



Community & Environment Committee

Agenda: *Community & Environment Committee*

Date: *Monday 11 October 2004*

Time: *6.00pm*

Outline Of Meeting Protocol & Procedure:

- The Chairperson will call the Meeting to order and ask the Committee/Staff to present apologies or late correspondence.
- The Chairperson will commence the Order of Business as shown in the Index to the Agenda.
- At the beginning of each item the Chairperson will ask whether a member(s) of the public wish to address the Committee.
- If person(s) wish to address the Committee, they are allowed four (4) minutes in which to do so. Please direct comments to the issues at hand.
- If there are persons representing both sides of a matter (eg applicant/objector), the person(s) against the recommendation speak first.
- At the conclusion of the allotted four (4) minutes, the speaker resumes his/her seat and takes no further part in the debate unless specifically called to do so by the Chairperson.
- If there is more than one (1) person wishing to address the Committee from the same side of the debate, the Chairperson will request that where possible a spokesperson be nominated to represent the parties.
- The Chairperson has the discretion whether to continue to accept speakers from the floor.
- After considering any submissions the Committee will debate the matter (if necessary), and arrive at a recommendation (R items which proceed to Full Council) or a resolution (D items for which the Committee has delegated authority).

Delegated Authority (“D” Items):

- Community Services and Programmes.
- Health.
- Liquor Licences.
- Fire Protection Orders.
- Residential Parking Schemes (surveillance and administration).
- Traffic Management (Traffic Committee Recommendations).
- Waverley/Woollahra Process Plant.
- To require such investigations, reports or actions as considered necessary in respect of matters contained within the Business Agendas (and as may be limited by specific Council resolution).
- Confirmation of the Minutes of its Meeting.
- Any other matter falling within the responsibility of the Community and Environment Committee and not restricted by the Local Government Act or required to be a Recommendation to Full Council as listed below.
- Library Services
- Licensing.
- Regulatory.
- Waste Minimisation

Recommendation only to the Full Council (“R” Items):

- Such matters as are specified in Section 377 of the Local Government Act and within the ambit of the Committee considerations.
- Matters which involve broad strategic or policy initiatives within responsibilities of the Committee.
- Matters requiring the expenditure of moneys and in respect of which no Council vote has been made.
- Matters delegated to the Council by the Traffic Authority of NSW.
- Matters not within the specified functions of the Committee, or which are not the subject of a Business Agenda (current or past).
- Matters reserved by individual Councillors, in accordance with any Council policy on "safeguards".
- Parks and Reserve Plans of Management (Strategies, Policies and Objectives)
- Residential Parking Schemes - Provision and Policies

Committee Membership:

7 Councillors

Quorum:

The quorum for a Committee meeting is 4 Councillors.

WOOLLAHRA MUNICIPAL COUNCIL

Notice of Meeting

7 October 2004

To: The Mayor, Councillor Rundle, ex-officio
Councillors Marcus Ehrlich (Chair)
 Anthony Boskovitz
 Claudia Cullen
 Tanya Excell
 Wilhelmina Gardner
 Andrew Petrie
 John Walker

Dear Councillors

Community & Environment Committee Meeting – 11 October 2004

In accordance with the provisions of the Local Government Act 1993, I request your attendance at a Meeting of the Council's **Community and Environment Committee** to be held in the **Council Chambers, 536 New South Head Road, Double Bay, on Monday 11 October 2004 at 6.00pm.**

Gary James
General Manager

Meeting Agenda

Item	Subject	Pages
1	Leave of Absence and Apologies	
2	Late Correspondence	
3	Declarations of Interest	

Items to be Decided by this Committee using its Delegated Authority

D1	Confirmation of Minutes of Meeting held on 27 September 2004	1
D2	Woollahra Traffic Committee Minutes – 5 October 2004	2
D3	Review of the Aged & Disability Services provided or supported by Council – 953.G	16

Items to be Submitted to the Council for Decision with Recommendations from this Committee – Nil Items

Item No: D1 Delegated to Committee
Subject: **Confirmation of Minutes of Meeting held on 27 September 2004**
Author: Les Windle, Manager - Governance
File No: See Council Minutes
Reason for Report: The Minutes of the Meeting of Monday 27 September 2004 were previously circulated. In accordance with the guidelines for Committees' operations it is now necessary that those Minutes be formally taken as read and confirmed.

Recommendation:

That the Minutes of the Community and Environment Committee Meeting of 27 September 2004 be taken as read and confirmed.

Les Windle
Manager - Governance

Item No: D2 Delegated to Committee
Subject: **Woollahra Traffic Committee Minutes - 5 October 2004**
Author: John Stephens, Team Leader – Traffic & Transport
File No: See Traffic Committee Minutes
Reason for Report: For the Committee to consider the item requiring the decision of the Committee.

