



Community & Environment Committee

Agenda: *Community & Environment Committee*

Date: *Monday 22 February 2010*

Time: *6.30pm*

Outline of Meeting Protocol & Procedure:

- The Chairperson will call the Meeting to order and ask the Committee/Staff to present apologies or late correspondence.
- The Chairperson will commence the Order of Business as shown in the Index to the Agenda.
- At the beginning of each item the Chairperson will ask whether a member(s) of the public wish to address the Committee.
- If person(s) wish to address the Committee, they are allowed four (4) minutes in which to do so. Please direct comments to the issues at hand.
- If there are persons representing both sides of a matter (eg applicant/objector), the person(s) against the recommendation speak first.
- At the conclusion of the allotted four (4) minutes, the speaker resumes his/her seat and takes no further part in the debate unless specifically called to do so by the Chairperson.
- If there is more than one (1) person wishing to address the Committee from the same side of the debate, the Chairperson will request that where possible a spokesperson be nominated to represent the parties.
- The Chairperson has the discretion whether to continue to accept speakers from the floor.
- After considering any submissions the Committee will debate the matter (if necessary), and arrive at a recommendation (R items which proceed to Full Council) or a resolution (D items for which the Committee has delegated authority).

Recommendation only to the Full Council (“R” Items)

- Such matters as are specified in Section 377 of the Local Government Act and within the ambit of the Committee considerations.
- Matters which involve broad strategic or policy initiatives within responsibilities of Committee.
- Matters requiring the expenditure of moneys and in respect of which no Council vote has been made.
- Matters delegated to the Council by the Traffic Authority of NSW.
- Matters not within the specified functions of the Committee,
- Matters reserved by individual Councillors in accordance with any Council policy on "safeguards" and substantive changes.
- Parks and Reserves Plans of Management (Strategies, Policies and Objectives).
- Residential Parking Schemes - Provision and Policies.

Delegated Authority (“D” Items)

- Community Services and Programs.
- Library Services
- Health.
- Licensing.
- Liquor Licences.
- Regulatory.
- Fire Protection Orders.
- Residential Parking Schemes (surveillance and administration).
- Traffic Management (Traffic Committee Recommendations).
- Waste Minimisation.
- To require such investigations, reports or actions as considered necessary in respect of matters contained within the Business Agendas (and as may be limited by specific Council resolution).
- Confirmation of the Minutes of its Meetings.
- Any other matter falling within the responsibility of the Community and Environment Committee and not restricted by the Local Government Act or required to be a Recommendation to Full Council as listed above.
- Statutory reviews of Council's Delivery Program and Operational Plan.

Committee Membership:

7 Councillors

Quorum:

The quorum for a Committee meeting is 4 Councillors.

WOOLLAHRA MUNICIPAL COUNCIL

Notice of Meeting

18 February 2010

To: His Worship The Mayor, Councillor Andrew Petrie ex-officio
Councillors Sean Carmichael (Chair)
Anthony Boskovitz
Nicola Grieve
Susan Jarnason
Greg Medcraft
Isabelle Shapiro
Susan Wynne (Deputy)

Dear Councillors

Community & Environment Committee Meeting –

In accordance with the provisions of the Local Government Act 1993, I request your attendance at a Meeting of the Council's **Community and Environment Committee** to be held in the **Council Chambers, 536 New South Head Road, Double Bay, on Monday 22 February 2010 at 6.30pm.**

Gary James
General Manager

Additional Information Relating to Committee Matters

Site Inspection

Other Matters

Meeting Agenda

Item	Subject	Pages
1	Leave of Absence and Apologies	
2	Late Correspondence	
3	Declarations of Interest	

Items to be Decided by this Committee using its Delegated Authority

D1	Confirmation of Minutes of Meeting held on 8 February 2010	1
D2	Woollahra Local Traffic Committee Minutes – 2 February 2010 – 595.G 2010	2
D3	Delivery Program 2009 to 2013 and Operational Plan 2009/10 (DPOP) Quarterly Progress Report December 2009 – Goals (1) – A connected & harmonious community, (2) – A supported community, (3) – A creative & vibrant community, (5) – A liveable place, (7) – Protecting our environment & (8) – Sustainable use of resources – 1229.G *Annexure 1 distributed separately	6

Items to be Submitted to the Council for Decision with Recommendations from this Committee – ‘Nil R Items’

Item No: D1 Delegated to Committee
Subject: **Confirmation of Minutes of Meeting held on 8 February 2010**
Author: Les Windle, Manager - Governance
File No: See Council Minutes
Reason for Report: The Minutes of the Meeting of Monday 8 February 2010 were previously circulated. In accordance with the guidelines for Committees' operations it is now necessary that those Minutes be formally taken as read and confirmed.

