



Community & Environment Committee

Agenda: *Community & Environment Committee*

Date: *Monday 12 December 2011*

Time: *6.00pm*

Outline of Meeting Protocol & Procedure:

- The Chairperson will call the Meeting to order and ask the Committee/Staff to present apologies or late correspondence.
- The Chairperson will commence the Order of Business as shown in the Index to the Agenda.
- At the beginning of each item the Chairperson will ask whether a member(s) of the public wish to address the Committee.
- If person(s) wish to address the Committee, they are allowed four (4) minutes in which to do so. Please direct comments to the issues at hand.
- If there are persons representing both sides of a matter (eg applicant/objector), the person(s) against the recommendation speak first.
- At the conclusion of the allotted four (4) minutes, the speaker resumes his/her seat and takes no further part in the debate unless specifically called to do so by the Chairperson.
- If there is more than one (1) person wishing to address the Committee from the same side of the debate, the Chairperson will request that where possible a spokesperson be nominated to represent the parties.
- The Chairperson has the discretion whether to continue to accept speakers from the floor.
- After considering any submissions the Committee will debate the matter (if necessary), and arrive at a recommendation (R items which proceed to Full Council) or a resolution (D items for which the Committee has delegated authority).

Recommendation only to the Full Council (“R” Items)

- Such matters as are specified in Section 377 of the Local Government Act and within the ambit of the Committee considerations.
- Matters which involve broad strategic or policy initiatives within responsibilities of Committee.
- Matters requiring the expenditure of moneys and in respect of which no Council vote has been made.
- Matters delegated to the Council by the Traffic Authority of NSW.
- Matters not within the specified functions of the Committee,
- Matters reserved by individual Councillors in accordance with any Council policy on "safeguards" and substantive changes.
- Parks and Reserves Plans of Management (Strategies, Policies and Objectives).
- Residential Parking Schemes - Provision and Policies.

Delegated Authority (“D” Items)

- Community Services and Programs.
- Library Services
- Health.
- Licensing.
- Liquor Licences.
- Regulatory.
- Fire Protection Orders.
- Residential Parking Schemes (surveillance and administration).
- Traffic Management (Traffic Committee Recommendations).
- Waste Minimisation.
- To require such investigations, reports or actions as considered necessary in respect of matters contained within the Business Agendas (and as may be limited by specific Council resolution).
- Confirmation of the Minutes of its Meetings.
- Any other matter falling within the responsibility of the Community and Environment Committee and not restricted by the Local Government Act or required to be a Recommendation to Full Council as listed above.
- Statutory reviews of Council's Delivery Program and Operational Plan.

Committee Membership:

7 Councillors

Quorum:

The quorum for a Committee meeting is 4 Councillors.

WOOLLAHRA MUNICIPAL COUNCIL

Notice of Meeting

8 December 2011

To: Her Worship The Mayor, Councillor Susan Wynne ex-officio
Councillors Susan Jarnason (Chair)
Isabelle Shapiro (Deputy Chair)
Anthony Boskovitz
Peter Cavanagh
Greg Medcraft
Andrew Petrie
Toni Zeltzer

Dear Councillors

Community & Environment Committee Meeting – 12 December 2011

In accordance with the provisions of the Local Government Act 1993, I request your attendance at a Meeting of the Council's **Community and Environment Committee** to be held in the **Council Chambers, 536 New South Head Road, Double Bay, on Monday 12 December 2011 at 6.00pm.**

Gary James
General Manager

Additional Information Relating to Committee Matters

Site Inspection

Other Matters

Meeting Agenda

Item	Subject	Pages
1	Leave of Absence and Apologies	
2	Note Council resolution of 27 June 2011 to read late correspondence in conjunction with the relevant Agenda Item	
3	Declarations of Interest	

