



2011/2012 Annual Report

Part 4 Statutory Information

Part 3: Table of Contents

Companion Animal Management.....	2
Condition of Assets	3
Contracts	8
Community Grants	10
Councillor Expenses.....	13
Companies Controlled by Council.....	14
Environmental & Infrastructure Works Program	15
Equal Employment Opportunity Management Plan	23
Financial Summary	25
Functions Delegated to Others Organisations.....	26
Legal Proceedings.....	27
Overseas Visits	29
Partnerships with Other Organisations	30
Planning Agreements	31
Privacy & Personal Information Protection	32
Rates Written Off	33
Remuneration Package – General Manager	34
Remuneration Packages – Senior Staff	35
Stormwater Management Services & Coastal Protection Services Levy.....	36
Subsidised Work on Private Property	37

Companion Animal Management

LG (Gen) Reg Cl 217(1) (f)

The Council's Companion Animal functions are undertaken by Council's three Rangers and one Companion Animal Officer. During the reporting period 473 companion animals were registered on the New South Wales Companion Animals Register for our area, with approximately 91.12% of these animals being de-sexed. Furthermore, 138 barking dog matters were reported and investigated, 10 nuisance dog declarations, 1 dangerous dog order and 1 restricted dog order were issued, with the required notifications being issued to the Division of Local Government. 18 dog related fines were issued.

Council is committed to encouraging responsible pet ownership and providing adequate exercise space for animals. This year Council organised two (2) 'Puppies in the Park' events focusing on local issues and responsible pet ownership. The events were held at Rushcutters Bay Park on 20 November 2011 and 22 April 2012. Information is also provided on Council's website and within Council's Customer Services area. Council continues to produce its successful 'People & Pets Flip Guide'.

Council operates and supports a Companion Animal's Advisory Committee that is made up of representatives from the local residential community, animal professionals and Council Officers. Council's Animal Advisory Committee meets once every quarter to discuss Companion Animal issues.

Three areas within the Municipality are currently declared as 'off-leash' areas where dogs are permitted to be exercised off-leash at all times and there are a further seven areas where dogs are permitted off-leash during prescribed times.

Council utilises the services of the Sydney Dogs Home at Carlton as its animal pound. The Sydney Dogs Home is responsible for managing unclaimed animals and for implementing strategies that seek alternatives to euthanasia of unclaimed animals.

The 2011/12 income and expenditure relative to the Council's Animal Control function is provided in the table below.

Expenditure		Income	
Staffing expenses	\$75,989	Recovered costs	Nil
Protective Clothing	\$47	Impounding Fees	Nil
Material: Goods & Services	\$601	Dog Licences	\$23,440
SDRO Processing Charges	\$306	Dog Fines	\$8,052
Legal Expenses – General	\$11,718		
Mobile Telephone Charges	\$148		
Impounding Expenses	\$4,734		
Catering/Meals	\$224		
Internal Plant Charge	\$5,989		
Total Expenditure	\$99,756	Total Income	\$31,492

Condition of Assets

Planning & Reporting Manual 2010

Following adoption of four Asset Management Plans in 2010/11 for infrastructure assets; namely Stormwater, Transport, Building and Land Improvements, Council reviewed and updated these plans during the year.

This section of the Annual Report contains a summary of the condition analysis for the major infrastructure assets, an estimate (at current values) of the amount of money required to bring these assets up to a satisfactory standard and an estimate (at current values) of the annual expense of maintaining the works at that standard for the effective life of the asset.

The table below is an inventory of the major infrastructure assets considered in the analysis, including the estimated Current Replacement Cost in 2010/11 values (as per last valuation).

Inventory of Major Infrastructure

Asset	Quantity Note 2	Estimated Current Replacement Cost (CRC) Note 1
Road Pavement including islands, signs, medians, etc.	1,263,000 m ²	\$331,676,474
Concrete Bridge Element	1	\$2,332,350
Kerb and Gutter	281km	\$56,428,717
Footpaths including stair ways	451,000 m ²	\$58,997,171
Drainage – Pipelines	105 km	\$52,220,596
Drainage – Pits & SQIDs	4451 Nos	\$21,356,260
Wharves, Jetties, Bath & Foot Bridge ^{Note 3}	5 Nos	\$5,650,000
Sea Walls ^{Note 3}	3.65 km	\$43,150,000
Retaining Walls ^{Note 3}	7 km	\$22,390,000
Park Assets ^{Note 3}	variety of items	\$33,680,000
Total		\$627,881,568

Note 1: These values are based on replacement cost at 2010/11 prices – it would cost this amount to build the assets now. The figures are based on estimated unit rate costs in 2010/11 and do not include the cost of the land.

Note 2: All measurements are subject to adjustment as the inventory is further refined.

Note 3: This item is not taken into financial statements at fair value.

Condition of Major Infrastructure Assets

Asset Condition Profile

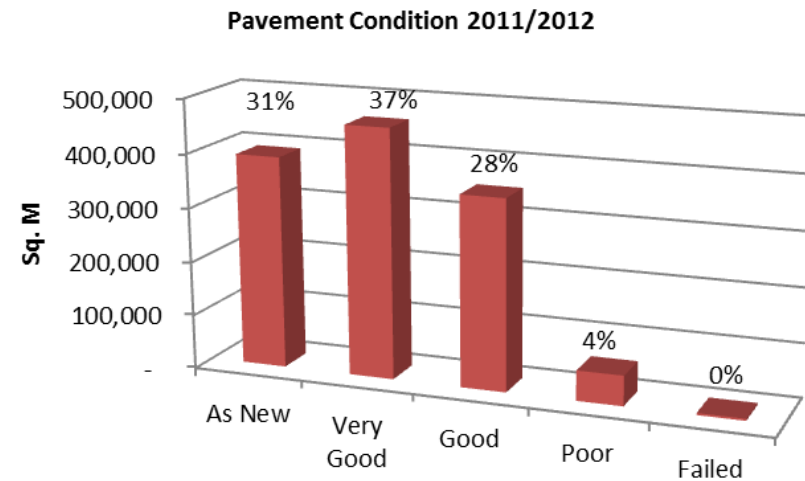
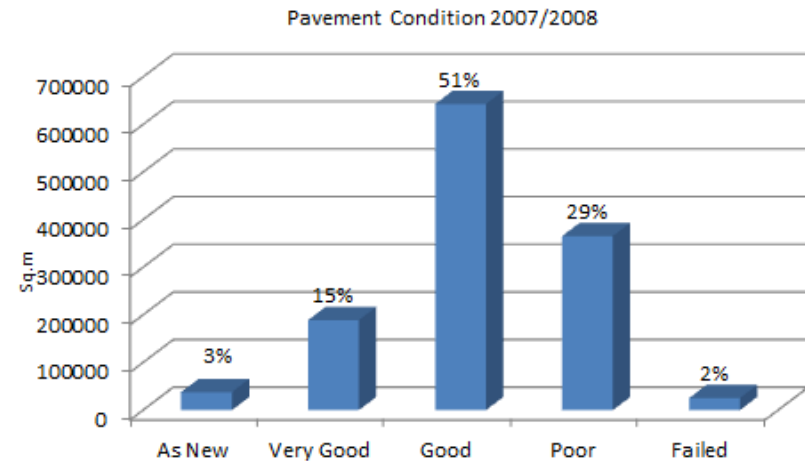
The 2011/12 condition analysis demonstrates that there has been a marked improvement in the serviceability condition of all major asset classes compared to the 2007/08 condition survey. This improvement is due to the investment of special rate variation funds in the asset renewal program for the last several years.

This comparison can be seen in the below graphs which present the percentage of assets in each “class” of assets rated as either “As New”, “Very Good”, “Good”, “Poor” or “Failed”. The graph also shows the area, in square meters, for each asset rating.

