Venues for hire

The Bay Room
Canonbury Cottage
Cooper Park Community Hall
Cross Street, Studio 1
The Drill Hall and Studio
EJ Ward Paddington Community Centre
The Gunyah
Rose Bay Cottage
Sherbrooke Hall
Vaucluse Bowling Club

For more information contact:
Venue Coordinator T: 02 9391 7170  E: venuehire@woollahra.nsw.gov.au
Book online: woollahra.nsw.gov.au/venues
Woollahra Council provides a range of venues for hire located across the municipality.

Outlined below are the most appropriate venues for some popular types of activity. You can also speak to the Venue Coordinator for advice on the most appropriate venue for your needs.

**Children’s parties**
- Cooper Park Community Hall
- Rose Bay Cottage
- Sherbrooke Hall
- The Gunyah
- EJ Ward Paddington Community Centre

**Social gatherings**
- Vaucluse Bowling Club
- Sherbrooke Hall
- The Gunyah
- Cooper Park Community Hall
- Canonbury Cottage

**Dance and performance**
- The Drill Hall and Studio
- Sherbrooke Hall
- The Gunyah
- Cooper Park Community Hall

**Workshops**
- EJ Ward Paddington Community Centre
- Sherbrooke Hall
- Vaucluse Bowling Club
- The Drill Hall and Studio
- Cross Street, Studio 1
- The Bay Room
- Cooper Park Community Hall

**Small groups**
- Rose Bay Cottage
- EJ Ward Paddington Community Centre
- Canonbury Cottage
- Cross St, Studio 1

**Meeting rooms**
- Canonbury Cottage
- EJ Ward Paddington Community Centre
- The Bay Room
- Cross St, Studio 1

**Weddings**
- Vaucluse Bowling Club
- Canonbury Cottage
- The Gunyah
- The Bay Room

Woollahra Library at Double Bay also has a number of spaces for hire for meetings, workshops and events. For more information and bookings call 9391 7100 or visit: woollahra.nsw.gov.au/library/spaces
The Bay Room

1st Floor Cosmopolitan Centre, 2-22 Knox St, Double Bay

Entrance from 45 Bay St.

Hours
Monday to Sunday:
8am–11pm

Capacity
Up to 60 people

Uses
- Meetings and groups
- Recreational activities
- Conferences and seminars
- Functions and social gatherings (not available for children’s or youth parties).

The Bay Room is located in the Cosmopolitan Shopping Centre at Double Bay with level access via the first floor of the car park and street access via stairs from Bay Street or lift in the shopping centre. It is suitable for conferences and seminars, private functions and recreational activities.

Facilities
Large carpeted room measuring 6.5m x 13m. New kitchen with fridge, oven, dishwasher and bench space. Male, female and accessible toilets. 7 trestle tables, 60 upholstered chairs and whiteboard. Data projector is available for additional hire.

Parking
Cosmopolitan Centre Car Park, entry via Short St includes accessible parking. Metered parking on Bay St. Free on-street parking available in the vicinity.
Canonbury Cottage was built in 1904 and is located in the beautiful surrounds of McKell Park on the foreshore of Sydney Harbour. Canonbury Cottage can be hired in conjunction with the park for social gatherings and weddings on weekends and public holidays.

Facilities
Fridge, kettle, microwave, tables and chairs. Male and female public toilets outside and internal toilet upstairs.

Parking
Limited on street parking.
Cooper Park Community Hall

12 Cooper Park Road, Bellevue Hill

Hours
Monday to Friday: 4pm–9pm
Saturday and Sunday: 9am–9pm

Capacity
Up to 70 people

Uses
• Children’s parties
• Social gatherings
• Recreational activities
• Dance and Performance
• Workshops

Cooper Park Community Hall is located in the peaceful surrounds of Cooper Park. There is a playground area at the rear of the venue. Please note the playground is a public area, and hiring of the hall does not permit exclusive use of the playground.

Areas of Cooper Park may be hired in conjunction with the venue to allow for the use of jumping castles, animal farms and pony rides. Additional fees and conditions will apply to conduct these activities. Please advise the Venue Coordinator at time of booking if you intend to have these activities.

Facilities
Kitchen with fridge, microwave, kettle and urn. The hall has 6 trestle tables and 50 chairs. Accessible entrance, male, female and accessible toilets and parking.

Parking
On street parking available.

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Cross Street, Studio 1

Level 1, No 1 Cross Street, Double Bay

**Hours**
Monday to Sunday: 9am–9pm

**Capacity**
Up to 40 people

**Uses**
- Meetings and groups
- Recreational activities
- Small workshops

Cross Street, Studio 1 is a small venue centrally located near New South Head Rd and adjoining Cross Street Car Park. It is ideal for meetings or art/craft and language classes.

**Facilities**
One carpeted room with lounges and a large board table that sits up to 12 people. Kitchen with fridge, microwave, urn and kettle. Male, female and accessible toilet.