Items to be Decided by this Committee using its Delegated Authority

D1	Confirmation of Minutes of Meeting held on 28 November 2011	1
D2	Woollahra Local Traffic Committee Minutes – 6 December 2011 – 595.G 2011	2
D3	Delivery Program 2009 to 2013 and Operational Plan 2011/12 (DPOP) Quarterly Progress Report September 2011 – Goals (1) – A connected & harmonious community, (2) – A supported community, (3) – A creative & vibrant community, (5) – Liveable Places, (7) – Protecting our environment & (8) – Sustainable use of resources – 1229.G	12

Items to be Submitted to the Council for Decision with Recommendations from this Committee ‘ Nil R Items’

Item No: D1 Delegated to Committee
Subject: **Confirmation of Minutes of Meeting held on 28 November 2011**
Author: Les Windle, Manager - Governance
File No: See Council Minutes
Reason for Report: The Minutes of the Meeting of Monday 28 November 2011 were previously circulated. In accordance with the guidelines for Committees' operations it is now necessary that those Minutes be formally taken as read and confirmed.

Recommendation:

That the Minutes of the Community and Environment Committee Meeting of 28 November 2011 be taken as read and confirmed.

Les Windle
Manager – Governance

Item No: D2 Delegated to Committee
Subject: **Woollahra Local Traffic Committee Minutes – 6 December 2011**
Author: Tom O’Hanlon – Director, Technical Services
File No: 595.G 2011
Reason for Report: For the Committee to consider the recommendations of the Woollahra Local Traffic Committee.

Recommendation:

- A. That the Recommendations Y1-Y7 contained in the minutes of the Woollahra Traffic Committee held on Tuesday 6 December 2011 be adopted.
 - B. That the Traffic Committee items be funded as outlined in Annexure 1.
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Tom O’Hanlon
Director - Technical Services

Annexure 1

<u>Traffic Item</u>	<u>Title</u>	<u>Funding</u>
Y1-1	Greenoaks Avenue & Darling Point Road, Darling Point – Parking restrictions	Council's Block Grant for Traffic Facilities
Y1-2	Mona Lane, Darling Point – Parking restrictions	Cost of signposting to be charged to the owner of No.153 Hargrave St, Paddington
Y1-3	William Street, Double Bay – Disabled Parking zone	Cost of signposting to be charged to applicant
Y1-4	Windsor Lane, Paddington – Parking restrictions	Council's Block Grant for Traffic Facilities
Y1-5	Bunna Place, Woollahra – Parking restrictions	Council's Block Grant for Traffic Facilities
Y1-6	Fletcher Lane, Woollahra – Parking restrictions	Council's Block Grant for Traffic Facilities
Y2	Glenmore Road / Gurner Street intersection, Paddington - Channelisation	2012/2013 Traffic Capital Works Program
Y3	Cranbrook Road (south of New South Head Road), Bellevue Hill - TMP, TCP and Temporary No Stopping restrictions	All temporary traffic control measures and the installation of parking restrictions to be funded by the applicant
Y4	No.20-22 Pacific Street, Watsons Bay – Works Zone	Works Zone is in an area zoned as Residential 2(a). The fee payable shall be in accordance with Council's adopted fees and charges for this zoning.
Y5	No.26 Bundarra Road, Bellevue Hill – Works Zone	Works Zone is in an area zoned as Residential 2(a). The fee payable shall be in accordance with Council's adopted fees and charges for this zoning.
Y6	No.123 Windsor Street, Paddington – Works Zone	Works Zone is in an area zoned as Residential 2(a). The fee payable shall be in accordance with Council's adopted fees and charges for this zoning.
Y7	Edgecliff Road to Bondi Junction - Pedestrian linkages	Current 2011/2012 Capital Works budget – Allocation \$75,000

Woollahra Local Traffic Committee Minutes

The meeting of the Woollahra Local Traffic Committee was held in the Mansfield Room, Council Chambers, Double Bay, on Tuesday 1 November 2011 at 10.00am.