5-year Capital Renewal Program

Council maintains a rolling 5-year Capital Renewal Program as part of its long term infrastructure replacement program. Also included below are details of the amount of each class of asset scheduled for renewal in the next 5-year Capital Renewal Program

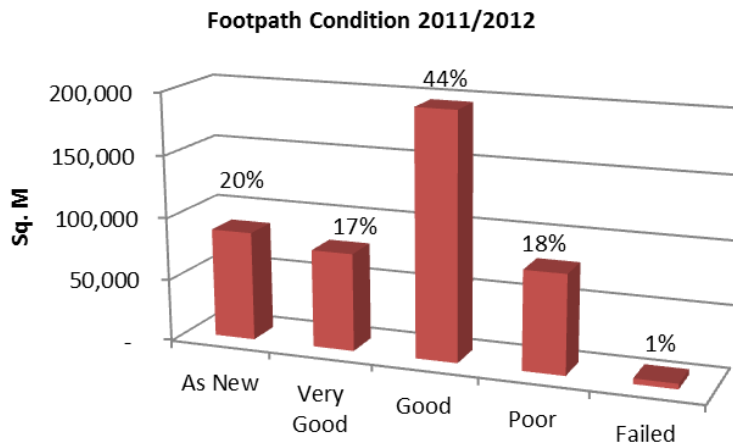
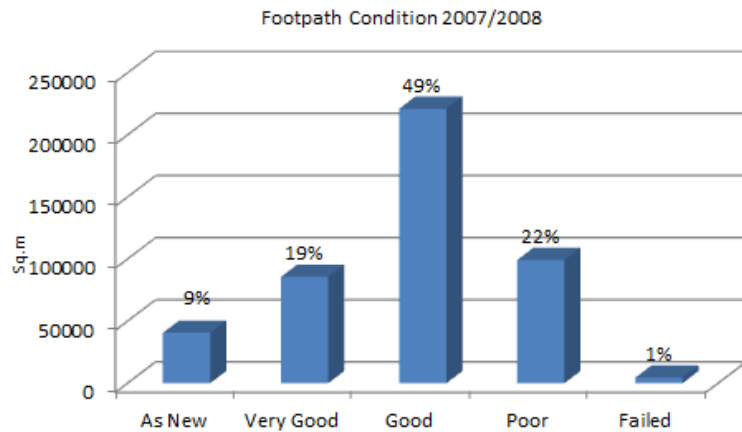
Road Pavement Condition Profile



Road Pavement Replacement next 5 years

Area (m ²)	% Area (of total road area)
137,070	10.85%

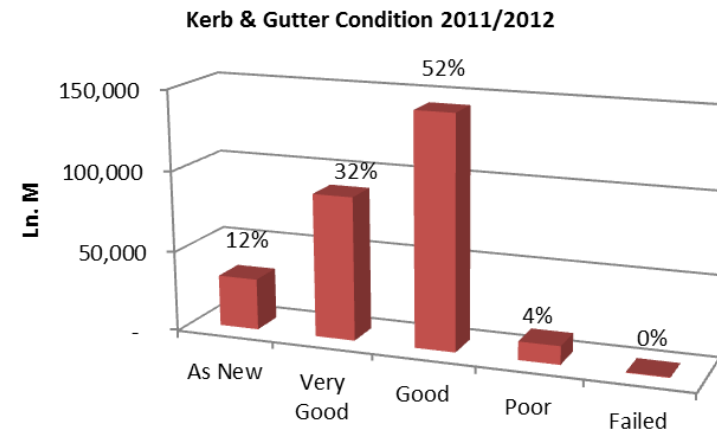
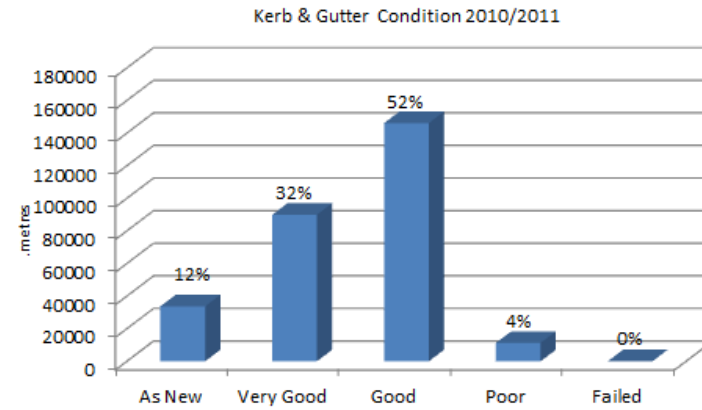
Footpath Condition Profile



Footpath Replacement next 5 years

Area (m ²)	% Area (of total footpath area)
19,138	4.24%

Kerb and Gutter Condition Profile



Kerb and Gutter replacement next 5 years

Length (m)	% Length (of total kerb and gutter length)
12,388	4.40%

Drainage

Capital works for drainage assets are programmed with regard to:

- Results of drainage studies carried out
- Known problem areas
- Drainage lines known to be in poor condition
- Estimated age of construction.

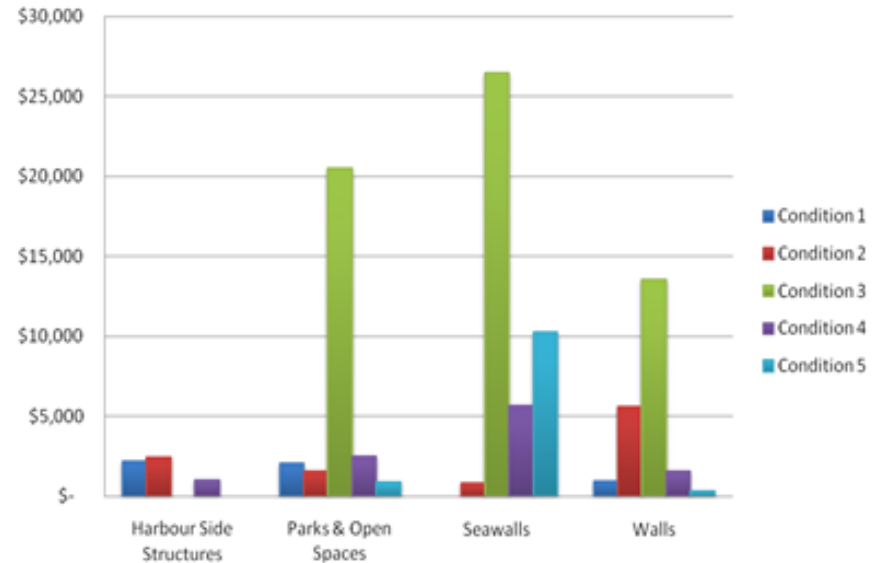
The following table is an estimate of drainage works required over the next 5 years.

Capital Renewal and Amplification Works for Drainage Assets

Estimated Capital Cost	\$ 2,400,000
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Other Assets

The Category of other assets include: Harbourside Structures; Seawalls; Park Assets and Retaining Walls. Council adopted an Asset Management Plan for these assets and recorded their present condition of serviceability among other parameters for better management. The table below shows the condition of the asset and the estimated value, in \$'000, of those assets by category.



Condition is measured using a 1 – 5 rating system.

Rating Description of Condition

- 1 Excellent condition: Only planned maintenance required.
- 2 Very good: Minor maintenance required plus planned maintenance.
- 3 Good: Significant maintenance required.
- 4 Average: Significant renewal/upgrade required.
- 5 Poor: Unserviceable.

Harbourside Structures

Council is responsible for two recreational wharves, including Yarrabee Park Wharf & Pontoon and Parsley Bay Wharf. Council is also responsible for other harbour-side structures namely the Redleaf Pool, Parsley Bay Foot Bridge and Watsons Bay Baths.

Estimated required expenditure over the next five year period is shown in the table below.

Capital Renewal Works for Harbourside Structures in Next 5 Years

Estimated Capital Cost	\$ 2,000,000
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Estimated capital renewal cost is determined by identifying the condition assessment carried out during the year on all seawalls that are falling below the desired level of service and are coming to the end of estimated economic lives in the next five years. The capital renewal expenditure has been based on replacement costs derived from previous works. The desired level of service for seawalls is to upgrade, through the capital renewal program, all seawall assets rated as Condition 3 - Need minor repairs or greater.