**Parking**
Adjacent to Cross Street Car Park with over 400 spaces, metered parking on Cross Street and free on-street parking available in the vicinity. Level access from first floor of Cross St carpark. Lift or stair access from Cross St.
The Drill Hall and Studio

1C New Beach Road, Rushcutters Bay

**Hours**
Monday to Sunday: 9am–9pm

**Capacity**
The Drill Hall: up to 150 people
The Studio: up to 50 people

**Uses**
For use by the community as a performance development facility. Performance development includes:
- Dance development
- Theatre and script development
- Rehearsals
- Arts meetings and workshops
- Low-key performance showings

The Drill is a unique heritage venue located in Sir David Martin Reserve overlooking the beautiful Sydney Harbour. The venue is a dedicated creative development and rehearsal space and is not available for private hire.

**Facilities: The Drill Hall (Ground floor)**
18 x 10 metre (approx.) semi sprung dance floor, shower facility, portable dance mirror, accessible entrance, kitchen, male and female toilets. Access to sound system (by negotiation).

**Facilities: The Studio (First floor)**
One 9 x 5 metre room and two 5.6 x 3.6 metre interconnected rooms, polished timber floorboards, black out drapes, large balcony areas, tables, chairs, accessible entrance via lift, unisex toilet. Accessible toilet on site.

**Parking**
Limited on street parking.

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EJ Ward Paddington Community Centre

189 Underwood St, Paddington

Hours
Monday to Sunday:
7am–9pm

Capacity
- Large upstairs room: up to 40 people
- Dining room: up to 28 people
- Meeting rooms and office spaces: 4-6 people

Uses
- Meetings and groups
- Recreational activities
- Workshops and seminars
- Children’s parties (dining room only)

The EJ Ward Paddington Community Centre is a former public house which was opened in 1898. This unique heritage building is located in the heart of Paddington.

Facilities
The large upstairs room measures 12m x 5m and has a timber floor with tables and chairs. The dining room (downstairs) has lino flooring, tables and chairs.

The Lounge and Courtyard are communal areas and are not available to be booked.

There is a large kitchen available for shared use with fridge, microwave and kettle. Male and female toilets.

Parking
Limited on street parking.

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The Gunyah

335 Old South Head Road, Watsons Bay

**Hours**
Monday to Friday: 4pm–11pm  
Saturday and Sunday: 8am–11pm

**Capacity**
Up to 70 people

**Uses**
- Recreational activities
- Social gatherings
- Children’s parties
- Weddings
- Dance and performance

The Gunyah is a historical sandstone building and former old school house. The Gunyah is available for use by the community for recreation and community purposes.

**Facilities**
Room measures 17m x 5.5m with timber floor. Kitchen with oven, fridge, microwave, kettle and urn. The hall has 6 trestle tables and 50 chairs. There is a small deck area at the rear of the building with ramp access. Male and female accessible toilets in adjacent building.

**Parking**
Limited off street parking in front of hall. Includes accessible parking space.

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Rose Bay Cottage

Woollahra Golf Club, O’Sullivan Road, Rose Bay

**Hours**
Monday to Sunday: 9am–8pm

**Capacity**
Up to 35 people

**Uses**
- Children’s parties
- Meetings and groups

Rose Bay Cottage is a small single storey venue located next to the Woollahra Golf Club. There is a fully fenced outdoor grassed area with level access and a child safe gate, making it perfect for use by young children and their families.

**Facilities**
The main room measures 6.9m x 4m (approx.) and has 2 lounges, tables and chairs. The kitchen includes an oven, microwave, kettle and fridge. Baby change facilities are available in the unisex toilet.

The outdoor area has a safe soft-fall synthetic surface, sunshade and grassed area. Small jumping castles or petting zoos are permitted within the grounds. Please contact the Venue Coordinator for further information.

**Parking**
Offstreet parking, including an accessible space and on street parking available.

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Sherbrooke Hall

512 New South Head Road, Double Bay (enter via Sherbrooke Avenue)

Hours:
Monday to Sunday:
7am–9pm

Capacity:
Up to 100 people

Uses:
- Children’s parties
- Social gatherings
- Recreational activities
- Community groups
- Meetings
- Conferences, workshops and seminars
- Dance and performance

Sherbrooke Hall is located on the ground floor of the Hugh Latimer Centre with access to Foster Park Playground just outside the door. Holding groups of up to 100 people, the venue is ideal for children’s birthday parties, recreational activities, meetings, workshops and seminars.

Facilities:
One large main hall with wooden floorboards, built in stage and adjoining carpet area. Furniture includes 6 x mity-lite trestle tables and 60 function chairs. The venue has internal male and female toilets and kitchen facilities with microwave, kettle and fridge.

Foster Park Playground is a public area and hire of the hall does not give exclusive use of the playground. Jumping Castles, animal farms and pony rides are not permitted at this venue.

Parking:
Limited street parking is available. One accessible parking space located close to level entrance.

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Vaucluse Bowling Club

80 New South Head Road, Vaucluse

Hours
Monday to Sunday: 8am to midnight

Capacity
Up to 100 people

Uses
- Private parties and social gatherings
- Workshops and seminars
- Weddings
- Recreational activities

Vaucluse Bowling Club is a large venue which overlooks the bowling greens and is located close to Vaucluse shopping precinct.

Please note this venue operates as a community venue, so there are no catering or bar services on offer.

Facilities
The venue has a total area of 211 square meters which is predominately carpeted and includes a dance floor.

It has tables, chairs for 100 people and a large kitchen with fridge, microwave, urn, oven and bench space. Male and female toilets.

Parking
Street parking available.

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