1. Attendance

Committee Members:

Present:	Mr Frank Rotta (Chairperson)	(Woollahra Municipal Council)
	Mr Navin Prasad	(Roads and Maritime Services)
	Ms Robyn Attuell	(Clover Moore MP Representative)
Staff:	Mr Tom O'Hanlon	(Woollahra Municipal Council)
	Ms Cathy Edwards-Davis	(Woollahra Municipal Council)
	Ms Shirlene Yee Yet	(Woollahra Municipal Council)
	Ms Armodee Reece	(Woollahra Municipal Council)
Observer:	Mr Eric Graham	(Transport NSW – State Transit)
	Mr John McDonagh	(Harbour View Residents Group)
	Ms Ned O'Neil	(Addenbrook – Item Y3)
	Mr Terry Winning	(Terry Winning Traffic– Item Y3)
Apologies:	Mr John Giblin	(Gabrielle Upton MP Representative)
	Snr Const Kylie Kemp	(Rose Bay Police - Traffic)

2. Minutes of Previous Meeting

The minutes of Meeting No.09/11 held in Council Chambers, Double Bay, on Tuesday 1 November 2011 were confirmed by Ms Robyn Attuell & Mr Frank Rotta.

3. Matters Arising from Minutes of Previous Meetings

Nil

4. Local Traffic Committee recommendations not adopted or amended by Woollahra Council Community & Environment Committee

Nil

5. Extraordinary Meetings

Nil

6. Late Correspondence

Y3 – Copy of Road Occupancy Licence

7. Traffic Matters on Local Roads – Recommendation to C&E for Consideration

Item No: Y1 Traffic Matters on Local Roads – Recommendation to C&E for Consideration

Subject: **Parking Restrictions Changes**

Author: Frank Rotta – Traffic Engineer,
Daniel Pearse – Traffic Engineer

File No: (Refer to Table 1)

Reason for Report: Various parking restriction changes throughout the Woollahra Council area.

Committee Vote: Unanimous Support

Recommendation:

That the recommendations of Item Y1-1 to Y1-6 contained in Annexure 1 be adopted.

Item Y1-1: Greenoaks Avenue & Darling Point Road, Darling Point – Parking restrictions

Committee Vote: Unanimous Support

Recommendation:

1. That the 2 spaces on the Greenoaks Avenue, Darling Point frontage of St Marks Church currently signposted ‘No Parking, Wedding and Funeral Vehicles Excepted’ be changed to ‘No Parking, Wedding and Funeral Vehicles Excepted, Monday-Saturday, Disabled Parking, Sunday.
2. That the 3 spaces on the Darling Point Road, Darling Point frontage of St Marks Church currently signposted ‘No Parking, Wedding and Funeral Vehicles Excepted’ be changed to ‘No Parking, Wedding and Funeral Vehicles Excepted, Monday-Saturday.

Item Y1-2: Mona Lane, Darling Point – Parking restrictions

Committee Vote: Unanimous Support

Recommendation:

That should the development application for the off-street carspace at the rear of No.12 Mona Road, Darling Point be approved, and the on-site works completed as per plans approved by Council, ‘No Parking’ restrictions be installed on the western side of Mona Lane, Darling Point from the closure of Mona Lane for a distance of 13 metres in a southerly direction.

Item Y1-3: William Street, Double Bay – Disabled Parking zone

Committee Vote: Unanimous Support

Recommendation:

1. That a 6 metre ‘Disabled Parking’ zone be installed on the northern side of William Street in front of No. 30 William Street, Double Bay and be located in such a manner as to maximise the amount of available parking in this street.
2. That the applicant be advised of Council’s Procedure and conditions for Disabled Parking zones, including the requirement to renew these zones annually.

Item Y1-4: Windsor Lane, Paddington – Parking restrictions

Committee Vote: Unanimous Support

Recommendation:

That ‘No Stopping’ restrictions be installed on the northern side of Windsor Lane, Paddington from the eastern kerblines in Elizabeth Street for a distance of 22.2 metres in an easterly direction.