Recommendation:

THAT the Recommendations of the Traffic Committee meeting held on Tuesday 5 October 2004, Section 3 - Matters Arising from Minutes of Previous Meeting and Section 7 – Item Y1 to Y12, be adopted.

Warwick Hatton
Director – Technical Services

Woollahra Local Traffic Committee Minutes

The meeting of the Woollahra Local Traffic Committee was held in the Council Chambers, Double Bay on Tuesday 5 October 2004, at 10.00am.

1. Attendances

Committee Members:

Present:	Mr W Hatton (Chairman)	(Woollahra Municipal Council)
	Mr D Russell	(Roads and Traffic Authority)
	Sen. Constable Russell	(Paddington Police)
	Mr E Yeung	(Sydney Buses)
	Mr R Caldwell	(Peter Debnam MP representative)

Staff	Mr J Stephens	(Woollahra Municipal Council)
	Ms S Jacobs	(Woollahra Municipal Council)
	Ms A Shah	(Woollahra Municipal Council)
	Mr T Brenton	(Woollahra Municipal Council)

<u>Also in Attendance:</u>	Mr John McDonagh	(Harbour-View Park Residents' Group)
	Cathy Pak-Poy	(Item Y1-7)
	Julie Lewin	(Item Y1-7)
	Mayor, Clr Geoff Rundle	(Item Y2)
	A. Denham	(Item Y2)
	W. Shipton	(Item Y2)
	Robert Albon	(Item Y2)
	Kerry Moran	(Item Y2)
	Glen Ilic	(Item Y2)
	Ilana Gridiiger	(Item Y9)
	Paul Shulan	(Item Y9)
	Marina Shev	(Item Y9)
	Jennifer Turner	(Item Y9)
	Heather Flook	(Item Y9)
	Adrian Boss	(Item Y10)

Apologies:	Sen. Constable S McKenna	(Rose Bay Police)
	Mrs R Attuell	(Clover Moore MP representative)

2. Minutes of Previous Meeting

The minutes of the meeting No.08/04 held in Council Chambers, Double Bay on Tuesday 7 September 2004 were confirmed.

3. Matters Arising from Minutes of Previous Meetings

- 7 September 2004 – Late Item Y17 Glenmore Road, Paddington
The amended Drawing No.14891a_tr.dwg (dated 29 September 2004) detailing Council's proposal to widen the southern footpath and remove the bus bay west of Flinton Street was tabled at the meeting.

Recommendation:

THAT Drawing No.14891a_tr.dwg (dated 29 September 2004) be approved.

4. Extraordinary Meeting

Nil

5. Late Item/Correspondence

Nil

6. SEPP11 Development Referrals for Assessment

Nil

7. Traffic Matters on Local Roads – Recommendation to C&E for Consideration

Item No: Y1 Traffic Matters on Local Roads – Recommendation to C&E for Consideration

Subject: **Parking Restrictions Changes**

Author: John Stephens, Team Leader – Traffic and Transport

File No: (Refer to Table 1)

Reason for Report: Various parking restriction changes throughout the Woollahra Council area.

Recommendation:

THAT the recommendations of Items Y1-1 to Y1-10 inclusive contained in Annexure 1 be adopted.

Item Y1-1: Victoria Road, Bellevue Hill – ‘No Stopping’

THAT :

- A. The existing ‘No Standing (R)’ restriction in Victoria Road outside No. 4 Victoria Road, be changed to ‘No Stopping’ (R).
- B. The existing ‘No Standing (L&R)’ restriction in Victoria Road outside No. 2 Victoria Road, be changed to ‘No Stopping (L&R)’.

Item Y1-2: Mary Place, Paddington – ‘No Parking’

THAT:

- A. The existing ‘2 Hour Parking Authorised Resident Vehicles Excepted 8.00am-11.00pm Area Paddington 1 (L)’ and the ‘No Parking (R)’ sign in front of No. 11 Mary Place be removed.
- B. A ‘No Parking (L&R)’ sign be installed in front of 11 Mary Place.
- C. A ‘No Parking (R)’ and a ‘2 Hour Parking Authorised Resident Vehicles Excepted 8.00am-11.00pm Area Paddington 1 (L)’ be installed 6.35 metres south of the proposed sign in (B) above, outside No. 9 Mary Place

Item Y1-3: Morrell Street, Woollahra – ‘No Stopping’

THAT:

- A. ‘No Parking’ restrictions be introduced across the driveways to 17 Morrell Street and 62 Ocean Street.
- B. ‘No Stopping’ restriction be introduced in Morrell Street at its intersection with Holdsworth Street.
- C. The existing ‘No Standing’ restriction on the eastern side of Holdsworth Street, 10 metres north of the northern kerb alignment of Morrell Street be changed to ‘No Stopping’.
- D. ‘No Stopping’ restriction be introduced on the eastern side of Holdsworth Street, 10 metres south of the southern kerb alignment of Morrell Street.

