past 20 years.
- There is a need for a mixture of parking restrictions (eg. ½ Hour and 1 Hour) to suit the needs of different business types.
- Customers sometimes resort to parking illegally and “honking the horn” for service.
- The Rose Bay retail area has to compete with commuter parkers who are using the Rose Bay Ferry Wharf.
- There is concern that the new Rose Bay Woolworths, when it opens, will increase the demand for parking in the surrounding streets.

In relation to the suggestion of angle parking in Newcastle Street, the Chamber of Commerce indicated that they supported this project. They do not have the ability to contribute any funding to this project at this time. The Chamber of Commerce suggested that this should be a Council-led project. They noted that section 94 funding has been collected from Rose Bay businesses, and they suggested that this funding should be allocated to the angle parking in Newcastle Street.

The Chamber of Commerce indicated that they support the long-term proposal for a multi-storey car park on the existing at-grade Council car park site. They stated that this additional car parking is required just to meet the needs of *existing* customers to the Rose Bay retail area. The suggested angle parking in Newcastle Street is only an interim solution.

## **Funding**

As outlined in the earlier Committee report, the cost to install angle parking in Newcastle Street would be approximately \$80,000, subject to detailed design. This project has not been identified for funding in the 2013/2014 budget.

The Chamber of Commerce has suggested that section 94 funding could be utilised. Council is levying and holding contributions under the Section 94 Contributions Plan 2002. Council has received almost \$1 million in funding for parking in Rose Bay. Council may only utilise this funding in accordance with the Section 94 Contributions Plan 2002 which includes under the Schedule of Works "100 spaces to be provided in redevelopment of Ian Street car park". No other car parking projects are identified for Rose Bay. It is therefore not permissible to utilise the section 94 funding for angle parking in Newcastle Street.

## **On-Street Parking Restrictions**

The Chamber of Commerce were advised that if the mixture of parking restrictions needs to be reviewed or modified (eg. a different mix of ½ Hour Parking versus 1 Hour Parking, etc.), then Council staff are happy to give consideration to these requests. The Chamber of Commerce would need to demonstrate that the majority of shopkeepers in the vicinity of the changes were happy with the proposed modifications.

## **Discussion**

Parking problems are not an issue that is unique to Rose Bay. It is noted that parking is a big issue in all retail areas. In these areas, demand for parking is greater than the supply of parking. Generally, the only way to manage the available parking in retail areas and to give residents, businesses and customers fair access to the resource, is to place time restrictions on the available parking spaces.

An additional nine parking spaces will provide limited improvement to the parking availability in Rose Bay. However, as outlined above and in the earlier report, there are a number of constraints on the provision of angle parking in Newcastle Street. These constraints include:

- The high cost of works
- The lack of available funding at this time
- The proposal conflicts with the Local Parks Plan of Management
- The proposal conflicts with the Woollahra 2025 strategic plan
- The proposal is not supported by Council's Manager Open Space & Trees and Council's Team Leader Open Space & Recreation Planning
- The proposal conflicts with the Local Environment Plan

Long-term it is proposed to create a multi-storey car park on the existing at-grade Council car park site. This project, subject to a detailed design, costing and assessment process, has the potential to provide significant parking benefits to the Rose Bay community.

## **Identification of Income & Expenditure**

As outlined in the report.

## **Conclusion**

Based on the considerable constraints outlined above, the proposal to install angle parking in Newcastle Street does not appear to be viable. It is therefore recommended that no further action be taken with regards to this matter at this time.

Cathy Edwards-Davis  
Manager Engineering Services

Tom O'Hanlon  
Director Technical Services

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## **Annexures**

Earlier Community & Environment Committee report dated 4 February 2013.

**Item No:** D6 Delegated to Committee  
**Subject:** **International Fleet Review 3-11 October 2013**  
**Author:** Paul Fraser – Team Leader, Open Space & Recreation Planning  
**File No:** 1260.G  
**Reason for Report:** To notify the Council of the upcoming International Fleet Review and implement the necessary arrangements.