Estimated required expenditure over the next five year period is shown in the table below.

Capital Renewal Works for Seawalls in Next 5 Years

Estimated Capital Cost	\$ 1,710,000
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Retaining Walls

It is evident over the past several years that some retaining walls are reaching the end of their service life, and require capital renewal. These retaining walls are usually identified by customer requests and/or reports.

Determining the method of capital renewal often requires site inspections and engineering recommendations, but could also involve extensive geotechnical investigation and subsequent detailed engineering design.

Estimated required expenditure over the next five year period is shown in the table below.

Capital Renewal Works for Retaining Walls in Next 5 Years

Estimated Capital Cost	\$ 550,000
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Cost to Bring Assets to a Satisfactory Standard

The following table is a summary of the major infrastructure assets that were deemed to be below the desired level of service as determined by the condition analysis, including an estimate (at current values) of the amount of money required to bring these assets up to a satisfactory standard over the next five year planning horizon.

Summary of Funding Required over Next 5 Years in 2012 dollars

Asset	Estimated Cost to bring to a satisfactory standard
Road Pavements	\$ 9,902,000
Footpaths	\$ 3,850,000
Kerb and Gutter	\$ 4,853,000
Drainage	\$ 2,400,000
Harbourside Structures	\$ 2,000,000
Seawalls	\$ 1,710,000
Retaining Walls	\$ 550,000
	\$ 25,265,000

Contracts

LG (Gen) Reg Cl 217(1)(a2)

Woollahra Municipal Council awarded the following major contracts for works or goods and services during the period 2011/12:

Contractor	Location/Nature of the Contract	Contract Terms	Contract Amount (ex GST)
Melhemcorp P/L	Reconstruction work in Bunyula Road between Latimer Road and Blaxland Road, Bellevue Hill	Civil infrastructure works	\$461,016
Neil A Giblett, Bennett Excavations P/L	Hire of plant and tipping truck services	2 years with option to extend for 1 year	Estimated \$400,000 over the life of the contract
Hargraves Landscapes P/L	Construction of Raingardens and associated kerb & gutter, Bunyula Road & Boronia Road, Rose Bay	Civil infrastructure works	\$191,711
Aspect Australia P/L, Complete Urban P/L, Trehy Ingold Neate P/L, MacDonald International, Lambert & Rehbein P/L, Jones Nicholson P/L	Panel of consultants for the provision of survey and design of civil infrastructure services	2 years	Estimated \$900,000 over the life of the contract
Melhemcorp P/L	Reconstruction of Old South Head Road, Vacluse	Civil infrastructure works	\$372,137
Melhemcorp P/L	Reconstruction of Village Lower Road, Vacluse	Civil infrastructure works	\$419,139
Ozpave (Aust) P/L	Footpath & landscaping treatment works - Stafford Street, Paddington	Civil infrastructure works	\$318,059
Veolia Environmental Services	Disposal of dry waste	3 years with option to extend for 2 years	\$600,000 over the life of the initial contract period
GPM Constructions P/L	Berthing facilities & widening - Lyne Park Boat Ramp, Rose Bay	Construction works	\$1,165,748
Cardno P/L	Development of a Coastal Zone Management Plan Stage 1	Professional services	\$155,337
Safin P/L	Overland Flowpath Works Stage 1 – Cecil Lane/Trumper Park, Paddington	Civil infrastructure works	\$255,663

Contractor	Location/Nature of the Contract	Contract Terms	Contract Amount (ex GST)
Melhemcorp P/L, Stateline Asphalt P/L, Ally Property Services P/L, Awada Civil P/L, KK Civil P/L, Strutco Engineering Services P/L, Unicorn Landscaping & Stonemasonry P/L Ozpave (Aust) P/L	Civil construction of minor works including: Concrete, paving, asphalt, stormwater and miscellaneous works	2 years with optional 1 year extension	Estimated \$1,060,000 annually for all minor works
Smiling Kidz P/L	Refurbishment of building and cafe lease – Lyne Park, Rose Bay	Refurbishment of building and cafe lease	\$497,703 refurbishment commitment
GPM	Rose Bay Promenade		\$699,624
GPM	Lyne Park Boat Ramps		\$416,386
Melhemcorp P/L	Hargrave Street		\$439,426
Ozpave	John Street		\$224,813

Community Grants

LG (Gen) Reg Cl 217(1)(a5)

Council continued its commitment to the provision of community grants in 2011/12 by granting \$65,785 to 24 community based organisations plus fourteen primary schools for community and cultural purposes (see table below). A further \$1,357.50 was given to Junction House as well as Urban Arts Base in recognition of the service to people with disabilities and mental illness. The total amount granted was therefore \$67,142.50.

A Section 356 grant was also made to the Holdsworth Street Community Centre (\$720,000).

General Community Grants

Organisation	Purpose	Funding
Alzheimers Australia, NSW	Funding requested for an outreach service to visit Woollahra for one day. The Mobile Resource Community Unit aims to support residents who may be carers of a person with dementia by providing free, comprehensive and specialist health information in 23 community languages on brain health. It provides information about healthy lifestyle choices and ways to reduce the risk of developing dementia, at the same time supporting people with dementia.	\$1,000.00
Baha'i Community of Woollahra	Funding requested to stage an event with a culturally and spiritually uplifting program of interaction and dialogue within the diverse elements of the local community. The event aims to promote harmony and a wider, more inclusive sense of community. The grant requests venue provision as well as funding.	\$1,000.00
Bondi Outreach Program	BOP currently provides a late Friday night outreach service for youth from 8pm to 4pm. Funding is requested to continue this program as summer approaches, when the number of young people who gather late at night drinking in beaches and parks increases. By having a presence on the streets and responding to calls from young people, concerned citizens and police, BOP aims to make both the streets and the young people safer.	\$980.00
Bondi Outreach Project	To provide a two-prong approach consisting of both day and night outreach to young people in the Woollahra and surrounding areas. The night service will address antisocial and risky behaviour in young people aged 11-18 years and provide an early intervention service. The day service will work in partnership with Waverly Action for Youth (WAYS) providing outreach around Bondi Junction Interchange and surrounding bus stops.	\$4,000.00
Jewish Care	The Youth Mentoring Program aims to provide positive role models / mentoring support to young Jewish adults from 16 - 25 years, who may be facing challenges as a result of (not limited to) mental health issues, family breakdown, social isolation, substance abuse, bullying, sexuality issues or disability. The mentors are 30+ and make a 6 - 12 month commitment to help the young person.	\$1,600.00
Miroma	Funding is requested for the annual Miroma Art Exhibition which showcases the developing artwork of individuals with a range of disabilities who live in the Eastern suburbs. The featured artists attend Miroma and participate in a Fine Arts Program.	\$5,000.00

