



# Corporate & Works Committee Minutes

**Minutes:** *Corporate & Works Committee*

**Date:** *Monday 15 June 2015*

**Time:** *6.00pm*

# Corporate & Works Committee Minutes

Monday 15 June 2015

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**Minutes of the Meeting held on  
15 June 2015 at 6.00pm.**

Present:	Councillors	Jeff Zulman (Chair) Peter Cavanagh Andrew Petrie Susan Wynne
	Staff	Stephen Dunshea (Director – Corporate Services) Gary James (General Manager) Tom O’Hanlon (Director – Technical Services) Kylie Walshe (Director – Community Services) Don Johnston (Chief Financial Officer) Sharon Campisi (Manager – Community Development) Zubin Marolia (Manager – Property & Projects) Jake Matuzic (Manager – Capital Projects)
Also in Attendance:		Nil

## **Leave of Absence and Apologies**

Apologies were received and accepted from Councillors Matthew Robertson, Deborah Thomas and Toni Zeltzer and leave of absence granted.

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## **Late Correspondence**

Nil

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## **Declarations of Interest**

Nil

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**Items to be Decided by this Committee using its Delegated Authority**

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**Item No:** D1 Delegated to Committee  
**Subject:** **CONFIRMATION OF MINUTES OF MEETING HELD ON 18 MAY 2015**  
**Author:** Sue O'Connor, Secretarial Support - Governance  
**File No:** 15/76097  
**Reason for Report:** The Minutes of the Corporate & Works Committee of 18 May 2015 were previously circulated. In accordance with the guidelines for Committees' operations it is now necessary that those Minutes be formally taken as read and confirmed.

**(Wynne /Cavanagh)**

**Resolved:**

THAT the Minutes of the Corporate & Works Committee Meeting of 18 May 2015 be taken as read and confirmed.

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**Item No:** D2 Delegated to Committee  
**Subject:** **MINUTES OF THE PROPERTY ASSETS WORKING PARTY MEETING TUESDAY 28 APRIL 2015 (SC65)**  
**Author:** Zubin Marolia, Manager - Property & Projects  
**File No:** 15/58761  
**Reason for Report:** To report on the outcomes of the Property Assets Working Party meeting held on 28 April 2015 and recommend further actions

**(Petrie/Cavanagh)**

**Resolved:**

- A. THAT the minutes of the Property Assets Working Party meeting, held on 28 April 2015, be noted.
- B. THAT Council progress Option 2 for the future use of St Brigids through:
- i) Preparation of Expressions of Interest documentation to be reviewed by the Property Assets Working Party for future uses for the ground floor of St Brigids, ensuring that the proposed uses complement the heritage significance of this building; and
  - ii) Investigations into management models including capital and operational costs for a community art gallery space on level 1
- C. THAT architectural designs be prepared for the Rose Bay car parks, subject to further Planning advice regarding amenity and view corridors for the following options:
- *Wilberforce Avenue option 1 with Ian Street options 2/3*
  - *Wilberforce Avenue option 2 with Ian Street options 2/3*
- D. That these designs are submitted to the Property Assets Working Party for review and recommendation to Council.

**Item No:** D3 Delegated to Committee  
**Subject:** **MONTHLY FINANCIAL REPORT - MAY 2015**  
**Author:** Don Johnston, Chief Financial Officer  
**File No:** 15/73241  
**Reason for Report:** To present the monthly financial report for May 2015

(Wynne /Cavanagh)

**Resolved:**

- A. Receive and note the Monthly Financial Report – May 2015.
- B. Note that Council’s 12 months weighted average return on its direct investment portfolio of 3.13% continues to exceed the May 2015 benchmark 90 day term deposit index of 2.48%.
- C. Note that the total interest earned year to date to May 2015 of \$1,783k is still ahead of the revised forecast of the 2014/15 Budget of \$1,506k for the same period.

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**Items to be Submitted to the Council for Decision with Recommendations from this Committee**

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**Item No:** R1 Recommendation to Council  
**Subject:** **ANNUAL FEE FOR MAYOR AND COUNCILLORS (SC374)**  
**Author:** Craig Bennett, Manager Governance & Council Support  
**File No:** 15/63745  
**Reason for Report:** The Local Government Act 1993 requires that each Council determine the annual fee payable to the Mayor and Councillors.

(Wynne /Cavanagh)

**Recommendation:**

- A. THAT, in accordance with section 248 of the Local Government Act 1993, Council fix the annual fee for Councillors at an amount of \$18,380 per Councillor for the period 1 July 2015 to 30 June 2016.
- B. THAT in accordance with section 249 of the Local Government Act 1993, Council fix the annual fee for the Mayor at an amount of \$40,090 for the period 1 July 2015 to 30 June 2016.

**Item No:** R2 Recommendation to Council  
**Subject:** **ADOPTION OF REVISED DELIVERY PROGRAM 2013 TO 2017 AND OPERATIONAL PLAN 2015/16**  
**Author:** Michelle Phair, Team Leader Corporate & Financial Planning  
**File No:** 15/59785  
**Reason for Report:** For the Committee to review submissions received following public exhibition of the draft Delivery Program 2013 to 2017 and Operational Plan 2015/16 and to recommend adoption of the documents.