Recommendation:

That the Minutes of the Community and Environment Committee Meeting of 8 February 2010 be taken as read and confirmed.

Les Windle
Manager – Governance

Item No: D2 Delegated to Committee
Subject: **Woollahra Local Traffic Committee Minutes – 2 February 2010**
Author: Tom O’Hanlon – Director, Technical Services
File No: 595.G 2010
Reason for Report: For the Committee to consider the recommendations of the Woollahra Local Traffic Committee.

Recommendation:

- A. That the Recommendations Y1-4 and Y16 contained in the minutes of the extraordinary meeting of the Woollahra Traffic Committee held by email on Tuesday 9 February 2010 be adopted.
 - B. That the Traffic Committee items be funded as outlined in Annexure 1.
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Tom O’Hanlon
Director - Technical Services

Annexure 1

<u>Traffic Item</u>	<u>Title</u>	<u>Funding</u>
Y1-4	Weldon Lane, Woollahra – Request for temporary parking restrictions	All costs to be at the Contractor's Expense
Y16	No.4-12 Guilfoyle Avenue, Double Bay – Works Zone	Works Zone is in an area zoned as Non-Residential with meters (Fee 2). The fee payable shall be in accordance with Council's adopted fees and charges for this zoning.

Woollahra Local Traffic Committee Minutes

The extraordinary meeting of the Woollahra Local Traffic Committee (Meeting No.01a/10) was held by email on Tuesday 9 February 2010.

1. Attendances

Committee Members:

Present:	Mr Alan Opera (Chairman)	(Woollahra Municipal Council)
	Mr Kyle Wells	(Roads and Traffic Authority)
	Const Louise Tsolakakis	(Rose Bay Police - Traffic)
	Mr John Giblin	(Peter Debnam MP Representative)
	Ms Robyn Attuell	(Clover Moore MP Representative)

2. Traffic Matters on Local Roads – Recommendation to C&E for Consideration

Item No: Y1 Traffic Matters on Local Roads – Recommendation to C&E for Consideration

Subject: **Parking Restrictions Changes**

Author: Frank Rotta – Traffic Engineer, Daniel Pearse – Traffic Engineer

File No: (Refer to Table 1)

Reason for Report: Various parking restriction changes throughout the Woollahra Council area.

Item Y1-4: Weldon Lane, Woollahra – Request for temporary parking restrictions

Committee Vote: Unanimous Support

Recommendation:

1. That temporary “No Stopping” restrictions be installed on the northern side of Weldon Lane from the eastern kerb in Holdsworth Street in an easterly direction for 20 metres.
2. That the above restrictions revert to unrestricted parking (currently available) when the rendering work at No.25-27 Holdsworth Street is completed.
3. That the applicant arrange and implement a TCP prepared by an RTA accredited traffic consultant to guide pedestrians around the works site.

Item No: Y16 Traffic Matters on Local Roads – Recommendation to C&E for Consideration
Subject: **No. 4-12 Guilfoyle Avenue, Double Bay – Works Zone**
Author: Frank Rotta – Traffic Engineer
File No: 407.G Pt13
Reason for Report: Request for a Works Zone

Committee Vote: Unanimous Support

Recommendation:

- A. That approval be granted for a Works Zone to be temporarily installed for No.4-12 Guilfoyle Avenue, Double Bay. The proposed 6 metre long Works Zone is to be located on the southern side of Guilfoyle Avenue from the western side of the driveway to No.12 Guilfoyle Avenue in an easterly direction for 6 metres and is subject to the following conditions:
- i. Any directive provided by the NSW Police Department is to be complied with.
 - ii. The Works Zone is to operate between the hours of 7.00am-4.00pm Mon-Fri and 7.00am-1.00pm Sat for a period of 12 weeks from March, 2010 (to be calculated from sign installation date).
 - iii. Suitable traffic control measures are to be put in place to manage truck movements to and from the construction site, and if necessary to and from the adjacent street system, in accordance with the RTA's Traffic Control at Works Sites manual.
 - iv. A Permit to Stand Plant will be required for all concrete pours, deliveries and/or truck presences in relation to the construction works.
 - v. Existing metered parking shall be maintained outside of the Works Zone hours of operation.
 - vi. The applicant must ensure that the traffic lanes, footpaths and driveways, adjacent to the Works Zone, remain free of obstruction at all times during the construction.
 - vii. The applicant must inform Council's Traffic Engineer when the project is completed and the Works Zone can be removed.
 - viii. Failure to comply with any of these conditions may result in the cancellation of the Works Zone at Council's discretion.
 - ix. Should the Works Zone be required for a period longer than the approved period, permission from the Director of Technical Services is required to extend the Works Zone.
 - x. Any alteration to the hours of operation of the Work Zone will require the approval of the Woollahra Local Traffic Committee.
- B. That the applicant notifies all residents and businesses whose property frontage is within 50 metres of the Works Zone.

