



Community & Environment Committee

Agenda: *Community & Environment Committee*

Date: *Monday 14 July 2008*

Time: *6.30pm*

Outline of Meeting Protocol & Procedure:

- The Chairperson will call the Meeting to order and ask the Committee/Staff to present apologies or late correspondence.
- The Chairperson will commence the Order of Business as shown in the Index to the Agenda.
- At the beginning of each item the Chairperson will ask whether a member(s) of the public wish to address the Committee.
- If person(s) wish to address the Committee, they are allowed four (4) minutes in which to do so. Please direct comments to the issues at hand.
- If there are persons representing both sides of a matter (eg applicant/objector), the person(s) against the recommendation speak first.
- At the conclusion of the allotted four (4) minutes, the speaker resumes his/her seat and takes no further part in the debate unless specifically called to do so by the Chairperson.
- If there is more than one (1) person wishing to address the Committee from the same side of the debate, the Chairperson will request that where possible a spokesperson be nominated to represent the parties.
- The Chairperson has the discretion whether to continue to accept speakers from the floor.
- After considering any submissions the Committee will debate the matter (if necessary), and arrive at a recommendation (R items which proceed to Full Council) or a resolution (D items for which the Committee has delegated authority).

Delegated Authority (“D” Items):

- Community Services and Programmes.
- Health.
- Liquor Licences.
- Fire Protection Orders.
- Residential Parking Schemes (surveillance and administration).
- Traffic Management (Traffic Committee Recommendations).
- Waverley/Woollahra Process Plant.
- To require such investigations, reports or actions as considered necessary in respect of matters contained within the Business Agendas (and as may be limited by specific Council resolution).
- Confirmation of the Minutes of its Meeting.
- Any other matter falling within the responsibility of the Community and Environment Committee and not restricted by the Local Government Act or required to be a Recommendation to Full Council as listed below.
- Library Services
- Licensing.
- Regulatory.
- Waste Minimisation

Recommendation only to the Full Council (“R” Items):

- Such matters as are specified in Section 377 of the Local Government Act and within the ambit of the Committee considerations.
- Matters which involve broad strategic or policy initiatives within responsibilities of the Committee.
- Matters requiring the expenditure of moneys and in respect of which no Council vote has been made.
- Matters delegated to the Council by the Traffic Authority of NSW.
- Matters not within the specified functions of the Committee, or which are not the subject of a Business Agenda (current or past).
- Matters reserved by individual Councillors, in accordance with any Council policy on "safeguards".
- Parks and Reserve Plans of Management (Strategies, Policies and Objectives)
- Residential Parking Schemes - Provision and Policies

Committee Membership:

7 Councillors

Quorum:

The quorum for a Committee meeting is 4 Councillors.

WOOLLAHRA MUNICIPAL COUNCIL

Notice of Meeting

10 July 2008

To: His Worship The Mayor, Councillor Geoff Rundle, ex-officio
Councillors Tanya Excell (Chair)
Anthony Boskovitz
Marcus Ehrlich
Andrew Petrie
Isabelle Shapiro (Deputy Chair)
Fiona Sinclair King
John Walker

Dear Councillors

Community & Environment Committee Meeting – 15 July 2008

In accordance with the provisions of the Local Government Act 1993, I request your attendance at a Meeting of the Council's **Community and Environment Committee** to be held in the **Council Chambers, 536 New South Head Road, Double Bay, on Monday 14 July 2008 at 6.30pm.**

Gary James
General Manager

Additional Information Relating to Committee Matters

Site Inspection

Other Matters

Meeting Agenda

Item	Subject	Pages
1	Leave of Absence and Apologies	
2	Late Correspondence	
3	Declarations of Interest	

Items to be Decided by this Committee using its Delegated Authority

D1	Confirmation of Minutes of Meeting held on 23 June 2008	1
D2	Woollahra Traffic Committee Minutes 1 July 2008	2
D3	Glenmore Road at Fiveways – Alteration to Loading Zone – T191	10
D4	Community Noticeboards – 79.G	14

Items to be Submitted to the Council for Decision with Recommendations from this Committee - Nil

Item No: D1 Delegated to Committee
Subject: **Confirmation of Minutes of Meeting held on 23 June 2008**
Author: Les Windle, Manager - Governance
File No: See Council Minutes
Reason for Report: The Minutes of the Meeting of Monday 23 June 2008 were previously circulated. In accordance with the guidelines for Committees' operations it is now necessary that those Minutes be formally taken as read and confirmed.