**Recommendation:**

- A. That Council continue to work with the Royal Australian Navy (RAN) and Rose Bay Local Area Command (RBLAC) for the management of vantage point sites in Woollahra.
- B. That Council secure the necessary resources and implement the necessary controls to manage large crowds for the International Review.
- C. That Council's Traffic Engineers work with the Traffic Management Centre on finalising Traffic Management Plans to be reported to Council for approval.
- D. That the Mayor write to the Federal Member for Wentworth and the State Member for Vaucluse, seeking assistance with the costs incurred by Council due to the staging of this event.

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**Background:**

The Royal Australian Navy (RAN) has advised Council that it is working with the Department of Premier and Cabinet on an International Fleet Review to be staged on Sydney Harbour from the 3 – 11 October 2013.

October 2013 will mark 100 years since the RAN first entered Sydney Harbour and took possession of Garden Island.

Initial meetings between Woollahra Council and RAN indicate that this will be a very large event over a number of days requiring significant resourcing.

The schedule of events is as follows:

- Thursday 3 October: Tall ships (17) enter harbour from 11am – 1pm.
- Friday 4 October: War ships (40) enter harbour from 6am – 6pm.  
Air displays by rotary and fixed winged aircraft
- Saturday 5 October: Ceremonial Fleet Review  
Formation flypast by rotary and fixed winged aircraft  
Military demonstrations  
Pyrotechnics and Lightshow 7.30pm – 8pm (focus on the mooring of the ships and not the Sydney Harbour Bridge)

Council cannot predict the level of interest in this event however we do know that activities on the harbour and fireworks do attract large crowds to our harbour foreshores and parks. The ships will also be moored within the harbour which will provide a spectacular back drop for spectators wanting to catch a glimpse of the ships and activities on the harbour.

## Proposal:

In our meetings with the RBLAC and RAN it was discussed that the spectator interest in the International Review is expected to be high. The event dates fall on the October Long Weekend which coincides with the school holidays.

The fireworks and lightshow on the Saturday evening will be the main event of the International Review with large crowds similar to New Years Eve expected.

The parks that we will be focusing Council resources on will be the following:

- Yarranabbe Park, Darling Point
- McKell Park, Darling Point
- Duff Reserve, Point Piper
- Lyne Park, Rose Bay
- Rose Bay Foreshore (incl. Tingira Memorial Reserve, Percival Park, Dumaresq Reserve)
- Christison Park, Vaucluse
- Robertson Park, Watsons Bay

These parks have direct views of the harbour and may have direct views to the moored tall ships and war ships. They are all parks that are included in our New Years Eve management.

The Police Major Events State Planning Unit and Department of Premier and Cabinet have requested that Harbourside Councils consider possible vantage point arrangements including: alcohol status, managed access, ticketing/non ticketing, food and beverages, security guards, toilets, fencing, accessibility requirements etc.

Woollahra Council with the assistance of the RBLAC are recommending the following management which is similar to New Years Eve:

## Park Infrastructure

To cater for the crowds expected to utilise Council's foreshore parks and vantage points we will be implementing various elements of event style infrastructure. Temporary toilets will be installed and maintained over the 3 day period and additional garbage bins and waste management services. At this time we are not expecting to require temporary fencing and /or additional security.

## Alcohol Free

The RBLAC have requested that Woollahra Council implement 'Alcohol Free' for similar locations as New Years Eve for the three main spectator days being 3 – 5 October 2013. Council can implement these prohibitions in our parks as part of Section 632 of the *Local Government Act 1993* which states;

*(4) A council may declare any public place (or any part of a public place) in the council's area to be an "alcohol prohibited area" for the purposes of this section. However, an alcohol prohibited area cannot be established in relation to a public place that is a public road (or part of a public road) or car park. Note: Alcohol-free zones can be established under Part 4 of this Chapter in relation to public roads or car parks.*

The parks which the Police have requested to be managed as alcohol free areas on the three main spectator days being 3 – 5 October 2013 are the following:

- Yarranabbe Park, Darling Point
- McKell Park, Darling Point



- Duff Reserve, Point Piper
- Redleaf, Double Bay
- Rose Bay Foreshore (incl. Tingira Memorial Reserve, Percival Park, Dumaresq Reserve)
- Robertson Park, Watsons Bay

If approved, staff will erect notification signage prior to the event and allow the RBLAC to enforce the prohibitions as required.