Item Y1-4: 2 Birriga Road, Bellevue Hill – ‘Disabled Parking’

THAT

- A. A 6 metre ‘Disabled Parking Only’ zone be installed outside No. 2A Birriga Road, Bellevue Hill. (6 metres east of the ‘No Stopping’ signage on Birriga Road at its intersection with Victoria Road).
- B. The cost of the Disabled Parking signs be charged to the applicant.
- C. The applicant be advised:

- i. That the Disabled Parking space will be removed 12 months after the signposts are installed unless they reapply to Council for a time extension of the disabled parking zone.
- ii. That the Disabled Parking space is available to all vehicles that display a valid Mobility Parking Scheme Permit.

Item Y1-5: 96 Birriga Road, Bellevue Hill – ‘Disabled Parking’

THAT:

- A. The existing ‘Disabled Parking’ bay outside No. 96 Birriga Road, Bellevue Hill be retained.
- B. The existing disabled parking restriction sign be upgraded to the disabled parking restriction pictorial type (R5-1-3).
- C. The applicant be advised:
 - i. That the Disabled Parking space will be removed 12 months after the signposts are installed unless they reapply to Council for a time extension of the disabled parking zone.
 - ii. That the Disabled Parking space is available to all vehicles that display a valid Mobility Parking Scheme Permit.

Item Y1-6: Bayview Hill Road, Rose Bay – ‘1/2 Hour Parking – Authorised Sydney Water Vehicles Excepted’

THAT the two existing unrestricted parking bays at the western end of Bayview Hill Road, Rose Bay become ‘1/2 Hour Parking – Authorised Sydney Water Vehicles Excepted’.

Item Y1-7: 15 Buller Street, Bellevue Hill – ‘No Parking’

THAT the matter be deferred for further investigation in consultation with the residents of No. 13 and No. 15 Buller Street in response to their request to lower and realign the existing kerb and gutter to allow for parking closer to the kerb rather than removing parking in front of No. 13 Buller Street.

Item Y1-8: 7 Ocean Street, Woollahra – ‘No Parking – Authorised Vehicles Excepted’

THAT the current ‘No Standing’ restriction in front of No.7 Ocean Street, Temple Emanuel Synagogue be changed to ‘No Parking – Authorised Vehicles Excepted’.

Item Y1-9: Carlisle Street, Rose Bay – ‘No Stopping (L)’

THAT the existing ‘No Stopping (L)’ restriction on the northern side of Carlisle Street at its intersection with Hamilton Street be moved east by 4 metres.

Item Y1-10: Queen Road, Paddington – ‘No Stopping’

THAT:

- A. The existing ‘No Standing’ / ‘No Parking’ signs on the corners of Queen Road and Paddington Street be changed to ‘No Stopping’ signs.
- B. All the existing / missing ‘No Standing’ restrictions in Queen Road be changed to ‘No Parking’.
- C. The existing ‘No Standing’ restriction in the un-named lane between Queen Road and Elizabeth Street be changed to ‘No Parking’.
- D. The existing ‘No Standing’ restrictions on the corners of Queen Road and Underwood Street be changed to ‘No Stopping’.

Item No: Y2 Traffic Matters on Local Roads – Recommendation to C&E for Consideration

Subject: **Wolseley Road, Point Piper – Parking Restrictions**

Author: John Stephens –Team Leader, Traffic and Transport

File No: T503.

Reason for Report: To action Council’s Community & Environment Committee’s Resolution of 13 September 2004.

Recommendation:

- A. THAT the existing 'No Stopping' restrictions on the northern side of Wolseley Road between Wolseley Crescent and No 156 Wolseley Road be removed and a sign warning traffic to slow down be erected.
- B. THAT the proposal (detailed on Annexure 7) to increase the number of parking spaces near the turning area at the end of Wolseley Road be approved.
- C. THAT a further investigation be carried out on the need to provide a footpath in Wolseley Road between Wolseley Crescent and the dead end.
- D. THAT it be noted that the 'No Parking' area in the cul-de-sac of Wolseley Road adjacent to the Royal Prince Edward Yacht Club can also be used as a drop off zone for people wishing to access Lady Martin’s Beach, the Club or residential properties in the area.

