



Development Application Form

DA No: Physical model: Yes No 3D digital model: Yes No Expiry date: 30 June 2019

1. Made under Section 4.12 of the Environmental Planning and Assessment Act 1979

About this form Use this form to apply for development consent to:

- erect, alter or demolish a building or structure
- change the use of land or a building
- carry out earthworks or similar
- subdivide land
- strata subdivide a building
- erect or display advertising

Documentation The Woollahra Development Application Guide explains which plans and other documents you must provide with this application. Ask us for a copy.

Other approvals Your proposal may also require other approvals. Question 12 of this form will help you determine whether you need any approvals from government agencies.

2. Applicant's Name

Title: Mr Mrs Ms Other:.....

Applicant's name:.....

3. Location and title description of the property

Unit, shop or suite: Street No: Street: Suburb:.....

Lot(s):..... Section:..... Deposited Plan(s):..... Strata plan:

4. Type of application

- | | |
|---|--|
| <input type="checkbox"/> A. Building or structure | <input type="checkbox"/> E. Change of use |
| <input type="checkbox"/> B. Demolition | <input type="checkbox"/> F. Sign or advertisement |
| <input type="checkbox"/> C. Earthworks or similar | <input type="checkbox"/> G. Other (please specify) |
| <input type="checkbox"/> D. Subdivision | |

5. Description of proposal

.....

.....

.....

.....

6. Current use

.....

7. Estimated cost of works

NB: The estimated cost of works is subject to a check by Council before final acceptance. For projects under \$750,000, residential building work will have a minimum cost of approximately \$3,500/m². For projects over \$750,000, a Quantity Surveyor's report is required.

Estimated cost of works: \$

Has a model been submitted? (required for development > \$750,000)

Yes No

8. Development in B2 or B4 zones or 12m or more in height

NB: All development applications, amended plans or Section 4.55 applications for a development in a B2 Local Centre or B4 Mixed Use zone, or 12 metres or more in height must be accompanied by a digital 3D Digital Model in accordance with DA Guide – Attachment 9 – 3D Digital Model Requirements

Is the application for a development in a B2 Local Centre or B4 Mixed Use zones, or 12 metres or more in height?

Yes No

Has a 3D Digital Model been submitted?

Yes No

9. Consultation

Have you discussed this application with a Council assessment officer?

Yes No

If so, who did you speak to?

Has this application been the subject of a formal Pre DA meeting?

Yes No

a) Have you provided all the required copies of the core documents?

Yes No

b) Have you provided any additional documents?

Yes No

10. Integrated development

Is the application defined as integrated development?

Yes No

NB: Integrated development is development that requires licences or approvals from other Government Departments. Most forms of development will not be "integrated". Refer Section 4.46 of the *Environmental Planning and Assessment Act 1979*.

Water Management Act 2000	<input type="checkbox"/> s89	<input type="checkbox"/> s90	<input type="checkbox"/> s91				
Protection of Environment Operations Act 1997	<input type="checkbox"/> s43(a)	<input type="checkbox"/> s43(b)	<input type="checkbox"/> s43(d)	<input type="checkbox"/> s47	<input type="checkbox"/> s48	<input type="checkbox"/> s55	<input type="checkbox"/> s122
Rural Fires Act 1997	<input type="checkbox"/> s100B						
Fisheries Management Act 1994	<input type="checkbox"/> s144	<input type="checkbox"/> s201	<input type="checkbox"/> s205	<input type="checkbox"/> s219			
Heritage Act 1977	<input type="checkbox"/> s58						
National Parks and Wildlife Act 1974	<input type="checkbox"/> s90						
Roads Act 1993	<input type="checkbox"/> s138						

11. How to lodge this application

Address the application to:

The General Manager Woollahra Municipal Council
Post: PO Box 61 Double Bay 1360
DX: DX 3607 Double Bay
Delivery: Council Chambers, 536 New South Head Rd
Double Bay NSW 2028

How to contact us by phone, fax or electronically

Phone: (02) 9391 7000
Fax: (02) 9391 7044
Email: records@woollahra.nsw.gov.au
Web: www.woollahra.nsw.gov.au

Making a personal visit?