Recommendation:

That the Minutes of the Community and Environment Committee Meeting of 23 June 2008 be taken as read and confirmed.

Les Windle
Manager – Governance

Item No: D2 Delegated to Committee
Subject: **Woollahra Traffic Committee Minutes 1 July 2008**
Author: Warwick Hatton, Director – Technical Services
File No: 595.G 2008
Reason for Report: For the Committee to consider the recommendations of the Woollahra Local Traffic Committee.

Recommendation:

THAT the Recommendations X1 and Y1-Y9 contained in the minutes of the Woollahra Traffic Committee, and as signed by the members of the Committee, held on Tuesday 1 July 2008 be adopted.

Warwick Hatton
Director – Technical Services

Woollahra Local Traffic Committee Minutes

The meeting of the Woollahra Local Traffic Committee was held in the Council Committee Room, Double Bay, on Tuesday 1 July 2008 at 10.00am.

1. Attendances

Committee Members:

Present:	Mr Warwick Hatton (Chairman)	(Woollahra Municipal Council)
	Mr Navin Prasad	(Roads and Traffic Authority)
	Ms Robyn Attuell	(Clover Moore MP Representative)
	Mr John Giblin	(Peter Debnam MP Representative)
Staff:	Mr Frank Rotta	(Woollahra Municipal Council)
	Mr Alan Opera	(Woollahra Municipal Council)
	Ms Armodee Reece	(Woollahra Municipal Council)
Observer:	Mr E Graham	(State Transit Authority)
	Mrs H. Knight	(Resident – Item Y9)
Apologies:	Snr Const Janna Brisby	(Rose Bay Police - Traffic)

2. Minutes of Previous Meeting

The minutes of Meeting No.5/08 held in Council Chambers, Double Bay, on Tuesday 3 June 2008 were confirmed by Mr Navin Prasad.

3. Matters Arising from Minutes of Previous Meetings

Nil

4. Local Traffic Committee recommendations not adopted or amended by Woollahra Council Community & Environment Committee

June 2008 – Item Y2 – Glenmore Road at Fiveways, Paddington

5. Extraordinary Meetings

Nil

6. Late Correspondence

Y8: Cooper Street, Paddington – Letter from The Paddington Society

7. SEPP11 Development Referrals for Assessment

Item No: X1 SEPP11 Development Referrals for Assessment
Subject: DA 844/2007/1 – 8a Castra Place, Double Bay (Double Bay Marina)
Author: Melissa Tranter – Traffic Engineer
File No: DA 844/2007/1
Reason for Report: Request to install a loading zone in Pearce Street for deliveries and for use by boat owners associated with the Double Bay Marina.

Decision: Unanimous Support

Recommendation:

- A. That the application to install a loading zone for deliveries and use by boat owners associated with the Double Bay Marina be refused.
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8. Traffic Matters on Local Roads – Recommendation to C&E for Consideration

Item No: Y1 Traffic Matters on Local Roads – Recommendation to C&E for Consideration
Subject: Parking Restrictions Changes
Author: Frank Rotta – Traffic Engineer
File No: (Refer to Table 1)
Reason for Report: Various parking restriction changes throughout the Woollahra Council area.

Item Y1-1: Old South Head Road, Vaucluse – Safety Issues for Pedestrian Crossing

Decision: Unanimous Support

Recommendation:

1. That the existing signs for the existing pedestrian crossing in Old South Head Road just north of Village High Road be upgraded to the fluoro yellow signs and the zig-zag linemarking be refreshed as required.