Item No: Y3 Traffic Matters on Local Roads – Recommendation to C&E for Consideration

Subject: **Greenoaks Avenue, Darling Point – Proposed relocation of pedestrian crossing**

Author: John Stephens, Team Leader – Traffic & Transport

File No: T203.

Reason for Report: Proposal of Road Safety Audit that consideration be given to relocating the marked pedestrian crossing.

Recommendation:

THAT the marked pedestrian crossing in Greenoaks Avenue at Darling Point Road remain in its current location and not be relocated to the east.

Item No: Y4 Traffic Matters on Local Roads – Recommendation to C&E for Consideration

Subject: **24 New South Head Road, Vaucluse - Works Zone**

Author: Sharon Jacobs – Traffic and Transport Officer

File No: 407.G pt4

Reason for Report: Works Zone application received from W. L. Franks associated with the site at 24 New South Head Road, Vaucluse.

Recommendation:

- A. THAT approval be granted for a Works Zone to be temporarily installed along the frontage of 24 New South Head Road, Vaucluse. The length of the proposed zone is 18 metres and is subject to the following conditions:
- i. A 'Road Occupancy Licence' being obtained from the RTA and sighted by Council, before any Works Zone signs are installed.
 - ii. Any directive provided by the NSW Police Department is to be complied with.
 - iii. The Works Zone is to operate 7.00am-4.00pm Mon-Fri, 7.00am-1.00pm Sat for the period of 52 weeks from October 2004.
 - iv. The applicant is to ensure that the traffic lanes, footpaths and driveways, adjacent to the Works Zone, remain free of obstruction at all times during the construction.
 - v. The applicant is to provide details of the traffic control to be provided when cranes, concrete pumps and other machinery are standing in New South Head Road.
 - vi. The applicant is to inform Council's Traffic Engineer when the project is completed and the Works Zone can be removed.
 - vii. This Works Zone is in a residential area. The fee payable shall be in accordance with Council's adopted fees and charges applying to the period for which the approval is given, and must be paid prior to the Works Zone being installed. Should the Works Zone be required for a shorter period, application may be made for a pro-rata refund.
 - viii. Failure to comply with any of these conditions may result in the cancellation of the Works Zone at Council's determination.
 - ix. The developer should be advised that:

- Should the Works Zone be required for a period longer than the approved period, permission from the Director of Technical Services is required to extend the Works Zone.
- Should the Works Zone be required for additional hours of operation, any amendment will require the approval of the Woollahra Traffic Committee.

B. THAT the applicant notifies all adjacent residents and business owners by a letterbox drop of the conditions of the Works Zone.

Item No: Y5 Traffic Matters on Local Roads – Recommendation to C&E for Consideration

Subject: **60 Moncur Street, (Smith Street) Woollahra - Works Zone**

Author: Sharon Jacobs – Traffic and Transport Officer

File No: 407.G Pt4

Reason for Report: Works Zone application received from Evenrace Pty Ltd associated with the site at 60 Moncur Street, Woollahra.

Recommendation:

A. THAT approval be granted for a Works Zone to be temporarily installed on the southern side of Smith Street along the boundary side of 60 Moncur Street, Woollahra. The length of the proposed zone is 18 metres and is subject to the following conditions:

- i. Any directive provided by the NSW Police Department is to be complied with.
- ii. The Works Zone is to operate 7.00am-4.00pm Mon-Fri, 7.00am-1.00pm Sat for 26 weeks from 15 January 2005.
- iii. The applicant is to ensure that the traffic lanes, footpaths and driveways, adjacent to the Works Zone, remain free of obstruction at all times during the construction.
- iv. The applicant is to provide details of the traffic control to be provided when cranes, concrete pumps and other machinery are standing in Smith Street.
- v. The applicant is to inform Council's Traffic Engineer when the project is completed and the Works Zone can be removed.
- vi. This Works Zone is in a commercial area. The fee payable shall be in accordance with Council's adopted fees and charges applying to the period for which the approval is given, and must be paid prior to the Works Zone being installed. Should the Works Zone be required for a shorter period, application may be made for a pro-rata refund.
- vii. Failure to comply with any of these conditions may result in the cancellation of the Works Zone at Council's determination.
- viii. The developer should be advised that:
 - Should the Works Zone be required for a period longer than the approved period, permission from the Director of Technical Services is required to extend the Works Zone.
 - Should the Works Zone be required for additional hours of operation, any amendment will require the approval of the Woollahra Traffic Committee.