Whilst this event does not have the association with alcohol like a NYE event, the Police and organisers are expecting large crowds to attend our foreshore viewing points. The alcohol prohibited areas will allow the Police to enforce the restrictions where needed and have the power to deal with any anti-social behaviour that is linked to alcohol in Council's managed parks or foreshore beaches.

### **Traffic Management**

Early discussions relating to this event is that we are expecting large crowds to the area. Similar traffic measures to NYE are recommended for some streets throughout the Municipality. Local street closures and traffic management for the event requires Traffic Committee approval which will follow in the coming months.

We have been advised that the Roads and Maritime Services (RMS) will be implementing and managing clearways at Watsons Bay, Old South Head Road and along New South Head Road (Neild Ave to Bay Street). The Transport Management Centre will be liaising with Council's Traffic Engineers to finalising the Management Plans which will be reported to Council. At this stage we are unable to confirm road closure details.

### **Communication**

Council will undertake an extensive communication campaign to notify residents and visitors to the area including:

- Information on Council's website specifically dedicated to the International Review.
- Advertisements in the Wentworth Courier.
- Resident mail outs.
- Signage within the affected parks prior to the International Review.
- Coordination with the Department of Premier and Cabinet.

### **Moscow Circus – Lyne Park**

The Great Moscow Circus currently has a pending DA for approval to operate a Circus from 9 September – 8 October 2013. Council and the RBLAC have concerns about the crossover of both events, with performances of the Circus planned for Saturday 5 October plus the International Review Spectacular on the same day. Council staff have informed the organisers of the Circus that no performances will be permitted on the 5 October. The major concerns are that the International Review is a "Hallmark" endorsed event and the crossover of events will increase traffic and crowd congestion within and around Lyne Park and have serious impact on the utilisation of the Rose Bay Boat Ramp. The boat ramp is expected to be well utilised by boaters wanting to gain access to the harbour and view the events.

### **Identification of Income & Expenditure:**

In the 2013/2014 Open Space & Trees Operational Budget has been allocated \$120,000 for infrastructure and management of services for the International Review. Costs will include:

- Temporary Infrastructure (eg. Toilets, fencing)
- Traffic Management
- Waste Management
- Advertising & Signage

It is noted that this event has been initiated and organised by the RAN, but that Council will wear substantial and unavoidable costs as a result. Council staff have made inquiries to the Navy as to whether funds are available to alleviate our costs and have been advised that no such funding is available. It is recommended that Council staff should continue to seek funding from other parties and should seek the assistance of the local State and Federal Members in this regard.

**Conclusion:**

Although Council has been involved in various meetings with organisers we are still unable to predict crowd levels and interest in the International Review. Staff will continue to work with the Premiers Department, RAN, Traffic Management Centre, RBLAC and other stakeholders in the management of crowds within Council's foreshore vantage points and local streets.

It is predicted that large crowds will attend the Sydney Harbour festivities and that Council should secure the necessary resources and implement the necessary controls to manage large crowds with local residents and the community in mind.

Paul Fraser  
Team Leader – Open Space & Recreation Planning

Tom O'Hanlon  
Director – Technical Services

Bruce Rann  
Manager – Open Space & Trees

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**Annexures:**

Harbour Mooring and Fireworks Sydney Harbour Map

**Item No:** R1 Recommendation to Council  
**Subject:** **Community and Cultural/Environmental Grants 2013 /2014**  
**Author:** Romi Scodellaro, Melissa Sellen  
**File No:** 30.G, 2012, 1142.G/Education  
**Reason for Report:** To give consideration to applications for Section 356 Community and Cultural Grants and Community Environmental Grants from local community groups /services /schools.