Item Y1-2: Bellevue Road, Bellevue Hill – Relocation of Mail Zone

Decision: Unanimous Support

Recommendation:

1. That subject to the Bellevue Hill Post Office moving from No.5A Bellevue Road to No.8 Bellevue Road, Bellevue Hill:
- a) the 8.5 metre Mail Zone on the northern side of Bellevue Road, Bellevue Hill between Buller Road and Victoria Road be replaced with 1 P 8.30am-6.00pm, Mon-Fri, 8.30am-12.30pm Sat.
 - b) 8 metres of 1 P 8.30am-6.00pm, Mon-Fri, 8.30am- 12.30pm Sat on the southern side of Bellevue Road, Bellevue Hill just north of the kerb blister serving the raised pedestrian crossing in the vicinity of Buller Road, Bellevue Hill be changed to a Mail Zone.

Item Y1-3: O'Sullivan Road, Bellevue Hill – Additional On-Street Parking

Decision: Unanimous Support

Recommendation:

1. That No Parking be extended from the northern side of the driveway to No.95 O'Sullivan Road, Bellevue Hill to 1.5 metres south of this driveway.
2. That '½P 9.00am-5.30pm Mon-Fri, 9.00am-12.30pm Sat' be installed from 1.5 metres south of the driveway to No.95 O'Sullivan Road for a distance of 10 metres in a southerly direction.
3. That No Stopping restrictions be preserved from the ½ P parking referred to in the previous recommendation, in a southerly direction to the roundabout at Latimer Avenue.

Item Y1-4: Rosslyn Street / Bellevue Road, Bellevue Hill – Provision of Parking Restrictions

Decision: Unanimous Support

Recommendation:

1. That statutory No Stopping restrictions be installed on the western side of Rosslyn Street from the prolongation of the southern side of the driveway to No.63 Bellevue Road and extend 10 metres into Bellevue Road, west of the intersection of Rosslyn Street and Bellevue Road, Bellevue Hill.

Item No: Y2 Traffic Matters on Local Roads – Recommendation to C&E for Consideration

Subject: **Temporary road closure of Transvaal Avenue, Double Bay – Promotion by Double Bay Chamber of Commerce**

Author: Frank Rotta – Traffic Engineer

File No: T456

Reason for Report: Request from Double Bay Chamber of Commerce for the closure of Transvaal Avenue, Double Bay for a promotion including stalls etc.

Decision: Unanimous Support

Recommendation:

- A. That approval be granted for the temporary road closure of Transvaal Avenue, Double Bay on Saturday, 18 October, 2008 from 6.00am – 6.00pm, for a promotion which involves vintage vehicles aligning the street and opera being played on the grassed median of this street.
- B. That the above special event be categorised as a category 3 event.
- C. That the applicant must provide written evidence to Council at least four (4) weeks prior to the event that the majority of residents/businesses in Transvaal Avenue have no objection to this closure. Should this majority not be obtained, Council will rescind the approval for this temporary closure.
- D. That the approval of the above event and the associated road closure be subject to the following conditions :

