

Corporate & Works Committee Minutes

Monday 16 February 2015

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Corporate & Works Committee Minutes

**Minutes of the Meeting held on
Monday 16 February 2015 at 6.00pm**

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|---------------------|-------------|--|--|
| Present: | Councillors | Deborah Thomas Peter Cavanagh Andrew Petrie Jeff Zulman | (Chair) |
| Staff: | | Stephen Dunshea Gary James Don Johnston Tom O'Hanlon Kylie Walshe Jake Matuzic Zubin Marolia Anthony Sheedy Trang Banfield | (Director – Corporate Services) (General Manager) (Chief Financial Officer) (Director – Technical Services) (Director – Community Services) (Manager – Capital Projects) (Manager – Property & Projects) (Property Officer) (Team Leader Financial Operations) |
| Also in Attendance: | | Nil | |

Leave of Absence

Leave of Absence previously granted by Council: Nil

Apologies:

Apologies were received and accepted from Councillors Anthony Boskovitz, Matthew Robertson & Susan Wynne and Leave of Absence granted.

Late Correspondence

Late correspondence was submitted to the committee in relation to Items: Nil

Declarations of Interest

Nil

Items Decided by this Committee using its Delegated Authority (Items D1 to D5)

Item No: D1 Delegated to Committee
Subject: **Confirmation of Minutes of Meeting held on 2 February 2015**
Author: Craig Bennett, Manager – Governance & Council Support
File No: See Council Minutes
Reason for Report: The Minutes of the Meeting of Monday 2 February 2015 were previously circulated. In accordance with the guidelines for Committees' operations it is now necessary that those Minutes be formally taken as read and confirmed.

(Petrie/Cavanagh)

Resolved:

That the Minutes of the Corporate and Works Committee Meeting of 2 February 2015 be taken as read and confirmed.

Item No: D2 Delegated to Committee
Subject: **Monthly Financial Report - January 2015**
Author: Don Johnston, Chief Financial Officer
File No: 349.G
Reason for Report: To present the monthly financial report for January 2015

(Petrie/Cavanagh)

Resolved:

That the Committee:

- A. Receive and note the Monthly Financial Report – January 2015.
- B. Note that Council's 12 months weighted average return on its direct investment portfolio of 3.46% continues to exceed the January 2015 benchmark 90 day term deposit index of 3.07%.
- C. Note that the total interest earned year to date to January 2015 of \$1,039k is still slightly ahead of the revised forecast of the 2014/15 Budget of \$976k for the same period.

Item No: D3 Delegated to Committee

Subject: **Delivery Program 2013 to 2017 & Operational Plan 2014/15 (DPOP) Quarterly Progress Report December 2014 against Goal 9 - Community Focussed Economic Development, Goal 10 - Working Together & Goal 11 - A Well Managed Council**

Author: Stephen Dunshea - Director Corporate Services
Tom O'Hanlon –Director Technical Services

File No: 1229.G

Reason for Report: To review the status of the Priorities and Actions in Council's Delivery Program 2013 to 2017 and Operational Plan 2014/15 for the three months ending 31 December 2014.

(Petrie/Cavanagh)

Resolved:

1. THAT the December 2014 Quarterly Progress Report on Goal 9 (Community focussed economic development), Goal 10 (Working together) and Goal 11 (A well-managed Council) of Council's Delivery Program 2013 to 2017 and Operational Plan 2014/15 be received and noted.
2. THAT Council note that future Quarterly Progress Reports on Goal 9 (Community focussed economic development) will be reported to the Urban Planning Committee.

Item No: D4 Delegated to Committee

Subject: **Capital Works Program - Quarterly Progress Report December 2014**

Author: Tom O'Hanlon - Director Technical Services
Don Johnston - Chief Financial Officer

File No: 1229.G

Reason for Report: To provide the Committee with an update on the status of projects in the 2014/15 Capital Works Program, for the quarter ended 31 December 2014

(Petrie/Cavanagh)

Resolved:

THAT the Capital Works Program – Quarterly Progress Report for the quarter ended 31 December 2014 be received and noted.

Item No: D5 Delegated to Committee
Subject: **Draft Rating Structure - 2015/16**
Author: Don Johnston, Chief Financial Officer
File No: SC2660
Reason for Report: To present the recommended Rating Structure for 2015/16 for inclusion in the Draft 2013 - 2017 Delivery Program and 2015/16 Operational Plan for the purpose of public exhibition.

(Petrie/Cavanagh)

Resolved:

That the Rating Structure attached as Annexure 3 to this report be incorporated into the Draft Delivery Program 2013 – 2017 and 2015/16 Operational Plan for the purpose of public exhibition.

**Items with Recommendations from this Committee
Submitted to the Council for Decision (Items R1 to R2)**

Item No: R1 Recommendation to Council
Subject: **Easement for Encroaching Tunnel Structure - Vaucluse Road, Vaucluse**
Author: Anthony Sheedy, Senior Property Officer
File No: 462.2
Reason for Report: To formalise an existing encroaching Tunnel structure in Vaucluse Road, Vaucluse by grant of Easement.

(Petrie/Cavanagh)

Recommendation:

- A. That the encroaching Tunnel structure in stratum of Vaucluse Road, Vaucluse which adjoins Kincoppal School at 2 Vaucluse Road, be formalised in accordance with Section 181A of the Conveyancing Act 1919 by Woollahra Council granting an Easement to Sacred Heart Education Ministry permitting the encroaching structure to remain, until removal of the structure.
- B. The granting of this easement is subject to the payment of all Council's costs relating to this matter.
- C. That Council authorise the General Manager to execute all necessary documents required for the creation of this easement over Council road reserve.

Item No: R2 Recommendation to Council
Subject: **2014/2015 Budget Review for the Quarter Ended 31 December 2014**
Author: Trang Banfield – Team Leader Financial Operations
Don Johnston – Chief Financial Officer and Responsible Accounting Officer
Trim Record: SC1628
Reason for Report: To report on the review of the 2014/2015 Budget for the quarter ended 31 December 2014

(Petrie/Cavanagh)

Recommendation:

- A. THAT the report be received and noted.
- B. THAT Council note the statement from Council's Responsible Accounting Officer that Council's projected financial position at 30 June 2015, based on the forecasts outlined in this report, will remain satisfactory.
- C. THAT the recommended variations to the 2014/15 budget outlined in the report be adopted.
- D. THAT Council, in accordance with its adopted funding strategy for Kiaora Lands, proceed to raise the \$8m loan included in the 2014/15 Budget for the construction of the new Double Bay Library and authorise the General Manager to accept a loan offer in terms most favourable to Council.

There being no further business the meeting concluded at 6.54pm.

We certify that the pages numbered 189 to 195 inclusive are the Minutes of the Corporate & Works Committee Meeting held on 16 February 2015 and confirmed by the Corporate & Works Committee on 2 March 2015 as correct.

Chairperson

Secretary of Committee