Organisation	Purpose	Funding
National Council of Jewish Women NSW Division	Mum for Mum is a Sydney-based, non-denominational outreach initiative. It is a home-based family support program that matches trained and supervised volunteers with mothers of infants who are in need of a supportive connection.	\$1,500.00
National Council of Jewish Women NSW Division	Due to the high risk factor for Jewish women to contract breast cancer the National Council of Jewish Women of Australia established the Jewish Women Breast Cancer Network in 2005. It is an information and awareness program that includes events like Pink Sunday and group and one to one support sessions.	\$500.00
Our Big Kitchen	Funding is requested to initiate a seniors program, utilising OBK and its premises to cook together for a cause (which will vary each session). This will target social isolation and help build community connectedness.	\$4,000.00
Point Zero Youth Services	Youth outreach program developed to target youths who are in need of assistance dealing with issues such as drug abuse, bullying, alcohol and sex.	\$4,000.00
Queen Street & West Woollahra Association	The annual community Christmas Carols event is a celebration of community spirit, and an opportunity for all generations to come together to sing, and enjoy the many things on offer.	\$3,000.00
Rose Bay Good Neighbour Group	The funding request is to hold the Rose Bay Neighbourhood Christmas Carols at Pannerong Reserve. The evening will include a BBQ and carols by the local children and will be hosted collaboratively by the Rose Bay Good Neighbour Group, Rose Bay retailers, and the Catholic, Greek, Anglican and Presbyterian churches. The event is open to all local residents with the aim to foster better neighbour links.	\$3,000.00
Sailability NSW Inc	Funding requested for a 'Sailing Access' project, which engages people with a disability and their carers in sailing activities in Sydney Harbour.	\$3,792.00
Sisters of Charity Outreach	Funding requested to host a Volunteers Christmas Liturgy to celebrate and acknowledge the invaluable contribution of volunteers over the last 21 years in community service under the Sisters of Charity Outreach.	\$750.00
Sisters of Charity Outreach	The Eastern Area Visit Program provides visitation and respite relief for full-time carers and activities to reduce social isolation for the frail, aged and disabled in the Woollahra community.	\$1,500.00
Sydney Jewish Music Festival	The second 'Shir Madness', the Sydney Jewish Music Festival held at the Bondi Pavillion, will feature acts on 4 stages running concurrently, and will showcase and celebrate the diversity of Jewish music performed by Jewish and non-Jewish artists. The inaugural festival was very successful.	\$1,500.00
Urban Arts Base	Urban Arts Base is a community arts program for young people between 15-25 years recovering from mental illness. The funding is for the "Art Challenge" project, which will run during October, Mental Health Month, and will utilise the UAB's outreach van to provide weekly art/drama workshops for at-risk youths as well as carry out a '7 Days of Art Challenge'.	\$5,000.00
Watsons Bay Association	Funding requested for the development of a website for the Watsons Bay Association. The Watsons Bay Association aims to engage the local community and visitors in the history, culture and events of Watsons Bay.	\$1,000.00

Organisation	Purpose	Funding
Waverley Action for Youth Services	Safe Summer Survival (SSS) is a youth based peer education program providing health promotion and education about risks associated with alcohol and other drugs as well as safe sex practices to young people in the Eastern Suburbs area. SSS involves the recruitment, training and outreach activities of a young group of people.	\$3,000.00
Woollahra Philharmonic Orchestra	The orchestra plans a continuation of its core program delivering 4 symphonic concerts in 2011-12.	\$4,500.00
World Kindness Australia	Request for materials to help support the celebration of World Kindness Week, which is a worldwide initiative to celebrate the good work done by many individuals and organisations identifying the important role that kindness plays in the community.	\$3,000.00
Bondi Beach Cottage	Seeking funding for the production and distribution of a bookmark-style card with a contact list of local domestic violence support services. To be available at local family services and outlets such as libraries, cafes, and bookshops.	\$963.00
Eastern Sydney Suicide Prevention Network	The application is to fund 'Family Support Packs', issued to families coping with the aftermath of suicide attempts or suicide loss. The packs provide either suicide prevention or post-vention support depending on the family's needs.	\$1,000.00
Allocation to 14 primary schools within the Woollahra LGA	\$50 to each school to encourage community citizenship in students.	\$700.00

Cultural Grants

Organisation	Purpose	Funding
ESORA	Esora's objectives are to promote reconciliation and build links between the Aboriginal and non Aboriginal people. This is achieved through educating the wider community on Aboriginal issues, and disseminating information on traditional bush food and art. Funding is for tours of sites of significance, as well as talks on bush food and tasting.	\$1,500.00
Waverley Woollahra Art School	The Waverley Woollahra Art School seeks funding to replace fifteen-year-old kiln furniture, as well as the purchase of a pro-light exposure unit for the print room, to bring the art school into line with OH&S standards.	\$2,000.00
Woollahra Festival of Arts and Ideas	Woollahra Festival is a weekend-long community festival with a program of talks on current affairs, current literature, and ideas with a large outdoor program of entertainment including music, comedy and small-scale theatricals. It is community based, focusing on speakers from the Woollahra area.	\$5,000.00
Woollahra Gaden Choir	Funding requested to fund transport to and from the nursing home venues where the choir goes to sing.	\$1,000.00

Councillor Expenses

LG (Gen) Reg Cl 217 (1)(a1)

The Council has adopted a policy that governs the expenses allowable for conferences and seminars, the types and monetary limits of expenses Councillors can claim reimbursement for and the facilities to be made available to the Mayor and Councillors.

The cost of Councillor expenses and provision of facilities to Councillors in accordance with Council’s Policy for the 2011/12 period was as follows:

Expense/Facility	Cost
Provision of dedicated office equipment allocated to Councillors	Nil
Telephone expenses	\$11,199
Attendance at conferences and seminars	\$18,783
Training and skill development expenses	\$837
Interstate visits undertaken by Councillors	Nil
Overseas visits undertaken by Councillors	Nil
Expenses of spouse or partners	Nil
Expenses involved in the provision of child care	\$5,985
Stationery & miscellaneous goods and services	\$10,811
Motor vehicles expenses	\$6,928
Total	\$54,543

Companies Controlled by Council

LG (Gen) Reg Cl 217(1)(a7)

The Council did not have a controlling interest in any companies in the period 2011/12.

Environmental & Infrastructure Works Program

Rate Variation Condition of Approval

The Environmental Levy was first introduced in 2002, allowing Council to fund a range of specific improvement projects called the Environmental Works Program (EWP).

In 2006 the Minister for Local Government approved a further special rate variation application that allowed Council to introduce an Infrastructure Renewal Levy for a period of 5 years, 2006/07 to 2010/11. This levy was to fund the implementation of a defined program of infrastructure renewal based on comprehensive condition assessment, establishment of performance measures, asset lifecycle costing and financial modelling. The objectives of the program were:

1. Improved condition of roads, footpaths, kerbs and gutters and retaining walls; and
2. Improved drainage system; and
3. Improved condition of wharves and jetties, harbour facilities and seawalls

From existing income sources, Council committed an additional \$1.4m annually to infrastructure renewal.

The Environmental Works Program and Infrastructure Works Program levies were combined into one levy in 2007. This additional approval was also for a period of 5 years, 2007/08 to 2011/12.

In 2011 the Independent Pricing & Regulatory Tribunal approved the permanent renewal of the Environmental & Infrastructure Renewal Levy. This will provide ongoing funding for environmental projects.

Environmental Works

The EWP has and will continue to deliver excellent water quality, improved bushland, environmental education, water and energy savings, reduced pollution and flooding benefits to our local community.

The EWP was originally divided into five categories being Administration and Auditing, Water Quality “at Source”, Water Quality “end of line”, Watercourse and Bushland Vegetation Restoration, and Local Flooding. In addition to these categories Council has recently been developing new projects in the areas of Water Sensitive Urban Design, Sustainability and Climate Change.

Over recent years the EWP has demonstrated a changing focus in urban stormwater management to include Water Sensitive Urban Design (WSUD) principles such as stormwater harvesting and re-use, bioretention gardens and porous paving

The following is a summary of the activities carried out in each category over the 2011/12 financial year.

Administration and Auditing

The objectives of administering the EWP include;

- managing the environmental works program in an efficient and transparent manner,
- increasing the overall funding to Council at no additional cost to the Woollahra ratepayers,
- keeping the community informed on the progress of works, expenditure of funds and outcomes achieved; and,
- Updating Councillors on progress through the Ecological Sustainability Taskforce.

Grant applications and project plans are continually being developed to implement the EWP.

The following Grants funding has been allocated during the 2011/12 financial year.

Grant Funding allocated during 2011/12

Grant	Project	Funding
Environmental Trust	Cooper Park Sustainable Water Project	\$250,000
NSW Government - Office of Water	Stormwater Harvesting Project – Cooper Creek	\$72,000
Office of Environment & Heritage - Estuary Management Program	Coastal Zone Management Plan	\$60,000
Community Energy Efficiency Program (CEEP)	Energy Efficiency at Redleaf Council Chambers	\$350,000

Achievements over the year include implementation of a number of grant funded projects, the ongoing implementation of the environmental education program and a communication strategy through workshops and various media releases in the Wentworth Courier.

The environmental section of Councils website has been updated during the 2011/2012 financial year with further information on the wide range of environmental projects now underway.