- i) The applicant must submit to Council's Compliance Section an Activity Approval Application and obtain approval for the use of the median strip and any section of footpath which may be required during the course of the day. The applicant must comply with any conditions of consent attached to the Activity Approval.
- ii) The applicant must obtain an Approval for a Special Event, Category 3 from the relevant authorities.
- iii) The applicant must submit to Council's Traffic Section and obtain approval for a Traffic Control Plan formulated by an RTA accredited traffic control consultant outlining the signage and/or barriers required to implement this temporary road closure.
- iv) The applicant must comply with all directives of the NSW Police Department, either provided on the day or beforehand.
- v) The applicant must comply with the directives of Council's Law Enforcement Officers.
- vi) The applicant must inform all business proprietors, residents and other occupants in the vicinity of the proposed activities, at least fourteen (14) days before the event via a letterbox drop and an advertisement placed in the local paper at least seven (7) days before the event. The notification and advertisement must be in a format approved by Council's Traffic Engineer.
- vii) Any Traffic Management measures must be in accordance with AS1742.3.
- viii) The applicant must supply and erect any barriers and traffic signs necessary for the road closure and remove them by 6.00pm on Saturday, 18 October, 2008.
- ix) Council must be indemnified against all claims for damage or injury that may result from either the activities or from the occupation of part of the public way during the activities. A copy of Public Liability Insurance Cover to the value of \$10,000,000 shall be provided to Council prior to the event.
- x) Council must be reimbursed for the cost of repair of any damage caused to Council property as a result of the activities and for any alteration to signposting required as a result of this event and the road closures. The applicant must provide Council with a written commitment that they will bear the costs for Council to carry out any repairs deemed necessary by Council's Technical Services Department.
- xi) The occupation of the carriageway or footway of the road must not occur until the road has been closed.
- xii) The applicant must inform all Emergency Services of the proposed road closure.
- xiii) A four-metre emergency vehicle lane must be maintained at all times, and all services (eg. fire hydrants) must remain free of any obstruction.
- xiv) The use of any equipment or activities to be conducted in conjunction with the road closure must not result in any "offensive noise" as defined by the Noise Control Act, 1975.
- xv) The area to be used for the activities must be maintained in a clean and tidy condition to the satisfaction of Council's Health and Regulation Manager, and the applicant must make arrangements to remove all waste from the site at the end of the event.
- xvi) Woollahra Council reserves the right to cancel this approval at any time.

Item No: Y3 Traffic Matters on Local Roads – Recommendation to C&E for Consideration
Subject: **Solar Road Markers – Proposed Trial at Various locations**
Author: Frank Rotta – Traffic Engineer
File No: 255.G
Reason for Report: Request by supplier of Solar Road markers to trial their product at a number of locations.

Decision: Unanimous Support

Recommendation:

A. That the Solar Road Markers not be trialled.

Item No: Y4 Traffic Matters on Local Roads – Recommendation to C&E for consideration.
Subject: **No. 38 John Street, Woollahra– Works Zone**
Author: Melissa Tranter – Traffic Engineer
File No: 407.G Pt11
Reason for Report: Request for a Works Zone

Decision: Unanimous Support

Recommendation:

A. That the application for a Works Zone to serve the developments at Nos.38 & 40 John Street, Woollahra not be approved.

Item No: Y5 Traffic Matters on Local Roads – Recommendation to C&E for Consideration
Subject: **No. 40 John Street, Woollahra– Works Zone**
Author: Melissa Tranter – Traffic Engineer
File No: 407.G Pt11
Reason for Report: Request for a Works Zone

Decision: Unanimous Support

Recommendation:

A. That the application for a Works Zone to serve the development at No. 40 John Street, Woollahra not be approved.

Item No: Y6 Traffic Matters on Local Roads – Recommendation to C&E for Consideration

Subject: **Watsons Bay Commercial Centre – Location Of Bus Stop and Commercial Centre streetscape improvement works**

Author: Greg Stewart - Project Manager Strategic Projects & Policy

File No: 950.G, 311 Streetscape

Reason for Report: To obtain the approval of the Traffic Committee for the proposed relocation of the existing bus stop in the commercial centre.

Decision: Unanimous Support

Recommendation:

- A. That the proposed relocation of the Military Road, Watsons Bay bus stop, together with the proposed changes to the bus turning area, signposting and linemarking as shown on Drawing No 1-36 Revision 02 dated 16 June, 2008 (see Annexure), be approved for implementation subject to confirmation that the front overhang of the bus can be accommodated.
- B. That the detailed design be marked out for physical testing with Sydney Buses.