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- B. THAT the applicant notifies all adjacent residents and business owners by a letterbox drop of the conditions of the Works Zone.
- C. THAT approximately 18 metres of 'No Parking 7.00am-4.00pm Mon-Fri, 7.00am-1.00pm Sat' be installed on the northern side of Smith Street, between Moncur Street and Moncur Lane for the duration of the Works Zone and upon removal of the Works Zone the area will revert to unrestricted parking.
- D. THAT the existing 'No Standing' restrictions in Smith Street at its intersection with Moncur Street be changed to 'No Stopping'.
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Item No: Y6 Traffic Matters on Local Roads – Recommendation to C&E for Consideration.

Subject: **Smith Street, Woollahra – Parking restrictions for emergency access**

Author: Sharon Jacobs – Traffic and Transport Officer

File No: T418

Reason for Report: Request to improve emergency access to properties along Smith Street, Woollahra.

Recommendation:

- A. THAT the following sign posting be installed:

Smith Street (north side, west of Halls Lane)

- i. Install a 'No Stopping' zone from Halls Lane for a distance of 8 metres west.
- ii. Install a 'No Parking' zone from the western edge of the new 'No Stopping' zone described in item (i), for a distance of 46 metres west.
- iii. Install a 'No Parking' zone from a point 99 metres west of Halls Lane, for a distance of 16 metres west.
- iv. Install a 'No Stopping' zone from the western end of the 'No Parking' zone described in item (iii), to the western end of Smith Street.

Smith Street (south side, west of Halls Lane)

- v. Install a 'No Stopping' zone from Halls Lane for a distance of 11 metres west.
 - vi. Install a 'No Parking' zone from a point 41 metres west of Halls Lane, for a distance of 65 metres west.
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Item No: Y7 Traffic Matters on Local Roads – Recommendation to C&E for Consideration

Subject: **2 Brodie Street, Paddington - Works Zone**

Author: Sharon Jacobs – Traffic and Transport Officer

File No: 407.G pt4

Reason for Report: Works Zone application received from Templum Projects Pty Ltd associated with the site at 2 Brodie Street, Paddington.

Recommendation:

- A. THAT approval be granted for a Works Zone to be temporarily installed along the frontage of 2 Brodie Street, Paddington. The length of the proposed zone is 32 metres and is subject to the following conditions:
- i. Any directive provided by the NSW Police Department is to be complied with.
 - ii. The Works Zone is to operate 7.00am-4.00pm Mon-Fri, 7.00am-1.00pm Sat for a period of 45 weeks from October 2004.
 - iii. The applicant is to ensure that the traffic lanes, footpaths and driveways, adjacent to the Works Zone, remain free of obstruction at all times during the construction.
 - iv. The applicant is to provide details of the traffic control to be provided when cranes, concrete pumps and other machinery are standing in Brodie Street.
 - v. The applicant is to inform Council's Traffic Engineer when the project is completed and the Works Zone can be removed.
 - vi. This Works Zone is in a commercial area. The fee payable shall be in accordance with Council's adopted fees and charges applying to the period for which the approval is given, and must be paid prior to the Works Zone being installed. Should the Works Zone be required for a shorter period, application may be made for a pro-rata refund.
 - vii. Failure to comply with any of these conditions may result in the cancellation of the Works Zone at Council's determination.
 - viii. The developer should be advised that:
 - Should the Works Zone be required for a period longer than the approved period, permission from the Director of Technical Services is required to extend the Works Zone.
 - Should the Works Zone be required for additional hours of operation, any amendment will require the approval of the Woollahra Traffic Committee.
- B. THAT the applicant notifies all adjacent residents and business owners by a letterbox drop of the conditions of the Works Zone.
- C. THAT 32 metres of '2 Hour 8am-11pm Authorised Resident Vehicles Excepted Area Paddington 1' resident parking be installed on the eastern side of Brodie Street directly opposite the Works Zone for the duration of the Works Zone.
- D. THAT following the completion of works to No. 2 Brodie Street and upon the removal of the Works Zone, the signposting revert to that which currently exists.

Item No: Y8 Traffic Matters on Local Roads – Recommendation to C&E for Consideration

Subject: **2a-4 Kent Road, Rose Bay - Works Zone**

Author: Sharon Jacobs – Traffic and Transport Officer

File No: 407.G pt4

Reason for Report: Works Zone application received from Denmay Homes associated with the site at 2A-4 Kent Road, Rose Bay.