Woollahra Council is located at 536 New South Head Road, Double Bay. You can catch the train to Edgecliff Station and take the 324, 325 or 326 bus or walk from the interchange at the Edgecliff Centre. Short-term customer parking spaces are available on site.

12. Acknowledgement of application

You will receive a receipt specifying the amount of fees paid. We will acknowledge that we have received your application and provide you with the registered number of the application and the name of the officer who will be dealing with your application.

13. Payment

- Fees are calculated on a scale based on the contract value of the work. Pay by cash, cheque or credit card.
- Cheques for DA fees are payable to 'Woollahra Council'. Separate cheques are required for integrated fees.
- All credit card payments will incur a processing fee of 0.55%.

14. Office use only

Fee Type	Fee	Receipt Code	Office Use Only
Development Application Fee ^a	\$	12	
Planning Reform Fund Fee ^b	\$	235	
Advertising:	Less than \$100,000:	\$269	52
	\$100,000-\$499,999:	\$466	52
	\$500,000-\$749,000:	\$616	52
	\$750,000 or above:	\$966	52
Integrated Process ^c	\$	405	
Environmental Enforcement Levy	\$	T272	
File Retrieval Fee	\$77.50	254	
Total Amount	\$	254	

^a Cost of works excludes photovoltaic systems and solar hot water (including gas boosted) systems.

^b See Clause 256A of Environmental Planning and Assessment Regulation 2000

^c See Section 8 in relation to Integrated Processing

Cashier's Name:..... Signature:..... Date:

Payment Processed: Yes No

Applicant Details

Title: Mr Mrs Ms Other:.....

Applicant's name:.....

Company contact: ABN/ACN:.....

Postal address:..... Post Code:

Phone (B): Phone (M/H):..... Fax:

E-mail:

Who owns the land?

Name(s): Phone:.....

Company Name:..... E-mail:

Address: Post Code:

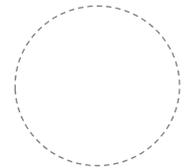
Owner's consent

NB: Must be signed by the owner of the land. If more than one owner, **every** owner must sign. If the owner is a company or owner's association, must be signed by a director under common seal, or by provision of ABN/ACN together with your position in that Company.

As the registered owner(s) of the land to which this application relates, I/we consent to this application. I/we also give consent for authorised Council officers to enter the land to carry out inspections.

Signature:..... Name:..... Date:

Signature:..... Name:..... Date:



Affix Common Seal

Company/Strata Corp: Position: ABN/ACN No.

Declaration

I apply for consent to carry out the development described in this application. I declare that all the information given is true and correct, and electronic plans and documents submitted on storage medium e.g. DVD-R, USB are an exact reproduction of the original source documents submitted with the application. I also understand that:

- If incomplete, the application may be delayed or rejected.
- More information may be requested within 21 days of lodgement.
- I license Council to make all documents lodged with this application of which I am the copyright owner publicly available on Council's website both during the assessment of this application and thereafter, and further license Council to reproduce all such documents for any purpose associated with the exercise of its functions under the Environmental Planning & Assessment Act 1979 in respect of this application, and for the purpose of complying with its obligations under the Government Information (Public Access) Act 2009.
- I warrant that to the extent that I do not own the copyright in any documents lodged with this application, the Council is licensed by the copyright owner to use the documents lodged with this application in accordance with the above paragraph.
- I indemnify the Council against all claims and actions in respect of a breach of copyright arising from any unauthorised use of any documents lodged with this application.

Signature:..... Name:..... Date:

Privacy Notice

The personal information in this form is required under the Environmental Planning and Assessment Act 1979 and will only be used in connection with the requirements of this legislation and for processing of payments. If you do not provide the information, Council will not be able to process your application and/or payment. The information in the DA form will be available to Councillors, Council Officers, consultants to Council and members of the public as required by the Act. Payment information is restricted to Council officers. Council is to be regarded as the agency that holds the information. You may request amendment of any personal information held by Council that is incorrect.