**Recommendation:**

- A. That Council approve the selection panel's recommendations for the successful 2013/14 Community and Cultural Large Grants and the first round of the Small Grants Program.
- B. That Council approve the selection panel's recommendations for successful 2013/14 Community Environmental Grants.
- C. That a contribution equivalent to the amount provided to the Rose Bay Chamber of Commerce is given to the Queen Street and West Woollahra Association on an annual basis.

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This report covers the long standing practice of providing community grants to support community organisations that provide services and activities to the Woollahra community, and the Community Environmental Grants introduced seven years ago.

## **1. COMMUNITY AND CULTURAL GRANTS PROGRAM**

### **Background:**

The overarching aim of Community and Cultural Grants is "to encourage the development of local community based services which meet identified needs of people living and working in the Woollahra local government area". The provision of these grants is in accordance with the Community Services Policy and the Delivery Program and Operational Plan (DPOP) 2013-2017 which incorporates the strategies in the Woollahra Social and Cultural Plan 2013-2023.

Council offers two grants rounds every year. The first is for both small and large grants, which are grants of up to \$1,000 and \$5,000 respectively. The second round is for small grants only, and will be open for applications throughout September and October.

The 2013/14 adopted budget for the Community and Cultural Grants program is \$70,000. This allocation has been split with \$63,818 for the June allocation of grants and \$6,182 for the October grants allocation. The budget is further split into two, with approximately 20% allocated for community cultural grants, and 80% for general community grants.

A session was held in May 2013 providing information on the objectives, guidelines and application information required for Council to assess the application and level of funding for approval. The session allowed Council to encourage community partnerships that increase community capacity and the sustainability of projects.

## **Process:**

The Community and Cultural Grants Program 2013/14 was advertised throughout May and June and closed on 28 June 2013. A total of 30 large and 5 small applications, amounting to \$138,473, were received. The Large Grants requested totalled \$136,473 and the Small Grants totalled \$2,000. Application descriptions, comments by relevant staff and officer recommendations are provided in Annexure 1.

Council also received two applications from the Queen Street and West Woollahra Association. These applications are more aligned with the Business Centre annual allocations. It is recommended that this group receive \$8,000 annually for their activities, on the proviso they cannot apply for any further funding through the Community and Cultural Grants Program. This is an equivalent amount to that allocated to the Rose Bay Chamber of Commerce each year.

Each application has been assessed in reference to the objectives and selection criteria adopted by Council and this process has been enhanced by individual officers' experience and knowledge of the sector in which applicants operate. The assessment panel consisted of Jacky Hony, Team Leader Community Development, Jo Jansyn, Cultural Development Coordinator and Romi Scodellaro, Community Development Officer, as well as a representative from Randwick Council. Where applications were incomplete, further information was sought from applicants.

Each grant was assessed in accordance with the strategies in the Woollahra Social & Cultural Plan 2013-2023. Priority strategies for the Community and Cultural Grants Program are identified but not limited as:

1. Further foster and build community partnerships and networks
2. Increase engagement in community activities
3. Improve access to information
4. Support opportunities to participate in active and healthy lifestyles
5. Increase opportunities for young people
6. Support the celebration of local people, places and cultural heritage
7. Support and promote arts, artists and cultural development within the local community

Each grant was also assessed according to how well it met the selection criteria below:

- Provides opportunity for community participation, engagement or skills development
- Formed partnerships with other local organisations or groups
- Complements existing services and activities in the local area
- Ability to effectively manage and deliver community or cultural services / activities
- Capacity to become independent of ongoing financial assistance from Council
- How the project will be evaluated
- Budget development