Item Y1-5: Bunna Place, Woollahra – Parking restrictions

Committee Vote: Unanimous Support

Recommendation:

That a 7.5 metre ‘No Parking’ zone be installed on the southern side of Bunna Place across the slip rail access to lower Cooper Park, Woollahra.

Item Y1-6: Fletcher Lane, Woollahra – Parking restrictions

Committee Vote: Unanimous Support

Recommendation:

That ‘No Parking’ restrictions be installed on the northern side of Fletcher Lane, Woollahra along the section of upright kerb opposite the rear boundary of No.15 Edgecliff Road, Woollahra.

Item No: Y2 Traffic Matters on Local Roads – Recommendation to C&E for Consideration

Subject: **Glenmore Road/Gurner Street Intersection, Paddington – Channelisation**

Author: Frank Rotta – Traffic Engineer

File No: T191 / T212

Reason for Report: Resident requests to improve safety for motorists and pedestrians

Committee Vote: Unanimous Support

Recommendation:

- A. That the proposal for the squaring up of the Glenmore Road / Gurner Street intersection, Paddington be approved in principle.
- B. That residents and/or business owners of all properties within 50 metres of the Glenmore Road / Gurner Street intersection, Transport-State Transit and the Bus & Coaches Association be consulted about this proposal.
- C. That should there be considerable objection to this proposal, the matter be reported back to the Woollahra Traffic Committee.

Item No: Y3 Traffic Matters on Local Roads – Recommendation to C&E for consideration.

Subject: **Cranbrook Road , South of New South Head Road, Bellevue Hill – TMP, TCP & Temporary No Stopping Restrictions**

Author: Frank Rotta – Traffic Engineer

File No: T119

Reason for Report: Temporary restrictions to facilitate excavation works related to development

Committee Vote: Unanimous Support

Recommendation:

- A. That the Construction Management Plan and the included traffic control plans prepared by Winning Traffic Solutions, dated November 2011 be approved subject to:
 - i. The applicant obtaining an approval from Council's Engineering Services Section for the works on Cranbrook Road as required by Section 138 of the Roads Act.
 - ii. The applicant advising all residents/businesses within 150 metres of the site at least 7 days and 1 day prior to the start of works.
- B. That temporary 'No Stopping' restrictions be installed on the eastern side of Cranbrook Road, south of New South Head Road in a southerly direction for a distance of 31.5 metres from the existing 'No Stopping' restrictions at this location (a total of 50 metres of 'No Stopping' restrictions from the southern kerblines in New South Head Road), for a period of 5 weeks from the commencement of the project.
- C. That temporary 'No Stopping' restrictions be installed on the western side of Cranbrook Road, south of New South Head Road in a southerly direction for a distance of 57.5 metres from the existing 'No Stopping' restrictions at this location (a total of 80 metres of 'No Stopping' restrictions from the southern kerblines in New South Head Road), for a period of 5 weeks from the commencement of the project.

Item No: Y4 Traffic Matters on Local Roads – Recommendation to C&E for consideration.

Subject: Nos. 20-22 Pacific Street, Watsons Bay – Works Zone

Author: Frank Rotta – Traffic Engineer

File No: 407.G Pt17

Reason for Report: Request for a Works Zone

Committee Vote: Unanimous Support

Recommendation:

- A. That approval be granted for a Works Zone to be temporarily installed for No. 20-22 Pacific Street, Watsons Bay. The proposed Works Zone is to be 8 metres in length and located on the northern side of Pacific Street, opposite the development site frontage and is subject to the following conditions:
- i. Any directive provided by the NSW Police Department is to be complied with.
 - ii. The Works Zone is to operate between the hours of 7am-4pm Mon-Fri and 7am-1pm Sat for a period of 52 weeks from 9 January, 2012.
 - iii. Suitable traffic control measures are to be put in place to manage truck movements to and from the construction site, and if necessary to and from the adjacent street system, in accordance with the RTA's Traffic Control at Works Sites manual and that inconvenience to the public on these roads is minimised. These measures should be detailed in CMP and associated TMP and TCPs for the site works being submitted to Council as part of the development application.
 - iv. A Permit to Stand Plant will be required for all concrete pours, deliveries and/or truck presences in relation to the construction works.
 - v. Existing unrestricted parking shall be maintained outside of the Works Zone hours of operation.
 - vi. The applicant must ensure that the traffic lanes, footpaths and driveways, adjacent to the Works Zone, remain free of obstruction at all times during the construction.
 - vii. The applicant must inform Council's Traffic Engineer when the project is completed so that the Works Zone can be removed and parking reinstated.
 - viii. This Works Zone is in an area zoned as Residential 2(a). The fee payable shall be in accordance with Council's adopted fees and charges applying to the period for which the approval is given, and must be paid prior to the Works Zone being installed. Should the Works Zone be required for a shorter period, application may be made for a pro-rata refund.
 - ix. Failure to comply with any of these conditions may result in the cancellation of the Works Zone at Council's discretion.
 - x. Should the Works Zone be required for a period longer than the approved period, permission from the Director of Technical Services is required to extend the Works Zone.
 - xi. Any alteration to the hours of operation of the Work Zone will require the approval of the Woollahra Local Traffic Committee.
- B. That the applicant notifies all residents whose property frontage is within 50 metres of the Works Zone.

Item No: Y5 Traffic Matters on Local Roads – Recommendation to C&E for consideration.

Subject: **No. 26 Bundarra Road, Bellevue Hill – Works Zone**

Author: Daniel Pearse – Traffic Engineer

File No: 407.G Pt17

Reason for Report: Request for a Works Zone

Committee Vote: Unanimous Support

Recommendation:

- A. That approval be granted for a Works Zone to be temporarily installed for No.26 Bundarra Road, Bellevue Hill. The proposed Works Zone is to be 13 metres in length and located on the northern side of Bundarra Road, commencing from the western side of the existing driveway crossover, extending 13 m. in an easterly direction and is subject to the following conditions:
- i. Any directive provided by the NSW Police Department is to be complied with.
 - ii. The Works Zone is to operate between the hours of 7am-4pm Mon-Fri and 7am-1pm Sat for a period of 20 weeks from 9 January, 2012.
 - iii. Suitable traffic control measures are to be put in place to manage truck movements to and from the construction site, and if necessary to and from the adjacent street system, in accordance with the RTA's Traffic Control at Works Sites manual and that inconvenience to the public on these roads is minimised. These measures should be detailed in CMP and associated TMP and TCPs for the site works being submitted to Council as part of the development application.
 - iv. A Permit to Stand Plant will be required for all concrete pours, deliveries and/or truck presences in relation to the construction works.
 - v. Existing unrestricted parking shall be maintained outside of the Works Zone hours of operation.
 - vi. The applicant must ensure that the traffic lanes, footpaths and driveways, adjacent to the Works Zone, remain free of obstruction at all times during the construction.
 - vii. The applicant must inform Council's Traffic Engineer when the project is completed so that the Works Zone can be removed and the parking re-instated.
 - viii. This Works Zone is in an area zoned as Residential 2(a). The fee payable shall be in accordance with Council's adopted fees and charges applying to the period for which the approval is given, and must be paid prior to the Works Zone being installed. Should the Works Zone be required for a shorter period, application may be made for a pro-rata refund.
 - ix. Failure to comply with any of these conditions may result in the cancellation of the Works Zone at Council's discretion.
 - x. Should the Works Zone be required for a period longer than the approved period, permission from the Director of Technical Services is required to extend the Works Zone.
 - xi. Any alteration to the hours of operation of the Work Zone will require the approval of the Woollahra Local Traffic Committee.
 - xii. That the applicant be advised that Bundarra Road is a local bus route and services must be maintained at all times.
- B. That the applicant notifies all residents whose property frontage is within 50 metres of the Works Zone.