Recommendation:

- A. THAT approval be granted for a Works Zone to be temporarily installed along the frontage of 2A-4 Kent Road, Rose Bay. The length of the proposed zone is 39 metres and is subject to the following conditions:
- i. Any directive provided by the NSW Police Department is to be complied with.
 - ii. The Works Zone is to operate 7.00am-4.00pm Mon-Fri, 7.00am-1.00pm Sat for the period of 52 weeks commencing in October 2004.
 - iii. The applicant is to ensure that the traffic lanes, footpaths and driveways, adjacent to the Works Zone, remain free of obstruction at all times during the construction.
 - iv. The applicant is to provide details of the traffic control to be provided when cranes, concrete pumps and other machinery are standing in Kent Road.
 - v. The applicant is to inform Council's Traffic Engineer when the project is completed and the Works Zone can be removed.
 - vi. This Works Zone is in a residential area. The fee payable shall be in accordance with Council's adopted fees and charges applying to the period for which the approval is given, and must be paid prior to the Works Zone being installed. Should the Works Zone be required for a shorter period, application may be made for a pro-rata refund.
 - vii. Failure to comply with any of these conditions may result in the cancellation of the Works Zone at Council's determination.
 - viii. The developer should be advised that:
 - Should the Works Zone be required for a period longer than the approved period, permission from the Director of Technical Services is required to extend the Works Zone.
 - Should the Works Zone be required for additional hours of operation, any amendment will require the approval of the Woollahra Traffic Committee.
- B. THAT the applicant notifies all adjacent residents and business owners by a letterbox drop of the conditions of the Works Zone.

Item No: Y9 Traffic Matters on Local Roads – Recommendation to C&E for Consideration

Subject: **47-49 Dover Road, Rose Bay – Proposed Bus Stop**

Author: John Stephens, Team Leader – Traffic and Transport

File No: 263.G

Reason for Report: A request was received to reinstate bus stop

Recommendation:

- A. THAT a part-time bus stop (6.30am - 6.30pm) be installed on the western side of Dover Road, Rose Bay between numbers 45-49 Dover Road. The preferred location of the bus stop is just south of the driveway to No. 47 Dover Road.
 - B. THAT Sydney Buses be requested to provide a bus seat at the new bus stop in (A) above.
 - C. THAT Council notify the residents who have previously made a submission.
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Item No: Y10 Traffic Matters on Local Roads – Recommendation to C&E for Consideration

Subject: **Wallis Street, Woollahra – Proposed Traffic Calming/Bicycle Route**

Author: John Stephens, Team Leader – Traffic and Transport

File No: 482.

Reason for Report: Council resolved to refer matter back to consider suitable provision of a bicycle route as part of the proposal.

Recommendation:

- A. That drawing no.14748_b.dwg (sheets 1 & 2), as amended by the committee, detailing the proposed traffic calming system on wallis street at woods avenue and nelson street, woollahra be approved.
 - B. That the approved drawing no.14748_b.dwg (sheets 1 & 2) be forwarded to residents of woods avenue and wallis street between ocean street and edgecliff road and advertised in the wentworth courier.
 - C. That subject to no substantial objections being received, the proposed works be implemented.
 - D. That woollahra council liaise with waverley council to arrange installation of consistent bike route signage on both sides of the overbridge.
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Item No: Y11 Traffic Matters on Local Roads – Recommendation to C&E for Consideration

Subject: **O’Sullivan Road, Rose Bay – Extension of parking restriction**

Author: John Stephens, Team Leader – Traffic & Transport

File No: T346.

Reason for Report: To improve capacity of left turn movement from O’Sullivan Road into Old South Head Road, Rose Bay.

Recommendation:

THAT the existing 32m of ‘No Standing’ zone on the eastern side of O’Sullivan Road, north of Old South Head Road be upgraded to a ‘No Stopping’ zone and a ‘No Parking 3.30pm-6.30pm Mon-Fri’ zone be installed for approximately 20m north of the proposed ‘No Stopping’ zone.

Item No: Y12 Traffic Matters on Local Roads – Recommendation to C&E for Consideration

Subject: **Boxing Day, New Years Eve and Australia Day**

Author: John Stephens, Team Leader – Traffic & Transport

File No: 680.G Pt4

Reason for Report: Boxing Day, New Years Eve and Australia Day events

Recommendation:

- A. THAT the following measures be implemented for Boxing Day 26 December 2004, New Years Eve 31 December 2004 and Australia Day 26 January 2005:
- i. Converting Vacluse Road to one-way northbound. This will require traffic to exit the area around Nielsen Park either via Wentworth Road or Fitzwilliam Road onto Hopetoun Avenue and then New South Head Road.
 - ii. Converting Greycliffe Avenue and Coolong Road to a one-way system around Nielsen Park. This will involve vehicles travelling from Vacluse Road into Greycliffe Avenue and exiting Coolong Road back into Wentworth Road.
 - iii. Install a “No Stopping” zone along the eastern side of New South Head Road, opposite Hopetoun Avenue, for a length of 50 metres. A letter is to be written to the Traffic Management Centre (TMC) to install the signs.
- B. THAT the NSW Police Service and Council's Regulatory Services liaise regarding the placement of officers for monitoring illegal parking, including the patrol of illegal parking in Darling Point, Point Piper and the Watsons Bay bus turning circle.
- C. THAT from 10.00am the Police Department be requested to restrict vehicular access to the Watsons Bay peninsula. In this event, Council Regulatory staff will arrange for the installation of the signs.
- D. THAT the Traffic Management Centre be informed of the above measures.
- E. THAT the Police continue to manage the road closures during special events, as in previous years.