Water Quality At-Source Treatment Program

The objectives of the Water Quality At-Source Treatment Program are to prevent pollutants, litter, vegetation matter and sediment entering the Harbour. Education programs, and installation of water quality devices such as stormwater inlet pit baskets and WSUD rain-gardens are the types of management initiatives that meet this objective. Projects and programs carried out over the financial year were Environmental Education, Environmental Grants, Water Quality “End of Line” Treatment Program, Watercourse and Bushland Vegetation Treatment Program, Local Flooding, Critical Pits and Overland Flow Program, Woollahra

Carbon Strategy & Action Plan and 3-Council Ecological Footprint Project.

Environmental Education

Environmental Levy funds also contribute to Council’s Environmental Education and Action Plan (EEAP) to engage, educate, motivate and support the community (including schools, residents and business) to work together towards sustainability and the protection of our natural environment.

Sustainability Workshops

During 2011/12 Woollahra hosted 23 sustainability workshops for local residents. Topics included converting your pool to a pond, sustainable building, organic gardening, chemical free cleaning, composting and worm farming, marine environments, garden to plate and vegetable gardening.

Environmental Events

A number of environmental events were run throughout the year for local residents:

- National Tree Day (July 2011) - tree plantings were carried out in local parks
- Local Government Week Schools Event (August 2011) – activities for local schools hosted at Council in celebration of Local Government Week
- Sustainable House Day (September 2011) – bus tour of local sustainable houses
- Woollahra Garden Week (September 2011) - events and workshops
- Festival of the Bike (September 2011) – events and information provided as part of Council’s 3-Council partnership to celebrate NSW Bike Week
- Cooper Park Community Day (November 2011) – family day out in Cooper Park to celebrate the completion of the Cooper

Park Sustainable Water Project. Held in partnership with the Kid's Healthy Food Festival

- Rock Pool Rambles (January 2012) – residents were guided through an exploration of the rock pools at Nielsen Park's Bottle and Glass rocks
- Snorkelling Adventures (January 2012) – residents were taken on a guided snorkelling visit to Watsons Bay
- Coastal Walk (January 2012) – Guided tour through Parsley Bay
- Earth Hour (March 2012) - many local restaurants joined Council in this energy use awareness event
- Clean Up Australia Day (March 2012) - local clean-ups were organised
- Garage Sale Trail (May 2012) – supporting residents to host 107 garage sales across the municipality as part of the National Garage Sale Trail
- Composting Awareness Week (May 2012) – composting and worm farming workshops held

Schools Network

In November 2007, the Eastern Suburbs Schools Sustainability Network (ESSSN) was established as collaboration between Woollahra and Waverley Councils to support local schools implement school-based sustainability initiatives.

During 2011 – 2012 ESSSN meetings were held once per school term and were strongly attended by local teachers as well as interested parents, representatives from Council and other relevant organisations including the Marine Discovery Centre, Marine Education Society of Australia, and the Department of Education and Training.

An email network and website also operates to facilitate communication between ESSSN members.

School Competitions

In August 2011, all local schools and preschools were invited to create a scarecrow out of recycled materials and enter it in the inaugural Scarecrow Competition, part of the 2011 Woollahra Garden Week celebrations. Over 50 scarecrows were entered and displayed at the Garden Awards ceremony in Council Chambers.

In October 2011, Council held the 5th annual Environmental Schools Sculpture Prize. Run in partnership with the annual Woollahra Small Sculpture Prize, the competition encouraged local school students to submit sculptures in line with the theme 'Production and Consumption', which were put on display at Council over a two week period at the end of October/beginning of November.

In June 2012, local schools were encouraged to enter the Schools Tree Day Native Garden Competition whereby the winning school would receive a free native garden to be planted in their school grounds on Schools Tree Day 2012.

Woollahra Garden Week

The 2011 Garden Week and Awards, held in September 2011, provided residents an opportunity to showcase their garden and share their creative exteriors. Award categories included best sustainable garden, best established garden, best new garden, best small garden, and best overall garden. The announcement of the award winners was preceded by a week of garden-related workshops and events including kid's activities, an organic guide to gardening, growing food to fuel your future, from garden to plate and creative floral centerpieces.

Sustainable Building Advisory Service (SBAS)

Launched in partnership with Archicentre in October 2011, the SBAS offers residents free sustainable building advice from a qualified architect. The SBAS encourages residents to incorporate sustainability features by providing practical recommendations at the early stages of design. In the 2011/12 period, 30 residents utilised the service and received comprehensive sustainability recommendations for their projects.

Environmental Grants

In 2011/12, Community Environmental Grants were again offered to community groups and local schools. A total of 17 applications were received, with over \$10,000 of funding allocated. Successful projects included school vegetable gardens, a bird watching cubby, a community notice board, water-efficient bubblers, vertical gardens and composting programs.

Water Quality "End of Line" Treatment Program

The objectives of Water Quality "End of Line" Treatment Program is to prevent pollutants, litter, vegetation matter and sediment entering the Harbour. Installation of larger water quality devices, such as Gross Pollutant Traps and Stormwater Booms, are constructed low in the catchments at the end of the stormwater network prior to discharging into the Harbour and are the types of management initiatives which meet this objective. The following projects have been carried out over the 2011/12 financial year:

Harbour Foreshore Cleaning

During 2008 Council undertook a review of its Harbour Foreshore Cleaning program. Based upon this review and the assessment of 3 quotations the Barber Surf Rake 400HD was considered the most suitable and cost efficient machine for use as part of Woollahra Municipality's Foreshore Cleaning Program.

Following the review, Council purchased a new beach rake and tractor which has removed more litter from beaches than we were previously able to do by hand. This has included the collection of buried objects such as glass and syringes. It has also allowed us to clean more beaches in a shorter timeframe than was previously achievable with manual cleaning methods.

Council has now adopted a combination of hand cleaning and mechanical cleaning along the harbour foreshore to reduce the amount of pollution entering the harbour.

During 2011 Council contributed Environmental Levy funds towards a foreshore dredging project in partnership with local residents and the Double Bay Marina to remove pollution and sediment from the stormwater outlet at Double Bay.

In May 2012 Council commenced a trial project to reduce foreshore litter by installing stormwater nets at Rose Bay. These nets will be monitored over the next 12 months to determine their effectiveness in trapping litter.

Environmental Monitoring

Council has developed an environmental monitoring database to collect environmental data from stormwater treatment devices (pit cleaning and gross pollutant traps), water quality measures, street sweeping and beach cleaning activities to quantify the amount of pollution Council is preventing from reaching the harbour. The database will also include the baseline water quality data.

During 2011/12, Consultants have undertaken water quality monitoring across all catchment areas. The water quality monitoring data is being used to highlight changes in water quality and measure performance of our water quality treatment devices.

Water Quality Monitoring Program

Sydney Environmental and Soil Laboratory (SESL) was engaged by Woollahra Council to undertake water sampling at the top, middle and end of the four catchments of the LGA:

- Watsons Bay
- Rose Bay
- Double Bay
- Rushcutters Bay

Each catchment is sampled twice, once during wet weather and once during dry weather in each season (winter, summer, spring and autumn). Water sample results were compared against the ANZECC Guidelines for Fresh and Marine Water Quality (2000). Sampling has occurred over the last 12 months. SESL has provided a report which analyses the results in each catchment and provides recommendations for projects to improve water quality of our catchments.

Watercourse and Bushland Vegetation Treatment Program

The objectives of the Watercourse and Bushland Vegetation Treatment Program include:

- the prevention of uncontrolled run-off, erosion, nutrient transport and weed intrusion into remnant bushland,
- the protection, restoration and enhancement of indigenous bushland areas, and
- the rehabilitation of creek systems to prevent erosion, and to minimise sediment and nutrient transport to harbour waters.

Achievements in this program over the 2011/12 financial year include:

- Cooper Creek Restoration Work – As part of the Cooper Park

Sustainable Water Project regeneration works were undertaken.