Item No: Y6 Traffic Matters on Local Roads – Recommendation to C&E for consideration.

Subject: **No. 123 Windsor Street, Paddington – Works Zone**

Author: Frank Rotta – Traffic Engineer

File No: 407.G Pt17

Reason for Report: Request for a Works Zone

Committee Vote: Unanimous Support

Recommendation:

- A. That approval be granted for a Works Zone to be temporarily installed for No.123 Windsor Street, Paddington. The proposed Works Zone is to be 6 metres in length and located on the southern side of Windsor Street, directly across the site frontage and is subject to the following conditions:
- i. Any directive provided by the NSW Police Department is to be complied with.
 - ii. The Works Zone is to operate between the hours of 7am-4pm Mon-Fri and 7am-1pm Sat for a period of 52 weeks from 9 January, 2012.
 - iii. Suitable traffic control measures are to be put in place to manage truck movements to and from the construction site, and if necessary to and from the adjacent street system, in accordance with the RTA's Traffic Control at Works Sites manual and that inconvenience to the public on these roads is minimised. These measures should be detailed in CMP and associated TMP and TCPs for the site works being submitted to Council as part of the development application.
 - iv. A Permit to Stand Plant will be required for all concrete pours, deliveries and/or truck presences in relation to the construction works.
 - v. Existing Residents Permit parking (2P 8am-11pm PHE, Area Pgtn 6) shall be maintained outside of the Works Zone hours of operation.
 - vi. The applicant must ensure that the traffic lanes, footpaths and driveways, adjacent to the Works Zone, remain free of obstruction at all times during the construction.
 - vii. The applicant must inform Council's Traffic Engineer when the project is completed so that the Works Zone can be removed and the parking re-instated.
 - viii. This Works Zone is in an area zoned as Residential 2(a). The fee payable shall be in accordance with Council's adopted fees and charges applying to the period for which the approval is given, and must be paid prior to the Works Zone being installed. Should the Works Zone be required for a shorter period, application may be made for a pro-rata refund.
 - ix. Failure to comply with any of these conditions may result in the cancellation of the Works Zone at Council's discretion.
 - x. Should the Works Zone be required for a period longer than the approved period, permission from the Director of Technical Services is required to extend the Works Zone.
 - xi. Any alteration to the hours of operation of the Work Zone will require the approval of the Woollahra Local Traffic Committee.
- B. That the applicant notifies all residents whose property frontage is within 50 metres of the Works Zone.

Item No: Y7 Traffic Matters on Local Roads – Recommendation to C&E for consideration.
Subject: **Edgecliff Road to Bondi Junction – Pedestrian Linkages**
Author: Frank Rotta – Traffic Engineer
File No: T191 / T87 / 216.
Reason for Report: Review Designs for Construction Works

Committee Vote: Unanimous Support

Recommendation:

That Drawing No.15129-01B, Revision B issued 1/11/11 incorporating the new median extensions in Edgecliff Road, Woollahra, new ramps in Edgecliff Road and Newland Street and the new pedestrian fencing on the southern side of the Edgecliff Road/Newland Street intersection be approved for construction.

8. Late Items

Nil

There being no further business, the meeting concluded at 10.55am.

Frank Rotta
Chair

Item No: D3 Delegated to Committee

Subject: **Delivery Program 2009 to 2013 and Operational Plan 2011/12 (DPOP) Quarterly Progress Report September 2011 - Goals (1) – A connected & harmonious community, (2) – A supported community, (3) – A creative & vibrant community, (5) – Liveable places, (7) – Protecting our environment & (8) – Sustainable use of resources**

Author: Kylie Walshe –Director Community Services
Tom O’Hanlon – Director Technical Services

File No: 1229.G

Reason for Report: To review the status of the Priorities and Actions in Council Delivery Program 2009 to 2013 and Operational Plan 2011/12 for the three months ending 30 September 2011.

