



# Replacement Application Form

DA No: .....

Expiry date: 30 June 2018

## 1. Made under Section 55 of the Environmental Planning and Assessment Regulation 2000

**About this form** Use this form to lodge amended plans, Statement of Environmental Effects or other information in relation to a development application currently under consideration, but not determined by Council.

**Documentation** The Woollahra Development Application Guide explains which plans and other documents you must provide with this application. Ask us for a copy.

## 2. Contact details

Title:  Mr  Mrs  Ms  Other: .....

Applicant's name: .....

Company contact: ..... ABN/ACN: .....

Postal address: ..... Post Code: .....

Phone (B): ..... Phone (M/H): ..... Fax: .....

E-mail: .....

## 3. Location and title description of the property

Unit, shop or suite: ..... Street No: ..... Street: ..... Suburb: .....

Lot(s): ..... Section: ..... Deposited Plan(s): ..... Strata plan: .....

## 4. Development details

DA No.: ..... Date issued: ..... Development Type: .....

## 5. Description of modifications

.....  
.....  
.....

## 6. Modified plans and documents

Refer to the Replacement Application checklist.

a) Have you provided any modified plans? Yes  No

b) Have you provided any modified documentation? Yes  No

## 7. Privacy notice

The personal information in this form is required under the Environmental Planning and Assessment Act 1979 and will only be used in connection with the requirements of this legislation and for processing of payments. If you do not provide the information, Council will not be able to process your application and/or payment. The information in the DA form will be available to Councillors, Council Officers, consultants to Council and members of the public as required by the Act. Payment information is restricted to Council officers. Council is to be regarded as the agency that holds the information. You may request amendment of any personal information held by Council that is incorrect.

## 8. Declaration

I apply for consent to carry out the development described in this application. I declare that all the information given is true and correct, and electronic plans and documents submitted on storage medium e.g. DVD-R, USB are an exact reproduction of the original source documents submitted with the application. I also understand that:

- a) If incomplete, the application may be delayed or rejected.
- b) More information may be requested within 21 days of lodgement.
- c) I license Council to make all documents lodged with this application of which I am the copyright owner publicly available on Council's website both during the assessment of this application and thereafter, and further license Council to reproduce all such documents for any purpose associated with the exercise of its functions under the Environmental Planning & Assessment Act 1979 in respect of this application, and for the purpose of complying with its obligations under the Government Information (Public Access) Act 2009.
- d) I warrant that to the extent that I do not own the copyright in any documents lodged with this application, the Council is licensed by the copyright owner to use the documents lodged with this application in accordance with the above paragraph.
- e) I indemnify the Council against all claims and actions in respect of a breach of copyright arising from any unauthorised use of any documents lodged with this application.

Signature: ..... Name: ..... Date: .....

## 9. How to lodge this application

### Address the application to:

The General Manager Woollahra Municipal Council  
Post: PO Box 61 Double Bay 1360  
DX: DX 3607 Double Bay  
Delivery: Council Chambers, 536 New South Head Rd  
Double Bay NSW 2028

### How to contact us by phone, fax or electronically

Phone: (02) 9391 7000  
Fax: (02) 9391 7044  
Email: records@woollahra.nsw.gov.au  
Web: www.woollahra.nsw.gov.au

### Making a personal visit?

Woollahra Council is located at 536 New South Head Road, Double Bay. You can catch the train to Edgecliff Station and take the 324, 325 or 326 bus or walk from the interchange at the Edgecliff Centre. Short-term customer parking spaces are available on site.

## 10. Payment

- a) Fees are calculated on a scale based on the contract value of the work. Pay by cash, cheque or credit card.
- b) Cheques for DA fees are payable to 'Woollahra Council'. Separate cheques are required for integrated fees.
- c) All credit card payments will incur a processing fee of 0.55%.

## 11. Office use only

Fee Type	Fee	Receipt Code	Office Use Only
Replacement Development Application Fee <sup>a</sup>	\$	59	
Advertising:	Less than \$100,000:	\$264	52
	\$100,000-\$499,999:	\$457	52
	\$500,000-\$749,000:	\$604	52
	\$750,000 or above:	\$947	52
File Retrieval Fee	\$76	254	
Total Amount	\$	254	

<sup>a</sup> Assessing Officer is to determine if the fee is 50% or 75% of original application fee.

Cashier's Name: ..... Signature: ..... Date: .....

Payment Processed:  Yes  No



# Replacement Application Checklist

This checklist is to be completed by the applicant and duty officer/customer service officer.

	Applicant			Council		
	Yes	No	N/A	Yes	No	N/A
1. Have you discussed the modifications with Council?	<input type="checkbox"/>	<input type="checkbox"/>				
<b>12. Replacement DA Form</b>						
2. Are the proposed modifications clearly described?	<input type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>	<input type="checkbox"/>	
<b>13. Core Documents</b>						
3. Have you provided all of the core documents?	<input type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>	<input type="checkbox"/>	
a) Site Plan	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
b) Statement of Environmental Effects	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
c) Plans, Elevations and Sections	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
d) Site Waste Minimisation and Management Plan	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
e) Survey Plan	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
f) Disclosure statement	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
4. Have <u>all</u> of the alterations and additions and not just the modifications forming part of this replacement application been clearly identified as coloured?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
5. Has a full set of plans been lodged with the replacement application?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
6. Are the plans drawn to a scale of 1:50, 1:100 or 1:200?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<b>14. Additional Documents</b>						
7. Have you provided the following additional documents?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
a) Heritage Impact Statement	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
b) Demolition Report	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
c) Tree Reports	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
d) Landscape Plan	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
e) Plan shadow diagrams	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
f) Elevational shadow diagrams	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
g) Construction Management Plan	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
h) BASIX Certificate and Annotated Plans	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
i) Stormwater Layout Plan	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
j) Flood Report	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
k) Acid Sulfate Soils Report	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
l) Geotechnical and Hydrogeological Report	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
m) Land Contamination Report	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
n) Traffic and Parking Report	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
o) Subdivision Plan	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
p) Access Report	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
q) Photomontage	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
r) Design Verification Statement	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
s) Sample board of materials and colours of the façade	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
t) Affordable Housing Report	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
u) Social Impact Statement	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

	Applicant			Council		
	Yes	No	N/A	Yes	No	N/A
v) Licenced Premises Management Plan	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
w) Acoustic Report	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
x) Written request for an exception to a development standard	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<b>15. Copies and Formatting</b>						
8. Have 3 copies of development plans, elevations and sections been provided?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
9. Have 3 copies of A4 size reduced copies for notification been provided?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
10. Has an A3 copy been provided?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
11. Has a USB or DVD-R copy of all plans and documentation been provided and is it in unsecured PDF or Word file format only?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
12. Are the digital copies of the plans and all documentation saved in files of 3 MB or less?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
13. Have all files been labeled as: <Plan or Document Description> <Street Number> <Street Name> <Suburb>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<b>16. Fees</b>						
14. Have all the required fees been paid?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
15. Has written confirmation from the assessment officer of the necessary fee been provided and have all the required fees been paid?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<b>17. Office Use Only</b>						
I verify that the Replacement DA is acceptable for lodgement:						
Officer's Name:..... Signature: ..... Dated:.....						