Alan Opera
Chair

Item No: D3 Delegated to Committee

Subject: **Delivery Program 2009 to 2013 and Operational Plan 2009/10 (DPOP) Quarterly Progress Report December 2009 – Goals (1) – A Connected & Harmonious Community, (2) – A Supported Community, (3) – A Creative & Vibrant Community, (5) – A Liveable Place, (7) – Protecting Our Environment & (8) – Sustainable Use of Resources**

Author: Kylie Walshe – Director Community Services
Tom O’Hanlon – Director Technical Services

File No: 1229.G

Reason for Report: To review the status of the Priorities and Actions in Council Delivery Program 2009 to 2013 and Operational Plan 2009/10 for the three months ending 31 December 2009.

Recommendation:

That the December 2009 Quarterly Progress Report on Goal 1 (A connected & harmonious community), Goal 2 (A supported community), Goal 3 (A creative & vibrant community), Goal 5 (A liveable place), Goal 7 (Protecting our environment) and Goal 8 (Sustainable use of resources) of Council’s Delivery Program 2009 to 2013 and Operational Plan 2009/10 and the report on Outstanding Notices of Motion be received and noted.

Background:

In June 2009 Council adopted the Delivery Program 2009 to 2013 and Operational Plan 2009/10 (DPOP) in line with the then proposed Integrated Planning & Reporting Legislation.

The Integrated Planning & Reporting Legislation was assented to on 9 October 2009 and as a consequence of the legislation, the Local Government Act 1993 was amended to require Council to report on the progress of its Delivery Program at least every six (6) months. In response to the amendments and in order to ensure that Council’s reporting to the community remains transparent, timely and manageable under the new legislation, progress reports on the Delivery Program and Operational Plan will be presented quarterly for the end of September, December, March and June each year.

The framework for quarterly progress reports is consistent with the structure of the Delivery Program and Operational Plan developed around the following broad interrelated Themes and supporting Goals:

Theme: Community well-being

- Goal 1: A connected and harmonious community.
- Goal 2: A supported community.
- Goal 3: A creative and vibrant community.

Theme: Places and spaces

- Goal 4: Sustainable built form.
- Goal 5: A liveable place.
- Goal 6: Moving around.

Theme: A healthy environment

- Goal 7: Protecting our environment.
- Goal 8: Sustainable use of resources.

Theme: Local prosperity

Goal 9: Community focused economic development.

Theme: Community leadership and participation

Goal 10: Working together.

Goal 11: A well managed Council.

Annexure 1 to this report is Council's Quarterly Progress Report for the period 1 July 2009 to 30 December 2009 for Goals 1, 2, 3, 5, 7 and 8, being most relevant to the Community and Environment Committee.

Progress comments for all Delivery Program 2009 to 2013 Priorities and Operational Plan 2009/10 Actions are provided in the tables of Annexure 1. Council staff update these comments on an ongoing basis for internal management purposes with the comments then collated at the end of the quarter for reporting to Council and the community. Generally, actions included in the Operational Plan 2009/10 relate to the current financial year, however there are a number of actions that extend beyond June 2010, as indicated in the Target Date column.

As this is the second quarterly report for 2009/10, the final column in the tables headed "Updated Comments" may contain a tick in this column to indicate that the comments relating to that Action have been updated since the previous quarterly report to Council. This will enable Councillors and other readers of the report to easily identify where an Action status has been updated.

In line with a previously adopted Notice of Motion, the status of outstanding Notices of Motion are also submitted to the Committee for consideration as the final schedule in Annexure 1, also linked to the above Goals.

Conclusion:

It is recommended that the December 2009 Quarterly Progress Report on Goal 1 (A connected & harmonious community), Goal 2 (A supported community), Goal 3 (A creative & vibrant community), Goal 5 (A liveable place), Goal 7 (Protecting our environment) and Goal 8 (Sustainable use of resources) of Council's Delivery Program 2009 to 2013 and Operational Plan 2009/10 and the report on Outstanding Notices of Motion be received and noted.

Kylie Walshe
Director Community Services

Tom O'Hanlon
Director Technical Services

Annexures:

- 1 DPOP Quarterly Progress Report December 2009 and Outstanding Notices of Motion for Goal 1 (A connected & harmonious community), Goal 2 (A supported community), Goal 3 (A creative & vibrant community), Goal 5 (A liveable place), Goal 7 (Protecting our environment) and Goal 8 (Sustainable use of resources) – *distributed separately*.

**POLITICAL DONATIONS DECISION MAKING FLOWCHART
 FOR THE INFORMATION OF COUNCILLORS**