- Bellevue Hill Shops Raingardens – Further improvement works were completed in 2011.
- Gap Park Bushland Regeneration - works completed in 2011
- Trumper Park Bushland Regeneration Works completed in August 2011
- Cooper Park Bushland Regeneration Works completed in January 2012

Local Flooding, Critical Pits and Overland Flow Program

The objective of this program is to reduce the incidence of local flooding to property and overland flows which can have a detrimental effect on stormwater quality through increased sediment erosion within the catchment. Over recent years the EWP has demonstrated a changing focus in urban stormwater management to include Water Sensitive Urban Design (WSUD) principles.

WSUD Projects**WSUD at Lyne Park**

Water Sensitive Urban Design Works at Lyne Park were completed in September 2011. A series of water sensitive urban design features have been installed as part of the carpark improvement works. Permeable paving and rain gardens will reduce urban runoff and help filter pollutants from road runoff before it enters the Harbour.

O'Sullivan Road Rain Gardens

The first O'Sullivan Road raingarden was constructed in February 2011. A further 3 raingardens were completed in Bunyula road and Boronia road during 2011.

Water sensitive urban design (WSUD) elements are now being incorporated into various capital renewal and streetscape improvement projects, including gross pollutant traps and pit baskets, rain gardens, permeable pavements and sand filters.

Woollahra Carbon Strategy & Action Plan

Woollahra Municipal Council has commissioned sustainability consultants Kinesis to measure its Greenhouse Gas (GHG) emissions and to develop a strategy and action plan to reduce and manage these emissions.

The **Woollahra Carbon Strategy & Action Plan** was adopted by Council in June 2010.

Major energy reduction projects have been identified including;

- Street lighting efficiency upgrade
- Energy efficiency and Redleaf council chambers
- Energy savings in Councils depots and buildings
- Efficient Council fleet
- Solar photovoltaic projects

The actions are now being progressed with the first project being completed in September 2011. A 10KW solar array has been installed on Redleaf Kiosk which will help reduce Councils energy consumption by approximately 15,000kWh per year.

Council Ecological Footprint Project

This project commenced in December 2007 and the basis for the collaboration between the 3 Councils is a three year Urban Sustainability Grant from The Department of Environment and Climate Change (DECC) totalling \$1.875 million dollars.

This 3-Council Ecological Footprint Project adopts an integrated approach that focuses on capacity building between the three

Councils and the local community to implement a range of tangible actions capable of producing measurable reductions in the Ecological Footprint across the Eastern Suburbs.

Project Update - Ecological Footprint Project – 2011/12

Barrett House

- Signed MoU with Rhubarb Foods to establish weekly organic food box collection from Barrett House
- Installed vertical garden on side of garage
- New signage & noticeboard installed
- New interpretive signage designs developed for 'Efergy Meter', Wi-Fi connectivity and Foragers Garden
- Workshops: Green up Your Plate; Backyard Chooks; & Urban Beekeeping

Compost Revolution

- 116 Compost and Wormfarm Deliveries (60 Randwick, 37 Waverley, 19 Woollahra)
- Delivered 8 workshops (Barrett House, Paddington Garden, Waverley Garden and Randwick Nursery)
- 'Compost Revolution E-news Spring Edition' to 1200 recipients
- 1 new local 'Compost Ambassador' trained to deliver workshop
- 2012/13 targets: 800 tonnes to be diverted, 3500 households to be engaged, 10+ community projects to be supported in diverting 100+ tonnes/year

Sustainable Business Program

- Completed work Royal Oak Hotel (Double Bay) and Sea Cow Restaurant (Paddington) - saving 4,519L/day
- Working with Beach Road Hotel (Bondi) on LED replacement retro-fit project.
- Working with Telstra to resolve leaks at Maroubra Telephone Exchange
- Identified water savings at Moriah College Queens Park Campus of 5814L/day. RYF - www.reduceyourfootprint.com.au

- 2011/2012 Analytics: 1,620 visits; 1,398 unique visits; 79% new visitors (21% returning)

The Food Waste Challenge

- Project team established with 3-Council staff
- Developed project page and registration site
- Workshops at Centennial Park Education Centre
- Communications plan being developed

A Memorandum of Understanding which establishes the formal working relationship between Randwick City Council, Woollahra Municipal Council and Waverley Council, was signed in December 2007 by the General Managers.

This project has been extended and a new Memorandum of Understanding is being developed for signing in 2012.

Cooper Creek Stormwater Recycling Project

Council completed work on a water recycling project at Lower Cooper Park in early 2012

Water is now being harvested from the creek and stored in a 40kl tank for irrigation of the Playing fields.

Sustainable Landscapes Project

Local households in the Cooper Creek Catchment have been directly engaged to create four living examples of a sustainable garden. Public workshops were held during 2011 to help local residents create their own sustainable gardens and adopt more sustainable practices such as composting, wormfarming and growing their food. The project was completed in October 2011.

Sustainable Building Advisory Service (SBAS)

The SBAS is a free and voluntary service for residents, providing them with sustainable building and design advice from a qualified architect. The SBAS is providing residents with sustainable choices for best practice building design beyond the thermal comfort, water and energy efficiencies promoted by the NSW Government's mandatory BASIX.

Coastal Zone Management Plan

Woollahra Council was awarded 50/50 funding to a total project value of \$120,000 to complete Stage 1 - Estuary Management Study/Coastal Zone Management Plan. Since being awarded the grant the project has been held up due to changes in the legislation that outline the process for developing a Coastal Zone Management Plan. Woollahra Council will meet with the Office of Environment and Heritage (formerly Department of Environment, Climate Change and Water - DECCW) to finalise the project brief. The plan is being developed to address risks from coastal hazards, community uses of the coastal zone and pressures on coastal ecosystems including risks to estuary health.

Infrastructure Works

As mentioned above Council commits from existing income sources an additional \$1.4m annually to infrastructure works.

Details of project expenditure and project status for the Environmental and Infrastructure Works Program are provided in Part 7 of this Annual Report.

Financial Breakdown

The following is a financial breakdown of expenditure of the combined Environmental & Infrastructure Levy Works for 2011/12.

Annual Financial Summary	
Environmental & Infrastructure Renewal Levy Works	
Unexpended Levy Funds 30 June 11	
Environmental Works Levy	46,697
Infrastructure Renewal Levy	8,328
Combined Environmental & Infrastructure Renewal Levy	1,902,374
Levy Raised 2011/2012	
Combined Environmental & Infrastructure Renewal Levy	3,507,215
Expenditure from the Levy funds	
Environmental Works Levy	(2,951)
Infrastructure Renewal Levy	(8,328)
Combined Environmental & Infrastructure Renewal Levy	(3,600,683)
Unexpended Levy Funds 30 June 12	
Environmental Works Levy	43,747
Infrastructure Renewal Levy	0
Combined Environmental & Infrastructure Renewal Levy	1,808,905
	1,852,652

Equal Employment Opportunity Management Plan

LG (Gen) Reg Cl 217(1)(a9)

In accordance with Council's Equal Employment Opportunity Management Plan the following activities have been undertaken during the financial year 2011 - 2012

Equal Employment Opportunity Policy

- The EEO policy was continually reviewed and available to all staff through electronic database, noticeboards, briefings and employee selfservice (HR Central).
- All new employees continue to be provided with a copy of the EEO policy during the two day corporate induction training.
- The two hour EEO module is delivered at every corporate induction.
- Refresher EEO training was conducted across council and was attended by 140 staff.

Other HR Policies and Procedures

- The practice of continually reviewing the following policies has ensured we are compliant with legislation and encouraged diversity and equity in the workplace:-
 - Recruitment & selection
 - Conditions of employment
 - Flexible work options
 - Grievances
 - Learning & development
 - Higher duties

Contact Officers

- The use of contact officers as an option in the grievance procedure has been continued.
- Contact Officer training was conducted and 8 additional staff have been trained.
- The contact officers provide a constructive alternative for staff members to access information and support.

- The contact officer's role continues to be promoted and new contact officers are added when required.
- Information folders are provided to each contact officer. Ongoing information is supplied to all contact officers to keep them up to date.
- A promotional poster of all contact officers has been provided to staff and placed on the noticeboards throughout the Council.
- A brochure promoting contact officers and their role is provided to all new employees at induction.