The applications recommended for funding are all projects that provide substantial benefit to priority groups in Woollahra. The funds have been allocated in the following proportions to organisations providing services or activities to the target groups of:

- Women and children/ families (\$4,500)
- Young people (\$19,170)
- Older people, people with a disability and people with mental health issues (\$21,270)
- Cultural or community development activities for the broader community (\$17,878)

As in past years, a significant proportion of the allocated budget is recommended to fund programs and organisations that have been supported financially for some years by Council. This includes Waverley Action for Youth Services (WAYS), Bondi Outreach Project and Miroma. The budget also provides Council with the ability to fund new projects for the Woollahra community, such as art therapy workshops for young people with mental health issues, a film festival targeting cyber bullying, and funding towards community transport.

While a significant number of the applications have been recommended for support, there are seventeen applications that have not been recommended for funding. Comments for these are listed in Annexure 1.

A briefing on each application will be conducted prior to the Committee meeting.

### **Recommendation:**

It is recommended that the applications for Community and Cultural Grants listed below are adopted.

### **Large Community and Cultural Grants**

<b>Organisation</b>	<b>Amount Recommended</b>
<b>Community Grants</b>	
Bondi Beach Cottage – Art Therapy Workshops	\$4,000
Bondi Outreach Project – Youth Mentoring and Engagement	\$4,970
Eastern Sydney Suicide Prevention Network – Suicide Prevention Awareness Film Night & Walk	\$3,000
Metro Screen – Seniors Filmmaking Workshop	\$2,500
Miroma – Miroma Art Exhibition	\$4,010
National Council of Jewish Women Australia (NSW Division) – MUM FOR MUM	\$4,500
REELise Inc – REELise Film Festival	\$5,000
Rose Bay Good Neighbour Group – Rose Bay Community Christmas Carols	\$5,000
Sailability NSW – Sailing Access Project	\$3,000
Sir Roden and Lady Cutler Foundation – Pick Me Up Service	\$5,000
UTS Shamrocks – Open Day 2014	\$1,378
Waverley Action for Youth Services – Safe Sumer Survival	\$4,500
Waverley Community Men's Shed – First Aid, Communication and Equipment for the Shed	\$3,000
<b>Total</b>	<b>\$49,858</b>
<b>Cultural Grants</b>	
Paddington Art Prize – Paddington Art Prize	\$2,000
Paddington Uniting Church – KulchaFest	\$4,500
Woollahra Philharmonic Orchestra –2013-2014 Subscription Orchestral Concert	\$5,000
<b>Total</b>	<b>\$11,500</b>
<b>Large Grant Total</b>	<b>\$61,358</b>

### Small Community Grants

<b>Organisation</b>	<b>Amount Recommended</b>
<b>Community Grants</b>	
Kids Giving Back – Scones for Good	\$ 770
Miroma – Community Assistance Program	\$ 990
Woollahra Primary Schools – Student Recognition	\$ 700
<b>Small Grant Total</b>	<b>\$2,460</b>
<b>Grand Total</b>	<b>\$ 63,818</b>

## 2. COMMUNITY ENVIRONMENTAL GRANTS PROGRAM

### Background:

2013/14 is the eighth financial year that the Community Environmental Grants Program has been in operation. Funded by the Environmental and Infrastructure Levy, the total amount allocated to the program this year was \$10,000, with individual grants of up to \$1,000 made available.

### Process:

The program was promoted to all local schools (including early learning centres, primary and high schools) and relevant community groups from early March 2013, closing on 30 June 2013. Twelve applications were submitted, totalling \$11,260. These submissions were from four schools, three early learning centres and five community groups.

A summary of all applications together with recommendations by the selection panel is provided in Annexure 2. Each application has been assessed with reference to the objectives and selection criteria of the Community Environmental Grants Program adopted by Council. The twelve applications recommended for full or partial funding all relate to projects that provide benefit to the environment, as well as develop knowledge, skills and/or awareness in environment related activities in the future.