Development Application Checklist

This checklist is to be completed by the applicant and duty officer/customer service officer.

	Applicant			Council		
	Yes	No	N/A	Yes	No	N/A
1. Have you checked the requirements of the DA Guide? <i>NB: If all the required information is not provided, the DA may not be accepted</i>	<input type="checkbox"/>	<input type="checkbox"/>				
2. Have you discussed this application with neighbours?	<input type="checkbox"/>	<input type="checkbox"/>				
15. DA Form						
3. Is a development application required? <i>NB: Check that the proposal is not exempt or complying development</i>	<input type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>	<input type="checkbox"/>	
4. Is the proposal clearly described?	<input type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>	<input type="checkbox"/>	
5. Has owners consent (and company seal if applicable) been provided?	<input type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>	<input type="checkbox"/>	
16. Core Documents						
6. Have you provided 2 copies of the core documents?	<input type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>	<input type="checkbox"/>	
a) Owners consent – 1 copy only	<input type="checkbox"/>					
b) Site Plan	<input type="checkbox"/>					
c) Statement of Environmental Effects	<input type="checkbox"/>					
d) Plans, Elevations and Sections	<input type="checkbox"/>					
e) Site Waste Minimisation and Management Plan	<input type="checkbox"/>					
f) Survey Plan	<input type="checkbox"/>					
g) Disclosure statement	<input type="checkbox"/>					
7. Site Plan:						
a) Does it show total site area, boundary dimensions and True North?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>			
b) Does it show details of existing buildings?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>			
c) Does it show street numbers, location and uses of adjoining buildings?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>			
8. Floor Plans:						
a) Do they show internal walls/partitions and room names or uses?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>			
b) Do they show stated dimensions of existing and proposed work?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>			
c) Do they show RLs to Australian Height Datum (AHD)?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>			
d) Do they show a True North point?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>			
9. Elevations and Sections:						
a) Do they show existing and proposed ground levels?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>			
b) Do they show RLs to AHD?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>			
c) Do they show external finishes?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>			
10. Survey Plan:						
a) Does it show contours or spot levels and location of all existing trees?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>			
b) Does it show ground levels as they were prior to any development?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>			
11. Have all alterations and additions been clearly identified as coloured?	<input type="checkbox"/>					
12. Are the plans drawn to a scale of 1:50, 1:100 or 1:200?	<input type="checkbox"/>					
17. Additional Documents						
13. Is the property a heritage item, in the vicinity of a heritage item, within or in the vicinity of a conservation area or a draft heritage item?	<input type="checkbox"/>					