- F. THAT Council write to Sydney Ferries Corporation and request that the Rose Bay – Watsons Bay service operate on the above days and to an augmented timetable which should be advertised in news releases pertaining to activities on these holidays. A final advertisement should be taken out in the Wentworth Courier for the information of local residents.

Note: Council is to liaise with the SES on Boxing Day in relation to parking issues.

There being no further business, the meeting concluded at 12.27pm.

Warwick Hatton
Chair

Item No: D3 Delegated to Committee
Subject: **Review of the Aged & Disability Services provided or supported by Council**
Author: Kylie Walshe
File No: 953.G
Reason for Report: To release the report undertaken by Abraxa Consulting regarding the review of aged and disability services provided and/or supported by Council.

Recommendation:

- A. That Council note the Review of Aged and Disability Services Report and endorse the commencement of the recommendations detailed in this review.

Background:

Council provides significant support for the provision of aged and disability services within the Municipality. The Social Plan 2002-2005 identified the need to assess the effectiveness and efficiency of the service providers, including direct services provided by Council. Abraxa Consulting was appointed to conduct this review.

The aim of this review was to ensure that Council's investment in Aged and Disability Services best meets the highest priority needs of the community in the most efficient and effective manner. The specific objectives of the review included:

- **Roles** – who does what. Having regard to catchment/ target population, infrastructure, efficiency/ effectiveness and integration with other services.
- **Purpose** – Assessment of the outcomes currently delivered based on the current levels of funding from Council and other levels of government. In particular, reviewing the level and purpose of external funding, targeting of high need / disadvantage residents and policies on fees and charges.
- **Measurement** – Establish an accountability framework for Council and its providers to measure and report on the impacts and benefits of the programs to the community on an ongoing basis.
- **Service Delivery Options** – Review the options for future service delivery, identifying the impacts on the current approach and implication issues.

This review commenced in late 2003, with significant time spent by Abraxa Consulting with each service provider. The service providers included in this review were:

- Holdsworth Street Community Centre (HSCC)
- EJ Ward Community Centre
- Meals on Wheels
- Woollahra Senior Citizens Welfare Association.

Each of these are either managed, funded or supported by Council through subsidised accommodation, direct grant funds, direct management by Council or a combination of all three.

Key findings:

The Final Report and Executive Summary (Annexure 1 & 2) provide recommendations to improve the management of these services and facilities. It also highlighted some major information gaps. It has identified that a regional review on all services and needs is required prior to any decisions on the types of services that Council should be supporting. There is also the need for a more thorough understanding of the services required by older persons and people with disabilities in Woollahra. This finding contributed to the commencement of the Social Needs Study in July 2004, with specific emphasis on aged and disability services.

The key findings and recommendations are detailed within the attached reports. Council now has detailed information on what is funded by Council in terms of programs and activities and also information on the clients serviced by these programs. Important findings to note are:

- The services provided have been developed on an as needs basis, with limited reference to strategic needs or goals.
- There is no information on whether the services provided by these service providers are the highest priority needs in Woollahra.
- The organisations are predominantly providing services to clients over 75 years, with limited services for the healthy aged.
- Services are typically not well promoted.
- Service providers do not have well-established links and networks with other agencies.
- The nominated service providers are not servicing significant areas of the Municipality.
- There are no formal agreements or reporting mechanisms with Council by all service providers.
- Only a small number of Woollahra residents with a disability are receiving services through these providers.
- The community transport fleet is not suitable for aged services.

Proposal

Whilst undertaking this review it soon became apparent that the information gathered is only the first stage in assisting Council to determine whether it's resources are allocated to areas of the highest need. This Review details the current state for each service provider, how it is funded, what programs it provides and to whom. It does not, however, provide a firm basis to determine the allocation of Council's resources. It is proposed that this review is but the first step, with the process to be followed detailed below.

Step 1 - **Review** of Aged & Disability Services (the Reports in Annexure 1 & 2)

Step 2 – Undertake a **Social Needs Study** to determine high priority needs in the community and the role of Council in addressing these needs. This has commenced and is due for completion in February 2005.