A briefing on each application will be conducted prior to the Committee meeting.

Each project has been assessed individually on merit. In keeping with the intention of the Grants to be used as ‘seed funding’ to allow ideas for new projects to be put into action, priority was given to new initiatives over existing projects that had previously received Council funding.

The assessment panel consisted of Chris Munro, Team Leader, Environment and Sustainability, Jo Jansyn, Cultural Development Coordinator and Melissa Sellen, Environmental Education Officer.

### Recommendation:

It is recommended the Community Environmental Grants below be adopted for the 2013/14 period:

<b>Organisation</b>	<b>Amount</b>	<b>Project</b>
Windsor Street Edible Garden Inc.	\$1,000	Windsor Street Garden Improvements
St Stephen's Children's Centre	\$850	Composting Project
Glenmore Road Public School	\$1,000	Sensory Bush Trail
SDN Paddington Child Learning Centre	\$1,000	More Green at SDN Paddington
Vaucluse Primary School	\$1,000	Water Saving Bubblers
Cranbrook Junior School	\$530	Chicken Coop
Bellevue Hill Public School	\$1,000	Garden Club
Rose Bay Community Garden	\$1,000	Tumbling Composters
Vaucluse Bowling Club	\$1,000	Community Garden
Kincoppal Rose Bay Junior School	\$750	Sustainable Fairy Garden
Paddington Community Garden	\$980	Solar Power Compost Tumbler
Transition Bellevue Hill	\$1,000	Garden Improvements
<b>Total</b>	<b>\$11,110</b>	

Each of these projects meet the criteria listed in the Grant Guidelines provided in Annexure 3.

#### **IDENTIFICATION OF INCOME & EXPENDITURE:**

The total allocation available for the Community and Cultural Grants program is \$70,000. Nineteen projects are recommended for funding totalling \$61,858. The remaining funds are dedicated to the second Small Grants Round, scheduled for October 2013.

The total 2013/14 allocation available for the Community Environmental Grants program is \$10,000. Twelve projects are recommended for funding totalling \$11,110. It is recommended that the shortfall of \$1,110 be addressed by allocating \$1,110 from Environmental Works Program (project number 00004 Community Communication Strategy).

#### **CONCLUSION:**

Through the provision of the Community and Cultural Grants, Council is playing a pivotal role in the development of the Woollahra community whilst clearly demonstrating Council's commitment to community and cultural services.

Through the provision of its Community Environmental Grants, Council is making a valuable contribution to the protection and enhancement of Woollahra's environment. The grants program sends a clear message to the community that Council values the environment and is willing to support community organisations to play a role in protecting and enhancing it.

As the recipients of these grants are key organisations in the Woollahra community, it is recommended that a presentation ceremony be scheduled to present the grant cheques.

Strong support for the grants program continues to be demonstrated by the local community through the high number of applications received. It is anticipated that the program will continue to grow in the future.

Romi Scodellaro  
Community Development Officer

Melissa Sellen  
Environmental Education Officer

Kylie Walshe  
Director Community Services

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**Annexures:**

- Annexure 1 – Community & Cultural Grants – Summary, Recommendations and Comments
- Annexure 2 – Community Environmental Grants 2013/14 – summary of applications, recommendations and comments
- Annexure 3 – Community Environmental Grant Guidelines 2013/14



**Item No:** R2 Recommendation to Council  
**Subject:** **Woollahra Plaques Advisory Committee - Minutes of Meeting 6 June 2013**  
**Author:** Joan Ruthven - Library Community Programs Team Leader  
**File No:** 474.G Plaques  
**Reason for Report:** To table the minutes of the Woollahra Plaques Advisory Committee meeting held on Thursday 6 June 2013.