Item No: Y7 Traffic Matters on Local Roads – Recommendation to C&E for Consideration

Subject: **Mona Road at Darling Point Road, Darling Point – Removal of right turn lane**

Author: Melissa Tranter – Traffic Engineer

File No: T55.G Darling Point Traffic Study / T123 / 315

Reason for Report: Consideration of plan for altered traffic facilities and signs, with removal of right turn lane.

Decision: Unanimous Support

Recommendation:

- A. That the proposal for removal of the right turn lane from Mona Road onto Darling Point Road at the roundabout controlled intersection with Greenoaks Avenue, and associated signage and line marking detailed in the Annexure 1 be approved.

Item No: Y8 Traffic Matters on Local Roads – Recommendation to C&E for Consideration
Subject: **Cooper Street, Paddington – Proposed change of parking**
Author: Jake Matuzic – Manager Civil Works and Infrastructure
File No: 113.
Reason for Report: Report on Results of Community Consultation

Decision: Unanimous Support

Recommendation:

- A. That the matter be deferred.
- B. That the Traffic Committee recommends a site inspection be organised involving members of the Paddington Traffic Working Party and Councillors to assess the issues raised in correspondence received from residents and The Paddington Society.

Item No: Y9 Traffic Matters on Local Roads – Recommendation to C&E for Consideration
Subject: **Kiaora Road Double Bay – Rationalisation of parking**
Author: Frank Rotta – Traffic Engineer
File No: T329.
Reason for Report: Report on Results of Community Consultation

NOTE: Mrs Knight addressed the Committee in relation to this item

Decision: Unanimous Support

Recommendation:

- A. That the concept plan for the parking bays in Kiaora Road, Double Bay as shown in Annexure 1 be approved for incorporation in detailed design and consultation with residents.
- B. That the parking signage as shown on plan referred to above be approved for installation following construction of the parking bays.

9. Late Items

Bus Zone – World Youth Day

Sydney Buses representative advised that there would be some minor disruptions in the Woollahra Municipality caused by World Youth Day on a number of days between 15-20 July, 2008. It will be necessary to extend approximately 3-4 bus zones in the area to cater for additional buses caused by the additional number of people expected to use buses in the area.

There being no further business, the meeting concluded at 11.45am.

Item No: D3 Delegated to Committee

Subject: **Glenmore Road at Fiveways – Alteration to Loading Zone**

Author: Armodee Reece – Administration Officer, Traffic & Engineering Services

File No: T191.

Reason for Report: Deferred Traffic Committee Recommendation in relation to Community Consultation regarding the Loading Zone at Fiveways, Paddington.

Recommendation:

- A. That the existing Loading Zone on the southern side of Glenmore Road, west of Heeley Street, Paddington, be increased to a width of 2.6 metres as shown on the sketch in Annexure 1.
- B. That the current “Loading Zone 8.30am-6.00pm Mon-Fri, 8.30am-12.30pm Sat” signage be altered to “Loading Zone 8.30am-6.00pm Mon-Fri, 8.30am-12.30pm Sat, No Parking at other times.
- C. That the above works be monitored for 3 months following implementation, and if not successful, that a further report outlining alternative measures, including the possible removal of the Loading Zone, be brought back to the Woollahra Traffic Committee for consideration.

Background:

The matter of the Loading Zone on the southern side of Glenmore Road, west of Heeley Street was considered at the Woollahra Local Traffic Committee meeting held on 4 March, 2008 and at the Community & Environment Committee Meeting held on 11 March, 2008, where Council resolved:

- “1. That this matter be deferred to enable Council to discuss with the shopkeepers the issue of appropriate parking restrictions in the Loading Zone or whether the Loading Zone will remain in this vicinity due to present abuse and potential obstruction of the bus route.”*

A subsequent report to the Woollahra Local Traffic Committee meeting held on 3 June, 2008 made the following recommendation to Council’s Community & Environment Committee:

- A. *That the existing Loading Zone on the southern side of Glenmore Road, west of Heeley Street, Paddington, be increased to a width of 2.6 metres as shown on the sketch in Annexure 1.*
- B. *That the current “Loading Zone 8.30am-6.00pm Mon-Fri, 8.30am-12.30pm Sat” signage be altered to “Loading Zone 8.30am-6.00pm Mon-Fri, 8.30am-12.30pm Sat, No Parking at other times.*

At the Community & Environment Committee Meeting held on 10 June, 2008 Council resolved:

- A. *That the matter be deferred to the next Community & Environment Committee and the results of the community consultation be provided and members of the Paddington Traffic Working Party be notified.*

Issues:

As a result of the Community & Environment Committee resolution of 11 March, 2008, a letter requesting comment was forwarded to all commercial premises at the Fiveways as per the resolution. Only 2 responses were received from shopkeepers in this centre. A summary of the issues and suggested solutions follows.

Stakeholder Concerns:

1. The newsagent needs the loading zone to survive as a business.
2. The owner of the bistro is concerned about the levels of the footpath/loading zone causing vehicles to reverse into position and hit the bollards.
3. The median narrows the road.
4. Vehicles mount the footpath at the pedestrian crossing causing a danger to pedestrians.

Stakeholder Suggestions:

1. Convert the loading zone to a full-time loading zone (and allow 10 minute parking).
2. Move Loading Zone to the west away from the median.
3. Rigorously enforce the Loading Zone restrictions.
4. Remove the Loading Zone altogether (This view is not shared by the newsagent).
5. Lower the levels of the footpath at the loading zone to stop vehicles encroaching onto roadway.
6. Place bollards at pedestrian crossing to stop vehicles parking on the footpath.

It was noted to the Traffic Committee that moving the loading zone to the west is not possible due to the narrow width of both the footpath and the road carriageway in this section of Glenmore Road. The level of the footpath at the loading zone was kept at the same level as the adjacent footpath as the intention is that this area also be used by pedestrians. Additionally, Sydney Buses made representations during the Traffic Committee meeting that the vehicles parking in this Loading Zone are not being wholly contained within the Loading Zone parking area and the protrusion of vehicles into the road carriageway make it extremely difficult for buses to travel through the intersection. The removal of the loading zone was considered premature at this stage, however it was noted during the initial discussions at the Traffic Committee that if the use of the zone cannot be adequately managed, then the removal of the zone may need to be considered.

It was considered that some of the bollards delineating the width of the loading zone could be altered to widen the loading zone to approximately 2.6metres from the current width of 2.3-2.4metres. It was considered that this alteration would improve the ability of delivery vehicles to stay within the zone while narrowing the footpath width at its narrowest location to 1.8 metres. (See attached plan Annexure 1). As one of the original problems with this loading zone was the parking of vehicles outside of the loading zone hours and in some cases overnight, it was considered that the loading zone hours should be kept at the existing times, which is also consistent with the other loading zones at Fiveways, but that No Parking at other times should be introduced for this zone. This will allow pick-up and drop-off of passengers and it is still safe for pedestrians due to the slowing down effect of the mountable kerb at this location.

A copy of the Traffic Committee reports, outlining the history of this matter, have been distributed to members of the Paddington Traffic Working Party for their information, however it should be noted that the alteration recommended by the Traffic Committee does not alter the operating hours of the existing Loading Zone, but does alter the use of this location outside of these hours to provide a pick-up / drop-off zone in the Fiveways precinct.

Conclusion:

It is considered that the original recommendation of the Woollahra Local Traffic Committee held on 3 June, 2008 should be adopted by Council's Community & Environment Committee for implementation.

Armodee Reece
Administration Officer –
Traffic & Engineering Services

Warwick Hatton
Director Technical Services

Identification of Income & Expenditure:

Cost of signage – Council’s Block Grant for Traffic Facilities
Cost relocation of bollards – Fiveways Streetscape Project

Annexures:

1. Sketch Plan of the Loading Zone on the southern side of Glenmore Road, west of Heeley Street, showing the proposed alteration to the loading zone widths and signage.
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Item No: D4 Delegated to Committee
Subject: Community Noticeboards
Author: Kylie Walshe
File No: 79.G Noticeboards
Reason for Report: Provide an update on the use and management of Community Notice Boards in Woollahra.