Step 3 - **Assessment** of whether existing services are providing services to high priority clients. This will use the information gathered in Step 1 and compare it with the priority needs of the community identified in Step 2. This is due for completion in February 2005.

Step 4 – **Reallocation** of funding and support to services, if required. The implementation of a transition phase could occur at this stage to redirect services and/or funding to different client groups/needs than those currently being met. This will commence in the 2005/06 financial year.

Step 5 – **Adjustments** to Service Level Agreements to reflect the new priorities of Council and associated funding and reporting requirements. This will occur in the 2005/06 financial year.

The implementation of the above will improve the efficiency and effectiveness of the aged and disability services supported by Council. It will also ensure that Council is able to justify its decisions in relation to the allocation of resources and funding to these services.

Whilst these steps are being progressed, the short term recommendations from the report will be commenced, including the following:

- Commence the development of Service Level Agreements for all service providers. In the case of Holdsworth Street Community Centre, Council will also need to determine the appropriate relationship with the Centre. The final decision on this matter will influence the type of agreement that Council enters into with HSCC and is the subject of a separate report.
- Establish networks between service providers.
- Encourage the use of EJ Ward by other service providers and put significant effort into improving the level of community usage.
- Establish a mechanism to follow up on clients as they move from service to service.

See Annexures 1 and 2 for more detail on these recommendations.

Consultation:

Abraxa Consulting undertook significant consultation with each service provider during the development of the Report. The draft report was released to service providers and relevant Council staff on 30 June 2004, providing ample time for each provider to review the document. Individual meetings were then held with each service provider and Abraxa Consulting to ensure that the information presented was accurate. These meetings were all completed by 16th August 2004 and resulted in amendments to the report.

The Final Report now being presented to Council was released to service providers on 1 September 2004, with a request for final comments from each provider regarding the recommendations. These comments were all received by 17 September and are included in Annexure 3. These comments were forwarded to Abraxa Consulting. Annexure 4 includes a written reply from Abraxa Consulting in relation to the comments from HSCC.

In summary, the service providers have different opinions in relation to the recommendations included in the report. However, all providers recognise the value of the review, with some recommendations already being implementing, such as the improvements to record keeping for Meals on Wheels. The most encouraging result is the commitment of all organisations to improve service planning, coordination and service delivery. This provides Council with a strong basis to further improve service delivery and accountability to the people of Woollahra.

Identification of Income & Expenditure:

The Management Plan 2004-2007 includes a total donations budget of \$802,000 in 2004/05. It also includes operational funding for the operation of the EJ Ward Community Centre. In relation to the organisations assessed in this report the table over the page details the allocations included in the 2004/05 budget.

In order to fully appreciate the full cost of these services and facilities to Council it is important to include the cost of maintaining the facilities in any assessment of value for money. Estimates are shown below that include the cost of general maintenance, insurance, repairs, water rates and electricity of each facility, based on the costs incurred in 2003/04. The total value of the subsidies to these organisations is not included, as the value of the subsidised accommodation has not been assessed.

Organisation	Donation/ Funding from Council for services	Estimated operational cost of the facilities	Total estimated cost to Council – 2004/05
Holdsworth Street Community Centre	\$670,000*	\$8,700	\$678,700
Woollahra Senior Citizens Welfare Assoc.	\$65,000	\$7,200	\$72,200
Meals on Wheels	\$5,070	\$5,100	\$10,180
EJ Ward Community Centre	\$110,000	\$8,800	\$118,800
Total	\$850,070	\$29,800	\$879,870

*Please note that this is the total subsidy to HSCC, not that of the aged and disability services only. The method of allocating this total subsidy varies across programs year to year, however approximately 70% of this is used for aged and disability programs.

The first quarter of the 2004/05 subsidies to Holdsworth Street Community Centre and Woollahra Senior Citizens Welfare Association have been paid, with an understanding that the outcomes of this proposal may influence the level of this subsidy in future years. An assessment of the End of Year Accounts and quarterly reviews of the income and expenditure of each provider against their budget will be undertaken prior to the release of the remaining subsidies for the 2004/05 financial year.

Conclusion:

Endorsement of the recommendations of the Aged and Disability Services Review Report is Step One of a process to ensure that the Council funds provided for aged and disability services are used to address high priority needs in an effective and efficient manner. The completion of this process is essential to assist Council in the allocation of its resources in 2005/06 and beyond.

Kylie Walshe
Director, Community Services

Annexures:

1. Review of Aged and Disability Services – Executive Summary.
2. Final Report – Review of Aged and Disability Services.
3. Comments from Holdsworth Street Community Centre, Woollahra Senior Citizens Welfare Association and Meals on Wheels.
4. Response from Abraxa Consulting in relation to comments from Holdsworth Street Community Centre