Recommendation:

THAT the September 2011 Quarterly Progress Report on Goal 1 (A connected & harmonious community), Goal 2 (A supported community), Goal 3 (A creative & vibrant community), Goal 5 (Liveable places), Goal 7 (Protecting our environment) and Goal 8 (Sustainable use of resources) of Council’s Delivery Program 2009 to 2013 and Operational Plan 2011/12 be received and noted.

Background:

In May 2011 Council adopted its revised Delivery Program 2009 to 2013 and Operational Plan 2011/12 (DPOP) in line with the new Integrated Planning and Reporting Legislation for NSW Local Government.

As a consequence of the Integrated Planning and Reporting Legislation, the *Local Government Act 1993* was amended to require Council to report on the progress of its Delivery Program at least every six months. In response to the amendments, and in order to ensure that Council’s reporting to the community remains transparent, timely and manageable under the legislation, progress reports on the DPOP continue to be presented quarterly for the end of September, December, March and June each year.

The framework for quarterly progress reports is consistent with the structure of the Delivery Program and Operational Plan developed around the following interrelated themes and supporting Goals:

Theme: Community well-being
Goal 1: A connected and harmonious community.
Goal 2: A supported community.
Goal 3: A creative and vibrant community.

Theme: Quality places and spaces
Goal 4: Well planned neighbourhoods.
Goal 5: Liveable places.
Goal 6: Getting around.

Theme: A healthy environment

Goal 7: Protecting our environment.

Goal 8: Sustainable use of resources.

Theme: Local prosperity

Goal 9: Community focused economic development.

Theme: Community leadership and participation

Goal 10: Working together.

Goal 11: A well managed Council.

Annexure 1 to this report is Council's Quarterly Progress Report for the period 1 July to 30 September 2011 for Goals 1, 2, 3, 5, 7 and 8, being most relevant to the Community and Environment Committee (C&E).

As this is the first quarterly report for 2011/12, the final column in the tables headed "Updated Comments" is blank. In future quarterly reports a tick will appear in this column to indicate that the comments relating to that action have been updated since the previous quarterly report to Council. This will enable Councillors and other readers of the report to easily identify where an action status has been updated.

Adopted notices of motion and other decisions of the Council

To further improve the efficiency and transparency of Council's Integrated Planning and Reporting procedures, notices of motion and other decisions of the Council which are strategic and/or project based are now included as additional actions in the DPOP and reported on through the Quarterly Progress Report.

Adopted notices of motion which are non-strategic in nature, such as placement of an additional agenda item on a meeting or writing a letter to an organisation, will be monitored administratively.

During the period 1 July to 30 September 2011, no new notices of motion have been identified as strategic and/or project based in nature.

Conclusion:

It is recommended that the September 2011 Quarterly Progress Report on Goal 1 (A connected & harmonious community), Goal 2 (A supported community), Goal 3 (A creative & vibrant community), Goal 5 (Liveable places), Goal 7 (Protecting our environment) and Goal 8 (Sustainable use of resources) of Council's Delivery Program 2009 to 2013 and Operational Plan 2011/12 be received and noted and revised target dates adopted.

Kylie Walshe
Director Community Services

Tom O'Hanlon
Director Technical Services

Annexure

- 1 DPOP Quarterly Progress Report September 2011 for Goal 1 (A connected & harmonious community), Goal 2 (A supported community), Goal 3 (A creative & vibrant community), Goal 5 (Liveable places), Goal 7 (Protecting our environment) and Goal 8 (Sustainable use of resources) – *distributed separately*.

POLITICAL DONATIONS DECISION MAKING FLOWCHART FOR THE INFORMATION OF COUNCILLORS