Recommendation:

- A. That the Committee note the update on the management of Community Notice Boards.
-

Background:

On 13th August 2007, the Community & Environment Committee considered a report and resolved:

- A. *That Council endorse the roll out of community notices in conjunction with directional signs, these signs to be located in Double Bay, Rose Bay, Edgecliff and Paddington as capital works projects occur at these locations.*
- B. *That Council adopt the Community Noticeboard Policy and Guidelines.*
- C. *That consultation be undertaken with the WH&HS and the Paddington Society on the design and location of the community notice boards to be erected in Paddington.*
- D. *That a report be provided to the committee in six months time on the content and content management for the notice boards.*

This report is in response to Item D of the above resolution and will provide an update on the content and management of the notice boards.

Update:

In July 2007 the first new style notice board was installed at Double Bay Wharf. Since the above resolution, we have installed Community Notice Boards in the Queen Street car park and Harbour View Park and will soon install another on New South Head Road, Rose Bay, near the corner of Dover Road. There will then be a total of four (4) of the new style notice boards, as endorsed by the Committee, in the Woollahra Municipality. The other locations that have the same information placed on them are in Steyne Park (opposite Double Bay Primary School), the Annexe and Double Bay Library.

Discussions have not been held to date regarding the design and location of a noticeboard in Paddington. This will be the next notice board to be rolled out, with consultation due to begin in the new Council term.

Management of Content:

The content of the Community Notice Boards is currently managed by the Communications Department, in consultation with the Community Services Division. The content is chosen in order of priority. First priority is given to the promotion of Council events and activities scheduled for the month, with second priority for events and activities conducted by other organisations that have strong local community interest. This is in accordance with the adopted Community Notice board Policy & Guidelines. (Annexure 1)

As the Queen St West Woollahra Association had use of the old notice board in Queen St it was agreed that the Association would have a permanent space on the new style Queen St noticeboard. This is used to advertise activities of this organisation. The other notice boards are used predominantly to advertise Council activities and events. See Annexure 2 for examples of the content placed on the notice boards over the past 9 months.

Currently the content is replaced every month, with it anticipated to increase the frequency of this turnover in the near future, especially when there are a large number of activities and events occurring in any one month. This will provide the opportunity for an increased number of activities conducted by other organisations to be included on the notice boards.

The notice boards have been very successful in meeting the objectives of the adopted Community Notice Board Policy & Guidelines in that it has improved access to information and increased community awareness of community activities and events. When asking the community how they found out about events one of the methods mentioned was the community notice boards. The notice boards complement the other methods of communication used by Council to inform the community, such as the Mayoral Column, Woollahra News, fliers, posters and the use of press releases and media contact.

Consultation:

Significant internal consultation is conducted every month regarding the content of the notice boards, with activities and events coordinated by other community organisations forwarded to Communications for inclusion, where possible.

The location of the proposed Rose Bay Notice Board was determined through on-site meetings with the Rose Bay Residents Association and the Rose Bay Chamber of Commerce. The location of new notice boards will be determined through discussions with local resident groups and appropriate organisations.

Identification of Income & Expenditure:

The management of the notice boards has no impact on existing operational budgets, with the content updated internally and placed in location by the Library Courier on the daily runs throughout the Municipality.

The 2008/09 capital budget includes sufficient funding for two additional notice boards to be installed.

Conclusion:

The installation and management of Community Notice Boards has been successful in meeting the objectives of the adopted Community Notice board Policy, by improving access to community information, and awareness and participation in community events conducted by Council.

Kylie Walshe
Director Community Services

Annexures:

Annexure 1: Adopted Community Notice board Policy & Guidelines

Annexure 2: Notice board content – examples from past 9 months