**Recommendations:**

- A. That the minutes of the Woollahra Plaques Advisory Committee meeting held on Thursday 6 June 2013 be noted and endorsed.
- B. The recommendations of the Woollahra Plaques Advisory Committee regarding the selection of nominations for 2013 Woollahra Council Plaque Scheme be adopted - Bombardment of Sydney Eastern suburbs by Japanese submarine I.24 on 8 June 1942, Dr Elwyn Lynn AM, Rudy Komon OBE and Sir John Robertson.
- C. That the recommendation of the Woollahra Plaques Advisory Committee regarding the proposed style of plaque be adopted.
- D. That the installation and launch of all of the 2013 plaques occur in History Week, 7 to 15 September 2013.
- E. That the adopted "Selection Criteria for Nominating Important Historical People for Recognition" be amended to:  
**"Except where exceptional circumstances exist, proposals for the commemoration of famous people shall not be considered until they have been dead for ten years or until the centenary of birth whichever is the earlier. This allows a person's reputation to mature and to help ensure that their achievements can be assessed dispassionately."**

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**Background:**

This report outlines the meeting held by the Woollahra Plaques Advisory Committee (WPAC) on 6 June 2013 (see Annexure 1).

**Key discussion points at the Woollahra Plaques Advisory Committee (WPAC)**

The key matters discussed at the meeting included:

- The selection of the following four nominations for plaques out of six short listed nominations (see Annexure 2)
  - Places
    1. **Cnr of Fletcher and Small Sts, Woollahra** – bombardment of Sydney Eastern suburbs by Japanese submarine I.24 on 8 June 1942. In the early morning of 8 June 1942 Sydney's eastern suburbs came under attack from Japanese submarines. Shells landed in Rose Bay, Bellevue Hill, Woollahra and Bondi with one shell exploding outside the house and shop at 1 Small Street, Woollahra. There were no casualties.
  - People
    2. **Dr Elwyn Lynn AM** – Art historian, critic, administrator, curator, artist. He had a notable and influential career in the arts in Australia.

3. **Rudy Komon OBE**– Art gallery owner and patron of the arts  
He established one of the pre-eminent art dealerships in Sydney and introduced a new standard of relationships for the art dealer and artist.
4. **Sir John Robertson** – Premier of NSW.  
He was a prominent local identity of Watsons Bay and Premier of NSW on five separate occasions. He is best remembered for his land reforms in particular the Crown Land Act 1861.

Submissions not acted upon in the first round are to be held over to form a “living list” of ongoing proposals for annual review. Letters will be sent to all nominees advising of the outcome of the inaugural selection for the Woollahra Plaque Scheme.

- The four optional designs were presented (see Annexure 3) and discussed and it was decided that Option 2 (square plaque with wavy background, 300mm by 300mm) be recommended to Council as the preferred plaque style.
- An amendment was proposed to the originally adopted “Selection Criteria for Nominating Important Historical People for Recognition” adopted by Council on 27 August 2012. It was recommended that the removal of the words “Without exception” to be replaced with “Except where exceptional circumstances exist”.

#### **Launch date:**

At the meeting the inaugural unveiling of the Woollahra Council Plaque Scheme was discussed and recommended by Committee members that it be held in August 2013 with three subsequent unveilings staged over the ensuing 12 month period. Further research by staff had indicated that the rollout could be more prominent and attract more media coverage if all of the plaques were launched together in History Week in September 2013. This report recommends this change.

#### **Conclusion:**

The Woollahra Plaques Advisory Committee had a successful meeting in shortlisting nominations and selecting a plaque style for recommendation to Council. The next date for the Committee meeting is Thursday 6pm, 31 October 2013.

Joan Ruthven  
Library Community Programs Team Leader

Vicki Munro  
Manager, Library & Information Services

Kylie Walshe  
Director, Community Services

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#### **Annexures:**

1. Minutes of the Woollahra Plaques Advisory Committee meeting, Thursday 6 June 2013.
2. List of four recommended shortlisted Woollahra Plaque Scheme nominations.
3. Woollahra Plaque design options.

**Political Donations – matters to be considered by Councillors at Meetings**