Recruitment & Selection

- Information packs are available to all prospective applicants. The pack includes the 'How to Apply for a Job' brochure which includes a statement on EEO and advises that there will be questions on EEO at an interview.
- All employment advertisements continue to include the statement that Council is an EEO employer.
- Recruitment panels are made aware of EEO principles and are briefed on EEO guidelines to follow prior to any interview process.
- All recruitment panel members are required to participate in a training program.
- The training program covers EEO principles and their application in the recruitment and selection process.

Appointment, Higher Duties and Transfer

- All permanent vacant positions are advertised to ensure every person has the opportunity to apply.
- For long term acting duties, expressions of interest continue to be invited to ensure fair consideration of all interested staff.

Learning and Development

- The training calendar is promoted to all staff so they are aware of all available training.
- The training calendar is on HR Central.
- All staff can apply for internal and external training.
- All staff at O’Dea Avenue participated in a EEO refresher course
- All internal training is reviewed to ensure EEO principles are adhered to.
- Corporate Induction continues to include a compulsory 2 hour module on EEO for all new staff. It covers EEO, harassment and discrimination, Council’s policies and commitment, grievance procedures, contact officers and acceptable workplace behaviour.

Grievance Procedure

- The grievance procedure is provided to all staff through training, contact officers, lotus notes database and HR Central
- All staff are able to access their manager and director to discuss any grievance or complaint.
- All staff have access to human resources staff to discuss difficulties and gain advice on lodging a grievance.
- All grievances lodged are investigated and dealt with in line with the investigation process.
- All relevant forms are available on HR Central

Financial Summary

Planning and Reporting Manual 2010

For the 2011–2012 Annual Report the Council has included the full General Purpose Financial Statements and Special Schedules for the year ended 30 June 2012, including the Auditor's Reports from Council's Auditors, Hill Rogers Spencer Steer.

The main points of interest to note from the Financial Statements and Auditor's Reports are:

- Council's overall financial position is satisfactory.
- Council's operating result for the year was a surplus of \$0.888 million compared with a surplus of \$6.792 million in the previous year, noting that the 2010/2011 result included an \$6.52million revenue item relating to the re-valuation of assets.
- Council's funding result for the year was a decrease in Available Working Capital to a total of \$2.615 million, which the Auditor noted as being adequate. Available Working Capital represents Council's net current assets position adjusted by eliminating both externally and internally restricted funds held for future purposes.
- Council's Debt Service Ratio remains low at 2.09% of operating revenues (excluding special purpose grants and contributions).
- The Unrestricted Current Ratio, which takes into account external restrictions on Council's cash (such as Section 94 Contributions and Grants), is 2.54:1.
- Arrears of rates, annual and extra charges stood at \$2.197 million at the end of the year and represented 4.97% of those receivable.
- Council has taken a conservative approach to the valuation of its investments and has noted both a contingent asset for the potential for the return on its affected securities to exceed the valuations recorded in the Financial Statements.
- 2011/12 saw an increase in the fair value of Council's investment portfolio of \$577k.

For the purposes of this Report, the full Audited Financial Statements for the year ended 30 June 2012 are included as Part 4 of the Comprehensive Annual Report.

Functions Delegated to Others Organisations

LG(Gen) Reg Cl 217(1)(a6)

There are no external bodies exercising Council functions.

Legal Proceedings

LG (Gen) Reg Cl 217(1)(a3)

Council’s net legal costs for 2011/2012 were \$626,003.

This amount represents the total costs expended by Council for legal proceedings taken by or against the Council during 2011/2012 (\$665,123) less recoverable legal costs (\$39,120) and is an decrease of \$228,480 from Council’s 2010/2011 legal costs.

The following table provides a breakdown of those legal costs into the various cases and categories which were conducted during the period. The table also includes the outcome of the proceedings.

Legal Costs Incurred for Various Cases

Development Control Cases Over \$20,000		
Address	Cost \$	Outcomes
3A Fernleigh Gardens Rose Bay	22,711	Dismissed
54 Fletcher Street, Woollahra	21,320	Dismissed
43 Glenmore Road, Paddington	29,274	Discontinued
335 (aka 325) New South Head Road, Double Bay	132,454	Consent Orders
338 Oxford Street, Paddington	21,029	Dismissed
10 Queens Avenue, Vaucluse	61,714	Upheld
24A Victoria Road, Bellevue Hill	31,424	Upheld
25 Victoria Street, Watsons Bay	29,395	Upheld
108 Wolseley Road, Point Piper	25,479	Dismissed

Development Control Cases between \$10,000 & \$20,000		
Address	Cost \$	Outcome
3 Beach Street, Double Bay	16,658	Consent Orders
27 Comber Street, Paddington	17,961	Upheld
12 Olola Avenue, Vaucluse	12,627	Upheld
76 Oxford St, Paddington	15,047	Upheld
24A Victoria Road, Bellevue Hill	10,629	Discontinued

Development Control Cases under \$10,000		
Address	Cost \$	Outcome
13 Gilliver Avenue, Vaucluse	4,032	Discontinued
12 Mona Road, Darling Point	9,702	Consent Orders
37/22 New Beach Road, Darling Point	1,369	Discontinued
377-383 New South Head Road, Double Bay	3,520	Ongoing
338 Oxford Street, Paddington	905	Dismissed
10 Queens Road, Vaucluse	3,608	Discontinued
23 Victoria Street, Watsons Bay	244	Upheld
25 Victoria Street, Watsons Bay	7,541	Discontinued
9 Wolseley Crescent, Point Piper	470	Consent Orders
Sub-Total	479,113	
Less Recoverable Costs	28,100	
Total Development Control Legal Costs	451,013	

Compliance Cases over \$20,000		
Address	Cost \$	Outcome
28 Edgecliff Road, Woollahra	29,355	Ongoing
86 Wolseley Road Point Piper	90,136	Successful

Compliance Cases between \$10,000 & \$20,000		
Address	Cost \$	Outcome
3B Buckhurst Avenue, Point Piper	13,094	Successful

Compliance Cases under \$10,000		
Address	Cost \$	Outcome
9 Duxford Street, Paddington	270	Ongoing
69 Edgecliff Road, Woollahra	6,784	Successful
212 Old South Head Road, Vaucluse	4,665	Unsuccessful
8 Wiston Gardens, Double Bay	3,110	Ongoing
Sub-total	147,414	
Less Recoverable Costs	9,200	
Net Compliance Legal Costs	138,214	

Fire Safety Management		
Address	Cost \$	Outcome
39 Nelson Street Woollahra	543	Withdrawn
5 Towns Rd, Vaucluse	3,021	Withdrawn
Total Fire Safety Management Legal Costs	3,564	

Animal Control		
Type	Cost \$	Outcome
4 Girilang Avenue, Vaucluse	6,557	1 matter successful, 1 matter ongoing
7 Trelawny Avenue, Woollahra	5,161	Successful
Sub-Total	11,718	
Less Recoverable Costs	1,820	
Total Animal Control Legal Costs	9,898	

Public Liability/Professional Indemnity/Motor Vehicle		
Type	Cost \$	Outcome
2 matters	23,314	1 matter ongoing, 1 matter settled
Total PL/PI/MV Legal costs	23,314	
Total Net Legal Costs	626,003	

Key to Outcomes comments

Development Control Cases

Consent Orders Issued: A satisfactory negotiated outcome was achieved.
 Discontinued: The appeal was withdrawn by the applicant.
 Dismissed: Council's decision was supported by the Court.
 Ongoing: Action was commenced this year but not finalised.
 Upheld: Council's decision was not supported by the Court.

Compliance cases

Discontinued: The appeal was withdrawn by the applicant.
 Matter waived (Council's costs awarded) Court waived fine but awarded costs to Council.
 Successful: Council's prosecution or enforcement action was supported by the Court or a satisfactory negotiated outcome was achieved.
 Unsuccessful: Council's prosecution or enforcement action was not supported by the Court.
 Withdrawn: Action was withdrawn by Council or a satisfactory outcome was achieved before the matter was considered by the Court

Overseas Visits

LG (Gen) Reg Cl 217(1)(a)

There were no overseas visits undertaken by Councillors, Council staff or other persons representing the Council during 2011/12.