14. Have you provided the following additional documents?	<input type="checkbox"/>					
a) Heritage Impact Statement	<input type="checkbox"/>					
b) Demolition Report	<input type="checkbox"/>					
c) Tree Reports	<input type="checkbox"/>					
d) Landscape Plan	<input type="checkbox"/>					
e) Plan shadow diagrams	<input type="checkbox"/>					
f) Elevational shadow diagrams	<input type="checkbox"/>					
g) Construction Management Plan	<input type="checkbox"/>					
h) BASIX Certificate and Annotated Plans	<input type="checkbox"/>					
i) Stormwater Layout Plan	<input type="checkbox"/>					
j) Flood Report	<input type="checkbox"/>					
k) Acid Sulfate Soils Report	<input type="checkbox"/>					
l) Geotechnical and Hydrogeological Report	<input type="checkbox"/>					
m) Land Contamination Report	<input type="checkbox"/>					
n) Traffic and Parking Report	<input type="checkbox"/>					
o) Subdivision Plan	<input type="checkbox"/>					
p) Access Report	<input type="checkbox"/>					
q) Photomontage	<input type="checkbox"/>					
r) Physical Model	<input type="checkbox"/>					
s) 3D Digital Model	<input type="checkbox"/>					
t) Design Verification Statement	<input type="checkbox"/>					
u) Sample board of materials and colours of the façade	<input type="checkbox"/>					
v) Affordable Housing Report	<input type="checkbox"/>					
w) Social Impact Statement	<input type="checkbox"/>					
x) Licenced Premises Management Plan	<input type="checkbox"/>					
y) Acoustic Report	<input type="checkbox"/>					
z) Quantity Surveyor's Report	<input type="checkbox"/>					
aa) Written request for an exception to a development standard	<input type="checkbox"/>					
15. Parking/garaging details:						
a) Does it show dimensions and levels to AHD	<input type="checkbox"/>					
b) Does it show a longitudinal driveway section to a 1:20 scale?	<input type="checkbox"/>					
16. Landscape Plan:						
a) Does it show the location and species of any trees to be removed?	<input type="checkbox"/>					
b) Does it show the location of proposed planting and deep soil?	<input type="checkbox"/>					
17. Stormwater Drainage Plan:						
a) Does it show proposed point(s) of discharge to our drainage system?	<input type="checkbox"/>					
b) Does it show a gravity drainage solution and/or on-site detention?	<input type="checkbox"/>					
18. Copies and Formatting						
18. Have 2 copies of development plans, elevations and sections and supporting documentation been provided?	<input type="checkbox"/>					
19. Have 2 copies of A4 size reduced copies for notification been provided?	<input type="checkbox"/>					
20. Has an A3 copy of development plans been provided?	<input type="checkbox"/>					
21. Has a USB or DVD-R copy of all plans and documentation been provided and is it in unsecured PDF or Word file format only?	<input type="checkbox"/>					
22. Are the digital copies of the plans and all documentation saved in files of 3 MB or less?	<input type="checkbox"/>					
23. Have all files been labelled as: <Plan or Document Description> <Street Number> <Street Name> <Suburb>	<input type="checkbox"/>					
19. Residential Flat Buildings Only						
24. Is the gross floor area of the entire residential flat building provided?	<input type="checkbox"/>					

25. Are garbage, storage and bulky storage facilities shown?	<input type="checkbox"/>					
26. Is the communal open space illustrated?	<input type="checkbox"/>					
27. Are clothes drying areas shown?	<input type="checkbox"/>					
20. Non-Residential Development Only						
28. Have the trading hours or hours of use been provided?	<input type="checkbox"/>					
29. Has details of the number of staff been provided?	<input type="checkbox"/>					
30. Have details of any plant or machinery been shown?	<input type="checkbox"/>					
31. Have details of loading/unloading facilities been shown?	<input type="checkbox"/>					
32. Have details of garbage facilities been shown?	<input type="checkbox"/>					
33. Has a Plan of Management been provided?	<input type="checkbox"/>					
34. Is there a license with the Office of Liquor, Gaming and Racing?	<input type="checkbox"/>					
21. Subdivisions Only						
35. Has a linen plan been provided?	<input type="checkbox"/>					
36. Have the dimensions and areas of existing and proposed lots been provided?	<input type="checkbox"/>					
37. Has a conceptual building footprint been provided?	<input type="checkbox"/>					
38. Have any environmental constraints been identified (e.g. significant trees and topographic features)?	<input type="checkbox"/>					
39. Have details of consultation about services with Sydney Water, Ausgrid and Telstra been provided?	<input type="checkbox"/>					
22. Fees						
40. Is the estimated cost of works accurate?	<input type="checkbox"/>					
41. Has the cost of photovoltaic or solar hot water systems been excluded?	<input type="checkbox"/>					
42. Has a Quantity Surveyor's report been prepared?	<input type="checkbox"/>					
43. Have all the required fees been paid?	<input type="checkbox"/>					
a) Has the integrated development fee of \$320 been paid?	<input type="checkbox"/>					
b) Has the integrated administration processing fee of \$140 been paid?	<input type="checkbox"/>					
c) Has the environmental enforcement levy been paid?	<input type="checkbox"/>					
d) Has the PlanFirst levy been paid?	<input type="checkbox"/>					
23. Office Use Only						
44. Is the DA acceptable for lodgement?	<input type="checkbox"/>					
45. Have the checksheets been created in TRIM?	<input type="checkbox"/>					
Additional Information Comment:						
I verify that the DA is acceptable for lodgement:						
Officers Name:..... Signature: Dated:.....						