

Corporate & Works Committee Minutes

Monday 4 November 2013

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Corporate & Works Committee Minutes

**Minutes of the Meeting held on
Monday 4 November 2013 at 6.00pm**

Present: Councillors Peter Cavanagh (Chair)
Anthony Boskovitz
Andrew Petrie
Susan Wynne
Jeff Zulman

Staff: Stephen Dunshea (Director – Corporate Services)
Gary James (General Manager)
Tom O’Hanlon (Director – Technical Services)
Kylie Walshe (Director – Community Services)
Jake Matuzic (Manager – Capital Projects)
Richard Ladlow (Project Manager)

Also in Attendance: Nil

Leave of Absence

Leave of Absence previously granted by Council: Nil

Apologies:

Apologies were received and accepted from Councillor Deborah Thomas and Councillor Elena Wise and Leave of Absence granted.

Late Correspondence

Late correspondence was submitted to the committee in relation to Items: Nil

Declarations of Interest

Nil

Items Decided by this Committee using its Delegated Authority (Item D1)

Item No: D1 Delegated to Committee
Subject: **Confirmation of Minutes of Meeting held on 21 October 2013**
Author: Les Windle, Manager – Governance
File No: See Council Minutes
Reason for Report: The Minutes of the Meeting of Monday 21 October 2013 were previously circulated. In accordance with the guidelines for Committees' operations it is now necessary that those Minutes be formally taken as read and confirmed.

(Wynne/Petrie)

Resolved:

That the Minutes of the Corporate and Works Committee Meeting of 21 October 2013 be taken as read and confirmed.

**Items with Recommendations from this Committee
Submitted to the Council for Decision (Items R1 to R3)**

Item No: R1 Recommendation to Council
Subject: **Woollahra Village Weekend**
Author: Kylie Walshe, Director Community Services
File No: 591.G
Reason for Report: To present a proposal from the Queen Street West Woollahra Association requesting Council support for the Woollahra Village Weekend.

Note: Mary Read from the Queen Street & West Woollahra Association responded to a number of questions from Councillors regarding the Woollahra Village Weekend.

(Wynne/Petrie)

Recommendation:

- A. THAT Council provide in-kind support and allocate \$12,000 to the Woollahra Village Weekend, with funds to be transferred from the allocation made in the 2013/14 budget to the Woollahra Festival.
- B. THAT an agreement between Council and Queen Street West Woollahra Association be entered into which sets out the terms under which the funding is to be provided. The terms of the agreement are to include, but are not limited to, key performance indicators which the Association agrees to satisfy.

- C. THAT the Queen Street West Woollahra Association present an annual business plan by the end of March each year for consideration by Council for funding in the following financial year.

Item No: R2 Recommendation to Council
Subject: **Coolong Road Vaocluse – Road Infrastructure Works**
Author: Jake Matuzic, Manager Capital Projects
File No: Tender No 13/11
Reason for Report: To recommend to Council the acceptance of a Tender

(Boskovitz/Petrie)

Recommendation:

- A. That Council enter into a Contract with Civil Works (NSW) Pty Ltd for Coolong Road Vaocluse – Road Infrastructure Works for the sum of \$196,777 (excluding GST).
- B. That successful and unsuccessful tenderers be advised accordingly.

Item No: R3 Recommendation to Council
Subject: **Conduct of Elections for Woollahra Council**
Author: Les Windle - Manager Governance
File No: 38.G 2011
Reason for Report: To recommend that Council appoint the NSW Electoral Commissioner to administer elections, council polls and constitutional referendums for Woollahra Council until the end of the 2016 General Election

(Wynne/Petrie)

Recommendation:

- A. That Woollahra Council (“the Council”) resolves:
1. pursuant to s. 296(2) and (3) of the Local Government Act 1993 (NSW) (“the Act”) that an election arrangement be entered into by contract for the Electoral Commissioner to administer all elections of the Council.
 2. pursuant to s. 296(2) and (3) of the Act, as applied and modified by s. 18, that a council poll arrangement be entered into by contract for the Electoral Commissioner to administer all council polls of the Council.
 3. pursuant to s. 296(2) and (3) of the Act, as applied and modified by s. 18, that a constitutional referendum arrangement be entered into by contract for the Electoral Commissioner to administer all constitutional referenda of the Council.
- B. That the Corporate & Works Committee receive a report on the outcome of consultation and negotiations with the NSW Electoral Commission regarding arrangements and estimated costs for the conduct of any future Woollahra Council election.

There being no further business the meeting concluded at 6.50pm.

We certify that the pages numbered 3497 to 3502 inclusive are the Minutes of the Corporate & Works Committee Meeting held on 4 November 2013 and confirmed by the Corporate & Works Committee on 18 November 2013 as correct.

Chairperson

Secretary of Committee