Partnerships with Other Organisations

LG (Gen) Reg (CL 217(1)(a8))

Woollahra Council was not a party to any partnerships, cooperatives or joint ventures with any privately operated third parties during the year. Council is a member of the following organisations.

Premsure

Premsure is a Local Government Mutual Self Insurance Pooling Group for Public Liability/Professional Indemnity Insurance. The members of Premsure during 2011–2012 were Manly, Waverley and Woollahra Councils. The Group continues to deal with claims up to 31 October 1999 when Council changed its insurance cover to “Statewide Mutual”.

Southern Sydney Regional Organisation of Councils (SSROC)

SSROC is a regional organisation of 16 councils in the southern area of Sydney. SSROC provides a forum for the councils to deal with issues they have in common, particularly those that cross boundaries. Key issues under consideration include the environment, transport, procurement, waste, library services and planning.

Member councils of SSROC are Ashfield Municipal Council, Bankstown City Council, Botany Bay City Council, Burwood Council, City of Canada Bay Council, City of Canterbury Council, City of Sydney Council, Hurstville City Council, Kogarah Municipal Council, Leichhardt Municipal Council, Marrickville Council, Randwick City Council, Rockdale City Council, Sutherland Shire Council, Waverley Council and Woollahra Municipal Council.

Sydney Coastal Councils Group

The Sydney Coastal Councils Group is a group of 15 councils adjacent to Sydney marine and estuarine environments and associated waterways. The Group was established in 1989 to promote the co-ordination between member councils on environmental issues relating to the sustainable management of the urban coastal environment.

Member councils of the Group are Botany Bay City Council, City of Sydney Council, Hornsby Shire Council, Leichhardt Municipal Council, Manly Council, Mosman Council, North Sydney Council, Pittwater Council, Randwick City Council, Rockdale City Council, Sutherland Shire Council, Warringah Council, Waverley Council, Willoughby City Council and Woollahra Municipal Council.

Planning Agreements

EPA Act Sec 93G(5)

Council did not enter into any planning agreements during 2011/12.

Privacy & Personal Information Protection

Annual Reports (Statutory Bodies) Regulation CI 10(3)

Privacy and Personal Information Protection Act 1998

Clause 10(3) of the Annual Reports (Statutory Bodies) Regulation requires Council to include in its Annual Report the following information:

- (a) A statement of the action taken by Council in complying with the requirements of the Privacy and Personal Information Protection Act, and
- (b) Statistical details of any review conducted by or on behalf of the Council in relation to possible actions by Council that may have contravened the Privacy and Personal Information Protection Act.

Statement of the action taken in complying with the requirements of the Act

The Privacy and Personal Information Protection Act provides for the protection of personal information and for the protection of the privacy of individuals. It establishes twelve Information Protection Principles which cover the collection, storage, use, disclosure of and access to an individual's personal information.

Council is also required to protect the health information of individuals through the Health Records and Information Privacy Act. This Act establishes fifteen Health Privacy Principles which cover the collection, storage and security, use, disclosure of and access to an individual's health information.

Council has combined the requirements of the Privacy and Personal Information Protection Act and the Health Records and Information Privacy Act into a Privacy Management Plan. The Privacy Management Plan details how Council will manage an individual's personal and health information.

The Privacy Management Plan specifically addresses:

- Definitions
- Public Registers
- Information Protection Principles (PIIPA)
- Health Information Protection Principles (HRIPA)
- Implementation of the Privacy Management Plan
- Internal Review
- Other Relevant Matters

Statistical details of any review conducted by or on behalf of the Council

There were no applications for review of Council's actions under The Privacy and Personal Information Protection Act or the Health Records and Information Privacy Act during the period 1 July 2011 to 30 June 2012.

Rates Written Off

LG (Gen) Reg CI 132

	\$
Pensioner Rebates – mandatory ⁽¹⁾	258,792
Pensioner Rebates – voluntary ⁽²⁾	74,588
Rates – other (including Postponed Rates)	40,046
Interest (including Postponed Interest)	31,913
Domestic Waste Management Charges	4,508
Stormwater Management Charges	75
Total Rates & Annual Charges Abandoned	409,922

- (1) The mandatory Rebate granted is 50% of the Rates & Annual Charges levied to a maximum of \$250. The State Government reimburses Council 55% of the total rebates granted.
- (2) In addition to the mandatory Rebate, a Council Rebate of Council's Environmental & Infrastructure Renewal Levy was granted to all eligible pensioners. This rebate covers 100% of the Levy.

Remuneration Package – General Manager

LG (Gen) Reg Cl 217(1)(b)

The General Manager's remuneration package consists of:

1. Salary component
2. Employer's contribution and/or salary sacrifice to a superannuation scheme
3. Non-cash benefits (motor vehicle)
4. Amount payable by Council by way of Fringe Benefit Tax for non-cash benefits

The total of the remuneration package for the General Manager for components 1, 2, 3 above was \$285,572 and the amount payable by Council by way of FBT for non-cash benefits was \$29,208.57.

Remuneration Packages – Senior Staff

LG (Gen) Reg Cl 217(1)(c)

Council has four senior staff positions (as defined by the Local Government Act), being Director Corporate Services, Director Planning & Development, Director Technical Services and Director Community Services.

The remuneration packages of the senior staff consists of:

1. Salary component
2. Employer's contribution and/or salary sacrifice to a superannuation scheme
3. Non-cash benefits (motor vehicle)
4. Amount payable by Council by way of Fringe Benefit Tax for non-cash benefits

The total of the remuneration package for Senior Staff for components 1, 2, 3 above was \$872,919 and the amount payable by Council by way of FBT for non-cash benefits was \$55,369.09.

Stormwater Management Services & Coastal Protection Services Levy

LG (Gen) Reg Cl 217(1)(e) & (e1)

Stormwater Management Services

Council's annual Stormwater Capital Works program is funded by the Stormwater Management Charge, the Infrastructure and Environmental Works Levy and Grant funding received from the NSW Floodplain Management Program.

Council undertook the following stormwater management projects during 2011/12:

Project	Project Description	Status at 30 June 2012
Rushcutters Bay Floodplain Risk Management Study	This study recommends and prioritises works to mitigate flooding in Rushcutters Bay	Complete
Double Bay Floodplain Risk Management Study	This study recommends and prioritises works to mitigate flooding in Double Bay	Complete
Rose Bay Floodplain Risk Management Study	This study will recommend and prioritise works to mitigate flooding in Rose Bay	Ongoing
Watsons Bay Updated Flood Study	This study will recommend and prioritise works to mitigate flooding in Watsons Bay	Ongoing
Bellevue Road, Bellevue Hill	The works include upgrade of drainage system at the intersection of Bellevue Road and Yamba Road	Ongoing
Bay Street/ Knox Street, Double Bay	A detailed design was prepared for Stage 1 of this project, which includes an inlet capacity upgrade in Guilfoyle Avenue	Complete
Forest Road, Double Bay	The works include stormwater pipes and pit renewals	Ongoing
Cecil Lane, Paddington	The works include the provision of an overland flood path as identified in the Floodplain Risk Management Study	Ongoing
Kidman Lane, Paddington	The works include stormwater pipes and pit renewals	Complete
Vaucluse Road, Vaucluse	A detailed design was prepared to upgrade the stormwater in conjunction with road works	Complete
Kiaora Road, Double Bay	Stormwater channel at Sherbrooke Avenue	Complete
Bunyula Road, Bellevue Hill	The works include the upgrade of the stormwater system between Blaxland Road and Latimer Road	Complete

Coastal Protection Services Levy

Council does not levy an annual charge for Coastal Protection Services.

Subsidised Work on Private Property

LG (Gen) Reg Cl 217(1)(a4)

Council did not carry out any works on private land during 2011/12.