**(Cavanagh/Wynne )**

**Recommendation:**

- A. THAT Council note that six (6) submissions were received in relation to the draft Delivery Program 2013 to 2017 and Operational Plan 2015/16 in response to the public exhibition.
- B. THAT having considered the submissions received, Council adopt the exhibition copy of the draft Delivery Program 2013 to 2017 and Operational Plan 2015/16, including the draft 2015/16 Budget with the minor amendments referred to in this report, as its Delivery Program 2013 to 2017 and Operational Plan 2015/16.
- C. THAT a copy of the Delivery Program 2013 to 2017 and Operational Plan 2015/16 be placed on Council’s website within 28 days of the adoption in accordance with Section 405 of the Local Government Act 1993 and a link to the document be provided to the Chief Executive of the Office of Local Government.
- D. THAT Council make and levy the Rates and Annual Charges set out in the Rating Structure for 2015/16, being:

Category / Sub Category	Rating Structure	Amount to be Levied \$	Rates in the \$, Base Amounts & Minimums
<b>Ordinary Rates:</b>			
Residential	Base Charge - 50% Ad Valorem - 50%	28,016,562	\$571.45 (Base Amount) 0.05398 cents in \$
Business	Ad Valorem - subject to a minimum	1,338,420	0.27776 cents in \$ \$591.90 (minimum)
<i>Business Sub Categories:</i> All Ad Valorem - subject to a minimum			
Double Bay		1,679,651	0.42839 cents in \$ \$591.90 (minimum)
Oxford Street Paddington		831,285	0.38499 cents in \$ \$591.90 (minimum)
Rose Bay (New South Head Road)		272,799	0.36402 cents in \$ \$591.90 (minimum)
Edgecliff		371,363	0.42886 cents in \$ \$591.90 (minimum)
Bellevue Hill		32,695	0.31588 cents in \$ \$591.90 (minimum)
Edgecliff / Grosvenor Streets, Woollahra		83,961	0.31685 cents in \$ \$591.90 (minimum)
Five Ways, Paddington		65,907	0.27249 cents in \$ \$591.90 (minimum)
New South Head Road, Vaucluse		45,376	0.32308 cents in \$ \$591.90 (minimum)

Category / Sub Category	Rating Structure	Amount to be Levied \$	Rates in the \$, Base Amounts & Minimums
Old South Head Road, Rose Bay		71,904	0.23243 cents in \$ \$591.90 (minimum)
Old South Head Road, Vaucluse		14,850	0.15185 cents in \$ \$591.90 (minimum)
Plumer Road, Rose Bay		12,044	0.29286 cents in \$ \$591.90 (minimum)
Queen Street, Woollahra		211,605	0.19105 cents in \$ \$591.90 (minimum)
Watsons Bay		76,774	0.28031 cents in \$ \$591.90 (minimum)
<b>Special Rate:</b>			
Environmental & Infrastructure Renewal Levy (All Categories and sub-categories)	Base Charge - 50% Ad Valorem - 50%	3,922,387	\$75.65 (Base Amount) 0.00715 cents in \$
<b>Total Rates</b>		<b>37,047,583</b>	
<b>Annual Charges:</b>			
Domestic Waste Management Charge	\$477.90	12,480,836	
Stormwater Management Charges:			
Single residential dwelling	\$25.00	264,500	
Residential strata unit	\$12.50	173,500	
Business property	\$25.00 plus \$25.00 per 350m <sup>2</sup> (or part thereof) above 350m <sup>2</sup> in land area	43,425	
Business strata unit	\$5.00	2,550	
<b>Total Annual Charges</b>		<b>12,964,811</b>	
<b>Total Rates &amp; Annual Charges</b>		<b>50,012,394</b>	

**Item No:** R3 Recommendation to Council  
**Subject:** **TENDER SC2798 - PADDINGTON STREET, PADDINGTON – ROAD INFRASTRUCTURE RENEWALS**

**Author:** Richard Ladlow, Project Manager  
**File No:** 15/75908  
**Reason for Report:** To recommend to Council the acceptance of a Tender

(Cavanagh/Wynne )

**Recommendation:**

- A. THAT Council enter into a Contract with Stateline Asphalt Pty Ltd for Paddington Street, Paddington – Road Infrastructure Renewals – for the sum of \$393,996.00 (excluding GST).
- B. THAT successful and unsuccessful tenderers be advised of the outcome of the tender process.



**Item No:** R4 Recommendation to Council  
**Subject:** **PURCHASE OF A SHARE OF THE DEPOT FACILITY AT 67A BOURKE ROAD, ALEXANDRIA FROM WAVERLEY COUNCIL**  
**Author:** Tom O'Hanlon, Director - Technical Services  
**File No:** 15/75505  
**Reason for Report:** To seek Council endorsement for the purchase of a part of the new depot facility at 67A Bourke Road, Alexandria

**(Wynne /Cavanagh)**

**Recommendation:**

- A. THAT Council purchase a 41% share of the land and depot buildings located at Lots 12-16, 67A Bourke Road, Alexandria.
- B. THAT the General Manager be authorised to finalise negotiations with Waverley Council in accordance with the provisions outlined in the report.
- C. THAT the General Manager and the Mayor be authorised to affix the Council Seal to any necessary documents to finalise the sale.

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There being no further business the meeting concluded at 6.21pm.

**We certify that the pages numbered 1700 to 1707 inclusive are the Minutes of the Corporate & Works Committee Meeting held on 15 June 2015 and confirmed by the Corporate & Works Committee on 6 July 2015 as correct.**

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**Chairperson**

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**Secretary of Committee**